

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, October 23, 2017.**

PRESENT:

Mayor N. Cooper
Councillor K. Flynn
Councillor C. Eliason
Councillor T. Lavery
Councillor L. Wallace Richmond
Councillor A. Harrison
Councillor K. Jamieson

Deputy Chief Administrative Officer/Chief Financial Officer M. Dalziel
Corporate Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

ABSENT:

1. CALL TO ORDER

Mayor Cooper called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0406-2017 Moved: Councillor Jamieson
 Seconded: Councillor Wallace Richmond
 THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:59 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

Addition under item 5.1 - Presentation by Dale Berger, General Manager, Shaw Centre – Safety Procedures and Training - Ammonia

Addition under item 10.1.15 K. Fogarty, Airport Operations Clerk – email dated October 19, 2017
– Letter of Intent

3. **REVIEW OF AGENDA – continued**

Addition under item 21.1 D. Sturgeon – letter dated October 22, 2017

Additions under item 22.2 correspondence received from P. Renkema, L. Whitehead, J. Penner, E. Casselman and J. Baer, Timberline Solutions Ltd.

4. **DISCLOSURE OF INTEREST**

Councillor Eliason declared a conflict of interest with item 22.1 and item 23.1 due to a potential perceived pecuniary interest as he is a former employee of Tekamar Mortgage Fund Ltd.

5. **PRESENTATIONS / DELGATIONS**

1. **D. Berger, General Manager, Shaw Centre – Safety Procedures and Training – Ammonia**

Dale Berger, General Manager of the Shaw Centre provided a report regarding safety procedures and training in place at the Shaw Centre and was available to answer questions from Council.

2. **L. Fitt, Manager, Salmon Arm Economic Development Society – Update**

Lana Fitt, Manager of the Salmon Arm Economic Development Society provided a report regarding the activities of SAEDS and was available to answer questions from Council.

Councillor Wallace Richmond left the meeting at 3:07 p.m.

Councillor Wallace Richmond returned to the meeting at 3:08 p.m.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of October 10, 2017**

0407-2017

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: the Regular Council Meeting Minutes of October 10, 2017, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of October 16, 2017**

0408-2017

Moved: Councillor Lavery

Seconded: Councillor Harrison

THAT: the Development and Planning Services Committee Meeting Minutes of October 16, 2017, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

2. **Downtown Parking Commission Meeting Minutes of September 19, 2017**

0409-2017

Moved: Councillor Eliason

Seconded: Councillor Jamieson

THAT: the Downtown Parking Commission Meeting Minutes of September 19, 2017, be received as information.

CARRIED UNANIMOUSLY

3. **Shuswap Regional Airport Operations Committee Meeting Minutes of September 20, 2017**

0410-2017

Moved: Councillor Harrison

Seconded: Councillor Lavery

THAT: the Shuswap Regional Airport Operations Committee Meeting Minutes of September 20, 2017, be received as information.

CARRIED UNANIMOUSLY

0411-2017

Moved: Councillor Harrison

Seconded: Councillor Eliason

THAT: the 2018 Airport Appreciation Day be scheduled for June 24, 2018 and that a budget of \$16,030.00 be allocated from the Airport Marketing and Promotion Reserve; with 75% of the gate revenue going to the Salmon Arm Flying Club and 25% to the City to mitigate the expense, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS**

1. **Zoning Amendment Bylaw No. 4229 [ZON-1108; Leachman, G. & S.; 3020 - 20 Street NE; R-7 to R-8]**

0412-2017

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4229, be read a first and second time.

CARRIED UNANIMOUSLY

9. **RECONSIDERATION OF BYLAWS**

1. **2017 - 2021 Financial Plan Amendment Bylaw No. 4228 - final reading**

0413-2017

Moved: Councillor Lavery

Seconded: Councillor Harrison

THAT: the bylaw entitled 2017 - 2021 Financial Plan Amendment Bylaw No. 4228 be read a final time.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE**

1. **Informational Correspondence**

15. **K. Fogarty, Airport Operations Clerk, Kelowna International Airport – email dated October 19, 2017 – Letter of Intent**

0414-2017

Moved: Councillor Harrison

Seconded: Councillor Eliason

THAT: Council issue a letter in support of the City of Kelowna (including Kelowna International Airport (YLW) and in collaboration with the Ministry of Transportation & Infrastructure) submitting a Comprehensive Project Proposal for an Okanagan Gateway Transportation Study to Transport Canada to obtain funding under the National Trade Corridor Fund, as part of the Investing in Canada Plan.

