

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Tuesday, April 23, 2019.**

### PRESENT:

Mayor A. Harrison  
Councillor D. Cannon  
Councillor K. Flynn  
Councillor T. Lavery  
Councillor S. Lindgren (entered the meeting at 2:30 p.m.)  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Chief Financial Officer C. Van de Cappelle  
Recorder B. Puddifant

### ABSENT:

Councillor C. Eliason

#### 1. CALL TO ORDER

Mayor A. Harrison called the meeting to order at 1:30 p.m.

#### 2. IN-CAMERA SESSION

0229-2019

Moved: Councillor Cannon  
Seconded: Councillor Wallace Richmond  
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 1:47 p.m.  
Council recessed until 2:30 p.m.

Councillor Lindgren entered the meeting at 2:30 p.m.

#### 3. REVIEW OF AGENDA

#### 4. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict with Item 9.3 as the applicants are clients of his firm.

5. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of April 8, 2019**

0230-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Regular Council Meeting Minutes of April 8, 2019, be adopted as circulated.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of April 15, 2019**

0231-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the Development and Planning Services Committee Meeting Minutes of April 15, 2019, be received as information.

CARRIED UNANIMOUSLY

2. **Shuswap Regional Airport Operations Committee Meeting Minutes of March 20, 2019**

0232-2019

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the Shuswap Regional Airport Operations Committee Meeting Minutes of March 20, 2019, be received as information.

CARRIED UNANIMOUSLY

3. **Environmental Advisory Committee Meeting Minutes of April 4, 2019**

0233-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the Environmental Advisory Committee Meeting Minutes of April 4, 2019, be received as information.

CARRIED UNANIMOUSLY

4. **Greenways Liaison Committee Meeting Minutes of March 7, 2019**

0234-2019

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the Greenways Liaison Committee Meeting Minutes of March 7, 2019, be received as information.

CARRIED UNANIMOUSLY

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

13. **PRESENTATIONS / DELEGATIONS**

1. **Angela Spencer, BDO Canada LLP – 2018 Audited Financial Statements**

Angela Spencer, BDO Canada LLP presented the City of Salmon Arm 2018 Audited Financial Statements and was available to answer questions from Council.

8. **STAFF REPORTS**

1. **Chief Financial Officer – 2018 Financial Statements**

0235-2019

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the Financial Statements for the year ended December 31, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

2. **Chief Financial Officer – 2019 Assessments/ New Construction – For Information**

Received for information.

3. **Director of Corporate Services - Cancellation of Notice on Title**

0236-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the notice filed against the property title of Lot 5, Plan 18330, Section 28, Township 20, Range 10, W6M, KDYD (4681 – 44<sup>th</sup> Avenue NW) be cancelled.

CARRIED UNANIMOUSLY

4. **Director of Engineering & Public Works – UVA & Drone Use – For Information**

Received for information.

9. **INTRODUCTION OF BYLAWS**

2. **City of Salmon Arm Transportation Parcel Tax Amendment Bylaw No. 4330 – First, Second and Third Readings**

0237-2019

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Transportation Parcel Tax Amendment Bylaw No. 4330 be read a first, second and third time.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS - Continued**

1. **2019 Final Budget**

- a) **City of Salmon Arm 2019 - 2023 Financial Plan Amendment Bylaw No. 4322 - First, Second and Third Readings**
- b) **City of Salmon Arm 2019 Annual Rate of Taxation Bylaw No. 4323 - First, Second and Third Readings**

0238-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the following bylaws be read a first, second and third time: City of Salmon Arm 2019 - 2023 Financial Plan Amendment Bylaw No. 4322; and City of Salmon Arm 2019 Annual Rate of Taxation Bylaw No. 4323.

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict and left the meeting at 3:43 p.m.

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4334 [ZON-1147; Brown, C. & D. / Browne Johnson Land Surveyors; 1230 - 52 Avenue NE; R-1 to R-8] - First and Second Readings**

0239-2019

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4334 be read a first and second time; AND THAT: final reading be withheld subject to: Registration of Section 219 *Land Title Act* covenant(s) registered on title ensuring a detached suite is not permitted; and Confirmation that the proposed *secondary suite* in the existing single family dwelling meets Zoning Bylaw and BC Building Code requirements.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:47 p.m.

