

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, January 29, 2018.**

PRESENT:

Deputy Mayor K. Flynn
Councillor T. Lavery
Councillor L. Wallace Richmond
Councillor A. Harrison
Councillor C. Eliason
Councillor K. Jamieson

Chief Administrative Officer C. Bannister
Chief Financial Officer M. Dalziel
Corporate Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

ABSENT:

Mayor N. Cooper

1. CALL TO ORDER

Deputy Mayor Flynn called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0024-2018 Moved: Councillor Jamieson
 Seconded: Councillor Lavery
 THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:58 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

Addition under item 10.1.26 – R. Martin, Chair, Columbia Shuswap Regional District – letter dated January 26, 2018 - CSRD Support for An Additional CP Re-Spray Facility East of Salmon Arm, BC.

3. **REVIEW OF AGENDA - continued**

Addition under item 10.1.27 – B. M’Clellan, Chairman, 2018 U18 Curling Championship – letter dated January 29, 2018 – The Optimist U18 Provincial Junior Championships.

Addition under Item 10.1.28 – M. Simpson, Senior Regional Manager, Fraser Basin Council - letter dated December 14, 2017 – Thompson Watershed Flood and Debris Flow Disaster Mitigation Risk Assessment.

4. **DISCLOSURE OF INTEREST**

5. **PRESENTATIONS / DELEGATIONS**

1. **T. Kutschker, Director/Curator, Salmon Arm Arts Centre - Update**

Tracey Kutschker, Director/Curator, presented a Salmon Arm Arts Centre update and was available to answer questions from Council.

2. **A. Spencer, BDO – Planning Report**

Angela Spencer, BDO, presented the 2017 Audit Planning Report and was available to answer questions from Council.

Councillor Wallace Richmond left the meeting at 3:02 p.m.

Councillor Wallace Richmond returned to the meeting at 3:04.

3. **V. Olynik, Shuswap Branch Manager, BC SPCA – 2018 spay/neuter Project**

Councillor Eliason left the meeting at 3:04 p.m.

Councillor Eliason returned to the meeting at 3:12.

Victoria Olynik, Shuswap Branch Manager, BC SPCA presented the 2018 spay/neuter project and was available to answer questions from Council.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of January 15, 2018**

0025-2018

Moved: Councillor Eliason

Seconded: Councillor Harrison

THAT: the Regular Council Meeting Minutes of January 15, 2018, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of January 22, 2018**

0026-2018 Moved: Councillor Wallace Richmond
 Seconded: Councillor Jamieson
 THAT: the Development and Planning Services Committee Meeting Minutes of
 January 22, 2018, be received as information.

CARRIED UNANIMOUSLY

2. **Environmental Advisory Committee Meeting Minutes of January 4, 2018**

0027-2018 Moved: Councillor Lavery
 Seconded: Councillor Harrison
 THAT: the Environmental Advisory Committee Meeting Minutes of January 4,
 2018, be received as information.

CARRIED UNANIMOUSLY

0028-2018 Moved: Councillor Lavery
 Seconded: Councillor Eliason
 THAT: Council send a letter to CP Rail in support of an additional CP re-spray
 Facility East of Salmon Arm.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS**

1. **Highway Closure Bylaw No. 4230 - Portion of 7 Street SE - first, second and third readings**

0029-2018 Moved: Councillor Lavery
 Seconded: Councillor Eliason
 THAT: the bylaw entitled City of Salmon Arm Highway Closure Bylaw No.
 4230, be read a first, second and third time;

AND THAT: Authorization be granted for closure and disposal of Closed Road, a
portion of 7 Street SE Plan B436, Section 11, Township 20, Range 10, W6M, KDYD
for an area of 474.3 m² as shown on Appendix 2 of the staff report dated January
24, 2018, in exchange for road dedication shown on Plan EPP77066 for an area of
2015.7 m² as shown on Appendix 3 of the staff report dated January 24, 2018;

AND THAT: Final reading of City of Salmon Arm Highway Closure Bylaw No.
4230 and conveyance of the above noted lands be subject to the following:

1. compliance with Section 26 (Notice of Proposed Property Disposition)
and Section 94 (Requirements for Public Notice) of the Community
Charter and Policy 3.16 (Notification).

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS - continued**

2. **Zoning Amendment Bylaw No. 4243 [ZON-1114; 0703904 BC Ltd. / Lawson Engineering & Development Services Ltd.; 821 - 17 Street SE; P-3 to R-8] - first and second readings**

0030-2018

Moved: Councillor Harrison

Seconded: Councillor Jamieson

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4243, be read a first and second time.

