



AGENDA

City of Salmon Arm Regular Council Meeting

**Monday, March 22, 2021
1:30 p.m.**

***[Public Session Begins at 2:30 p.m.]
Council Chambers of City Hall
500 – 2 Avenue NE and by Electronic means
as authorized by Ministerial Order M192***

Page #	Item #	Description
	1.	CALL TO ORDER
1 – 2	2.	IN-CAMERA SESSION
	3.	ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY <i>We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.</i>
	4.	ADOPTION OF AGENDA
	5.	DISCLOSURE OF INTEREST
3 – 20	6.	CONFIRMATION OF MINUTES 1. Regular Council Meeting Minutes of March 8, 2021
21 – 24	7.	COMMITTEE REPORTS 1. Development and Planning Services Committee Meeting Minutes of March 15, 2021
25 – 28	2.	Court of Revision for the 2021 73 Avenue Water Main Extension Parcel Assessments Meeting Minutes of March 8, 2021
29 – 32	3.	Court of Revision for the 2021 Transportation Parcel Tax Rolls Meeting Minutes of March 8, 2021
33 – 36	4.	Court of Revision for the 2021 Water and Sewer Frontage Tax Rolls Meeting Minutes of March 8, 2021
	8.	COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

9. **STAFF REPORTS**
 - 37 – 40 1. Director of Engineering and Public Works – Replacement UV Bulb Purchase – Wastewater Treatment
 - 41 – 56 2. Director of Development Services – Agricultural Land Commission Application No. ALC 404
 - 57 – 60 3. Director of Corporate Services – Licence Agreement for Airplane Hazard Beacon
 - 61 – 64 4. Director of Engineering and Public Works – Project Award – Canoe Sanitary Sewer Upgrade Projects
 - 65 – 76 5. Chief Financial Officer - COVID 19 Safe Restart Grant in Aid – Not-For-Profits
10. **INTRODUCTION OF BYLAWS**
 - 77 – 82 1. City of Salmon Arm Fire Prevention and Fire Department Amendment Bylaw No. 4454 – First, Second and Third Readings
11. **RECONSIDERATION OF BYLAWS**
12. **CORRESPONDENCE**
 - 83 – 84 1. Informational Correspondence
13. **NEW BUSINESS**
14. **PRESENTATIONS / DELEGATIONS**
 - 85 – 90 1. Presentation 3:30 – 3:45 p.m. (approximately)
Barry Delaney & Julie Langham Wall – SASCU 2021 Report
 - 91 – 104 2. Presentation 3:45 – 4:00 p.m. (approximately)
Cathy Peters - Human Trafficking
15. **COUNCIL STATEMENTS**
16. **SALMON ARM SECONDARY YOUTH COUNCIL**
17. **NOTICE OF MOTION**
18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**
19. **OTHER BUSINESS**
20. **QUESTION AND ANSWER PERIOD**

7:00 p.m.

Page #	Item #	Description
	21.	DISCLOSURE OF INTEREST
	22.	HEARINGS
105 - 114	1.	Development Variance Permit Application No. VP-526 [Jamieson, M. & J.; 2430 8 Avenue SE; Setback requirements]
	23.	STATUTORY PUBLIC HEARINGS
115 - 122	1.	Zoning Amendment Application No. ZON-1199 [Burgi, M. & S.; 2891 25 Avenue NE; R-1 to R-8]
	24.	RECONSIDERATION OF BYLAWS
123 - 126	1.	City of Salmon Arm Zoning Amendment Bylaw No. 4439 [ZON-1199; Burgi, M. & S.; 2891 25 Avenue NE; R-1 to R-8] - Third and Final Readings
	25.	QUESTION AND ANSWER PERIOD
127 - 128	26.	ADJOURNMENT

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Item 2.

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

Vote Record

- ☐ Carried Unanimously
 - ☐ Carried
 - ☐ Defeated
 - ☐ Defeated Unanimously
- Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

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Item 6.1

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Regular Council Meeting Minutes of March 8, 2021, be adopted as circulated.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers and by electronic means as authorized by Ministerial Order M192, at 1:30 p.m. and reconvened at 2:30 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on Monday, March 8, 2021.

PRESENT:

Mayor A. Harrison
 Councillor D. Cannon
 Councillor C. Eliason (participated remotely)
 Councillor K. Flynn
 Councillor T. Lavery (participated remotely)
 Councillor S. Lindgren
 Councillor L. Wallace Richmond (participated remotely) (entered the meeting at 2:45 p.m.)

Chief Administrative Officer C. Bannister
 Director of Engineering & Public Works R. Niewenhuizen
 Director of Corporate Services E. Jackson
 Director of Development Services K. Pearson
 Chief Financial Officer C. Van de Cappelle (participated remotely)
 Manager of Permits & Licensing M. Roy
 Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0146-2021

Moved: Councillor Flynn
 Seconded: Councillor Lindgren
 THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
 Council returned to Regular Session at 2:21 p.m.
 Council recessed until 2:31 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. REVIEW OF AGENDA

Addition under item 9.7 Director of Engineering and Public Works - WPCC Stage IV Expansion - Process selection

Additions under item 23.1

- M. Larose - email dated March 8, 2021 and petition - Zoning 700 30 Street NE - ZON-1183
- J. Kuna - email dated March 7, 2021 - Proposed Amendment to Zoning Bylaw No. 2303
- S. Moorhead and L. Common - letter dated March 7, 2021 - ZON-1183 700 30 Street NE
- A. Wiebe - email dated March 7, 2021 - ZON1183/Bylaw No. 4406

Additions under item 23.2/23.3

- J. Beatty - letter dated March 6, 2021 - Rezoning Application for Two Parcels from A2 Rural Holdings to M2 Light Industrial
- A. Morris and C. McAndrew, Salmon Arm Ecumenical KAIROS Committee - letter dated March 6, 2021 - Rezoning and exclusion from the Agricultural Land Reserve
- J. Henderson - letter dated March 8, 2021 - Proposed Amendment to Zoning Bylaw No 2303 Civic Address 4270 10 Avenue SE and 3831 20 Avenue SE

Additions under item 23.3

- T. Spence - email dated March 5, 2021 - Civic Address: 4270 10 Avenue SE - Proposed Amendment to Zoning Bylaw No. 2303
- V. Stevens - letter dated March 5, 2021 - Proposed Amendment to Zoning Bylaw No. 2303 Civic Address: 4270 10 Avenue SE
- C. Stevens - letter dated March 5, 2021 - Proposed Amendment to Zoning Bylaw No. 2303
- K. Smith - email dated March 8, 2021 - Rezoning of 4270 10 Ave SE to Light Industrial
- J. Wiebe - email dated March 7, 2021 - Petition Re: Little Mountain Rezoning
- C. Spence - letter dated March 7, 2021 - Rezoning of 4270 10 Avenue SE to M2 (Light Industrial)
- S. Wiebe - email dated March 7, 2021 - Add my name to the petition against rezoning the 10 Ave SE to light industrial
- J. Wiebe - email dated March 7, 2021 - rezoning land in the ALR
- J. Wiebe - letter dated March 7, 2021 - Proposed amendment to Salmon Arm Zoning Bylaw No. 2303
- V. Rogers - email dated March 7, 2021 - Against the rezoning of 4270 10 ave SE
- S. Eden - email dated March 7, 2021 - Rezoning of 4270 10 Ave. SE
- B. Eden - email dated March 7, 2021 - Rezoning 4270 10 Ave SE
- V. Stevens - letter dated March 5, 2021 and petition - Proposed Amendment to Zoning Bylaw No. 2303

Additions under item 24.4

- C. Grover, on behalf of the concerned residents of the Village at 10th and 10th - letter dated March 2, 2020 - Zoning Application 10th Ave. SW, Salmon Arm
- E. Hollaus - email dated March 5, 2021 - Rezoning Application
- R. and M. Timoffee - letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW
- J. and L. Sawatzky - letter dated March 5, 2021 - Proposed Amendment to Zoning Bylaw No. 2303
- D. and D. Titus - letter dated March 3, 2021 - Regarding Rezoning of Property on 10th Ave. SW
- F. Prunkle - letter dated March 6, 2021 - Re-zoning of property of 10th Ave SW
- D. Clarke - letter dated March 5, 2021 - Re-zoning on Property of 10th Ave SW
- E. M. Houghton - letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW

4. REVIEW OF AGENDA – continued

Additions under item 24.4 – continued

- R. and E. Gawulik – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW
- H. and J. Harder – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW
- H. Maki – letter March 5, 2021 - Re-zoning on Property of 10th Ave SW
- D. Lepine – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW
- H. Bettles – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW
- E. Zauer – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW
- M. Peterson – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW
- A. and M. Van Vugt – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW
- H. Nakrayko – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW
- E. Hollaus – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW
- G. and G. Steed – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW
- P. Archer – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW
- H. Norgaard – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW
- E. and L. Foltan – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW
- R. and R. Ulmer – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW
- E. and J. Weleschuk – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW
- J. Creasy – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW
- B. Shrch – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW
- V. Burton – email dated March 8, 2021 – Re Zoning of 1230, 1260, 1290 10 Ave SW Salmon Arm

5. DISCLOSURE OF INTEREST

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of February 22, 2021

0147-2021

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: the Regular Council Meeting Minutes of February 22, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of March 1, 2021

0148-2021

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the Development and Planning Services Committee Meeting Minutes of March 1, 2021 be received as information.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS - continued

2. Environmental Advisory Committee Meeting Minutes of February 19, 2021

0149-2021 Moved: Councillor Lindgren
 Seconded: Councillor Cannon
 THAT: the Environmental Advisory Committee Meeting Minutes of February 19,
 2021, be received as information.

CARRIED UNANIMOUSLY

3. Greenways Liaison Committee Meeting Minutes of February 4, 2021

0150-2021 Moved: Councillor Flynn
 Seconded: Councillor Lavery
 THAT: the Greenways Liaison Committee Meeting Minutes of February 4, 2021,
 be received as information.

CARRIED UNANIMOUSLY

4. Social Impact Advisory Committee Meeting Minutes of February 19, 2021

0151-2021 Moved: Councillor Flynn
 Seconded: Councillor Cannon
 THAT: the Social Impact Advisory Committee Meeting Minutes of February 19,
 2021, be received as information.

CARRIED UNANIMOUSLY

5. Downtown Parking Commission Meeting Minutes of February 23, 2021

0152-2021 Moved: Councillor Eliason
 Seconded: Councillor Lavery
 THAT: the Downtown Parking Commission Meeting Minutes of February 23,
 2021, be received as information.

CARRIED UNANIMOUSLY

6. Active Transportation Task Force Meeting Minutes of March 1, 2021

0153-2021 Moved: Councillor Lavery
 Seconded: Mayor Harrison
 THAT: the Active Transportation Task Force Meeting Minutes of March 1, 2021,
 be received as information.

CARRIED UNANIMOUSLY

7. Community Heritage Commission Meeting Minutes of March 1, 2021

0154-2021 Moved: Councillor Cannon
 Seconded: Councillor Eliason
 THAT: the Community Heritage Commission Meeting Minutes of March 1, 2021,
 be received as information.

CARRIED UNANIMOUSLY

8. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

1. Board in Brief - February 2021

Received for information.

9. STAFF REPORTS

1. Director of Development Services - Agricultural Land Commission Application No. ALC-403 [Miller, S./Lawson Engineering Ltd.; 2240 Highway 97B SE; Subdivision]

0155-2021

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: Agricultural Land Commission Application No. ALC 403 be authorized for submission to the Agricultural Land Commission.

The Mayor called three times for input.

Councillor Wallace Richmond entered the meeting at 2:45 p.m.

CARRIED

Councillors Eliason and Lindgren Opposed

2. Director of Development Services - Recommendation to File Notice of Infraction of Building Bylaw No. 3939 [Grigorjew, S.; 2240 26 Avenue NE]

0156-2021

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: a notice be filed against the title of Lot 1, Plan EPP30784, Section 24, Township 20, Range 10, W6M, KDYD, (2240 26 Avenue NE) pursuant to Section 57 of the Community Charter, as outlined in the staff report dated February 16, 2021.

CARRIED UNANIMOUSLY

3. Director of Engineering and Public Works - New Pump Purchase - Rotten Row Lift Station

0157-2021

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: Council approve the purchase of a new 20 HP Flygt Sewerage Pump for the Rotten Row Sewer Lift Station from Electric Motors & Pump Service Ltd., (EMPS) for the quoted total price of \$26,249.00 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in procurement of a new 20 HP Flygt Sewerage Pump to authorize sole sourcing of same to Electric Motors & Pump Service Ltd., (EMPS).

CARRIED UNANIMOUSLY

9. STAFF REPORTS – continued4. Director of Engineering and Public Works - Hypo Generation Cell Replacement – Water Plant

0158-2021

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: Council approve the purchase of three Denora Clortec 75 PPD Electrolytic Cells at a price of \$23,540.00 per cell for the replacement of the existing cells on the sodium hypochlorite generator for a total cost of \$70,620.00 plus applicable taxes;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of the material and to authorize sole sourcing of same to the provincial distributor of this product, Centrix Control Solutions.

CARRIED UNANIMOUSLY5. Director of Engineering and Public Works - Klahani Park Tennis & Basketball Courts Re-Surfacing

0159-2021

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: Council accept the quote received from Tomko Sports Systems Inc. to undertake the works to supply and install a new Tennis and Basketball Court Surface at Klahani Park in accordance with their quote price of \$57,000.00 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of the works to authorize sole sourcing to Tomko Sports Systems Inc.

CARRIED UNANIMOUSLY6. Director of Engineering and Public Works – 2021/2022/2023 Crack Sealing Program – 3 Year Award

0160-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council accept the bid of Sealtec Industries Ltd. in accordance with the unit prices quoted as specified in the Contract, estimated to be:

- 2021 - \$41,200.00 (roadway) and \$10,300.00 (Airport) plus taxes;
- 2022 - \$41,200.00 (roadway) and \$10,300.00 (Airport) plus taxes; and
- 2023 - \$41,200.00 (roadway) and \$10,300.00 (Airport) plus taxes.

CARRIED UNANIMOUSLY

9. STAFF REPORTS – continued7. Director of Engineering and Public Works - WPCC Stage IV Expansion – Process selection

0161-2021

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: Council award the AGS Pilot Study plant supply in relation to the Stage IV Water Pollution Control Centre Design project to Aqua-Aerobic Systems Inc. for the quoted total price of \$117,000.00 USD plus taxes as applicable estimated to be up to \$150,000.00 CAD including transportation costs;

AND THAT: The City's Purchasing Policy No. 7.13 be waived in the procurement of the AGS Pilot Study plant supply to authorize sole sourcing of same to Aqua-Aerobic Systems Inc.

AND THAT: Council award the AGS Pilot Study Engineering Work in relation to the Stage IV Water Pollution Control Centre Design project to WSP Canada Inc. for the quoted total price of \$109,700.00 plus taxes as applicable;

AND THAT: The City's Purchasing Policy No. 7.13 be waived in the procurement of the AGS Pilot Study to authorize sole sourcing of same to WSP Canada Inc.

CARRIED UNANIMOUSLY10. INTRODUCTION OF BYLAWS1. City of Salmon Arm Zoning Amendment Bylaw No. 4439 [ZON-1199 [Burgi, M. & S.; 2891 25 Avenue NE; R-1 to R-8] – First and Second Readings

0162-2021

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4439 be read a first and second time.

CARRIED UNANIMOUSLY11. RECONSIDERATION OF BYLAWS12. CORRESPONDENCE1. Informational Correspondence5. S. Niven, Cystic Fibrosis Canada, British Columbia and Yukon Region – email dated February 25, 2021 – May is CF Awareness Month 2021

0163-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council direct staff to place blue and/or green lights in the bollard at City Hall for the month of May 2021, recognition of Cystic Fibrosis Awareness Month.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued**1. Informational Correspondence - continued**

4. W. Laird, Chairperson, Salmon Arm Economic Development Society - letter dated February 26, 2021 - Community Recovery Advisor Grant - Letter of Support Request

0164-2021

Moved: Mayor Harrison

Seconded: Councillor Flynn

THAT: Council provide a letter of support to the Salmon Arm Economic Development Society for the Community Recovery Advisory Grant.

CARRIED UNANIMOUSLY

2. I. Sham, Deputy Manager, Columbia Shuswap Regional District - email dated March 1, 2021 - Council support for the Shuswap Search and Rescue Amendment Bylaw No. 5827, 2021

0165-2021

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the City of Salmon Arm support the enactment of the Columbia Shuswap Regional District Search and Rescue Grant-in-aid Service Amendment Bylaw No. 5827, 2021.

CARRIED UNANIMOUSLY

15. COUNCIL STATEMENTS

0166-2021

Moved: Mayor Harrison

Seconded: Councillor Flynn

THAT: Mayor and Council be authorized to attend the 2021 virtual Council of Forest Industries Convention.

CARRIED UNANIMOUSLY

The Meeting recessed at 3:26 p.m.

The Meeting reconvened at 3:45 p.m.

13. NEW BUSINESS**14. PRESENTATIONS**

1. Jennifer Broadwell, Events and Membership Coordinator, Downtown Salmon Arm - Downtown Salmon Arm Highlights of 2020, Year End Presentation

Jennifer Broadwell, Events and Membership Coordinator, Lindsay Wong, Manager and Ron Langridge, Downtown Salmon Arm provided the financial and 2020 Highlights of Downtown Salmon Arm. They were available to answer questions from Council.

14. PRESENTATIONS - continued1. Jennifer Broadwell, Events and Membership Coordinator, Downtown Salmon Arm - Downtown Salmon Arm Highlights of 2020, Year End Presentation - continuedi. Chief Financial Officer - Business Improvement Area - 2021 Annual Budget and 2020 Revenue & Expense Statement - continued

0167-2021

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: Council approve the Business Improvement Area 2021 Budget and 2020 Financial Statements as presented.

CARRIED UNANIMOUSLY2. Amy Vallarino, Environmental Advisory Committee - The City of Salmon Arm is no place for Rodenticides

Amy Vallarino, member of the Environmental Advisory Committee provided a report on Rodenticides use and request to ban on City owned properties. She was available to answer questions from Council.

16. SALMON ARM SECONDARY YOUTH COUNCIL17. NOTICE OF MOTION18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS19. OTHER BUSINESS1. Rodenticides - Councillor Lindgren Notice of Motion from February 22, 2021

0168-2021

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: Council adopt the policy of introducing a complete ban on use of anticoagulant rodenticides on all City of Salmon Arm owned properties, with immediate effect;

AND THAT: Council directs staff to communicate this policy direction to residents and businesses, including information on the harmful impacts of anticoagulant rodenticides and the availability of more ecologically sustainable alternatives;

AND THAT: the Mayor write, on behalf of Council, to the provincial Minister of Environment, requesting that the Province of British Columbia introduce a province-wide ban on the use of anticoagulant rodenticides, to increase protection for wildlife species;

AND FURTHER THAT: the City of Salmon Arm incorporate humane practices in regards to pest control in all City of Salmon Arm owned properties.

CARRIED UNANIMOUSLY

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:47 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon (participated remotely)
Councillor C. Eliason (participated remotely)
Councillor K. Flynn
Councillor T. Lavery (participated remotely)
Councillor Lindgren
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder C. Simmons

21. DISCLOSURE OF INTEREST

22. HEARINGS

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON-1183 [Edelweiss Properties Inc./TSL Developments; 700 30 Street NE; R-1 to R-4]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

M. Larose – email dated March 8, 2021 and petition – Zoning 700 30 Street NE – ZON-1183

J. Kuna – email dated March 7, 2021 – Proposed Amendment to Zoning Bylaw No. 2303

S. Moorhead and L. Common – letter dated March 7, 2021 – ZON-1183 700 30 Street NE

A. Wiebe – email dated March 7, 2021 – ZON1183/Bylaw No. 4406

J. Bear, TSL Developments, expressed disappointment with the inclusion of the potential future road development. He concluded that the development fits with the City's Official Community Plan.

