

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, February 11, 2019.**

PRESENT:

Deputy Mayor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle
Recorder C. Simmons

ABSENT:

Mayor A. Harrison
Councillor D. Cannon

1. CALL TO ORDER

Deputy Mayor Eliason called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0095-2019

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 2:09 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

4. **DISCLOSURE OF INTEREST**

5. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of January 28, 2019**

0096-2019

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: the Regular Council Meeting Minutes of January 28, 2019, be adopted as circulated.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of February 4, 2019**

0097-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the Development and Planning Services Committee Meeting Minutes of February 4, 2019 be received as information.

CARRIED UNANIMOUSLY

2. **Social Impact Advisory Committee Meeting Minutes of January 18, 2019**

0098-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the Social Impact Advisory Committee Meeting Minutes of January 18, 2019, be received as information.

CARRIED UNANIMOUSLY

3. **Cultural Master Plan Task Force Meeting Minutes of January 11, 2019**

0099-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: the Cultural Master Plan Task Force Meeting Minutes of January 11, 2019, be received as information.

CARRIED UNANIMOUSLY

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

8. **STAFF REPORTS**

1. **Chief Financial Officer – Court of Revision 2019**

0100-2019

Moved: Councillor Lavery
Seconded: Councillor Flynn
THAT: Council be appointed as members of the Water and Sewer Frontage Tax, Transportation Parcel Tax and the 73rd Avenue Water Main extension Parcel Tax Roll Review Panel;

AND THAT: the Court of Revision for the Water and Sewer Frontage, Transportation Parcel Tax and the 73rd Avenue Water Main Extension Parcel Tax Roll be held in the Council Chambers of City Hall on Monday, March 11, 2019 at 7:00 p.m.

CARRIED UNANIMOUSLY

2. **Director of Development Services - City of Salmon Arm Community Heritage Register; 450 and 500 2 Avenue NE**

0101-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Flynn
THAT: Council approve the inclusion of 450 & 500 - 2 Avenue NE and the corresponding Statement of Significance, attached as Appendix 2 to the Staff Report dated January 14, 2019, in the City of Salmon Arm Community Heritage Register.

CARRIED UNANIMOUSLY

3. **Director of Engineering and Public Works - Purchase Recommendation for Replacement of Unit #74 - Regular Cab 4x4 Complete with Hook Lift and Attachments**

0102-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Flynn
THAT: Council approve the purchase of the replacement Unit #74 with a Regular Cab 4x4 complete with Hook Lift & Attachments, from Metro Motors Ltd. for the quoted amount of \$111,500.00 plus applicable taxes.

CARRIED UNANIMOUSLY

4. **Director of Engineering and Public Works - Purchase Recommendation for Replacement of Unit #46 - Parks 1 - Ton 4x4 Truck with Dump Box and Telescoping Crane**

0103-2019

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the 2019 Budget contained in the 2019 - 2023 Financial Plan Bylaw be amended to reflect required funding for the award of Unit #46 - 1-Ton 4x4 Truck with Dump Box and Telescoping Crane in the amount of \$6,500.00 allocated from the Equipment Replacement Reserve Fund;

8. **STAFF REPORTS - continued**

4. **Director of Engineering and Public Works - Purchase Recommendation for Replacement of Unit #46 - Parks 1 - Ton 4x4 Truck with Dump Box and Telescoping Crane - continued**

AND THAT: Council approve the purchase of Unit #46 - Parks 1-Ton Dump Box and Telescoping Crane, from Metro Motors Ltd. for the combined total amount of \$89,635.00 plus applicable taxes.

CARRIED UNANIMOUSLY

5. **Director of Engineering and Public Works - Project Award - Water System SCADA PLC 2019 Upgrades**

0104-2019

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the Contract Works for Water System SCADA PLC 2019 Upgrades be awarded to Interior Instruments (a division of Corix) in accordance with the quoted total price of \$116,700.00 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of the Water System SCADA PLC 2019 Upgrades to authorize the sole sourcing of same to Interior Instruments (a division of Corix).

CARRIED UNANIMOUSLY

6. **Director of Corporate Services - Appointment of Animal Control Officer**

0105-2019

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: Council appoint Robert Cline as Animal Control Officer effective February 11, 2019.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Municipal Ticket Information Utilization Amendment Bylaw No. 4304 (Pound and Animal Control) - First, Second and Third Readings**

0106-2019

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Municipal Ticket information Utilization Amendment Bylaw No. 4304 be read a first, second and third time.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS - continued**

2. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4303 (Pound and Animal Control) - First, Second and Third Readings**

00107-2019

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4303 be read a first, second and third time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4306 [ZON-1136; Lawson Engineering & Development Services Ltd./Lawson, B./Hillcrest Mews Inc.; 2520 10 Avenue SE; R-1 to CD-19] - First and Second Readings**

0108-2019

Moved: Councillor Lavery
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4306 be read a first and second time;

AND THAT: final reading of the rezoning bylaw be withheld pending receipt of an Irrevocable Letter of Credit in the amount of 125% of a landscaper's estimate for completion of the fencing and landscaping proposed for buffering.

