

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, February 25, 2019.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle
Recorder C. Simmons

ABSENT:

Councillor C. Eliason

1. CALL TO ORDER

Mayor A. Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0119-2019

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:54 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

4. DISCLOSURE OF INTEREST

5. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of February 11, 2019

0120-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Regular Council Meeting Minutes of February 11, 2019, be adopted as circulated.

CARRIED UNANIMOUSLY

6. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of February 19, 2019

0121-2019

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: the Development and Planning Services Committee Meeting Minutes of February 19, 2019 be received as information.

CARRIED UNANIMOUSLY

2. Greenways Liaison Committee Meeting Minutes of January 10, 2019

122-2019

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: the Greenways Liaison Committee Meeting Minutes of January 10, 2019, be received as information.

CARRIED UNANIMOUSLY

3. Environmental Advisory Committee Meeting Minutes of February 7, 2019

0123-2019

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: the Environmental Advisory Committee Meeting Minutes of February 7, 2019, be received as information.

CARRIED UNANIMOUSLY

7. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

8. **STAFF REPORTS**

1. **Director of Engineering & Public Works - Trans-Canada Highway 1 West Four Laning Project Water Main Improvement Contribution Agreement**

0124-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Staff be authorized to enter into an Authorization and Contribution Agreement with the Ministry of Transportation and Infrastructure for the works related to the Highway 1 Water Main Improvements;

AND THAT: the Mayor and Corporate Officer be authorized to execute the agreement;

AND THAT: The 2019 Budget contained in the 2019 – 2023 Financial Plan Bylaw be amended to reflect TCH Water Main Improvements (MoTI Project) for \$205,000.00 funded from the TCH West (MoTI Project) Water Reserve.

CARRIED UNANIMOUSLY

2. **Director of Engineering & Public Works - Award of Carts and Bins RFQ for Curbside Collection Program**

0125-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: Council accept the quote of Peninsula Plastics Limited (DBA Nova Products) for the Curbside Collection Container contract for the Curbside Collection program in accordance with the quoted price of \$187,582.50, plus applicable taxes.

CARRIED UNANIMOUSLY

3. **Director of Engineering & Public Works - National Trade Corridors Fund**

0126-2019

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: Council authorize submission of a grant application under the National Trade Corridors Fund for the Ross Street Underpass Project, estimated cost \$12,368,000.00 plus applicable taxes.

CARRIED UNANIMOUSLY

4. **Director of Engineering & Public Works - Shuswap Regional Airport - Automated Weather Observing System Replacement Award**

0127-2019

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: Council award the purchase of the Shuswap Regional Airport Automated Weather Observing System Replacement at the quoted price of \$27,375.00 plus applicable taxes to Spencer Navigation Maintenance Ltd., Calgary, Alberta;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in procurement of these works and services to authorize the sole sourcing to Spencer Navigation Maintenance Ltd.

CARRIED UNANIMOUSLY

8. **STAFF REPORTS – continued**

5. **Chief Financial Officer – Permissive Tax Exemption – Policy No. 7.15**

0128-2019

Moved: Councillor Lavery
Seconded: Councillor Cannon
THAT: the Policy No. 7.15 cited as “Permissive Tax Exemption” attached to the staff report dated February 15, 2019 be adopted as presented.

Amendment:

Moved: Councillor Wallace Richmond
Seconded: Councillor Flynn
THAT: the following be added under Section 3 – Process:

3.7 Council may request a presentation from the Applicant.

CARRIED UNANIMOUSLY

Motion as Amended:

CARRIED UNANIMOUSLY

6. **Director of Development Services - Agricultural Land Commission Application No. ALC-379 [Balen, R.M. & B.M./Browne Johnson Land Surveyors Ltd.; 6751 Lakeshore Road NE; Exclusion]**

0129-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Flynn
THAT: Agricultural Land Commission Application ALC-379 be authorized for submission to the Agricultural Land Commission.

DEFEATED

Mayor Harrison, Councillors Cannon, Lavery, Lindgren Opposed

7. **Director of Corporate Services – Official Mark**

0130-2019

Moved: Councillor Wallace Richmond
Seconded: Mayor Harrison
THAT: Council adopt and use the Salmon Arm Small City, Big Ideas Official Mark.

