

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:00 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia on **Monday, August 12, 2019.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle
Recorder C. Simmons

ABSENT:

Councillor L. Wallace Richmond

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:00 p.m.

2. IN-CAMERA SESSION

0417-2019

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:00 p.m.
Council returned to Regular Session at 2:26 p.m.
Council recessed until 2:31 p.m.

3. REVIEW OF AGENDA

Addition of Item 11.2 S. Hecker, Manager of Wellness Programs and Innovation, Canadian Mental Health Association Shuswap-Revelstoke - letter dated August 9, 2019 - Forth Annual Lantern Walk

Addition of Item 11.3 D. & G. Martinuk - email dated August 9, 2019 - Canoe Beach rental/leases

Addition of Item 11.4 K. Norlin - email dated August 8, 2019 - Canoe Beach Park and Monday August 12th Council Meeting

Addition of Item 18.2 West Bay Trail Grant Application

4. **DISCLOSURE OF INTEREST**

5. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of July 22, 2019**

0418-2019 Moved: Councillor Flynn
 Seconded: Councillor Lavery
 THAT: the Regular Council Meeting Minutes of July 22, 2019, be adopted as
 circulated.

CARRIED UNANIMOUSLY

2. **Special Council Meeting Minutes of August 1, 2019**

0419-2019 Moved: Councillor Cannon
 Seconded: Councillor Flynn
 THAT: the Special Council Meeting Minutes of August 1, 2019, be adopted as
 circulated.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of August 6, 2019**

0420-2019 Moved: Councillor Eliason
 Seconded: Councillor Lavery
 THAT: the Development and Planning Services Committee Meeting Minutes of
 August 6, 2019 be received as information.

CARRIED UNANIMOUSLY

2. **Downtown Parking Commission Meeting Minutes of July 16, 2019**

0421-2019 Moved: Councillor Eliason
 Seconded: Councillor Lavery
 THAT: the Downtown Parking Commission Meeting Minutes of July 16, 2019 be
 received as information.

CARRIED UNANIMOUSLY

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board in Brief - July, 2019**

Received for information.

8. **STAFF REPORTS**

1. **Director of Development Services – Solar Feasibility Study**

0422-2019

Moved: Councillor Lavery
Seconded: Councillor Eliason
THAT: Council receive the Solar PV Feasibility Review prepared by Riverside Energy Ltd.;

AND THAT: Council direct staff to proceed with a Request for Quotations or similar process to install a 10.2 kwp demonstration roof top Solar PV system, as referenced in the Feasibility Review, at the Salmon Arm Arts Centre to be funded from the Climate Action Reserve to a maximum of \$30,000.00.

CARRIED UNANIMOUSLY

2. **Director of Development Services – Body Gripping Animal Traps**

Received for information.

3. **Chief Administrative Officer – Canoe Beach Campsites – Rental Agreements (Previously provided July 11, 2016)**

0423-2019

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: a Committee be developed, including City of Salmon Arm Mayor, one Council Member, two tenants, one Community Member at Large and one Staff Member to review and make recommendations for the future of the Canoe Beach Campsites.

DEFEATED

Councillors Cannon, Eliason and Lavery Opposed

4. **Director of Engineering and Public Works – Award of Engineering Services (Phase 2.4) Ross Street Underpass Design and Tender Services**

0424-2019

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the Engineering Services Contract for Phase 2.4 of the Ross Street Underpass Detailed Design be awarded to R.F. Binnie & Associates Ltd. for \$307,018.00 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in procurement of the additional Engineering Services relative to Project No. ENG2019-36 to authorize the sole sourcing of same to R.F. Binnie & Associates Ltd.

CARRIED UNANIMOUSLY

5. **Chief Financial Officer – Policy No. 7.1 – Banking Services**

0425-2019

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: the Banking Services Contract with Scotiabank be extended for the two (2) year term of January 1, 2020 to December 31, 2021.

CARRIED UNANIMOUSLY

8. **STAFF REPORTS - continued**

6. **Director of Corporate Services - Telus Communications Inc. - Hazard Beacon H2 Lease Agreement**

0426-2019

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the Mayor and Corporate Officer be authorized to execute the lease agreement for Hazard Beacon H2 with Telus Communications Inc. for a five (5) year term from May 1, 2020 to April 30, 2025, for \$1,750.00 plus applicable taxes, per year.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS**

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4341 [ZON-1152; Bennett, K. & S.; 1811 22 Street NE; R-1 to R-8] - Final Reading**

0427-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4341 be read a final time.

CARRIED UNANIMOUSLY

11. **CORRESPONDENCE**

1. **Informational Correspondence**

2. **S. Hecker, Manager of Wellness Programs and Innovation, Canadian Mental Health Association Shuswap-Revelstoke - letter dated August 9, 2019 - Forth Annual Lantern Walk**

0428-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council approve the Canadian Mental Health Association Shuswap - Revelstoke Branch and the Safer Suicide Action Team to hold the fourth annual lantern walk on September 10, 2019 from 6:00 - 9:00 p.m. subject to the provision of adequate liability insurance;

AND THAT: staff be directed to adjust the washroom closures as requested in the letter dated August 9, 2019.

