

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, August 25, 2014**.

### PRESENT:

Mayor N. Cooper  
Councillor C. Eliason  
Councillor D. Cannon  
Councillor A. Harrison  
Councillor K. Jamieson  
Councillor M. Kentel  
Councillor D. Reimer

Chief Administrative Officer C. Bannister  
Corporate Officer E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Manager of Financial Services B. Hiebert  
Recorder C. Simmons

### ABSENT:

#### 1. CALL TO ORDER

Mayor Cooper called the meeting to order at 1:30 p.m.

#### 2. IN-CAMERA SESSION

0294-2014

Moved: Councillor Reimer  
Seconded: Councillor Kentel  
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 1:31 p.m.  
Council recessed until 2:30 p.m.

#### 3. REVIEW OF AGENDA

Item 11.6 Report from the General Manager of the Shuswap Recreation Society – Kraft Foods – Hockeyville Funds – Energy Use Strategy be moved to follow item 5.1 Kraft Canada – 2014 Hockeyville Cheque Presentation.

Addition under Item 12.1 Request from Mayor Cooper to attend the Critical Issues for Local Governments and First Nations Conference in Vancouver, B.C.

4. **DISCLOSURE OF INTEREST**

Councillor Eliason declared a conflict of interest with item 9.2 as he is related to the applicant.

5. **PRESENTATIONS / DELEGATIONS**

1. **Kraft Canada - 2014 Hockeyville Cheque Presentation**

Kathy Colbeck, Kraft Canada presented a \$50,000.00 cheque to the City of Salmon Arm as runners up in the Western Division of the 2014 Hockeyville competition.

11. **STAFF REPORTS**

6. **General Manager of the Shuswap Recreation Society - Kraft Foods - Hockeyville Funds - Energy Use Strategy**

0295-2014

Moved: Councillor Kentel

Seconded: Councillor Eliason

THAT: the 2014 Financial Plan be amended to provide for Spectator LED Lighting in the Shaw Centre in the amount of \$135,000.00 funded as follows:

- Grant - Kraft Foods - Hockeyville - \$50,000.00; and
- Climate Action Reserve - \$85,000.00;

AND THAT: the lighting contract be awarded to the suppliers as outlined in the report from the General Manager of the Shuswap Recreation Society dated August 6, 2014.

CARRIED UNANIMOUSLY

5. **PRESENTATIONS / DELEGATIONS**

2. **Robyn Hooper, Education and Outreach Officer for the Columbia Shuswap Invasive Species Society - Introduction of Society and Overview of Goals**

Robyn Hooper, Education and Outreach Officer for the Columbia Shuswap Invasive Species Society provided an introduction of the Columbia Shuswap Invasive Species Society and outlined the goals of the society. She was available to answer questions from Council.

Councillor Cannon left the meeting at 3:07 p.m.

Councillor Cannon returned to the meeting at 3:09 p.m.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of August 11, 2014**

0296-2014

Moved: Councillor Jamieson

Seconded: Councillor Reimer

THAT: the Regular Council Meeting Minutes of August 11, 2014, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of August 18, 2014

0297-2014

Moved: Councillor Cannon  
Seconded: Councillor Harrison  
THAT: the Development and Planning Services Committee Meeting Minutes of August 18, 2014, be received as information.

CARRIED UNANIMOUSLY

8. INTRODUCTION OF BYLAWS

1. Special Needs Housing Agreement Bylaw No. 4055 [CU-50, L. Botrokoff - 1391 Highway 97B SE] - First and Second Readings

0298-2014

Moved: Councillor Reimer  
Seconded: Councillor Eliason  
THAT: the bylaw entitled Special Needs Housing Agreement Bylaw No. 4055 be read a first and second time.

CARRIED UNANIMOUSLY

2. Collection and Disposal of Solid Waste and Recycling Amendment Bylaw No. 4058 - First, Second and Third Readings

0299-2014

Moved: Councillor Jamieson  
Seconded: Councillor Kentel  
THAT: the bylaw entitled Collection and Disposal of Solid Waste and Recycling Amendment Bylaw No. 4058 be read a first, second and third time.

CARRIED UNANIMOUSLY

9. RECONSIDERATION OF BYLAWS

1. Council Members Remuneration and Expense Amendment Bylaw No. 4056 - Final Reading

0300-2014

Moved: Councillor Reimer  
Seconded: Councillor Eliason  
THAT: the bylaw entitled Council Members Remuneration and Expense Amendment Bylaw No. 4056 be read a final time.