CARRIED UNANIMOUSLY

8. **Chief Administrative Officer - City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No. 4297**

0131-2019

Moved: Mayor Harrison
Seconded: Councillor Lindgren
THAT: Council support in principle the Checkout Shopping Bag Regulation Bylaw No. 4297;

AND THAT: staff be authorized to proceed with the engagement process as outlined in the staff report dated February 7, 2019.

CARRIED UNANIMOUSLY

8. **STAFF REPORTS – continued**

9. **Director of Engineering & Public Works – Downtown Parking Commission – Downtown Salmon Arm Appointment**

0132-2019

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: Council appoint June Stewart to serve on the Downtown Parking Commission as a Downtown Salmon Arm representative for the duration of the current term which is scheduled to end on February 28, 2020.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4311 [ZON-1142; Perfection Builders Holdings Ltd./Gauthier, E. & M.; 2110 & 2150 – 14 Avenue SE; R-1 to R-8] – First and Second Readings**

0133-2019

Moved: Councillor Cannon
Seconded: Councillor Lavery
THAT: the bylaw cited as City of Salmon Arm Zoning Amendment Bylaw No. 4311 be read a first and second time.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Municipal Ticket Information Utilization Amendment Bylaw No. 4304 (Pound and Animal Control) – Final Reading**

0134-2019

Moved: Councillor Lavery
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Municipal Ticket Information Utilization Amendment Bylaw No. 4304 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4303 (Pound and Animal Control) – Final Reading**

0135-2019

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4303 be read a final time.

CARRIED UNANIMOUSLY

The Meeting recessed at 3:53 p.m.
The Meeting reconvened at 4:00 p.m.

13. PRESENTATIONS**1. Mike LoVecchio, Director Government Affairs, CP Rail - Rail Safety, Service and Emergency Response**

Mike LoVecchio, Director Government Affairs, CP Rail provided an overview of Rail Safety, Service and Emergency Response. He was available to answer questions from Council.

11. CORRESPONDENCE**1. Informational Correspondence****5. D. St. John, Pastor and K. Taylor, Office Administration, Living Waters Community Church - letter dated February 19, 2019 - Request for Use of Marine Peace Park, Sunday, April 21, 2019**

0136-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: Council authorize the Living Waters Community Church to use Marine Peace Park on Sunday April 21, 2019 from 9:00 a.m. to 2:00 p.m. subject to the provision of adequate liability insurance;

AND THAT: the park booking and payment of associated rental fees be handled through the Shuswap Recreation Society.

CARRIED

Councillor Flynn and Lavery Opposed

8. A. May, Sage Orienteering Club - email dated February 19, 2019 - 2019 Sage Orienteering Club Events in Salmon Arm

0137-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council authorize the Sage Orienteering Club to use the following locations on the following dates from 5:30 p.m. to 8:00 p.m.:

- Canoe Creek, May 27, 2019;
- Cemetery Park, June 10, 2019;
- Black Forest, June 17, 2019; and
- Park Hill, June 24, 2019;

subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY**7. E. McDonald, President, Shuswap Naturalist Club, J. Aitken, President & S. Weaver, Director, Salmon Arm Bay Nature Enhancement Society - letter dated February 8, 2019 - Request for restriction of recreational drones on the Salmon Arm Foreshore**

0138-2019

Moved: Councillor Lavery

Seconded: Councillor Lindgren

WHEREAS flying recreational drones is an increasingly popular hobby that can disturb and pose risks to wildlife in sensitive ecological areas and recreational drones are prohibited in Canada's national parks for similar reasons;

11. CORRESPONDENCE - continued

1. Informational Correspondence - continued

7. E. McDonald, President, Shuswap Naturalist Club, J. Aitken, President & S. Weaver, Director, Salmon Arm Bay Nature Enhancement Society - letter dated February 8, 2019 - Request for restriction of recreational drones on the Salmon Arm Foreshore - continued

AND WHEREAS there are multiple stakeholders including federal and provincial agencies and complex regulations involved in drone usage;

THEREFORE BE IT RESOLVED that the federal and provincial governments collaborate to provide clarity and options for local governments in restricting the use of drones in local sensitive ecological areas.

CARRIED UNANIMOUSLY

2. SILGA Convention - Penticton, BC - April 30 - May 3, 2019

0139-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Mayor Harrison, Councillors Cannon, Eliason, Flynn, Lavery and Wallace Richmond be authorized to attend the SILGA Convention in Penticton, BC from April 30 to May 3, 2019.