CARRIED UNANIMOUSLY

3. **D. & G. Martinuk - email dated August 9, 2019 - Canoe Beach rental/leases**

Received for information.

4. **K. Norlin - email dated August 8, 2019 - Canoe Beach Park and Monday August 12th Council Meeting**

Received for information.

12. NEW BUSINESS

15. SALMON ARM SECONDARY YOUTH COUNCIL

16. NOTICE OF MOTION

1. Councillor Lindgren – Climate Action Plan – Consideration at August 26, 2019 Regular Council Meeting

WHEREAS the British Columbia government declared a provincial state of emergency in 2018 over record-setting wildfires;

AND WHEREAS the Legislature of British Columbia and the House of Commons of Canada have acknowledged the growing crisis of climate breakdown by holding emergency debates following the release of the Intergovernmental Panel of Climate Change (IPCC) report;

AND WHEREAS Local governments worldwide are taking action to avoid the worst impacts of climate change and calling on senior levels of government for an urgent, emergency response;

AND WHEREAS the effects of Climate Change are already prevalent in the City of Salmon Arm;

AND WHEREAS the City of Salmon Arm has taken many important steps already, including:

- Implementation of curbside recycling and food waste programs;
- Geothermal heating and cooling at City Hall;
- Climate Leader, BC Climate Action Community 2016;
- Salmon Arm Landfill gas capture project (in conjunction with CSRD);
- Solar Feasibility Study;
- Purchase of hybrid vehicles for City fleet;
- Installation of LED and energy efficient boilers;
- Upgrades to Recreation Centre HVAC System (heating, ventilation and air conditioning);
- Installation of LED lighting at some key locations; and
- Adoption of a Pesticide Bylaw;

THEREFORE BE IT RESOLVED THAT Council direct staff to engage the Community Energy Association to prepare a Climate Action Plan for the City of Salmon;

AND THAT the Climate Action Plan Report be funded in the amount of \$15,000.00 from the Climate Action Reserve (approximate balance \$146,000.00 at December 2019);

AND THAT the City recognize this is a Strategic Priority to be considered in decision making and investment moving forward;

AND FURTHER THAT Council recognize the urgent need for a Climate Action Plan and corresponding action for the City of Salmon.

16. **NOTICE OF MOTION – continued**

2. **Councillor Lavery – FireSmart Curbside Chipping Program – Consideration at August 26, 2019 Regular Council Meeting**

WHEREAS Salmon Arm is adopting a FireSmart approach to better protect our community from wildfires;

AND WHEREAS property owners are encouraged to take individual FireSmart actions to clear vegetation surrounding their own homes with the recognition that such preventative actions can make a big difference;

THEREFORE BE IT RESOLVED THAT staff prepare costs and funding options for a bi-annual 2020 curbside chipping program for consideration during the upcoming budget process.

3. **Councillor Lavery – Active Transportation Plan: Let’s Move Salmon Arm – Consideration at the October 21, 2019 Special Council Meeting**

WHEREAS there are increasing opportunities and demands for Active Transportation for health, recreational, commuting and environmental reasons;

AND WHEREAS the City relies on the existing but dated Greenway Strategy as a key planning document for improving Active Transportation;

AND WHEREAS an updated comprehensive Active Transportation Plan is the best way for the community to renew a vision along with policies and actions to guide the development of safe, attractive and convenient active transportation options for people of all ages and abilities over the next 20 years:

THEREFORE BE IT RESOLVED THAT twenty thousand dollars (\$20,000.00) be allocated annually over the next 3 years to reserve, starting with the 2020 budget, to leverage potential Active Transportation funding opportunities from higher levels of government and for funding Active Transportation as part of the upcoming OCP review.

4. **Councillor Lavery – Food and Urban Agricultural Plan: Let’s Grow Salmon Arm – Consideration at the October 21, 2019 Special Council Meeting**

WHEREAS Salmon Arm is an agricultural community that values farmland and food growers and producers as integral to a healthy food system, economy, and culture;

AND WHEREAS a Food and Urban Agricultural Plan would provide Salmon Arm with a coordinated approach for supporting agriculture and improving food security over the next 20 years including farming and food processing as economic drivers, urban agriculture and access to locally grown and produced food:

THEREFORE BE IT RESOLVED THAT ten thousand dollars (\$10,000.00) be allocated annually over the next 3 years to reserve, starting with the 2020 budget, to leverage potential Food and Urban Agricultural Plan funding opportunities from higher levels of government and for funding a Food and Urban Agricultural Plan as part of the upcoming OCP review.

16. **NOTICE OF MOTION – continued**

5. **Councillor Lavery - Affordable Housing Reserve – Consideration at the October 21, 2019 Special Council Meeting**

WHEREAS obtaining future affordable housing grants will likely depend on further financial contributions from the city;

AND WHEREAS a Salmon Arm Community Housing Strategy that will highlight policy options for the city to financially support future affordable housing will be developed but not in time for the upcoming 2020 budget process;

THEREFORE BE IT RESOLVED THAT Council add one hundred thousand dollars (\$100,000.00) to the Affordable Housing Reserve in the 2020 fall budget process.

