

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, November 22, 2021.**

PRESENT:

Mayor A. Harrison
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren
Councillor L. Wallace Richmond
Councillor K. Flynn (left the meeting at 2:25 p.m.)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson
Director of Development Services K. Pearson
Director of Engineering and Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Fire Chief B. Shirley
City Engineer J. Wilson
Recorder B. Puddifant (participated remotely)

ABSENT:

Councillor C. Eliason
Councillor D. Cannon

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0565-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: pursuant to Section 90(1) (c) labour relations or other employee relations; and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality (g) litigation or potential litigation affecting the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 2:25 p.m.
Council recessed until 2:30 p.m.

Councillor Flynn left the meeting at 2:25 p.m.

3. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. **REVIEW OF AGENDA**

Removal of item 9.2 – Marina Lease, Sub-Lease and Operation
Addition under item 10.2 – Revised Staff Report dated November 22, 2021
Additions under item 23.1 & 24.1 – D. & S. Lorenz and R. & B. Peterson
Addition of item 12.2 – J. Franklin, Shuswap Youth Soccer Association

5. **DISCLOSURE OF INTEREST**

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of November 8, 2021**

0566-2021 Moved: Councillor Lindgren
 Seconded: Councillor Lavery
 THAT: the Regular Council Meeting Minutes of November 8, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

2. **Special Council Meeting Minutes of November 15, 2021**

0567-2021 Moved: Councillor Wallace Richmond
 Seconded: Councillor Lindgren
 THAT: the Special Council Meeting Minutes of November 15, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of November 15, 2021**

0568-2021 Moved: Councillor Lavery
 Seconded: Councillor Lindgren
 THAT: the Development and Planning Services Committee Meeting Minutes of November 15, 2021, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

2. **Shuswap Regional Airport (Salmon Arm) Commission Meeting Minutes of October 13, 2021**

0569-2021

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the Shuswap Regional Airport (Salmon Arm) Commission Meeting Minutes of October 13, 2021 be received as information.

CARRIED UNANIMOUSLY

3. **Community Heritage Commission Meeting Minutes of October 18, 2021**

0570-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the Community Heritage Commission Meeting Minutes of October 18, 2021 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Director of Corporate Services – Firefighting Mutual Aid Agreement**

0571-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: The Mayor and Corporate Officer be authorized to execute the Columbia Shuswap Regional District Firefighting Mutual Aid Agreement for a five (5) year term from January 1, 2022 to December 31, 2026.

CARRIED UNANIMOUSLY

3. **Director of Engineering & Public Works – Service Delivery Management Policy**

0572-2021

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council adopt the City of Salmon Arm Service Delivery Management Policy No. 1.13.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

4. **Director of Engineering & Public Works – Ross Street Underpass – Sanitary Budget Amendment**

0573-2021

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: The 2021 Budget contained in the 2021 – 2025 Financial Plan Bylaw be amended to reflect additional funding for the Ross Street Underpass – sewer budget in the amount of \$167,600 funded from:

- Sanitary Relining (49 – 50 St NE) Project - \$158,775.00
- Foreshore Main Rehab. PH 1 - \$8,825.00

CARRIED UNANIMOUSLY

5. **Chief Financial Officer – Metered Utility Billing – Penalty**

0574-2021

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the ten per centum (10%) penalty for the September and October bi-monthly utility billing, due December 15, 2021, be waived.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4484 [ZON-1223; Robillard, C. (AR Broadview Holdings)/Brentwell Construction Ltd.; 1231 1 Street SE; R-1 to R-4] – First and Second Readings**

0575-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4484 be read a first and second time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Land Use Contract Termination Bylaw No. 4485 [LUC P1971; Canoe Creek Estates] – First and Second Readings**

0576-2021

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Land Use Contract Termination Bylaw No. 4485 be read a first and second time.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS - continued**

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4486 [ZON-1225; Canoe Creek Estates] (See Item 10.2 for Staff Report) - First and Second Readings**

0577-2021

Moved: Councillor Wallace Richmond
 Seconded: Councillor Lindgren
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4486 be read a first and second time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Mobile Home Park Amendment Bylaw No. 4487 [Text Amendment; Canoe Creek Estates lot sizes] (See Item 10.2 for Staff Report) - First and Second Readings**

0578-2021

Moved: Councillor Lindgren
 Seconded: Councillor Wallace Richmond
 THAT: the bylaw entitled City of Salmon Arm Mobile Home Park Amendment Bylaw No. 4487 be read a first and second time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

12. **CORRESPONDENCE**

1. **Informational Correspondence**

1. **D. Townsend - letter received November 10, 2021 - Intersection at Okanagan Avenue with 30 Street SE**

0579-2021

Moved: Councillor Lavery
 Seconded: Councillor Wallace Richmond
 THAT: Council direct staff to refer D. Townsend's letter to the Traffic and Safety Committee.

