

## INFORMATIONAL CORRESPONDENCE – APRIL 8, 2019

1.	Building Department – Building Statistics – March 2019	N
2.	Building Department – Building Permits – Yearly Statistics	N
3.	Mayor Harrison – letter dated March 26, 2019 – Support for Shuswap Immigrant Services Society	N
4.	L. Jack – letter received March 22, 2019 – 3 citizen wishes for you to ponder	A
5.	J. Vivian – letter with attachment dated March 26, 2019 – Mouttelle Creek and 30 <sup>th</sup> Avenue SW Drainage and response from J. Wilson, City Engineer	A
6.	W. Welter – letter dated March 29, 2019 – 7-Eleven Eyesore	A
7.	B. Kurtz – email dated March 27, 2019 – Request for Luminary Walk at McGuire Lake	R
8.	J. Wood, Co-Chairperson, BC Festival 2019 – letter received March 2019 – BC Festival 2019, July 10 – 14, 2019	R
9.	D. Butler, Program Coordinator – Information/Education and Family Support, Canadian Mental Health Association (CMHA) – Shuswap/Revelstoke – letter dated March 20, 2019 – Ride Don't Hide, May 9, 2019	R
10.	L. Wong, Manager, Downtown Salmon Arm – letter dated March 26, 2019 – 3 <sup>rd</sup> Annual Outdoor Movie Night in the Park	R
11.	Governance Advisory Committee, Sicamous-to-Armstrong Rail Trail Corridor - Minutes of March 15, 2019	N
12.	M. J. Taguchi, Legislative Assistant, Office of Mel Arnold, Member of Parliament North Okanagan – Shuswap – email dated March 28, 2019 – Parliamentary Aquatic Invasive Species Study	N
13.	Auditor General for Local Government – email dated March 28, 2019 – AGLG releases Performance Audit on District of Mission-Emergency Management in Local Governments	N
14.	M. Bains, Regional Director, Financial Management & Accounting Operations, Corporate Management & Comptrollership Branch, Pacific Region, Royal Canadian Mounted Police – letter dated March 28, 2019 – Confirmation Letter, Municipal Policing Expenditure Cap 2019/20	N
15.	T. Takahashi, Deputy Corporate Officer, City of Port Moody – email dated March 27, 2019 – City of Port Moody Resolution Regarding Greenhouse Gas Limits for New Buildings	N
16.	C. Peters – email dated April 1, 2019 – Update on Human Trafficking in BC Communities	N

N = No Action Required  
A = Action Requested

S = Staff has Responded  
R = Response Required

# CITY OF SALMON ARM

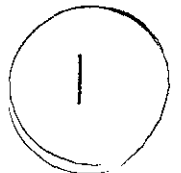
## CITY OF SALMON ARM BUILDING DEPARTMENT REPORT MARCH 2019

LAST YEAR (2018)  
CURRENT MONTH YEAR-TO-DATE

CURRENT YEAR (2019)  
CURRENT MONTH YEAR-TO-DATE

		NO.	VALUE	NO.	VALUE	NO.	VALUE	NO.	VALUE
1	New Single Family Dwellings	12	3,834,999	22	6,729,999	2	825,000	4	1,425,000
2	Misc. Additions etc. to SFD's	12	752,829	28	1,257,633	4	61,000	11	677,625
3	New Single Family Dwellings with suites					2	813,000	4	1,708,000
4	New Secondary/Detached Suites					1	30,000	2	35,000
5	New Modulars/MH's (Factory Built)	-	-	2	524,000	1	250,000	4	1,040,000
6	Misc. Additions etc. to Modulars/MH's	2	1,400	3	6,400	2	14,000	2	14,000
7	MFD's (# Units)	1 (4)	1,049,000	1 (4)	1,049,000	-	-	-	-
8	Misc. Additions etc. to MFD's	-	-	-	-	-	-	3	70,000
9	New Commercial	-	-	-	-	1	1,860,000	1	1,860,000
10	Misc. Additions etc. to Commercial	1	50,000	1	50,000	-	-	4	135,353
11	New Industrial	2	220,000	2	220,000	-	-	1	3,000,000
12	Misc. Additions etc. to Industrial	2	132,000	2	132,000	-	-	-	-
13	New Institutional	-	-	-	-	-	-	2	586,033
14	Misc. Additions etc. to Institutional	-	-	1	9,000	1	11,000	2	26,000
15	Signs	4	45,455	9	50,755	1	500	11	122,834
16	Swimming Pools, Pool Buildings	-	-	-	-	-	-	-	-
17	Demolitions	1	-	2	-	-	-	3	-
18	Temporary Trailers, A & B Permits	1	-	1	-	-	-	-	-
19	Misc. Special Inspections, etc.	1	-	12	-	1	-	10	-
	<b>TOTAL PERMITS ISSUED</b>	<b>39</b>	<b>6,085,683</b>	<b>86</b>	<b>10,028,787</b>	<b>16</b>	<b>3,864,500</b>	<b>64</b>	<b>10,699,845</b>

MFD's - Apartment, Row, Duplex, Strata (# of dwelling units created)  
Farm building values not included



# **BUILDING PERMITS - YEARLY**

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2001	585,500	11,938,550	12,265,250	12,842,790	13,534,790	14,712,550	16,330,650	17,717,625	19,031,075	19,895,255	21,318,855	21,458,195
2002	585,500	1,952,500	3,340,850	3,821,240	5,455,840	6,411,690	8,844,690	10,932,510	15,780,890	16,705,600	17,738,200	17,923,700
2003	130,110	920,780	2,974,020	4,486,120	5,993,320	13,294,120	15,555,250	17,937,005	20,318,920	22,000,340	24,005,740	24,782,360
2004	430,700	1,506,500	5,903,780	8,379,104	10,122,768	12,086,319	14,779,343	21,598,763	30,371,023	33,614,173	34,957,458	35,881,343
2005	1,072,000	2,269,650	4,344,750	6,806,152	12,110,482	28,031,457	29,985,585	34,743,645	37,600,445	42,915,856	45,525,611	47,576,746
2006	815,550	3,224,468	8,012,449	11,501,929	16,084,809	20,066,533	23,714,194	26,370,890	36,479,806	37,278,358	42,332,995	43,077,170
2007	1,531,087	3,901,669	16,148,674	22,413,118	27,232,134	32,401,472	35,657,297	42,829,750	51,945,799	55,703,387	65,885,802	66,289,555
2008	1,797,604	4,203,429	12,947,058	27,647,379	33,857,533	36,582,025	39,759,375	42,395,454	45,412,474	50,699,301	53,383,541	53,522,880
2009	409,369	864,839	2,039,460	5,207,311	6,763,615	7,800,085	9,677,455	11,579,746	18,882,737	20,713,554	23,523,664	24,337,664
2010	1,518,563	2,708,062	5,931,546	10,081,816	12,260,236	13,526,546	16,597,121	18,790,511	19,848,804	21,174,632	22,953,692	27,249,702
2011	568,645	2,003,976	5,063,837	7,449,773	9,471,416	11,761,850	12,794,028	14,222,970	18,194,801	19,682,061	30,563,013	31,934,415
2012	2,189,660	3,128,562	4,794,040	6,337,260	10,000,544	12,120,246	17,883,185	24,375,078	26,118,787	26,493,820	28,130,500	28,666,430
2013	881,740	1,440,110	13,907,060	15,814,195	17,433,454	20,194,778	23,204,628	24,180,485	26,567,302	29,195,224	30,890,086	31,231,349
2014	665,304	2,806,404	8,075,941	20,789,869	27,574,834	29,877,686	33,456,523	41,971,923	42,784,769	44,804,191	46,460,471	47,707,993
2015	1,172,285	1,853,539	3,894,754	6,750,389	8,575,425	18,388,180	20,475,407	26,442,225	29,143,303	31,248,595	35,417,465	37,368,595
2016	1,268,865	2,298,280	4,987,625	8,904,610	12,253,660	16,279,464	19,265,124	23,811,029	29,823,014	36,084,949	40,154,959	41,418,659
2017	1,183,280	2,841,725	7,219,495	11,761,657	18,136,656	23,823,576	30,793,243	36,066,891	52,130,226	59,858,542	63,366,686	64,675,041
2018	1,970,104	3,943,104	10,028,787	14,363,122	20,252,322	30,488,747	37,540,412	40,421,060	55,689,215	59,634,580	64,988,531	66,797,572
2019	6,060,645	6,835,345	10,699,845									

# City of Salmon Arm

500 - 2 Avenue NE

Mailing Address: Box 40

Salmon Arm, BC V1E 4N2

Tel: 250.803.4000 Fax: 250.803.4041

www.salmonarm.ca



*From the Office of the Mayor*

March 26, 2019

Shuswap Immigrant Services Society

101 - 371 Hudson Avenue NE

PO Box 304

Salmon Arm, BC V1E 4N3

To: Immigration, Refugees and Citizenship Canada

**Re: Support for Shuswap Immigrant Services Society**

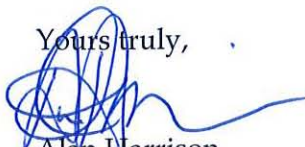
On behalf of Council for the City of Salmon Arm, I wish like to extend our unanimous support to the Shuswap Immigrant Services Society (SISS) in its application to Immigration, Refugees and Citizenship Canada for settlement service funding for and additional five-year period (2020 - 2025).

The SISS is a key component to our City by fostering a culture of education, tolerance, and community that assists and empowers immigrants to the Shuswap Region and their integration and settlement in to life in Canada. In addition to assisting newcomers, the SISS also hosts the Salmon Arm Multi-Cultural Festival to celebrate cultural diversity in our region and participates in the City of Salmon Arm Social Impact Advisory Committee.

The Society is a great asset to our City and we support the request for continued funding to carry on with the invaluable services the SISS offer newcomers to Salmon Arm.

If you require further comment, please contact Erin Jackson, Director of Corporate Services at 250 803-4029 or by email at [ejackson@salmonarm.ca](mailto:ejackson@salmonarm.ca).

Yours truly, .



Alan Harrison  
Mayor





101 - 371 Hudson Ave NE  
PO Box 304  
Salmon Arm BC V1E 4N3  
Phone: 250-804-2726  
Email: [immigrantservices@shaw.ca](mailto:immigrantservices@shaw.ca)

March 15, 2019

Mayor and Council  
City of Salmon Arm  
Box 40, 500 2 Avenue NE  
Salmon Arm BC V1E 4N2

**RE: Request for Letter of Support for Shuswap Immigrant Services Society**

Dear Mayor and Council:

The mission of the Shuswap Immigrant Services Society (SISS) is to foster a culture of education, tolerance, and community that assists and empowers immigrants to the Shuswap Region of British Columbia in their integration and settlement into life in Canada. We strive to provide programs and activities that assist in the settlement and adaptation of New Canadians to Canadian life and social culture; to promote and encourage New Canadians to participate in and contribute to their communities and to Canadian society at large; to assist New Canadians in adapting to Canadian workplaces and pursuing their educational goals; and to work in cooperation with other agencies to support the successful settlement and adaptation of new immigrants and refugees in British Columbia.

SISS services extend beyond the direct benefits they provide to newcomers. Serving our clients effectively helps build individual as well as community capacity, and so contributes to the well-being of Salmon Arm and the Shuswap as a whole. In addition to its core settlement work, SISS is active in a number of local and regional networks, including the City of Salmon Arm Social Impact Advisory Committee chaired by Councillor Louise Wallace-Richmond. And, for the second year in a row, SISS is working with local partners to celebrate cultural diversity in our community by hosting the Salmon Arm Multi-Cultural Festival.

SISS funding is currently secured until March 31, 2020. Immigration, Refugees and Citizenship Canada (IRCC), who funds the bulk of SISS's operational and service delivery requirements, recently called for proposals for settlement service funding for the subsequent five-year period (2020-2025). In support of our efforts to secure this funding, which is critical to our organization's ongoing existence, I respectfully request a letter of support from the City of Salmon Arm's Social Impact Advisory Committee.

Sincerely,

*Adrienne Munro*

Adrienne Munro  
Executive Director

March 22, 2019

Dear Mayor and City Council,

3 citizen wishes for you to ponder.