23. STATUTORY PUBLIC HEARINGS - continued1. Zoning Amendment Application No. ZON-1183 [Edelweiss Properties Inc./TSL Developments; 700 30 Street NE; R-1 to R-4] - continued

M. Larose, 3070 8 Avenue NE, summarized his letter and spoke to safety concerns along 30th Street NE. He questioned if the signage requirements had been met.

J. Bear, TSL Developments, confirmed that signage was installed in accordance with the City regulations.

M. Larose, 3070 8 Avenue NE, spoke to safety concerns along 30th Street NE.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:36 p.m. and the next item ensued.

2. Zoning Amendment Application No. ZON-1192 [Mierau, B. & R/Laird, B.; 3831 20 Avenue SE; A2 to M2]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Beatty - letter dated March 6, 2021 - Rezoning Application for Two Parcels from A2 Rural Holdings to M2 Light Industrial

A. Morris and C. McAndrew, Salmon Arm Ecumenical KAIROS Committee - letter dated March 6, 2021 - Rezoning and exclusion from the Agricultural Land Reserve

J. Henderson - letter dated March 8, 2021 - Proposed Amendment to Zoning Bylaw No 2303 Civic Address 4270 10 Avenue SE and 3831 20 Avenue SE

B. Laird, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:39 p.m. and the next item ensued.

3. Zoning Amendment Application No. ZON-1192 [Charlton, S. & H. /Laird, B.; 4270 10 Avenue SE; A2 to M2]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Beatty - letter dated March 6, 2021 - Rezoning Application for Two Parcels from A2 Rural Holdings to M2 Light Industrial

A. Morris and C. McAndrew, Salmon Arm Ecumenical KAIROS Committee - letter dated March 6, 2021 - Rezoning and exclusion from the Agricultural Land Reserve

J. Henderson - letter dated March 8, 2021 - Proposed Amendment to Zoning Bylaw No 2303 Civic Address 4270 10 Avenue SE and 3831 20 Avenue SE

23. STATUTORY PUBLIC HEARINGS - continued

3. Zoning Amendment Application No. ZON-1192 [Charlton, S. & H. /Laird, B.; 4270 10 Avenue SE; A2 to M2] - continued

T. Spence - email dated March 5, 2021 - Civic Address: 4270 10 Avenue SE - Proposed Amendment to Zoning Bylaw No. 2303

V. Stevens - letter dated March 5, 2021 - Proposed Amendment to Zoning Bylaw No. 2303
Civic Address: 4270 10 Avenue SE

C. Stevens - letter dated March 5, 2021 - Proposed Amendment to Zoning Bylaw No. 2303

K. Smith - email dated March 8, 2021 - Rezoning of 4270 10 Ave SE to Light Industrial

J. Wiebe - email dated March 7, 2021 - Petition Re: Little Mountain Rezoning

C. Spence - letter dated March 7, 2021 - Rezoning of 4270 10 Avenue SE to M2 (Light Industrial)

S. Wiebe - email dated March 7, 2021 - Add my name to the petition against rezoning the 10 Ave SE to light industrial

J. Wiebe - email dated March 7, 2021 - rezoning land in the ALR

J. Wiebe - letter dated March 7, 2021 - Proposed amendment to Salmon Arm Zoning Bylaw No. 2303

V. Rogers - email dated March 7, 2021 - Against the rezoning of 4270 10 ave SE

S. Eden - email dated March 7, 2021 - Rezoning of 4270 10 Ave. SE

B. Eden - email dated March 7, 2021 - Rezoning 4270 10 Ave SE

V. Stevens - letter dated March 5, 2021 and petition - Proposed Amendment to Zoning Bylaw No. 2303

B. Laird, the applicant, was available to answer questions from Council.

V. Stevens, 4190 10 Avenue SE, provided an overview of his letter and spoke to disturbance of wildlife and nature, lack of infrastructure, increased traffic and agricultural use.

B. McCay, 4090 10 Avenue SE, spoke regarding water pressure concerns, lack of infrastructure and increased traffic.

T. Lund, 4211 10 Avenue SE, spoke in agreeance with neighbours concerns and to negative impact to neighbourhood and multiuse corridor.

J. Henderson, questioned if the Official Community Plan was still what Salmon Arm envisions for the neighbourhood and if infrastructure improvements are worth the development.

23. STATUTORY PUBLIC HEARINGS – continued3. Zoning Amendment Application No. ZON-1192 [Charlton, S. & H. /Laird, B.; 4270 10 Avenue SE; A2 to M2] – continued

Staff confirmed the following:

- A wildlife impact assessment is not required for development;
- Sewer will be managed onsite; and
- This development will not negatively impact water pressure in the area.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:06 p.m. and the next item ensued.

4. Zoning Amendment Application No. ZON-1200 [LST Ventures Ltd./West Urban Developments Ltd.; 1230, 1260 & 1290 10 Avenue SW; C-3 to C-2]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

C. Grover, on behalf of the concerned residents of the Village at 10th and 10th – letter dated March 2, 2020 – Zoning Application 10th Ave. SW, Salmon Arm

E. Hollaus – email dated March 5, 2021 – Rezoning Application

R. and M. Timoffee – letter dated March 3, 2021 – Re-zoning on Property of 10th Ave SW

J. and L. Sawatzky – letter dated March 5, 2021 – Proposed Amendment to Zoning Bylaw No. 2303

D. and D. Titus – letter dated March 3, 2021 – Regarding Rezoning of Property on 10th Ave. SW

F. Prunkle – letter dated March 6, 2021 – Re-zoning of property of 10th Ave SW

D. Clarke – letter dated March 5, 2021 – Re-zoning on Property of 10th Ave SW

E. M. Houghton – letter dated March 3, 2021 – Re-zoning on Property of 10th Ave SW

R. and E. Gawuluk – letter dated March 4, 2021 – Re-zoning on Property of 10th Ave SW

H. and J. Harder – letter dated March 4, 2021 – Re-zoning on Property of 10th Ave SW

H. Maki – letter March 5, 2021 – Re-zoning on Property of 10th Ave SW

D. Lepine – letter dated March 4, 2021 – Re-zoning on Property of 10th Ave SW

H. Bettles – letter dated March 4, 2021 – Re-zoning on Property of 10th Ave SW

E. Zauer – letter dated March 4, 2021 – Re-zoning on Property of 10th Ave SW

M. Peterson – letter dated March 4, 2021 – Re-zoning on Property of 10th Ave SW

A. and M. Van Vugt – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW

H. Nakrayko – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW

E. Hollaus – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW

G. and G. Steed – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW

P. Archer – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW

H. Norgaard – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW

E. and L. Foltan – letter dated March 4, 2021 - Re-zoning on Property of 10th Ave SW

R. and R. Ulmer – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW

E. and J. Weleschuk – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW

J. Creasy – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW

B. Shrch – letter dated March 3, 2021 - Re-zoning on Property of 10th Ave SW

V. Burton – email dated March 8, 2021 - Re Zoning of 1230, 1260, 1290 10 Ave SW Salmon Arm

S. Alexander, Director of Development, West Urban Developments, outlined the application including proposed changes resulting from public consultation and was available to answer questions from Council.

C. Grover, spoke on behalf of the residents at 10th and 10th and their concerns relating to property values, building height, access and egress of proposed development, proposed dumpster location, vehicle pollution, light and parking. She asked Council to consider a maximum height of three stories.

Staff advised that a restrictive covenant could limit building height and that a development agreement could include a minimum number of rental units.

S. Alexander, Director of Development, West Urban Developments, confirmed that garbage bins, parking, number and size of units could be addressed during the Development Permit. She confirmed that the applicant would be in favour of a covenant to set minimum number of rental units; however the proposed building would need to be similar in height to allow for density.

C. Grover, questioned why Council had not considered a maximum building height.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:44 p.m.

The Meeting recessed at 8:44 p.m.

The Meeting reconvened at 8:50 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4406 [ZON-1183; Edelweiss Properties Inc./TSL Developments; 700 30 Street NE; R-1 to R-4] - Third Reading

0169-2021 Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4406 be read a third time.

Amendment:

Moved: Councillor Lavery
Seconded: Councillor Eliason
THAT: the developer provide a cash contribution of \$24,000.00 for future roadworks.

CARRIED UNANIMOUSLY

Motion as Amended:

CARRIED UNANIMOUSLY

2. City of Salmon Arm Zoning Amendment Bylaw No. 4428 [ZON-1192; Mierau, B. & R/Laird, B.; 3831 20 Avenue SE; A2 to M2] - Third Reading

0170-2021 Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4428 be read a third time.

CARRIED UNANIMOUSLY

3. City of Salmon Arm Zoning Amendment Bylaw No. 4441 [ZON-1192; Charlton, S. & H./Laird, B.; 4270 10 Avenue SE; A2 to M2] - Third Reading

0171-2021 Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4441 be read a third time.

CARRIED UNANIMOUSLY

4. City of Salmon Arm Zoning Amendment Bylaw No. 4440 [ZON-1200; LST Ventures Ltd./West Urban Developments Ltd.; 1230, 1260 & 1290 10 Avenue SW; C-3 to C-2] - Third Reading

0172-2021 Moved: Councillor Wallace Richmond
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4440 be read a third time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0173-2021

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: the Regular Council Meeting of March 8, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 9:39 p.m.

CERTIFIED CORRECT:

CORPORATE OFFICER

Adopted by Council the day of , 2021.

MAYOR

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Item 7.1

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the Development and Planning Services Committee Meeting Minutes of March 15, 2021 be received as information.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

DEVELOPMENT AND PLANNING SERVICES COMMITTEE

Minutes of a Meeting of the Development and Planning Services Committee of the City of Salmon Arm held by electronic means by Ministerial Order M192, on **Monday, March 15, 2021.**

PRESENT:

Deputy Mayor D. Cannon
 Councillor T. Lavery (participated remotely)
 Councillor L. Wallace Richmond (participated remotely)
 Councillor S. Lindgren (participated remotely)
 Councillor K. Flynn (participated remotely)
 Councillor C. Eliason (participated remotely)

Chief Administrative Officer C. Bannister
 Director of Corporate Services E. Jackson
 Director of Engineering & Public Works R. Niewenhuizen
 Director of Development Services K. Pearson
 Recorder B. Puddifant

ABSENT:

Mayor A. Harrison

1. CALL TO ORDER

Deputy Mayor Cannon called the meeting to order at 8:00 a.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Deputy Mayor Cannon read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

3. REVIEW OF THE AGENDA

4. DISCLOSURE OF INTEREST

5. REPORTS

1. **Development Variance Permit Application No. VP-526 [Jamieson, M. & J.; 2430 8 Avenue SE; Setback requirements]**

Moved: Councillor Lavery
 Seconded: Councillor Wallace Richmond
 THAT: the Development and Planning Services Committee recommends to Council that Development Variance Permit No. VP-526 be authorized for issuance for Lot 24, Section 13, Township 20, Range 10, W6M, KDYD, Plan 28278 which will vary Zoning Bylaw No. 2303 as follows:

5. REPORTS - continued

1. Development Variance Permit Application No. VP-526 [Jamieson, M. & J.; 2430 8 Avenue SE; Setback requirements] - continued

- a) Section 6.11.1 – Front Parcel Line Setback reduction from 6.0 m to 3.0 m to accommodate an addition to the garage portion of the principal building.

M. Jamieson, the applicant, outlined the application and was available to answer questions from the Committee.

CARRIED UNANIMOUSLY

2. Agricultural Land Commission Application No. ALC-404 [Franklin, J. & A.; 1240 60 Street NE; Non-Adhering Residential Use

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: the Development and Planning Services Committee recommends to Council that Agricultural Land Commission Application No. ALC-404 be authorized for submission to the Agricultural Land Commission.

J. Franklin, the applicant, outlined the application and was available to answer questions from the Committee.

CARRIED UNANIMOUSLY

6. FOR INFORMATION

7. CORRESPONDENCE

8. ADJOURNMENT

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the Development and Planning Services Committee meeting of March 15, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:16 a.m.

Deputy Mayor Debbie Cannon
Chair

Minutes received as information by Council
at their Regular Meeting of _____, 2021.

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Item 7.2

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the Court of Revision for the 2021 73 Avenue Water Main Extension Parcel Assessments Meeting Minutes of March 8, 2021 be received as information.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

**CITY OF SALMON ARM COURT OF REVISION
2021 73 AVENUE WATER MAIN
EXTENSION PARCEL TAX ASSESSMENTS**

Minutes of the Court of Revision for the 2021 73 Avenue Water Main Extension Parcel Assessments held in the Council Chambers and by electronic means as authorized by Ministerial Order M192, at 7:00 p.m. on Monday, March 8, 2021.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon (participated remotely)
Councillor C. Eliason (participated remotely)
Councillor K. Flynn
Councillor S. Lindgren
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Engineering & Public Works R. Niewenhuizen
Director of Corporate Services E. Jackson
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle (participated remotely)
Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 7:01 p.m.

2. ADMINISTRATION OF OATHS

The oaths for Members of the Court of Revision, as required pursuant to the provisions of Section 204 of the Community Charter, were administered by the Corporate Officer.

3. COURT OF REVISION FOR 2021 73 AVENUE WATER MAIN EXTENSION - APPEALS

The Chief Financial Officer addressed the Court advising that no appeals had been received.

Mayor Harrison called for input from the public.

4. AUTHENTICATION OF 2021 73 AVENUE WATER MAIN EXTENSION PARCEL TAX ASSESSMENT ROLL

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: this 73 Avenue Water Main Extension Parcel Tax Assessment Roll, comprised of 6 parcels, is hereby confirmed by the Court of Revision of the City of Salmon Arm, and, except as may be amended on further appeal, is hereby certified to be the "73 Avenue Water Main Extension Parcel Tax Assessment Roll."

CARRIED UNANIMOUSLY

5. ADJOURNMENT

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the 2021 73 Avenue Water Main Extension Parcel Tax Court of Revision be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:02 p.m.

CERTIFIED CORRECT:

CORPORATE OFFICER

MAYOR

Received as information by Council
on the day of , 2021.

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Item 7.3

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the Court of Revision for the 2021 Transportation Parcel Tax Rolls Meeting Minutes of March 8, 2021 be received as information.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

CITY OF SALMON ARM COURT OF REVISION **2021 TRANSPORTATION PARCEL TAX ASSESSMENTS**

Minutes of the Court of Revision for the 2021 Transportation Parcel Tax Rolls held in the Council Chambers of City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia and by electronic means as authorized by Ministerial Order M192, at 7:00 p.m. on Monday, March 8, 2021.

PRESENT:

Mayor A. Harrison
 Councillor D. Cannon (participated remotely)
 Councillor C. Eliason (participated remotely)
 Councillor K. Flynn
 Councillor S. Lindgren
 Councillor T. Lavery (participated remotely)
 Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
 Director of Engineering & Public Works R. Niewenhuizen
 Director of Corporate Services E. Jackson
 Director of Development Services K. Pearson
 Chief Financial Officer C. Van de Cappelle (participated remotely)
 Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 7:03 p.m.

2. ADMINISTRATION OF OATHS

The oaths for Members of the Court of Revision, as required pursuant to the provisions of Section 204 of the Community Charter, were administered by the Corporate Officer.

3. COURT OF REVISION FOR TRANSPORTATION PARCEL TAX - APPEALS

The Chief Financial Officer addressed the Court advising that no appeals had been received.

Mayor Harrison called for input from the public.

4. AUTHENTICATION OF 2021 TRANSPORTATION PARCEL TAX ASSESSMENT ROLL

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: this Transportation Parcel Tax Assessment Roll, comprised of 8,590 parcels, is hereby confirmed by the Court of Revision of the City of Salmon Arm and, except as may be amended on further appeal, is hereby certified to be the "Transportation Parcel Tax Assessment Roll".

CARRIED UNANIMOUSLY

5. ADJOURNMENT

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the 2021 Transportation Parcel Tax Court of Revision be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:04 p.m.

CERTIFIED CORRECT:

CORPORATE OFFICER

MAYOR

Received as information by Council
on the day of _____, 2021.

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Item 7.4

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the Court of Revision for the 2021 Water and Sewer Frontage Tax Rolls Meeting Minutes of March 8, 2021 be received as information.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

CITY OF SALMON ARM COURT OF REVISION **2021 WATER AND SEWER FRONTAGE ASSESSMENTS**

Minutes of the Court of Revision for the 2021 Water and Sewer Frontage Tax Rolls held in the Council Chambers of City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia and by electronic means as authorized by Ministerial Order M192, at 7:00 p.m. on Monday, March 8, 2021.

PRESENT:

Mayor A. Harrison
 Councillor D. Cannon (participated remotely)
 Councillor C. Eliason (participated remotely)
 Councillor K. Flynn
 Councillor S. Lindgren
 Councillor T. Lavery (participated remotely)
 Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
 Director of Engineering & Public Works R. Niewenhuizen
 Director of Corporate Services E. Jackson
 Director of Development Services K. Pearson
 Chief Financial Officer C. Van de Cappelle (participated remotely)
 Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 7:04 p.m.

2. ADMINISTRATION OF OATHS

The oaths for Members of the Court of Revision, as required pursuant to the provisions of Section 204 of the Community Charter, were administered by the Corporate Officer.

3. COURT OF REVISION FOR WATER AND SEWER - APPEALS

The Chief Financial Officer addressed the Court advising that no appeals had been received.

Mayor Harrison called for input from the public.

4. AUTHENTICATION OF 2021 WATER AND SEWER FRONTAGE TAX ASSESSMENT ROLL

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: this frontage tax assessment roll, comprised of 7,317 properties for water and 6,357 for sewer, and representing a total taxable frontage of 703,554 feet for water and 487,898 feet for sewer, is hereby confirmed by the Court of Revision of the City of Salmon Arm and, except as may be amended on further appeal, is hereby certified to be the frontage tax assessment roll for Water and Sewer.

CARRIED UNANIMOUSLY

5. ADJOURNMENT

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: the 2021 Water and Sewer Frontage Tax Court of Revision be
adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:06 p.m.

CERTIFIED CORRECT:

CORPORATE OFFICER

MAYOR

Received as information by Council
on the day of , 2021.

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Item 9.1

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor

Seconded: Councillor

THAT: Council approve the purchase of 120 new UV bulbs for the Trojan UV 3000 Plus™ from Ramtech Environmental products, for the quoted total price of \$50,642.40 plus taxes and shipping as applicable;

AND THAT: the 2021 Budget contained in the 2021 – 2025 Financial Plan Bylaw be amended to reflect additional funding for the UV bulb purchase in the amount of \$10,000.00 funded from Future Sewer Expenditure;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of 120 new UV bulbs to authorize sole sourcing of same to Ramtech Environmental Products.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



File: 2021-10

TO: His Worship Mayor Harrison and Members of Council
FROM: Robert Niewenhuizen, Director of Engineering and Public Works
PREPARED BY: Hart Frese, Chief Operator WWTP
DATE: March 9, 2021
SUBJECT: **REPLACEMENT UV BULB PURCHASE – WASTEWATER TREATMENT**

STAFF RECOMMENDATION

THAT: Council approve the purchase of 120 new UV bulbs for the Trojan UV 3000 Plus™ from Ramtech Environmental Products, for the quoted total price of \$50,642.40 plus taxes and shipping as applicable;

AND THAT: The 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be amended to reflect additional funding for the UV bulb purchase in the amount of \$10,000.00 funded from Future Sewer Expenditure;

AND THAT: The City's Purchasing Policy No. 7.13 be waived in the procurement of 120 new UV bulbs to authorize sole sourcing of same to Ramtech Environmental Products.