CARRIED UNANIMOUSLY

15. **H. Ketter, Volunteer and Grant Coordinator, Salmon Arm Folk Music Society - email dated November 18, 2021 - Request Letter of Support**

0580-2021

Moved: Councillor Lindgren
 Seconded: Councillor Wallace Richmond
 THAT: Council provide a letter of support to the Salmon Arm Roots & Blues for their application to Creative BC's Live Music Presentation funding program for the 30th annual Roots and Blues Festival in 2022.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued**1. Informational Correspondence - continued**

13. K. Leinweber, Owner/Race Director, BC Backyard Ultra/Moose Mountain Trail Races/Shuswap Ultra – letter dated November 16, 2021 – 2022 BC Backyard Ultra, hosted under Lewiston Ultra Events; and
14. K. Leinweber, Owner/Race Director, BC Backyard Ultra/Moose Mountain Trail Races/Shuswap Ultra – letter dated November 17, 2021 – 2022 Shuswap Ultra, hosted under Lewiston Ultra Events

0581-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Council approve the 2022 BC Backyard Ultra event as outlined in the letter dated November 16, 2021, and the 2022 Shuswap Ultra as outlined in the letter dated November 17, 2021, subject to the provision of adequate liability insurance and in accordance with the Public Health Officer's orders and guidelines in effect at the time of the event.

CARRIED UNANIMOUSLY

2. J. Franklin, SYSA Interim Vice Chair, Shuswap Youth Soccer Association – letter dated November 22, 2021 – Requesting Support for the Construction of a Synthetic Turf Surfaces at Blackburn Park

Received for information.

13. NEW BUSINESS**15. COUNCIL STATEMENTS**

1. Mayor Harrison – Pool passes for evacuees in Salmon Arm

0582-2021

Moved: Mayor Harrison

Seconded: Councillor Wallace Richmond

THAT: Council authorize family passes for the pool at the Salmon Arm Recreation Centre for evacuee families up to the amount of \$2,000.00 to be funded by Council initiatives.

CARRIED UNANIMOUSLY

The Meeting recessed at 3:33 p.m. and reconvened at 3:50 p.m.

14. PRESENTATIONS**1. Julia Helland and Vanessa Isnardy, WildsafeBC – Columbia Shuswap Season Summary and Opportunities for 2022**

Julia Helland, WildsafeBC Columbia Shuswap Community Coordinator and Vanessa Isnardy, Provincial WildsafeBC Coordinator, WildsafeBC provided a summary of the Shuswap season and outlined opportunities for 2022. They were available to answer questions from Council.

2. Stig Keskinen – 4 way stop sign at 50th Street NE and 70th Avenue NE, Canoe, BC

Stig Keskinen presented a petition signed by residents opposing the 4 way stop sign at 50th Street NE and 70th Avenue NE, Canoe and was available to answer questions from Council.

Phyllis Britton spoke regarding the placement of a speed bump in the downhill lane only in place of the 4 way stop sign.

16. SALMON ARM SECONDARY YOUTH COUNCIL**17. NOTICE OF MOTION****18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS****19. OTHER BUSINESS****20. QUESTION AND ANSWER PERIOD****2. IN-CAMERA SESSION – continued**

0583-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: pursuant to Section 90(1) (c) labour relations or other employee relations; and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 4:31 p.m.

Council returned to Regular Session at 4:52 p.m.

Council recessed until 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson
Director of Development Services K. Pearson
Director of Engineering and Public Works R. Niewenhuizen
Recorder B. Puddifant

ABSENT:

Councillor C. Eliason
Councillor K. Flynn
Councillor D. Cannon

21. DISCLOSURE OF INTEREST

22. HEARINGS

1. Development Variance Permit Application No. 539 [Sismey, T./MacDonald, C. & E.; 650 60 Street SW and 795 Christison Road SW; Servicing requirements]

0584-2021

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-539 be authorized for issuance for Legal Subdivision 2, Section 17, Township 20, Range 10, W6M, KDYD, Except Plans 10532, 12894, 13914, 16245, 17363, 34939 and EPP7555 (Parcel A) and the West ½ of Legal Subdivision 1, Section 17, Township 20, Range 10, W6M, KDYD, Except Plans 10532, 12894, 16245, 16383, 17363 and EPP7555 (Parcel B) to vary Section 4.8.1, Subdivision and Development Servicing Bylaw No. 4163, waiving the requirement to install bike lane and infrastructure along the Christison Road frontage along the parcel boundaries subject to:

1. the owner/developer registering a Section 219 Covenant restricting subdivision of the lands until the road frontage is upgraded as required by the Subdivision and Development Servicing Bylaw No. 4163.

Submissions were called for at this time.

T. Sismey, the applicant, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:07 p.m. and the motion was:

CARRIED UNANIMOUSLY

22. HEARINGS - continued

2. Development Variance Permit Application No. 540 [Heyde, R. (Heydewerk Homes Ltd.); 41, 1581 – 20 Street NE; Height requirements]

0585-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Development Variance Permit No. VP-540 be authorized for issuance for Strata Lot 41, Section 24, Township 20, Range 10, W6M, KDYD, Plan KAS3061 to vary Zoning Bylaw No. 2303 as follows:

1. Section 6.5 – R-1 – Single Family Residential Zone – increase the maximum height of the principal building from 10.0 metres (32.8 feet) to 11.6 metres (38.06 feet).

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:13 p.m. and the motion was:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON1222 [Reynolds, D./Ressel Constructors Inc.; 2621 17 Street NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

T. Ressel, the applicant, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:24 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4483 [ZON1222; Reynolds, D./Ressel Constructors Inc.; 2621 17 Street NE; R-1 to R-8] – Third and Final Reading

0586-2021

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4483 be read a third and final time.

CARRIED UNANIMOUSLY

25. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

26. **ADJOURNMENT**

0587-2021

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: the Regular Council Meeting of November 22, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:28 p.m.

CERTIFIED CORRECT:

"E. JACKSON"

CORPORATE OFFICER

Adopted by Council the 13th day of December, 2021.

"A. HARRISON"

MAYOR