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4335 [ZON-1149; 0815605 BC Ltd. / Raspberry, W.; 1441 - 20 Avenue SE; R-1 to R-8] - First and Second Readings**

0240-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4335 be read a first and second time.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS - Continued**

5. **City of Salmon Arm Zoning Amendment Bylaw No. 4336 [ZON-1150; Text Amendment; R-4 and R-5 Zones] - First and Second Readings**

0241-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4336 be read a first and second time.

CARRIED UNANIMOUSLY

6. **City of Salmon Arm Industrial Revitalization Tax Exemption Amendment Bylaw No. 4337 - First, Second and Third Readings**

0242-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Industrial Revitalization Tax Exemption Amendment Bylaw No. 4337 be read a first, second and third time; AND THAT: final reading be withheld subject to fulfillment of the public notice requirement as set out under sections 97 [public notice] and 227 [notice of permissive tax exemptions] of the Community Charter.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS**

1. **2018 Final Budget**

- a) **City of Salmon Arm 2018 - 2022 Financial Plan Bylaw No. 4312 - Final Reading**
- b) **City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4313 - Final**
- c) **City of Salmon Arm Police Protection Vehicle and Equipment Reserve Fund Expenditure Bylaw No. 4314 - Final Reading**
- d) **City of Salmon Arm Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4315 - Final Reading**
- e) **City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4316 - Final Reading**
- f) **City of Salmon Arm Development Cost Charge Drainage Reserve Fund Expenditure Bylaw No. 4317 - Final Reading**
- g) **City of Salmon Arm Development Cost Charge Road Reserve Fund Expenditure Bylaw No. 4318 - Final Reading**
- h) **City of Salmon Arm Development Cost Charge Water Reserve Fund Expenditure Bylaw No. 4319 - Final Reading**
- i) **City of Salmon Arm Development Cost Charge Sewer Reserve Fund Expenditure Bylaw No. 4320 - Final Reading**
- j) **City of Salmon Arm Cemetery Columbarium Reserve Fund Expenditure Amendment Bylaw No. 4321 - Final Reading**

0243-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the following bylaws be read a final time: City of Salmon Arm 2018 - 2022 Financial Plan Bylaw No. 4312; City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4313; City of Salmon Arm

Police Protection Vehicle and Equipment Reserve Fund Expenditure Bylaw No. 4314; City of Salmon Arm Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4315; City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4316; City of Salmon Arm Development Cost Charge Drainage Reserve Fund Expenditure Bylaw No. 4317; City of Salmon Arm Development Cost Charge Road Reserve Fund Expenditure Bylaw No. 4318; City of Salmon Arm Development Cost Charge Water Reserve Fund Expenditure Bylaw No. 4319; City of Salmon Arm Development Cost Charge Sewer Reserve Fund Expenditure Bylaw No. 4320; and City of Salmon Arm Cemetery Columbarium Reserve Fund Expenditure Amendment Bylaw No. 4321.

CARRIED UNANIMOUSLY

**13. PRESENTATIONS - Continued**

**2. Derek Sutherland, CSRD Protective Services - Shuswap Emergency Program**

Derek Sutherland, Team Leader, Protective Services of the Columbia Shuswap Regional District provided an overview of the Shuswap Emergency Program and was available to answer questions from Council.

**3. Phil McIntyre-Paul, Shuswap Trail Alliance - Foreshore (Raven) Trail Dog Monitoring Report and Recommendations**

Phil McIntyre-Paul, Shuswap Trail Alliance, provided an update and recommendations on the Foreshore (Raven) Trail Dog Monitoring Program and was available to answer questions from Council.

**0244-2019**

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: \$1,800.00 funded from 2019 Council Initiatives be provided to SABNES to assist with the hiring of summer students to facilitate trail monitoring.

CARRIED UNANIMOUSLY

Mayor Harrison left the meeting at 4:40 p.m. Councillor Wallace Richmond assumed the chair at 4:40 p.m. Mayor Harrison returned to the meeting at 4:41 p.m.

