

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in Council Chambers at City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, May 28, 2018.**

PRESENT:

Mayor N. Cooper
Councillor A. Harrison
Councillor C. Eliason
Councillor K. Flynn
Councillor A. Harrison
Councillor K. Jamieson
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Chief Financial Officer M. Dalziel
Corporate Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Planning and Development Officer W. Miles
Planning and Development Officer C. Larson
Recorder B. Puddifant

ABSENT:

1. CALL TO ORDER

Mayor Cooper called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0236-2018

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:43 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

4. DISCLOSURE OF INTEREST

Councillor Eliason declared a conflict with Item 8.2 as the applicant is a client of his firm.

4. DISCLOSURE OF INTEREST - continued

Councillor Jamieson declared a conflict with Items 10.1 and 10.5 as he is employed by School District No. 83.

5. PRESENTATIONS / DELEGATIONS**1. D. McQuarrie – Auris Loop**

Dan McQuarrie spoke regarding the Auris Loop that is installed in Council Chambers and was available to answer questions from Council.

2. P. Ryley – Accessibility at Recreation Centre and Arena and Rainbow Crosswalk

Patrick Ryley presented information on accessibility at the Recreation Centre and Arena and suggested a location for the Rainbow Crosswalk and was available to answer questions from Council.

3. C. Massey and D. Paterson, Adams River Salmon Society and J. John, Little Shuswap Indian Band – Shuswap Salmon Symposium

Carmen Massey and Don Paterson, Adams River Salmon Society and Julie John, Little Shuswap Lake Indian Band, presented information on the Shuswap Salmon Symposium and were available to answer questions from Council.

0237-2018

Moved: Councillor Jamieson

Seconded: Councillor Flynn

THAT: Council endorse the 2018 Shuswap Salmon Symposium by issuing a letter of support.

CARRIED UNANIMOUSLY

6. CONFIRMATION OF MINUTES**1. Regular Council Meeting Minutes of May 14, 2018**

0238-2018

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Regular Council Meeting Minutes of May 14, 2018, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS**1. Development and Planning Services Committee Meeting Minutes of May 22, 2018**

0239-2018

Moved: Councillor Eliason

Seconded: Councillor Harrison

THAT: the Development and Planning Services Committee Meeting Minutes of May 22, 2018, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

2. **Housing Task Force Meeting Minutes of May 7, 2018**

0240-2018

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Housing Task Force Meeting Minutes of May 7, 2018 be received as information.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS**

Councillor Eliason declared a conflict and left the meeting at 3:30 p.m.

1. **Zoning Amendment Bylaw No. 4272 [ZON-1127; Presch, B.; 7031 – 52 Street NE; R-1 to R-8; Text Amendment]**

0241-2018

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4272 be read a first and second time.

CARRIED UNANIMOUSLY

Councillor Eliason returned to the meeting at 3:31 p.m.

9. **RECONSIDERATION OF BYLAWS**

1. **Official Community Plan Amendment Bylaw No. 4269 [OCP4000-35; Brautigam, K. & M.; 3820 – 20 Street NE; AR – LR] – Second Reading**

0242-2018

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4269 be read a second time;

AND THAT: Pursuant to Section 475 of the *Local Government Act* Council has consulted with the appropriate affected organizations and authorities;

AND THAT: Pursuant to Section 477(3)(a) of the *Local Government Act* Council has considered:

- 1) The Financial Plans of the City of Salmon Arm; and
- 2) The Liquid Waste Management Plan of the City of Salmon Arm.

CARRIED UNANIMOUSLY

9. **RECONSIDERATION OF BYLAWS - continued**

2. **Zoning Amendment Bylaw No. 4270 [ZON-1125; Brautigam, K. & M.; 3820 - 20 Street NE; A-2 to R-8] - Second Reading**

0243-2018

Moved: Councillor Harrison

Seconded: Councillor Jamieson

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4270 be read a second time.

Councillor Wallace Richmond left the meeting at 3:37 p.m. and returned at 3:39 p.m.

CARRIED UNANIMOUSLY

3. **Official Community Plan Amendment Bylaw No. 4260 [OCP4000-34; City of Salmon Arm; 720 - 22 Street NE; MD to Institutional] - Final Reading**

0244-2018

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4260 be read a final time.

CARRIED UNANIMOUSLY

4. **Zoning Amendment Bylaw No. 4261 [ZON-1116; City of Salmon Arm; 720 - 22 Street NE; R-4 to P-1] - Final Reading**

0245-2018

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4261 be read a final time.

CARRIED UNANIMOUSLY

5. **Short Term Borrowing Bylaw No. 4244 - Final Reading**

0246-2018

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm Short Term Borrowing Bylaw No. 4244 be read a final time.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE**

1. **Informational Correspondence**

Councillor Jamieson declared a conflict and left the meeting at 4:14 p.m. and returned at 4:19 p.m.

