

## **REGULAR COUNCIL**

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, April 27, 2015.**

### **PRESENT:**

Mayor N. Cooper  
Councillor C. Eliason (entered the meeting at 2:31 p.m.)  
Councillor A. Harrison (entered the meeting at 2:33 p.m.)  
Councillor K. Jamieson  
Councillor T. Lavery  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Corporate Officer E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Manager of Financial Services B. Hiebert  
Recorder C. Simmons

### **ABSENT:**

Councillor K. Flynn

#### **1. CALL TO ORDER**

Mayor Cooper called the meeting to order at 1:30 p.m.

#### **2. IN-CAMERA SESSION**

**0137-2015**

Moved: Councillor Lavery  
Seconded: Councillor Jamieson  
THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

**CARRIED UNANIMOUSLY**

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 1:31 p.m.  
Council recessed until 2:30 p.m.

#### **3. REVIEW OF AGENDA**

Additions under item 11.1 S. Corbin - email dated April 22, 2015 - Suggested Policy Amendments, S. Corbin - email dated April 23, 2015 - 2 Short Links: SC6 and Wifi and Children and R. Riach - email dated April 27, 2015 - Please consider this reason to include all wi-fi transmitters in the proposed City Policy

Additions under item 20.1/21.1 J. & G. Nichols - letter dated April 23, 2015 - Proposed Amendment to Zoning Bylaw No. 2303 and S. Jensen and D. Deeley - letter dated April 24, 2015 - Proposed Amendment to Zoning Bylaw No. 2303

#### **4. DISCLOSURE OF INTEREST**

5. **PRESENTATIONS / DELEGATIONS**

1. **D. MacQuarrie - Three Major Initiatives**

Councillor Eliason entered the meeting at 2:31 p.m.

Dan MacQuarrie gave a presentation to Council on his three (3) major initiatives. He was available to answer questions from Council.

Councillor Harrison entered the meeting at 2:33 p.m.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of April 13, 2015**

0138-2015                      Moved: Councillor Eliason  
                                      Seconded: Councillor Wallace Richmond  
                                      THAT: the Regular Council Meeting Minutes of April 13, 2015, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of April 20, 2015**

0139-2015                      Moved: Councillor Lavery  
                                      Seconded: Councillor Harrison  
                                      THAT: the Development and Planning Services Committee Meeting Minutes of April 20, 2015, be received as information.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS**

9. **RECONSIDERATION OF BYLAWS**

1. **2015 Final Budget**

- a) **2015 to 2019 Financial Plan Amendment Bylaw No. 4094 - Final Reading**
- b) **2015 Annual Rate of Taxation Bylaw No. 4093 - Final Reading**

0140-2015                      Moved: Councillor Jamieson  
                                      Seconded: Councillor Eliason  
                                      THAT: the bylaw entitled 2015 to 2019 Financial Plan Amendment Bylaw No. 4094 be read a final time;

AND THAT: the bylaw entitled 2015 Annual Rate of Taxation Bylaw No. 4093 be read a final time.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE**

1. **Informational Correspondence**

For information.

11. **STAFF REPORTS**

1. **Director of Development Services - Communication System Location and Consultation Policy**

0141-2015

Moved: Councillor Harrison

Seconded: Councillor Lavery

THAT: Council adopt Policy No. 3.18 "Communication Antenna System Location and Consultation".

CARRIED UNANIMOUSLY

2. **Director of Engineering and Public Works - Shuswap Regional Transit System (Salmon Arm) 2013/2014 Annual Transit Operating Agreement**

0142-2015

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the Mayor and Corporate Officer be authorized to execute the 2015/2016 Annual Operating Agreement between the City of Salmon Arm, FirstCanada ULC and BC Transit.

CARRIED UNANIMOUSLY

3. **Director of Engineering and Public Works - Cross Connection Control - 2015 Facility Assessments**

0143-2015

Moved: Councillor Jamieson

Seconded: Councillor Harrison

THAT: the 2015 Cross Connection Control Assessments be awarded to MTS Maintenance Tracking Systems Inc. in the amount of \$17,056.00 (plus GST).

CARRIED UNANIMOUSLY

4. **Corporate Officer - Mascon Cable Systems - Lease Agreement**

0144-2015

Moved: Councillor Eliason

Seconded: Councillor Harrison

THAT: the Mayor and Corporate Officer be authorized to execute the lease agreement with Mascon Cable Systems for a five (5) year term from May 1, 2015 to April 30, 2020, subject to Community Charter advertising requirements.

