

## **REGULAR COUNCIL**

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Tuesday, November 13, 2018.**

### **PRESENT:**

Mayor A. Harrison  
Councillor C. Eliason  
Councillor K. Flynn  
Councillor S. Lindgren  
Councillor T. Lavery  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Chief Financial Officer C. Van de Cappelle  
Recorder C. Simmons

### **ABSENT:**

Councillor D. Cannon

### **1. CALL TO ORDER**

Mayor Harrison called the meeting to order at 1:30 p.m.

### **2. IN-CAMERA SESSION**

0471-2018

Moved: Councillor Lavery  
Seconded: Councillor Wallace Richmond  
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

**CARRIED UNANIMOUSLY**

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 1:44 p.m.  
Council recessed until 2:30 p.m.

### **3. REVIEW OF AGENDA**

Addition under item 23.1/23.2 letters from A. Nadeau, P. & A. Barbosa, S. Gerow, J. & R. Nadler, K. & W. Davies dated October 11, 2018 – Re: Technology Brewing Inc. / Jody Boudreau zoning application.

Addition under item 23.1/23.2 letter from J. Boudreau dated September 25, 2018 – Fencing of property.

### **4. DISCLOSURE OF INTEREST**

5. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of October 22, 2018**

0472-2018                      Moved: Councillor Eliason  
                                    Seconded: Councillor Flynn  
                                    THAT: the Regular Council Meeting Minutes of October 22, 2018, be adopted as  
                                    circulated.

**CARRIED UNANIMOUSLY**

2. **Special Council Meeting Minutes of November 5, 2018**

0473-2018                      Moved: Councillor Eliason  
                                    Seconded: Councillor Lavery  
                                    THAT: the Special Council Meeting Minutes of November 5, 2018, be adopted as  
                                    circulated.

**CARRIED UNANIMOUSLY**

6. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of November 5, 2018**

0474-2018                      Moved: Councillor Wallace Richmond  
                                    Seconded: Councillor Flynn  
                                    THAT: the Development and Planning Services Committee Meeting Minutes of  
                                    November 5, 2018, be received as information.

**CARRIED UNANIMOUSLY**

2. **Community Heritage Commission Meeting Minutes of October 19, 2018**

0475-2018                      Moved: Councillor Wallace Richmond  
                                    Seconded: Councillor Eliason  
                                    THAT: the Community Heritage Commission Meeting Minutes of October 19,  
                                    2018 be received as information.

**CARRIED UNANIMOUSLY**

3. **Downtown Parking Commission Meeting Minutes of October 23, 2018**

0476-2018                      Moved: Councillor Eliason  
                                    Seconded: Councillor Lavery  
                                    THAT: the Downtown Parking Commission Meeting Minutes of October 23, 2018  
                                    be received as information.

**CARRIED UNANIMOUSLY**

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1.        Board in Brief – October, 2018

**8. STAFF REPORTS**

**1. Director of Development Services – Community Heritage Commission Appointment**

0477-2018

Moved: Councillor Wallace Richmond  
Seconded: Councillor Lavery  
THAT: Council appoint Linda Painchaud to the City of Salmon Arm Community Heritage Commission for the remainder of the current term.

CARRIED UNANIMOUSLY

**2. Director of Engineering and Public Works – Lakeshore Road Geotechnical Report**

Received for information.

**3. Chief Election Officer – 2018 General Local Election Results**

Received for information.

**4. Chief Financial Officer – Mailing System Lease Agreement**

0478-2018

Moved: Councillor Eliason  
Seconded: Councillor Lavery  
THAT: The Mayor and Corporate Officer be authorized to execute the Lease Agreement with Complete Mailing Solutions (Neopost) for a five (5) year period for the Lease of a IS480 Mailing System.

CARRIED UNANIMOUSLY

**9. INTRODUCTION OF BYLAWS**

**1. City of Salmon Arm Zoning Amendment Bylaw No. 4291 [ZON-1124; Nakazawa, B. / Lawson Engineering & Development Services; 2371 Auto Road SE; R-1 to R-8 & R-4] – First and Second Readings**

0479-2018

Moved: Councillor Wallace Richmond  
Seconded: Councillor Eliason  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4291 be read a first and second time.

