

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, April 11, 2022.**

PRESENT:

Mayor A. Harrison
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond
Councillor K. Flynn
Councillor C. Eliason (participated remotely)
Councillor D. Cannon
Councillor S. Lindgren

Chief Administrative Officer E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Director of Corporate Services S. Wood
Chief Financial Officer C. Van de Cappelle
Deputy Corporate Officer C. Boback
Executive Assistant B. Puddifant

ABSENT:

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0146-2022

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: pursuant to Section 90(1) (c) labour relations or other employee relations and (g) litigation or potential litigation affecting the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.

Council returned to Regular Session at 2:21 p.m.

Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. **REVIEW OF AGENDA**

5. **DISCLOSURE OF INTEREST**

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of March 28, 2022**

0147-2022

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the Regular Council Meeting Minutes of March 28, 2022, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of April 4, 2022**

0148-2022

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the Development and Planning Services Committee Meeting Minutes of April 4, 2022, be received as information.

CARRIED UNANIMOUSLY

2. **Environmental Advisory Committee Meeting Minutes of March 11, 2022**

0149-2022

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: the Environmental Advisory Committee Meeting Minutes of March 11, 2022 be received as information.

CARRIED UNANIMOUSLY

3. **Active Transportation Task Force Meeting Minutes of April 4, 2022**

0150-2022

Moved: Mayor Harrison

Seconded: Councillor Lavery

THAT: the Active Transportation Task Force Meeting Minutes of April 4, 2022 be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

Councillor Lindgren left the meeting at 2:40 pm and returned at 2:41 pm.

4. **Community Heritage Commission Meeting Minutes of March 7, 2022**

0151-2022 Moved: Councillor Cannon
 Seconded: Councillor Eliason
 THAT: the Community Heritage Commission Meeting Minutes of March 7, 2022
 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

Board in Brief - March 2022 - Received for information

14. **PRESENTATIONS**

1. **A. Spencer, BDO Canada LLP - 2021 Audited Financial Statements**

A. Spencer, BDO Canada LLP provided an overview of the 2021 Audited Financial Statements. She was available to answer questions from Council.

9. **STAFF REPORTS**

1. **Chief Financial Officer - 2021 Financial Statements**

0152-2022 Moved: Councillor Wallace Richmond
 Seconded: Councillor Lindgren
 THAT: the Financial Statements for the year ended December 31, 2021 be adopted
 as presented.

CARRIED UNANIMOUSLY

2. **Chief Financial Officer - 2021 Yearend Surplus - For Information**

Received for information.

3. **Chief Financial Officer - 2022 Assessments/New Construction - For Information**

Received for information.

10. INTRODUCTION OF BYLAWS

1. 2021 Final Budget

- a. City of Salmon Arm 2021 to 2025 Financial Plan Amendment Bylaw No. 4512 - First, Second and Third Readings
- b. City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4513 - First, Second and Third Readings
- c. City of Salmon Arm Parks Development Reserve Fund Expenditure Bylaw No. 4514 - First, Second and Third Readings
- d. City of Salmon Arm Development Cost Charge Underpass Reserve Fund Expenditure Bylaw No. 4515 - First, Second and Third Readings
- e. City of Salmon Arm Cemetery Purchase and Development Reserve Fund Expenditure Bylaw No. 4516 - First, Second and Third Readings
- f. City of Salmon Arm Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4517 - First, Second and Third Readings
- g. City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4518 - First, Second and Third Readings
- h. City of Salmon Arm Police Protection Vehicle and Equipment Reserve Fund Expenditure Bylaw No. 4519 - First, Second and Third Readings
- i. City of Salmon Arm Water Major Maintenance Reserve Fund Expenditure Bylaw No. 4520 - First, Second and Third Readings
- j. City of Salmon Arm Sanitary Sewer Major Maintenance Reserve Fund Expenditure Bylaw No. 4521 - First, Second and Third Readings

0153-2022

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm 2021 to 2025 Financial Plan Amendment Bylaw No. 4512 be read a first, second and third time;

AND THAT: the bylaw entitled City of Salmon Arm Capital Reserve Fund Expenditure Bylaw No. 4513 be read a first, second and third time;

AND THAT: the bylaw entitled City of Salmon Arm Parks Development Reserve Fund Expenditure Bylaw No. 4514 be read a first, second and third time;

AND THAT: the bylaw entitled City of Salmon Arm Development Cost Charge Underpass Reserve Fund Expenditure Bylaw No. 4515 be read a first, second and third time;