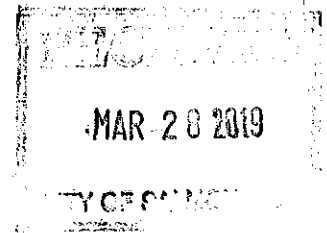
1) I have lived in Salmon Arm for 5 years now and have seen nothing done about drivers of all kinds running the red lights. The truckers are the scariest, but people gunning it instead of slowing down when the light turns yellow are just as bad. I am in Kamloops a lot for work and have noticed many cameras at intersections. Can that be implemented here as a bandaid until something else is done? Is a regular police presence handing out tickets an option. Why do most people seem to slow down to 60 driving through Sorrento and yet they think they can blast through our downtown?

2) Can we just get rid of all the 'rent me' empty billboards coming into town from the west. Wouldn't a view of the lake be nicer to look at for our citizens and tourists?

3) Any chance the extremely bright advertising sign at the Casino be toned down. It is almost distracting when it is dark out and your driving towards it.

Thanks for reading this. If anyone wants to respond my email address is

Linda



John Vivian  
5640 30<sup>th</sup> Ave. SW  
Salmon Arm, BC V1E 3C3

**Attention Salmon Arm Mayor and Council**

March 26 2019

**RE: Mouttelle Creek and 30<sup>th</sup> Avenue SW Drainage**

I wish to bring to your attention a roadside drainage issue along 30<sup>th</sup> Ave SW in the City of Salmon Arm.

This is a drainage issue which is having a very negative impact on agricultural land both north and south of 30<sup>th</sup> Ave. SW and involves municipal roadside ditches and several culverts plus a provincial stream.

The problem is a twofold issue:

There is a small stream, named Moutelel Creek which has become bed loaded through the natural processes of erosion and deposition of sediments and gravel. At the moment this stream is filled with gravel to the point that even a correctly graded roadside ditch and culvert will not function well.

In consultation with municipal representatives, it has been pointed out that the creek is outside municipal responsibility.

However within municipal responsibility are several culverts and roadside ditches both north and south of 30<sup>th</sup> Ave. SW and just east of Moutelle Creek.

I strongly urge you to revisit this municipal infrastructure as at no time does this drainage attempt work as desired.

The culvert and ditch placement along the south side of 30<sup>th</sup> Ave SW has been a disaster to the productivity of the agricultural land adjacent to the road and associated with the municipal address 5640 30<sup>th</sup> Ave SW. The problem being, within the last four or five years, water was run under the road by culvert and into a newly dug and very poorly graded roadside ditch. The water from this ditch at no time flows freely into Moutelle Creek and has the compound effect of directing Moutelle Creek high water back down the roadside ditch.

This scenario of poorly positioned ditch and culvert has led to the saturation of soils in the adjacent field rendering them uncultivable. The situation along the north side of the road is every bit as bad with a significant number of acres of land now saturated beyond use. However, the north side of the road has a well graded ditch and is only in need of a replaced culvert diagonally from north to south across 30<sup>th</sup> Ave SW and spilling into Moutelle Creek for this system to function .

I say all this from 28 years of farming this land and knowing that aside from the immediate Moutelle Creek bedload issue, the municipal drainage culvert and ditch system that was in place previously, worked fine for many years.

Regarding the Moutelle Creek bedload issue, we would greatly appreciate the mayor and council putting voice to this issue in any way possible that leads to some resolve to this issue of unmaintained creeks. At present, the paralysis within government agencies to actually have a working system in place that is affordable and approachable to common working farmers and citizens, leads us all to extreme frustration as we watch our farmland revert into swampland and infrastructure, being either endangered or falling apart .

I would very much appreciate your attention to this matter.

Sincerely,

John Vivian

## Erin Jackson

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**From:** Alan Harrison  
**Sent:** Wednesday, March 27, 2019 11:21 AM  
**To:** Erin Jackson  
**Cc:** Jennifer Wilson; Rob Niewenhuizen  
**Subject:** FW: 30 Avenue SW - Flooding  
**Attachments:** image002.png; image003.png; 20190326\_112904.jpg; 20190326\_112929.jpg; 20190326\_113109.jpg; 20190326\_113115.jpg; 20190326\_112848.jpg

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From: Jennifer Wilson  
Sent: March 27, 2019 8:21 AM  
To: Rob Niewenhuizen; Alan Harrison  
Cc: Darin Gerow; Xavier Semmelink  
Subject: FW: 30 Avenue SW - Flooding

Mayor Harrison,

Further to our discussion yesterday regarding the flooding issues at 30 Avenue SW, staff have been out to site to review. The onsite situation is outlined by Darin below with pictures attached and is not uncommon for what we usually observe at this time of year.

As I noted to you in our discussion, the process for cleaning fish bearing watercourses has been vastly streamlined (pardon the pun) recently and generally doesn't have DFO involvement if works are completed in a particular manner. Now that it is feasible to get work done, Staff had identified this culvert and a culvert on 10 Avenue SW (Palmer Creek) as requiring annual maintenance due to bed load accumulation and had tentatively scheduled the work for the fisheries timing window in July. We have put a notification in to FLNRO regarding the culvert works with a note (and separate e-mail) letting them know that we may be required to do the works under emergency conditions should there be any immediate threat to the integrity of the roadway.

Please let me know if you have any questions or require further information.

Sincerely,

Jenn Wilson, P.Eng. | City Engineer  
Box 40, 500 - 2 Avenue NE, Salmon Arm BC V1E 4N2 | P 250.803.4018 | F 250.803.4041 E  
[jwilson@salmonarm.ca](mailto:jwilson@salmonarm.ca) <<mailto:jwilson@salmonarm.ca>> | W  
[www.salmonarm.ca](http://www.salmonarm.ca/) <<http://www.salmonarm.ca/>>

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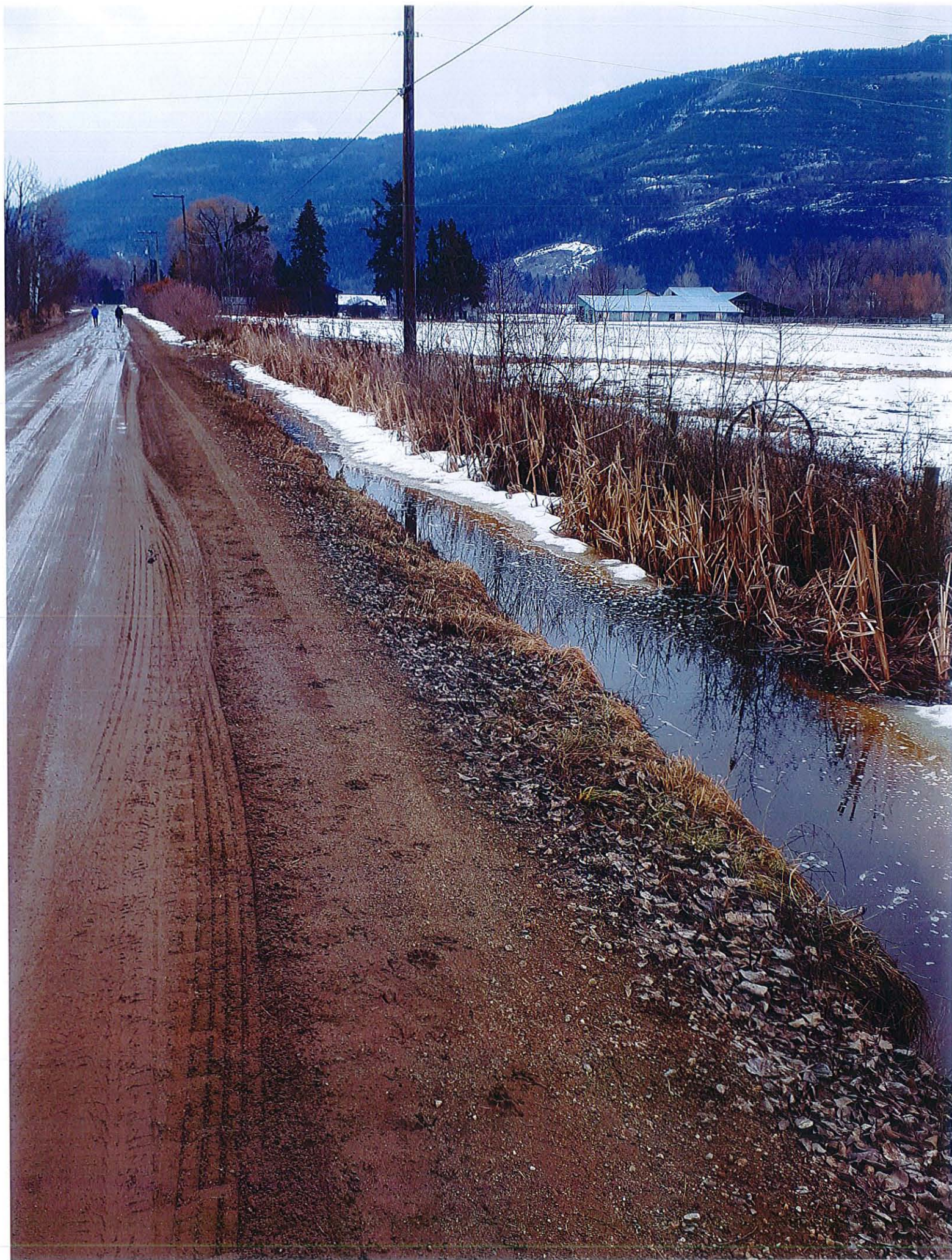








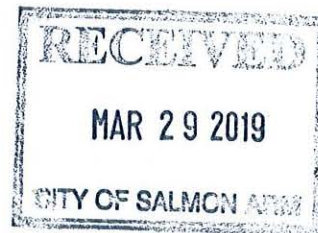












29 March, 2019

City of Salmon Arm  
Attention: Mayor and Council  
500 2nd Street NE  
Salmon Arm, BC V1E 4N2

Re: 7-Eleven Eyesore

Your Worship Mayor Harrison and Members of Council,

I hope your correspondence (excerpt from Salmon Arm Observer enclosed) to 7-Eleven Canada and Imperial Oil initiates a positive result.

My temporary construction barricade banner suggestion (drawing enclosed) may not be in line with an approved beautification effort of Downtown Salmon Arm, however, it will bring a smile to those traveling through town until something is done to improve the current eyesore.

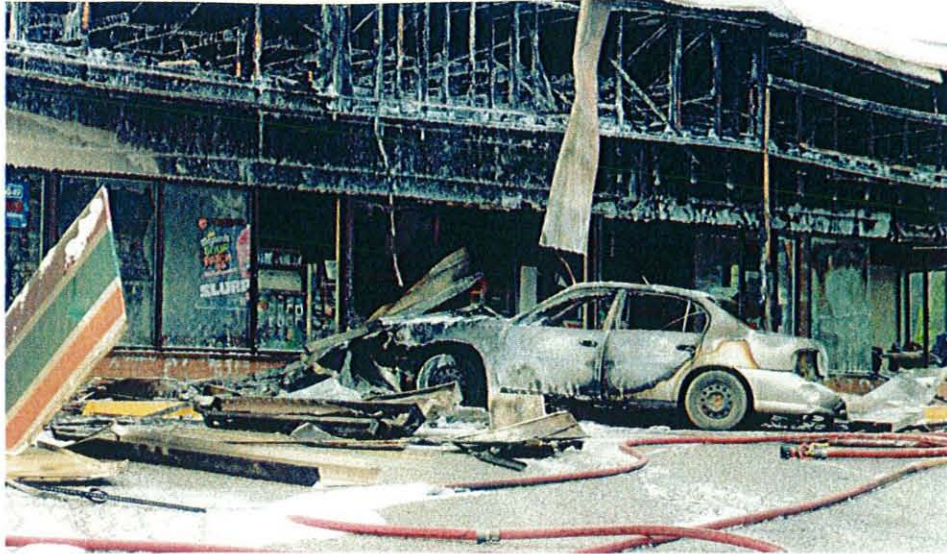
Sincere Regards,

A handwritten signature in blue ink that reads "Warren Welter". The signature is fluid and cursive.

**Warren Welter**  
Innovation Catalyst

As you wander through  
the visual landscape being  
bombarded by images,  
they all have a message.  
Sometimes it's enjoyable,  
sometimes it's not. It could  
be a loud yell or a whisper,  
regardless these images  
are speaking to you.