BACKGROUND


The Trojan Ultra Violet 3000 Plus™ disinfection system was installed in late 2018. The system utilizes 4 banks of UV lights with each bank containing 30 bulbs. The life span of a bulb is approximately 12,000 hours and as a result the existing bulbs require replacement this year. The system normally runs on 2 banks but will automatically vary intensity and the number of banks running based on demand.

STAFF COMMENTS

Although generic bulbs are available at a discount of approximately 15%, they come with an uncertainty as to the quality and durability. Additionally, the TrojanUV OEM bulbs come with warranty coverage and a free recycling program. For this reason, staff recommends the purchase of OEM bulbs from the TrojanUV western Canada representative company Ramtech Environmental Products. As such, staff views this as a sole source project under Policy No. 7.13 Section 3 whereby it is a non-competitive situation due to the proprietary nature of the TrojanUV bulbs. Delivery time for the bulbs approximately 3-4 weeks from time of award.

The 2021 major maintenance budget for this purchase was approved at \$50,000.00; however, the prices and shipping costs for the bulbs have increased since the original quote was sourced back in October 2020. The additional funds required can be taken from Future Sewer expenditure.

Respectfully submitted,



Robert Nieuwenhuizen, AScT
Director of Engineering and Public Works

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Item 9.2

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor

Seconded: Councillor

THAT: Agricultural Land Commission Application No. ALC 404 be authorized for submission to the Agricultural Land Commission.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

CITY OF SALMON ARM

To: His Worship Mayor Harrison and Council

Date: March 10, 2021

Subject: Agricultural Land Commission Application No. ALC 404
Non-Adhering Residential Use – Building a New Principal Residence While Occupying an Existing Residence

Legal: The South ½ of the South ½ of the South East ¼ of Section 20, Township 20, Range 9, W6M, KDYD, Except Plan B949, 39285 and KAP70592

Civic: 1240 60 St NE

Owner: J. & A. Franklin

STAFF RECOMMENDATION

THAT: Agricultural Land Commission Application No. ALC 404 be authorized for submission to the Agricultural Land Commission.

PROPOSAL

The applicant is requesting permission to occupy an existing dwelling while constructing a new dwelling on the subject property. The subject property is within the Agricultural Land Reserve (ALR) and requires the issuance of a Non-Adhering Residential Use application.

BACKGROUND

The subject property is located at 1240 60 St NE as shown in Appendices 1 and 2. The property is approximately 6.0ha in size and contains a single family dwelling and two accessory buildings. The property is almost entirely within the Agricultural Land Reserve (ALR) as shown on Appendix 3 with the applicant proposing to have the Agricultural Land Commission (ALC) approve the use of the existing residence while constructing the new residence. The proposed site plan and ALC application are attached as Appendix 4.

Changes made to the ALC Regulations in 2019 require lands owners to request specific permission for any residential unit in addition to the single residential unit permitted. An excerpt from the ALC Policy L-26 regarding these types of applications is attached as Appendix 5.

Type B Permits, issued by the City, are Second Dwelling Agreements that allow an owner to occupy an existing residence while constructing a second residence. The Agreement provides assurance that the existing unit will be decommissioned or demolished prior to completion of the new residence. In this instance, staff would require the issuance of a Type B Permit with the issuance of the Building Permit for the new residential unit. The applicant is required to provide a \$5000.00 security deposit and the permit is valid for 1 year. The owner is required to decommission or demolish the existing unit before the security is returned. A sample Second Dwelling Agreement and requirements for decommissioning a second dwelling are enclosed for information as Appendix 6.

Adjacent zoning and land uses include the following:

North: Rural Holding (A-2) – Single Family Dwelling and Agriculture
 South: Rural Holding (A-2) – Single Family Dwelling and Agriculture
 East: Rural Holding (A-2) – Single Family Dwelling and Agriculture
 West: Rural Holding (A-2) – Single Family Dwelling and Agriculture

Agricultural Advisory Committee

The Agricultural Advisory Committee reviewed the application at their March 10, 2021 meeting and passed the following resolution:

THAT: The AAC recommends that Council forward ALC Application No. 401 for consideration.

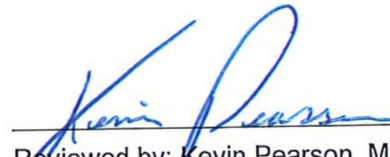
CONCLUSION

Type B Permits are regulated by the Zoning Bylaw and are used regularly to govern the demolition or decommissioning of existing residential units prior to the occupancy of a new unit on properties which permit one residential unit only. Staff note that the tools in place to enforce the Permits are sufficient and have no objections to the ALC implementing or enforcing ALC regulations in a similar manner. Staff support a review of this application by the ALC.

The risk is that owners sometimes want to keep the existing dwelling which leads to increased development in rural areas (i.e. subdivision, secondary residential/detached dwelling units), which is generally frowned upon.



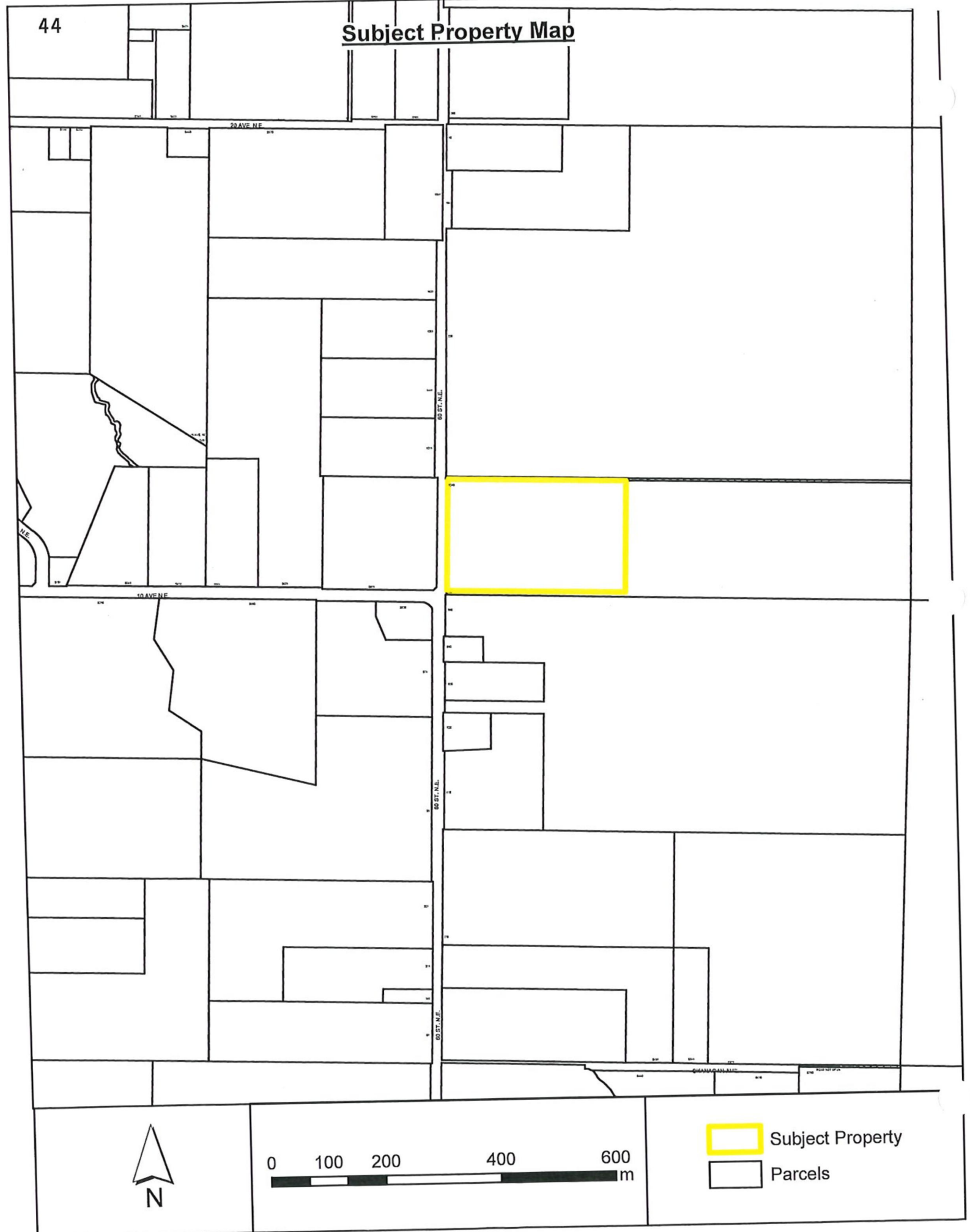
Prepared by: Melinda Smyrl, MCIP, RPP
Planner



Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services

44

Subject Property Map



Ortho Map

60 S

240

1040

980



-  Subject Property
-  Parcels

46

ALR Map

1411

1412

1431

1541

1550

1641

1711

60 ST. N.E.

1740

1851

1871

1930

1930

2010

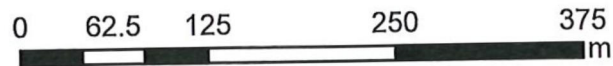
2100

2200

2300

2400

60 ST. N.E.



- Subject Property
- Parcels
- ALR

Provincial Agricultural Land Commission - Applicant Submission

Application ID: 62300

Application Status: Under LG Review

Applicant: Jayme Franklin , Ava Franklin

Agent: Jayme Franklin

Local Government: City of Salmon Arm

Local Government Date of Receipt: 02/17/2021

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Non-Adhering Residential Use - Additional Residence for Farm Use

Proposal: To replace the existing house by building a new one while we live in the existing one. As per City of Salmon Arm Bylaw, we will be bound to demolish the existing house after occupancy of the new house with a \$5000 deposit and Notarized agreement. This agreement is already notarized and included in the uploaded attachments.

Agent Information

Agent: Jayme Franklin

Mailing Address:

1240 60 St NE

Salmon Arm, BC

V1E 1Y3

Canada

Primary Phone: (250) 832-5919

Mobile Phone: (250) 832-8380

Email: jayme@franklinengineering.ca

Parcel Information

Parcel(s) Under Application

1. Ownership Type: Fee Simple

Parcel Identifier: 007-816-162

Legal Description: South 1/2 of the South of the South East 1/4 Section 20 Township 20 Range 9 W6M KDYD (Kamloops Div of Yale) EXCEPT Plan B949

Parcel Area: 5.7 ha

Civic Address: 1240 60 St NE

Date of Purchase: 07/24/2020

Farm Classification: No

Owners

1. Name: Jayme Franklin

Address:

1240 60 St NE

Salmon Arm, BC

V1E 1Y3

Canada

Phone: (250) 832-5919

Applicant: Jayme Franklin , Ava Franklin

Cell: (250) 832-8380

Email: jayme@franklinengineering.ca

2. Name: Ava Franklin

Address:

1240 60 St NE

Salmon Arm, BC

V1E 1Y3

Canada

Phone: (250) 833-6454

Email: avamarina@gmail.com

Current Use of Parcels Under Application

1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).

The property has not been farmed for a very long time. The existing hayfield runs from the front West property line at the road up to about 40m from the back East property line. It is currently overgrown with weeds and even evergreen trees, which shows how long it has been unattended. It will require turning the entire field, seeding, and starting a new hay crop this spring, which should be able to be established within the year although higher production is expected the following year. The property is quite sloped, so we believe reviving hay is the best farming use for the property.

2. Quantify and describe in detail all agricultural improvements made to the parcel(s).

There's a hay barn in the back corner of the property, which is accessed via a road up the north edge of the property and then switchbacks near the top to overcome the grade and bank to get up to the barn's elevation. The barn is in the back corner as this is the least desirable agricultural land (steep). The lands to the West at the bottom of the parcel against 60th St. are less sloped and much better for farming. This is the reason we're proposing the new house up against the back slope of the property, just off the barn road, as opposed to beside 60th or the existing residence location. There are a couple of small sheds on the property and a larger shed which will all be removed with the existing house.

3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).

There's an existing house that we live in which is at the end of its life. It was originally built in 1930 and has received little attention ever since. There's no insulation, the roof requires replacement, and there is no foundation under three-quarters of the house.

Adjacent Land Uses

North

Land Use Type: Agricultural/Farm

Specify Activity: Haskap/Residential

East

Land Use Type: Residential

Specify Activity: Big House/Some grapes

South

Land Use Type: Residential

Specify Activity: Driveway to the East Lot

West

Land Use Type: Agricultural/Farm

Specify Activity: Hay across 60th

Proposal

1. What is the purpose of the proposal?

To replace the existing house by building a new one while we live in the existing one. As per City of Salmon Arm Bylaw, we will be bound to demolish the existing house after occupancy of the new house with a \$5000 deposit and Notarized agreement. This agreement is already notarized and included in the uploaded attachments.

2. Describe the necessity for an additional residence for farm use and how it will support agriculture in the short or long term.

The existing house is not able to be salvaged. We recently bought the property with the understanding of it needing a new house but are living in the existing one for financial reasons until/while we can build a new house whilst bringing the farm back to life. There has been no farming on the property for some time and constructing a new house will allow us to retain the property and develop hay production. We will be demolishing the existing house, not converting it to non-residential use, as per the uploaded City agreement. Once the existing house is demolished, we will be converting the surrounding area back to agricultural use.

3. Describe the size, type and number, as well as occupancy of all residential structures currently located on the property.

There is one 1247sqft house that my family of 5 live in.

4. What is the total floor area of the proposed additional residence in square metres?

414 m²

5. Describe the rationale for the proposed location of the additional residence.

The location with the least impact on agriculture is at the back of the property, off the existing road, closer to the barn where it is steeper and less desirable to farm. This leaves the best agricultural land (less sloped land) at the front of the property for haying. The proposed new house location is as far back against the slope as possible due to the topography and still well within 60m from the back property line, as opposed to within 60m from the front property line. The front area is much better farmland and already hayfield.

6. What is the total area of infrastructure necessary to support the additional residence?

992m² - This area covers a short driveway off the existing road, the house, the garage, the septic system, and amenities.

7. Do you need to import any fill to construct the additional residence or infrastructure?

Yes

Proposal dimensions

Total fill placement area (0.01 ha is 100 m²) *0.1 ha*

Maximum depth of material to be placed as fill *0.3 m*

Volume of material to be placed as fill *200 m³*

Estimated duration of the project. *1 Years*

Describe the type and amount of fill proposed to be placed.

Driveway and turnaround area - 8" of 3" minus gravel and then 4" of 25mm crush for a finished gravel surface. Drain rock for perimeter drain around the footings. Not really sure how much fill is needed to

build a house but have double my estimate to make sure we are covered.

Briefly describe the origin and quality of fill.

A gravel pit 1.3km down the road. Sand and gravel mixture with a tiny bit of silt and trace clays for the driveway and screeded out rocks for drain rock on footings and radon rock under the slab.

Applicant Attachments

- Agent Agreement-Jayme Franklin
- Other correspondence or file information-City Agreement
- Proposal Sketch-62300
- Certificate of Title-007-816-162

ALC Attachments

None.

Decisions

None.

ALC - Policy L-26 (Excerpt)

5.0 Building a New Principal Residence While Occupying an Existing Residence

It is the Commission's preference that the original principal residence be removed prior to the construction of a new principal residence, so that the new principal residence can be constructed in the same location as the original residence, thus minimizing the impact on the land base. However, the Commission recognizes that in some circumstances this may not be feasible.

On October 23, 2019, the Commission delegated its decision-making authority to the CEO for NARU applications which propose to build a new residence while occupying an existing residence, when the proposal meets the criteria outlined in Appendix D.

Role of the Local Government:

Local governments must review NARU applications and either provide comments and recommendations for the Commission's consideration or, in some cases, authorize the application to proceed to the Commission: ALCA, ss. 25(3), 34(4)-(5). For applications in relation to settlement lands, the first nation government must authorize the application to proceed to the Commission: ALCA, s. 25(3.1).

An absence of local zoning bylaws does not relieve a landowner of complying with the restrictions in the ALCA and Agricultural Land Reserve Use Regulation (the "ALR Use Regulation").

Local government bylaws can be more restrictive of residential use of the ALR than the ALCA: ALCA, s. 46(6). The ALR Use Regulation identifies certain designated farm uses and permitted non-farm uses that local governments must not prohibit, but places no limitation on local government powers to prohibit or otherwise restrict residential uses of ALR land.

Appendix D:

CEO Delegated Decision-Making Criterion 17:

Non-Adhering Residential Use applications for building a new principal residence while occupying an existing residence that complies with the following criteria:

- i. At the time of the application there is only one residence on the parcel;
- ii. Siting* of the new principal residence has a maximum 60 metre setback from the front lot line to the rear or opposite side of the total residential footprint, with the total residential footprint being a maximum of 2,000 m². Lots narrower than 33 metres are exempted from the 60 metre maximum setback (for the total residential footprint) from the front lot line; however, the footprint must fill the front of the lot to a maximum of 2,000 m²; and,
- iii. Receipt/confirmation of the following within 30 days of the date of a decision to approve is issued:
 - a. registration of a restrictive covenant requiring the removal of the original residence;
 - b. a signed affidavit committing to removal of the original residence; and,
 - c. an ILOC sufficient to ensure removal of the original residence within 60 days of completion of the new principal residence.

* The following exceptional circumstances may also be considered with respect to the siting of the new principal residence:

- a. Clustering with Existing Residential Structures: The clustering of the new principal residence with other existing non-agricultural uses on the parcel to limit the fragmentation of ALR land and avoid the restriction of agricultural activities.
- b. Commodity-Specific Needs: The strategic placement of the new principal residence to benefit or optimize the agricultural operation (e.g. monitoring of livestock on a large parcel).
- c. Topographic Features: Siting of the new principal residence as appropriate to reduce the use of potentially productive farming land for residential purposes (e.g. sited on a non-farmable area of the parcel).

#3293

SCHEDULE "G-2"

TYPE "B" - SECOND DWELLING AGREEMENT

City of Salmon Arm
Box 40
Salmon Arm BC V1E 4N2

Dear Sir(s):

Re: Civic Address _____ Roll # _____
Legal Description _____

It is my wish to construct a new single family residence on the above described property, but to reside in the existing residence during the construction period. Under the City of Salmon Arm Zoning Bylaw No. 2303, only one (1) single family residence is permitted per parcel. In order that I, _____, owner of the property, may obtain a building permit for the new residence from the building inspector, I hereby voluntarily agree to the following:

1. To submit to the City of Salmon Arm a performance bond by cash or certified cheque, or by an irrevocable letter of credit drawn upon a local chartered bank or local registered credit union for a period of one (1) year, the sum of five thousand dollars (\$5,000.00).
2. To conform to the requirements of Zoning Bylaw No. 2303 and all other municipal bylaws within one (1) year from the date of this agreement, or upon approval of the new residence for occupancy, whichever is earlier, by:

Check a) or b):

- ☐ a) conversion of the first residence to a permitted use building to the satisfaction of the building inspector, (requires a separate building permit for change of use) or;
- ☐ b) removal of the first residence to the satisfaction of the building inspector (requires a demolition permit).

Further it is my understanding that:

1. In the event of my failure to comply with the provisions of paragraph 2, within the specified time period, the City of Salmon Arm shall have the right to enter upon the land and to remove or demolish the first residence at my cost, drawing upon the deposit or letter of credit if necessary.
2. If my new residence is not completed within one (1) year, I have the right to reapply to the building inspector for an extension, not exceeding one (1) year, and conditional upon renewal of any letter of credit for a one (1) year period. Application fee is \$200; renewal prior to expiry is \$200.
3. Upon completion of the demolition or removal, or conversion to an accessory building to the satisfaction of the building inspector, any unused portion of my deposit will be refunded.