CARRIED UNANIMOUSLY

3. P. Thurston, Executive Director, The Shuswap Family Centre - letter dated November 30, 2018 - Property Tax exemption for 681 Marine Park Drive NE

The Chief Financial Officer advised the City is not able to utilize 2018 Council Initiatives for the property tax exemption as the fiscal year had passed when the request was received by The Shuswap Family Centre.

12. NEW BUSINESS

14. COUNCIL STATEMENTS

1. Communications Protocol Meeting - June 6, 2019

0140-2019

Moved: Mayor Harrison

Seconded: Councillor Flynn

THAT: \$1,500.00 be allocated from 2019 Council Initiatives to host the first Annual Communications Protocol Meeting on June 6, 2019.

CARRIED UNANIMOUSLY

15. SALMON ARM SECONDARY YOUTH COUNCIL

16. NOTICE OF MOTION

17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

18. **OTHER BUSINESS**

19. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 5:22 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor K. Flynn
Councillor S. Lindgren
Councillor D. Cannon
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
City Engineer J. Wilson
Director of Development Services K. Pearson
Recorder C. Simmons

ABSENT:

Councillor C. Eliason

20. **DISCLOSURE OF INTEREST**

21. **STATUTORY PUBLIC HEARING**

1. **City of Salmon Arm Zoning Amendment Application No. ZON-1136 [Lawson Engineering & Development Services Ltd./Lawson, B./Hillcrest Mews Inc.; 2520 10 Avenue SE; R-1 to CD-19]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

A. Waters, the agent and B. Lawson, the applicant, outlined the application, addressed neighbor's concerns, and were available to answer questions from Council.

P. Mundy, 1241 24 Street SE, spoke on behalf on the neighborhood regarding safety issues of reduced setbacks, parking and density concerns.

P. Seely, 1081 24 SE, expressed concerns with deviations from Official Community Plan, smaller parcel sizes, setbacks, and steep topography. She also emphasized the importance of the requirement of an independent 100 year geotechnical study.

G. Perkins, 1240 Street SE, expressed concerns with steep slopes, deviation from the Official Community Plan, slope stability, parcel size and tree retention.

21. STATUTORY PUBLIC HEARING - continued**1. City of Salmon Arm Zoning Amendment Application No. ZON-1136 [Lawson Engineering & Development Services Ltd./Lawson, B./Hillcrest Mews Inc.; 2520 10 Avenue SE; R-1 to CD-19] - continued**

J. Hamilton, 1040 24 Street SE, spoke regarding the importance of a geotechnical assessment, reduced privacy, more affordable housing not guaranteed, impact on neighborhood, and the limited information available at this point.

P. Mundy, 1241 24 Street SE, emphasized the importance of community input and the support for an R-1 development on the subject property. Fifteen are opposed to the proposed CD-19 zoning.

T. Ferguson, EH&S Coordinator, Castle Fuels (2008) Inc., - email dated February 22, 2019 - 2520 10 Ave SE.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4306 was declared closed at 7:55 p.m.

2. City of Salmon Arm Zoning Amendment Application No. ZON-1138 [Simpson, M. & M.; 2150 21 Street NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

M. Simpson, the owner, outlined the application and was available to answer questions from Council.

D. Dymond, 2081 22 Street NE, expressed concerns with regard to the tidiness of the subject property and that the owner does not reside on the property.

D. Wiebe, 2181 21 Street NE, expressed concerns with increase in density due to illegal suites, absentee owner, and increase of residences in a low density area.

M. Simpson, the owner, was available to answer questions from Council.

R. Sweet, 2190 21 Street NE, expressed concerns with crumbling retaining wall and setting a precedence for future rezoning applications.

R. Smith, 2050 22 Street NE, spoke regarding increase of traffic and parking on roadway.

R. & C. Sweet - letter dated February 21, 2019 - Proposed Amendment to Zoning Bylaw No. 2303.

R. Smith - letter dated February 21, 2019 - Zoning Bylaw 2303 Zon1138/4307.

J. Jesten & L. Fowler - letter dated February 21, 2019 - Proposed Amendment to Zoning Bylaw 2303/ City Reference ZON-1138/Bylaw 4307.