6



## Mayor seeks to reduce eyesore of fire damaged 7-Eleven

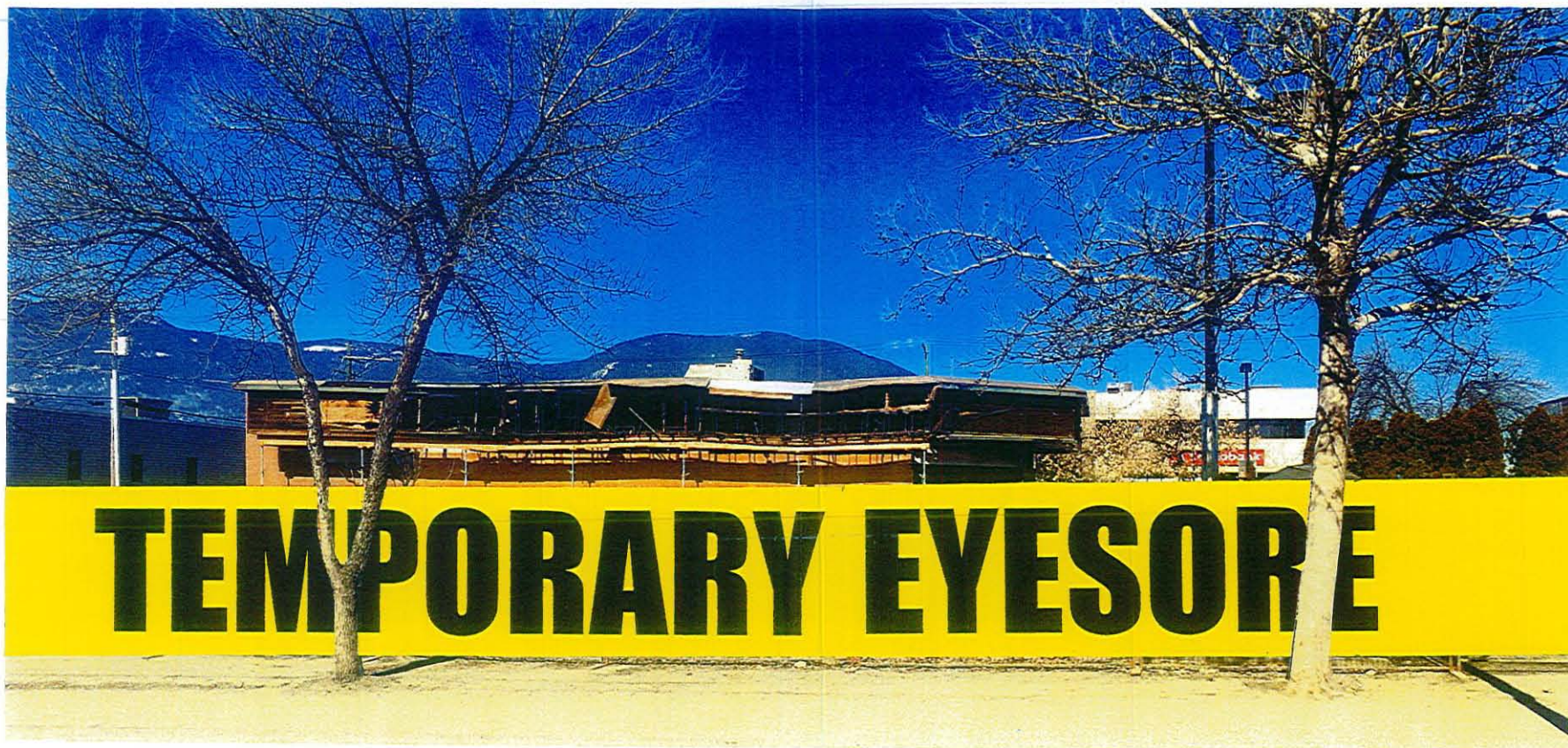
Business asked to improve appearance of building's exterior by our tourist season

LACHLAN LABERE / Mar. 22, 2019 11:30 a.m. / NEWS

A fire damaged convenience store in downtown Salmon Arm is eyesore the city would like cleaned up.

Mayor Alan Harrison has sent a letter to 7-Eleven Canada and Imperial Oil Canada, inquiring about the status of the 7-Eleven convenience store located at the corner of the Trans-Canada Highway and Fourth Street NE. The building has been boarded up since Aug. 24 of last year, when a fire erupted after a vehicle was driven into the front of the store.





Warren Welter

P.O. Box 998  
 Salmon Arm, BC V1E 4P2  
 Canada

250.803.1249  
 innovate@warrenwelter.com

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Client

Job Description

Job Number

Sheet Number

Drawn By

Approved By

Job Address

Date

of Sheets

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## Caylee Simmons

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**From:** Barb Puddifant  
**Sent:** Wednesday, March 27, 2019 3:33 PM  
**To:** Caylee Simmons  
**Subject:** FW: request for luminary walk at McGuire Lake

-----Original Message-----

From: Rob Niewenhuizen  
Sent: March-27-19 3:16 PM  
To: Barb Puddifant  
Subject: FW: request for luminary walk at McGuire Lake

Hi Barb

I gave Brenda a quick call and she will be providing us with more details after her meeting next week which we can take to Council for approval to use McGuire Lake

Robert Niewenhuizen  
Director of Engineering & Public Works  
Box 40, 500-2nd Avenue NE, Salmon Arm, BC, V1E 4N2  
P 250.803.4017 | F 250.803.4041  
E [rniewenhuizen@salmonarm.ca](mailto:rniewenhuizen@salmonarm.ca) W [www.salmonarm.ca](http://www.salmonarm.ca)

-----Original Message-----

From: [bandbkurtz@telus.net](mailto:bandbkurtz@telus.net) [<mailto:bandbkurtz@telus.net>]  
Sent: March 27, 2019 3:08 PM  
To: Rob Niewenhuizen  
Subject: request for luminary walk at McGuire Lake

Hi Rob,

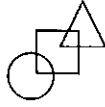
I spoke with you a few weeks ago about the possibility of the Canadian Cancer Society having a luminary walk in June. We will no longer be holding the Relay for Life but hope to keep this part of it alive for our survivors and caregivers. We would like to have it on Saturday June 8th, from about 9 to 11 o'clock pm. We would be selling luminaries there and hope to have a small program with a guest speaker. We will connect with our previous relay teams but it would also be open to the general public.

Our committee will be meeting next week and we will have more information after that if there are any questions. I had suggested that contact would come from Jen Dies, but she is no longer with CCS so please send any comments or info to me at this email or my home phone is 250-832-3702

Thank you for your assistance with this,  
Brenda Kurtz

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# BC FESTIVAL 2019

JULY 10TH - 14TH

SPONSORED BY THE BC SQUARE & ROUND DANCE FEDERATION  
HOSTED BY THE THOMPSON-SHUSWAP & OKANAGAN  
SQUARE & ROUND DANCE ASSOCIATIONS



To the Honourable  
Mayor Harrison and the City Council of Salmon Arm, BC

Regarding BC Festival 2019, July 10<sup>th</sup> to 14<sup>th</sup> In Salmon Arm

Dear Mayor Harrison and Council Members,

Salmon Arm is to be the host to the BC Square & Round Dance Festival July 10<sup>th</sup> to 14<sup>th</sup>, 2019. The last festival held in Salmon Arm was in 1999 and we are looking forward to having dancers join us for a 20-year anniversary.

It has been brought to my attention that I have not applied for a permit for overnight camping in Salmon Arm. I understand that I must get permission from the City Council and as the next available date for a delegate presentation is June 24<sup>th</sup>, I find myself in a position to make this request in writing.

The BC Square & Round Dance Federation and Associations are non-profit organizations. As such, we rely on membership dues and outside funding in order to provide and operate a healthy, safe, and active environment for socializing and for exercise. Sponsored by the BC Square & Round Dance Federation, BC Festivals are held every two years. Each new festival is hosted by a different region in BC. BC Festival 2019 is hosted by two regions, the Thompson-Shuswap and the Okanagan Square & Round Dance Associations. All event organizing, and coordinating is done solely by volunteers. Our callers and entertainers also volunteer their time and talent for an enjoyable festival. To date, we have over 50 leaders who have registered to call at the festival.

This year, we are adding a new component; community participation. We will be offering public dances and complimentary workshops. We hope that we will see residents of Salmon Arm and the surrounding area take advantage of this.

Over the last few years, we have seen festivals limited to 800 dancers or less but, as Salmon Arm has the necessary facilities, we have decided not to cap this festival. In order to accommodate hundreds of dancers, the entire Shaw Centre, the Curling Centre, the Recreation Centre's auditorium and room at Okanagan College have been booked. We have almost reached the half-way mark with 386 pre-registered dancers. As with other festivals, we expect that most registrations will come in the last month.

Unfortunately, throughout Canada and the US, major festivals are always in the summer months when dancers are no longer attending regular club dances. We know that this is an inopportune time as many cities, such as Salmon Arm, are popular tourist destinations. We have had many hotels and motels set aside blocks of rooms for this event and, to date, that has not been a problem. On our website, we have provided a complete list of accommodations available in the area.

<https://bcfestival2019.com/accommodations/>

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Our concern lies with those who attend these events in RVs, many of whom are coming from as far east as Ontario and dancers from the US have also registered and are inquiring about camping. We have contacted all the RV parks in the surrounded area and, aside from the Elk's campground and the Apple Motel, none have been willing to set aside spots for the Festival dancers and they cannot guarantee availability. Most festivals offer dry, or self-contained, camping as an alternative when there is not the necessary campgrounds or RV parks available.

Square dancers are very respectful of their environment and do clean up after themselves. They do not inflict damage on the areas that they are permitted to use. We have a parking host on site and security, when required. As festivals are family orientated, no alcohol or other substances are permitted at the festivals or the surrounding vicinity.

I saw that the Roots and Blues Festival was able to use Blackburn park for camping. I am also under the impression that past events at the Shaw Centre were able to make use of part of the parking lot for RV camping. Unfortunately, I was not aware that these events required permits.

I respectfully request that overnight RV parking, for the duration of the event (July 10<sup>th</sup> to 14<sup>th</sup>), be permitted on the north side (gravel area) of the Shaw Centre's parking lot. As the number of RVs may exceed the available allotted area, I would be grateful if you could also suggest an area for the overflow should it prove to be required.

As you might understand, the cost of the venue for this large number of dancers is quite expensive. In addition to the rental, we also have the cost of flooring as we need to lay plywood floors over concrete surfaces. SASCU has given us a grant in the sum of \$5,000.00 to be used for rental but it still leaves a large sum for us to raise. As the Shaw Centre is owned by the City of Salmon Arm, I respectfully request a reduction of the fee we will be paying to the Centre for rental of the facilities.

On one last note, I ask for your permission to include the City of Salmon Arm as a supporter or partner for BC Festival 2019. If you grant this, may I use the city's logo on our website and printed material?

Should you have any questions or concerns, please feel free to contact me.

Thank you for your consideration.

Respectfully submitted  
Jean Wood

Co-Chairperson BC Festival 2019  
jwood@bcfestival2019.com  
5192 Hwy 97B, Salmon Arm, BC V1E 2P7  
250-833-9227  
www.bcfestival2019.com



March 20<sup>th</sup> 2019

Dear Mayor Harrison and City Council,

I am writing to you on behalf of the Canadian Mental Health Association Shuswap –Revelstoke Branch. Canadian Mental Health Association (CMHA) will be holding its 7<sup>th</sup> annual Ride Don't Hide event on Sunday June 23, 2019 in Salmon Arm. Ride Don't Hide is the largest mental health bike ride in Canada with almost 10,000 riders and thousands more family members, friends, donors and volunteers across Canada take part, raising more than \$2 million for the Canadian Mental Health Association.

Everyone deserves to feel well, whatever their mental health experience. When we don't talk about our emotions or our mental health we feel alone, and don't get the help we deserve or need. Ride Don't Hide gives thousands of people across Canada the opportunity to connect—to their own mental health, to each other and to their broader communities, while raising the critical funds that support CMHA programs in their own community that help Canadians take care of our mental health.

CMHA is seeking permission for a road closure Monday May 9<sup>th</sup> from 1830h -2300h on Alexander Street NE in-between Hudson Avenue NE and Lakeshore Drive NE. The purpose of the road closure is to paint the road to promote our June 23<sup>rd</sup> Ride Don't Hide event.

CMHA has sought advice and support from Jennifer Dies at the Canadian Cancer Society as they are no longer holding their Relay for Life event and suggested the above requested location in lieu of the roadwork's happening outside our CMHA building on 433 Hudson Avenue.