CARRIED  
Councillor Jamieson and Kentel Opposed

Councillor Eliason declared a conflict of interest and left the meeting at 3:34 p.m.

9. **RECONSIDERATION OF BYLAWS** - Continued

2. **Zoning Amendment Bylaw No. 4052 [ZON-1009; D. Dubois - 2070 - 1 Avenue SE - R-1 to R-8] - Final Reading**

0301-2014

Moved: Councillor Jamieson

Seconded: Councillor Kentel

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4052 be read a final time.

CARRIED UNANIMOUSLY

Councillor Eliason returned to the meeting at 3:34 p.m.

10. **CORRESPONDENCE**

1. **Informational Correspondence**

For information.

11. **STAFF REPORTS**

1. **Chief Financial Officer - 2014 Property Insurance**

0302-2014

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Hub International Barton Insurance Brokers be awarded the contract for the provision of insurance for the City of Salmon Arm for the period September 17, 2014 to September 16, 2015 for \$165,544.00.

CARRIED UNANIMOUSLY

2. **Chief Financial Officer - Annual Financial Audit Services - 2014, 2015 and 2016**

0303-2014

Moved: Councillor Reimer

Seconded: Councillor Kentel

THAT: BDO Dunwoody LLP, Chartered Accountants, be appointed as the Municipal Auditors for the City of Salmon Arm for the three (3) year term of 2014 to 2016 inclusive;

AND THAT: the fee for services provided be as follows:

- 2014 - \$16,500.00 (plus taxes);
- 2015 - \$16,995.00 (plus taxes); and
- 2016 - \$17,504.85 (plus taxes).

CARRIED UNANIMOUSLY

11. STAFF REPORTS - Continued

3. Chief Financial Officer - Procurement of HP DesignJet T2500 eMultifunction Printer (GIS Plotter)

0304-2014

Moved: Councillor Harrison

Seconded: Councillor Eliason

THAT: Council donate the HP DesignJet 820 MFP (Serial No. DK62H11008) to Okanagan College for the use in its GIS Program;

AND THAT: the 2014 Financial Plan be amended to increase the budget allocation of the Plotter by \$2,000.00 (funded from the Photocopier/Printer Reserve).

DEFEATED

Councillors Cannon, Harrison, Kentel and Reimer Opposed

4. Director of Engineering and Public Works - Budget Amendment - Watermain Extension and Replacement

0305-2014

Moved: Councillor Reimer

Seconded: Councillor Jamieson

THAT: the 2014 Financial Plan be amended to redirect \$7,800.00 from Water Meter Installation Program and \$12,500.00 from Fire Hydrant Infill Program to the Watermain Extension and Replacement Budget.

CARRIED UNANIMOUSLY

5. Director of Engineering and Public Works - Shuswap Regional Airport, Future Development Plan Update - Professional Services Award

0306-2014

Moved: Councillor Cannon

Seconded: Councillor Reimer

THAT: Council award the update of Future Development Plan for the Shuswap Regional Airport to WSP Canada Inc., in accordance with the proposed price of \$10,000.00 plus applicable taxes.

CARRIED UNANIMOUSLY

12. NEW BUSINESS

1. Critical Issues for Local Governments and First Nations Conference in Vancouver, B.C. - Request for Mayor Cooper to Attend

0307-2014

Moved: Councillor Jamieson

Seconded: Councillor Reimer

THAT: Council approve an overnight stay for Mayor Cooper while attending the Critical Issues for Local Governments and First Nations Conference in Vancouver, B.C. on October 3, 2014, to be funded from the Mayor's Expenses Fund.

CARRIED UNANIMOUSLY

13. **COUNCIL STATEMENTS**

1. **Committees of Council/Agency Representatives**

Members of Council reported on the Committees and Agencies they represent.

14. **NOTICE OF MOTION**

15. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

16. **OTHER BUSINESS**

17. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:18 p.m.

The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor N. Cooper  
Councillor C. Eliason  
Councillor D. Cannon  
Councillor A. Harrison  
Councillor M. Kentel (entered the meeting at 7:01 p.m.)  
Councillor D. Reimer

Chief Administrative Officer C. Bannister  
Corporate Officer E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Recorder C. Simmons

**ABSENT:**

Councillor K. Jamieson

18. **DISCLOSURE OF INTEREST**

No interest was declared.