AND THAT: the bylaw entitled City of Salmon Arm Cemetery Purchase and Development Reserve Fund Expenditure Bylaw No. 4516 be read a first, second and third time;

10. **INTRODUCTION OF BYLAWS - continued**

1. **2021 Final Budget - continued**

AND THAT: the bylaw entitled City of Salmon Arm Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4517 be read a first, second and third time;

AND THAT: the bylaw entitled City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4518 be read a first, second and third time;

AND THAT: the bylaw entitled City of Salmon Arm Police Protection Vehicle and Equipment Reserve Fund Expenditure Bylaw No. 4519 be read a first, second and third time;

AND THAT: the bylaw entitled City of Salmon Arm Water Major Maintenance Reserve Fund Expenditure Bylaw No. 4520 be read a first, second and third time;

AND FURTHER THAT: the bylaw entitled City of Salmon Arm Sanitary Sewer Major Maintenance Reserve Fund Expenditure Bylaw No. 4521 be read a first, second and third time.

CARRIED UNANIMOUSLY

2. **2022 Final Budget**

a. **City of Salmon Arm 2022 to 2026 Financial Plan Amendment Bylaw No. 4524 - First, Second and Third Readings**

b. **City of Salmon Arm 2022 Annual Rate of Taxation Bylaw No. 4508 - First, Second and Third Readings**

0154-2022

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm 2022 to 2026 Financial Plan Amendment Bylaw No. 4524 be read a first, second and third time;

AND THAT: the bylaw entitled City of Salmon Arm 2022 Annual Rate of Taxation Bylaw No. 4508 be read a first, second and third time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Sterile Insect Release [ISR] Program Parcel Tax Amendment Bylaw No. 4507 - First, Second and Third Readings**

0155-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Sterile Insect Release [SIR] Program Parcel Tax Amendment Bylaw No. 4507 be read a first, second and third time.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

4. **Director of Engineering & Public Works – Project Award – WPCC Outfall Inspection**

0156-2022

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: Council approve the award of the WPCC Outfall Inspection to ASI Group Ltd. in accordance with their quote, in the amount of \$27,850.00 plus taxes as applicable;

AND THAT: The 2022 Budget contained in the 2022 – 2026 Financial Plan be amended to reflect additional funding in the amount of \$25,000.00 for a total budget of \$30,000.00 to be funded from the Canoe Beach Drive (50-52 St) sanitary replacement project.

CARRIED UNANIMOUSLY

5. **Director of Engineering & Public Works – New Pump Purchase – Water Plant Sanitary Lift Station**

0157-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council approve the purchase of a new 17 HP Flygt Sewerage Pump for the Water Treatment Plant Sewer Lift Station from Electric Motors & Pump Service Ltd. (EMPS) for the quoted total price of \$29,043.00 plus taxes as applicable;

AND THAT: the Budget contained in the 2022 – 2026 Financial Plan be amended to reflect additional funding in the amount of \$5,000.00 for a total budget of \$30,000.00 to be funded from Water Extensions and Replacements;

AND FURTHER THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of a new 17 HP Flygt Sewerage Pump to authorize sole sourcing of same to EMPS.

CARRIED UNANIMOUSLY

6. **Chief Administrative Officer – Code of Responsible Conduct**

0158-2022

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: Policy #1.14 Council Code of Responsible Conduct be adopted.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS - continued**

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4496 [ZON-1231; Paton, D./Kuster, M.; 3941 20 Street NE; R-1 to R-8] - First and Second readings**

0159-2022

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4496 be read a first and second time.

CARRIED UNANIMOUSLY

5. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4499 [OCP4000-48; Canzea Developments Ltd.; 1141 18 Street NE; MR to HR]- First Reading**

0160-2022

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4499 be read a first time.

CARRIED

Councillor Lavery Opposed

6. **City of Salmon Arm Zoning Amendment Bylaw No. 4501 [ZON-1233; Canzea Developments Ltd.; 1141 18 Street NE; R-4 to R-5] (See Item 10.5 for Staff Report) - First Reading**

0161-2022

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4501 be read a first time.