**Plan:** To paint our tagline and date (June 23<sup>rd</sup> 2019) of the event at the Lakeshore end of Alexander street. From Hudson Avenue NE on Alexander Street NE up to Lakeshore Drive NE to paint footsteps and bicycles along with positive words in line with mental health. Such words or phrases like: connection, community, thrive, wellness and everyone deserves to feel well to name a few. CMHA would use biodegradable latex paint.

Thank you for your consideration of this request.

Sincerely,

Denise Butler  
Program Coordinator – Information/Education and Family Support  
Canadian Mental Health Association (CMHA) – Shuswap/Revelstoke  
Box 3275, 433 Hudson Ave. NE., Salmon Arm, BC, V1E 4S1  
P: 250-832-8477 ext 102 F: 250-832-8410 Email: [denise.butler@cmha.bc.ca](mailto:denise.butler@cmha.bc.ca)

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**DOWNTOWN**  
**SALMON ARM**

Mayor and Council  
City of Salmon Arm  
PO Box 40  
Salmon Arm, BC V1E 4N2

March 26, 2019

Dear Mayor and Council

Re: 3<sup>rd</sup> Annual Outdoor Movie Night in the Park

Salmon Arm Downtown Improvement Association in partnership with The Salmar Community Association is hosting an Outdoor Movie Night in the Park, Saturday July 27, 2019. This is a free, family-oriented event, suitable for all ages.

We have been fortunate yet again to secure full sponsorship from Ian Gray, Salmon Arm's GM. Last year Prestige Harbourfront Hotel donated two hotel rooms for the staff who oversee the equipment. The generosity of these businesses has allowed us to proceed with this community event.

We would like to host the event at Marine Peace Park. The movie will begin at dusk, approximately 9:30pm. The movie will end approximately 11:18pm. We will require use of the Park from 4-12midnight, to allow for set-up and take-down time. The park closes at 11pm so we are seeking your permission to book the park until midnight, for the additional time required for the crowds to disperse and the equipment to be removed.

We are excited to be hosting this type of event for the third time in our beautiful Marine Peace Park.

Thank you for your continued dedication to downtown Salmon Arm and support for community events.

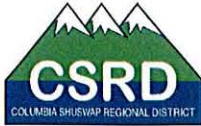
Regards

  
Lindsay Wong  
Manager

DOWNTOWN SALMON ARM  
250 SHUSWAP STREET NE, PO BOX 1928  
SALMON ARM, BRITISH COLUMBIA V1E 4P9

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## Governance Advisory Committee

### Sicamous-to-Armstrong Rail Trail Corridor

Friday, Mar. 15th, 2019, 9:00 am - 12:00 pm

Hosted at Splatins Community Centre – Room #3 (5767 Old Vernon Rd, Enderby)

Version Updated: March 27, 2019

## MINUTES

**Meeting Purpose:** to provide policy direction relative to the planning, development, management and governance of the Rail Trail Corridor project.

### Objectives:

- To review and recommend approval of the MoU Master and Terms of Reference (see below)
- To recommend activation of the Technical Operational Committee and secretariat facilitation
- To review Lease, Encroachment, Utility, and Crossing agreements, and delegate staff to review/extend/issue agreements in the interim and develop policy recommendations.
- To confirm the regular Governance Advisory Committee meeting schedule
- To update on grants, funding, and identify priorities for upcoming meetings
- To direct a joint news release to update the public

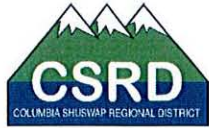
**Attending:** appointed inter-jurisdictional representatives (one designate from each of the 12 jurisdictions within the two regional districts, plus two Splatins representatives), as well as additional staff representation including CAOs and/or designates. **Attending/Regrets:** See attendance list (attached)

**Secretariat/Facilitation:** Phil McIntyre-Paul (Shuswap Trail Alliance) – interim secretariat to the Governance Advisory Committee (Contact: [phil@shuswaptrails.com](mailto:phil@shuswaptrails.com), 250-804-1964)

### Meeting Minutes:

1. **Welcome, Secwepemc Acknowledgement (Splatins), and Introductions** – Kukpi7 Christian welcomed everyone to Splatins and Secwepemc Nation Territory and shared words of encouragement. He spoke of breaking trail together – patience – working together – doing something not seen anywhere else – First Nations and regional/municipal governments working together – “we’re going to work together to showcase where we live, and how we can work together and support our economy – care for the land – we will see in 5 – 10 years something very significant for the region. Breaking trail – be patient with each other – pull together in the same direction (as with a team of horses) – harness up and let’s get going.”

Introductions were shared around the room.



2. **Appointment of Chair and Vice-Chair** – David Sewell suggested Kupki7 Christian might consider role of chair given his leadership to date. Kupki7 Christian agreed to let his name stand for nomination.

**Motion:** THAT: the Governance Advisory Committee appoint Kupki7 Christian to assume the role of Chair for the Committee.

**Moved:** Councillor Elliason; **Seconded:** Mayor Acton.

**Approved:** by consensus.

**Vice-Chair** – Charles Hamilton suggested someone might volunteer, noting that the formal role of chair and vice-chair will be formalized at the next meeting once the Splatins, RDNO, and CSR D Boards formally approve the draft Terms of Reference. Director Fairburn suggested a possible dual role appointment, one from CSR D and one from RDNO. Could change the ToR to reflect this. Sicamous Councillors Mallmes and Acting Mayor Makayev affirmed on behalf of Mayor Rysz that he would be willing to stand as Vice-Chair, and Mayor Acton said he would be willing, noting he also sits on the Central Rail-Trail Advisory.

**Motion:** THAT: the Governance Advisory Committee appoint a joint vice-chair (one from CSR D and one from RDNO), and that Mayor Acton and Mayor Rysz fill those joint roles.

**Moved:** Mayor Pieper; **Seconded:** Councillor Eliason.

**Approved** by consensus.

(Note: these positions will be formalized at the next Governance Advisory Committee meeting following Splatins/RDNO/CSR D approval of the ToR)

3. **Review Vision/Direction to date** (See: In Camera Board Reports, Aug. 10/18; Preliminary Concept Design Report, Jan. 19/19)

The committee reviewed the attached meeting documents. David Sewell spoke to the direction to date and the In Camera report. Noted the only variation between the CSR D and RDNO In Camera reports is RDNO inclusion that development of the rail-trail corridor should be non-tax payer funded, in consideration of the process of the CN rail-trail efforts which have used fund-raising efforts and sourcing of grants. Other than that, the two reports are identical.

Charles Hamilton noted the In Camera Report was intended to create a road-map to formalize the governance and technical process, secretariat and proposal to appoint the Shuswap Trail Alliance to serve in that capacity to assist in this role. A second part of the report proposed the STA assume the role of project manager – but he recommends tabling this until status of the BCRDP grant is known.

The In Camera reports were presented and approved last fall by CSR D, RDNO, and Splatins Councils. Today's meeting agenda is structured to create some efficiency reviewing resolutions that arise directly from the In Camera report.





David noted the Concept Design report has not had as much review, but recognized it was developed to allow a means for approaching and applying to Provincial and Federal funding opportunities.

It was noted Township of Spallumcheen Mayor Christine Fraser recommended incorporating wording to ensure agricultural values are addressed in the overall objectives. The importance of including the Agricultural Land Commission (ALC) early in the planning process was also acknowledged.

4. **Memorandum of Understanding (Master Agreement), Terms of Reference (Governance Advisory), Terms of Reference (Technical Operational Committee)** – (See: Drafts Oct. 30, 2018)

The following resolutions were presented for consideration. . .

Resolution #1: ***THAT: The Committee recommends that the Boards of the Columbia Shuswap Regional District, Regional District of North Okanagan and Splat sin Band Council approve the Memorandum of Understanding setting out the general agreement of the three lead agencies of the Sicamous to Armstrong Rail Trail.***

Resolution #2: ***THAT: The Committee recommends that the Boards of the Columbia Shuswap Regional District, Regional District of North Okanagan and the Splat sin Band Council approve the Terms of Reference for the Governance Advisory Committee for the Sicamous to Armstrong Rail Trail.***

Resolution #3: ***THAT: The Committee recommends that the Boards of the Columbia Shuswap Regional District, Regional District of North Okanagan and the Splat sin Band Council approve the Terms of Reference for the Technical Operational Committee for the Sicamous to Armstrong Rail Trail.***

Discussion:

Question re MoU and Committee Decision Making – It was clarified owner jurisdictions refer to CSRD, RDNO, and Splat sin, and stakeholder jurisdictions refer to the municipalities and regional areas included in the inter-jurisdictional representation. Also clarified the intent is to include technical staff from municipalities in technical operational committee to ensure matters of relevance to the member municipalities are addressed.

Question re process if there is a disagreement – Charles Hamilton acknowledged this is an important issue that still needs to be developed. **Recommendation:** that Dispute Resolution be set as a priority for a future meeting.

Confirmed – the Technical Operational Committee will make recommendations to the Governance Committee.





Question re ALC role given the Rail Corridor is already established. Mike Fox reported on similar experience with the CN rail-trail corridor. Because development of a rail-trail is considered a change-of-use it requires review and ALC approval. **Recommendation:** forming a relationship early with the ALC.

Kukpi7 Christian acknowledged the work of Ray, Charles, and David to get us to this point.

**Motion:** THAT: the Governance Advisory Committee adopt resolutions #1, #2, and #3, with the caveat that wording be included in the Objectives to address the ALC, farming community, and agricultural values along the rail-trail corridor.

**Moved:** Councillor Eliason; **Seconded:** Mayor Acton.

**Carried:** by consensus.

## 5. Activate Governance Advisory Secretariat and Technical Operational Committee

The next three resolutions were presented. . .

Resolution #4: ***THAT: The Committee recommends that the Boards of the Columbia Shuswap Regional District, Regional District of North Okanagan and the Splatshin Band Council approve appointment of Shuswap Trail Alliance on an interim basis to serve as Secretariat to the Inter-jurisdictional Governance Advisory Committee to support and facilitate the work of the committee.***

Resolution #5: ***THAT: The Committee agrees that the Technical Operational Committee be immediately activated to commence responsibilities as described in the Terms of Reference.***

Resolution #6: ***THAT: The Committee tables the appointment of the Shuswap Trail Alliance as the Project Manager for the project to the next Governance Advisory Committee meeting pending current grant funding announcements.***

Discussion: CSRD CAO, Charles Hamilton, spoke to the recommendation.

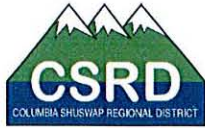
**Motion:** THAT: the Governance Advisory Committee approve Resolutions #4, #5 and #6.

**Moved:** Mayor Acton; **Seconded:** Councillor Eliason.

**Carried:** by consensus.

## 6. Review Lease, Encroachment, Utility, and Crossing Agreements

Charles Hamilton provided a review of the complex lease, crossing agreements, and encroachments that need to be considered along the corridor. He acknowledged most are within the Sicamous/CSRD section, noting many calls coming in from owners and lawyers seeking approvals and decisions. There are many non-compliant existing docks. He affirmed the intent of Resolution #7 is not to effect the long-term



integrity of the contiguous corridor. The goal is to include termination provisions, but also ensure it does not burden jurisdictional staff. Any decisions under this resolution will be made following consultation with the owner jurisdictions and stakeholder municipalities, and within a 3-year period. It allows the Technical Operational Committee to address issues of concern by adjacent property owners.

The following omnibus resolution was presented. . .

Resolution #7: ***THAT: The Committee recommends that the Boards of the Columbia Shuswap Regional District and Regional District of North Okanagan formally authorize and delegate to their respective CAO's the authority to execute land tenure agreements based on the following:***

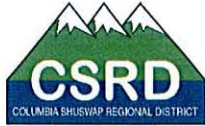
- 1. The Agreements are to be subject to approval by both CAO's;***
- 2. The Agreements shall not exceed three years (other than statutory rights of way in favour of utilities, upland owner consents and assignments of existing agreements) and the rates payable, if applicable, shall be continued as per any existing agreement ;***
- 3. The Agreements shall be subject as well to approval of the relevant local jurisdiction where the lands that are the subject of the Agreement are located ; and***
- 4. The following Agreements may be approved under this delegated authority:***
  - a. Statutory rights of way in favour of utility companies, where there are existing works and/or existing agreements in place that are being converted to a right of way;***
  - b. Upland owner consents;***
  - c. Assignment of any existing crossing agreements , licenses or recreational use agreements;***
  - d. Renewals of any existing crossing agreements , licenses or recreational use agreements; and***
  - e. Replacement of expired crossing agreements, licenses or recreational use agreements.***

***Discussion:***

Similarly complex agreements were noted in the Vernon-to-Kelowna CN rail trail corridor. Delegating this to the technical staff was affirmed, but noted the importance of a clear exit clause. Affirmed this creates consistency for applications. Clarified the application requirements for property owners to gain the legal right for tenure requires approval of the upland owner of the rail-trail corridor.