11. CORRESPONDENCE

1. Informational Correspondence

5. P. Thurston, Executive Director, The Shuswap Family Centre - letter dated April 9, 2019 - Proposal for a Skateboard Competition as a Fundraiser

0245-2019

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: Council approve the Shuswap Family Resource & Referral Centre Skateboard Competition fundraiser to be held at Blackburn Park on Saturday, May 4, 2019, or other dates, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

6. D. Dunlop, Executive Director, Canadian Mental Health Association - letter dated April 11, 2019 - Ride Don't Hide - Mental Health Bike Ride

0246-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: Council authorize the Canadian Mental Health Association to use the trails at Little Mountain Park and the Field of Dreams for the 2019 Ride Don't Hide event on Sunday, June 23, 2019, subject to the provision of adequate liability insurance; AND THAT: Council authorize the closure of 60 Street NE and Okanagan Avenue, for a Ride Don't Hide School Event, on June 18, 2019 from 8:00 a.m. to 11:00 a.m.; subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

4. M. Kuster and B. Paton - email dated April 7, 2019 - 2019 Soap Box Derby Council Approval

0247-2019

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: Council approve the road closure on Hudson Avenue for Soap Box Racing from 8:00 a.m. - 5:00 p.m. on September 21, 2019, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

12. NEW BUSINESS

14. COUNCIL STATEMENTS

15. SALMON ARM SECONDARY YOUTH COUNCIL

16. NOTICE OF MOTION

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

1. **Salmon Arm Children's Festival Society Request for Assistance**

0248-2019

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: up to \$1,224.00, funded from 2019 Council Initiatives, be provided to the Salmon Arm Children's Festival Society to cover the rental fee of the indoor sports arena for June 30 and July 1, 2019.

CARRIED UNANIMOUSLY

18. **OTHER BUSINESS**

1. **Salmon Arm Elks Park Annual Maintenance**

0249-2019

Moved: Mayor Harrison

Seconded: Councillor Flynn

THAT: Council contribute \$5,500.00 from 2019 Council Initiatives for irrigation and mowing of the baseball fields at Salmon Arm Elks Hall and Park located at 3690 30 Street NE; AND THAT: Council direct staff to negotiate a long term joint use agreement between the City of Salmon Arm and Salmon Arm Elks (#455) for the irrigation and mowing of the baseball fields, located at 3690 30 Street NE for use by Salmon Arm Minor Baseball et. al.

Councillor Wallace Richmond left the meeting at 5:17 p.m. and returned at 5:17 p.m.

CARRIED UNANIMOUSLY

19. **QUESTION AND ANSWER PERIOD**

Council did not hold a Question and Answer session as there were no members of the public present.

The Meeting recessed at 5:19 p.m.

The Meeting reconvened at 6:00.m.

**PRESENT:**

Mayor A. Harrison

Councillor D. Cannon

Councillor K. Flynn

Councillor T. Lavery

Councillor S. Lindgren

Councillor L. Wallace Richmond



Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering and Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Recorder B. Puddifant

**ABSENT:**

Councillor C. Eliason

**20. PUBLIC INPUT SESSION**

**1. Checkout Shopping Bag Regulation Bylaw No. 4297**

Mayor Harrison opened the public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 at 6:00 p.m.

B. DeMille, owner, DeMille's Farm Market, 3710 Trans Canada Highway SW spoke in support of the proposed Bylaw and expressed concerns about the use of paper bags in retail causing a larger carbon footprint than plastic, the possibility of contamination using reusable shopping bags and the cost of biodegradable bags versus plastic. He asked that the Bylaw be put into effect at the end of summer 2019 to allow retailers to use up their current supply of plastic bags.

D. Askew, owner, Askew's Foods, 111 Lakeshore Drive NE, and D. Wallace, Operations Manager, Askew's Foods, Armstrong, are solidly in support of the proposed Bylaw and have been offering reusable bags for sale for several years. D. Askew proposed a bag share and the possibility of using compostable bags. D. Wallace noted that Askew's use of plastic bags has been reduced by 50% since they have been charging for them.

L. Munro-Lamarre, 35, 3350 10 Avenue SE, spoke in favour of the proposed Bylaw and provided samples of homemade fabric bags and suggested that fabric bags could be available for consumer use by donation.

L. Thomson, owner, RE-Market etc., 121 Hudson Avenue NE, is in favour of the proposed Bylaw and now uses 85% paper bags however, has concerns about charging customers for bags and that the proposed Bylaw could result in additional expense for retailers.

L. Munro-Lamarre, 35, 3550 10 Avenue SE, offered information on a TV program aimed at reducing the use of plastic.

B. DeMille, owner, DeMille's Farm Market, 3710 Trans Canada Highway SW, spoke regarding the use of plastic being reduced if retailers are charging for plastic bags and suggested that consumers will adapt to the proposed Bylaw.

**0250-2019**

Moved: Mayor Harrison

Seconded: Councillor Lindgren

THAT: Council approve the purchase and distribution of reusable bags with the Salmon Arm brand to a maximum of \$15,000.00 funded from Solid Waste/Recycling Reserve; AND THAT: staff be directed to coordinate with the Salmon Arm Economic Society to provide branding information.

