

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Tuesday, February 11, 2014.**

PRESENT:

Mayor N. Cooper
Councillor D. Cannon
Councillor C. Eliason
Councillor A. Harrison (entered the meeting at 2:31 p.m.)
Councillor M. Kentel
Councillor D. Reimer

Chief Administrative Officer C. Bannister
Corporate Officer C. Paiement
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Chief Financial Officer M. R. Dalziel
Recorder K. Juul-Andersen

ABSENT:

Councillor K. Jamieson

1. CALL TO ORDER

Mayor Cooper called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0043-2014

Moved: Councillor Eliason
Seconded: Councillor Kentel
THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 2:25 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

Councillor Harrison entered the meeting at 2:31 p.m.

4. DISCLOSURE OF INTEREST

Councillor Reimer declared a conflict of interest with Informational Correspondence Item 10.1.9 as she is employed by the BC Ambulance Service.

5. PRESENTATIONS / DELEGATIONS**1. Kevin Keane, Staff Sergeant, Salmon Arm RCMP Detachment - Update**

Staff Sergeant Kevin Keane of the RCMP provided a report to Council including number of offences, increases and decreases to certain areas of crimes, and answered questions from Council.

2. Jim Kimmerly, President, Salmon Arm Chamber of Commerce - Annual Report

Jim Kimmerly, President of the Salmon Arm Chamber of Commerce, provided the Annual Report to Council through a Powerpoint presentation. Corryn Grayston, General Manager of the Salmon Arm Chamber of Commerce discussed highlights from 2013. Janice DeWitt reported on the Visitor Centre. They were available to answer questions from Council.

0044-2014

Moved: Councillor Harrison

Seconded: Councillor Kentel

THAT: the City cooperate with the Chamber of Commerce in meeting with representatives of the local petroleum retailers to discuss local gas prices.

CARRIED UNANIMOUSLY

6. CONFIRMATION OF MINUTES**1. Regular Council Meeting Minutes of January 27, 2014**

0045-2014

Moved: Councillor Kentel

Seconded: Councillor Eliason

THAT: the Regular Council Meeting Minutes of January 27, 2014, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS**1. Development and Planning Services Committee Meeting Minutes of February 3, 2014**

0046-2014

Moved: Councillor Cannon

Seconded: Councillor Kentel

THAT: the Development and Planning Services Committee Meeting Minutes of February 3, 2014, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS** - Continued

2. **Downtown Parking Commission Meeting Minutes of January 21, 2014**

0047-2014

Moved: Councillor Cannon
Seconded: Councillor Eliason
THAT: the Downtown Parking Commission Meeting Minutes of January 21, 2014 be received as information.

CARRIED UNANIMOUSLY

3. **Community Heritage Commission Meeting Minutes of November 22, 2013**

0048-2014

Moved: Councillor Eliason
Seconded: Councillor Kentel
THAT: the Community Heritage Commission Meeting Minutes of November 22, 2013 be received as information.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS**

1. **Parking Area Amendment Bylaw No. 4007 – First, Second and Third Readings**

0049-2014

Moved: Councillor Cannon
Seconded: Councillor Kentel
THAT: the bylaw entitled Parking Area Amendment Bylaw No. 4007 be read a first, second and third time.

CARRIED UNANIMOUSLY

2. **Zoning Amendment Bylaw No. 4021 [ZON-1001; S. & B. Kutyn; 760 – 9 Avenue NE; R-1 to R-8] – First and Second Readings**

0050-2014

Moved: Councillor Eliason
Seconded: Councillor Kentel
THAT: the bylaw entitled Zoning Amendment Bylaw No. 4021 be read a first and second time;

AND FURTHER THAT: final reading of the Zoning Amendment Bylaw be withheld subject to:

1. approval by the Ministry of Transportation and Infrastructure; and
2. the secondary suite meeting Zoning Bylaw and BC Building Code requirements.

CARRIED UNANIMOUSLY

9. **RECONSIDERATION OF BYLAWS**

1. **Revenue Anticipation Borrowing Bylaw No. 4008 – Final Reading**

0051-2014

Moved: Councillor Cannon
Seconded: Councillor Eliason
THAT: the bylaw entitled Revenue Anticipation Borrowing Bylaw No. 4008 be read a final time.

CARRIED UNANIMOUSLY

2. **Fee for Service Amendment Bylaw No. 4009 (Airport Terminal Rental Fees) – Final Reading**

0052-2014

Moved: Councillor Cannon
Seconded: Councillor Eliason
THAT: the bylaw entitled Fee for Service Amendment Bylaw No. 4009 (Airport Terminal Rental Fees) be read a final time.

CARRIED UNANIMOUSLY

3. **Official Community Plan Amendment Bylaw No. 3986 [OCP4000-13, Muto Holdings Ltd./ J. Muto, 481 Highway 97B NE; AR to LR] – Final Reading**

0053-2014

Moved: Councillor Cannon
Seconded: Councillor Kentel
THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 3986 be read a final time.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE**

1. **Informational Correspondence**

For information.

11. **STAFF REPORTS**

1. **Corporate Officer – Environmental Advisory Committee Terms of Reference**

For Information.