Clarified the reason for the 3-year clause, noting that land leases greater than 3 years require registration with land titles. The 3-year limit allows short-term decisions to be made on a case-by-case basis while the Governance and Technical Operational committees work on long-term permanent policies. Provides interim relief. Balances the need to make some technical progress and move forward, but also have sufficient flexibility to consider long-term decisions as to what the corridor will look like.





Sharen Berger reported there are over 200 known agreements along the corridor. There are also a number of agreements that are not known, and encroachments where there are no agreements in place.

It was acknowledged these agreements do not supersede Splatins First Nations title and rights.

ALC requirements still need to be determined. Most of the agricultural crossings and leases are primarily within the RDNO.

It was also acknowledged adjacent industrial users in RDNO Area F, and MoTI acquisition interests will be addressed going forward.

**MOTION:** THAT: the Governance Advisory Committee approve Resolution #7.

**Moved:** Councillor Eliason; **Seconded:** Councillor Baird.

**Carried:** by consensus.

#### 7. Confirm the regular Governance Advisory Committee meeting schedule:

*Discussion:* Regular monthly meetings on the third Friday of each month from 9 am to 12 Noon were suggested. Charles Hamilton noted, however, the decisions today go a long way to allow the Technical Operational Committee and staff to move forward, suggesting the next meeting only needs to happen once funding announcements are known and further technical work has happened. A confirmed meeting schedule every second month was recommended acknowledging the difficulty getting everyone's schedules to align.

A friendly amendment was made to remove April, June, August, October dates from the meeting schedule, leaving

- i. Friday, May 17
- ii. Friday, July 19
- iii. Friday, Sept 20
- iv. Friday, Nov 15

Location: acknowledged Splatins Centre is a good central meeting point, but didn't want to put unfair burden on one partner. Agreed to rotate locations – TBA each meeting.

**MOTION:** THAT: the Governance Advisory Committee schedule regular meetings on Friday, May 17, July 19, September 20, and November 15 in 2019 from 9 am to 12 Noon, with a two-week cancellation notification period to allow time for rescheduling.

**Moved:** Councillor Eliason; **Seconded:** Mayor Acton.

**Carried:** by consensus.



## 8. Update on grants, funding, and identify priorities for upcoming meetings

- a. **BC Rural Dividend Program** – Evan Parliament reported on the BCRDP grant application focused on leveraging \$500,000 for a regional approach to moving project management and planning forward. Includes logistical planning, consultation with communities, open houses, and technical design work. District of Sicamous and CSRD Area E leveraged funding to make this possible. No announcement has been made at this point. Expecting to hear soon and feels hopeful. Suggests if we are not successful, we should turn around and resubmit it to the next intake.

Appreciation from the other jurisdictional partners was expressed for the financial support of the District of Sicamous and CSRD Area E who jointly contributed \$300,000 to leverage the BCRDP grant application on behalf of all the inter-jurisdictional partners. Sicamous/CSRD Area E asked their contribution be acknowledged as a contribution going forward, but have no concerns about being paid back. See it as a contribution to support moving forward.

Re: current lease revenues from the rail-trail corridor (approx.. \$80,000/year) – these funds will be held and shared between CSRD and RDNO. It is anticipated these funds will assist the ongoing obligations as joint property owners. Charles referred to pages 12 and 13 in the In Camera report, which provides background on the BCRDP grant application.

**Recommendation for next agenda:** discuss how to assemble seed money to leverage further grants. Lay out a plan to get on with fundraising. It was acknowledged there are many opportunities to pursue funding.

- b. **Canada-BC Investing in Canada Infrastructure Program**

Ryan Nitchie (CSRD Director of Community Services) provided background on the Infrastructure Program grant application. A grant for \$12.9 million has been submitted through the CSRD on behalf of the Inter-Jurisdictional partners to the Northern and Rural Communities stream that allows communities under 5000 to apply for up to 100% funding support. (See Preliminary Concept Design Report – Sicamous to Armstrong Rail Trail Corridor, Jan. 17, 2019)

Question re per/meter costing projection – Evan Parliament provided background on the costing projections used for the BCRDP grant application, and Ryan Nitchie and Phil McIntyre-Paul provided background on the updated costing used for the Infrastructure grant. Noted the additional costs that were factored into this grant application to account for erosion mitigation, drainage and ditching, five bridge structures, highway crossings, amenities, and annual cost increases since the initial costing projections were done. A hard surface design specification was used to cost for preferable long-term objectives. Probable costs were also used for engineering and environmental design work. Also noted costing has been based on research and design work to-date, and is consistent with other rail-trail cost projections in the province.





Question – is there an opportunity to leverage the friendship agreement between Splatina, Sicamous, and Enderby for additional grant funding? Evan Parliament confirmed there are funds that can be applied to support national Indigenous opportunity funding.

It was noted these grant applications do not allow for land acquisition, and there was a suggestion the corridor get a designation as a utility corridor.

Question re: what multi-modal means – Councillor Mallmes (Sicamous) suggested multi-modal might include motorized off-highway recreational vehicles (OHV/Motorbikes/ATVs) on the rail-trail. It was confirmed that the consensus of the Inter-jurisdictional partners is that the recreational trail will be non-motorized. The term multi-modal refers to longer term transportation solutions that may emerge throughout the Shuswap Okanagan corridor in the future. This is consistent with the wider rail-trail corridor connecting south between Vernon and Kelowna. Mike Fox confirmed that the CN section is non-motorized, but policy is being developed for accessibility scooters, e-bikes, and other emerging modes of travel like Segways.

**c. Follow-up with Federal and Provincial Ministers of Infrastructure**

Kukpi7 Christian reported on his ongoing work to speak with the Federal Minister of Infrastructure and recent conversation with MP Terry Beech also attended by Rhona Martin. Recommends forming a plan to meet with the Federal Minister of Infrastructure and other ministers including Tourism in Quebec City. Mayor Acton suggests Minister of Environment be included. The local MP and MLAs have been kept informed on these discussions.

The need to also include a meeting with the Provincial Minister of Transportation and Infrastructure was affirmed.

Timing is tight prior to the June call for election. These meetings will need to happen within the next two months.

**MOTION:** THAT: the Governance Advisory Committee direct Splatina Kukpi7 Christian, RDNO Chair, Mayor Acton, and CSRD Chair, Rhona Martin, to form a plan to meet with the Federal Ministers of Infrastructure and other ministers including Tourism in Quebec City, and Provincial Ministers in Victoria.

**Moved:** Mayor Acton, **Seconded:** Councillor Delisle.

**Carried:** by consensus.

**d. Other Priorities/Land Acquisitions**

Land Acquisition – Lansdowne to Armstrong: It was recommended a first priority be land acquisition of the Lansdowne-to-Armstrong section still owned by CP Rail prior to finalizing the design specifications and beginning construction.



Re: question why the Lansdowne-to-Armstrong section wasn't acquired – David Sewell shared that when negotiating purchase, CP Rail indicated the CN railway in Armstrong is still being used and this section might be needed for siding use. In hindsight, it doesn't look like it is going to be used.

Re: securing funding and beginning design/development before sections have been acquired – Mike Fox shared that in the CN corridor money was secured for the entire corridor and is being held in reserve as remaining sections get finalized. Design/development of the corridor was able to proceed even as these remaining sections were dealt with.

**MOTION:** THAT: the Governance Advisory Committee request RDNO to proceed with approaching CP Rail to put them on notice we have an interest in acquiring the Lansdowne-to-Armstrong section of rail corridor.

**Moved:** Councillor York; **Seconded:** Mayor Pieper.

**Carried:** by consensus.

Agricultural Lands – there was further discussion on the needs and requirements to address agricultural land values and interests along the rail trail corridor.

**MOTION:** THAT: the Governance Advisory Committee direct the Technical Operational Committee to initiate a process ensuring there will be no development of the rail trail corridor until there is a strategy in place to address agricultural interests along the corridor.

**Moved:** Councillor Mallmes; **Seconded:** Councillor York.

**Carried:** by consensus.

## 9. Joint news release to update the public

- a. Resolution #8: ***THAT: The Technical Operational Committee prepare a Communications Strategy and release a joint news bulletin to update the public on progress to date.***

Discussion: it was asked who the Splatins point of contact should be in order to prepare a joint news release. Kukpi7 Christian confirmed he would act as the primary contact for this.

**MOTION:** THAT: the Governance Advisory Committee approve Resolution #8.

**Moved:** Mayor Acton; **Seconded:** Councillor Baird.

**Carried:** by consensus.

## 10. Summary and Next Steps

Kukpi7 Christian – would like to conduct a physical tour on the ground to see some of the issues on the ground from a Splatins, CSRD and RDNO perspective, as well as to experience first hand the spectacular





nature of the corridor.

Technical Operational Committee – CAOs of the jurisdictional partners will initiate the TOC meeting.

Leases, Crossings, etc – are being worked on by CSR D, RDNO, and Splatsin staff. Governance Advisory Committee members offered themselves to act as resource, as needed.

Budget Considerations – budget updates should be part of the regular Governance Advisory meetings.

**11. Next Meeting: Friday, May 17, 2019, 9 am – 12 Noon – Location: CSR D Board Room.**

**MOTION:** to adjourn

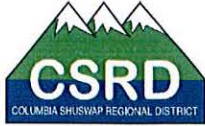
**Moved:** Councillor Baird; **Seconded:** Councillor York.

**Carried:** by consensus

**Summary of Actions from Minutes:**

Task or Action	Responsibility	Timeframe
Develop dispute resolution process	Governance Advisory	Next meeting
Follow up with Agricultural Land Commission	Technical Operational Committee	ASAP
Add wording to MoU and ToR Objectives to address the ALC, Farming community, and agricultural values along the rail-trail corridor.	Technical Operational Committee	ASAP
Approval of Memorandum of Understanding, and Terms of Reference for Governance Advisory and Technical Operational Committee	Splatsin Band Council, RDNO Board, CSR D Board	ASAP
Execute interim land tenure agreements as per Resolution #7	Splatsin, RDNO, and CSR D CAOs	ASAP
Draft long-term land tenure agreement policies for review	Technical Operational Committee	Ongoing
Lay out plan to assemble seed money and leverage further grants and fundraising opportunities	TOC and GAC	Next meeting
Form a plan to meet with Federal Ministers in Quebec City, and Provincial Ministers in Victoria	Splatsin Kukpi7 Christian, RDNO Chair Mayor Acton, CSR D Chair Director Rhona Martin	Meeting to be held within next two months
Approach CP Rail to acquire Lansdowne-to-Armstrong section of rail corridor	RDNO and TOC	ASAP
Develop strategy to address agricultural interests along the corridor	Technical Operational Committee	Ongoing





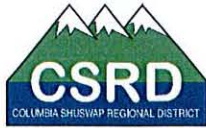
Prepare a communications strategy and joint news bulletin to update the public on progress to date	Technical Operational Committee	ASAP
Conduct a physical site tour to see issues from Splat-sin, CSRD and RDNO perspective and experience corridor	Governance Advisory	Spring
Prepare budget updates for Governance Advisory review	Technical Operational Committee	Ongoing
Coordinate Technical Operational Committee meeting	Secretariat	Immediately

Abbreviations: GAC (Governance Advisory Committee), TOC (Technical Operational Committee)

**Meeting Documents:** (Note: linked to Dropbox)

1. [In Camera Board Report, CSRD, August 10, 2018 \(File No: 8650-03\)](#)
2. [Memorandum of Understanding \(Master Agreement\) between CSRD, RDNO, and Splat-sin](#) in respect of the rail trail initiative
3. [Terms of Reference for the Governance Advisory Committee – Sicamous to Armstrong Rail Trail Corridor – Version 2](#) (with addition of agricultural values and Agricultural Land Commission to objectives)
4. [Terms of Reference for the Technical Operational Committee – Sicamous to Armstrong Rail Trail Corridor](#)
5. [Planning, Development, and Consulting Services Contract DRAFT with the Shuswap Trail Alliance](#)
6. [Preliminary Concept Design Report – Sicamous to Armstrong Rail Trail Corridor \(Jan. 17, 2019\)](#)
7. [Overview Map – Rail Corridor](#)
8. [Corridor Maps showing existing leases, encroachments, docks, and crossings](#)