CARRIED

Councillor Lavery Opposed

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4522 [Parking Rates] - Final Reading**

0162-2022

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4522 be read a final time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS - continued**

2. **City of Salmon Arm Land Use Contract Termination Bylaw No. 4485 [Canoe Creek Estates] - Final Reading**

0163-2022 Moved: Councillor Wallace Richmond
 Seconded: Councillor Lindgren
 THAT: the bylaw entitled City of Salmon Arm Land Use Contract Termination Bylaw No. 4485 be read a final time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4486 [ZON-1225; Canoe Creek Estates; R-1 to R-6] - Final Reading (see Item 11.2 for Staff Report)**

0164-2022 Moved: Councillor Eliason
 Seconded: Councillor Flynn
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4486 be read a final time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Mobile Home Park Amendment Bylaw No. 4487 [Text Amendment; Canoe Creek Estates lot sizes] - Final Reading (see Item 11.2 for Staff Report)**

0165-2022 Moved: Councillor Wallace Richmond
 Seconded: Councillor Cannon
 THAT: the bylaw entitled City of Salmon Arm Mobile Home Park Amendment Bylaw No. 4487 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

4. **D. Shultz, President, Salmon Arm Curling Club - letter dated April 5, 2022 - Letter of Support - BC Community Gaming Grant**

0166-2022 Moved: Councillor Eliason
 Seconded: Councillor Cannon
 THAT: Council provide a letter of support to the Salmon Arm Curling Club for their submission to the BC Community Gaming Grant funding program.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

1. Informational Correspondence - continued

- 5. D. Gonela, Executive Director, Salmon Arm Roots & Blues - letters dated March 25, 2022 - Temporary Campground request, Bulk Wastewater Disposal Fee, 5th Street SW closure, Noise Bylaw Variance Request, Water Restriction Change request

0167-2022

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council authorize the Salmon Arm Folk Music Society to utilize the southeast section of Blackburn Park for use as a volunteer and over-flow campground from August 15 to August 24, 2022, during the 30th annual Roots and Blues Festival subject to provision of adequate liability insurance;

AND THAT: Council authorize the extension of the Noise Bylaw for the 30th annual Roots and Blues Festival to 1:00 a.m. from and including August 18, to August 21, 2022;

AND FURTHER THAT: Council authorize the closure of 5 Street SW between 5 Avenue SW and 10 Avenue SW from 8:00 a.m. August 19, 2022 until 7:00 a.m. August 22, 2022.

CARRIED UNANIMOUSLY

- 7. J. Evans, Family Navigator and Outdoor Play Facilitator, Shuswap Children's Association - letter dated March 31, 2022 - Storytime in the Park for Summer 2022 Outdoor Recreation Program

0168-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council authorize the Shuswap Children's Association to hold Storytime in the Park from 9:30 a.m. to 12:00 p.m., subject to the provision of adequate liability insurance, for the following locations on the following dates:

June 19, 2022 - McGuire Lake Park

July 10, 2022 - Fletcher Park

July 27, 2022 - Klahani Park

August 3, 2022 - Kin Park

August 10, 2022 - Blackburn Park

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

1. Informational Correspondence - continued

9. D. Butler, Ride Don't Hide Coordinator, CMHA - letter dated April 11, 2022 - Ride Don't Hide

0169-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council authorize the Canadian Mental Health Association to use the parking space at 433 Hudson Avenue NE to hold a stationary bike relay event for Mental Health Week, May 2 to 6, 2022, from 9:30 a.m. to 2:00 p.m. subject to provision of adequate liability insurance;

AND THAT: Council authorize the Canadian Mental Health Association to use Soccer Field #2 at Blackburn Park on June 12, 2022 from 12:30 to 5:00 p.m. to host a celebration day, subject to booking with Shuswap Recreation Society and subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

6. J. Keis, Marketing and Sales Manager, Armstrong Regional Cooperative - email dated March 30, 2022 - Rental Request for Marine Peace Park in Salmon Arm

0170-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council authorize the Armstrong Regional Cooperative to hold a family outdoor movie event at Marine Peace Park on either August 11 or 18, 2022 from 6:00 to 11:30 p.m. subject to booking with Shuswap Recreation Society and confirmation of adequate liability insurance.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

15. COUNCIL STATEMENTS

19. OTHER BUSINESS

14. PRESENTATIONS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

2. IN-CAMERA SESSION - continued

0171-2022

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: pursuant to Section 90(1) (c) labour relations or other employee relations and (g) litigation or potential litigation affecting the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 4:12 p.m.

Council returned to Regular Session at 5:14 p.m.

The Meeting recessed to 7:00 p.m.

PRESENT:

Mayor A. Harrison

Councillor L. Wallace Richmond

Councillor C. Eliason (participated remotely)

Councillor D. Cannon

Councillor K. Flynn

Councillor S. Lindgren

Councillor T. Lavery (participated remotely)

Chief Administrative Officer E. Jackson

Director of Engineering and Public Works R. Niewenhuizen

Director of Development Services K. Pearson

Director of Corporate Services S. Wood

Deputy Corporate Officer C. Boback

Executive Assistant B. Puddifant

ABSENT:

21. DISCLOSURE OF INTEREST

Councillor Wallace Richmond declared a conflict with Items 23.3 and 24.3 as a family member is employed by the applicant.

