

COMMUNITY HERITAGE COMMISSION
Minutes of a Meeting of the Community Heritage Commission

June 2, 2025, 1:00 p.m.
Room 101
500 2 Avenue NE, Salmon Arm, BC

ABSENT: Councillor David Gonella; L. Reimer; P. Kassa

MEMBERS PRESENT: Acting Chair, M. Landers, C. Malinowski, D. Chapman; L. Painchaud;

STAFF PRESENT: Planner, M. Paiement; Director of Planning & Community Services, G. Buxton

1. CALL TO ORDER

Acting Chair Landers called the meeting to order at 1:00 p.m.

2. INTRODUCTIONS AND WELCOME

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

4. ADOPTION OF AGENDA

Moved by: L. Painchaud

Seconded by: D. Chapman

THAT: the Agenda be adopted as presented.

Carried Unanimously

5. DISCLOSURE OF INTEREST

6. CONFIRMATION OF MINUTES

6.1 Community Heritage Commission Meeting Minutes of May 5, 2025

Moved by: C. Malinowski

Seconded by: D. Chapman

THAT: the Community Heritage Commission Meeting Minutes of May 5, 2025 be adopted as circulated.

Carried Unanimously

7. PRESENTATIONS

8. NEW BUSINESS

8.1 Term review for Committee Members

City Staff will contact to request that R.J. Haney Heritage Village and Museum appoint 3 Members for the upcoming vacancies. Applications for the 3 Members at Large will be open this week.

8.2 Old Municipal Hall Options

Members discussed the historical significance of the Old Municipal Hall building to the community. The Old Municipal Hall is one of three institutional buildings (along with the Old Court House and the Old Post Office) that make up the historic civic precinct in Salmon Arm.

Moved by: C. Malinowski

Seconded by: D. Chapman

THAT: the Community Heritage Commission, strongly recommend to Council that the character defining elements of the original portion of the Old Municipal Hall building, as described in the City of Salmon Arm Community Heritage Register, be preserved.

Carried Unanimously

9. OTHER BUSINESS

9.1 Heritage Plaque Program

Packages for Plaque Recipients

Documents for the Plaque Program packages were approved by members with minor edits. City staff will contact Plaque Recipients in a couple weeks.

Members discussed that the 2025 CHC budget should be used to complete the Plaque Program.

9.2 Heritage Register - Edits to #34 W.K. Smith House

This item will be reviewed at the September 2, 2025 meeting.

9.3 Heritage Conservation Awards - Procedures Document

This item will be reviewed at the September 2, 2025 meeting.

Members recommend that procedure documents be created for other projects, particularly the Historic Route Signs and the Plaque Program.

10. ROUNDTABLE UPDATES

11. NEXT MEETING

The next meeting of the Community Heritage Commission is scheduled for September 2, 2025.

12. ADJOURNMENT

There being no further business on the agenda, the meeting adjourned at 2:01 p.m.

CHAIR