**Secretariat Contact:** Phil McIntyre-Paul at [phil@shuswaptrails.com](mailto:phil@shuswaptrails.com), 250-804-1964 (on behalf of the Inter-Jurisdictional Governance Advisory)



**Attendance: Sicamous-to-Armstrong Rail Trail Governance Advisory Committee – March 15, 2019**

**Acting Governance Representative at Meeting:**

- Chad Eliason – City of Salmon Arm – Councillor – Appointed Rep
- Chris Pieper – City of Armstrong – Mayor – Appointed Rep
- Denis Delisle – RDNO Area F – Director – Appointed Rep
- Jeff Mallmes – District of Sicamous – Councillor – Alternate Rep
- Kevin Acton – Village of Lumby – Mayor/RDNO Chair – Appointed Rep
- Kukpi7 Christian – Splat-sin – Kukpi7 (Chief) – Appointed Rep
- Paul Demenok – CSR Area C – Director – Appointed Rep
- Rene Talbot – CSR Area D – Director – Appointed Rep
- Rick Fairbairn – RDNO Area D – Director – Appointed Rep
- Shawn Tronson – Splat-sin – Councillor – Alternate Rep
- Todd York – Township of Spallumcheen – Councillor – Alternate Rep
- Tundra Baird – City of Enderby – Councillor – Appointed Rep

**Alternate Representatives (Observing):**

- Brad Case – City of Enderby – Councillor – Alternate Rep
- Gord Buschell – District of Sicamous – Councillor – Alternate Rep
- Randal Ostafichuk – District of Lumby – Councillor – Alternate Rep
- Shirley Fowler – City of Armstrong – Councillor – Alternate Rep

**Staff:**

- David Sewell – RDNO – Chief Administrative Officer
- Evan Parliament – District of Sicamous – Chief Administrative Officer
- Jennifer Graham – City of Armstrong – Corporate Officer
- Melinda Smyrl – District of Sicamous – Planner
- Mike Fox – RDNO – General Manager of Community Services
- Ryan Nitchie – CSR – Team Leader, Community Services
- Sasha Bird – Township of Spallumcheen – Manager of Engineering
- Sharen Berger – CSR/RDNO – Rail Corridor Lease Agreements (Contractor)
- Tracy Hughes – CSR – Communications

**Other:** Brian Schreiner – City of Enderby – Councillor/RDNO Trail Committee - Observer

- Malcolm Makayev – District of Sicamous – Councillor/Acting Mayor – Observer
- Neil Brookes - Observer

**Regrets:**

- Christine Fraser - Township of Spallumcheen – Mayor – Appointed Rep
- Jay Simpson – CSR Area F – Director – Appointed Rep
- Rhona Martin – CSR Area E – Director and Board Chair – Appointed Rep
- Terry Rysz – District of Sicamous – Mayor – Appointed Rep
- Theresa William – Splat-sin – Councillor – Appointed Rep



**From:** [Mel.Arnold.A1@parl.gc.ca](mailto:Mel.Arnold.A1@parl.gc.ca) [mailto:[Mel.Arnold.A1@parl.gc.ca](mailto:Mel.Arnold.A1@parl.gc.ca)]

**Sent:** March 28, 2019 8:57 AM

**To:** Alan Harrison

**Subject:** Parliamentary Aquatic Invasive Species Study

Mayor Harrison,

Please find attached a letter from MP Arnold regarding the Standing Committee on Fisheries and Oceans' upcoming study of aquatic invasive species.

Best Regards,



*M. Joel Taguchi*

Legislative Assistant

Office of Mel Arnold, Member of Parliament  
North Okanagan - Shuswap

Deputy Shadow Minister for Fisheries & Oceans and  
the Canadian Coast Guard

218 Justice Building  
Ottawa, Ontario K1A 0A6

Mail (✉): [mel.arnold.a1@parl.gc.ca](mailto:mel.arnold.a1@parl.gc.ca)

Tel. (☎): 613.995.9095 Fax. (📠): 613.992.3195



**Mr. Alan Harrison, Mayor**  
City of Salmon Arm

*Via Email*

March 28, 2019

Dear Mr. Harrison,

On October 30, 2018, the House of Commons Standing Committee on Fisheries and Oceans (FOPO) passed a motion I presented mandating a study of the Department of Fisheries and Oceans' (DFO) national aquatic invasive species (AIS) program.

This motion specifically mandated a study focussing on:

- a) the Department's resources dedicated to preventing and eliminating aquatic invasive species;
- b) and whether such resources are distributed across Canada in an equitable and consistent manner and
- c) whether the AIS program has the resources required to be effective in its mandate.

I am writing to you today to seek your support of this study.

As you know, AIS pose acute threats of ecological and economic harm, especially in regions where they are not yet introduced. In Ontario alone, zebra and quagga mussels (ZQM) infestations have created annual costs of nearly \$100 M for the provincial, regional and municipal governments, utility companies, business owners and citizens. The ecological harms caused by AIS infestations are substantial as they disrupt aquatic ecosystems and the species that depend on them for habitat.

This is why I introduced the motion for FOPO to study DFO's national AIS program, the resources the program is provided and the manner in which those resources are distributed across Canada.

FOPO's study of the national AIS program is currently scheduled to begin in late April. Although it appeared this study would be granted the same amount of time as previous committee studies, the study is now slated to be shorter than I had hoped.

Regardless, it would be of assistance to the committee's work to receive your input on the threats that AIS pose to your region. As the committee studies the national AIS program and the manner in which resources are allocated, I feel it is especially important for the committee to receive input from all regions of Canada, especially those that currently receive a small portion of national funding for AIS activities.



This study is an opportunity for you to express how important AIS prevention is to your region's ecology and economy. As such, I invite you to send an email to the Chair of the committee requesting to appear as a witness for the study on aquatic invasive species.

Appearance can be in person, via video conference or teleconference. If you are able to do so, please email your request to appear before March 29, 2019.

Please send your request to appear to:

- \* FOPO committee Chair, MP Ken McDonald Ken.McDonald@parl.gc.ca
- \* Cc the committee Clerk, Ms. Nancy Vohl, at Nancy.Vohl@parl.gc.ca
- \* Cc my office at Mel.Arnold.A1@parl.gc.ca

Because of the limited timeline for this study and resulting limited number of witnesses that will be heard, I would also request that you begin compiling a brief to submit to the committee in case the committee does not elect to host you as a witness. By submitting a brief for the study, your input can still be delivered to the committee and factored into the study's report.

If you do not appear as a witness during the study, please submit a brief to the same email addresses listed above. All briefs must be distributed by the Clerk in both official languages, so your brief will need to be sent for translation by the Clerk if you submit in one official language.

Based on the current committee calendar, briefs should be submitted by April 26, 2019.

It is important to note that while these dates reflect the committee's current work plan, dates could change.

It is my sincere hope that by adding your voice to this study, together we can help the federal government recognize the acute risks our regions face from the threats of aquatic invasive species and the resulting need for federal resources supporting prevention.

If you have any questions or comments, please contact Mr. Joel Taguchi in my office at 613-995-9098 or Mel.Arnold.A1@parl.gc.ca

Thank you!

Sincerely,



**Mel Arnold, MP**  
North Okanagan-Shuswap



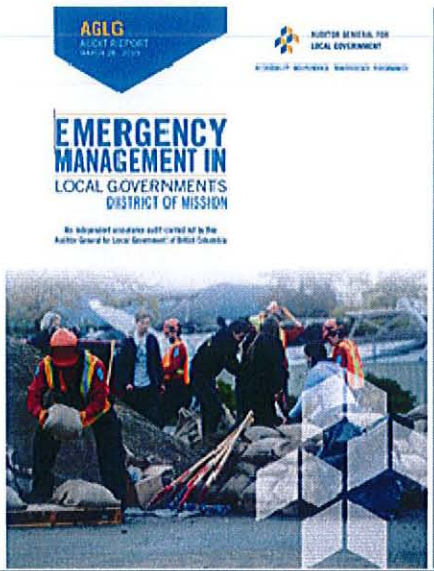
**From:** Lebedoff, April AGLG:EX [<mailto:April.Lebedoff@aglg.ca>] **On Behalf Of** Ruth, Gordon AGLG:EX  
**Sent:** March 28, 2019 1:18 PM  
**To:** AGLG Info AGLG:EX  
**Subject:** AGLG releases Performance Audit on District of Mission-Emergency Management in Local Governments

[http://www.aglg.ca/app/uploads/sites/26/2019/03/AGLG-MissionAuditReport-FINAL-March-26\\_2019.pdf](http://www.aglg.ca/app/uploads/sites/26/2019/03/AGLG-MissionAuditReport-FINAL-March-26_2019.pdf)



AUDITOR GENERAL FOR  
LOCAL GOVERNMENT

## Office of the AGLG releases Performance Audit Report on the District of Mission



### Emergency Management in Local Governments

The report, released today, outlines our findings in assessing the District of Mission's emergency management. Overall, we found that the District had some foundational elements of an emergency management program in place, but many elements needed to be developed or significantly strengthened.

[View Audit Report »](#)

We welcome your feedback and comments.

Please email [info@aglg.ca](mailto:info@aglg.ca) or visit our website at [www.aglg.ca](http://www.aglg.ca).

Auditor General for Local Government  
Suite 201 10470-152nd Street Surrey, BC V3R 0Y3  
Office: (604) 930-7100

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Royal  
Canadian  
Mounted  
Police

Gendarmerie  
royale  
du  
Canada

Security Classification/Designation  
Classification/désignation sécuritaire

Unclassified

March 28, 2019

Chief Administrative Officer

Carl Bannister

City of Salmon Arm

500 2nd Ave NE, Box 40

Salmon Arm, BC

V1E 4N2

Your File    Votre référence

Our File    Notre référence  
E753-27-5

Dear Mr. Bannister,

**RE:   CONFIRMATION LETTER  
MUNICIPAL POLICING EXPENDITURE CAP 2019/20**

In our 2019/20 Multi-Year Plan letter dated May 15, 2018, we requested two letters:

1. "Letter of Approval in Principle" from your City/Municipality for your spending cap for 2019/20. This was in order for us to obtain the appropriate level of funding from Treasury Board through the Federal Government's Annual Reference Level Update (ARLU) process. Due by June 8, 2018.
2. "Final Confirmation Letter" which confirms your Municipal Policing Expenditure Cap. **Due by April 29, 2019.**

Please accept this reminder for sending us your final confirmation letter stating your Municipal Policing Expenditure Cap for 2019/20, which includes the various Integrated Teams if applicable to your municipality. Please fax your written response to us at 778-290-6132 with a hard copy to follow in the mail.

If you decide to increase human resources (established increases) to your detachment's strength, please be advised that a third letter is required that outlines your request. Please address that letter to:

The Honourable Mike Farnworth  
Minister of Public Safety and Solicitor General of BC  
PO Box 9010, Stn. Prov. Gov't.  
Victoria, BC  
V8W 9L5

14

Kindly forward a copy to us as well.

Thank you for your attention to this matter and should you require any further information or clarifications, please do not hesitate to contact Paul Richardson, Financial Manager Municipal Contract Policing at 778-290-2490.

Yours truly,

A handwritten signature in black ink, appearing to read "J. Bains". The signature is fluid and cursive, with a large initial "J" and a stylized "B".

Maricar Bains, B. Comm., MBA  
Regional Director  
Financial Management & Accounting Operations  
Corporate Management & Comptrollership Branch, Pacific Region

c.c. C/Supt. Brad Haugli, District Commander, Southeast District  
NCO i/c Salmon Arm Detachment

The word "Canada" in a serif font, with a small Canadian flag (a red maple leaf) positioned above the letter "a".

RCMP Finance Section  
Mailstop #908  
14200 Green Timbers Way  
Surrey, BC, V3T 6P3



City of XXXXXXX  
XXXXXX Ave.,  
XXXXXX, B.C.

April 29, 2019

**Sample**

Ms. Maricar Bains, B. Comm, MBA  
Acting Regional Director,  
Financial Management & Accounting Operations  
Corporate Management & Comptrollership Branch, Pacific Region  
Mailstop #908, 14200 Green Timbers Way  
Surrey, BC, Canada  
V3T 6P3

Dear Madam:

Re : Final Confirmation Letter - Municipal Policing Expenditure Cap 2019/20 - \$ XXXXXXX

Please consider this confirmation by the City of XXXXXXX that the revised contract estimate, including XX additional members, is \$ XXXXXXX at 100% (that our municipality is responsible at 90%). The total contract strength for the RCMP Fiscal Year 2019/20 is XXX members.