CARRIED UNANIMOUSLY

**11. STAFF REPORTS – Continued****5. Director of Engineering and Public Works – New Cemetery Consultants – Phase 1 Project Design Contract Appointing Engineering Sub-consultants**

0145-2015

Moved: Councillor Wallace Richmond

Seconded: Councillor Jamieson

THAT: Council award \$45,000.00 for the following sub-consultant disciplines to be managed by Lees and Associates Ltd. under Contract No. ENG2015-50:

- Geotechnical Services      \$7,000.00      plus applicable taxes;
- Topographic Services      \$5,000.00      plus applicable taxes;
- Civil Engineering      \$19,000.00      plus applicable taxes;
- Traffic Impact Design      \$4,000.00      plus applicable taxes; and
- Irrigation Design Services      \$10,000.00      plus applicable taxes.

CARRIED UNANIMOUSLY**6. Director of Engineering and Public Works – Klahani Park PickleBall Courts**

0146-2015

Moved: Councillor Harrison

Seconded: Councillor Lavery

THAT: the 2015 Budget in the 2015 – 2019 Financial Plan be amended to increase the Small Communities Grant by \$2,000.00 and redirect same to the Klahani Park – Tennis Court Resurfacing Major Maintenance Project - \$2,000.00;

AND THAT: Council award the Klahani park – Tennis Court Resurfacing Major Maintenance Project to Tomko Sports Systems for \$15,834.58 plus applicable taxes.

CARRIED UNANIMOUSLY**10. CORRESPONDENCE – Continued****2. B. Savoie - letter received April 7, 2015 – Friendship Day**

B. Savoie read his letter on a proposed annual Friendship Day in Salmon Arm. He was available to answer questions from Council.

Mayor Cooper recommended that Friendship Day be held in conjunction with Aboriginal Day in June.

**12. NEW BUSINESS****1. Flood Hazard Risk Assessment (FHRA) – Salmon River Valley, etc.**

0147-2015

Moved: Councillor Lavery

Seconded: Jamieson

WHEREAS: the City's Corporate Strategic Plan identifies an update of environmental protection bylaws and development permits as medium term projects (i.e. 2018 – 2020);

AND WHEREAS: the City's Official Community Plan (Bylaw No. 4000) identifies a review and update of the Hazardous Floodplain Development Permit Area and the floodplain provisions of the Zoning Bylaw as medium term action items (i.e. 2015 – 2019);

**12. NEW BUSINESS – Continued****1. Flood Hazard Risk Assessment (FHRA) – Salmon River Valley, etc. – Continued**

AND WHEREAS: the existing Floodplain Mapping Program Design Brief (including Mapping) was developed in 1990 and 1991 for the Salmon River, etc. (prepared for the Province of British Columbia), is out of date and site conditions and hydrology may have changed significantly since then;

AND WHEREAS: Provincial legislation changes in 2003 – 2004 shifted most responsibilities for flood hazard management to local governments;

AND WHEREAS: the Association of Professional Engineers and Geoscientists of BC (APEGBC) issued Professional Practice Guidelines - Legislated Flood Assessments in a Changing Climate in BC in 2012;

AND WHEREAS: flooding in the Salmon River Valley, etc. may pose risks to Salmon Arm's vitality, infrastructure, environment, safety and public/private property interests;

AND WHEREAS: proposed development in the active portion of the Salmon River Delta must be carefully considered;

AND WHEREAS: the Ministry of Transportation and Infrastructure may be conducting a limited Salmon River hydraulic study in conjunction with the Salmon Arm West Highway/ Salmon River Bridge Project;

AND WHEREAS: potential Federal (e.g. National Disaster Mitigation Program) and/or Provincial grant funding for a FHRA may be contingent on the City having a 'shelf ready' FHRA project;

AND WHEREAS: the City does not presently have the capacity or expertise to prepare a 'shelf ready' Request for Proposals document for a FHRA;

THEREFORE BE IT RESOLVED THAT: staff be directed to engage a consulting Professional Engineer or Professional Geoscientist to undertake a literature/ information review and prepare a Request for Proposals document to conduct a FHRA of the Salmon River Valley, etc. to address the following:

- Terms of Reference;
- Scope (e.g. geographic area {Salmon River Valley within/outside City boundaries, shoreline of Shuswap Lake, etc.}, flood frequency, stream flow, natural boundary establishment, climate change, forest cover, watershed hydrology, riverbed geomorphology, lake level, etc.);
- Consultation/Cooperation requirements with other agencies (eg. Ministry of Transportation and Infrastructure, Canadian Pacific Railway, etc.);
- Deliverables (eg. floodplain maps, flood proofing requirements to be incorporated into development bylaws, other administration tools, infrastructure recommendations to reduce vulnerability to flood impacts, other mitigation investment options, etc.); and
- Opinion of Probable Cost/ Budget;

AND BE IT FURTHER RESOLVED THAT: the 2015 Budget in the 2015 – 2019 Financial Plan be amended to reflect funding of \$10,000.00 from the Flood Hazard Risk Assessment Reserve for this purpose.

