

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers and by electronic means as authorized by Ministerial Order M192, at 1:30 p.m. and reconvened at 2:30 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on **Monday, February 8, 2021.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon (participated remotely)
Councillor C. Eliason (participated remotely)
Councillor K. Flynn
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Engineering & Public Works R. Niewenhuizen
Director of Corporate Services E. Jackson
Director of Development Services K. Pearson (participated remotely)
Chief Financial Officer C. Van de Cappelle
City Engineer J. Wilson
Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:31 p.m.

2. IN-CAMERA SESSION

0098-2021

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:31 p.m.
Council returned to Regular Session at 2:20p.m.
Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: “We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.”

4. REVIEW OF AGENDA

Additional information under item 9.4 – Project Location Map

Addition under item 12.2 A. Slater, General Manager, Southern Interior Local Government Association – email dated February 5, 2021 – SILGA Speaker Services – COVID Chaos, COVID Convenience, COVID Crystal Ball

Addition under item 23.1 D. and M. Woolliams – letter dated February 8, 2021 – Notice for Development Variance Permit Hearing February 8, 2021 Permit No. VP-525 (2671 17 Street NE)

Addition under item 24.1/24.2 S/Sgt. S. West, Salmon Arm RCMP Detachment – letter dated February 4, 2021 – Variance /re-zoning application for the property located at 1910 11th Avenue NE, Salmon Arm

5. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with Item 23.1 as the applicants family are clients of his firm.

6. CONFIRMATION OF MINUTES

1. Special Council Meeting Minutes of January 18, 2021

0099-2021

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: the Special Council Meeting Minutes of January 18, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

2. Regular Council Meeting Minutes of January 25, 2021

0100-2021

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: the Regular Council Meeting Minutes of January 25, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of February 1, 2021

0101-2021

Moved: Councillor Lavery
Seconded: Councillor Cannon
THAT: the Development and Planning Services Committee Meeting Minutes of February 1, 2021 be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS – continued**

2. **Environmental Advisory Committee Meeting Minutes of January 15, 2021**

0102-2021 Moved: Councillor Lindgren
 Seconded: Councillor Wallace Richmond
 THAT: the Environmental Advisory Committee Meeting Minutes of January 15,
 2021, be received as information.

CARRIED UNANIMOUSLY

3. **Downtown Parking Commission Meeting Minutes of January 19, 2021**

0103-2021 Moved: Councillor Eliason
 Seconded: Councillor Flynn
 THAT: the Downtown Parking Commission Meeting Minutes of January 19, 2021,
 be received as information.

CARRIED UNANIMOUSLY

4. **Active Transportation Task Force Meeting Minutes of February 1, 2021**

0104-2021 Moved: Councillor Lavery
 Seconded: Mayor Harrison
 THAT: the Active Transportation Task Force Meeting Minutes of February 1, 2021,
 be received as information.

CARRIED UNANIMOUSLY

5. **Community Heritage Commission Meeting Minutes of February 1, 2021**

0105-2021 Moved: Councillor Cannon
 Seconded: Councillor Flynn
 THAT: the Community Heritage Commission Meeting Minutes of February 1,
 2021, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board in Brief – January 2021**

Received for information.

9. **STAFF REPORTS**

1. **Chief Financial Officer – Court of Revision**

0106-2021

Moved: Councillor Flynn
Seconded: Councillor Wallace Richmond
THAT: Council be appointed as members of the Water and Sewer Frontage Tax, Transportation Parcel Tax and the 73rd Avenue Water Main Extension Parcel Tax Roll Review Panel;

AND THAT: the Court of Revision for the Water and Sewer Frontage Tax, Transportation Parcel Tax and the 73rd Avenue Water Main Extension Parcel Tax Roll be held in the Council Chambers of City Hall and by electronic means as authorized by Ministerial Order M192 on Monday March 8, 2021 at 7:00 p.m.

CARRIED UNANIMOUSLY

2. **Director of Engineering and Public Works – WPCC Site Selection Results and Recommendation**

0107-2021

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: Council authorize staff to proceed with next steps for the Waste Pollution Control Centre Stage IV expansion on the existing site located at 121 Narcisse Street NW.

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict of interest as SCV Waste Solutions is a client of his firm and left the meeting at 3:19 p.m.

