

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, January 23, 2023.**

### PRESENT:

Mayor A. Harrison  
Councillor K. Flynn  
Councillor T. Lavery (participated remotely)  
Councillor L. Wallace Richmond  
Councillor D. Cannon (participated remotely)  
Councillor S. Lindgren (arrived at 2:32 p.m.)  
Councillor D. Gonella

Chief Administration Officer E. Jackson  
Director of Corporate Services S. Wood  
Director of Engineering & Public Works R. Niewenhuizen  
Chief Financial Officer C. Van de Cappelle  
Senior Planner C. Larson  
Shuswap Recreation Society Manager D. Boyd (participated remotely)  
City Engineer G. Bau Baiges (participated remotely)  
Deputy Corporate Officer R. West

### ABSENT:

#### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:33 p.m.

#### 2. IN-CAMERA SESSION

0030-2023

Moved: Councillor Gonella

Seconded: Councillor Wallace Richmond

THAT: pursuant to Section 90(1)(d) the security of the property of the municipality; and (g) litigation or potential litigation affecting the municipality, if the council considers disclosure could reasonably be expected to harm the interests of the municipality, of the *Community Charter*, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:34 p.m.

Council recessed until 2:30 p.m.

Council returned to Regular Session at 2:30 p.m.

#### 3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: “We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.”

**4. REVIEW OF AGENDA**

Late Item – 13.1 – Appointment of 2<sup>nd</sup> Alternate to the Shuswap North Okanagan Rail Trail (Sicamous-to-Armstrong) Governance Advisory Committee

**5. DISCLOSURE OF INTEREST**

- Councillor Gonella declared a conflict with the following items:
  - Item 9.1 as he is the Executive Director of the Roots and Blues Festival and the property owner has operated a temporary campground in conjunction with the Festival
  - Item 12.1.7 as he is the Executive Director of the Roots and Blues Festival and the request may coincide with the Roots and Blues Festival
- Councillor Flynn declared a conflict with Items 10.3 and 10.5 as the applicants are clients of his firm
- Councillor Lavery declared a conflict with Item 10.4 as the applicant is his neighbor.

**6. CONFIRMATION OF MINUTES**

**1. Regular Council Meeting Minutes of January 9, 2023**

0031-2023                      Moved: Councillor Flynn  
  Seconded: Councillor Lindgren  
  THAT: the Regular Council Meeting Minutes of January 9, 2023, be adopted as circulated.

CARRIED UNANIMOUSLY

**2. Special Council Meeting Minutes of January 10, 2023**

0032-2023                      Moved: Councillor Lavery  
  Seconded: Councillor Gonella  
  THAT: the Special Council Meeting Minutes of January 10, 2023, be adopted as circulated.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS**

**1. Development and Planning Services Committee Meeting Minutes of January 16, 2023**

0033-2023                      Moved: Councillor Lavery  
  Seconded: Councillor Flynn  
  THAT: the Development and Planning Services Committee Meeting Minutes of January 16, 2023 be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

2. **Agricultural Advisory Committee Meeting Minutes of January 11, 2023**

0034-2023

Moved: Councillor Gonella  
Seconded: Councillor Cannon  
THAT: the Agricultural Advisory Committee Meeting Minutes of January 11, 2023 be received as information.

CARRIED UNANIMOUSLY

3. **Environmental Advisory Committee Meeting Minutes of January 3, 2023**

0035-2023

Moved: Councillor Lindgren  
Seconded: Councillor Wallace Richmond  
THAT: the Environmental Advisory Committee Meeting Minutes of January 3, 2023 be received as information.

CARRIED UNANIMOUSLY

4. **Downtown Parking Commission Meeting Minutes of January 17, 2023**

0036-2023

Moved: Councillor Lavery  
Seconded: Councillor Flynn  
THAT: the Downtown Parking Commission Meeting Minutes of January 17, 2023 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

Councillor Gonella declared a conflict and left the meeting at 2:39 p.m.

1. **Planner - Agricultural Land Commission Application No. 414 [Page, L. and D.; 460 10 Avenue SW; Non-Farm Use]**

0037-2023

Moved: Councillor Lindgren  
Seconded: Councillor Wallace Richmond  
THAT: Agricultural Land Commission Application No. 414 be authorized for submission to the Agricultural Land Commission.

CARRIED UNANIMOUSLY

Councillor Gonella returned to the meeting 2:42 p.m.

2. **Manager of Permits and Licensing - Bylaw Enforcement 2022 Year End Report**

For information.