CARRIED UNANIMOUSLY

5. **L. Wong, Downtown Salmon Arm – letter dated October 12, 2017 – Winter Solstice Bonfire Night**

0415-2017

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Council support the Winter Solstice Bonfire Night and the relocation of the event from the Ross Street parking lot to Alexander Street and the closure of Alexander Street to vehicle traffic from 4:00 p.m. to 7:00 p.m. on Thursday, December 21, 2017.

Councillor Jamieson left the meeting at 3:40 p.m.

Councillor Jamieson returned to the meeting at 3:42 p.m.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond left the meeting at 3:49 p.m.

11. **STAFF REPORTS**

1. **Corporate Officer – Offsite Council Meeting, Canoe Victory Hall**

0416-2017

Moved: Councillor Flynn

Seconded: Councillor Jamieson

THAT: the afternoon and evening portions of the November 27, 2017 Council Meeting be held at Canoe Victory Hall, commencing at 1:30 p.m.

Councillor Wallace Richmond returned to the meeting at 3:51 p.m.

CARRIED UNANIMOUSLY

11. STAFF REPORTS - continued**2. 2018 Council Meeting Schedule and 2018 Development and Planning Services Committee Meeting Schedule**

0417-2017

Moved: Councillor Flynn

Seconded: Councillor Harrison

THAT: Council adopt the 2018 Council Meeting Schedule and 2018 Development and Planning Services Committee Meeting Schedule.

CARRIED UNANIMOUSLY**3. Director of Development Services - Agricultural Land Commission Application No. ALC-371 [Renaud, B. & B. / Browne Johnson Land Surveyors Ltd.; 1400 - 65 Street SW]**

0418-2017

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Agricultural Land Commission Application No. ALC-371 be authorized for submission to the Agricultural Land Commission.

CARRIED

Councillor Eliason Opposed

4. Director of Development Services - Proposed Strata Conversion of a Previously Occupied Building [Sjogren, L. & L.; 5500 - 48 Avenue SE]

0419-2017

Moved: Councillor Jamieson

Seconded: Councillor Harrison

THAT: Council approve the strata conversion of the building located on Lot 2, Section 5, Township 20, Range 9, W6M, KDYD, Plan KAP52662.

CARRIED UNANIMOUSLY**5. Director of Development Services - Sanitary Sewer Main Extension to Elks Hall Property [3690 - 30 Street NE]**

0420-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council authorize the extension of the City's sanitary sewer through the Rural Area to accommodate a connection to the property located at 3690 - 30 Street NE, owned by the Elks Recreation Society, as per the proposal from Franklin Engineering Ltd. dated August 8, 2017;

AND THAT: Approval of the above is subject to the Elks Recreation Society being responsible for all associated costs of the main extension, including payment to the City of a Capital Cost Equivalent in lieu of the Sanitary Sewer Development Cost Charge of \$2,890.04;

AND THAT: Final design is subject to approval by the City Engineer.

CARRIED

Councillor Lavery Opposed

12. **NEW BUSINESS**

13. **COUNCIL STATEMENTS**

1. **Committees of Council/Agency Representatives**

Members of Council reported on the Committees and Agencies they represent.

14. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

15. **SALMON ARM SECONDARY YOUTH COUNCIL**

Politics 12 students Gray Simms and Lilli Rakose addressed Council.

16. **NOTICE OF MOTION**

1. **Councillor Lavery - Digital Dashboard Simulator**

THAT: \$5,000.00 be included in the 2019 Budget process for piloting a digital dashboard simulator to facilitate public input on the City of Salmon Arm budget.

2. **Councillor Lavery - Reserve for Sani-Dump Facility**

THAT: \$15,000.00 be included in the 2018 Budget process as a transfer to reserve for a future City run Sani-Dump facility.

3. **Councillor Lavery - Strategies to reduce Wildfire risk**

THAT: \$10,000.00 be included in the 2018 Budget process to provide information and other strategies for residents to reduce risks from wildfires.

4. **Councillor Lavery - Salmon Arm Economic Development Society MakerSpace Pilot Initiative**

THAT: \$25,000.00 be included in both the 2018 and 2019 Budget process to support the Salmon Arm Economic Development Society MakerSpace Pilot Initiative.

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

18. **OTHER BUSINESS**

19. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:44 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor N. Cooper
Councillor K. Jamieson
Councillor T. Lavery
Councillor K. Flynn
Councillor C. Eliason
Councillor L. Wallace Richmond
Councillor A. Harrison

Deputy Chief Administrative Officer/Chief Financial Officer M. Dalziel
Corporate Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

ABSENT:

20. DISCLOSURE OF INTEREST

No interest was declared.