Applicant

Witness (Notary Public)

Date

Information provided by this form may be subject to *Freedom of Information and Protection of Privacy Act* inquiries.

DECOMMISSIONING DWELLING UNITS

This guide outlines the options and steps to be taken to decommission a *dwelling unit*.

All words printed in italics, in this guide, are defined in section 2 of Zoning Bylaw 2303. The following types of *dwelling units* are included in this guide:

- *Detached Suite*
- *Manufactured Home*
- *Mobile Home*
- *Secondary Suite*
- *Single Family Dwelling*

HOW TO DECOMMISSION A STAND ALONE *DWELLING UNIT*:

This category includes a *detached suite*, *manufactured home*, *mobile home* and *single family dwelling*. The steps required to decommission a stand alone *dwelling unit* are as follows:

1. Apply for a building permit to decommission the dwelling unit (note that plumbing, electrical and gas permits may also be required). Note that the proposed decommissioned building must meet all Zoning Bylaw requirements. Once the required permits are issued, take the following additional steps:
2. The kitchen must be permanently removed. This includes removal of all kitchen sink(s), counter(s), cabinets and appliances.
3. All cooking facilities must be permanently removed. Any stove, oven and cooktop wiring and/or gas lines must be deactivated. This includes removal of all plugs and breakers and capping of all gas lines.
4. Arrange for all required inspections. Once all inspections are complete a Notice of Permit Completion will be issued.

Note that once a *mobile home* has been decommissioned it cannot be turned back into a *dwelling unit*.

HOW TO DECOMMISSION A *SECONDARY SUITE*:

In order to decommission a *secondary suite* any one or combination of the following options may be chosen:

Option 1: Permanently remove all kitchen and cooking facilities.

Option 2: Permanently remove all bathroom fixtures.

Option 3: Create permanent opening(s) between the suite and the principal dwelling.

Steps involved for Option 1 to decommission a *secondary suite* by removing all kitchen and cooking facilities:

1. Apply for a building permit to decommission the dwelling unit (note that plumbing, electrical and gas permits may also be required). Once the required permits are issued, take the following additional steps:
2. The kitchen must be permanently removed. This includes removal of all kitchen sink(s), counter(s), cabinets and appliances.
3. All cooking facilities must be permanently removed. Any stove, oven and cooktop wiring and/or gas lines must be deactivated. This includes removal of all plugs and breakers and capping of all gas lines.
4. Arrange for all required inspections. Once all inspections are complete a Notice of Permit Completion will be issued.

Steps involved for Option 2 to decommission a *secondary suite* by removing all bathroom fixtures:

1. Apply for a building permit to decommission the dwelling unit (note that plumbing, electrical and gas permits may also be required). Once the required permits are issued, take the following additional steps:
2. Permanently remove all bathroom fixtures including toilets, showers, tubs, sinks and vanities, etc.
3. Arrange for all required inspections. Once all inspections are complete a Notice of Permit Completion will be issued.

Steps involved for Option 3 to decommission a *secondary suite* by creating permanent opening(s) between the suite and the principal dwelling:

1. Apply for a building permit to decommission the dwelling unit (note that plumbing, electrical and gas permits may also be required). Once the required permits are issued, take the following additional steps:
2. If there is no opening between the suite and principal dwelling habitable areas, an opening must be created. The minimum clear opening size is 32" wide x 78" high. If this is not possible, then Option 1 or 2 must be used to decommission the secondary suite.
3. If there is an existing doorway between the suite and principal dwelling habitable areas, the door, hinges, lock and frame must all be permanently removed.
4. Arrange for all required inspections. Once all inspections are complete a Notice of Permit Completion will be issued.

APPLYING FOR A BUILDING PERMIT TO DECOMMISSION A DWELLING UNIT:

An application for a building permit to decommission a dwelling unit includes:

- 1) A completed Building Permit Application Package
- 2) A State of Title Certificate issued within 3 months of building permit application date
- 3) Two (2) sets of drawings accurately dimensioned and drawn to scale, including the following:
 - Scale $\frac{1}{4}" = 1'0"$ or metric equivalent
 - A floor plan of the entire floor area of the existing dwelling unit prior to decommissioning, plus any adjacent common areas, storage areas and principal dwelling areas, showing the use of all areas and spaces.
 - A floor plan of the entire floor area of the existing dwelling unit after proposed decommissioning, with the future intended use of all areas and spaces clearly indicated.
 - Other documentation, as may be required by the building inspector.

Item 9.3

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor

Seconded: Councillor

THAT: Council agree to acquire the Licence for the term of 10 years from the Province over the land legally described as that part of the Northeast ¼ of Section 9, Township 20, Range 9, West of the Sixth Meridian, Kamloops Division of Yale District, and containing 0.25 hectares, for communication site purposes.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

**CITY OF
SALMON ARM**

TO: His Worship Mayor Harrison and Council
DATE: March 12, 2021
FROM: Erin Jackson, Director of Corporate Services
PREPARED BY: Caylee Simmons, Executive Assistant
SUBJECT: Licence agreements for Airplane Hazard Beacon

RECOMMENDATION:

THAT: Council agree to acquire the Licence for the term of 10 years from the Province over the land legally described as that part of the Northeast 1/4 of Section 9, Township 20, Range 9, West of the Sixth Meridian, Kamloops Division of Yale District, and containing 0.25 hectares, for communication site purposes.

BACKGROUND:

In 2017, Council authorized staff to enter into an agreement for airplane hazard beacon site purposes with the Ministry of Forests, Lands and Natural Resource Operations for a period of ten (10) years, at an annual cost of \$200.00 plus GST. The Airport Navigational Beacon is located in the Larch Hills area, as shown on Appendix A.

To execute the agreement, the Ministry of Forests, Lands and Natural Resource Operations requires Council to adopt the staff recommendation.

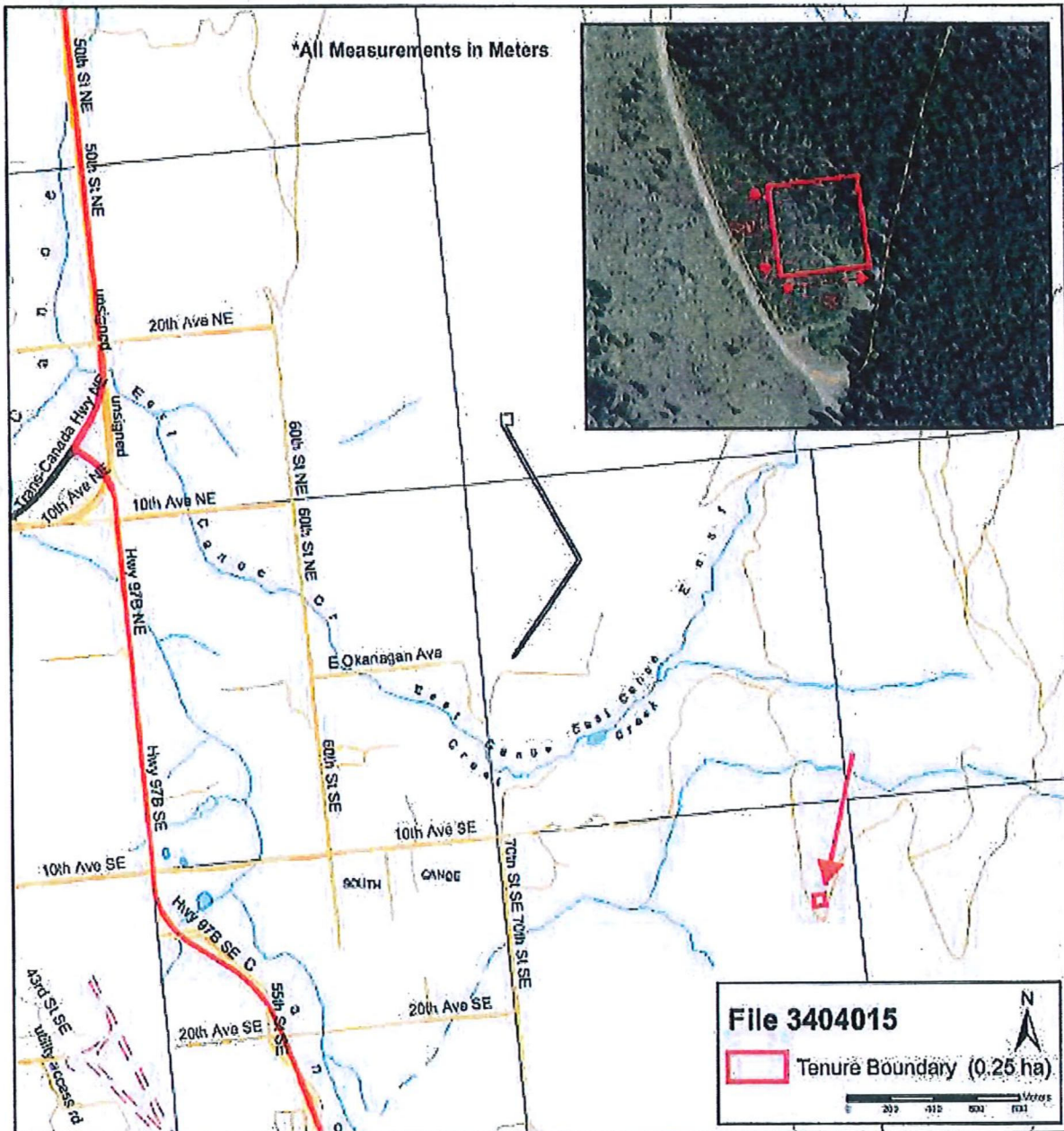


Erin Jackson
Director of Corporate Services

Appendix A

LEGAL DESCRIPTION SCHEDULE

That part of the Northeast 1/4 of Section 9 Township 20 Range 9 West of the Sixth Meridian,
Kamloops Division Yale District and containing 0.2500 hectares, more or less.



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Item 9.4

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor

Seconded: Councillor

THAT: the 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be amended to reflect additional funding for the Sanitary Sewer - 70 Avenue New Interceptor project in the amount of \$40,000.00 funded from Unexpended Revenue in the Sanitary Sewer - 75 Avenue NE Replacement project;

AND THAT: Council approve the award of the Sanitary Sewer - 75 Avenue NE Replacement project to Mountain Side Earthworks Ltd. In accordance with the terms and conditions of their tender for Part 'A' works in the amount of \$205,018.33 plus taxes as applicable;

AND THAT: Council approve the award of the Sanitary Sewer - 70 Avenue New Interceptor project to Mountain Side Earthworks Ltd. In accordance with the terms and conditions of their tender for Part 'C' work in the amount of \$145,789.30 plus taxes as applicable.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



File: 2020-38-41

TO: His Worship Mayor Harrison and Members of Council
 FROM: Robert Niewenhuizen, Director of Engineering and Public Works
 PREPARED BY: Tim Perepolkin, Capital Works Supervisor
 DATE: March 15, 2021
 SUBJECT: **PROJECT AWARD – CANOE SANITARY SEWER UPGRADE PROJECTS**

STAFF RECOMMENDATION

THAT: The 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be amended to reflect additional funding for the Sanitary Sewer - 70 Avenue New Interceptor project in the amount of \$40,000.00 funded from Unexpended Revenue in the Sanitary Sewer – 75 Avenue NE Replacement project;

And That: Council approve the award of the Sanitary Sewer – 75 Avenue NE Replacement project to Mountain Side Earthworks Ltd. in accordance with the terms and conditions of their tender for Part 'A' works in the amount of \$205,018.33 plus taxes as applicable;

And That: Council approve the award of the Sanitary Sewer – 70 Avenue New Interceptor project to Mountain Side Earthworks Ltd. in accordance with the terms and conditions of their tender for Part 'C' works in the amount of \$145,789.30 plus taxes as applicable.

BACKGROUND

In 2020 design was completed for Canoe Sanitary Sewer Upgrades consisting of replacement of a 200mm AC Sanitary Sewer Main on 75 Ave NE, replacement of an existing AC Sanitary Sewer Main crossing CP Rail R/W and a Sanitary Bypass Interceptor at 70 Ave NE.

An invitation to tender was issued on February 9, 2021 and closed on March 4, 2021, at which time the City received five (5) compliant submissions, with results as follows:

Company	Part 'A' 75 Ave NE	Part 'B' CP rail x-ing	Part 'C' 70 Ave Int	Total Tender Amount (excl. taxes)
Mountain Side Earthworks Ltd.	\$ 205,018.33	\$ 250,409.85	\$ 145,789.30	\$ 601,217.48
D. Webb Contracting Ltd.	\$ 255,525.00	\$ 250,555.00	\$ 159,750.00	\$ 665,830.00
Mounce Construction Ltd.	\$ 262,862.32	\$ 249,971.93	\$ 182,149.28	\$ 694,983.53
LB Chapman Construction Ltd.	\$ 262,618.81	\$ 250,726.98	\$ 235,624.47	\$ 748,970.26
General Assembly Excavating Ltd.	\$ 387,499.61	\$ 565,759.64	\$ 221,218.81	\$ 1,174,478.06
Gentech Engineering Estimate	\$ 189,150.00	\$ 164,625.00	\$ 120,400.00	\$ 474,175.00

PROJECT AWARD – CANOE SANITARY SEWER UPGRADE PROJECTS
Page 2

The lowest tendered price is over the approved 2021 Combined Budget of \$425,000 (\$285k 75 Ave NE Replacement, \$140k 70 Ave Interceptor). Budget amounts include all costs associated with the project including construction works, geotechnical testing, engineering services and CP Rail permits and fees.

The tender submissions were reviewed and evaluated by the City's project manager, Gentech Engineering and they have recommended Mountain Side Earthworks be considered the successful tenderer and award pending funds being legally available.

Staff have reviewed options to proceed with the current approved budget and recommend proceeding with award of Parts 'A' & 'C' as tendered. Staff propose relining the existing 200mm AC Sanitary Sewer Main crossing the CP Rail R/W at a cost of \$14,000. The City would schedule this relining after Part 'A' is complete.

In an attempt to seek competitive pricing and more interest, this project was tendered with a completion date of October 31, 2022. Upon award, the successful contractor will be required to provide a detailed construction schedule conforming to the requested completion date.

Respectfully submitted,



Robert Niewenhuizen, AScT
Director of Engineering and Public Works

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Item 9.5

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor

Seconded: Councillor

THAT: Policy No. 7.30, cited as "COVID 19 Safe Restart Grants in Aid" be adopted as presented;

AND THAT: the 2021 Budget contained in the 2021 – 2025 Financial Plan Bylaw be amended to include an allocation of \$50,000.00 for COVID 19 Safe Restart Grants in Aid funded from the COVID 19 Safe Restart Grant Reserve.

Vote Record

- ☐ Carried Unanimously
 - ☐ Carried
 - ☐ Defeated
 - ☐ Defeated Unanimously
- Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



To: Mayor Harrison and Members of Council
Date: March 16, 2021
From: Chelsea Van de Cappelle, Chief Financial Officer
Subject: COVID 19 Safe Restart Grant in Aid – Not-For-Profits

Recommendation:

THAT: The Policy No. 7.30 cited as "COVID 19 Safe Restart Grants in Aid" be adopted as presented;

AND THAT: The 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be amended to include an allocation of \$50,000.00 for COVID 19 Safe Restart Grants in Aid funded from the COVID 19 Safe Restart Grant Reserve.

Background:

The City of Salmon Arm (City) was fortunate to receive a COVID-19 Safe Restart Grant in 2020 equal to \$3,598,000. The funding was provided to assist local governments to address operational issues and fiscal pressures as a result of COVID-19. Eligible costs were left quite broad to provide latitude for local governments to address priorities that are being experienced locally. The cost categories identified by the Ministry of Municipal Affairs was non-exhaustive and includes:

- Revenue Shortfalls;
- Facility Reopening and Operating Costs;
- Emergency Planning and Response Costs;
- Bylaw Enforcement and Protective Services;
- Computer and Technology Costs;
- Services for Vulnerable Persons; and
- Other Related Costs.

As a result of COVID 19 hardships, it is expected that the City will receive a number of requests for funding from non-profit organizations which provide municipal services or the like. During the 2021 Budget deliberations, in an effort to support these organizations, Council requested that staff bring forward a recommended adjudication process and total allocation for consideration.

Following the 2020 year-end process (estimated) and 2021 budget, there remains an un-allocated COVID 19 Safe Restart Grant amount of \$1,158,805.00. When considering a total Grant in Aid allocation it is important to consider that there may be operational deficits for the City over that budgeted in 2021 as well as considerations for 2022 and future years. Given the uncertainty

surrounding the pandemic, it is difficult to quantify future financial impacts. That said; it is also important to support these organizations now to ensure their future viability and availability to the community.

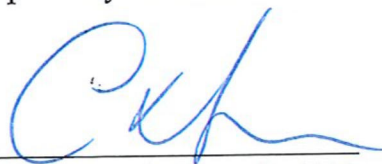
To determine a reasonable total amount to allocate for funding, staff considered the amount received from the Province, the number of local non-profit organizations and the funding other municipalities of a similar size have allocated. This research has suggested that the funding allocated by other municipalities varies widely and is dependent on the eligibility criteria and scope of eligible expenditures. For example, some municipalities will only provide a grant to those non-profit organizations that support services for vulnerable persons (i.e. persons living with disabilities, mental illness or additions, persons experiencing homelessness or other vulnerabilities). However, staff feel that there are many other local non-profit organizations that support other services which are a benefit to the community. Given this, staff recommend Council consider a broad scope of eligibility as related to COVID 19 impacts and therefore recommend a total of \$50,000.00 in funding.

Attached is a recommended policy and application for COVID Safe Restart Grants in Aid and should be adhered to by all applicants. Applications from for-profit organizations will not be considered; in accordance with the Community Charters' general prohibition against assistance to business.

It is proposed that Council will consider requests up to a maximum of \$10,000.00 per applicant per year. Applications will be accepted for Council consideration up to June 30th of each year until the allocated funding pool is depleted or reduced per Council direction. Applications will be brought forward collectively for Council approval following June 30, 2021 after which applications will be held until the following year.

Requests for financial assistance must be aligned with the general intent of the COVID 19 Safe Restart Grant Funding received by the City, to address operational issues and fiscal pressures as a result of COVID 19. Applicants must demonstrate a financial need by providing financial statements for the previous two fiscal years ending 2019 and 2020, a current year to date financial statement (2021) and a budget (2021) to support their request. Finally, applicants must identify other financial assistance received from other organizations or levels of governments. Activities that would result in the double recovery of funds will not be considered.

Respectfully Submitted,


Chelsea Van de Cappelle, CPA

TOPIC: COVID 19 Safe Restart Grants in Aid

REASON:

The COVID 19 Safe Restart Grants in Aid Policy is intended to set the parameters under which Council will consider applications for COVID 19 Safe Restart funding for organizations which are eligible. The parameters will provide fair, consistent treatment and consideration for all applicants providing charitable and non-profit core community services or services to vulnerable populations within the City of Salmon Arm.

The Council of the City of Salmon Arm recognizes the value to the community of non-profit organizations and charities maintaining a local office, and that a contribution by Council may support continued community services.

BACKGROUND:

The City of Salmon Arm (City) received a COVID 19 Safe Restart Grant from the Province of BC in November of 2020. The funding was provided to assist local governments in addressing operational issues and fiscal pressures as a result of COVID 19 and to ensure continued delivery of services to members of the community.