11. **STAFF REPORTS** - Continued

2. **Director of Engineering and Public Works - Machinery and Equipment Capital Purchases (Unit #77 & #73)**

0054-2014

Moved: Councillor Cannon
Seconded: Councillor Kentel
THAT: the 2014 - 2018 Financial Plan be amended to reflect the following changes in the 2014 Budget Year:

Addition: Unit No. 77 - Water Treatment Plant Van Replacement
Incremental Increase - \$10,000.00
Total Cost - \$40,000.00

Addition: Unit No. 73 - Parks Crew Cab Replacement
Increase \$60,000.00
Total Cost - \$60,000.00

CARRIED UNANIMOUSLY

3. **Director of Engineering and Public Works - Purchase of New 4x4 Regular Cab 1/2 Ton Truck**

0055-2014

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the purchase of a new 4x4 regular cab 1/2 ton pickup be awarded to Jacobson Ford for the Ford F150 with the 3.5 litre Eco Tec V6 engine in the amount of \$29,689.97 (PST included).

Councillor Eliason left the meeting at 4:52 p.m. and returned at 4:55 p.m.

DEFEATED UNANIMOUSLY

0056-2014

Moved: Councillor Harrison
Seconded: Councillor Kentel
THAT: the all quotations for the purchase of a new 4x4 regular cab 1/2 ton pickup be rejected and a new Request For Quotation be distributed.

CARRIED UNANIMOUSLY

4. **Director of Development Services - Agricultural Land Commission ALC- 355 [P. Page; 460 - 10 Avenue SW] - Non-Farm Use - Roots & Blues Camping**

0057-2014

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: Agricultural Land Commission Application No. ALC-355 be authorized for submission to the Agricultural Land Commission.

11. **STAFF REPORTS** - Continued

4. **Director of Development Services - Agricultural Land Commission ALC- 355 [P. Page; 460 - 10 Avenue SW] - Non-Farm Use - Roots & Blues Camping**

Amendment:

Moved: Councillor Harrison

Seconded: Councillor Eliason

THAT: Agricultural Land Commission Application No. ALC-355 be strongly supported and authorized for submission to the Agricultural Land Commission.

CARRIED UNANIMOUSLY

Motion as Amended:

CARRIED UNANIMOUSLY

5. **Corporate Officer - Shuswap Regional Airport Commission Appointments**

0058-2014

Moved: Councillor Kentel

Seconded: Councillor Cannon

THAT: the following individuals be appointed, as the City of Salmon Arm appointments, to the Shuswap Regional Airport Commission for the one (1) year term expiring December 31, 2014:

- Councillor Chad Eliason, City of Salmon Arm;
- Monica Dalziel, Chief Financial Officer;
- Robert Niewenhuizen, Director of Engineering and Public Works; and
- Tim Auger, Salmon Arm Flying Club.

AND THAT: the following individuals be appointed, as the Columbia Shuswap Regional District nominations, to the Shuswap Regional Airport Commission for the one (1) year term expiring December 31, 2014:

- Darrell Trouton, District of Sicamous
- Paul Demenok, CSRD - Area C
- Rhona Martin, CSRD - Area E
- Rene Talbot, CSRD - Area D

CARRIED UNANIMOUSLY

6. **Director of Engineering and Public Works - Pedestrian Countdown Timers - Budget Increase**

0059-2014

Moved: Councillor Kentel

Seconded: Councillor Cannon

THAT: the 2014 Budget in the Five Year Financial Plan be amended to reflect a budget allocation of \$25,500.00 for Pedestrian Countdown Timers funded as follows:

11. **STAFF REPORTS** - Continued

6. **Director of Engineering and Public Works - Pedestrian Countdown Timers - Budget Increase** - Continued

City of Salmon Arm (Carry Forward Funds/General Revenue)	\$9,750.00
Ministry of Transportation	\$9,750.00
ICBC	<u>\$6,000.00</u>
Total Project Cost	\$25,500.00

CARRIED UNANIMOUSLY

12. **NEW BUSINESS**

13. **COUNCIL STATEMENTS**

1. **Committees of Council/Agency Representatives**

Members of Council reported on the Committees and Agencies they represent.

14. **NOTICE OF MOTION**

1. **Councillor Jamieson - Quarterly Council Expense Summary for City Website**

Moved: Councillor Jamieson

Seconded: Councillor

THAT: staff be directed to summarize individual Council expenses, each quarter, and include them on the City website.

15. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

16. **OTHER BUSINESS**

17. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 5:11 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor N. Cooper
Councillor D. Cannon
Councillor C. Eliason
Councillor A. Harrison
Councillor M. Kentel
Councillor D. Reimer

Chief Administrative Officer C. Bannister
Corporate Officer C. Paiement
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder K. Juul-Andersen

ABSENT:

Councillor K. Jamieson

18. DISCLOSURE OF INTEREST

No interest was declared.