If you have any questions, please call the undersigned at (###) ###-####.

Thank you.

Yours truly,

John Doe  
Treasurer/Deputy Administrator

cc: Asst. Deputy Minister & Director of Policing and Security Programs,  
Ministry of Public Safety and Solicitor General  
OIC XXXX Detachment

**From:** Tracey Takahashi [<mailto:TTakahashi@portmoody.ca>]  
**Sent:** Wednesday, March 27, 2019 2:09 PM  
**To:** Dorothy Shermer  
**Cc:** Tracey Takahashi  
**Subject:** City of Port Moody Resolution Regarding Greenhouse Gas Limits for New Buildings

Good afternoon,

At the Regular Council Meeting held on March 12, 2019, City of Port Moody Council considered the attached report dated February 26, 2019 from the Climate Action Committee regarding Greenhouse Gas Limits for New Buildings and passed the following resolution:

RC19/116

THAT the following resolution regarding Greenhouse Gas Limits for New Buildings be submitted to the Lower Mainland Local Government Association, for subsequent submission to the Union of BC Municipalities, as recommended in the report dated February 26, 2019 from the Climate Action Committee regarding Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings:

WHEREAS climate change is recognized to be an urgent concern requiring rapid decarbonization of energy across all sectors, including buildings, in order to achieve 45% GHG emissions reductions by 2030 and net-zero GHG emissions by mid-century, as noted by the IPCC Special Report on 1.5C;

AND WHEREAS the *British Columbia Energy Step Code* establishes targets for increasing energy efficiency of new construction, but these may not result in the necessary levels of GHG emissions reductions to support local government GHG reduction targets nor BC's legislated GHG emissions reduction targets;

AND WHEREAS new buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable energy after construction;

AND WHEREAS near-zero GHG emissions mechanical systems are well proven and can be cost-effectively incorporated in new buildings, while also improving efficiency;

THEREFORE BE IT RESOLVED THAT the Province include GHG limits for new construction as an enforceable element in Division B of the *British Columbia Building Code*, including a pathway to achieve zero GHG emissions for new construction in a timeline commensurate with the science of climate change and BC's reduction targets;

AND BE IT FURTHER RESOLVED THAT the Province's goal in the CleanBC Plan to "make every new building constructed in BC "net-zero energy ready" by 2032" be revised to "make every new building constructed in BC "zero emissions" and "net-zero energy ready" by 2032";

AND THAT a request be sent to local governments in British Columbia for staff to advise their Councils to support the City of Port Moody's forthcoming resolution "Greenhouse Gas Limits for



New Buildings” at the Lower Mainland Local Government Association conference on May 8-10, 2019 and the Union of BC Municipalities conference on September 23-27, 2019.

City of Port Moody Council is asking all municipalities in BC to support the forthcoming resolution at the Lower Mainland Local Government Association conference to be held on May 8-10, 2019 and at the Union of BC Municipalities conference to be held on September 23-27, 2019.

Thank you.

**Tracey Takahashi, CMC**  
**Deputy Corporate Officer, City of Port Moody**  
604-469-4539 (t) 604-364-7520 (c) 604-469-4550 (f)  
[ttakahashi@portmoody.ca](mailto:ttakahashi@portmoody.ca) | [www.portmoody.ca](http://www.portmoody.ca)

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# City of Port Moody

## Report/Recommendation to Council

Date: February 26, 2019 File No. 01-0360-20-55-00

Submitted by: Climate Action Committee

Subject: Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings

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### Purpose / Introduction

To bring forward a Union of British Columbia Municipalities resolution regarding greenhouse gas limits for new buildings and seek Council endorsement to advance the resolution to the Lower Mainland Local Government Association (LMLGA) and the Union of British Columbia Municipalities (UBCM) for consideration, as recommended by the Climate Action Committee.

---

### Recommended Resolutions

**THAT the following resolution regarding Greenhouse Gas Limits for New Buildings be submitted to the Lower Mainland Local Government Association, for subsequent submission to the Union of BC Municipalities, as recommended in the report dated February 26, 2019 from the Climate Action Committee regarding Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings:**

**WHEREAS** climate change is recognized to be an urgent concern requiring rapid decarbonization of energy across all sectors, including buildings, in order to achieve 45% GHG emissions reductions by 2030 and net-zero GHG emissions by mid-century, as noted by the IPCC Special Report on 1.5C;

**AND WHEREAS** the British Columbia Energy Step Code establishes targets for increasing energy efficiency of new construction, but these may not result in the necessary levels of GHG emissions reductions to support local government GHG reduction targets nor BC's legislated GHG emissions reduction targets;

**AND WHEREAS** new buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable energy after construction;

**AND WHEREAS** near-zero GHG emissions mechanical systems are well proven and can be cost-effectively incorporated in new buildings, while also improving efficiency;



**Report/Recommendation to Council**

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings  
February 26, 2019

**THEREFORE BE IT RESOLVED THAT** the Province include GHG limits for new construction as an enforceable element in Division B of the British Columbia Building Code, including a pathway to achieve zero GHG emissions for new construction in a timeline commensurate with the science of climate change and BC's reduction targets;

**AND BE IT FURTHER RESOLVED THAT** the Province's goal in the CleanBC Plan to "make every new building constructed in BC "net-zero energy ready" by 2032" be revised to "make every new building constructed in BC "zero emissions" and "net-zero energy ready" by 2032";

**AND THAT** a request be sent to local governments in British Columbia for staff to advise their Councils to support the City of Port Moody's forthcoming resolution "Greenhouse Gas Limits for New Buildings" at the Lower Mainland Local Government Association conference on May 8-10, 2019 and the Union of BC Municipalities conference on September 23-27, 2019.

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## Executive Summary

The Province of British Columbia (BC) has committed to reducing greenhouse gas (GHG) emissions by at least 40% below 2007 levels by 2030, 60% by 2040, and 80% by 2050. In BC, most GHG emissions come from creating and using energy. Major energy-related sources of GHG emissions include transportation, such as driving cars, and stationary combustion sources, such as heating buildings.

New buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable low-carbon energy solutions after construction. The sooner new buildings achieve near zero emissions, the fewer buildings there will be that require costly and challenging deep energy retrofits to achieve GHG reduction targets.

While the BC Energy Step Code establishes a provincial framework for reducing energy use in new buildings, it does not explicitly address GHG emissions from buildings. As buildings represent up to half of GHG emissions at the community level, there is a need to develop an effective policy framework to achieve emissions reductions.

The Climate Action Committee recommends advancing a resolution to the LMLGA and subsequently to the UBCM, calling on the Province to mandate GHG limits for new buildings as an enforceable element of Division B of the British Columbia Building Code (BCBC). The resolution also asks that the provincial goal in the CleanBC Plan "to make every new building constructed in BC net-zero energy ready by 2032" be revised to "make every new building constructed in BC net-zero energy ready and zero emissions by 2032".

As the proposed resolution will support other BC communities in achieving GHG emissions reductions, the Climate Action Committee further recommends that local government staff in BC be requested to advise their Councils to support the City of Port Moody's forthcoming resolution

**Report/Recommendation to Council**

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings  
February 26, 2019

“Greenhouse Gas Limits for New Buildings” at the LMLGA May 8-10, 2019 and UBCM  
September 23-27, 2019 conferences.

**Background**

At the February 25, 2019 Climate Action Committee meeting, staff provided a presentation on the BC Energy Step Code (Step Code), including an overview of GHG emissions modelling in relation to the Step Code, how greenhouse gas intensity (GHGI) is calculated, the reasoning for focusing on GHGs in new buildings, and introduced the proposed UBCM resolution (**Attachment 1**).

After the staff presentation, the Climate Action Committee passed a resolution in support of the proposed UBCM resolution and seeking support from other municipalities. This resolution is included as the recommended resolution in this report.

**Discussion**Climate Change and Greenhouse Gas Emissions

In October of 2018, the Intergovernmental Panel on Climate Change (IPCC) published a special report on the impacts of global warming of 1.5°C<sup>1</sup> above pre-industrial levels and related global greenhouse gas emission pathways. The report states that human activities are estimated to have caused approximately 1.0°C of global warming above pre-industrial levels and that global warming is likely to reach 1.5°C between 2030 and 2052 if it continues to increase at the current rate. Global warming reflecting current nationally stated mitigation goals until 2030 is estimated to result in global warming of about 3°C by 2100, with warming continuing afterwards due to past and ongoing emissions.

Impacts on natural and human systems from global warming have already been observed as many land and ocean ecosystems and some of the services they provide have already changed due to global warming. In addition, climate-related risks to health, livelihoods, food security, water supply, and economic growth are projected to increase with global warming of 1.5°C and increase further with 2°C and 3°C (**Attachment 2**).

Warming from anthropogenic emissions from the pre-industrial period to the present will persist for centuries to millennia and will continue to cause further long-term changes in the climate system, such as sea level rise. The IPCC special report states that reaching and sustaining net zero global anthropogenic CO<sub>2</sub> emissions is necessary to halt anthropogenic global warming on multi-decadal time scales.

The IPCC advises that pathways limiting global warming to 1.5°C would require rapid and far-reaching transitions in energy, land, urban, and infrastructure, including transportation and buildings, and industrial systems in order to achieve 45% GHG emissions reductions by 2030 and net-zero GHG emissions by mid-century.

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<sup>1</sup> [https://www.ipcc.ch/site/assets/uploads/sites/2/2018/07/SR15\\_SPM\\_version\\_stand\\_alone\\_LR.pdf](https://www.ipcc.ch/site/assets/uploads/sites/2/2018/07/SR15_SPM_version_stand_alone_LR.pdf)



**Report/Recommendation to Council**

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings  
February 26, 2019

Provincial Goals

The Province has committed to reducing GHG emissions by at least 40% below 2007 levels by 2030, 60% by 2040, and 80% by 2050. In BC, most GHG emissions come from creating and using energy. Major energy-related sources of GHG emissions include transportation, such as driving cars, and stationary combustion sources, such as heating buildings.

Building-related emissions account for almost half of community GHG emissions in most of B.C. As such, reducing building-related emissions can have a significant impact on meeting provincial and community GHG emissions reduction targets.

New buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable low-carbon energy solutions after construction. The sooner new buildings achieve near zero emissions, the fewer buildings there will be that require costly and challenging deep energy retrofits to achieve GHG reduction targets. Low-carbon mechanical systems that provide space heating, cooling, and domestic hot water heating are available in the market today for all of BC's climate and building needs. Most low-carbon energy systems can be cost-effectively incorporated into new buildings.

The BC Energy Step Code

The BC Energy Step Code was introduced in April 2017 as a voluntary energy-efficiency standard in the *British Columbia Building Code (BCBC)*. As an optional compliance path within the *BCBC*, any builder can choose to build to the requirements of the Step Code, and local governments can implement bylaws or policies that require compliance with the Step Code. To comply, builders must use energy modelling software and on-site testing to demonstrate that both their design and the constructed building meet the energy efficiency requirements of the Step Code. The Step Code establishes targets for increasing energy efficiency of new construction, but does not explicitly address GHG emissions.

Greenhouse Gas Emissions in BC Buildings

Rapidly reducing GHG emissions is an important objective for BC and local governments to reach GHG emission reduction targets consistent with the science of climate change. While Step Code establishes a framework for reducing energy use in new buildings, it does not explicitly address GHG emissions from buildings.

There are many examples of buildings constructed throughout the region using a variety of low-carbon heating and cooling systems. These include air source heat pumps, ground source heat pumps, waste heat recovery systems, biomass systems, and solar collectors. There are multiple options for most building types including single-family, multi-family and commercial buildings, including building-scale and district energy systems. These systems are cost-competitive with more carbon-intensive systems, and can be reliably designed, installed, and operated.

The City of Vancouver has requirements to limit GHG emissions in new buildings, and a number of other local governments have introduced Step Code policies that include a low-carbon energy system option with a lower step (including Surrey, Richmond, Burnaby, New Westminster, and

**Report/Recommendation to Council**

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings

February 26, 2019

the Township of Langley), while others are considering a similar approach. This low-carbon system “option” approach may result in more low-carbon buildings, but GHG reduction is not guaranteed, and a more rigorous and standardized approach is needed.