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

18. **OTHER BUSINESS**

1. **Disc Golf Proposal for 4380 10 Avenue SE**

Received for information.

2. **West Bay Trail Grant Application**

0429-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council authorize submission of a grant application under the BC Rural Dividend Program single applicant funding stream for the West Bay Connector Trail project for the purpose of planning and design;

AND THAT: any shortfall in contribution be funded from the City's West Bay Connector Trail Reserve fund up to an amount of \$5,000.00.

CARRIED UNANIMOUSLY

The Meeting recessed at 3:51 p.m.

The Meeting reconvened at 3:58 p.m.

13. **PRESENTATIONS**

1. **Staff Sergeant West, Salmon Arm RCMP Detachment – Quarterly Policing Report – April – June 2019**

Staff Sergeant West, Salmon Arm RCMP Detachment provided the May to June 2019 Quarterly Policing Report and was available to answer questions from Council.

2. **Lindsay Wong, Manager, Downtown Salmon Arm – Business Improvement Area Bylaw**

R. Langridge, President, J. Broadwell, Membership Coordinator and L. Wong, Manager, Downtown Salmon Arm provided an overview of Downtown Salmon Arm and outlined the request to renew and expand the Business Improvement Area. They were available to answer questions from Council.

14. COUNCIL STATEMENTS

0430-2019

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: Council approve Councillor Lavery attending the Forestry Sector Renewal Workshop in Kamloops, B.C. to be funded from Council Expenses.

CARRIED UNANIMOUSLY

19. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

Councillor Lindgren left the meeting at 4:47 p.m.

0431-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 4:49 p.m.

Council returned to Regular Session at 5:10 p.m.

Council recessed until 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Fire Chief B. Shirley
Recorder C. Simmons

ABSENT:

Councillor L. Wallace Richmond

20. DISCLOSURE OF INTEREST

21. HEARINGS

1. Development Variance Permit Application No. VP-499 [0924020 BC Ltd. (T-1 Enterprises) and Dinoflex Holdings Inc.; 5731 Auto Road SE and 5590 46 Avenue SE; Fire Hydrant Requirement]

0432-2019

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: Development Variance Permit Application No. VP-499 be authorized for issuance for Lot A, Section 5, Township 20, Range 9, W6M, KDYD, Plan 28401 and Lot 1, Section 5, Township 20, Range 9, W6M, KDYD, Plan KAP59849, which will vary Subdivision & Development Servicing Bylaw No. 4163 as follows:

1. Waive the requirement to install a fire hydrant to the minimum 90 metre spacing.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

T. Boman the applicant, outlined the application and was available to answer questions from Council.

S. Presch, President/Owner, 386 306 BC Ltd. – letter dated August 7, 2019 – Development Variance Permit #VP-499 (Dinoflex).

Following three calls for submissions and questions from Council, the Hearing was closed at 7:26 p.m. and the motion was:

Amendment:

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: one fire hydrant on the corner of Auto Road and 48 Avenue SE be required.

DEFEATED

Mayor Harrison, Councillors Cannon, Eliason, Flynn and Lavery Opposed

Motion as Amended:

DEFEATED

Councillors Eliason, Flynn and Lavery Opposed

Councillor Eliason left the meeting at 7:49 p.m.

21. **HEARINGS – continued**

2. **Development Variance Permit Application No. VP-500 [Cowan, W. & S./Arsenault, G.; 4340 20 Street NE; Retaining Wall & Fence]**

Councillor Eliason returned at 7:49 p.m.

0433-2019

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: Development Variance Permit Application No. VP-500 be authorized for issuance for Lot 17, Section 25, Township 20, Range 10, W6M, KDYD, Plan EPP90378, which will vary Zoning Bylaw No. 2303 as follows:

1. Section 4.12.1 (a) Fences and Retaining Walls – increase the maximum permitted height of a retaining wall from 2.0 m (6.5 ft) to 4.9 m (16 ft).

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

C. & S. Massey – email dated August 10, 2019 – Variance Hearing for 4340 20th St NE

B. & P. Kassa – letter dated July 11, 2019 – Development Variance Permit number 500

G. Arsenault, the applicant, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:58 p.m. and the motion was:

CARRIED UNANIMOUSLY

22. **STATUTORY PUBLIC HEARINGS**

1. **Zoning Amendment Application No. ZON-1151 [Gagnon, G.R. & Morgan, K.; 741 – 2 Avenue NE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

G. Gagnon, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:02 p.m.

23. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4346 [ZON-1151; Gagnon, G.R. & Morgan, K.; 741 - 2 Avenue NE; R-1 to R-8] - Third Reading

00434-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4346 be read a third time.

CARRIED UNANIMOUSLY

24. QUESTION AND ANSWER PERIOD

25. ADJOURNMENT

0435-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the Regular Council Meeting of August 12, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:04p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

Adopted by Council the 26th day of August, 2019.

"A. HARRISON"
MAYOR