21. HEARINGS

1. Development Permit Application No. VP-464 [Sipes, J.; 2781 Auto Road SE; Setback Variance]

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Development Permit Application No. VP-464 be authorized for issuance for Lot 1, Section 13, Township 20, Range 10, W6M, KDYD, Plan 22377, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 6.10.4 – R-1 Single Family Residential – reduce the minimum building setback from the exterior side parcel line from 6.0 m (19.7 ft) to 3.5 m (11.5 ft) to allow for the construction of a new single family dwelling, as shown in Schedule A to the Staff Report dated October 4, 2017.

J. Sipes, the applicant, spoke regarding the concerns expressed in the letter from D. Sturgeon – letter dated October 22, 2017 and was available to answer questions from Council.

21. HEARINGS - continued

1. Development Permit Application No. VP-464 [Sipes, J.; 2781 Auto Road SE; Setback Variance] - continued

Following three calls for submissions and questions from Council, the Hearing for VP-464 was declared closed at 7:04 p.m. and consideration of the next item ensued.

Amendment:

0421-2017

Moved: Councillor Harrison

Seconded: Councillor Flynn

THAT: Development Permit Application No. VP-464 be authorized for issuance for Lot 1, Section 13, Township 20, Range 10, W6M, KDYD, Plan 22377, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 6.10.4 - R-1 Single Family Residential - reduce the minimum building setback from the exterior side parcel line from 6.0 m (19.7 ft) to 4.3 m (14.10 ft) to allow for construction of a new single family dwelling, providing the rear setback is a minimum of 1.5 m (4.92 ft).

Motion as amended:

CARRIED UNANIMOUSLY

22. PUBLIC HEARING

Councillor Eliason declared a conflict and left the meeting at 7:07 p.m.

1. Zoning Amendment Application No. ZON-1102 [Tekamar Mortgage Fund Ltd.; 3161 Okanagan Avenue NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

T. Arrowsmith, the agent, spoke regarding the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4226 was declared closed at 7:13 p.m. and consideration of the next item ensued.

Councillor Eliason returned to the meeting at 7:13 p.m.

2. Zoning Amendment Application No. ZON-1105 [Jarvis, C.J. / Franklin Engineering Ltd.; 2810 - 15 Avenue NE; R-1 to R-4 & R-5]

The Director of Development Services explained the proposed Zoning Amendment Application.

22. PUBLIC HEARING - continued

2. Zoning Amendment Application No. ZON-1105 [Jarvis, C.J. / Franklin Engineering Ltd.; 2810 - 15 Avenue NE; R-1 to R-4 & R-5] - continued

Submissions were called for at this time.

J. Franklin, the agent, spoke regarding the application was available to answer questions from Council.

Carol Susak, #40, 2751 15 Avenue NE, spoke regarding her opposition to R-5 zoning and expressed concerns of increased traffic on 15 Avenue NE.

Randy Meise, the developer, spoke regarding the application and the concerns of the neighbours and was available to answer questions from Council.

Paul Renkema, 1341 30 Street, NE, spoke regarding concerns outlined in the email received October 20, 2017 and the proposed location of R-5 on west side of the property.

Council received the written submissions for consideration.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4227 was declared closed at 7:45 p.m.

23. RECONSIDERATION OF BYLAWS

Councillor Eliason declared a conflict and left the meeting at 7:45 p.m.

1. Zoning Amendment Bylaw No. 4226 [ZON-1102; Tekamar Mortgage Fund Ltd.; 3161 Okanagan Avenue NE; R-1 to R-8] - third reading

0422-2017

Moved: Councillor Flynn

Seconded: Councillor Harrison

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4226 be read a third time.

CARRIED UNANIMOUSLY

Councillor Eliason returned to the meeting at 7:48 p.m.

2. Zoning Amendment Bylaw No. 4227 [ZON-1105; Jarvis, C.J. / Franklin Engineering Ltd.; 2810 - 15 Avenue NE; R-1 to R-4 & R-5] - third reading

0423-2017

Moved: Councillor Lavery

Seconded: Councillor Jamieson

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4227 be read a third time.

CARRIED UNANIMOUSLY

24. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0424-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the Regular Council Meeting of October 23, 2017, be adjourned.

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

The meeting adjourned at 8:02 p.m.

"E. JACKSON"
CORPORATE OFFICER

Adopted by Council the 14th day of November, 2017.

"N. COOPER"
MAYOR