9. **STAFF REPORTS - continued**

3. **Chief Administrative Officer – Environmental Advisory Committee Terms of Reference**

0038-2023

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: Council approve the Environmental Advisory Committee change in membership from fifteen (15) voting members to thirteen (13) by removing Salmon Arm Fish and Game Club and the Canadian Association of Physicians for the Environment (CAPE) and revise the Terms of Reference to reflect the membership change.

CARRIED UNANIMOUSLY

4. **Director of Engineering and Public Works – Floodplain Mapping Initiative**

0039-2023

Moved: Councillor Gonella

Seconded: Councillor Lavery

THAT: Council authorize staff to participate in the Floodplain Mapping Initiative Project funded by the Federal Government and the Province of British Columbia and managed by the Fraser Basin Council.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4555 [OCP4000-52; Switzer, C. & Muxlow, R.; 6540 50 Street NE; INS to LR] – First Reading**

0040-2023

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the Bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4555 be read a first time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4556 [ZON-1253; Switzer, C. & Muxlow, R.; 6540 50 Street NE; P-3 to R-8] – First Reading**

0041-2023

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4556 be read a first time;

AND THAT: final reading of the zoning amendment bylaw be withheld subject to approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict and left the meeting at 3:24 p.m.

10. **INTRODUCTION OF BYLAWS - continued**

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4562 [ZON-1254; Hindbo Construction Group Inc./Weed, J. & Cockrill, E.; 2791 25 Street NE; R-1 to R-8] - First and Second Reading**

0042-2023

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4562 be read a first and second time.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:26 p.m.

Councillor Lavery declared a conflict and left the meeting at 3:26 p.m.

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4566 [ZON-1259; Zaichkowsky, J. & E.; 1421 20 Street NE; R-1 to R-8] - First and Second Reading**

0043-2023

Moved: Councillor Gonella

Seconded: Councillor Wallace Richmond

THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4566 be read a first and second time;

AND THAT: final reading of the zoning amendment bylaw be withheld subject to approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

Councillor Lavery returned to the meeting at 3:27 p.m.

Councillor Flynn declared a conflict and left the meeting at 3:27 p.m.

5. **City of Salmon Arm Zoning Amendment Bylaw No. 4565 [ZON-1256; Whitstone Developments Ltd./Siebenga, B. & C.; 2498 4B Avenue SE; R-1 to R-8] - First and Second Reading**

0044-2023

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4565 be read a first and second time.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:29 p.m.

6. **City of Salmon Arm Revenue Anticipation Borrowing Bylaw No. 4570 - First, Second and Third Reading**

0045-2023

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Bylaw entitled City of Salmon Arm Revenue Anticipation Borrowing Bylaw No. 4570 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm 2023 to 2027 Financial Plan Bylaw No. 4564 - Final Reading**

0046-2023

Moved: Councillor Flynn  
Seconded: Councillor Lindgren  
THAT: the Bylaw entitled City of Salmon Arm 2023 to 2027 Financial Plan Bylaw No. 4564 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

Councillor Gonella declared a conflict and left the meeting at 3:33 p.m.

7. **T. Timoffee, Early Years Family Navigator, Shuswap Children's Association - Letter dated January 18, 2023 - Summer Bash 2023 - Request to Use Blackburn Park and Gazebo for the Summer Bash 2023**

0047-2023

Moved: Councillor Lindgren  
Seconded: Councillor Wallace Richmond  
THAT: Council approve the Shuswap Children's Association to use the Blackburn Park and Gazebo area (681 - 10<sup>th</sup> Avenue SW) on August 16, 2023 from 8:00 a.m. - 2:00 p.m. for the Summer Bash 2023 event, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

Councillor Gonella returned to the meeting at 3:37 p.m.

8. **T. Timoffee, Early Years Family Navigator, Shuswap Children's Association - Letter dated January 18, 2023 - Request to Use Various Parks for Storytime in the Park Series for Summer 2023**

0048-2023

Moved: Councillor Wallace Richmond  
Seconded: Councillor Flynn  
THAT: Council approve the Shuswap Children's Association hosting Storytime in the Park Series for Summer 2023, from 9:30 a.m. to 12:00 p.m., subject to the provision of adequate liability insurance, as follows:

July 5<sup>th</sup> - Blackburn Park and Gazebo (681 - 10<sup>th</sup> Avenue SW)  
July 19<sup>th</sup> - Canoe Ball Diamond (William Baker Park)  
July 26<sup>th</sup> - Fletcher Park by City Hall (450 2<sup>nd</sup> Avenue NE)

