

## **REGULAR COUNCIL**

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Tuesday, November 14, 2017.**

### **PRESENT:**

Mayor N. Cooper  
Councillor C. Eliason  
Councillor T. Lavery  
Councillor L. Wallace Richmond  
Councillor A. Harrison  
Councillor K. Jamieson (entered the meeting at 4:09 p.m.)

Chief Administrative Officer C. Bannister  
Chief Financial Officer M. Dalziel  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Fire Chief, B. Shirley  
Recorder B. Puddifant

### **ABSENT:**

Councillor K. Flynn

#### **1. CALL TO ORDER**

Mayor Cooper called the meeting to order at 1:30 p.m.

#### **2. IN-CAMERA SESSION**

0425-2017                      Moved: Councillor Lavery  
                                      Seconded: Councillor Harrison  
                                      THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

**CARRIED UNANIMOUSLY**

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 2:23 p.m.  
Council recessed until 2:30 p.m.

#### **3. REVIEW OF AGENDA**

#### **4. DISCLOSURE OF INTEREST**

Councillor Eliason declared a conflict of interest with item 9.1 due to a potential perceived pecuniary interest as he is a former employee of Tekamar Mortgage Fund Ltd.

**5. PRESENTATIONS / DELGATIONS****1. L. Gurney and E. Vardal, Community Gardens - Update**

Lesley Gurney and Ebony Vardal of the Community Gardens provided an update on the Community Gardens and were available to answer questions from Council.

**2. D. Gonella, Festival Director - Salmon Arm Folk Music Society - Roots and Blues - Update**

D. Gonella, Festival Director, Salmon Arm Folk Music Society provided an update on the Roots and Blues Festival and was available to answer questions from Council.

The Mayor presented the Canadian Award for Financial Reporting Achievement from the Government Finance Officers Association of the United States and Canada to Monica R. Dalziel, Chief Financial Officer for the 2016 Annual Financial Reports. The Mayor thanked the Chief Financial Officer and staff for their hard work in producing high quality financial reports.

**6. CONFIRMATION OF MINUTES****1. Regular Council Meeting Minutes of October 23, 2017**

0426-2017

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the Regular Council Meeting Minutes of October 23, 2017, be adopted as circulated.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS****1. Development and Planning Services Committee Meeting Minutes of November 6, 2017**

0427-2017

Moved: Councillor Lavery

Seconded: Councillor Harrison

THAT: the Development and Planning Services Committee Meeting Minutes of November 6, 2017, be received as information.

CARRIED UNANIMOUSLY

**2. Agricultural Advisory Committee Meeting Minutes of October 11, 2017**

0428-2017

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Agricultural Advisory Committee Meeting Minutes of October 11, 2017, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

3. **Shuswap Regional Airport (Salmon Arm) Commission Meeting Minutes of October 25, 2017**

0429-2017

Moved: Councillor Harrison

Seconded: Councillor Wallace Richmond

THAT: the Shuswap Regional Airport (Salmon Arm) Commission Meeting Minutes of October 25, 2017, be received as information.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond left the meeting at 3:12 p.m.

Councillor Wallace Richmond returned to the meeting at 3:14 p.m.

4. **Environmental Advisory Committee Meeting Minutes of October 5, 2017**

0430-2017

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: the Environmental Advisory Committee Meeting Minutes of October 5, 2017, be received as information.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS**

9. **RECONSIDERATION OF BYLAWS**

Councillor Eliason declared a conflict of interest and left the meeting at 3:16 p.m.

1. **Zoning Amendment Bylaw No. 4226 [ZON-1102; Tekamar Mortgage Fund Ltd.; 3161 Okanagan Avenue NE; R-1 to R-8] - final reading**

0431-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4226 be read a final time.

CARRIED UNANIMOUSLY

2. **Zoning Amendment Bylaw No. 4227 [ZON-1105; Jarvis, C.J. / Franklin Engineering Ltd.; 2810 - 15 Avenue NE; R-1 to R-4 & R-5] - final reading**

0432-2017

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4227 be read a final time.

CARRIED UNANIMOUSLY

9. **RECONSIDERATION OF BYLAWS – continued**

3. **Zoning Amendment Bylaw No. 4220 [ZON-1100; Woldringh, V. / Whitstone Developments Ltd.; 2350 – 4A Avenue SE; R-1 to R-8] – final reading**

0433-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Harrison

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4220 be read a final time.

CARRIED UNANIMOUSLY

4. **Zoning Amendment Bylaw No. 4217 [ZON-1097; Blackburn, L. & Gavin, B. / Browne Johnson Land Surveyors; 2590 – 10 Avenue (TCH) SW; A-1 to C-3] – final reading**

0434-2017

Moved: Councillor Harrison

Seconded Councillor Lavery

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4217 be read a final time.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE**

1. **Informational Correspondence**

Councillor Eliason returned to the meeting at 3:26 p.m.