CARRIED UNANIMOUSLY

**2. City of Salmon Arm Zoning Amendment Bylaw No. 4292 [ZON-1134; Theissen, K. & L.; 3710 – 16 Avenue NE; R-1 to R-8] – First and Second Readings**

0480-2018

Moved: Councillor Flynn  
Seconded: Councillor Eliason  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4292 be read a first and second time;

AND THAT: Final reading of the Zoning Amendment Bylaw be withheld subject to approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS - continued**

3. **City of Salmon Arm Ross Street Underpass Loan Authorization Bylaw No. 4500 - Final Reading and City of Salmon Arm Ross Street Underpass Temporary Borrowing Bylaw No. 4290 - First, Second and Third Readings**

0481-2018

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the Declaration of Official Assent Voting Results for the City of Salmon Arm Ross Street Underpass Loan Authorization Bylaw No. 4500 be received;

AND THAT: the bylaw entitled City of Salmon Arm Ross Street Underpass Loan Authorization Bylaw No. 4500 be read a final time;

AND THAT: Council approve the borrowing from the Municipal Finance Authority of BC, as part of the 2019 Fall Borrowing Session, \$5,300,000.00 as authorized through the "City of Salmon Arm Ross Street Underpass Loan Authorization Bylaw No. 4500" and that the Columbia Shuswap Regional District be requested to consent to the City's borrowing over a thirty (30) year term and include the borrowing in a Security Issuing Bylaw;

AND FURTHER THAT: the bylaw entitled City of Salmon Arm Ross Street Underpass Temporary Borrowing Bylaw No. 4290 be read a first, second and third time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4294 (Water and Sewer Rates 2019 - 2020) - First, Second and Third Readings**

0482-2018

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4294 be read a first, second and third time.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4282 [ZON-1131; Salmon Arm Shopping Centres Ltd./Green Emerald Investments Inc.; 1511 10 Avenue SW; R-1 to C-3] - Final Reading**

0483-2018

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4282 be read a final time.

CARRIED UNANIMOUSLY

10. RECONSIDERATION OF BYLAWS - continued

2. City of Salmon Arm Zoning Amendment Bylaw No. 4283 [ZON-1132; Fennell, L.; 110 2 Street SE; R-1 to R-8] – Final Reading

0484-2018                      Moved: Councillor Eliason  
                                    Seconded: Councillor Wallace Richmond  
                                    THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4283 be read a final time.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE

1. Informational Correspondence

For information.

13. NEW BUSINESS

14. COUNCIL STATEMENTS

1. Committees of Council/Agency Representatives

Members of Council reported on the Committees and Agencies they represent.

0485-2018                      Moved: Councillor Eliason  
                                    Seconded: Councillor Lavery  
                                    THAT: Staff provide a report regarding the elimination of the 1/3 non-accountable expense allowance paid to elected officials and provide a recommended increase to overall Council remuneration so that the net take home pay would remain approximately the same.

CARRIED UNANIMOUSLY

0486-2018                      Moved: Councillor Eliason  
                                    Seconded: Councillor Lavery  
                                    THAT: Staff provide a report regarding an increase to the provision for Council to purchase a medium of their preference to view the Council agenda from \$1,000.00 to \$2,000.00 during each term of office as outlined in item 5 (d) of the Council Members Remuneration and Expense Bylaw No. 3834.

CARRIED UNANIMOUSLY

15. SALMON ARM SECONDARY YOUTH COUNCIL

16. NOTICE OF MOTION

17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

18. OTHER BUSINESS

The Meeting recessed at 3:25 p.m.  
The Meeting reconvened at 3:50 p.m.

**12. PRESENTATIONS/DELEGATIONS**

**1. Staff Sergeant West, Salmon Arm RCMP Detachment - Quarterly Policing Report - July - September, 2018**

Staff Sergeant West of the Salmon Arm RCMP detachment provided an overview of the quarterly report and was available to answer questions from Council.

**19. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:19 p.m.  
The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor A. Harrison  
Councillor K. Flynn  
Councillor C. Eliason  
Councillor S. Lindgren  
Councillor T. Lavery  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Chief Financial Officer C. Van de Cappelle  
Recorder C. Simmons

**ABSENT:**

Councillor D. Cannon

**20. DISCLOSURE OF INTEREST**

K. Flynn declared a conflict of interest with item 21.3 as Askew's Foods is a client of his firm.

**21. PUBLIC INPUT - 2019 BUDGET**

**2. Sandy Milne and Brent Jetty, Salmon Arm Snow Blazers - Funding to support purchase of a snow cat**

S. Milne and B. Jetty outlined their funding request for the purchase of a snow cat.

Councillor Flynn declared a conflict of interest and left the meeting at 7:14 p.m.