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE - continued**

1. **Informational Correspondence**

5. **C. Langenfeld, Executive Director, Shuswap Hospice Society - Letter dated January 11, 2023 - Request to Use Marine Park for the Hospice Helps Heart Display Campaign**

0049-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Council authorize the Shuswap Hospice Society to display hearts along the sidewalk at Marine Park from February 10, 2023 to February 15, 2023 on the terms and conditions set out in the letter dated January 11, 2023 subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

6. **J. Bellhouse, Executive Director, The Shuswap Trail Alliance - Email dated January 12, 2023 - Request for Letter of Support for Bike Wash Station Application**

0050-2023

Moved: Councillor Lavery

Seconded: Councillor Gonella

THAT: Council provide the Shuswap Trail Alliance a Letter of Support to access funds from the Shuswap Community Foundation (SCF) for the installation of a bike wash station at the South Canoe trailhead.

CARRIED UNANIMOUSLY

10. **D. Major, President, Shuswap Cycling Club - Email dated January 19, 2023 - Request to Use South Canoe trails to host Fat Bike Race on February 19, 2023**

0051-2023

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council authorize the Shuswap Cycling Club to use the South Canoe trails to host a Fat Bike Race on February 19, 2023, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

9. **C. Forman, Operations Manager, Shuswap Youth Soccer Association - Letter dated January 16, 2023 - Request for approval of 20-foot Sea-Can storage container between 3<sup>rd</sup> Street SW and Downtown fields**

0052-2023

Moved: Councillor Flynn

Seconded: Councillor Gonella

THAT: Council authorize the temporary placement of a 20 foot storage container in the parking lot between 3 Street SW and the Downtown Fields for Youth Soccer Programs from April to June 2023, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

The meeting recessed at 3:53 p.m.

The meeting reconvened at 4:00 p.m.

13. **NEW BUSINESS**

1. **Appointment of 2<sup>nd</sup> Alternate to the Shuswap North Okanagan Rail Trail (Sicamous-to-Armstrong) Governance Advisory Committee**

0053-2023

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: Councillor Wallace Richmond be appointed as a second alternate to the Shuswap North Okanagan Rail Trail (Sicamous-to-Armstrong) Governance Advisory Committee.

CARRIED UNANIMOUSLY

Councillor Lavery left the meeting at 4:05 p.m. and returned at 4:06 p.m.

14. **PRESENTATIONS**

1. **T. Kutschker, Director/Curator – Shuswap District Arts Council – Year in Review 2022**

T. Kutschker, Director/Curator, Shuswap District Arts Council provided an overview of 2022 for the Salmon Arm Arts Centre and was available to answer questions from Council.

2. **Staff Sergeant West, Salmon Arm RCMP Detachment – Quarterly Policing Report – October 1, 2022 to December 31, 2022**

Staff Sergeant West provided an overview of the quarterly policing report for the period October 1, 2022 to December 31, 2022 and was available to answer questions from Council.

3. **R. Marshall, Executive Director, Community Futures, North Okanagan – Rural and Northern Immigration Pilot (RNIP)**

R. Marshall, Executive Director, Community Futures, North Okanagan, and Jenny Kucy, Shuswap Coordinator, (RNIP), provided an overview of the Rural and Northern Immigration Pilot and recent expansion to the Shuswap and was available to answer questions from Council.

Councillor Lavery left the meeting at 4:46 p.m. and returned at 4:47 p.m.

15. **COUNCIL STATEMENTS**

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

17. **NOTICE OF MOTION**

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

19. **OTHER BUSINESS**

20. **QUESTION AND ANSWER PERIOD**

21. **DISCLOSURE OF INTEREST**

22. **HEARINGS**

23. **STATUTORY PUBLIC HEARINGS**



24. RECONSIDERATION OF BYLAWS

25. QUESTION AND ANSWER PERIOD

2. IN-CAMERA SESSION

0054-2023

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: pursuant to Section 90(1)(d) the security of the property of the municipality; and (g) litigation or potential litigation affecting the municipality, if the council considers disclosure could reasonably be expected to harm the interests of the municipality, of the *Community Charter*, Council move In-Camera.

CARRIED UNANIMOUSLY

Council returned to In-Camera session at 5:07 p.m.

Council returned to Regular Session at 5:53 p.m.

26. ADJOURNMENT

0055-2023

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Regular Council Meeting of January 23, 2023 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 5:53 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
"S. WOOD"

CORPORATE OFFICER

Adopted by Council the 13<sup>th</sup> day of February, 2023.

\_\_\_\_\_  
"K. FLYNN"

MAYOR