

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Seymour Salon Room of the Prestige Harbourfront Resort, 251 Harbourfront Drive NE, Salmon Arm, British Columbia, on **Monday, March 27, 2017.**

PRESENT:

Mayor N. Cooper
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Corporate Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Planning and Development Officer W. Miles
Chief Financial Officer M. Dalziel
Recorder C. Simmons

ABSENT:

Councillor A. Harrison
Councillor K. Jamieson

1. CALL TO ORDER

Mayor Cooper called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0117-2017 Moved: Councillor Lavery
 Seconded: Councillor Flynn
 THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:52 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

Addition under item 10.2 - Dilkusha Revitalization Project Additional Petition Signatures and letter from R. Marshall, Executive Director, Community Futures - March 23, 2017 - Preserving Dilkusha

Addition under item 11.4 F. Harris, President, Salmon Arm Chamber of Commerce - letter dated March 23, 2017 - Municipal Tax Rates

4. DISCLOSURE OF INTEREST

5. **PRESENTATIONS / DELEGATIONS**

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of March 13, 2017**

0118-2017 Moved: Councillor Wallace Richmond
 Seconded: Councillor Eliason
 THAT: the Regular Council Meeting Minutes of March 13, 2017 be adopted as
 circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of March 20, 2017**

0119-2017 Moved: Councillor Flynn
 Seconded: Councillor Lavery
 THAT: the Development and Planning Services Committee Meeting Minutes of
 March 20, 2017, be received as information.

CARRIED UNANIMOUSLY

2. **Court of Revision 2017 73 Avenue Water Main Extension Parcel Tax Assessments Meeting Minutes of March 13, 2017**

0120-2017 Moved: Councillor Flynn
 Seconded: Councillor Eliason
 THAT: the Court of Revision 2017 73 Avenue Water Main Extension Parcel Tax
 Assessments Meeting Minutes of March 13, 2017, be received as information.

CARRIED UNANIMOUSLY

3. **Court of Revision 2017 Transportation Parcel Tax Assessments Meeting Minutes of March 13, 2017**

0121-2017 Moved: Councillor Eliason
 Seconded: Councillor Wallace Richmond
 THAT: the Court of Revision 2017 Transportation Parcel Tax Assessments
 Meeting Minutes of March 13, 2017, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS** – Continued

4. **Court of Revision 2017 Water and Sewer Frontage Assessments Meeting Minutes of March 13, 2017**

0122-2017 Moved: Councillor Wallace Richmond
 Seconded: Councillor Flynn
 THAT: the Court of Revision 2017 Water and Sewer Frontage Assessments Meeting Minutes of March 13, 2017, be received as information.

CARRIED UNANIMOUSLY

5. **Social Impact Advisory Committee Meeting Minutes of January 10, 2017**

0123-2017 Moved: Councillor Wallace Richmond
 Seconded: Councillor Lavery
 THAT: the Social Impact Advisory Committee Meeting Minutes of January 10, 2017, be received as information.

CARRIED UNANIMOUSLY

0124-2017 Moved: Councillor Wallace Richmond
 Seconded: Councillor Eliason
 THAT: all new or replacement City park signage include “In the event of an emergency, please call 911 and give the following address: (site address)”.

CARRIED UNANIMOUSLY

6. **Shuswap Regional (Salmon Arm) Airport Commission Meeting Minutes of March 10, 2017**

0125-2017 Moved: Councillor Lavery
 Seconded: Councillor Flynn
 THAT: the Shuswap Regional (Salmon Arm) Airport Commission Meeting Minutes of March 10, 2017, be received as information.

CARRIED UNANIMOUSLY

7. **Greenways Liaison Committee Meeting Minutes of March 9, 2017**

0126-2017 Moved: Councillor Eliason
 Seconded: Councillor Lavery
 THAT: the Greenways Liaison Committee Meeting Minutes of March 9, 2017, be received as information.

CARRIED UNANIMOUSLY

8. **Community Heritage Commission Meeting Minutes of January 17, 2017**

0127-2017 Moved: Councillor Wallace Richmond
 Seconded: Councillor Eliason
 THAT: the Community Heritage Commission Meeting Minutes of January 17, 2017, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS** – Continued

9. **Community Heritage Commission Meeting Minutes of February 21, 2017**

0128-2017 Moved: Councillor Wallace Richmond
 Seconded: Councillor Flynn
 THAT: the Community Heritage Commission Meeting Minutes of February 21, 2017, be received as information.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS**

