

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, March 24, 2014.**

### PRESENT:

Mayor N. Cooper  
Councillor A. Harrison  
Councillor D. Cannon  
Councillor C. Eliason  
Councillor K. Jamieson  
Councillor M. Kentel  
Councillor D. Reimer

Chief Administrative Officer/Deputy Corporate Officer C. Bannister  
City Engineer J. Wilson  
Chief Financial Officer M. R. Dalziel  
Manager of Financial Services B. Hiebert  
Recorder C. Simmons

### ABSENT:

#### 1. CALL TO ORDER

Mayor Cooper called the meeting to order at 1:30 p.m.

#### 2. IN-CAMERA SESSION

0106-2014

Moved: Councillor Reimer  
Seconded: Councillor Kentel  
THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 2:02 p.m.  
Council recessed until 2:30 p.m.

#### 3. REVIEW OF AGENDA

#### 4. DISCLOSURE OF INTEREST

No interest was declared.

5. **PRESENTATIONS / DELEGATIONS**

1. **Jeff Johnson, BDO Canada LLP - 2013 Audited Financial Statements**

Jeff Johnson, BDO Canada LLP gave a presentation on the 2013 Audited Financial Statements. He was available to answer questions from Council.

11. **STAFF REPORTS**

7. **Chief Financial Officer - 2013 Financial Statements**

0107-2014

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the Financial Statements for the year ended December 31, 2013 be adopted as presented.

CARRIED UNANIMOUSLY

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of March 10, 2014**

0108-2014

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the Regular Council Meeting Minutes of March 10, 2014 be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of March 17, 2014**

0109-2014

Moved: Councillor Kentel

Seconded: Councillor Eliason

THAT: the Development and Planning Services Committee Meeting Minutes of March 17, 2014, be received as information.

CARRIED UNANIMOUSLY

2. **Greenways Liaison Committee Meeting Minutes of March 13, 2014**

0110-2014

Moved: Councillor Jamieson

Seconded: Councillor Cannon

THAT: the Greenways Liaison Committee Meeting Minutes of March 13, 2014, be received as information.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS**

1. **Fee for Service Amendment Bylaw 4030 – First, Second and Third Readings**

0111-2014

Moved: Councillor Jamieson

Seconded: Councillor Kentel

THAT: the bylaw entitled Fee for Service Amendment Bylaw 4030 be read a first, second and third time.

CARRIED UNANIMOUSLY

9. **RECONSIDERATION OF BYLAWS**

1. **Bylaws 4022, 4023, 4024, 4025, 4026, 4027, 4028, 4029 – Final Reading**

0112-2014

Moved: Councillor Cannon

Seconded: Councillor Jamieson

THAT: the following bylaws be read a final time:

- a) 2013 to 2017 Financial Plan Amendment Bylaw No. 4022;
- b) Fire Department Building and Equipment Reserve Fund Expenditure Bylaw No. 4023;
- c) Community Centre Major Maintenance Reserve Fund Expenditure Bylaw No. 4024;
- d) Cemetery Development Reserve Fund Expenditure Bylaw No. 4025;
- e) Equipment Replacement Reserve Fund Expenditure Bylaw No. 4026;
- f) Vehicle and Equipment Acquisition or Replacement for Police Protection Reserve Fund Expenditure Bylaw No. 4027;
- g) Water Major Maintenance Reserve Fund Expenditure Bylaw No. 4028; and
- h) Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4029.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE**

1. **Informational Correspondence**

For information.

.4 **L. M. Peterson and A. May – Letter dated March 2, 2014 – Wild Soles trail running race series in Salmon Arm**

0113-2014

Moved: Councillor Eliason

Seconded: Councillor Reimer

THAT: a letter of support be sent indicating Council's endorsement of the Wild Soles Trail Running Series, as outlined in their letter dated March 2, 2014, granting in principle allowance to utilize city-owned properties in order to run this event, subject to purchasing liability insurance.

CARRIED UNANIMOUSLY

**11. STAFF REPORTS****1. Fire Chief - Emergency Fire Apparatus**

0114-2014

Moved: Councillor Jamieson

Seconded: Councillor Kentel

THAT: the 2014 Financial Plan be amended to reflect the total cost of the Fire Engine - Unit No. 218 in the amount of \$350,000.00 funded from the Fire Protection Emergency Apparatus Reserve Fund;

AND THAT: Council award the purchase of a 2015 Fire Engine (1,250 gallon per minute) to Hub Fire Engines and Equipment Ltd. of Abbotsford, BC in the amount of \$324,915.00 (plus applicable taxes).