To ensure the continued and future viability of organizations delivering core community services and those delivering critical community based supports to vulnerable populations, the City has designated a proportion of the COVID 19 Safe Restart Grant to assist with COVID related shortfalls and expenditures.

COVID 19 Safe Restart Grants in Aid are provided at the discretion of Council. There is no obligation to provide a grant.

POLICY:

The City may support charitable or non-profit organizations in their delivery of core community services or those delivering services to vulnerable populations; within limits set by the Annual Operating Budget by providing financial assistance from the COVID 19 Safe Restart Grant up to a maximum of \$10,000.00 per applicant per year under the following terms and conditions:

Section 1 - Eligibility Criteria

- 1.1 To be eligible for a COVID 19 Safe Restart Grant in Aid, an organization must comply with all of the eligibility criteria outlined below. The application forms and supporting documentation are an integral part of this process.

The applicant(s):

1. Is a Non-Profit Organization;

Non-profits are defined as community organizations, associations or societies that are (whether incorporated or unincorporated) organized and operated exclusively for social welfare, civic improvement, pleasure, recreation or any other purpose except profit.

2. Must provide services or programs that are compatible or complementary to those offered by the City (i.e. core community services) or support vulnerable populations.

For the purposes of this policy, “vulnerable populations” means communities in Salmon Arm that experience physical, economic and social barriers that would typically include those living in poverty (i.e. low income cut-off) and diverse marginalized groups who are at risk of being socially excluded to inclusion, such as seniors, youth, Indigenous, veterans, visible minorities, women, LGBTQ2+, low income, unemployed, single parent families, newcomers to Salmon Arm, individuals living with a disability, experiencing homelessness or from an official language minority community.

3. Must provide services and supports to the benefit of Salmon Arm residents;

Requests for financial assistance from applicants operating outside of the boundaries of the City will not be considered unless its members are largely resident in the City and it is clear that there will be a benefit to the Salmon Arm community.

4. Must demonstrate a financial need by providing financial information, signed by the organizations' Auditor or Treasurer, including:

- Comparative financial statements (i.e. Income Statement and Balance Sheet) for the previous two fiscal years;
- Year to date financial statements for the current fiscal year; and
- Revenue and expenditure budget for the current fiscal year.

5. Must explain the intended use of any cash reserves or retained earnings shown on financial statements and must provide an explanation as to why such monies cannot be used to fund the proposed project or assist with the financial request.

6. Must provide details of financial assistance received by other organizations or levels of government in the previous year together with details of current applications made or intended to be made to other organizations or levels of government.

Activities that would result in double recovery of funds, for example for items or services covered by other government assistance such as Emergency Community Support Fund or the Canada Emergency Wage Subsidy or through insurance, will not be considered.

7. Must be in compliance with all municipal policies, plans, bylaws and other applicable regulations.

1.2 Council may, at its discretion, consider the relative size and/or scale of the non-profit organization.

- 1.3 Requests for financial assistance must be aligned with the general intent of the COVID 19 Safe Restart Grant Funding received by the City, to address operational issues and fiscal pressures as a result of COVID 19.

Section 2 – Applications

- 2.1 The application form supplied by the municipality must be utilized by all applicants. The application form requires organizations to:
- Provide a full description of the organization, its purposes and programs;
 - Provide all necessary documentation, including financial information, to support the status they claim; and
 - Declare that the information provided is true and accurate.
- 2.2 Applications must be submitted on or before **June 30th**. Applications received after the deadline cannot be considered unless a general extension is provided.

Section 3 – Process

- 3.1 Council will consider all applications received collectively.
- 3.2 Organizations may submit more than one application up to the maximum grant limit established by this policy. A new application will be required with each additional request.
- 3.3 Applications are reviewed for completeness by the Finance Department and applicants are contacted for additional information if necessary.
- 3.4 Applications will be presented to Council for consideration and approval.
- 3.5 All recipient organizations will be required to submit a narrative and financial report for the use of the funding received.
- 3.6 Council may request a presentation from the Applicant.

Section 4 – Extent and Conditions

- 4.1 Council may, at its discretion, reject any or all applications brought forward for consideration in any given year.
- 4.2 COVID 19 Safe Restart Grants in Aid are subject to the City's budgetary constraints.
- 4.3 The following activities and circumstances will not be considered as eligible for a grant:
- Applications received from private sector, for-profit businesses and/or organizations not meeting the eligibility criteria as outlined in Section 1 of this policy.
- 4.4 Any financial assistance received from the City must be spent by the applicant in compliance with the details of the project or purpose stated in its application.

- 4.5 It is the responsibility of any approved organization to notify the City if significant changes occur with respect to the organization.

Prepared by: Chief Financial Officer	Date: March 16, 2021
Approved by: Council	Date:

**COVID 19 Safe Restart Grant in Aid Application
2021**
GENERAL INFORMATION
APPLICATIONS DUE - JUNE 30, 2021

Organization Name: _____

Mailing Address: _____

City: _____ Postal Code: _____

Primary Contact & Title: _____

Email: _____ Phone: _____

GRANT IN AID FUNDING REQUEST

Funding Request (Maximum \$10,000 per applicant/year): _____

1. How will these funds support the community during the COVID 19 pandemic?

2. Does the request for financial assistance align with the general intent of the COVID 19 Safe Restart Funding i.e. addresses operational and fiscal pressures as a result of the COVID 19 pandemic?

- ☐ No – If No, not eligible
☐ Yes – If Yes, please describe how the financial assistance aligns:

Where space provided is insufficient, attach additional pages.

- If applicable, please explain the intended use of any cash reserves or retained earnings shown on the financial statements.

If applicable, please explain the potential use of any data collected.

- [illegible]

Where space provided is insufficient, attach additional pages.

5. List all Agencies to whom a grant has been requested for the ensuing year, and note amount of request and status (approved, denied or pending) of application:

AGENCY	AMOUNT REQUESTED	DECISION

ORGANIZATION INFORMATION

6. Is your organization a Charity or Non-Profit Society that is active and in good standing?
- ☐ No – If No, not eligible
- ☐ Yes – If Yes, provide confirmation of charity or non-profit status – Registered Charity No. _____
7. Is the organization in compliance with all municipal policies, plans, bylaws and other applicable regulations (i.e. business licensing, permits and zoning)?
- ☐ Yes
- ☐ No - If No, please explain:

8. Describe the services and activities provided by your organization and how they provide a benefit to the community and/or members:

**COVID 19 Safe Restart Grant in Aid Application
2021**

9. Describe how COVID 19 has impacted or continues to impact your organization's operations and/or finances:

10. Does the organization provide services or programs to people outside of the City of Salmon Arm?

☐ No

☐ Yes - If Yes, please indicate which services or programs are regional in nature:

SERVICES OR PROGRAMS	% OF TOTAL SERVICES OR PROGRAMS

11. Do you plan to provide a portion of the COVID 19 Grant in Aid received to any other organization?

☐ No

☐ Yes - If Yes, not eligible

DECLARATION

I understand that all required information must be attached to this application to be considered for a COVID 19 Safe Restart Grant in Aid and that additional information may be requested prior to consideration of this application.

I understand that if this application is approved in full or part, it is our organization's responsibility to forward a narrative and financial statement outlining the use of funding to the City of Salmon Arm.

I understand that if this application is approved in full or part, it is our organization's responsibility to contact the City of Salmon Arm if significant changes occur with respect to the organization.

I certify that I am an authorized signing officer of the organization and that the information provided in this application and supporting documentation is true and accurate to the best of my knowledge.

Authorized Signature: _____

Date: _____

Printed Name: _____

Position: _____

Knowingly submitting an application or information that is not true or accurate will result in loss of eligibility.

Item 10.1

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled Fire Prevention and Fire Department Amendment Bylaw No. 4454 be read a first, second and third time.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



City of Salmon Arm

Fire Department

MEMORANDUM

Date: March 17th, 2021
To: Carl Bannister
From: Brad Shirley, Fire Chief
Re: Updated Bylaw # 3792 amendment

Recommendation:

Add a classification of Burning For Community Wildfire Risk Reduction to Part 4 General – Section 10 - Land Clearing Open Burning - as follows:

13. Burning For Community Wildfire Risk Reduction

- a) This classification is for the burning of residual forest biomass associated with wildfire fuel reduction, for the purpose of Community Wildfire Risk Reduction conducted by forest related industry.
- b) This is specifically for properties located outside residential areas, on Crown or City land within City Boundary, which may include parks.
- c) The venting index for Salmon Arm must be met, or alternatively, a Custom Ventilation Forecast issued by Ministry of Environment.
- d) Fires must be monitored continuously by a competent person.

Con't

- e) Equipment, machinery and fire suppression capabilities, appropriate to the size and or hazard of fire, must be on site during the fire.
- f) All burning must comply with the Ministry of Environment and Climate Change Strategy "Open Burning Smoke Control Regulation"
- g) No burning will take place between June 15th and September 15th
- h) There is no fee for this permit however the Fire Department must be notified prior to burning.

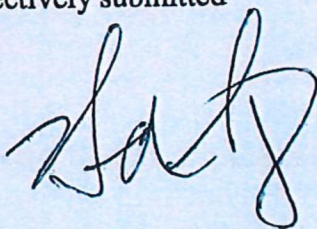
Background:

With Community Wildfire Risk Reduction activities taking place in and around our community, and where residual forest biomass associated with wildfire fuel reduction cannot be chipped or removed, burning of this material must at times take place.

Currently the Land Clearing section of the burning bylaw has sections not suitable for Wildfire Risk Reduction type burning including, not permitting a burn for more than 96 hours, a 15 day smoke free period between each permit, not more than 3 piles burning at one time and not referencing the allowance of a customized venting index.

Adding this category will allow for the forest industry to conduct this burning specifically for Wildfire Risk Reduction.

Respectively submitted

A handwritten signature in blue ink, appearing to read "Brad Shirley", written in a cursive style.

Brad Shirley, Fire Chief

CITY OF SALMON ARM**BYLAW NO. 4454****A bylaw to amend the Fire Prevention and Fire Department Bylaw No. 3792**

WHEREAS it is deemed expedient to amend the Fire Prevention and Fire Department Bylaw;

NOW THEREFORE the Council of the City of Salmon Arm, in open meeting assembled, enacts as follows:

1. "City of Salmon Arm Fire Prevention and Fire Department Bylaw No. 3792" is hereby amended as follows:

Amend as follows:

Add a classification of Burning, for Community Wildfire Risk Reduction to Part 4 – General, Section 10 - Land Clearing Open Burning - as follows:

13. Burning For Community Wildfire Risk Reduction

- a) This classification is for the burning of residual forest biomass associated with wildfire fuel reduction, for the purpose of Community Wildfire Risk Reduction conducted by forest related industry.
- b) This is specifically for properties located outside residential areas, on Crown or City land within City Boundary, which may include parks.
- c) The venting index for Salmon Arm must be met, or alternatively, a Custom Ventilation Forecast issued by Ministry of Environment.
- d) Fires must be monitored continuously by a competent person.
- e) Equipment, machinery and fire suppression capabilities, appropriate to the size and or hazard of fire, must be on site during the fire.
- f) All burning must comply with the Ministry of Environment and Climate Change Strategy "Open Burning Smoke Control Regulation" .
- g) No burning will take place between June 15th and September 15th.
- h) There is no fee for this permit, however, the Fire Department must be notified prior to burning.

2. SEVERABILITY

If any part, section, sub-section, clause, or sub-clause of this bylaw for any reason is held to be invalid by the decision of a Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

This bylaw may be cited for all purposes as "City of Salmon Arm Fire Prevention and Fire Department Amendment Bylaw No. 4454"

READ A FIRST TIME THIS	DAY OF	2021
READ A SECOND TIME THIS	DAY OF	2021
READ A THIRD TIME THIS	DAY OF	2021
ADOPTED BY COUNCIL THIS	DAY OF	2021

MAYOR

CORPORATE OFFICER

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INFORMATIONAL CORRESPONDENCE - MARCH 22, 2021

- | | | |
|-----|--|---|
| 1. | A. Harrison, Mayor to Ministry of Environment and Climate Change - letter dated March 15, 2021 - Ban the Use of Anticoagulant Rodenticides | N |
| 2. | D. Roell - letter dated March 3, 2021 - Speeding | A |
| 3. | N. Kurta - letter dated March 3, 2021 - Royal Purple Proclamation Request | S |
| 4. | V. McKay - email dated March 15, 2021 - Business Permit | |
| 5. | M. Bennett, Shuswap Food Action Society - card received March 2021 - Thank you City of Salmon Arm Wellness Warriors | N |
| 6. | A. Varnes, Program Manager, Salmon Arm Arts Centre - new release dated March 2021 - The Wharf Sessions | N |
| 7. | N. Harisch, President, R.J. Haney Heritage Village & Museum - letter dated March 8, 2021 - Liquor License for the Sprig of Heather Restaurant | A |
| 8. | J. Broadwell, Manager, Downtown Salmon Arm - letter dated March 12, 2021 - Alexander Plaza | A |
| 9. | D. Shultz, President, Salmon Arm Curling Club - letter dated March 12, 2021 - Operational Funding Thank you | N |
| 10. | Interior Health Authority - newsletter dated March 2021 - Healthy Communities | N |
| 11. | Shuswap Watershed Council - March 10, 2021 Council Meeting Highlights | N |
| 12. | G. Mauser, Chair, BCWF Firearms Committee and Professor Emeritus - letter received March 11, 2021 - Bill C-21 | A |
| 13. | H. O'Hara, Executive Director, BC Association of Farmers' Markets and V. Brown, President, Board of Directors, BC Association of Farmers' Markets - letter received March 11, 2021 - 2020 Farmers' Market Nutrition Coupon Program | A |
| 14. | K. Holowatiuk, Campaign Coordinator, Delivering Community Power - email and attachments dated March 15, 2021 - Request for Support Delivering Community Power | A |
| 15. | D. Nicholls, ADM, Chief Forester, Officer of the Chief Forester - letter dated February 2, 2021 - The Provincial Tree Planting Program and COVID-19 Protocols | N |
| 16. | J. Cote, Mayor, City of New Westminster to M. Mark, Minister of Tourism, Arts, Culture and Sport - letter dated March 5, 2021 - Support for Laid-off Hotel and Tourism Industry Workers | N |
| 17. | C. Fraser, Mayor, Township of Spallumcheen to P. Hajdu, Minister of Health - letter dated March 5, 2021 - Support for 988 Crisis Line | N |
| 18. | J. Ross, Mayor, Village of Belcarra to N. Shin, Member of Parliament Port Moody-Coquitlam - letter dated March 10, 2021 - Endorsement of 9-8-8 Crisis Line Initiative | N |
| 19. | K. Barchard, Corporate Officer, City of Pitt Meadows - letter dated March 11, 2021 - Fair Taxation from Railway Operations & Industrial Parks | N |
| 20. | K. Kenney, Corporate Officer, City of Langley - letter dated March 11, 2021 - Raise Disability and Income Assistance to a Livable Rate | N |
| 21. | L. Helps, Mayor, City of Victoria - letter dated March 10, 2021 - Help Cities Lead Campaign | A |

N = No Action Required
A = Action Requested

S = Staff has Responded
R = Response Required

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Item 14.1

CITY OF SALMON ARM

Date: March 22, 2021

Presentation 3:30 p.m. (approximately)

NAME: Barry Delaney & Julie Langham Wall

TOPIC: SASCU 2021 Report

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

SASCU

The Shuswap's Very Own Financial Institution
2021 Report

SASCU

Agenda

- 2020 – A Look Back
- What's Next?
- Questions



Annual Results 2020

key numbers

1,057

new members

19,500/mo.

E-transfers sent. Up from 8,000 prior to making it FREE in 2018

(\$19.2M)

Loan portfolio shrank

\$116.4M

Very high deposit growth

\$5.5M

Strong profitability

5,050/mo.

Calls received monthly by our Contact Centre – up from 3,000 pre-COVID



SASCU 3

COVID Response

Our focus was to remain open and keep everyone safe:

1. Mid March, our Contact Centre call volume tripled.
2. We implemented a six-month mortgage deferral program that was member and community centric.
3. Resumed normal operating hours and in-branch line-ups and appointments.
4. 50 staff members, out of 150, are working from home.
5. Food Banks: We gave \$18,000 to 6 local food banks, double our usual amount.
Salvation Army, Second harvest, Eagle Valley, Sorrento, North Shuswap, SAFE & Lighthouse

SASCU 4

2020

LOGIN TO ONLINE BANKING

Branch Name
Salmon Arm Downtown

Member Number
[Redacted]

Access Code (PAC)
[Redacted]

Login

[Add a Member's Account](#)

Single Sign-In
Launched

+

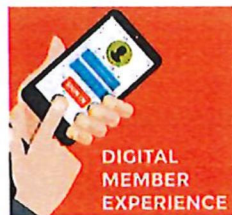
Stronger Password
Requirements



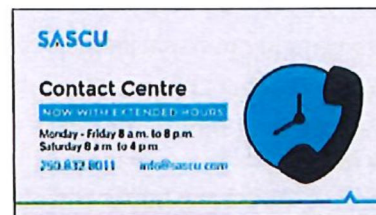
We support more than 2,000 businesses. In 2020, we launched improved on-line banking functionality

SASCU 5

2020



We digitized more services including retail/commercial mortgage renewals and change of signors for non-profits.



- Local
- Extended Hours
- Expanded Services
- Outreach

SASCU 6

BD1

2020

Christmas Car Give Away



Katy Ackerman

SASCU 7

What's Next?

- Online appointment booking system for our membership.
- New Account Line Up.
- Offer international money E-transfers.
- Continue community outreach.
- New banking phone app.



SASCU 8

What's Next?

It's our 75th Birthday in 2021!

- To celebrate we are creating a legacy by commissioning a public art installation for Salmon Arm
- There will be strong consultation with the Arts & Culture community.
- The Apple sculpture recognized our 60th Birthday.



SASCU 9

SASCU

Item 14.2

CITY OF SALMON ARMDate: March 22, 2021**Presentation 3:45 p.m. (approximately)****NAME:** Cathy Peters**TOPIC:** Human Trafficking**Vote Record**

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



Dear Mayor Alan Harrison and Salmon Arm City Council,
FEBRUARY 22 is NATIONAL HUMAN TRAFFICKING AWARENESS DAY.

My name is Cathy Peters and as a private citizen I have been raising awareness regarding **Human Sex Trafficking, Sexual Exploitation and Child Sex Trafficking in British Columbia** to BC politicians (Civic, Provincial and Federal), police agencies and to the public for the past 7 years.

You may be aware of my advocacy. I had a booth at UBCM Vancouver Convention in 2019; **"An Anti-Human trafficking Initiative"**.

I was a former inner city "life skills" high school teacher 40 years ago where my focus was to keep students out of gang life and the sex industry.

Due to **globalization, an unregulated internet, limited law enforcement and lack of prevention education**, the sex industry has grown rapidly and is specifically targeting the vulnerable, Indigenous, LGBTQ2, youth at risk, new migrants, runaway youth, youth in care, disabled and any girl under 14 years of age. Some boys are targeted as well. No community is immune.

The media narrative in BC is that "sex work" is legitimate as a choice and a job. However, there is "another side" that is not being reported. I speak for the voiceless; the 95%, who are coerced, tricked, manipulated, forced and lured into the sex industry. It is not a choice or a job.

Please view my new website: www.beamazingcampaign.org. Page 2 has two teaching video workshops; one for parents and one for youth.

I have worked on a Federal (paper) petition with a sponsoring BC MP. If you would like a copy of it please contact me.

ASK: to present as a Delegation to City Council and/or City Hall staff.