CARRIED UNANIMOUSLY

**13. COUNCIL STATEMENTS**

**1. Committees of Council/Agency Representatives**

Members of Council reported on the Committees and Agencies they represent.

Councillor Wallace Richmond left the meeting at 3:53 p.m. and returned at 3:54 p.m.

**14. NOTICE OF MOTION**

**15. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

**1. Elks Park Baseball Diamonds**

Motion from the April 13, 2015 Regular Council Meeting:

**0126-2015**                      Moved: Councillor Flynn  
                                      Seconded: Councillor Eliason  
                                      THAT: the 2015 Budget be amended to allocate Public Works  
                                      Maintenance funding in the amount \$1,000.00 for maintenance at  
                                      Elks Park in 2015 to be funded from Council Initiatives.

**0127-2015**                      Moved: Councillor Lavery  
                                      Seconded: Councillor Wallace Richmond  
                                      THAT: motion 0126-2015 be deferred to the April 27, 2015  
                                      Regular Council Meeting.

CARRIED UNANIMOUSLY

**0148-2015**                      Moved: Councillor Eliason  
                                      Seconded: Councillor Jamieson  
                                      THAT: motion 0126-2015 be deferred to the May 11, 2015 Regular Council  
                                      Meeting.

CARRIED UNANIMOUSLY

**16. OTHER BUSINESS**

**17. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:04 p.m.

The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor N. Cooper  
Councillor C. Eliason  
Councillor A. Harrison  
Councillor K. Jamieson  
Councillor T. Lavery  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Corporate Officer E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson

**ABSENT:**

Councillor K. Flynn

**18. DISCLOSURE OF INTEREST**

Councillor Harrison declared a conflict of interest with items 20.1 and 21.1 as the contractor is a family member.

**19. HEARINGS**

**1. Development Variance Permit No.VP-415 [T. Giandomenico; 481 - 34 Street SE; Setback Variance]**

**0149-2015**

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: that Development Variance Permit No. VP-415 be authorized for issuance for Lot 1, Section 18, Township 20, Range 9, W6M, KDYD, Plan EPP30551, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 6.10.4 - R-1 Single-Family Residential Zone - reduce the minimum building setback from the exterior side parcel line from 6.0 m (19.7 ft) to 1.0 m (3.3 ft) to allow for a single-family dwelling, as shown in Schedule A of the staff report dated April 9, 2015.

The Director of Development Services explained the proposed Development Variance Permit.

Submissions were called for at this time.

T. Giandomenico, the owner, explained the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:05 p.m. and the motion was:

**CARRIED UNANIMOUSLY**

**20. PUBLIC HEARING**

Councillor Harrison declared a conflict of interest and left the meeting at 7:05 p.m.

**1. Zoning Amendment No. ZON-1024 [0735898 BC Ltd/ M. & R. Kentel; 2890 - 25 Avenue NE; R-1 to R-8]**

The Director of Development Services explained the proposed zoning amendment.

Submissions were called for at this time.

M. Kentel, the owner, was available to answer questions from Council.

D. Baun, 2451 - 30 Street NE, expressed concerns about the size of the lot for 2 families, parking and an easement between three properties. He further expressed that he would like the property to remain Single Family Residential.

J. & G. Nichols, 2941 - 25 Avenue NE, expressed concerns about the additional noise, change in neighbourhood dynamics, traffic and stability. They further expressed that they would like the property to remain Single Family Residential.

S. Jensen, 2940 - 25 Avenue NE, expressed concerns about the additional residents and change to the neighbourhood should the property be rezoned.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4089 was declared closed at 7:22 p.m.

**21. RECONSIDERATION OF BYLAWS**

**1. Zoning Amendment Bylaw No. 4089 [0735898 BC Ltd/ M. & R. Kentel; 2890 - 25 Avenue NE; R-1 to R-8; ZON-1024] - Third and Final Readings**

0150-2015

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4089 be read a third and final time.

CARRIED UNANIMOUSLY

**22. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.



**23.     ADJOURNMENT**

**0151-2015**

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the Regular Council Meeting of April 27, 2015, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:30 p.m.

CERTIFIED CORRECT:

"E. JACKSON"  
CORPORATE OFFICER

Adopted by Council the 11th day of May, 2015.

"N. COOPER"  
MAYOR