3. **Director of Engineering and Public Works – Contract Extension – Biosolids Collection and Disposal**

0108-2021

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: the contract for the collection and disposal of biosolids from the Water Pollution Control Centre be extended for a period of 4 months, from January 1st to April 30th, 2021 based on the quoted price of SCV Waste Solutions, outlined in the staff report dated February 2, 2021.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:21 p.m.

4. **Director of Engineering and Public Works – Raven Foreshore Forcemain Replacement at 47 Avenue NE Drilling Services Award**

0109-2021

Moved: Councillor Wallace Richmond
Seconded: Councillor Lavery
THAT: Council approve the award for Drilling Services to Iron Man Directional Drilling Ltd. for the quoted rate of \$165 per lineal meter, at the estimated contract value of \$50,000.00 plus taxes as applicable;

9. STAFF REPORTS – continued**4. Director of Engineering and Public Works – Raven Foreshore Forcemain Replacement at 47 Avenue NE Drilling Services Award – continued**

AND THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of a Directional Drilling Services related to Project No. 2021-44 to authorize sole sourcing of same to Iron Man Directional Drilling Ltd.

CARRIED UNANIMOUSLY

5. Director of Engineering and Public Works – Zone 1 Motor/Pump Rebuild – Canoe Pump Station

0110-2021

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council approve the repairs to the 350 Hp Zone 1 Motor by Electric Motors & Pump Service Ltd. (EMPS) for the quoted a price of \$7,600.00 plus applicable taxes;

AND THAT: Council approve the rebuild and installation of the associated Vertical Turbine pump by Mearl's Machine Works Ltd. for the quoted price of \$23,700.00 plus applicable taxes;

AND FURTHER THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of the works and to authorize sole sourcing of same to Electric Motors & Pump Service Ltd. and Mearl's Machine Works Ltd.

CARRIED UNANIMOUSLY

6. Director of Engineering and Public Works – Award for Engineering Services (Phase 2.6) Ross Street Underpass – Engineering Tender Services Award

0111-2021

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the Engineering Services Contract for Phase 2.6 of the Ross Street Underpass Tender Services be awarded to RF Binnie & Associates Ltd. in the amount of \$172,639.00 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in procurement of the additional Engineering Services relative to Project No. ENG2019-36 to authorize sole sourcing of same to RF Binnie & Associates Ltd.

CARRIED UNANIMOUSLY

10. INTRODUCTION OF BYLAWS**1. City of Salmon Arm Fee for Service Amendment Bylaw No. 4436 [Sidewalk Café Program] - First, Second and Third Readings**

0112-2021

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4436 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm 2021 to 2025 Financial Plan Bylaw No. 4429 – Final Reading**

0113-2021

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm 2021 to 2025 Financial Plan Bylaw No. 4429 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Revenue Anticipation Borrowing Bylaw No. 4435 – Final Reading**

0114-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Revenue Anticipation Borrowing Bylaw No. 4435 be read a final time.

CARRIED UNANIMOUSLY

The Meeting recessed at 3:33 p.m.

The Meeting reconvened at 3:40 p.m.

14. **PRESENTATIONS**

1. **Frederick Vroom and Wayne Spencer, Shuswap Climate Action - Climate Action Possibilities for the City of Salmon Arm**

Frederick Vroom and Wayne Spencer, Shuswap Climate Action presented on suggested climate initiatives for the City of Salmon Arm. They were available to answer questions from Council.

12. **CORRESPONDENCE**

1. **Informational Correspondence**

4. **S, Hardy, Shuswap Cycling Winter Grooming Committee – letter received February 2021 – Request for placement of shipping container at South Canoe Trails**

0115-2021

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council authorize the placement of a 20 foot storage container for the Shuswap Cycling Club for trail grooming equipment and tools subject to the Shuswap Cycling Club working with staff on a location and adequate liability insurance;

AND THAT: all costs associated with the container and its transportation be the responsibility of the Shuswap Cycling Club.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

2. A. Slater, General Manager, Southern Interior Local Government Association - email dated February 5, 2021 - SILGA Speaker Services - COVID Chaos, COVID Convenience, COVID Crystal Ball

0116-2021 Moved: Councillor Wallace Richmond
Seconded: Councillor Lavery
THAT: the Mayor and Councillors be authorized to virtually attend the 2021 SILGA Speaker Services - COVID Chaos, COVID Convenience, COVID Crystal Ball.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

15. COUNCIL STATEMENTS

0117-2021 Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: a letter of appreciation be sent to The Honourable Selina Robinson, Minister of Finance; Honourable Josie Osborne, Minister of Minister of Municipal Affairs and Honourable John Horgan, Premier for the COVID 19 Safe Restart Grant.