1. **2016 Final Budget**

- a) **City of Salmon Arm 2016 to 2020 Financial Plan Amendment Bylaw No. 4195 – First Second and Third Readings**
- b) **City of Salmon Arm Parks Development Reserve Fund Expenditure Bylaw No. 4196 – First, Second and Third Readings**
- c) **City of Salmon Arm Community Centre Major Maintenance Reserve Fund Expenditure Bylaw No. 4197 – First, Second and Third Readings**
- d) **City of Salmon Arm Cemetery Columbarium Reserve Fund Expenditure Bylaw No. 4198 – First, Second and Third Readings**
- e) **City of Salmon Arm Police Vehicles Reserve Fund Expenditure Bylaw No. 4199 – First, Second and Third Readings**
- f) **City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4200 – First, Second and Third Readings**
- g) **City of Salmon Arm Water Major Maintenance Reserve Fund Expenditure Bylaw No. 4202 – First, Second and Third Readings**

0129-2017 Moved: Councillor Wallace Richmond
 Seconded: Councillor Flynn
 THAT: the following bylaws be read a first, second and third time:

- City of Salmon Arm 2016 to 2020 Financial Plan Amendment Bylaw No. 4195;
- City of Salmon Arm Parks Development Reserve Fund Expenditure Bylaw No. 4196;
- City of Salmon Arm Community Centre Major Maintenance Reserve Fund Expenditure Bylaw No. 4197;
- City of Salmon Arm Cemetery Columbarium Reserve Fund Expenditure Bylaw No. 4198;

8. **INTRODUCTION OF BYLAWS** – Continued

1. **2016 Final Budget** – Continued

- City of Salmon Arm Police Vehicles Reserve Fund Expenditure Bylaw No. 4199;
- City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4200; and
- City of Salmon Arm Water Major Maintenance Reserve Fund Expenditure Bylaw No. 4202.

CARRIED UNANIMOUSLY

2. **Zoning Amendment Bylaw No. 4204 [ZON-1087; Harding, R. & J., 4890 – 13 Street NE, R-1 to R-8] – First and Second Readings**

0130-2017

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4204 be read a first and second time.

CARRIED UNANIMOUSLY

9. **RECONSIDERATION OF BYLAWS**

10. **CORRESPONDENCE**

1. **Informational Correspondence**

For information.

1. **S. Haines, C. Adams and K. Jonker – letter received March 9, 2017 – Alain Boucher Memorial Project**

0131-2017

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council allocate \$1,000.00 from 2017 Council Initiatives for signage to renumber ball diamond # 2 to ball diamond # 22 and name it “Al Boucher Memorial Field” at the Canoe Ball Diamonds in honor of Alain Boucher’s contribution to slo-pitch in Salmon Arm.

CARRIED UNANIMOUSLY

0132-2017

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: the City provide a letter of support to S. Haines, C. Adams and K. Jonker for the proposed grant application for playground improvements at the Canoe Ball Diamonds, as outlined in the letter received March 9, 2017.

CARRIED UNANIMOUSLY

10. CORRESPONDENCE – Continued**1. Informational Correspondence – Continued**

9. **D. Gonella, Executive Director, Salmon Arm Folk Music Society – letter dated March 13, 2017 – Street Closure/Noise Bylaw**

10. **D. Gonella, Executive Director, Salmon Arm Folk Music Society – letter dated March 13, 2017 – Access to Volunteer Parking Area**

0133-2017

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the noise bylaw be extended for the Roots and Blues Music Festival at the Salmon Arm Fall Fair Grounds to 12:00 a.m. for the evenings of August 17 - 20, 2017;

AND THAT: Council authorize the Salmon Arm Folk Music Society to utilize the property located at 251 – 5 Avenue SW for the Roots and Blues Festival Volunteer Parking from August 15 – 23, 2017.

CARRIED UNANIMOUSLY

8. **K. Neil, Wild Soles Trail Running Series – letter dated March 13, 2017 – Wild Soles Trail Running Race Series in Salmon Arm**

0134-2017

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council endorse the Wild Soles Trail Running Series, as outlined in the letter dated March 13, 2017 and amended in the email dated March 21, 2017, granting approval to utilize the referenced city-owned properties in order to conduct this event, subject to provision of adequate liability insurance.

CARRIED UNANIMOUSLY

15. **B. Gerding, Reporter, Vernon Morning Star – article dated March 9, 2017 – Inspecting for invasive mussels**

17. **Shuswap Watershed Council – memorandum received March 20, 2017 – Council Meeting Highlights: March 8, 2017**

0135-2017

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: a letter be sent to Federal MP regarding the importance of inspecting all boats entering BC from Alberta and the US for invasive mussels.

CARRIED UNANIMOUSLY

2. **M. Shaffer, Secretary, Preserving Dilkusha – letter dated March 10, 2017 – Dilkusha Revitalization Project (Proposal) and Petition**

Received for information.