**21. PUBLIC INPUT – 2019 BUDGET – continued**

**3. Claire Askew, Askew's Foods - Improvements along Lakeshore Drive in front of Askew's Foods storefront - \$115,000.00**

C. Askew outlined the request for improvements along Lakeshore Drive in front of Askew's storefront.

Councillor Flynn returned to the meeting at 7:23 p.m.

**4. David Gonella, Executive Director, 26th Annual Roots and Blues Festival/Salmon Arm Folk Music Society - South Fairgrounds Power Project – Funding for a permanent power supply - \$136,325.00**

D. Gonella outlined the request for funding for a permanent power supply in the southern area of the fairgrounds.

**5. Lindsay Wong, Manager, Downtown Salmon Arm - Downtown Lighting at Christmas – Hydro Bill \$1,720.87**

L. Wong outlined her request for the City to waive the hydro bill for Downtown Christmas lighting in the amount of \$1,720.87.

**6. Lindsay Wong, Manager, Downtown Salmon Arm - Request for funding for Downtown Community Clean-up - \$500.00**

L. Wong outlined her request for \$500.00 to support the Downtown Clean Up scheduled for April 28, 2018.

**7. Jerry Emmel - Request for sidewalk extension from 1881 – 10 Street SW to Foothills Road**

J. Emmel outlined his request for a sidewalk extension from 1881 – 10 Street SW to Foothills Road.

**8. Patrick Ryley - Handicapped door's at the Recreation Centre and Shaw Centre; safety ladder on the children's pool**

No presentation.

**9. Steve Corrie - Installation of a 6.0 meter driveway letdown at 1870 Okanagan Avenue SE**

No presentation.

**10. Marina Mactavish - Public transit service expansion and changes to service hours**

M. Mactavish outlined her request to expand and change the public transit service.

**11. Mary-Lou McCausland - Improvements at and around the Shuswap Regional Airport, Performing and Visual Arts facilities, public transit and Emergency Preparedness**

M. McCausland outlined her request for emergency preparedness, improvements at and around the Shuswap Regional Airport and a Performing and Visual Arts facility.

**12. Sandra Konicek - Repairs to the wharf**

S. Konicek spoke to her request for the need for repairs to the wharf for dragon boating.

**21. PUBLIC INPUT – 2019 BUDGET – continued**

**13. Jarvis Wice, Seniors 5<sup>th</sup> Avenue Centre - Indented parking along 5<sup>th</sup> Avenue in front of Centre**

J. Wice outlined the request for increased safe parking along 5<sup>th</sup> Avenue by removing the boulevard.

**14. Mark Delleman and Scott Stewart, Salmon Arm Minor Baseball – Request for City Partnership in Expansion of Baseball Fields**

M. Delleman and S. Stewart outlined the request to partner with the City in the development of new baseball fields within the City and installation of a batting cage.

Councillor Eliason left the meeting at 8:33 p.m.

Councillor Wallace Richmond left the meeting at 8:34 p.m. and returned at 8:35 p.m.

Councillor Eliason returned to the meeting at 8:35 p.m.

**15. Crystal Burgess – Request Art Project for Salmon Arm**

C. Burgess outlined her request to partner with the City and other community organizations to create a commemorative document on what our City is today; including a public showing, printed book and digital format.

**16. Hugh Chalmers – Request to Maintain Roadways**

H. Chalmers outlined his request to maintain roads within the City by increasing taxes.

**17. David Askew – Request to hold a workshop on driverless cars**

D. Askew outlined his request to hold a workshop on the implications on the future of driverless cars.

The Meeting recessed at 8:51 p.m.

The Meeting reconvened at 8:56 p.m.

**22. HEARINGS**

**1. Provincial Cannabis Retail Store Licence Referral No. 000839 [The Greenery Cannabis Boutique Ltd.; 190 Trans Canada Highway NE (Unit #2); CRS-1]**

Councillor Flynn entered the meeting at 8:57 p.m.

0487-2018

Moved: Councillor Lavery  
Seconded: Councillor Flynn  
THAT: Council approve application CRS-1;

AND THAT: Council has considered its Resolution with respect to the following:

1. Provincial Cannabis Retail Store Licence Referral No. 000839;
2. City Zoning Bylaw No. 2303 and City Policy No. 3.20; and
3. Public notification followed by the holding of a Hearing at the Regular Council Meeting of November 13, 2018.



**22. HEARINGS - continued****1. Provincial Cannabis Retail Store Licence Referral No. 000839 [The Greenery Cannabis Boutique Ltd.; 190 Trans Canada Highway NE (Unit #2); CRS-1] - continued**

The Director of Development Services explained the proposed Provincial Cannabis Retail Store Licence Referral.