2. **C. Bannister, Chief Administrative Officer, City of Salmon Arm – letter dated April 18, 2018 – Professional Service Award Nomination for Monica Dalziel, CMA, CPA**

Mayor and Council recognized Monica Dalziel, Chief Financial Officer for her outstanding service to the City and presented the Professional Service Award from the Local Government Management Association.

7. **J.B. Healey, Head Coach, Waves Masters and CSSSC – letter dated May 22, 2018 – BC Masters Open Water Championship Grant Request**

0247-2018

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: Council contribute \$500.00 to Waves Masters and CSSSC for the BC Masters Open Water Championship to be funded from 2018 Council Initiatives.

CARRIED UNANIMOUSLY

9. **N. Whitticase, Committee Member, Peace in the Park – letter dated May 9, 2018 – Peace in the Park – Free Community Yoga Event, August 25, 2018**

0248-2018

Moved: Councillor Harrison

Seconded: Councillor Jamieson

THAT: Council authorize the Peace in the Park Committee to use Marine Peace Park on Saturday, August 25, 2018 from 10:00 a.m. to 2:00 p.m. subject to the provision of adequate liability insurance and subject to booking arrangements and payment of any applicable fees to the Shuswap Recreation Society.

CARRIED UNANIMOUSLY

0249-2018

Moved: Councillor Flynn

Councillor: Jamieson

THAT: Council authorize payment of the gazebo rental fee to Shuswap Recreation Society to the maximum amount of \$300.00 to be funded from Council initiatives.

CARRIED

Councillor Eliason Opposed

10. **CORRESPONDENCE - continued**

1. **Informational Correspondence - continued**

6. **A. May, Sage Orienteering Club board member - email dated May 18, 2018 - Spring Orienteering events in Salmon Arm**

0250-2018

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: Council authorize the Sage Orienteering Club to use the following locations on the following dates from 5:30 p.m. to 8:00 p.m.:

- South Canoe - Monday, May 28, 2018;
- Ready Forest trail, Rotary trail and the green space behind Shuswap Middle School- Monday, June 4, 2018
- Silver Slope (Mount Ida slope above 40 Street SE - Monday, June 11, 2018;
- Pileated Woods - Monday, June 18, 2018; and
- Park Hill - Monday, June 25, 2018

subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

8. **L. Wong, Manager, Downtown Salmon Arm - letter dated May 22, 2018 - Block Party and #thursdaysonthetown kick-off**

0251-2018

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council authorize Downtown Salmon Arm to use the Ross Street Plaza on Thursday, June 21, 2018, from 4:00 p.m. to 8:00 p.m. to host a Block Party subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

2. **D. Boyd, General Manager, Shuswap Recreation Society - letter dated May 23, 2018 - Salmon Arm Pickleball Club**

D. Boyd explained the fee structure for the Pickleball Court rental and was available to answer questions from Council.

0252-2018

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: Council authorize the fee structure and placement of storage container at Klahani Park for the Salmon Arm Pickleball Club as set out in D. Boyd's correspondence dated May 23, 2018.

Councillor Eliason left the meeting at 4:50 p.m. and returned to the meeting at 4:52 p.m.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE – continued**

3. **G. Simms – letter dated May 19, 2018 – UBCM**

0253-2018

Moved: Councillor Flynn
Seconded: Councillor Eliason
THAT: Council endorse G. Simms' application to the CSRD to attend the 2018 UBCM;

AND THAT: a letter of support be forwarded to SILGA.

CARRIED UNANIMOUSLY

The Meeting recessed at 4:56 p.m.

The Meeting reconvened at 5:02 p.m.

11. **STAFF REPORTS**

1. **Director of Engineering & Public Works – Large Portable Generator and Transfer Switch Connection (Zone 4) Award**

0255-2018

Moved: Councillor Harrison
Seconded: Councillor Wallace Richmond
THAT: the 2018 Budget contained in the 2018 to 2022 Financial Plan be amended to increase the Large Portable Generator Budget by \$10,000.00 funded from a decrease to the Transfer Switch Connection (Zone 4) project of \$10,000.00;

AND THAT: Council award the Large Portable Generator project to All Phase Electric Ltd. in the amount of \$245,827.00 plus applicable taxes;

AND THAT: Council award the Transfer Switch Connection (Zone 4) project to All Phase Electric Ltd. in the amount of \$48,532.52 plus applicable taxes;

AND THAT: The City's Purchasing Policy No. 7.13 be waived in procurement of the services relative to Project No. ENG2018-57 to authorize the sole sourcing of same to All Phase Electric Ltd.

CARRIED UNANIMOUSLY

2. **Director of Development Services – Proposed Telecommunications Facility Referral (Cellular Tower Installation) [Rogers/Cypress Land Services; 2200 – 20 Avenue SE]**

0256-2018

Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: the City of Salmon Arm has been consulted regarding the proposed installation of a telecommunications facility on Lot 1, Section 15, Township 20, Range 10, W6M, KDYD, Plan 3757, Except Plan 10183, as described in the information package dated April 25, 2018;

AND THAT: Council concurs with the proposed installation of a telecommunications facility on the subject parcel as proposed.