I have included useful resource information in this package. For background information refer to the **TIP (Trafficking in Persons) 2020 report** from the USA State Department that gives an assessment of 185 countries in the world. The summary on Canada is important to read. Ontario has been cited as best practices globally; BC is decades behind any province in addressing this crime.

Please contact me if you support my advocacy and forward my name and information to stakeholders in your area. CoVid has exacerbated the problem since the luring is taking place online and youth have more unsupervised screen time.

I look forward to hear from you.

Sincerely, Cathy Peters

BC anti-human trafficking educator, speaker, advocate
 1101-2785 Library Lane, North Vancouver, BC V7J 0C3
 Email: ca.peters@telus.net

www.beamazingcampaign.org
 Phone: 604-828-2689

Buying and selling children for sex is one of the fastest growing crimes in Canada, and it is happening in communities across BC.

Globalization, unregulated technology, lack of law enforcement and inadequate prevention education is allowing this crime to grow globally.

Human sex trafficking (HT) involves the recruitment, transportation or harbouring of people for the purpose of exploitation through the use of force, coercion, fraud, deception or threats against the victim or person known to them. It is known as modern day slavery. According to the US State department's annual global report on trafficking in persons (TIP), Canada is a source, transit and destination for sex trafficking. (<https://www.state.gov/j/tip/rls/>)

Child sex trafficking is a lucrative crime. It has low costs and huge profits; a trafficker can make \$280,000 per victim, per year. The average age of entry into prostitution in Canada is 12-14 years of age, although traffickers are known to target younger children. Traffickers seek young victims both to service the demand for sex with those who look young, and because these victims are easier to manipulate and control.

The biggest problem in Canada is that people do not know there is a problem; therefore, child sex trafficking is expanding in the dark. Every child can be a target and a potential victim, but learning about this issue is the first step.

Five things that parents can do to help prevent their children from being lured into sex trafficking:

1. Set a high standard of love within your home

The way you define and express love shapes your children's self-image, confidence and opinions of future relationships. Treat them the way you want their future partners to treat them. Help them to distinguish between real love and empty promises or cheap gifts.

2. Talk to your children about sexual abuse

According to the US Department of Justice, someone in the US is sexually assaulted every two minutes, of which 29% are between the ages of 12-17. Let your children know that if anyone has or ever does hurt them, they can talk to you. This is the most important thing you can say. Don't assume they have not been hurt by sexual violence before. Leave the door open for your child to talk about past circumstances that they haven't shared with you.

3. Talk to your children about sex trafficking

Discuss ways children and teens are targeted for sex trafficking. Let them know that traffickers specifically try to woo young girls and boys with promises of a better life – whether it's promises of love and attention, or promises of nice things and trips. Traffickers can be male or female, even classmates. Traffickers may even use kids to recruit other kids.

4. Talk to your children about the dangers of social media

It is important to provide practical safety tips, such as: don't share personal information on the internet; don't accept Facebook requests from unknown people; NEVER share naked photos of yourself with anyone; and tell a parent or a trusted adult if you feel threatened or uncomfortable online. Children also need help defining friendships. Teach them that a friend is not someone you met yesterday and that a "friend" on Facebook is not the same thing as a friendship.

5. Pay attention to your children

Monitor your children's social media accounts. Look for ways to meet their friends, their friends' parents and those they hang out with. Be alert to boyfriends who are much older, or friendships that tend to isolate your child from other friends or family. Notice if your child has new clothing items, makeup products, cell phone or other items and ask how they acquired them.

Resources and Links:

- Covenant House (crises program for ages 16-24): info@covenanthousebc.org, 604-685-7474
- Internet Safety Tips: www.Cybertip.ca
- Fraser Health Forensic Nurse Service (24 hours): 1-855-814-8194
- Kids Help Phone: 1-800-668-6868
- Office to Combat Trafficking in Persons (OCTIP): 1-888-712-7974 (24/7 interpretation available), 604-660-5199, octip@gov.bc.ca
- Plea Community Services Society (assisting youth 24/7): onyx@plea.bc.ca, 604-708-2647
- Vancouver Rape Relief and Women's Shelter (24/7): 604-872-8212, info@rapereliefshelter.bc.ca
- RCMP: Victims of Human Trafficking National Headquarters (24 hours): 1-866-677-7267
- Trafficking Resource Centre (USA): www.traffickingresourcecenter.org
- VictimLinkBC (24/7): 1-800-563-0808 Ministry of Public Safety, BC
- Youth Against Violence (24/7): info@youthagainstviolenceline.com, 1-800-680-4264

Authorities Contacts:

- RCMP: www.rcmp-grc.gc.ca; 1-855-850-4640 OR 1-800-771-5401
- Ministry of Child Protection Services: 1-800-663-9122 or 604-660-4927 (24 hours) or 310-1234 if a child is in danger to reach Ministry of Child and Family Development
- Crime Stoppers : 1-800-222-TIPS (8477)

About the Author:

Cathy Peters raises awareness of Child Sex Trafficking to all three levels of government in British Columbia, police agencies and the public. She is a former inner city high school teacher and has volunteered for two Members of Parliament (John Weston/BC, Joy Smith/Manitoba). She has made hundreds of presentations, including to City Councils, School Boards, Police Boards, high schools, universities and law enforcement agencies.

For information about her prevention education presentations, please contact Cathy Peters at ca.peters@telus.net

Additional Resources:

Children of the Street Society (Coquitlam) provides prevention education in BC schools; 25,000 students last school year Grades 3-12. They have an excellent website with tools/resources listed for every community in BC:
<https://www.childrenofthestreet.com/>

Joy Smith Foundation (Manitoba) provides prevention education, resources and an overview of human sex trafficking Canada: <http://www.joysmithfoundation.com/>

Shared Hope International (Washington State) sponsors The JuST (Juvenile Sex Trafficking) Conference in the USA; an event that spotlights the most pressing issues in the anti-trafficking field. Visit: www.justconference.org for more information.

10 strategies for cities and municipalities to consider:

Key: It is unacceptable for women and children to be bought and sold in a modern equal society.

1. Learn about the issue; Google "thetraffickedhuman.org", read "Invisible Chains" by Benjamin Perrin, "Pornland" by Dr. Gail Dines (world expert on porn research). Have staff take the BC OCTIP (Office to Combat Trafficking in Persons) **free online course**. Encourage police to take HT course on the Police Knowledge Network.
2. Incorporate the United Nations 4 Pillars in a local strategy to stop Human trafficking/sexual exploitation: **Prevention, Protection, Prosecution, Partnerships**.
3. **Prevention:** raise awareness in community. "Education is our greatest weapon". ie. Children of the Street Society does school and community programs. Encourage "Men End exploitation" movements: ie. Moosehide Campaign, Westcoast Boys Club Network. Support porn addiction services for youth; ie "Fightthenewdrug" program recognizing the public health effects to youth of viewing violent sexual material.
4. Use communications to support a cultural mindshift. Ontario has "Saving the girl next door program", the RCMP has the "I'm Not for Sale" campaign. King County (Seattle) has "Buyer Beware" program. **Protection:** help victims, have exit strategies in place for them, consider 24-7 "wrap-around programs" ie. Salvation Army "Deborah's Gate", Covenant House, Servants Anonymous, Union Gospel Mission.
5. **Prosecution:** increase policing budget, training and priorities. Have "john" deterrents in place, **enforce the law; "Protection of Communities and Exploited Persons Act" which addresses "demand"** ie. perpetrators, johns, buyers of commercially paid sex.
6. **Train community stakeholders: Health care workers, fire department, municipal business licensing managers** to recognize human trafficking/sexual exploitation ie. Fraser Health Authority has a human trafficking protocol, Surrey Fire department is trained to recognize HT indicators. Train judges/criminal justice system.
7. **Partnerships: Collaboration:** with other cities and municipalities at local government associations, Police agencies and RCMP, 3 levels of government (civic, provincial, federal); UBCM, FCM with Resolutions.
8. No decriminalization of prostitution because the vulnerable (aboriginal girls/women, youth, children) in our communities will be targets to be lured, groomed and exploited for the sex trade. In the global sex trade today, which we are a part of, there is no demarcation between prostitution and trafficking. **Goal: safe, healthy, working, vibrant communities.**

CANADIAN FEDERAL LAW:**"The Protection of Communities and Exploited Persons Act"**

1. **Targets the demand** by targeting the buyer of sex; the predator, pimp, trafficker, john are criminalized 2. Recognizes the seller of sex is a victim; usually female and is not criminalized. 3. Exit strategies put in place to assist the victim out of the sex trade.

UBCM RESOLUTIONS September 2015:**B53****HUMAN TRAFFICKING; NCLGA Executive**

WHEREAS human trafficking is a real and devastating issue in British Columbia;
 AND WHEREAS significant work & research has been done as of late to aid in the prevention and prosecution of human trafficking throughout Canada:
 THEREFORE BE IT RESOLVED that UBCM call on the RCMP, local police forces and local governments to work collaboratively in order to implement the recommendations found within the National Task Force on Sex Trafficking of Women and Girls in Canada's recent report ("NO MORE' Ending Sex -Trafficking In Canada") as well as the Province of British Columbia's "Action Plan to Combat Human Trafficking."
 ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION
 UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

B80**RAPE CULTURE IN CANADA; NCLGA Executive**

WHEREAS sexual assaults continue to be committed across Canada, and victims are of every age, race, income and gender;
 AND WHEREAS sexual assaults are under reported, and prosecution and conviction rates are low:
 THEREFORE BE IT RESOLVED that UBCM advocate for an intergovernmental task force to be convened to determine the steps needed to erase the "rape culture" that is pervasive in schools, universities, workplaces and elsewhere across Canada;
 AND BE IT FURTHER RESOLVED that the task force be mandated to elicit testimony from victims in order to determine the steps needed to improve the reporting, arrest and conviction rates across Canada.
 ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION
 UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

Forensic Nursing Service @ Fraser Health

Fraser Health Authority has designed a **Human Trafficking Screening Protocol**, with the following sample questions:

What type of work do you do?

Can you leave your job or situation if you want?

Can you come and go as you please?

Have you been threatened if you try to leave?

Have you been physically harmed in any way?

What are your working or living conditions like?

Where do you sleep and eat?

Do you sleep in a bed, cot or on the floor?

Have you been deprived of food, water, sleep or medical care?

Do you have permission to eat, sleep or go to the bathroom?

Are there locks on your doors and windows so you cannot get out?

Has anyone threatened your family?

Has your identification for documentation been taken from you?

Is anyone forcing you to do anything that you do not want to do?

Evaluation of safety: Are you feeling safe right now? Is it safe for me to talk to you? Do you have any concerns for your safety? Is there anything I can do for you?

INDICATORS OF HUMAN TRAFFICKING AND SEXUAL EXPLOITATION

Recognizing potential red flags and knowing the indicators of human trafficking is a key step in identifying more victims and helping them find the assistance they need.

Common Work and Living Conditions: The individual(s) in question:

Is not free to leave or come and go as he/she wishes. Is under 18 and is providing commercial sex acts. Is in the commercial sex industry and has a pimp / manager. Is unpaid, paid very little, or paid only through tips. Works excessively long and/or unusual hours. Is not allowed breaks or suffers under unusual restrictions at work. Owes a large debt and is unable to pay it off. Was recruited through false promises concerning the nature and conditions of his/her work. High security measures exist in the work and/or living locations (e.g. opaque windows, boarded up windows, bars on windows, barbed wire, security cameras, etc.)

Poor Mental Health or Abnormal Behavior

Is fearful, anxious, depressed, submissive, tense, or nervous/paranoid. Exhibits unusually fearful or anxious behavior after bringing up law enforcement. Avoids eye contact.

Poor Physical Health

Lacks health care. Appears malnourished. Shows signs of physical and/or sexual abuse, physical restraint, confinement, or torture.

Lack of Control

Has few or no personal possessions. Is not in control of his/her own money, no financial records, or bank account. Is not in control of his/her own identification documents (ID or passport). Is not allowed or able to speak for themselves (a third party may insist on being present and/or translating)

Other

Claims of just visiting and inability to clarify where he/she is staying/address. Lack of knowledge of whereabouts and/or do not know what city he/she is in. Loss of sense of time. Has numerous inconsistencies in his/her story.

This list is not exhaustive and represents only a selection of possible indicators. Also, the red flags in this list may not be present in all trafficking cases and are not cumulative. Learn more at www.traffickingresourcecenter.org.

Preventing Child Sex Trafficking in BC

Buying and selling children for sex is one of the fastest growing crimes in Canada, and it is happening in communities across BC.

Globalization, unregulated technology, lack of law enforcement and inadequate prevention education is allowing this crime to grow globally.

Human sex trafficking (HT) involves the recruitment, transportation or harbouring of people for the purpose of exploitation through the use of force, coercion, fraud, deception or threats against the victim or person known to them. It is known as modern day slavery. According to the US State department's annual global report on trafficking in persons (TIP), Canada is a source, transit and destination for sex trafficking. (<https://www.state.gov/j/tip/rls/>)

Child sex trafficking is a lucrative crime. It has low costs and huge profits; a trafficker can make \$280,000 per victim, per year. The average age of entry into prostitution in Canada is 12-14 years of age, although traffickers are known to target younger children. Traffickers seek young victims both to service the demand for sex with those who look young, and because these victims are easier to manipulate and control.

The biggest problem in Canada is that people do not know there is a problem; therefore, child sex trafficking is expanding in the dark. Every child can be a target and a potential victim, but learning about this issue is the first step.

Five things that parents can do to help prevent their children from being lured into sex trafficking:

1. Set a high standard of love within your home

The way you define and express love shapes your children's self-image, confidence and opinions of future relationships. Treat them the way you want their future partners to treat them. Help them to distinguish between real love and empty promises or cheap gifts.

2. Talk to your children about sexual abuse

According to the US Department of Justice, someone in the US is sexually assaulted every two minutes, of which 29% are between the ages of 12-17. Let your children know that if anyone has or ever does hurt them, they can talk to you. This is the most important thing you can say. Don't assume they have not been hurt by sexual violence before. Leave the door open for your child to talk about past circumstances that they haven't shared with you.

3. Talk to your children about sex trafficking

Discuss ways children and teens are targeted for sex trafficking. Let them know that traffickers specifically try to woo young girls and boys with promises of a better life – whether it's promises of love and attention, or promises of nice things and trips. Traffickers can be male or female, even classmates. Traffickers may even use kids to recruit other kids.

4. Talk to your children about the dangers of social media

It is important to provide practical safety tips, such as: don't share personal information on the internet; don't accept Facebook requests from unknown people; NEVER share naked photos of yourself with anyone; and tell a parent or a trusted adult if you feel threatened or uncomfortable online. Children also need help defining friendships. Teach them that a friend is not someone you met yesterday and that a "friend" on Facebook is not the same thing as a friendship.

5. Pay attention to your children

Monitor your children's social media accounts. Look for ways to meet their friends, their friends' parents and those they hang out with. Be alert to boyfriends who are much older, or friendships that tend to isolate your child from other friends or family. Notice if your child has new clothing items, makeup products, cell phone or other items and ask how they acquired them.

Resources and Links:

- Covenant House (crises program for ages 16-24): info@covenanthousebc.org, 604-685-7474
- Internet Safety Tips: www.Cybertip.ca
- Fraser Health Forensic Nurse Service
- Kids Help Phone: 1-800-668-6868
- Office to Combat Trafficking in Persons (OCTIP): 1-888-712-7974 (24/7 interpretation available), 604-660-5199, octip@gov.bc.ca
- Plea Community Services Society (assisting youth 24/7): onyx@plea.bc.ca, 604-708-2647
- Vancouver Rape Relief and Women's Shelter (24/7): 604-872-8212, info@rapereliefshelter.bc.ca
- RCMP: Victims of Human Trafficking National Headquarters (24 hours): 1-866-677-7267
- Trafficking Resource Centre (USA): www.traffickingresourcecenter.org
- VictimLinkBC (24/7): 1-800-563-0808 Ministry of Public Safety, BC
- Youth Against Violence (24/7): info@youthagainstviolenceline.com, 1-800-680-4264

Authorities Contacts:

- RCMP: www.rcmp-grc.gc.ca; 1-855-850-4640 OR 1-800-771-5401
- Ministry of Child Protection Services: 1-800-663-9122 or 604-660-4927 (24 hours) or 310-1234 if a child is in danger to reach Ministry of Child and Family Development
- Crime Stoppers : 1-800-222-TIPS (8477)

National Human Trafficking Crisis Hotline Number: 1-866-528-7109

About the Author:

Cathy Peters raises awareness of Child Sex Trafficking to all three levels of government in British Columbia, police agencies and the public. She is a former inner city high school teacher and has volunteered for two Members of Parliament (John Weston/BC, Joy Smith/Manitoba). She has made hundreds of presentations, including to City Councils, School Boards, Police Boards, high schools, universities and law enforcement agencies.

For information about her prevention education presentations, please contact Cathy Peters at ca.peters@telus.net

Additional Resources:

Children of the Street Society (Coquitlam) provides prevention education in BC schools; 25,000 students last school year Grades 3-12. They have an excellent website with tools/resources listed for every community in BC:

<https://www.childrenofthestreet.com/>

Joy Smith Foundation (Manitoba) provides prevention education, resources and an overview of human sex trafficking Canada: <http://www.joysmithfoundation.com/>

Shared Hope International (Washington State) sponsors The JuST (Juvenile Sex Trafficking) Conference in the USA; an event that spotlights the most pressing issues in the anti-trafficking field. Visit: www.justconference.org for more information.

A MODERN EQUAL SOCIETY DOES NOT BUY AND SELL WOMEN AND CHILDREN.

CHAPTER 25

An Act to amend the Criminal Code in response to the Supreme Court of Canada decision in Attorney General of Canada v. Bedford and to make consequential amendments to other Acts

[Assented to 6th November, 2014]

Preamble

Whereas the Parliament of Canada has grave concerns about the exploitation that is inherent in prostitution and the risks of violence posed to those who engage in it;

Whereas the Parliament of Canada recognizes the social harm caused by the objectification of the human body and the commodification of sexual activity;

Whereas it is important to protect human dignity and the equality of all Canadians by discouraging prostitution, which has a disproportionate impact on women and children;

Whereas it is important to denounce and prohibit the purchase of sexual services because it creates a demand for prostitution;

Whereas it is important to continue to denounce and prohibit the procurement of persons for the purpose of prostitution and the development of economic interests in the exploitation of the prostitution of others as well as the commercialization and institutionalization of prostitution;

Whereas the Parliament of Canada wishes to encourage those who engage in prostitution to report incidents of violence and to leave prostitution;

And whereas the Parliament of Canada is committed to protecting communities from the harms associated with prostitution;

Now, therefore, Her Majesty, by and with the advice and consent of the Senate and House of Commons of Canada, enacts as follows:

SHORT TITLE

1. This Act may be cited as the *Protection of Communities and Exploited Persons Act*.

CHAPITRE 25

Loi modifiant le Code criminel pour donner suite à la décision de la Cour suprême du Canada dans l'affaire Procureur général du Canada c. Bedford et apportant des modifications à d'autres lois en conséquence

[Sanctionnée le 6 novembre 2014]

Préambule

Attendu :

que le Parlement du Canada a de graves préoccupations concernant l'exploitation inhérente à la prostitution et les risques de violence auxquels s'exposent les personnes qui se livrent à cette pratique;

que le Parlement du Canada reconnaît les dommages sociaux causés par la chosification du corps humain et la marchandisation des activités sexuelles;

qu'il importe de protéger la dignité humaine et l'égalité de tous les Canadiens et Canadiennes en décourageant cette pratique qui a des conséquences négatives en particulier chez les femmes et les enfants;

qu'il importe de dénoncer et d'interdire l'achat de services sexuels parce qu'il contribue à créer une demande de prostitution;

qu'il importe de continuer à dénoncer et à interdire le proxénétisme et le développement d'intérêts économiques à partir de l'exploitation d'autrui par la prostitution, de même que la commercialisation et l'institutionnalisation de la prostitution;

que le Parlement du Canada souhaite encourager les personnes qui se livrent à la prostitution à signaler les cas de violence et à abandonner cette pratique;

que le Parlement du Canada souscrit pleinement à la protection des collectivités contre les méfaits liés à cette pratique,

Sa Majesté, sur l'avis et avec le consentement du Sénat et de la Chambre des communes du Canada, édicte :

TITRE ABRÉGÉ

Short title

SEX TRAFFICKING is a **BOOMING** industry

DEFINED:

SEX TRAFFICKING occurs when someone uses force, fraud or coercion to cause a commercial sex act with an adult or causes a minor to commit a commercial sex act. A

COMMERCIAL SEX ACT includes prostitution, pornography and sexual performance done in exchange for any item of value, such as money, drugs, shelter, food or clothes.