Submissions were called for at this time.

M. Poulton, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 9:01 p.m. and the motion was:

CARRIED UNANIMOUSLY

**2. Provincial Cannabis Retail Store Licence Referral No. 000972 [Zen Canna Retail Corporation; 51 - 2801 10 Avenue (TCH) NE; CRS-2]**

0488-2018

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: Council approve application CRS-2;

AND THAT: Council has considered its Resolution with respect to the following:

1. Provincial Cannabis Retail Store Licence Referral No. 000972;
2. City Zoning Bylaw No. 2303 and City Policy No. 3.20; and
3. Public notification followed by the holding of a Hearing at the Regular Council Meeting of November 13, 2018.

The Director of Development Services explained the proposed Provincial Cannabis Retail Store Licence Referral.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 9:06 p.m. and the motion was:

DEFEATED UNANIMOUSLY

**3. Provincial Cannabis Retail Store Licence Referral No. 1078 [Salmon Arm Liquor Store Ltd.; 111 Lakeshore Drive NE; CRS-3]**

0489-2018

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council approve application CRS-3;

AND THAT: Council has considered its Resolution with respect to the following:

1. Provincial Cannabis Retail Store Licence Referral No. 1078;
2. City Zoning Bylaw No. 2303 and City Policy No. 3.20; and
3. Public notification followed by the holding of a Hearing at the Regular Council Meeting of November 13, 2018.

**22. HEARINGS - continued****3. Provincial Cannabis Retail Store Licence Referral No. 1078 [Salmon Arm Liquor Store Ltd.; 111 Lakeshore Drive NE; CRS-3] - continued**

The Director of Development Services explained the proposed Provincial Cannabis Retail Store Licence Referral.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 9:12 p.m. and the motion was:

CARRIED UNANIMOUSLY

**23. STATUTORY PUBLIC HEARING****1. Official Community Plan Amendment No. OCP-4000-37 [1160595 BC Ltd.; 2690 Okanagan Avenue SE; Institutional to Neighbourhood Commercial]****2. Zoning Amendment No. ZON-1133 [1160595 BC Ltd.; 2690 Okanagan Avenue SE; P-3 to C10]**

The Director of Development Services explained the proposed Official Community Plan Amendment and Zoning Amendment Applications.

Submissions were called for at this time.

M. Boudreau, the applicant, outlined the application and was available to answer questions from Council.

G. Chursky, 416 27 Street SE, outlined concerns with the rezoning including the increase of buildings on the property, and decrease in property values.

W. Pierce, 448 27 Street SE, outlined the opportunity for students and a potential partnership but spoke to concerns with the rezoning.

L. Fitt, Salmon Arm Economic Development Society Board, expressed support for the expansion of the high tech industry in Salmon Arm and the proposed development at this location.

R. Boudreau, employee, spoke in support of the application and the need to grow the company which requires a rezoning of the property. He asserted that attracting talent and business requires the expansion of the business.

R. McCaffrey, employee, expressed that it is in the best interest of the business to provide a cleaner, healthier and safer property which will increase property values in the area.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4286 and 4287 were declared closed at 9:33 p.m.

**24. RECONSIDERATION OF BYLAWS**

1. Official Community Plan Amendment Bylaw No. 4286 [OCP-4000-37; 1160595 BC Ltd.; 2690 Okanagan Avenue SE; Institutional to Neighbourhood Commercial] - Third Reading

0490-2018                      Moved: Councillor Flynn  
                                      Seconded: Councillor Eliason  
                                      THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4286 be read a third time.

CARRIED UNANIMOUSLY

2. Zoning Amendment Bylaw No. 4287 [ZON-1133; 1160595 BC Ltd.; 2690 Okanagan Avenue SE; P-3 to C10] - Third Reading

0491-2018                      Moved: Councillor Wallace Richmond  
                                      Seconded: Councillor Eliason  
                                      THAT: the bylaw entitled Zoning Amendment Bylaw No. 4287 be read a third time.

CARRIED UNANIMOUSLY

**25. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

**26. ADJOURNMENT**

0492-2018                      Moved: Councillor Lindgren  
                                      Seconded: Mayor Flynn  
                                      THAT: the Regular Council Meeting of November 13, 2018, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 9:45 p.m.

CERTIFIED CORRECT:

"N. COOPER"  
CORPORATE OFFICER

"A. HARRISON"  
MAYOR

Adopted by Council the 26th day of November, 2018.