CARRIED UNANIMOUSLY

11. STAFF REPORTS - continued

3. Corporate Officer – Housing Task Force Appointments

0257-2018

Moved: Councillor Harrison

Seconded: Councillor Eliason

THAT: Council appoint the following members to the Housing Task Force:

Calvin Berger – Citizen at Large; and
Ian McDiarmid – Development.

CARRIED UNANIMOUSLY

12. NEW BUSINESS

13. COUNCIL STATEMENTS

1. Committees of Council/Agency Representatives

Members of Council reported on the Committees and Agencies they represent.

14. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

15. SALMON ARM SECONDARY YOUTH COUNCIL

Adam Berls, Allie Landy, Lilli Rakose, Katrina Weicker, Ava Wutke and Gray Simms from the Politics 12 class addressed Council.

16. NOTICE OF MOTION

17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

18. OTHER BUSINESS

19. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 5:32 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor N. Cooper
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor A. Harrison
Councillor K. Jamieson
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Corporate Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Planning and Development Officer W. Miles
Planning and Development Officer C. Larson
Recorder B. Puddifant

ABSENT:

20. DISCLOSURE OF INTEREST

21. HEARINGS

1. Temporary Use Permit Application No. TUP-15 [Salmon Arm Folk Music Society/847774 BC Ltd./Dedood, J./Thompson, J.; 550 – 10 Avenue SW/690 – 10 Avenue SW/1300 – 10 Street SW; Temporary Camping for Roots & Blues Festival]

0258-2018

Moved: Councillor Harrison
Seconded: Councillor Lavery
THAT: Temporary Use Permit No. TUP-15 be approved for:

- 1) Lot 1, Section 11, Township 20, Range 10, W6M, KDYD, Plan 27414 (550 – 10 Avenue SW);
- 2) Parcel B (Plan B5839) of the NW ¼, Section 11, Township 20, Range 10, W6M, KDYD (690 – 10 Avenue SW); and
- 3) Lot 1, Section 11, Township 20, Range 10, W6M, KDYD, Plan 4279 except Parcel A on Plan B7061, Plans 29487 and 42166 (1300 – 10 Street SW);

AND THAT: TUP-15 permit the temporary use of campgrounds as shown in Appendix 2 of the staff report dated May 15, 2018 and in accordance with the following terms and conditions:

- 1) The total number of tent or recreational vehicle sites on the subject properties shall not exceed 600;
- 2) Check-in stations are to be setback appropriately from each entrance, ideally to provide a minimum cueing distance of 100 metres (15 vehicles);

21. HEARINGS - continued

1. Temporary Use Permit Application No. TUP-15 [Salmon Arm Folk Music Society/847774 BC Ltd./Dedood, I./Thompson, J.; 550 - 10 Avenue SW/690 - 10 Avenue SW/1300 - 10 Street SW; Temporary Camping for Roots & Blues Festival] - continued

- 3) Plumbing Permit issuance by the City's Building Department is required prior to the commencement of the Roots and Blues Festival;
- 4) Approval of a Fire Safety Plan by the City's Fire Department; and
- 5) TUP-15 is valid for a two week period during the month of August for the years 2018, 2019 and 2020, with camping limited to a maximum four day time period during the Roots and Blues Festival.

AND FURTHER THAT: Council authorize the use of the southeast baseball diamond at the corner of 10 Avenue SW and 5 Street SW of Blackburn Park for use as a volunteer and overflow campground during the 2018 Roots and Blues Festival from and including August 13 to August 23, 2018.

Following three calls for submissions and questions from Council, the Hearing for TUP-15 was declared closed at 7:03 p.m. and the motion was:

CARRIED UNANIMOUSLY

22. PUBLIC HEARING

1. Zoning Amendment Application No. ZON-1126 [Hinchliff, M. & M.; 3070 - 20 Street NE; R-7 to R-8]

The Planning & Development Officer explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

M. & M. Hinchliff, the applicants, were available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4271 was declared closed at 7:07 p.m.

23. RECONSIDERATION OF BYLAWS

1. Zoning Amendment Bylaw No. 4271 [ZON-1126; Hinchliff, M. & M.; 3070 - 20 Street NE; R-7 to R-8] - Third Reading

0259-2018

Moved: Councillor Flynn

Seconded: Councillor Jamieson

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4271 be read a third time.

CARRIED UNANIMOUSLY

24. OTHER BUSINESS

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0260-2018

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the Regular Council Meeting of May 28, 2018, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:08 p.m.

CERTIFIED CORRECT:

"E. JACKSON"

CORPORATE OFFICER

Adopted by Council the 11th day of June, 2018.

"N. COOPER"

MAYOR