19. HEARINGS

1. Development Permit DP-397 [Edelweiss Properties Inc. (R. Burmeister), 150 - 4 Street SE - Multi-family Development]

0060-2014

Moved: Councillor Cannon
Seconded: Councillor Kentel

THAT: Development Permit No. 397 be authorized for issuance for Lot 1, Section 14, Township 20, Range 10, W6M, KDYD, Plan EPP29885 in accordance with the drawings received December 23, 2013;

AND THAT: Development Permit No. 397 include the following variances to Zoning Bylaw No. 2303:

1. Section 10.9.1 - Minimum Setback of Principal Building (front parcel line)
- reduce the minimum building setback along the front parcel line adjacent to 4 Street SE from 5.0 m to 2.9 m;
2. Section 10.9.2 - Minimum Setback of Principal Building (rear parcel line)
- reduce the minimum building setback along the rear parcel line adjacent to 5 Street SE from 5.0 m to 3.0 m;

AND FURTHER THAT: issuance of Development Permit No. 397 be withheld subject to receipt of an irrevocable letter of credit in the amount of 125% of landscaper's estimate for landscaping.

19. HEARINGS - Continued

1. Development Permit DP-397 [Edelweiss Properties Inc. (R. Burmeister), 150 - 4 Street SE - Multi-family Development] - Continued

The Director of Development Services explained the proposed Development Permit.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:02 p.m. and the motion was:

CARRIED UNANIMOUSLY

20. STATUTORY PUBLIC HEARING

1. Official Community Plan Amendment Bylaw No. 4015 [OCP4000-17; S. Miller, P. Laitinen, C. Laitinen / Onsite Engineering Ltd.; Portion of 2451 - 30 Avenue NE - Include in Urban Containment Boundary, Include in Residential Development Area C, AR to LR]

The Director of Development Services explained the proposed Official Community Plan Amendment.

Submissions were called for at this time.

- Blake Lawson, agent for the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4015 was declared closed at 7:08 p.m. and consideration of the next item ensued.

2. Zoning Amendment Bylaw No. 4016 [ZON-999; S. Miller, P. Laitinen, C. Laitinen / Onsite Engineering Ltd.; Portion of 2451 - 30 Avenue NE; A-2 to R-7]

The Director of Development Services explained the proposed rezoning.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4016 was declared closed at 7:09 p.m. and consideration of the next item ensued.

20. **STATUTORY PUBLIC HEARING** - Continued

3. **Official Community Plan Amendment Bylaw No. 4017 [OCP4000-18; City of Salmon Arm; Text Amendments to Accommodate Detached Suites in Rural Areas not in the ALR]**

The Director of Development Services explained the proposed Official Community Plan Amendment.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4017 was declared closed at 7:09 p.m. and consideration of the next item ensued.

4. **Zoning Amendment Bylaw No. 4018 [ZON.1000; City of Salmon Arm; Text Amendments to Accommodate Detached Suites in Rural Areas not in the ALR]**

The Director of Development Services explained the proposed rezoning.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4018 was declared closed at 7:11 p.m.

21. **RECONSIDERATION OF BYLAWS**

1. **Official Community Plan Amendment Bylaw No. 4015 [OCP4000-17; S. Miller, P. Laitinen, C. Laitinen / Onsite Engineering Ltd.; Portion of 2451 - 30 Avenue NE - Include in Urban Containment Boundary, Include in Residential Development Area C, AR to LR] - Third Reading**

0061-2014

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4015 be read a third time.

CARRIED UNANIMOUSLY

2. **Zoning Amendment Bylaw No. 4016 [ZON-999; S. Miller, P. Laitinen, C. Laitinen / Onsite Engineering Ltd.; Portion of 2451 - 30 Avenue NE; A-2 to R-7] - Third Reading**

0062-2014

Moved: Councillor Cannon
Seconded: Councillor Kentel
THAT: the bylaw entitled Zoning Amendment Bylaw No. 4016 be read a third time.

CARRIED UNANIMOUSLY

21. **RECONSIDERATION OF BYLAWS** - Continued

- 3. **Official Community Plan Amendment Bylaw No. 4017 [OCP4000-18; City of Salmon Arm; Text Amendments to Accommodate Detached Suites in Rural Areas not in the ALR] - Third and Final Readings**

0063-2014 Moved: Councillor Harrison
 Seconded: Councillor Eliason
 THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4017 be read a third and final time.

CARRIED UNANIMOUSLY

- 4. **Zoning Amendment Bylaw No. 4018 [ZON.1000; City of Salmon Arm; Text Amendments to Accommodate Detached Suites in Rural Areas not in the ALR] - Third and Final Readings**

0064-2014 Moved: Councillor Reimer
 Seconded: Councillor Cannon
 THAT: the bylaw entitled Zoning Amendment Bylaw No. 4018 be read a third and final time.

CARRIED UNANIMOUSLY

22. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

23. **ADJOURNMENT**

0065-2014 Moved: Councillor Cannon
 Seconded: Councillor Harrison
 THAT: the Regular Council Meeting of February 11, 2014, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:13 p.m.

CERTIFIED CORRECT:

 "C. BANNISTER"
 CORPORATE OFFICER

 "N. COOPER"
 MAYOR

Adopted by Council the 24th day of February 2014.