22. HEARINGS

23. **STATUTORY PUBLIC HEARINGS**

1. **Zoning Amendment Application No. ZON-1228 [Wild Blue Developments Ltd./Franklin Engineering Ltd.; 2220 10 Street SW; R-1 and A-2 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Franklin, Franklin Engineering Ltd., the applicant, outlined the application and was available to answer questions from Council.

J. Emmel, 1121 24 Ave SW raised concerns about traffic flow from the proposed subdivision, but was not opposed to the R-8 zoning.

B. Schneider, 1021 23 Ave SW raised concerns about the setbacks for road allowance, but was not opposed to the R-8 zoning.

J. Bickle, 1241 25 Ave SW spoke to the water pressure issues on 25th Ave SW, but was not opposed to the R-8 zoning.

T. Moody, 1030 24 Ave SW raised concerns about traffic on 24th Ave SW.

L. Lyons, 1020 23 Ave SW questioned if the homes would be rentals in the R-8 zone and raised concerns about the existing greenspace and possible preservation of trees.

T. Penney, 1230 24 Ave SW raised concerns about traffic and parking on 24 Ave SW.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:25 p.m. followed by comments from Council and the next item ensued.

2. **Zoning Amendment Application No. ZON-1232 [Dieleman, P. & J.; 6500 1 Avenue NW; A-2 to A-3]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Dieleman, the applicant, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:29 p.m. followed by comments from Council and the next item ensued

Councillor Wallace Richmond declared a conflict and left the meeting at 7:29 p.m.

23. STATUTORY PUBLIC HEARINGS - continued

3. Zoning Amendment Application No. ZON-1235 [Bickle, J. & J.; 1241 25 Avenue SW; R-1 and R-9 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Bickle, the applicant, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:33 p.m. followed by comments from Council.

Councillor Wallace Richmond returned to the meeting at 7:33 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4492 [ZON-1228; Wild Blue Developments Ltd./Franklin Engineering Ltd.; 2220 10 Street SW; R-1 and A-2 to R-8] - Third and Final Reading

0172-2022

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4492 be read a third and final time.

CARRIED UNANIMOUSLY

2. City of Salmon Arm Zoning Amendment Bylaw No. 4498 [ZON-1232; Dieleman, P. & J.; 6500 1 Avenue NW; A-2 to A-3] - Third and Final Reading

0173-2022

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4498 be read a third and final time.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond declared a conflict and left the meeting at 7:58 p.m.

3. City of Salmon Arm Zoning Amendment Bylaw No. 4506 [ZON-1235; Bickle, J. & J.; 1241 25 Avenue SW; R-1 and R-9 to R-8] - Third and Final Reading

0174-2022

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4506 be read a third and final time.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond returned to the meeting at 8:00 pm.

2. IN-CAMERA SESSION - continued

The following Motions were released from the In-Camera Council Meeting of April 11, 2022:

0032-2022(ic) THAT: Health and Safety Policy #6.9 "Proof of Vaccination" be suspended effective April 11, 2022, as per section 6, until such time that the current COVID pandemic is no longer in effect or the Public Health Officer determines Health and Safety is once again at risk in relation to the COVID-19 pandemic and Council determines that the policies should be reinstated.

0033-2022(ic) THAT: Health and Safety Policy #6.10 "Proof of Vaccinations - Contractors" be suspended, effective April 11, 2022 as per section 6, until such time that the current COVID pandemic is no longer in effect or the Public Health Officer determines Health and Safety is once again at risk in relation to the COVID-19 pandemic and Council determines that the policies should be reinstated.

0034-2022(ic) THAT: Council makes a motion that resolves that City employees working at the RCMP detachment are subject to the rules and regulations for COVID safety as set out by the Government of Canada and City employees working in Provincial work areas are subject to the rules and regulations for COVID safety as set out by the Province of BC.

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0175-2022 Moved: Councillor Flynn
Seconded: Councillor Wallace Richmond
THAT: the Regular Council Meeting of April 12, 2022, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:02 p.m.

CERTIFIED CORRECT:

"S. WOOD"
CORPORATE OFFICER

Adopted by Council the 25TH day of April, 2022.

"MAYOR A. HARRISON"
MAYOR