11. STAFF REPORTS**1. Director of Engineering and Public Works – Airport Management and Maintenance Services Contract Award for Shuswap Regional Airport****0136-2017**

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the Mayor and Corporate Officer be authorized to execute a contract with East West Transportation (2000) Corp. for Airport Management and Maintenance Services for a three (3) year term commencing April 1, 2017 for an annual amount of \$118,662.00 (2017), \$120,442.00 (2018), \$122,249.00 (2019) plus applicable taxes, plus \$0.05/ per Litre for fuel dispensed.

CARRIED UNANIMOUSLY

2. Director of Engineering and Public Works – West Nile Mosquito Control Program**0137-2017**

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council award Contract No. ENG5280-WNV2017 for West Nile Virus Vector Mosquito larval control, to BWP Consulting Inc. in accordance with the quoted prices for an estimated cost of \$15,000.00 plus GST.

CARRIED UNANIMOUSLY

3. Chief Financial Officer – 2016 Yearend Surplus

Received for information.

0138-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: \$10,000.00 be transferred from prior years surplus to the to the Cultural Master Plan Reserve Account.

CARRIED UNANIMOUSLY

4. Chief Financial Officer – Municipal Tax Rates – Class 5 and Class 6**a) Public Input Session**

M. Melin, owner Access Precision Machining, spoke in support of maintaining the difference in tax rates

L. Fitt, Manager, Salmon Arm Economic Development Society, spoke regarding the Salmon Arm Economic Society Board's support for equalizing Class 5 & 6 to support attraction and retention of industry.

B. Laird, Chairperson, Salmon Arm Economic Development Society, referenced the letter dated March 20, 2017 and advised that there is currently an inequity between Class 5 & 6.

T. Dunn, 120 6 Street NE, spoke regarding the importance of taxation and the need to consider the effects of changes to the rates.

D. McMillian, 1060 17 Street SE, spoke in support of leveling the Class 5 and 6 taxation rates.

Councillor Wallace Richmond left the meeting at 3:54 p.m. and returned at 3:56 p.m.

The meeting recessed at 4:03 p.m. and resumed at 4:14 p.m.

12. NEW BUSINESS

14. NOTICE OF MOTION

15. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

1. 720 22 Street NE - Orchard House

0139-2017

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: Council direct staff to proceed with a Request for Proposals for the demolition of the structure and any improvements from the property located at 720 22 Street NE;

AND THAT: the demolition be delayed by a further sixty (60) days to allow for proposals from outside organizations to move the building to a private location with \$50,000.00 to be allocated from the 720 - 22 Street NE demolition future expenditure reserve.

CARRIED UNANIMOUSLY

13. COUNCIL STATEMENTS

1. Committees of Council/Agency Representatives

Members of Council reported on the Committees and Agencies they represent.

0140-2017

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Council approve Mayor Cooper's flight expenses for attendance to the 2017 COFI Convention from April 5 - 7, 2017 in Vancouver, BC to be funded from 2017 Council Initiatives.

CARRIED UNANIMOUSLY

16. OTHER BUSINESS

17. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:46 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor N. Cooper
Councillor K. Flynn
Councillor C. Eliason
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Corporate Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Planning and Development Officer W. Miles
Recorder C. Simmons

ABSENT:

Councillor A. Harrison
Councillor K. Jamieson

18. DISCLOSURE OF INTEREST

No interest was declared.

19. HEARINGS

1. Development Variance Permit No. VP-447 [Shaule, J. & Trautman, S./ Cannon, D.; 6510 - 30 Street NE; Servicing Variance]

0141-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Development Variance Permit No. VP-447 be authorized for issuance for the N ½ of the NW ¼ Section 31, Township 20, Range 9, W6M, KDYD Except Plan H90 which will vary Section 4.2 of the Subdivision and Development Servicing Bylaw No. 3596 as follows:

1. Waive the requirement to upgrade Park Hill Road NE frontage to the Urban Arterial Street Standard (RD-4);
2. Waive the requirement to extend sanitary sewer main from 46 Street NE along the frontage of Proposed Lot A;
3. Waive the requirement to extend storm sewer main from 70 Avenue NE along the frontage of Proposed Lot A.

AND FURTHER THAT: issuance of Development Variance Permit No. VP-447 be withheld subject to the following:

- 1) Road dedication of 2.8 m, or required dedication confirmed by a BC Land Surveyor, along Park Hill Road NE to meet the 25 m Urban Arterial Street Standard;
- 2) An alternative storm water disposal system be installed which has been designed by a qualified geotechnical engineer and approved by the City through an Integrated Stormwater Management Plan.

