REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, January 25, 2016.**

**PRESENT:**

 Mayor N. Cooper

Councillor K. Flynn

 Councillor A. Harrison

 Councillor K. Jamieson

 Councillor T. Lavery

Councillor L. Wallace Richmond

Acting Chief Administrative Officer M. Dalziel

Corporate Officer E. Jackson

Director of Engineering & Public Works R. Niewenhuizen

Director of Development Services K. Pearson

Recorder S. Wood

**ABSENT:**

Councillor C. Eliason

**1. CALL TO ORDER**

Mayor Cooper called the meeting to order at 1:30 p.m.

**2. IN-CAMERA SESSION**

**0016-2016** Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.

Council returned to Regular Session at 1:52 p.m.

Council recessed until 2:30 p.m.

**3. REVIEW OF AGENDA**

**4. DISCLOSURE OF INTEREST**

**5. PRESENTATIONS / DELEGATIONS**

Council recognized the tragedy in La Loche, Saskatchewan with a moment of silence.

**6. CONFIRMATION OF MINUTES**

 **1. Regular Council Meeting Minutes of January 11, 2016**

**0017-2016** Moved: Councillor Harrison

Seconded: Councillor Jamieson

THAT: the Regular Council Meeting Minutes of January 11, 2016, be adopted as circulated.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS**

**1. Development and Planning Services Committee Meeting Minutes of January 18, 2016**

**0018-2016** Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the Development and Planning Services Committee Meeting Minutes of January 18, 2016, be received as information.

CARRIED UNANIMOUSLY

**2. Environment Advisory Committee Meeting Minutes of December 3, 2015**

**0019-2016** Moved: Councillor Lavery

Seconded: Councillor Jamieson

THAT: the Environmental Advisory Committee Meeting Minutes of December 3, 2015, be received as information.

CARRIED UNANIMOUSLY

**8. INTRODUCTION OF BYLAWS**

**1. Zoning Amendment Bylaw No. 4124 [ZON-1039, MacQuarrie, L.; 4081 – 11 Street NE; R-1 to R-8] - First and Second Readings**

**0020-2016** Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4124 be read a first and second time.

CARRIED UNANIMOUSLY

**2. Zoning Amendment Bylaw No. 4125 [ZON-1040, Lowe, D. & K.; 1061 – 47 Avenue NE; R-1 to R-8] - First and Second Readings**

**0021-2016** Moved: Councillor Jamieson

Seconded: Councillor Harrison

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4125 be read a first and second time.

CARRIED UNANIMOUSLY

**8. INTRODUCTION OF BYLAWS** - Continued

**3. Cemetery Amendment Bylaw No. 4126 – First, Second and Third Readings**

**0022-2016** Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the bylaw entitled Cemetery Amendment Bylaw No. 4126 be read a first, second and third time.

CARRIED UNANIMOUSLY

**9. RECONSIDERATION OF BYLAWS**

**1. Zoning Amendment Bylaw No. 4118 [ZON-1037, Ponich Properties Ltd.; 440 & 460 – 5 Street SE; R-1 to R-5] - Final Reading**

**0023-2016** Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4118 be read a final time.

CARRIED UNANIMOUSLY

**2.** **Zoning Amendment Bylaw No. 4117 [ZON-1036, P. Renkema; 1341 – 30 Street NE; R-5 to R-4] – Final Reading**

**0024-2016** Moved: Councillor Jamieson

Seconded: Councillor Flynn

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4117 be read a final time.

CARRIED UNANIMOUSLY

**10. CORRESPONDENCE**

**1. Informational Correspondence**

For Information

**5.** **H. Roberge, Administrator, Maple Tree Montessori – letter dated January 11, 2016 – Request Letter of Support for New Infant / Toddler Childcare Spaces in Salmon Arm**

**0025-2016** Moved: Councillor Wallace Richmond

Seconded: Councillor Jamieson

THAT: Council provide a letter of support for the creation of new Infant / Toddler Childcare spaces in Salmon Arm.

CARRIED UNANIMOUSLY

**10. CORRESPONDENCE** - Continued

**1. Informational Correspondence** - Continued

**3. L. Wong, Manager, Downtown Salmon Arm – letter dated January 15, 2016 – Shuswap Farm and Craft Market at the Plaza**

**0026-2016** Moved: Councillor Flynn

Seconded: Councillor Harrison

THAT: Council approve the Shuswap Farm and Craft Market at the Plaza, subject to provision of adequate liability insurance.

CARRIED UNANIMOUSLY

**4.** **R. Fogarty, President, CSRD Youth Swimming Society / Columbia Shuswap Selkirks Swim Club – letter dated January 11, 2016 – Request Permission for the Polar Bear Swim at Canoe Beach, January 1, 2017**

**0027-2016** Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council approve the Selkirks Swim Club Polar Bear Swim for January 1, 2017, subject to provision of adequate liability insurance.

CARRIED UNANIMOUSLY

**11. STAFF REPORTS**

**1. Chief Financial Officer – Court of Revision**

**0028-2016** Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council be appointed as members of the Water and Sewer Frontage Tax, Transportation Parcel Tax and the 73rd Avenue Water Main Extension Parcel Tax Roll Review Panel;

AND THAT: the Court of Revision for the Water and Sewer Frontage Tax, Transportation Parcel Tax and the 73rd Avenue Water Main Extension Parcel Tax Roll be held in the Council Chambers of City Hall on Monday, March 14, 2016 at 7:00 p.m.