It thrives because there is serious demand.

Buyer: fuels the market with their money

Trafficker/pimp: exploits victims to earn revenue from buyers

Victim: includes both girls and boys who are bought and sold for profit

Traffickers find victims through: Social network, Home/neighborhood, clubs or bars, internet, school,

And lure them through promises: Protection, Love, Adventure, Home, Opportunity.

TRAFFICKERS USE: FEAR, VIOLENCE, INTIMIDATION, THREATS

to ensure compliance and meet demand.

The **common age** a child enters sex trafficking is **14-16**; too young and naïve to realize what's happening.

Society may call it **PROSTITUTION**, but Federal Law calls it **SEX TRAFFICKING**.

Because of social stigma or misinformation, victims go:

UNIDENTIFIED (silenced by fear and the control of the trafficker),

MISIDENTIFIED (pigeonholed into treatment for only surface issues).

So

Sex trafficked children are instead treated for:

drug abuse, alcohol abuse, domestic violence, delinquency, teenage pregnancy, STDS, abortion...all masking the true need...FREEDOM.



This wheel was adapted from the Domestic Abuse Intervention Project's Duluth Model Power and Control Wheel, available at www.theduluthmodel.org

Polaris Project | P.O. Box 53315, Washington, DC 20009 | Tel: 202.745.1001 | www.PolarisProject.org | Info@PolarisProject.org

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This publication was made possible in part through Grant Number 90XR0012/02 from the Anti-Trafficking in Persons Division, Office of Refugee Resettlement, U.S. Department of Health and Human Services (HHS). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Anti-Trafficking in Persons Division, Office of Refugee Resettlement, or HHS.

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Item 22.1

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor

Seconded: Councillor

THAT: Development Variance Permit No. VP-526 be authorized for issuance for Lot 24, Section 13, Township 20, Range 10, W6M, KDYD, Plan 28278 which will vary Zoning Bylaw No. 2303 as follows:

- a) Section 6.11.1 – Front Parcel Line Setback reduction from 6.0 m to 3.0 m to accommodate an addition to the garage portion of the principal building.

[Jamieson, M. & J.; 2430 8 Avenue SE; Setback requirements]

Vote Record

- ☐ Carried Unanimously
 - ☐ Carried
 - ☐ Defeated
 - ☐ Defeated Unanimously
- Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

CITY OF SALMON ARM

TO: His Worship Mayor Harrison and Members of Council

DATE: March 9, 2021

SUBJECT: Variance Permit Application No. VP-526 (Setback)
Legal: Lot 24, Section 13, Township 20, Range 10, W6M, KDYD, Plan 28278
Civic Address: 2430 8 Avenue SE
Owner/Applicant: M. and J. Jamieson

STAFF RECOMMENDATION

THAT: Development Variance Permit No. VP - 526 be authorized for issuance for Lot 24, Section 13, Township 20, Range 10, W6M, KDYD, Plan 28278 which will vary Zoning Bylaw No. 2303, (R1 – Single Family Residential Zone) as follows:

i) Section 6.11.1 Front Parcel Line Setback reduction from 6.0m to 3.0m to accommodate an addition to the garage portion of the principal building.

PROPOSAL

The applicant is proposing a front yard setback variance from 6.0m to 3.0m in order to construct an addition onto the existing garage.

BACKGROUND

The subject property is 755.9m² (8136 ft²) in area and is comprised of a single family dwelling with an attached one car garage (Appendices 1 and 2). The subject property is located in the Lower Hillcrest area on 8th Avenue SE. The property is designated Residential Low Density in the Official Community Plan (OCP) and is zoned R1 – Single Family Residential (Appendices 3 and 4). The front parcel line of the subject property aligns with the arc of the cul-de-sac along the east portion of the lot.

In 1978 a variance was approved for the siting of the existing house and an attached carport, which had already been constructed at the time of the decision. In 1997 a Building Permit was issued to enclose the carport for a garage.

Adjacent land uses include the following:

North: R1 (Single Family Residence) & P1 (Kingsman Park)
South: R1 (Single Family Residence)
East: R1 (Single Family Residence)
West: R1 (Single Family Residence)

The applicant is proposing an addition to the existing garage consistent with the design of the existing house and garage. As noted in their letter (Appendix 5) the addition to the garage "will bring the North side of the garage closer to the property frontage. This is due to the curved shape of the property line from the cul-d-sac". The applicant cites damage from settling and lifting that has caused issues with the existing garage and in order to properly address those issues and meet additional storage needs, the area needs to be properly enclosed (see Appendix 6). The site plan attached as Appendix 7, prepared by a BCLS, shows the proposed setback from the eave of the proposed addition to be sited at 3.27m at the closest point of the building to the front property line. The building face, measured from the north east

corner of the addition would be sited 4.06m from the same parcel line setback, as shown on the proposed site plan. The variance is measured from the closest point of the building to the front parcel line. The required front yard setback is 6.0m. Staff have cited the variance request to 3.0m, despite the survey plan, to allow for minor changes at the time of construction.

Development Variance Permits are considered on a case-by-case basis and in doing so a number of factors are taken into consideration when reviewing a request. These factors include site specific conditions such as lot configuration, negative impact to general form and character of the surrounding neighbourhood and negative impact(s) on adjacent properties.

In this instance, the proposed development and the arc of the cul-de-sac present challenges to additions on the east portion of the existing single family dwelling. If the applicant were to align the building face with the required setback, the face of the building face would be stepped back in appearance and not be consistent with the other single family dwellings in the same cul-de-sac. With regard to negative impact and parking areas, there is a generous boulevard fronting the properties within the cul-de-sac. Conflicts of cars parked into the paved street area are not anticipated, in part because the proposed development would provide for parking and storage within the addition. Related to traffic safety, sightlines appear to be unaffected. The existing parking area fronting the one car garage would be unchanged by the proposed addition and available for additional parking if needed.

COMMENTS

Engineering Department

No concerns.

Building Department

No concerns.

Fire Department

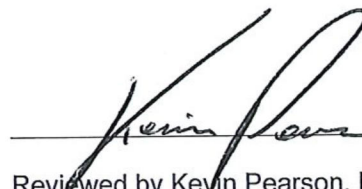
No concerns.

Planning Department

Given the arc of the cul-de-sac and scale of the proposed development staff do not object to the variance request to reduce the front yard setback from 6.0m to 3.0m.



Prepared by Melinda Smyrl, MCIP, RPP
Planner



Reviewed by Kevin Pearson, MCIP, RPP
Director of Development Services

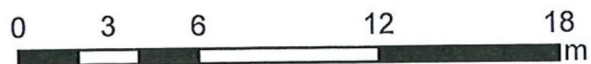
OrthoMap

S.E.

2380

2430

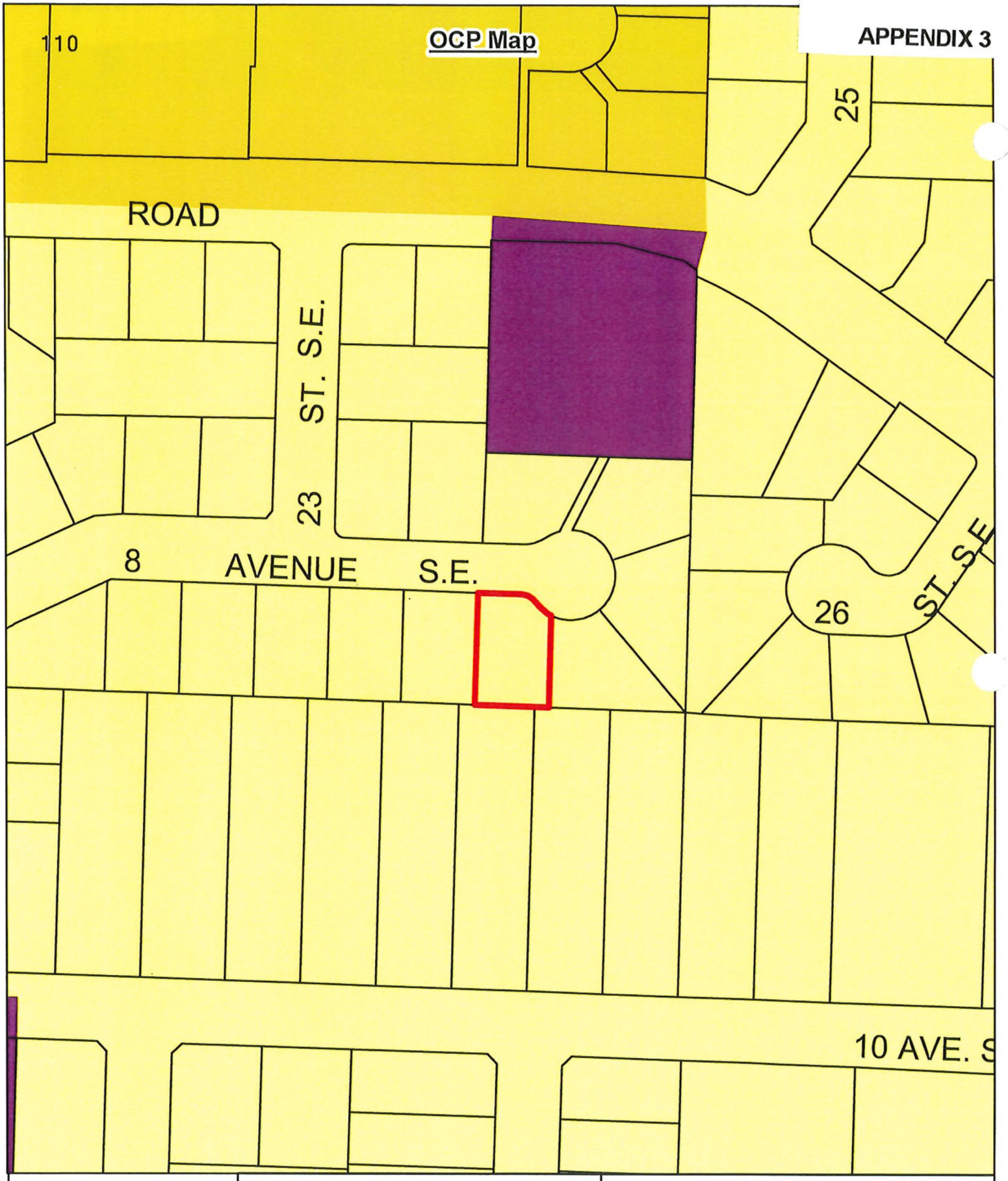
245



Parcels



Subject Property



Subject Property

Parcels



Institutional

Residential - Low Density

Residential - Medium Density

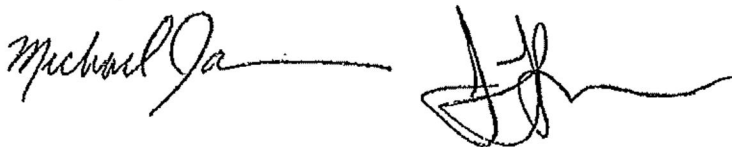


January 26, 2021

We purchased the property in July 2006. After moving in, we soon realized the attached garage was actually a carport that had been framed on top of the asphalt. Since then, the asphalt has been lifting and settling, allowing run off water to flow under the walls and into the garage.

We now wish to rebuild the garage and expand it, to the allowable set back (1.5 metres) on the east property line. In doing so, this will bring the North side of the garage closer to the property frontage. This is due to the curved shape of the property line from the cul-de-sac. We are asking for a variance from the 6 meter setback to a 3.27 metre setback.

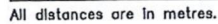
Please consider our variance application, to allow for the expansion of the garage.

The image shows two handwritten signatures in black ink. The signature on the left is 'Michael Jamieson' written in a cursive style. The signature on the right is 'Jodi Jamieson', also in cursive, with a more stylized and compact form.

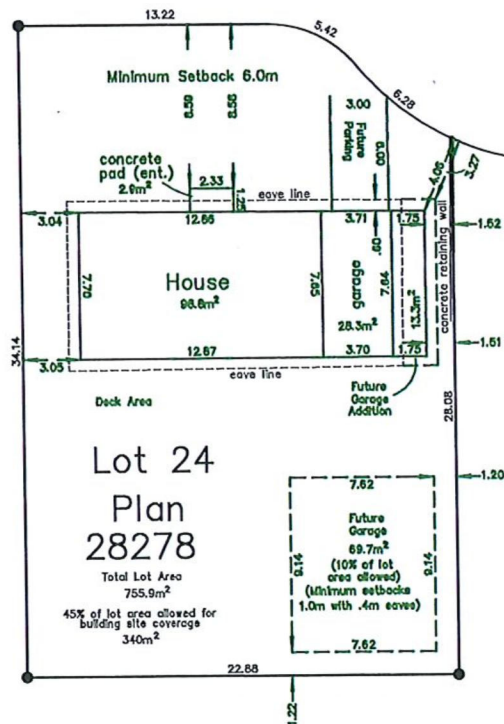
Michael Jamieson

Jodi Jamieson

Scale 1:250



8 Avenue SE



- Standard Iron Post Found (OIP)
- Date of Survey: March 6, 2021
- Dimensions derived from Plan 28278

Civic Address:2430 8 Avenue SE

Parcel Identifier(PID): 004-587-405

List of documents registered on title which may affect the location of improvements:
None

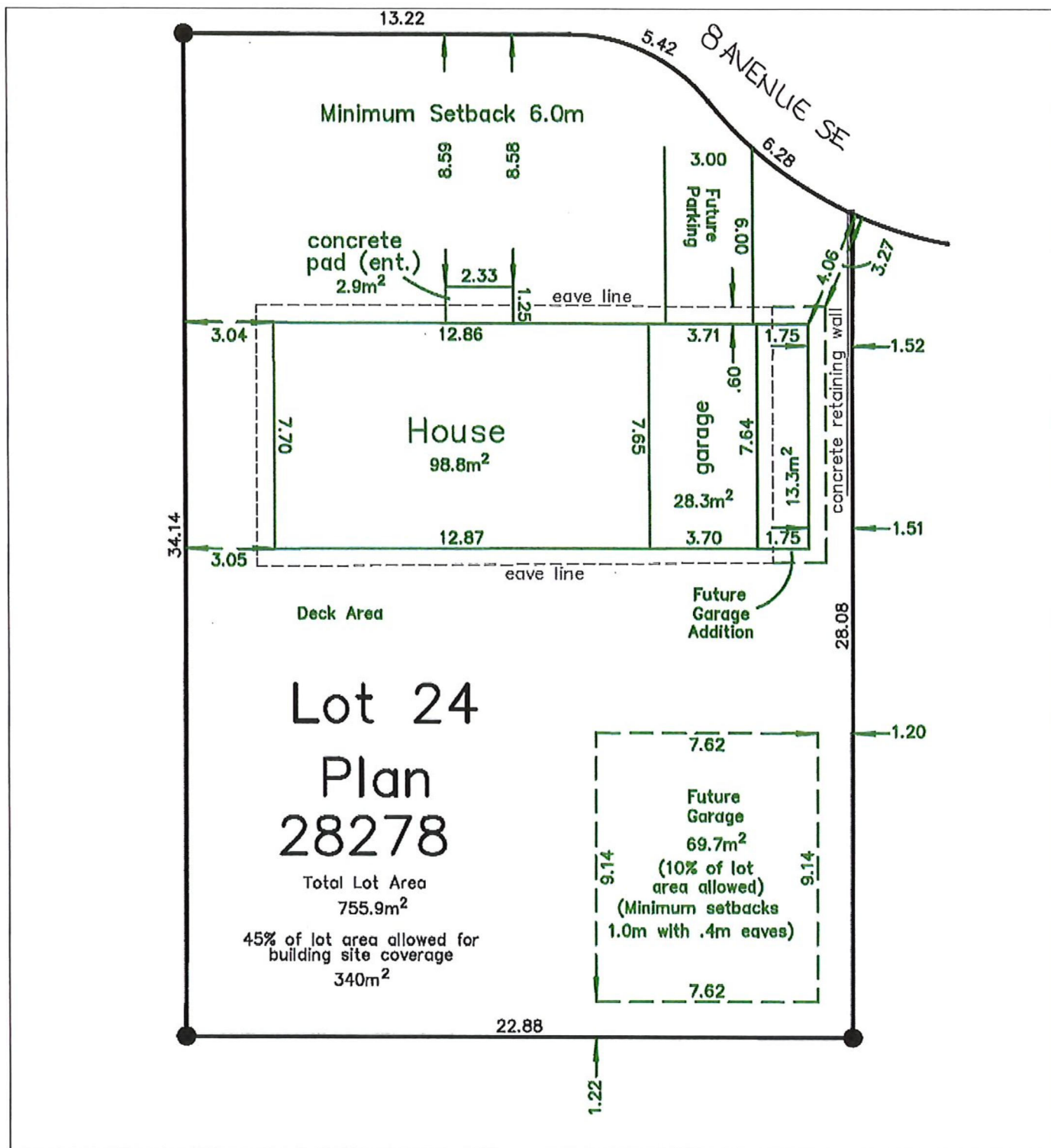
This plan was prepared for construction planning purposes and is for the exclusive use of our client. BROWNE JOHNSON LAND SURVEYORS accepts no responsibility or liability for any damages that may be suffered by a third party as a result of reproduction, transmission or alteration to this document without consent of BROWNE JOHNSON LAND SURVEYORS.

Measurements to existing house and garage are to the siding corners.

March 7, 2021

BROWNE JOHNSON LAND SURVEYORS
B.C. AND CANADA LANDS
SALMON ARM, B.C. 250-832-9701
File: 84-21 84-21.raw

Site Plan



Item 23.1

CITY OF SALMON ARM

Date: March 22, 2021

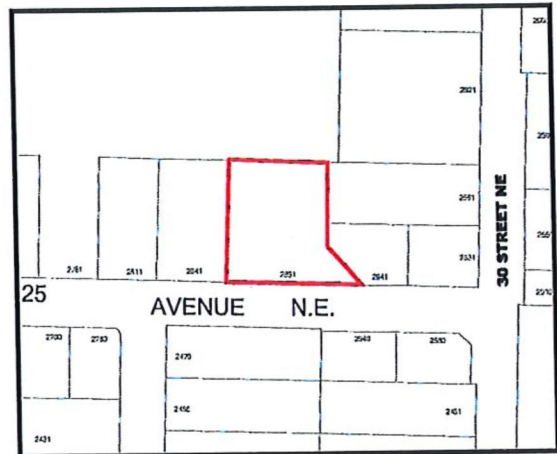
CITY OF SALMON ARM
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Council of the City of Salmon Arm will hold a virtual Public Hearing on Monday, March 22, 2021 at 7:00 p.m.