CARRIED UNANIMOUSLY

**2. Director of Engineering and Public Works - 50 Street NE Watermain Replacement (Canoe Beach Drive to 72 Ave NE) - TENDER AWARD**

0115-2014

Moved: Councillor Eliason

Seconded: Councillor Kentel

THAT: Council award Contract No. ENG2013-35 for 50 Street NE Watermain Replacement (Canoe Beach Drive to 72 Avenue NE) to Little Projects Ltd. in accordance with the tendered unit prices for an estimated cost of \$119,811.66 (plus applicable taxes).

CARRIED UNANIMOUSLY

**3. Director of Engineering and Public Works - 2014/2015/2016 Traffic Line & Airport Marking - TENDER AWARD**

0116-2014

Moved: Councillor Cannon

Seconded: Councillor Jamieson

THAT: Council accept the quote received from Line West Ltd., to undertake the Traffic Line Markings Program for the three (3) year term 2014, 2015, 2016 in accordance with the unit prices quoted as follows:

- 2014 - \$41,386.40 plus applicable taxes (includes Airport Markings);
- 2015 - \$32,860.00 plus applicable taxes (excludes Airport Markings); and
- 2016 - \$35,400.00 plus applicable taxes (excludes Airport Markings).

CARRIED UNANIMOUSLY

**4. Director of Engineering and Public Works - Replacement Purchase of Unit # 21 Grader - QUOTATION AWARD**

0117-2014

Moved: Councillor Kentel

Seconded: Councillor Cannon

THAT: the purchase of the John Deere 770G Grader (used) be awarded to Brandt Tractor Ltd for \$ 324,901.00 (plus applicable taxes).

CARRIED UNANIMOUSLY

11. **STAFF REPORTS** - Continued

5. **Director of Engineering and Public Works - Purchase New 4x4 Regular Cab ½ Ton Pickup - QUOTATION AWARD**

0118-2014

Moved: Councillor Jamieson

Seconded: Councillor Eliason

THAT: the purchase of a new 4x4 regular cab ½ ton pickup be awarded to Smith Chevrolet Cadillac Ltd., Kamloops, BC for the Chevrolet Silverado 1500 with the 4.3 liter Eco Tec3 V6 engine in the amount of \$29,933.25 (PST included).

CARRIED UNANIMOUSLY

6. **Director of Engineering and Public Works - 4 Street SE Sanitary & Watermain Upgrade - TENDER AWARD**

0119-2014

Moved: Councillor Jamieson

Seconded: Councillor Kentel

THAT: Council award Contract No. ENG2014-32 for 4 Street SE Sanitary and Water Upgrade (2 Ave - Okanagan Ave NE) to General Assembly Excavating Ltd. in accordance with the tendered unit prices for an estimated cost of \$297,703.00 (plus applicable taxes).

CARRIED UNANIMOUSLY

12. **NEW BUSINESS**

13. **COUNCIL STATEMENTS**

1. **Committees of Council/Agency Representatives**

Members of Council reported on the Committees and Agencies they represent.

14. **NOTICE OF MOTION**

15. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

16. **OTHER BUSINESS**

17. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:00 p.m.

The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor N. Cooper  
Councillor A. Harrison  
Councillor D. Cannon  
Councillor C. Eliason  
Councillor K. Jamieson  
Councillor M. Kentel  
Councillor D. Reimer

Chief Administrative Officer/Deputy Corporate Officer C. Bannister

**ABSENT:**

**18. DISCLOSURE OF INTEREST**

No interest was declared.

**19. HEARINGS**

**20. PUBLIC HEARING**

**1. Zoning Amendment Bylaw No. 4031 [D. Blais & D. Tierney; Text Amendment; Home Occupations]**

The Chief Administrative Officer explained the proposed zoning amendment.

Submissions were called for at this time.

D. Tierney, the applicant was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4031 was declared closed at 7:04 p.m.

**21. RECONSIDERATION OF BYLAWS**

**1. Zoning Amendment Bylaw No. 4031 [D. Blais & D. Tierney; Text Amendment; Home Occupations] - Third and Final Readings**

0120-2014

Moved: Councillor Eliason

Seconded: Councillor Kentel

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4031 be read a third and final time.

CARRIED UNANIMOUSLY

**22. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

23. ADJOURNMENT

0121-2014

Moved: Councillor Jamieson

Seconded: Councillor Cannon

THAT: the Regular Council Meeting of March 24, 2014, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:05 p.m.

CERTIFIED CORRECT:

"C. BANNISTER  
CORPORATE OFFICER

"N.COOPER"  
MAYOR

Adopted by Council the 14<sup>th</sup> day of April 2014.