

CITY OF SALMON ARM

Minutes of the **Downtown Parking Commission** Meeting held in Room 100 at City Hall and by electronic means on **Tuesday, February 27, 2024.**

PRESENT:

Tim Lavery	Councillor, City of Salmon Arm
Bill Laird	Member at Large
Vic Hamilton	Member at Large, Chair
Regan Ready	Member at Large
Gerald Foreman	DSA Representative
Claire Askew	DSA Representative
Morgen Matheson	DSA Representative
Rob Niewenhuizen	Resource Personnel, Director of Engineering & Public Works
Travis Bartsch	Resource Personnel, City Bylaw Officer

ABSENT:

Cathy Ingebrigston	Member at Large
Jacquie Gaudreau	DSA Representative
Jenn Wilson	Resource Personnel, Civil Engineer

GUEST:

The meeting was called to order at 08:04 a.m. by Chair, Vic Hamilton.

1. INTRODUCTIONS AND WELCOME

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

3. PRESENTATIONS:

No presentations.

4. **APPROVAL / CHANGES / ADDITIONS TO AGENDA**

Moved: Reagan Ready

Seconded: Gerald Foreman

THAT: the Downtown Parking Commission Meeting Agenda of February 27, 2024 be approved as circulated.

CARRIED UNANIMOUSLY

5. **APPROVAL OF MINUTES FROM JANUARY 16, 2024**

Moved: Reagan Ready

Seconded: Gerald Foreman

THAT: the Downtown Parking Commission Meeting Minutes of January 16, 2024 be adopted.

CARRIED UNANIMOUSLY

6. **OLD BUSINESS ARISING FROM MINUTES**

a) Downtown Ticket Dispensers

Rob Niewenhuizen provided an update on the parking meters:

- Reviewed locations of current parking meters.
- All parking meters have received an upgrade to accept Debit and Credit cards, in addition to coins.
- Identified the locations of the next three new parking meters:
 1. 2nd Ave NE & 4 St NE (North West corner).
 2. 2nd Ave NE & Alexander St (South East corner).
 3. Okanagan Ave near 1st St SE (North side of Okanagan and East of 1st St).
- The old parking meter on 2 Ave NE, across from City Hall, is non-functional and will be removed.

Group discussion:

- Paid parking on outskirts of the Downtown core may result in Downtown employees utilizing the free timed street and Ross Street plaza parking.
- When parking rates increased to \$1/hour, more enforcement was recommended to monitor compliance. However, priority for enforcement was required to be focused toward the unhoused population challenges.
- The additional summer student dedicated to parking in 2023 made a noticeable positive impact on Downtown parking.

- All Downtown parking is being abused;
 - free timed street and Ross St Plaza parking,
 - paid time street parking, and
 - paid off street parking.
- DSA have identified parking as their #1 issue and have encouraged businesses to have their employee's park elsewhere than the free timed street parking.
- Until strong parking enforcement is implemented, such as towing violators, discussion on how to improve Downtown parking is a moot point.

7. NEW BUSINESS

a) Downtown Salmon Arm Appointment Request

The following individuals have been appointed to the Downtown Parking Commission for a two year term each:

Claire Askew, Broadview Holdings

Gerald Foreman, Shuswap Clothing & Shoes

Morgen Matheson, Shuswap Tourism

Candice Benner, Work BC

b) BC Hydro EV Charge Hub and Hudson Avenue Public Parking area

Rob Niewenhuizen provided an update:

- Project has been postponed until spring of 2024.
- Level 2 EV charging stations (slower charging rate) may also be an option to install beside the Level 1 EV charging stations (faster charging rate).

Group discussion:

- Private companies should not be permitted to utilize public property to conduct their business.
- Question was asked. Will the City will receive a portion of the money generated from the EV charging stations?
 - Rob Niewenhuizen replied:
 - No, the City will not.
 - BC Hydro will invest all the money to install these charging stations.
 - Charging station customers will be required to purchase a City parking time ticket while they use the charging station.

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- Hudson Avenue Parking Lot is a good choice for EV charging stations, as it experiences less use and would have less of a parking impact for people.
- Ross Street Plaza currently has EV charging stations as well as a few other private business locations in the City.

c) Email from C. Askew – February 20, 2024 – Downtown Parking Plan Final Report

The Master Plan is a large document and should be divided into topics that can be discussed individually for about thirty minutes at future meetings.

- The first topic which shall be added for discussion to the March meeting agenda, will be Parking Enforcement and the effectiveness of towing vehicles.

8. **OTHER BUSINESS – Correspondence (for information)**

No correspondence.

9. **NEXT MEETING – Tuesday, March 19, 2024**

The next meeting of the Downtown Parking Commission will be Tuesday, March 19, 2024. The Chairperson will be Regan Ready.

10. **ADJOURNMENT**

Moved: Morgen Matheson

Seconded: Gerald Foreman

THAT: the Downtown Parking Commission Meeting of February 27, 2024 be adjourned.

CARRIED UNANIMOUSLY

The meeting was adjourned at 08:48 a.m.

"T. BARTSCH"

Travis Bartsch

Minutes received as information by Council at their Regular Meeting of March 11, 2024.