1) Proposed Amendment to Zoning Bylaw No 2303:

Rezone Lot 2, Section 24, Township 20, Range 10, W6M, KDYD, Plan 23198 from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone).

Civic Address: 2891 25 Avenue NE
Location: West of 30 Street NE on the North side of 25 Avenue NE
Present Use: Single Family Dwelling
Proposed Use: Single Family Dwelling with Suite
Owner/Applicant: Burgi, M. & S.
Reference: ZON-1199/ Bylaw No. 4439



The staff reports for the proposals are available for viewing on the City of Salmon Arm website at <https://www.salmonarm.ca/431/Public-Hearing-Notices> March 9 to 22, 2021 inclusive. Those who deem their interest affected by the proposed bylaws are urged to review the online file, contact the undersigned or phone the Development Services Department at 250.803.4000 to obtain the facts of the proposal prior to the hearing.

Pursuant to Ministerial Order No. M192 made under the *Emergency Program Act*, R.S.B.C. 1996, c.111, s.10, City Council will not be allowing members of the public to attend this meeting. If you wish to attend virtually email cityhall@salmonarm.ca.

City Council encourages the continued use of the city's website to stay informed on current Development applications and Council Agendas.

Erin Jackson, Director of Corporate Services

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously
- Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

To: His Worship Mayor Harrison and Members of Council

Date: March 1, 2021

Subject: Zoning Bylaw Amendment Application No. 1199

Legal: Lot 2, Section 24, Township 20, Range 10, W6M, KDYD, Plan 23198
 Civic Address: 2891 – 25 Avenue NE
 Owner/Applicant: Burgi, M. & S.

STAFF RECOMMENDATION

THAT: a bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 2, Section 24, Township 20, Range 10, W6M, KDYD, Plan 23198 from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone).

PROPOSAL

The subject parcel is located at 2891 – 25 Avenue NE (Appendix 1). The proposal is to rezone the parcel from R-1 (Single Family Residential) to R-8 (Residential Suite).

BACKGROUND – SECONDARY SUITES

The parcel is designated Low Density Residential in the City's Official Community Plan (OCP), and zoned Single Family Residential (R-1) in the Zoning Bylaw (Appendix 2 & 3).

The subject parcel is located in the Upper Lakeshore residential neighbourhood, largely comprised of R-1 and R-8 zoned parcels. There are currently seven R-8 zoned parcels within the proximity of the subject parcel, including the parcel directly to the north.

The entire property is approximately 0.24 hectares (2,400 square metres) in size, and contains an existing single family dwelling. The applicant has submitted a subdivision application (SUB-20.13), with preliminary conditional approval granted in November 2020 for the creation of a new parcel (Appendix 4). The proposed portion of land under subdivision application is vacant and 511 square metres in size. This proposed lot area is large enough to permit a *secondary suite* within a new single family dwelling, but would not permit a *detached suite*. Site photos are attached as Appendix 5.

Recently (February 16, 2021), the applicant submitted a Variance Application requesting reduced frontage and servicing requirements which will be before Council for consideration soon.

The initial application received was to amend a portion of the parcel, covering just the new 511 square meter proposed parcel. At the Development and Planning Services Committee Meeting of March 1, 2021, the applicant requested an amendment to the application to apply the change from R-1 to R-8 to the entire 0.24 hectare parcel.

Policy 8.3.25 of the OCP provides for the consideration of secondary suites in all Residential (High, Medium, and Low) designated areas via a rezoning application, subject to compliance with the Zoning Bylaw and the BC Building Code. Based on parcel area, the subject property, as well as the potential future new parcel and remainder parcel, has potential to meet the conditions for the development of a *secondary suite*, including sufficient space to meet the parking requirement.

COMMENTSEngineering Department

No concerns with rezoning.

Based on the parcel area which is substantially greater than the minimum required for two additional parcels, the Infill Exemption of the Subdivision and Servicing bylaw does not apply. Full works and services are required for subdivision to the Urban Standard.

A Development Variance Application requesting reduced frontage and servicing requirements was received on February 16, 2021.

Building Department

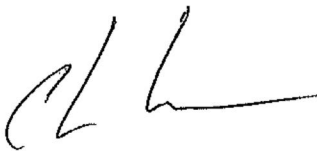
No concerns. BC Building Code requirements must be met to construct a *secondary suite*.

Fire Department

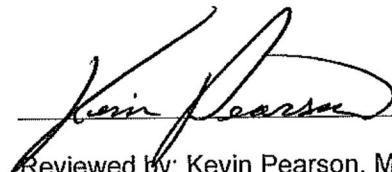
No concerns.

Planning Department

The proposed R-8 zoning of the subject parcel is consistent with the OCP and is therefore supported by staff. Any new development will require a building permit and will be subject to applicable Development Cost Charges, as well as meeting Zoning Bylaw and BC Building Code requirements.




Prepared by: Chris Larson, MCIP, RPP
Senior Planner

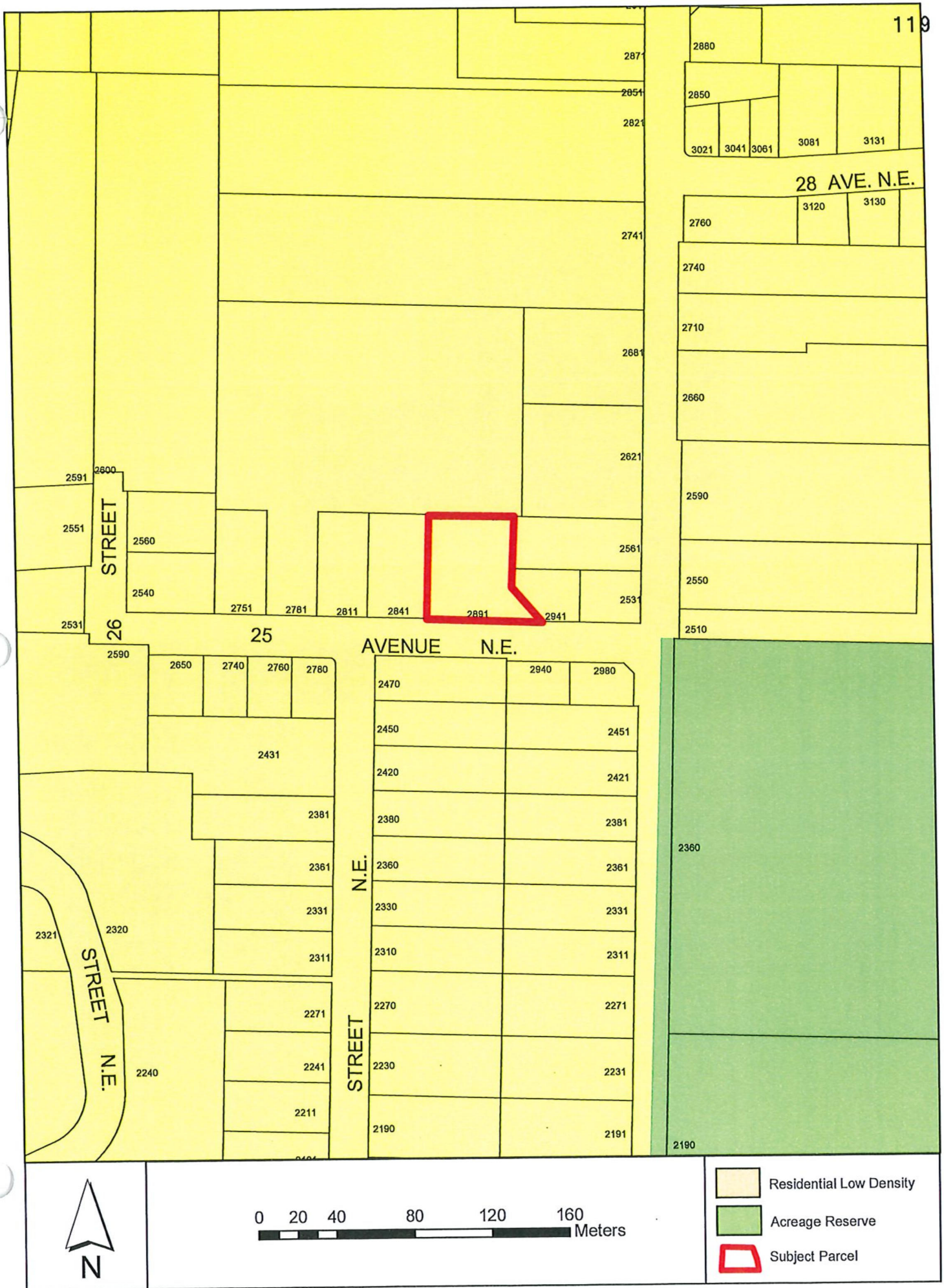


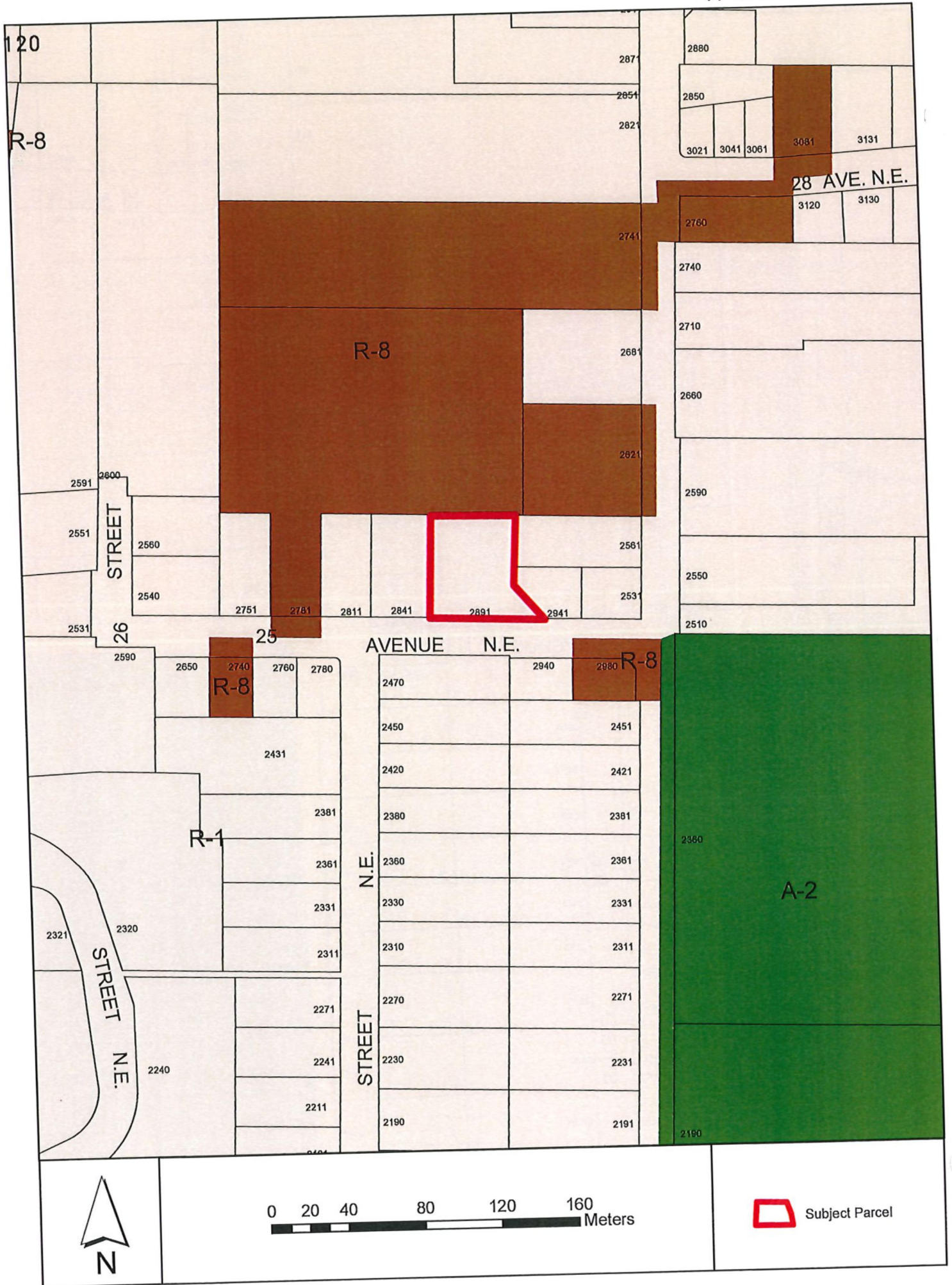
Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services



0 20 40 80 120 160 Meters

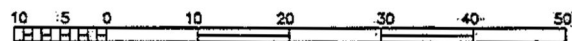
 Subject Parcel





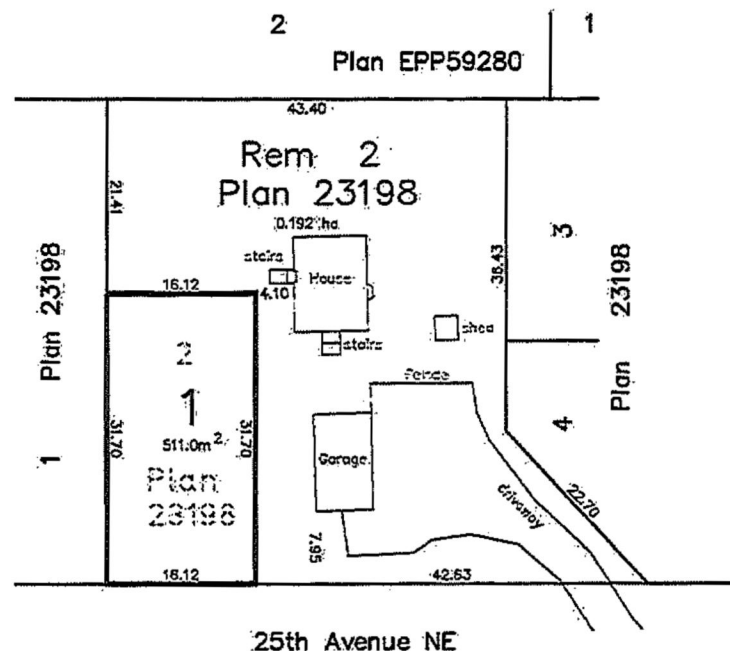
Sketch Plan of Proposed Subdivision of Part of Lot 2, Sec 24, Tp 20, Rge 10, W6M, KDYD, Plan 23198

Scale 1:500



All distances are in metres.

The intended plot size of this plan is 432mm in width by
280mm in height (B size) when plotted at a scale of 1:500.



BROWNE JOHNSON LAND SURVEYORS
B.C. AND CANADA LANDS
SALMON ARM, B.C. 250-832-9701
File: 379-20



View northeast over subject parcel.



View northwest over subject parcel.

Item 24.1

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4439 be read a third and final time.

[ZON-1199; Burgi, M. & S.; 2891 25 Avenue NE; R-1 to R-8]

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

CITY OF SALMON ARM

BYLAW NO. 4439

A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia and by electronic means as authorized by Ministerial Order M192, British Columbia, on _____ at the hour of 7:00 p.m. was published in _____ and _____ issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "District of Salmon Arm Zoning Bylaw No. 2303" is hereby amended as follows:

Rezone Lot 2, Section 24, Township 20, Range 10, W6M, KDYD, Plan 23198 from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone), attached as Schedule "A".

2. SEVERABILITY

If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

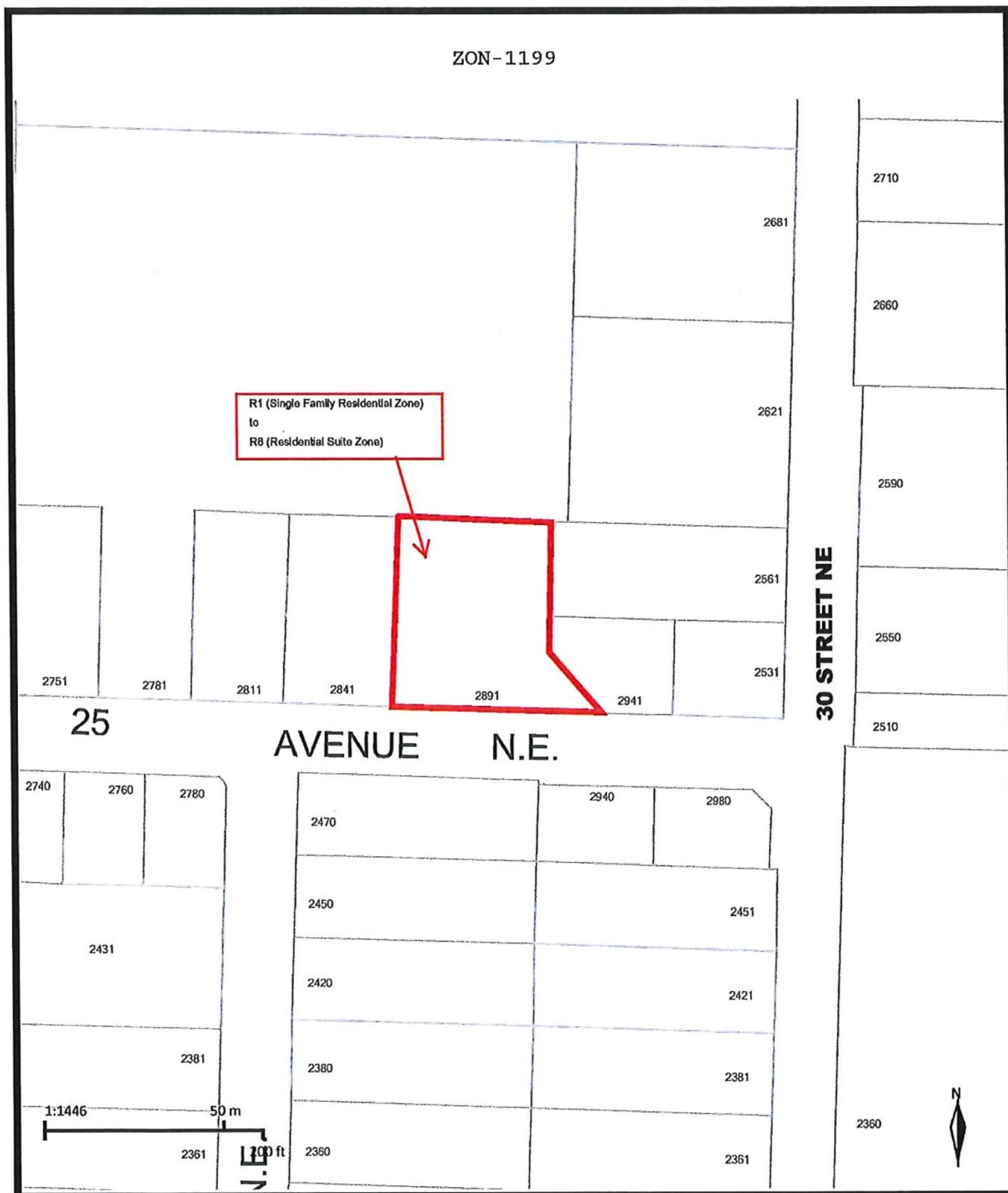
This bylaw may be cited as "City of Salmon Arm Zoning Amendment Bylaw No. 4439"

READ A FIRST TIME THIS	8	DAY OF	March	2021
READ A SECOND TIME THIS	8	DAY OF	March	2021
READ A THIRD TIME THIS		DAY OF		2021
ADOPTED BY COUNCIL THIS		DAY OF		2021

MAYOR

CORPORATE OFFICER

SCHEDULE "A"



Item 26.

CITY OF SALMON ARM

Date: March 22, 2021

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the Regular Council Meeting of March 22, 2021, be adjourned.

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

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