19. HEARINGS - Continued**1. Development Variance Permit No. VP-447 [Shaule, J. & Trautman, S./ Cannon, D.; 6510 - 30 Street NE; Servicing Variance] - Continued**

The Planning and Development Officer explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

D. Cannon, the agent, spoke regarding the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:06 p.m. and the motion was:

Amendment:

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the motion be amended to include the following requirement:

- 3) Registration of a Section 219 *Land Title Act* Covenant restricting any further subdivision of Proposed Lot A until the lot is fully serviced to City standards.

CARRIED UNANIMOUSLY

Motion as Amended:

CARRIED UNANIMOUSLY

20. PUBLIC HEARING**1. Official Community Plan Amendment Application No. OCP4000-29; Affinity Developments Ltd./Jobeck Enterprises Ltd.; 2081 - 11 Avenue NE; HC - HR**

The Planning and Development Officer explained the proposed Official Community Plan Amendment.

Submissions were called for at this time.

J. Stewart, #7, 2060 - 12 Avenue NE, expressed concerns regarding parking, proposed density and increased traffic.

G. Richardson, the agent, addressed concerns regarding traffic and parking and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4190 was declared closed at 7:19 p.m. and consideration of the next item ensued.

20. **PUBLIC HEARING** – Continued

2. **Zoning Amendment Application No. ZON-1084; Affinity Developments Ltd. / Jobeck Enterprises Ltd.; 2081 – 11 Avenue NE; R-1 to R-5**

The Planning and Development Officer explained the proposed Zoning Amendment.

Submissions were called for at this time.

G. Richardson, the agent, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4191 was declared closed at 7:20 p.m. and consideration of the next item ensued.

3. **Official Community Plan Amendment Application No. 4000-30; Laitinen, C. 2451 – 30 Avenue NE; Rural Agricultural Policies**

The Planning and Development Officer explained the proposed Official Community Plan Amendment.

Submissions were called for at this time.

C. Laitinen, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4192 was declared closed at 7:21 p.m. and consideration of the next item ensued.

4. **Zoning Amendment Application No. ZON-1085; Laitinen, C.; 2451 – 30 Avenue NE; detached suite in agricultural zones**

The Planning and Development Officer explained the proposed Zoning Amendment.

Submissions were called for at this time.

C. Laitinen, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4193 was declared closed at 7:23 p.m. and consideration of the next item ensued.

5. **Zoning Amendment Application No. ZON-1086; Kipp, D. & E.; 3290 – 20 Street NE; R-7 to R-8**

The Planning and Development Officer explained the proposed Zoning Amendment.

Submissions were called for at this time.

D. Kipp, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4194 was declared closed at 7:24 p.m.

21. RECONSIDERATION OF BYLAWS

1. **Official Community Plan Amendment Bylaw No. 4190 [OCP4000-29; Affinity Developments Ltd. /Jobeck Enterprises Ltd.; 2081 – 11 Avenue NE; HC – HR] –Third Reading**

0142-2017 Moved: Councillor Flynn
 Seconded: Councillor Eliason
 THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4190 be read a third time.

CARRIED UNANIMOUSLY

2. **Zoning Amendment Bylaw No. 4191 [ZON-1084; Affinity Developments Ltd. /Jobeck Enterprises Ltd.; 2081 – 11 Avenue NE; R-1 to R-5] – Third Reading**

0143-2017 Moved: Councillor Lavery
 Seconded: Councillor Flynn
 THAT: the bylaw entitled Zoning Amendment Bylaw No. 4191 be read a third time.

CARRIED UNANIMOUSLY

3. **Official Community Plan Amendment Bylaw No. 4192 [4000-30; Laitinen, C. 2451 – 30 Avenue NE; Rural Agricultural Policies] –Third and Final Readings**

0144-2017 Moved: Councillor Flynn
 Seconded: Councillor Eliason
 THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4192 be read a third and final time.

CARRIED UNANIMOUSLY

4. **Zoning Amendment Bylaw No. 4193 [ZON-1085; Laitinen, C.; 2451 – 30 Avenue NE; detached suite in agricultural zones] –Third and Final Readings**

0145-2017 Moved: Councillor Wallace Richmond
 Seconded: Councillor Eliason
 THAT: the bylaw entitled Zoning Amendment Bylaw No. 4193 be read a third and final time.

CARRIED UNANIMOUSLY

5. **Zoning Amendment Bylaw No. 4194 [ZON-1086; Kipp, D. & E.; 3290 – 20 Street NE; R-7 to R-8] –Third and Final Readings**

0146-2017 Moved: Councillor Eliason
 Seconded: Councillor Lavery
 THAT: the bylaw entitled Zoning Amendment Bylaw No. 4194 be read a third and final time.

CARRIED UNANIMOUSLY

22. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

23. ADJOURNMENT

0147-2017

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Regular Council Meeting of March 27, 2017, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:33 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"N. COOPER"
MAYOR

Adopted by Council the 10th day of April, 2017.