19. HEARINGS1. Variance Permit No. VP-401 [L. Franklin / J. Franklin (Franklin Engineering Ltd.), 761 - 2 Avenue NE - Reduce the minimum parcel width]

0308-2014

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: Development Variance Permit No. VP-401 be authorized for issuance for Lot 2, Block 1, Section 14, Township 20, Range 10, W6M, KDYD, Plan 1019, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 6.9 - R-1 Single Family Residential Zone - reduce the minimum parcel width from 14.0 metres (45.9 ft) to 12.693 metres (39.4 ft) to allow for the proposed three lot subdivision.

The Director of Development Services explained the proposed Variance Permit Application.

Councillor Kentel entered the meeting at 7:01 p.m.

Submissions were called for at this time.

L. Franklin, applicant, addressed the concerns brought forward from the neighbors noting that the parcel could be subdivided into three (3) lots without applying for a variance.

R. Larson, 4411 Hales Road, Spallumcheen, BC, outlined concerns with a three (3) lot subdivision but supports the proposed subdivision over a panhandle three (3) lot subdivision.

G. Chatelain, 720 - 2 Avenue NE, outlined concerns with respect to the history of the neighborhood, lot sizes, mature landscaping and heritage style of existing homes. A panhandle lot subdivision would be favorable.

Following three (3) calls for submissions and questions from Council, the Hearing was closed at 7:34 p.m. and the motion was:

CARRIED UNANIMOUSLY

2. Temporary Use Permit No. TUP-9 (Renewal) [J.A. & S.L. Rhodes; Zappone Aggregate Processors - 4350 Highway 97B SE]

0309-2014

Moved: Councillor Reimer

Seconded: Councillor Cannon

THAT: Temporary Use Permit No. TUP-9 be renewed for processing (crushing and screening) of gravel products on Part of the Southeast ¼ of Section 5, Township 20, Range 9, W6M, KDYD, except Plans 10706, A882, H10964, KAP80434 and EPP925 subject to the following terms and conditions:

1. The processing operation shall be confined to the area identified as the 'Working Area' on Drawing 3 of 5 of the Site Plan date stamped received April 29, 2011;

19. HEARINGS - Continued

2. Temporary Use Permit No. TUP-9 (Renewal) [J.A. & S.L. Rhodes; Zappone Aggregate Processors - 4350 Highway 97B SE] - Continued

2. The start date of the Permit shall be August 26, 2014 and the expiration date shall be August 25, 2017;
3. The hours of operation shall be limited to Monday through Friday from 7:00 am to 5:00 pm;
4. Rock blasting shall be limited to Monday through Friday from 9:00 am to 3:00 pm;
5. There shall be no disturbance of vegetation or tree removal in the buffer area identified on Drawing 3 of 5 of the Site Plan date stamped received April 29, 2011;
6. The processing operation shall be limited to aggregate originating from the site. The importing of aggregate or other materials from other properties is not permitted;
7. Holding of a Performance Bond of \$10,000.00 in the form of an Irrevocable Letter of Credit;
8. The applicant shall be subject to a penalty fine of \$500.00 per calendar day, which shall be drawn from the Irrevocable Letter of Credit, per breach of any of the terms and conditions of the Temporary Industrial Use Permit; and
9. Notwithstanding any penalty fines drawn from the Irrevocable Letter of Credit, the City of Salmon Arm shall release the full amount of the Irrevocable Letter of Credit remaining to the applicant after the expiration of the Permit.

AND THAT: Two-thirds (\$20,000) of the \$30,000 Performance Bond be released back to the applicant.

The Director of Development Services explained the proposed Temporary Use Permit Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:52 p.m. and the motion was:

CARRIED UNANIMOUSLY

20. PUBLIC HEARING

21. RECONSIDERATION OF BYLAWS

22. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

23. ADJOURNMENT

0310-2014

Moved: Councillor Cannon

Seconded: Councillor Kentel

THAT: the Regular Council Meeting of August 25, 2014, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:54 p.m.

CERTIFIED CORRECT:

"E. JACKSON"  
CORPORATE OFFICER

Adopted by Council the 8th day of September, 2014.

"N. COOEPR"  
MAYOR