CARRIED UNANIMOUSLY

The Meeting recessed at 6:47 p.m.  
The Meeting reconvened at 7:00 p.m.

21. DISCLOSURE OF INTEREST

22. SPECIAL PRESENTATIONS

Mayor and Council congratulated Laura Hall and Courtney Bacon and presented them with awards in recognition of their achievement at the 2019 Canada Winter Games.

23. HEARINGS

24. STATUTORY PUBLIC HEARING

1. Official Community Plan Amendment Application OCP4000-38 [Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDR]

The Director of Development Services explained the proposed Official Community Plan Amendment Application.

Submissions were called for at this time.

B. & C. Durston, the applicants, outlined the application and were available to answer questions from Council.

S. Berisoff, #18, 1341 30 Street NE, presented a petition to Council and outlined concerns with increased traffic and the impact a new development would have on neighbourhood safety and privacy.

A. Sutherland, 1251 30 Street NE, lives next to the proposed development and clarified that her driveway is not a public lane.

J. Searight, #17, 1341 30 Street NE, expressed concerns with increased neighbourhood population and privacy.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4324 was declared closed at 7:25 p.m.

**24. STATUTORY PUBLIC HEARING - continued**

**2. Zoning Amendment Application ZON-1141 [Cutting Edge Holdings Ltd.; 1231 30 Street NE; R-1 to R-5]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

B. & C. Durston, the applicants were available to answer questions from Council.

S. Berisoff, #18, 1341 30 Street NE, expressed concerns with the functionality of the property for the development as well as concerns regarding rental properties.

P. Figgess, #14, 1341 30 Street NE, requested clarification on height difference between R-4 Zoning and R-5 Zoning.

B. DeSouza, #20, 1341 30 Street NE, expressed concerns with the congested traffic at 30 Street NE and 11 Avenue NE and privacy.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4325 was declared closed at 7:37 p.m.

**3. Zoning Amendment Application ZON 1145 [1129288 BC Ltd./Lawson Developments Ltd.; 960 - 12 Street SE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

B. Lawson, the agent, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4331 was declared closed at 7:39 p.m.

**4. Zoning Amendment Application ZON 1146 [Templin, R. & S./Wong, W.; 3200 - 20 Street NE; R-7 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

W. Wong, the applicant, outlined the application and was available to answer questions from Council.

L. Bissonnette, 3190 20 Street NE, expressed concerns with privacy.

**24. STATUTORY PUBLIC HEARING - continued**

**4. Zoning Amendment Application ZON 1146 [Templin, R. & S./Wong, W.; 3200 - 20 Street NE; R-7 to R-8] - continued**

T. Mosher, 3240 - 20 Street NE, spoke regarding concerns with the location of the proposed building and privacy.

A. Benham, 3191 20 Street NE, expressed concerns with the increased population that an R-8 Zoning would allow.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4332 was declared closed at 7:54 p.m.

**25. RECONSIDERATION OF BYLAWS**

**1. Official Community Plan Amendment Bylaw No. 4324 [OCP4000-38; Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDR] - Third Reading**

0251-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4324 be read a third time.

CARRIED UNANIMOUSLY

**2. Zoning Amendment Bylaw No. 4325 [ZON-1141; Cutting Edge Holdings Ltd.; 1231 30 Street NE; R-1 to R-5] - Third Reading**

0252-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4325 be read a third time.

CARRIED UNANIMOUSLY

**3. City of Salmon Arm Zoning Amendment Bylaw No. 4331 [ZON 1145; 1129288 BC Ltd./Lawson Developments Ltd.; 960 - 12 Street SE; R-1 to R-8] - Third and Final Readings**

0253-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4331 be read a third and final time.

CARRIED UNANIMOUSLY

25. **RECONSIDERATION OF BYLAWS - continued**

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4332 [ZON 1146; Templin, R. & S./Wong, W.; 3200 - 20 Street NE; R-7 to R-8] - Third and Final Readings**

0254-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4332 be read a third and final time.

CARRIED UNANIMOUSLY

26. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

27. **ADJOURNMENT**

0255-2019

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Regular Council Meeting of April 23, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:25 p.m.

CERTIFIED CORRECT:

"E. JACKSON"  
CORPORATE OFFICER

"A. HARRISON"  
MAYOR

Adopted by Council the 13 day of May, 2019.