CARRIED UNANIMOUSLY

**2. 2016 Council Meetings Dates and Locations**

**0029-2016** Moved: Councillor Harrison

Seconded: Councillor Flynn

THAT: the March 29, 2016 Council meeting be cancelled;

AND THAT: the May 9, 2016 In-Camera Meeting commence at 12:00 p.m. in Room 100 at City Hall;

**11. STAFF REPORTS** - Continued

**2. 2016 Council Meetings Dates and Locations** – Continued

AND THAT: the May 9, 2016 Regular Council Meeting be held at Sullivan Campus of Salmon Arm Senior Secondary, commencing at 1:30 p.m.;

AND FURTHER THAT: the June 27, 2016 Council Meeting be held at R.J. Haney Heritage Village and Museum, commencing at 1:30 p.m.

CARRIED UNANIMOUSLY

**12. NEW BUSINESS**

**13. COUNCIL STATEMENTS**

Members of Council reported on the Committees and Agencies they represent.

Councillor Lavery left the meeting at 3:29 p.m. and returned at 3:30 p.m.

**14. NOTICE OF MOTION**

**15. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

**16. OTHER BUSINESS**

**17. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 3:34 p.m.

The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor N. Cooper

Councillor K. Flynn

 Councillor A. Harrison

 Councillor K. Jamieson

 Councillor T. Lavery

Councillor L. Wallace Richmond

Acting Chief Administrative Officer M. Dalziel

Corporate Officer E. Jackson

Director of Development Services K. Pearson

Director of Engineering & Public Works R. Niewenhuizen

Recorder S. Wood

**ABSENT:**

Councillor C. Eliason

**18. DISCLOSURE OF INTEREST**

No interest was declared.

**19. HEARINGS**

1. **Development Permit Application No. DP-404 [Ponich Properties Ltd; 440 & 460 – 5 Street SE]; Development of 24 Unit Apartment Building**

**0030-2016** Moved: Councillor Harrison

Seconded: Councillor Flynn

THAT: Development Permit No. 404 be authorized for issuance for Lot 3, Section 14, Township 20, Range 10, W6M, KDYD, Plan 12592 (440 - 5 Street SE) and Lot A, Section 14, Township 20, Range 10, W6M, KDYD, Plan 10551 (460 - 5 Street SE) in accordance with the drawings date stamped received December 8, 2015;

AND THAT: Development Permit No. 404 include the following variances to Zoning Bylaw No. 2303:

1. Section 10.9.1 - Minimum Setback of Principle Buildings (interior side parcel line) - reduce the minimum principle building setback along the west front parcel line from 5.0 m to 3.0 m;

AND FURTHER THAT: Issuance of Development Permit No. 404 be withheld subject to:

1. adoption of Zoning Amendment Bylaw No. 4118; and

2. receipt of an Irrevocable Letter of Credit in the amount of 125% of a landscaper's estimate for completion of the landscaping plan.

The Director of Development Services explained the proposed Development Permit.

Submissions were called for at this time.

D. Lyons of 481 - 5 Street SE requested that the developer discuss construction plans with neighboring property owners.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:05 p.m. and the motion was:

 CARRIED UNANIMOUSLY

**2. Development Permit Application No. DP-405 [Urban Options / SRG West Arm Holdings Ltd.; 2801 Avenue (TCH) NE]; Development of a Carwash**

**0031-2016** Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Development Permit No. 405 be authorized for issuance for Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan KAP62780 in accordance with the elevations, site and landscaping plan attached in Appendices 2 and 4 of the Staff report dated January 4, 2016;

**19. HEARINGS** - Continued

**2. Development Permit Application No. DP-405 [Urban Options / SRG West Arm Holdings Ltd.; 2801 Avenue (TCH) NE]; Development of a Carwash** - Continued

AND THAT: Issuance of Development Permit No. 405 be withheld subject to the following:

1. Receipt of an Irrevocable Letter of Credit in the amount of 125% of a landscaper's estimate for completion of the landscaping plan.

The Director of Development Services explained the proposed Development Permit.

Submissions were called for at this time.

B. Decloux, the agent, provided a presentation about the proposed carwash development and was available to answer questions from the Committee.

David Askew, representing Askew’s Shopping Centre, had concerns about traffic congestion, especially at Highway 11 and 30th Street.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:36 p.m. and the motion was:

 CARRIED UNANIMOUSLY

**3. Development Variance Permit Application No. VP-425 [2321 Okanagan Holdings Ltd.; 91 - 24 Street NE]; Setback**

**0032-2016** Moved: Councillor Jamieson

Seconded: Councillor Wallace Richmond

THAT: Development Variance Permit No. VP-425 be issued for Lot 5, Plan EPP55081, Sec. 13, Tp. 20, R. 10, W6M, KDYD to vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 45.11.4 - decrease the minimum setback of a principal building from the exterior side parcel line from 5.0 metres to 3.2 metres for the proposed covered deck as shown on Appendix 3 of the Staff report dated January 5, 2016.

The Director of Development Services explained the proposed Development Variance Permit.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:45 p.m. and the motion was:

 CARRIED UNANIMOUSLY

**20. STATUTORY PUBLIC HEARINGS**

**21. RECONSIDERATION OF BYLAWS**

**22. OTHER BUSINESS**

**23. QUESTION AND ANSWER PERIOD**

**24. ADJOURNMENT**

**0033-2016** Moved: Councillor Harrison

Seconded: Councillor Flynn

THAT: the Regular Council Meeting of January 25, 2016, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:47 p.m.

CERTIFIED CORRECT:

“E. JACKSON”

CORPORATE OFFICER

“N. COOPER”

MAYOR

Adopted by Council the 9th day of February, 2016.