

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held by electronic means as authorized by Ministerial Order M192, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, July 26, 2021.**

### PRESENT:

Mayor A. Harrison (participated remotely)  
Councillor C. Eliason (participated remotely)  
Councillor T. Lavery (participated remotely)  
Councillor S. Lindgren (participated remotely)  
Councillor L. Wallace Richmond (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson (participated remotely)  
Director of Development Services K. Pearson (participated remotely)  
City Engineer J. Wilson (participated remotely)  
Director of Financial Services C. Van de Cappelle (participated remotely)  
General Manager, Shuswap Recreation Society D. Boyd (participated remotely)  
Recorder C. Simmons (participated remotely)

### ABSENT:

Councillor D. Cannon  
Councillor K. Flynn

### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

### 2. IN-CAMERA SESSION

0400-2021

Moved: Councillor Eliason  
Seconded: Councillor Lavery  
THAT: pursuant to Section 90(1) (c) labour relations or other employee relations; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 2:03 p.m.  
Council recessed until 2:30 p.m.

### 3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

**4. REVIEW OF AGENDA**

**5. DISCLOSURE OF INTEREST**

Mayor Harrison declared a conflict of interest with item 9.3 as he is a member of the Salmon Arm Tennis Club.

Mayor Harrison recognized the efforts of the firefighters throughout the Province and specifically those that are fighting the Two Mile and Hunakwa Lake Fires.

**6. CONFIRMATION OF MINUTES**

**1. Regular Council Meeting Minutes of July 12, 2021**

0401-2021                      Moved: Councillor Eliason  
  Seconded: Councillor Lindgren  
  THAT: the Regular Council Meeting Minutes of July 12, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS**

**1. Agricultural Advisory Committee Meeting Minutes of June 24, 2021**

0402-2021                      Moved: Councillor Lavery  
  Seconded: Councillor Eliason  
  THAT: the Agricultural Advisory Committee Meeting Minutes of June 24, 2021, be received as information.

CARRIED UNANIMOUSLY

**2. Environmental Advisory Committee Meeting Minutes of July 9, 2021**

0403-2021                      Moved: Councillor Lindgren  
  Seconded: Councillor Wallace Richmond  
  THAT: the Environmental Advisory Committee Meeting Minutes of July 9, 2021, be received as information.

CARRIED UNANIMOUSLY

0404-2021                      Moved: Councillor Lindgren  
  Seconded: Councillor Wallace Richmond  
  THAT: up to \$500.00 be funded from 2021 Council Initiatives for a booth at the Salmon Arm Fall Fair for the Environmental Advisory Committee to provide environmental education to the community.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Operations Manager, Shuswap Recreation Society - Fortis BC Custom Efficiency Program and Budget Amendment**

0405-2021

Moved: Councillor Lavery  
 Seconded: Councillor Eliason  
 THAT: Council authorize the Shuswap Recreation Society to submit and manage a grant application under the Fortis BC Custom Efficiency Program to complete an Energy Savings Study for the Shaw Centre;

AND THAT: the 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be amended to include an Energy Savings Study of the Shaw Centre in the amount of \$5,000.00 funded from the Climate Action Reserve.

CARRIED UNANIMOUSLY

2. **Chief Financial Officer - Property Tax Collection - For Information**

Received for information.

3. **Chief Financial Officer - COVID 19 Safe Restart Grants in Aid - 2021 Applications**

0406-2021

Moved: Councillor Eliason  
 Seconded: Councillor Lavery  
 THAT: the 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be amended to reallocate the amount of \$4,374.00 from Council Initiatives to the 2021 COVID 19 Safe Restart Grant in Aid.

CARRIED UNANIMOUSLY

0407-2021

Moved: Councillor Eliason  
 Seconded: Councillor Lavery  
 THAT: in accordance with Policy No. 7.30, the following organizations are hereby approved for a 2021 COVID 19 Safe Restart Grant in Aid:

<b>Organization</b>	<b>Amount</b>
Canadian Mental Health Association - Shuswap/Revelstoke	\$10,000.00
Columbia Shuswap Selkirk Swim Club Society	10,000.00
Salmar Community Association	10,000.00
Shuswap Food Action Society	2,000.00
Shuswap Immigrant Services Society	10,000.00
Shuswap Lifeboat Society	2,374.00

AND THAT: a narrative and financial report outlining the use of the funding received be submitted to Council following the end of each organizations current fiscal year.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

3. **Chief Financial Officer - COVID 19 Safe Restart Grants in Aid - 2021 Applications - continued**

Mayor Harrison declared a conflict of interest and left the meeting at 3:01 p.m.