17. **FCM Hotels, Federation of Canadian Municipalities – email dated November 6, 2017 – FCM’s 2018 Annual Conference – May 31 – June 3, 2018 – Book your accommodations**

0436-2017

Moved: Councillor Harrison

Seconded: Councillor Wallace Richmond

THAT: Council approve Mayor Cooper and Councillors Harrison, Jamieson and Flynn to attend the Federation of Canadian Municipalities Convention from May 31 – June 3, 2018 in Halifax, Nova Scotia to be funded from Council Expenses.

CARRIED UNANIMOUSLY

6. **C. Stromgren, Event Director, 2018 BCSS Mountain Bike Provincial Championship, Salmon Arm Secondary – letter dated October 20, 2017 – Letter of Request for Permission to use City Land**

0437-2017

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: Council authorize the use of the South Canoe Trail System and the area adjacent to the parking lot to host the 2018 BC School Sports Provincial Mountain Bike Championship on Saturday, May 26, 2018, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

**11. STAFF REPORTS**

**1. Director of Development Services – Community Heritage Commission Appointment**

0438-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council appoint Deborah Chapman to the City of Salmon Arm Community Heritage Commission as a public member for the remainder of the current term.

CARRIED UNANIMOUSLY

**2. Director of Engineering and Public Works – Blackburn Park – Equipment Pod Proposal Award**

0439-2017

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: Council award the Equipment Pod Construction for Project No. ENG2017-52 to Latina Landscapes and Maintenance, in accordance with their proposal dated October 10, 2017, for an estimated cost of \$78,900.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

**12. NEW BUSINESS**

**13. COUNCIL STATEMENTS**

**1. Committees of Council/Agency Representatives**

Members of Council reported on the Committees and Agencies they represent.

0440-2017

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: Council endorse sending Councillors Harrison and Eliason, accompanied by the CAO, to meet with the Minister of FLNRO in Victoria as soon as possible in 2018 regarding the viability of the RapAttack base in Salmon Arm;

AND THAT: expenses associated with the one day trip be funded through 2017 Council Initiatives.

CARRIED UNANIMOUSLY

**14. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

Board in Brief – October, 2017 – Received for information.

**15. SALMON ARM SECONDARY YOUTH COUNCIL**

16. **NOTICE OF MOTION**

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

18. **OTHER BUSINESS**

19. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:13 p.m.

The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor N. Cooper  
Councillor K. Jamieson  
Councillor T. Lavery  
Councillor C. Eliason  
Councillor A. Harrison

Chief Administrative Officer C. Bannister  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Recorder B. Puddifant

**ABSENT:**

Councillor K. Flynn  
Councillor L. Wallace Richmond

20. **DISCLOSURE OF INTEREST**

No interest was declared.

21. **HEARINGS**

1. **Development Variance Permit Application No. VP-466 [1129288 BC Ltd. / Lawson, B. and Lawson Engineering and Development Ltd.; 3200 - 30 Avenue NE; Upgrade Requirements]**

0441-2017

Moved: Councillor Eliason  
Seconded: Councillor Lavery

THAT: Development Variance Permit Application No. VP-466 be authorized for issuance for Lot 3, Section 19, Township 20, Range 9, W6M, KDYD, Plan 3804, which will vary the provisions of Subdivision and Development Servicing Bylaw No. 4163 as follows:

21. **HEARINGS - continued**

1. **Development Variance Permit Application No. VP-466 [1129288 BC Ltd. / Lawson, B. and Lawson Engineering and Development Ltd.; 3200 - 30 Avenue NE; Upgrade Requirements] - continued**

1. Reduce the requirement to upgrade 30 Avenue NE from the Urban Local Standard (RD-2) to a Rural Local Standard (RD-7) as outlined in the Staff Report dated October 27, 2017.

B. Lawson, the applicant, explained the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing for VP-464 was declared closed at 7:05 p.m. and consideration of the next item ensued.

CARRIED UNANIMOUSLY

22. **PUBLIC HEARING**

1. **Zoning Amendment Application No. ZON-1108 [Leachman, G. & S.; 3020 - 20 Street NE; R-7 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4229 was declared closed at 7:09 p.m.

23. **RECONSIDERATION OF BYLAWS**

1. **Zoning Amendment Bylaw No. 4229 [ZON-1108; Leachman, G. & S.; 3020 - 20 Street NE; R-7 to R-8] - third and final reading**

0442-2017

Moved: Councillor Harrison

Seconded: Councillor Eliason

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4229 be read a third and final time.

CARRIED UNANIMOUSLY

24. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

25. ADJOURNMENT

0443-2017

Moved: Councillor Jamieson

Seconded: Councillor Eliason

THAT: the Regular Council Meeting of November 14, 2017, be adjourned.

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

The meeting adjourned at 7:10 p.m.

"E. JACKSON"

CORPORATE OFFICER

Adopted by Council the 27<sup>th</sup> day of November, 2017.

"N. COOPER"

MAYOR