CARRIED UNANIMOUSLY

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

2. IN-CAMERA SESSION - continued

0118-2021 Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 4:29 p.m.
Council returned to Regular Session at 4:49 p.m.
Council recessed until 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon (participated remotely)
Councillor C. Eliason (participated remotely)
Councillor K. Flynn (participated remotely)
Councillor T. Lavery (participated remotely)
Councillor Lindgren (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder C. Simmons

21. DISCLOSURE OF INTEREST

22. SPECIAL PRESENTATION

1. Heritage Conservation Award Presentation

Councillor Cannon and the City of Salmon Arm Community Heritage Committee presented the Heritage Conservation Awards to Maureen Shaffer (The Ball House), Rod and Carol Hostman (Tyn-y-Coed Bed and Breakfast), Courtyard Properties Inc./Doug Hearn, John Drew, Bernd Hermanski (Old Courthouse) and 1190239 BC Ltd./Parmjit and Kulwinder Chahal (Salmon Arm Elementary School). The recipients were thanked for the commitment to heritage in the City.

23. HEARINGS

Councillor Flynn declared a conflict of interest and left the meeting at 7:23 p.m.

1. Development Variance Permit Application No. VP-525 [Lawson, A. & L.; 2671 17 Street NE; Setback requirements]

0119-2021

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: Development Variance Permit No. VP-525 be authorized for issuance for Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan EPP93080 (2671 17 Street NE) to vary the provisions of Zoning Bylaw No. 2303 as follows:

- a) Section 6.10.1 - R-1 Single Family Residential Zone - reduce the minimum building setback from the front parcel line from 6.0 m (19.6 ft) to 2.5 m (8.2 ft) to allow for the construction of a new addition to a single family dwelling.

23. **HEARINGS - continued**

1. **Development Variance Permit Application No. VP-525 [Lawson, A. & L.; 2671 17 Street NE; Setback requirements] - continued**

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

B. Lawson, the applicant, was available to answer questions from Council.

D. and M. Woolliams - letter dated February 8, 2021 - Notice for Development Variance Permit Hearing February 8, 2021 Permit No. VP-525 (2671 17 Street NE)

Following three calls for submissions and questions from Council, the Hearing was closed at 7:28 p.m. and the Motion was:

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 7:29 p.m.

24. **STATUTORY PUBLIC HEARINGS**

1. **Official Community Plan Amendment Application No. OCP4000-44 [McGregor, D.; 1910 11 Avenue NE; HC to HR]**

The Director of Development Services explained the proposed Official Community Plan Amendment Application.

Submissions were called for at this time.

D. McGregor, the applicant, outlined the application, addressed concerns outlined in the letter from S/Sgt. S. West, Salmon Arm RCMP Detachment and was available to answer questions from Council.

S/Sgt. S. West, Salmon Arm RCMP Detachment advised that adjacent to the subject property is where the RCMP's generators are located which may cause additional noise. He was available to answer questions from Council.

S/Sgt. S. West, Salmon Arm RCMP Detachment - letter dated February 4, 2021 - Variance /re-zoning application for the property located at 1910 11th Avenue NE, Salmon Arm

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:40 p.m. and the next item ensued.

24. STATUTORY PUBLIC HEARINGS - continued

2. Zoning Amendment Application No. ZON-1190 [McGregor, D.; 1910 11 Avenue NE; R-1 to R-5]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

D. McGregor, the applicant, confirmed that the entire property would be fenced during development and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed 7:42 p.m.

25. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Official Community Plan Amendment Bylaw No. 4419 [OCP4000-44; McGregor, D.; 1910 11 Avenue NE; HC to HR] - Third Reading

0120-2021

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4419 be read a third time.

CARRIED UNANIMOUSLY

2. City of Salmon Arm Zoning Amendment Bylaw No. 4420 [ZON-1190; McGregor, D.; 1910 11 Avenue NE; R-1 to R-5] - Third Reading

0121-2021

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4420 be read a third time.

CARRIED UNANIMOUSLY

26. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

27. ADJOURNMENT

0122-2021

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: the Regular Council Meeting of February 8, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:48 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

Adopted by Council the 22nd day of February, 2021.

"A. HARRISON"
MAYOR