Deputy Mayor Lavery assumed the Chair.

0408-2021 Moved: Councillor Eliason  
Seconded: Councillor Lindgren  
THAT: in accordance with Policy No. 7.30, the Salmon Arm Tennis Club is hereby approved for a 2021 COVID 19 Safe Restart Grant in Aid in the amount of \$10,000.00;

AND THAT: a narrative and financial report outlining the use of the funding received be submitted to Council following the end of the Salmon Arm Tennis Club's current fiscal year.

CARRIED UNANIMOUSLY

Mayor Harrison returned to the meeting at 3:02 p.m. and reassumed the Chair.

4. **Director of Engineering and Public Works - Project Award - Centrifuge Installation WWTP**

0409-2021 Moved: Councillor Eliason  
Seconded: Councillor Lavery  
THAT: Council approve the authorization to engage Mearl's Machine Works Ltd. of Kelowna to install the new replacement centrifuge in the Wastewater Treatment Plant in accordance with the terms and conditions of their proposal in the total estimated amount of \$17,022.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

5. **Director of Engineering and Public Works - Canada Community Revitalization Fund Grant Application**

0410-2021 Moved: Councillor Eliason  
Seconded: Councillor Lavery  
THAT: the 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be amended to increase the Ross Street Plaza Washroom Redesign and Construction project budget in the amount of \$84,000.00 to be funded from the following source:

- \$84,000.00 Canada Community Revitalization Fund Grant;

AND THAT: Council authorize submission of a grant application under the Canada Community Revitalization Fund for the Ross Street Plaza Washroom Upgrade project, estimated cost \$112,000.00 plus taxes.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

6. **Director of Engineering and Public Works - Zone 2 Pump Station - Feasibility Study Award**

0411-2021

Moved: Councillor Eliason  
Seconded: Councillor Lindgren  
THAT: Council approve the Award for Feasibility Study for the Zone 2 Pump Station to WSP Canada Inc. as per their proposal submission for the total fixed fee price of \$22,743.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4472 [2021 Water Meter Rates] - Final Reading**

0412-2021

Moved: Councillor Eliason  
Seconded: Councillor Lavery  
THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4472 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4463 [ZON-1212; Melzer, J. & B./Whitstone Developments Ltd.; 4930 70 Avenue NE; R-1 to R-8] - Final Reading**

0413-2021

Moved: Councillor Lindgren  
Seconded: Councillor Wallace Richmond  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4463 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Information Correspondence**

4. **K. Burgess, Sponsorship Director, Salmon Arm Minor Baseball Association - email dated July 12, 2021 - Signage Request - Klahani Batting Cage**

0414-2021

Moved: Councillor Wallace Richmond  
Seconded: Councillor Lindgren  
THAT: Council authorize the Salmon Arm Minor Baseball Association to install signage at the SASCU Batting Cage and a stand-alone sign at Klahani Park as outlined in the email dated July 12, 2021.

CARRIED UNANIMOUSLY

**12. CORRESPONDENCE - continued**

**1. Information Correspondence - continued**

**2. D. Calkins - email dated July 15, 2021 - Booking Blackburn Park Gazebo Salmon Arm Sockeyes Year End Potluck**

0415-2021

Moved: Councillor Lindgren  
Seconded: Councillor Wallace Richmond  
THAT: Council authorize the Salmon Arm Sockeyes to host a potluck dinner at the Blackburn Park Picnic Shelter on August 12, 2021 from 6:00 p.m. to 9:00 p.m., subject to the provision of adequate liability insurance and in accordance with the Public Health Officer's guidelines.

CARRIED UNANIMOUSLY

**3. A. Patrick, Salvation Army, Salmon Arm - email dated July 15, 2021 - Booking Blackburn Park Gazebo Church Gathering**

0416-2021

Moved: Councillor Lindgren  
Seconded: Councillor Lavery  
THAT: Council authorize the Salvation Army New Hope Community Church to host a church gathering at the Blackburn Park Picnic Shelter on August 8, 2021 from 10:00 a.m. to 12:00 p.m., subject to the provision of adequate liability insurance and in accordance with the Public Health Officer's guidelines.