In order to better understand the relationship between energy efficiency performance and GHG emissions, as well as policy options, the Provincial Ministry of Housing and Affairs is commissioning a study to explore the range of possible GHG emission reductions in new buildings at each step of the Step Code in relation to common and/or emerging energy systems in buildings, and to provide policy options on how to optimize GHG emission reductions from new buildings.

CleanBC Plan

CleanBC, released in December 2018, outlines the Province’s plan for a more prosperous, balanced, and sustainable future. CleanBC includes a target for GHG reduction for buildings of 40% by 2030, and notes the need for further electrification of buildings and support of low-carbon approaches. The CleanBC plan also recognizes the benefits of living and working in greener buildings, like greater comfort, lower energy use, and better air quality – both indoors and in communities. The plan establishes a goal to make every new building constructed in BC net-zero energy ready by 2032.

However, CleanBC does not specifically outline a policy pathway to achieve the 40% target, nor state a long-term goal of zero-carbon buildings. Therefore, policies and regulations that achieve GHG reduction as well as energy efficiency are consistent with both provincial and local government interests.

Encouraging Zero-Carbon Buildings

Although population growth in Port Moody has been moderate in the past, the number of development applications has increased with the addition of the Evergreen Line extension in recent years, making Port Moody an attractive and accessible location. With minimal opportunity for new development, redevelopment has become the focus. As redevelopment in Port Moody continues to grow, an opportunity exists to reduce community GHG emissions by ensuring replacement buildings are equipped with low-carbon solutions.

There is no current governing plan or policy that outlines Port Moody’s targets or commitments to building-related emissions reduction. Local governments in BC are required through the *Green Communities Statutes Amendment Act* (Bill 27) to include targets, policies, and actions for the reduction of GHG emissions in their Official Community Plans (OCP). Both the OCP and the Master Transportation Plan (MTP) refer to a community emissions database that is outdated, as well as an interim GHG reduction target of 10% below 2007 levels by 2017, that is past due.

The City has identified a number of climate action goals and initiatives in the OCP that signal Council’s commitment to a low-carbon building stock, outlined in **Attachment 3**.



**Report/Recommendation to Council**

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings

February 26, 2019

Port Moody continues to show support for zero-carbon buildings by encouraging and prioritizing low-carbon development applications using the Sustainability Report Card, exploring early adoption of the Step Code, and leading by example through investments in energy efficient upgrades to civic facilities.

Clear direction and leadership in climate policy will strengthen Port Moody's local green economy, and contribute to reaching climate change goals.

Next Steps

The Climate Action Committee is recommending to advance a resolution to the LMLGA and subsequently to UBCM, calling on the Province to mandate GHG limits for new buildings as an enforceable element of Division B of the *British Columbia Building Code*. The resolution also asks that the provincial goal in the CleanBC Plan "to make every new building constructed in BC net-zero energy ready by 2032" be revised to "make every new building constructed in BC net-zero energy ready and zero emissions by 2032".

As the proposed resolution will support other BC communities in achieving GHG emissions reductions, the Climate Action Committee recommends that local government staff in BC be requested to advise their Councils to support the City of Port Moody's forthcoming resolution "Greenhouse Gas Limits for New Buildings" at upcoming 2019 LMLGA and UBCM conferences.

**Other Options**

THAT the report dated February 26, 2019 from the Climate Action Committee regarding Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings be received for information.

**Financial Implications**

There are no financial implications associated with the recommendations in this report.

**Communications and Civic Engagement**

No communications or civic engagement initiatives are required by the recommendations in this report.

**Council Strategic Plan Objectives**

Advancing the UBCM resolution regarding GHG limits in new buildings is consistent with the strategic outcomes in the areas of Community Planning and Preserving the Environment identified in the 2015-2018 Council Strategic Plan.

**Attachments:**

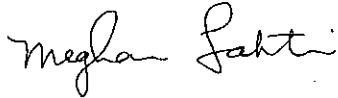
1. UBCM Resolution Regarding GHG Limits in New Buildings.
2. Global Warming Impacts Based on the IPCC Special Report.
3. OCP Policies to Support Zero-Emission New Buildings.

**Report/Recommendation to Council**

Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings

February 26, 2019

**Prepared by:**

A handwritten signature in black ink, reading "Meghan Lahti". The signature is written in a cursive, flowing style. Below the signature is a horizontal line.

Councillor Meghan Lahti  
Chair



**UBCM Resolution**

**Greenhouse Gas (GHG) limits in the  
British Columbia Building Code**

City of Port Moody

WHEREAS climate change is recognized to be an urgent concern requiring rapid decarbonization of energy across all sectors, including buildings, in order to achieve 45% GHG emissions reductions by 2030 and net-zero GHG emissions by mid-century, as noted by the IPCC Special Report on 1.5C;

AND WHEREAS the *British Columbia Energy Step Code* establishes targets for increasing energy efficiency of new construction, but these may not result in the necessary levels of GHG emissions reductions to support local government GHG reduction targets nor BC's legislated GHG emissions reduction targets;

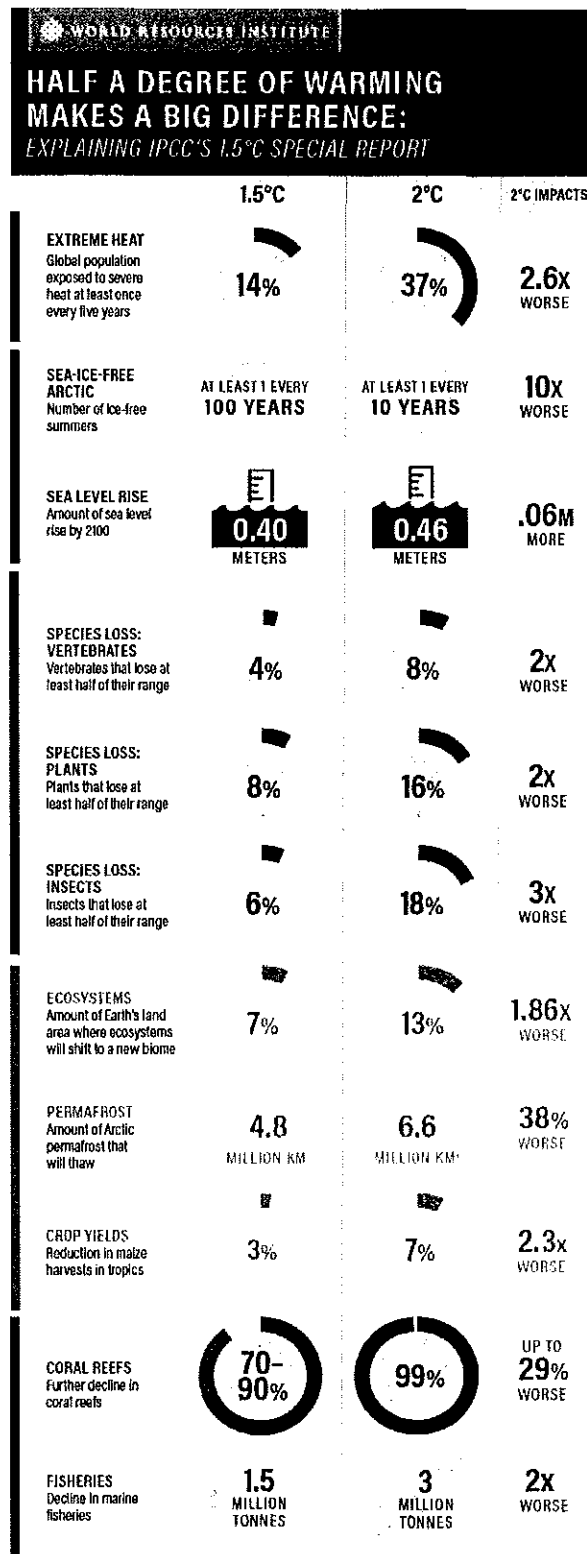
AND WHEREAS new buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable energy after construction;

AND WHEREAS near-zero GHG emissions mechanical systems are well proven and can be cost-effectively incorporated in new buildings, while also improving efficiency;

THEREFORE BE IT RESOLVED THAT the Province include GHG limits for new construction as an enforceable element in Division B of the British Columbia Building Code, including a pathway to achieve zero GHG emissions for new construction in a timeline commensurate with the science of climate change and BC's reduction targets;

AND BE IT FURTHER RESOLVED THAT the Province's goal in the CleanBC Plan to "make every new building constructed in BC "net-zero energy ready" by 2032" be revised to "make every new building constructed in BC "zero emissions" and "net-zero energy ready" by 2032".

## Attachment 2 – Global Warming Impacts based on the IPCC Special Report





**Attachment 3 – OCP Policies to Support Zero-Emission New Buildings**

Chapter 5 – Sustainable Resource Use and Climate Change Response

3. The City will develop a Community-wide Sustainable Building Policy to encourage the renovation of existing buildings and the creation of new development that meets a high standard of sustainable building performance with features that may include but are not limited to:

- (d) Passive building systems;
- (e) Energy efficiency technology;
- (f) On-site renewable energy technology;
- (g) District renewable energy systems;

5. The City will develop, implement and regularly update a community GHG and energy management plan as a means to plan for an energy-wise and low-carbon future where energy demand is reduced and needs are met through sustainable practices through the community and by sustainable energy systems (e.g., renewable, affordable, reliant, efficient, etc.).

10. The City will encourage the planning, design and construction of efficient neighbourhoods and buildings to minimize resource consumption, increase use of renewable resources, increase alternative modes of transportation, reduce greenhouse gas emissions and prepare for climate change.

11. The City will encourage local low carbon energy systems, including district energy, as part of larger developments and within areas expected to experience significant redevelopment.

12. The City will encourage sustainable project development by applying the Sustainability Checklist, including energy considerations, to assess the relative strengths of a development proposal from a sustainability perspective and encourage the most sustainable project possible.

14. To encourage strong energy performance, the City will consider incentives for developers including variances, density bonusing, modified/alternative development standards or other appropriate mechanisms available under the Local Government Act.

15. The City will work to provide information to local developers, builders and homeowners about energy efficient building practices and available incentives and funding programs.

**From:** Cathy Peters [mailto:ca.peters@telus.net]  
**Sent:** Monday, April 01, 2019 8:51 AM  
**To:** Caylee Simmons  
**Subject:** UPDATE on Human Trafficking in BC communities  
**Importance:** High

Dear Mayor Alan Harrison and Salmon Arm City Council,  
My name is Cathy Peters and I raise public awareness to the issue of Human Sex trafficking/sexual exploitation.

Valiant Richey who is the Acting Special Representative to the Organization of Security and Cooperation in Europe (OSCE) on trafficking in Human Beings and his panel recently **presented at the United Nations** (this is over an hour, but Valiant speaks in the first 6 minutes).

<http://webtv.un.org/meetings-events/watch/preventing-trafficking-of-women-and-girls-for-sexual-exploitation-understanding-states-obligations-to-address-demand-under-the-palermo-protocol-csw63-side-event/6013967790001/?term=#.XlyRCzJpk2A.email>

Valiant Richey, the **global anti sex trafficking expert** calls for law enforcement and politicians to focus on the **demand**; buyers of sex need to be charged.

The laws are in place, but implementation as well as prevention and education strategies are desperately needed globally.

The **Vancouver Police department and the BC RCMP CEU** team did timely work in the recent john sting and the media coverage across Canada was extensive: <https://www.cbc.ca/news/canada/british-columbia/vancouver-sexual-predators-sting-1.4989444>

The **Whistler Pique newspaper** printed this thorough piece on local Human Sex Trafficking in their January issue. I was interviewed along with Larissa Maxwell from NGO Deborah's Gate with the Salvation Army. It was a good coverage in one of Canada's largest papers.

<https://www.piquenewsmagazine.com/whistler/the-cold-reality-of-global-human-trafficking/Content?oid=12941606>

Child abuse and pornography are the two "pipelines" towards prostitution/trafficking. With unregulated technology every community is vulnerable to sexual exploitation online.

I have attached a list of videos that can be useful for raising awareness to the issue.

Ending human trafficking, sex trafficking, sexual exploitation and prostitution in Canada is an important gender equality and human rights issue and it disproportionately affects Canada's indigenous peoples.

**ASK:** Please share this information with your local police detachment and OIC, your frontline service providers including educators, your local MLA and MP. Would you please write me if this issue is a concern to your Council.

Sincerely, Cathy Peters; BC anti-human trafficking educator, speaker, advocate

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