A. & D. Maxwell - letter dated February 25, 2019 - Proposed Amendment to Zoning Bylaw 2303 City Reference ZON-1138/Bylaw 4307.

21. STATUTORY PUBLIC HEARING - continued

2. **City of Salmon Arm Zoning Amendment Application No. ZON-1138 [Simpson, M. & M.; 2150 21 Street NE; R-1 to R-8] - continued**

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4307 was declared closed at 8:27 p.m.

3. **City of Salmon Arm Zoning Amendment Application No. ZON-1139 [Green, S.; 1461 17 Street SE; R-7 to R-8 & R-1]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4308 was declared closed at 8:29 p.m.

22. RECONSIDERATION OF BYLAWS

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4306 [ZON-1136; Lawson Engineering & Development Services Ltd./Lawson, B./Hillcrest Mews Inc.; 2520 10 Avenue SE; R-1 to CD-19] - Third Reading**

0141-2019

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4306 be read a third time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4307 [ZON-1138; Simpson, M.; 2150 21 Street NE; R-1 to R-8] - Third Reading**

0142-2019

Moved: Councillor Lindgren
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4307 be read a third time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4308 [ZON-1139; Green, S.; 1461 17 Street SE; R-7 to R-8 & R-1] - Third and Final Readings**

0143-2019

Moved: Councillor Flynn
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4308 be read a third and final time.

CARRIED UNANIMOUSLY

23. HEARINGS

1. Development Variance Permit Application No. VP-495 [Muto Holdings Ltd.; 1, 10, 15, 17, 18, 23 and 30 - 481 Highway 97B NE; Site Coverage Variance]

0144-2019

Moved: Councillor Lindgren
 Seconded: Councillor Cannon

THAT: Development Variance Permit Application No. VP-495 be authorized for issuance for Lot 1, Section 18, Township 20, Range 9, W6M, KDYD, Plan EPP5053, Except Plan EPS2062, Phases 1 - 11; and Strata Lots 14, 24 & 25, Section 18, Township 20, Range 9, W6M, KDYD, Plan EPS2062, which will vary Mobile Home Park No. 1435 as follows:

1. Section 4.06 Site Coverage - increase the maximum site coverage from 35% to 45%.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

R. Muto, the applicant, outlined the application and was available to answer questions from Council.

N. Harisch, President, Salmon Arm Museum and Heritage Association - letter dated February 21, 20109 - VP-495.

Following three calls for submissions and questions from Council, the Hearing was closed at 9:12 p.m. and the motion was:

CARRIED UNANIMOUSLY

2. Development Variance Permit Application No. VP-488 [Kawalle, A. & Y.; 1631 Auto Road SE; Servicing Variance]

0145-2019

Moved: Councillor Wallace Richmond
 Seconded: Councillor Flynn

THAT: Development Variance Permit Application No. VP-488 be authorized for issuance for Lot 1, Section 13, Township 20, Range 10, W6M, KDYD, Plan KAP67710, Except Plan KAP78170 which will vary the provisions of Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. Waive the requirement to construct a sidewalk along the south half of 16 Street SE for the entire frontage of the subject property;
2. Waive the requirement to provide a fire hydrant on Auto Road SE; and
3. Waive the requirement to upgrade the north half of Auto Road SE to the Urban Interim Arterial Standard along the entire frontage of the subject property

AND THAT: Issuance of Development Variance Permit No. VP-488 be withheld subject to the registration of a Section 219 Land Title Act Covenant restricting any further subdivision or development on proposed Lot 1 until the lot is fully serviced to City standards.

23. HEARINGS - continued

2. Development Variance Permit Application No. VP-488 [Kawalle, A. & Y.; 1631 Auto Road SE; Servicing Variance] - continued

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

A. Kawalle, the applicant, outlined the application and was available to answer questions from Council.

Councillor Wallace Richmond left the meeting at 9:14 p.m.

Following three calls for submissions and questions from Council, the Hearing was closed at 9:15 p.m.

Councillor Wallace Richmond returned at 9:16 p.m.

The motion was:

CARRIED UNANIMOUSLY

24. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

25. ADJOURNMENT

0146-2019

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Regular Council Meeting of February 25, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 9:17 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"A. HARRISON"
MAYOR

Adopted by Council the 11th day of March, 2019.