CARRIED UNANIMOUSLY

**5. J. McEwan, Salmon Arm Fair GM - letter dated July 9, 2021 - Salmon Arm Fair Parade**

0417-2021

Moved: Councillor Lavery  
Seconded: Councillor Eliason  
THAT: Council approve the Salmon Arm Fall Fair parade on September 11, 2021 as outlined in the letter dated July 9, 2021;

AND THAT: Council authorize Salmon Arm and Shuswap Lake Agricultural Association to use 251 - 5 Avenue SW for parking during the Salmon Arm Fall Fair from September 10-12, 2021, , subject to the provision of adequate liability insurance and in accordance with the Public Health Officer's guidelines.

CARRIED UNANIMOUSLY

0418-2021

Moved: Mayor Harrison  
Seconded: Councillor Eliason  
THAT: the amount up to \$500.00 be funded from Council Initiatives for Council to participate in the 2021 Salmon Arm Fair Parade.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

1. Information Correspondence - continued

7. D. Murray, Salmon Arm Curling Club - email dated July 21, 2021 - Request for Letter of Support for the Canada Community Revitalization Fund

0419-2021

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council provide a letter of support to the Salmon Arm Curling Club for their Canada Community Revitalization Fund Grant Application.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

14. PRESENTATIONS

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

1. Climate Action Coordinator [Councillor Lindgren's Notice of Motion from July 12, 2021 Regular Council Meeting]

0420-2021

Moved: Councillor Lindgren

Seconded: Councillor Lavery

WHEREAS the urgency of climate change has been acknowledged by the Federal and Provincial Governments and actions to support adaptation and climate resilience are underway;

AND WHEREAS the City of Salmon Arm declared a climate emergency on September 9, 2019;

AND WHEREAS the City has moved towards its climate goals by engaging the Community Energy Association to produce an emissions assessment and has joined FCM's milestone program, achieving Milestone One of Five;

AND WHEREAS the City of Salmon Arm has been recognized by the province as a climate leader since 2019 and has moved towards reduction targets set in the Official Community Plan, significantly dropping GHG emissions since 2018;

**19. OTHER BUSINESS - continued**

**1. Climate Action Coordinator [Councillor Lindgren's Notice of Motion from July 12, 2021 Regular Council Meeting] - continued**

THEREFORE BE IT RESOLVED THAT the City of Salmon Arm seek and commit funding in the 2022 Budget to hire a climate action coordinator on a contract basis to lead initiatives that will move the City towards subsequent FCM Milestones through a one year pilot project; with those efforts focusing on community-wide and corporate GHG emission reductions, programing, monitoring, reporting, coordination and associated grant writing/applications.

Amendment:

Moved: Mayor Harrison

Seconded: Councillor Lindgren

THAT: the paragraph five be amended to read as follows:

THEREFORE BE IT RESOLVED THAT the City of Salmon Arm seek grant funding to be brought forward in to the 2022 Budget to hire a climate action coordinator on a contract basis to lead initiatives that will move the City towards subsequent FCM Milestones through a one year pilot project; with those efforts focusing on community-wide and corporate GHG emission reductions, programing, monitoring, reporting, coordination and associated grant writing/applications.

CARRIED UNANIMOUSLY

Motion as Amended:

CARRIED UNANIMOUSLY

**20. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 3:53 p.m.

The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor A. Harrison (participated remotely)  
Councillor C. Eliason (participated remotely)  
Councillor T. Lavery (participated remotely)  
Councillor Lindgren (participated remotely)  
Councillor L. Wallace Richmond (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson (participated remotely)  
Director of Development Services K. Pearson (participated remotely)  
City Engineer J. Wilson (participated remotely)  
Recorder C. Simmons (participated remotely)

**ABSENT:**

Councillor D. Cannon  
Councillor K. Flynn



21. DISCLOSURE OF INTEREST

22. HEARINGS

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON1210 [1830 and 1860 – 10 Street SW; Fieldstone Place Inc./ Franklin Engineering Ltd.; R1 to R4]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

S. Franklin, Franklin Engineering Ltd., the agent, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:04 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4460 [ZON1210; 1830 and 1860 – 10 Street SW; Fieldstone Place Inc./ Franklin Engineering Ltd.; R1 to R4] – Third and Final Readings

0421-2021

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4460 be read a third and final time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0422-2021

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Regular Council Meeting of July 26, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:06 p.m.

CERTIFIED CORRECT:

"E. JACKSON"  
CORPORATE OFFICER

Adopted by Council the 9<sup>th</sup> day of August, 2021.

"A. HARRISON"  
MAYOR