A. Waters, the agent, outlined the application and was available to answer questions from Council.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4307 [ZON-1138; Simpson, M.; 2150 21 Street NE; R-1 to R-8] - First and Second Readings**

0109-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4307 be read a first and second time;

AND THAT: final reading of the zoning amendment bylaw be withheld subject to confirmation that the proposed secondary suite meets Zoning Bylaw and BC Building Code requirements.

CARRIED UNANIMOUSLY

5. **City of Salmon Arm Zoning Amendment Bylaw No. 4308 [ZON-1139; Green, S.; 1461 17 Street SE; R-7 to R-8 & R-1] - First and Second Readings**

0110-2019

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4308 be read a first and second time.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS - continued**

6. **City of Salmon Arm Zoning Amendment Bylaw No. 4309 [ZON-1140; Tarnow, T. & K. /Canoe Beach Properties Ltd/0753219 BC Ltd.; 4400 & 4600 Canoe Beach Drive NE; R-4 to R-6] - First and Second Readings**

0111-2019

Moved: Councillor Lavery
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4309 be read a first and second time;

AND THAT: final reading of the bylaw be withheld subject to the following:

Registration of a Section 219 Land Title Act covenant that would secure a 20 m wide road reserve connecting 45 Street NE to Canoe Beach Drive and the land needed for road widening along Canoe Beach Drive to an ultimate width of 20 m, with the two road alignments to match plan EPP5948 prepared by Browne Johnson Land Surveyors (File No. 306-09).

K. Tarnow, the applicant, outlined the application and was available to answer questions from Council.

Amendment:

0112-2019

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: Public Hearing and consideration of third reading be withheld subject to the following:

- 1) Submission of a detailed landscaping plan for the development; and
- 2) Completion of the City staff report for variance application No. DVP-491.

CARRIED UNANIMOUSLY

Motion as Amended:

CARRIED UNANIMOUSLY

7. **City of Salmon Arm Zoning Amendment Bylaw No. 4310 [Text Amendment] - First and Second Readings**

0113-2019

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4310 be read a first and second time.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw (Water Meter Rates) No. 4305 – Final Reading**

0114-2019

Moved: Councillor Flynn
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment No. 4305 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4300 [ZON-1135; Stacer, J.; 661 – 21 Street NE; R-4 to R-8] – Final Reading**

0115-2019

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4300 be read a final time.

CARRIED UNANIMOUSLY

11. **CORRESPONDENCE**

1. **Informational Correspondence**

8. **T. Peasgood, Salty Street Festival Organizing Committee/Skookum Cycle and Ski – letter dated January 30, 2019 – 2019 Salty Dog Festival, May 11, 2019 Street Closure 7:00 a.m. – 5:00 p.m.**

0116-2019

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: Council authorize the use and closure of the 100 and 200 Block of Hudson Avenue, between Shuswap Street and Alexander Street, including the portion of McLeod Street from Hudson Avenue to the alley south, for the Salty Dog Street Festival on May 11, 2019 subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

7. **M. Caira, North Okanagan/Shuswap Crime Stoppers – email dated January 31, 2019 – Request for Installation of Crime Stoppers Signage**

0117-2019

Moved: Councillor Flynn
Seconded: Councillor Lavery
THAT: Council direct staff to work with the North Okanagan/ Shuswap Crime Stoppers to identify appropriate locations for the Crime Stoppers Signage.

DEFEATED UNANIMOUSLY

12. **NEW BUSINESS**

15. **SALMON ARM SECONDARY YOUTH COUNCIL**

Zachery, Salmon Arm Youth Council provided an overview of the students that would be shadowing Council in the upcoming weeks.

Griffin, Salmon Arm Youth Council advised that the Youth Council would be contacting staff to request Staff or Council to speak to four of the Social Studies classes at the Sullivan Campus.

14. **COUNCIL STATEMENTS**

The Meeting recessed at 3:35 p.m.

The Meeting reconvened at 3:55 p.m.

13. **PRESENTATIONS**

1. **Staff Sergeant West, Salmon Arm RCMP Detachment - Quarterly Policing Report - October - December 2018**

Staff Sergeant West of the Salmon Arm RCMP detachment provided an overview of the quarterly report and was available to answer questions from Council.

2. **Phil McIntyre-Paul - Shuswap Trail Alliance Update**

Phil McIntyre-Paul provided an update of the Shuswap Trail Alliance and was available to answer questions from Council.

16. **NOTICE OF MOTION**

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

18. **OTHER BUSINESS**

19. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

20. ADJOURNMENT

0118-2019

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: the Regular Council Meeting of February 11, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 4:32 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"C. ELIASON"
DEPUTY MAYOR

Adopted by Council the 25th day of February, 2019.