CARRIED UNANIMOUSLY

9. **RECONSIDERATION OF BYLAWS**

1. **Zoning Amendment Bylaw No. 4237 [ZON-1112; Peters-Durston, C.; 2790 - 25 Street NE; R-1 to R-8] - final reading**

0031-2018

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4237 be read a final time.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE**

1. **Informational Correspondence**

9. **B. Moffat, Chairman, Shuswap Youth Soccer Association - letter dated January 18, 2018 - Bench Project Proposal - Blackburn Park**

B. Moffat explained the request outlined in the letter and was available to answer questions from Council.

0032-2018

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council authorize staff to review SYSA's Bench Project Proposal request and to provide a report to Council.

CARRIED UNANIMOUSLY

25. **J. Brown, Mayor of Spallumcheen - letter dated January 16, 2018 - Letter of Support of Adoption of a Flexible Ride-Sharing Regulation in the Province of BC**

0033-2018

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council issue a letter in support of the City of Enderby's initiatives toward a Flexible Ride-Sharing Regulation in the Province of BC.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE - continued**

Councillor Wallace Richmond left the meeting at 4:03 p.m.

Councillor Wallace Richmond returned to the meeting at 4:05 p.m.

1. **Informational Correspondence – continued**

15. **A. Slater, Executive Director, SILGA – email dated January 19, 2018 – Community Excellence Awards**

0034-2018

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: Council nominate Salmon Arm Economic Development Society for a SILGA Community Excellence Award in the Economic Development Category.

CARRIED UNANIMOUSLY

Councillor Jamieson left the meeting at 4:08 p.m.

Councillor Jamieson returned to the meeting at 4:10 p.m.

28. **M. Simpson, Senior Regional Manager, Fraser Basin Council – letter dated December 14, 2017 – Thompson Watershed Flood and Debris Flow Disaster Mitigation Risk Assessment**

0035-2018

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Councillor Lavery be appointed as the City of Salmon Arm representative to attend the Thompson Watershed Disaster Mitigation Community to Community Forum in Kamloops, BC on February 14, 2018 and that mileage and per diem up to \$300.00 will be funded from Council Initiatives.

CARRIED UNANIMOUSLY

27. **B. M'Clellan, Chairman, 2018 U18 BC Curling Championship – The Optimist U18 Provincial Junior Championships**

0036-2018

Moved: Councillor Harrison

Seconded: Councillor Eliason

THAT: Council authorize payment to The Optimist U18 Provincial Junior Championships in the amount of \$750.00 from unallocated funds in the Shuswap Community Foundation City of Salmon Arm Grant 2018 contribution;

AND THAT: the 2018 Budget contained in the 2018 – 2022 Financial Plan be amended.

CARRIED UNANIMOUSLY

11. STAFF REPORTS

1. Director of Development Services – Design Review Panel Appointments

0037-2018

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: Council appoint Trent Sismey and Dennis Lowe to the Design Review Panel from January 31, 2018 to December 31, 2018 for the remainder of the three (3) year term.

CARRIED UNANIMOUSLY

2. Director of Development Services – City Greenways Liaison Committee Terms of Reference, Committee Appointments, and Trail Agreement

0038-2018

Moved: Councillor Eliason
Seconded: Councillor Jamieson
THAT: Council adopt the Greenways Liaison Committee Terms of Reference attached to the staff report dated January 12, 2018;

AND THAT: Council appoint the following persons to the Greenways Liaison Committee for a three (3) year term (from January 2018 to December 31, 2020):

Anita Ely (Salmon Arm Greenways);
Robert Bickford (citizen-at-large);
Joe Johnson (citizen-at-large);
Brian Browning (The Shuswap Trail Alliance); and
Joan Mitchell (The Shuswap Trail Alliance).

CARRIED UNANIMOUSLY

3. Corporate Officer – Environmental Advisory Committee Terms of Reference

0039-2018

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: Council approve the Environmental Advisory Committee change in membership from seventeen (17) voting members to fifteen (15) by removing the following organizations from the Terms of Reference:

- Salmon Arm Greenways Committee; and
- Salmon River Watershed Roundtable

CARRIED UNANIMOUSLY

11. STAFF REPORTS – continued

4. Corporate Officer – Cultural Master Plan Task Force Recommendations

0040-23018

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council authorize staff to issue a Request for Proposals inviting submissions from consultants to prepare a Cultural Master Plan, at a cost not to exceed \$20,000.00;

AND THAT: the 2018 Budget contained in the 2018 – 2022 Financial Plan be amended to reflect the Cultural Master Plan project with funding from Reserve and Other Contributions.

CARRIED UNANIMOUSLY

12. NEW BUSINESS

13. COUNCIL STATEMENTS

1. Committees of Council/Agency Representatives

Members of Council reported on the Committees and Agencies they represent.

14. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

15. SALMON ARM SECONDARY YOUTH COUNCIL

16. NOTICE OF MOTION

17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

18. OTHER BUSINESS

1. S. Hall, CEO, Okanagan Regional Library

0041-2018

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: Council issue a letter of support to Stephanie Hall, CEO of the Okanagan Regional Library.

CARRIED UNANIMOUSLY

19. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:49 p.m.
The Meeting reconvened at 7:00 p.m.

PRESENT:

Deputy Mayor K. Flynn
Councillor A. Harrison
Councillor T. Lavery
Councillor L. Wallace Richmond
Councillor K. Jamieson

Chief Administrative Officer C. Bannister
Corporate Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

ABSENT:

Mayor N. Cooper
Councillor C. Eliason

20. DISCLOSURE OF INTEREST

21. HEARINGS

22. PUBLIC HEARING

1. Zoning Amendment Application No. ZON-1111 [Wonderland Investments Inc.; 50 – 30 Street NE; R-1 to R-4]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time

F. Beaudet and M. Barron, the applicants, were available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4238 was declared closed at 7:05 p.m. and consideration of the next item ensued.

2. Zoning Amendment Application No. ZON-1113 [Lawson, S., Barnard, K. & Barnard, A. / Lawson Engineering & Development Services Ltd.; 3310 – 16 Avenue NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

B. Lawson, the applicant, was available to answer questions from Council.

22. PUBLIC HEARING - continued**2. Zoning Amendment Application No. ZON-1113 [Lawson, S., Barnard, K. & Barnard, A. / Lawson Engineering & Development Services Ltd.; 3310 - 16 Avenue NE; R-1 to R-8] - continued**

C. Young, 3390 - 16 Avenue NE, expressed concern about the shortage of off street parking and the narrow width of the road and the possibility of increased traffic. She also had concerns regarding the possibility of the property being subdivided.

D. Schiefke, 3301 - 16 Avenue NE, expressed concerns regarding the narrow street width and the number of vehicles parking on the street.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4239 was declared closed at 7:15 p.m. and consideration of the next item ensued.

3. Zoning Amendment Application ZON-1117 [City of Salmon Arm; Text Amendment]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4240 was declared closed at 7:17 p.m.

23. RECONSIDERATION OF BYLAWS**1. Zoning Amendment Bylaw No. 4238 [ZON-1111; Wonderland Investments Inc.; 50 - 30 Street NE; R-1 to R-4] - third reading**

0042-2018

Moved: Councillor Harrison

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4238 be read a third time.

CARRIED UNANIMOUSLY

2. Zoning Amendment Bylaw No. 4239 [ZON-1113; Lawson, S., Barnard, K. & Barnard, A. / Lawson Engineering & Development Services Ltd.; 3310 - 16 Avenue NE; R-1 to R-8] - third reading

0043-2018

Moved: Councillor Harrison

Seconded: Councillor Lavery

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4239 be read a third time.

CARRIED UNANIMOUSLY

23. RECONSIDERATION OF BYLAWS - continued

3. Zoning Amendment Bylaw No. 4240 [ZON-1117; City of Salmon Arm; Text Amendment] - third and final readings

0044-2018 Moved: Councillor Wallace Richmond
 Seconded: Councillor Jamieson
 THAT: the bylaw entitled Zoning Amendment Bylaw No. 4240 be read a third
 and final time.

CARRIED UNANIMOUSLY

4. Ticket Information Utilization Amendment Bylaw No. 4241 - final reading

0045-2018 Moved: Councillor Lavery
 Seconded: Councillor Wallace Richmond
 THAT: the bylaw entitled Ticket Information Utilization Amendment Bylaw No.
 4241 be read a final time.

CARRIED UNANIMOUSLY

5. Fee for Service Amendment bylaw No. 4242 [Mobile Food Vending] - final reading

0046-2018 Moved: Councillor Jamieson
 Seconded: Councillor Lavery
 THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment
 Bylaw No. 4242 be read a final time.

CARRIED UNANIMOUSLY

24. OTHER BUSINESS

1. Director of Development Services - Mobile Food Vending Policy

0047-2018 Moved: Councillor Jamieson
 Seconded: Councillor Harrison
 THAT: Council adopt 'City of Salmon Arm Mobile Food Vending Policy No.
 3.19'.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0048-2018

Moved: Councillor Jamieson

Seconded: Councillor Lavery

THAT: the Regular Council Meeting of January 29, 2018, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:33 p.m.

CERTIFIED CORRECT:

"E. JACKSON"

CORPORATE OFFICER

Adopted by Council the 13th day of February, 2018.

"N. COOPER"

MAYOR