

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers and by electronic means as authorized by Ministerial Order M192, at 1:00 p.m. and reconvened at 2:30 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on **Monday, November 23, 2020.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason (participated remotely)
Councillor K. Flynn
Councillor S. Lindgren
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Engineering & Public Works R. Niewenhuizen
Director of Corporate Services E. Jackson
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle (participated remotely)
Senior Planner C. Larson
Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:02 p.m.

2. IN-CAMERA SESSION

0506-2020

Moved: Councillor Eliason
Seconded: Councillor Lindgren
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:03 p.m.
Council returned to Regular Session at 2:33 p.m.
Council recessed until 2:38 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. REVIEW OF AGENDA

Addition under item 9.8 Chief Administrative Officer – Ross Street Underpass – CPR Construction Agreement

Addition under item 23.1/23.2 D. McGregor – email dated November 5, 2020 – Query of proposed zoning change to 1050 18st St NE

Addition under items 23.1/23.2 R. Keetch – email dated November 22, 2020 and response from Director of Development Services dated November 23, 2020 – Comment for Proposed amendments to OCP and Zoning at 1050 and 1091 18th st

5. DISCLOSURE OF INTEREST

Councillor Wallace Richmond declared a conflict of interest with item 14.1 as the Shuswap Watershed Council is a client of her firm.

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of November 9, 2020

0507-2020

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Regular Council Meeting Minutes of November 9, 2020, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of November 16, 2020

0508-2020

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the Development and Planning Services Committee Meeting Minutes of November 16, 2020, be received as information.

CARRIED UNANIMOUSLY

2. Active Transportation Task Force Meeting Minutes of November 16, 2020

0509-2020

Moved: Councillor Lavery

Seconded: Mayor Harrison

THAT: the Active Transportation Task Force Meeting Minutes of November 16, 2020, be received as information.

CARRIED UNANIMOUSLY

8. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

9. STAFF REPORTS

1. Director of Engineering & Public Works – RCMP Cell Block Upgrade – Tender Award

0510-2020

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the 2020 Budget contained in the 2020 to 2024 Financial Plan be amended to reflect additional funding for the Salmon Arm RCMP Detachment Cell Block Upgrade project in the amount of \$45,000.00. This amount be transferred from the RCMP Prison Cell Retro Fit Reserve, current balance estimated at \$34,000.00 and the remainder funded from the RCMP Storage Building Construction Reserve, current balance estimated at \$84,000.00;

AND THAT: Council approve the award of the Salmon Arm RCMP Detachment Cell Block Upgrade project to 478868 BC Ltd dba McDiarmid Construction, in accordance with their tender price , in the amount of \$176,888.00 plus GST.

CARRIED UNANIMOUSLY

2. Director of Engineering & Public Works – Mosquito Control & Surveillance Program – Contract Extension

0511-2020

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: Council award a two (2) year contract extension to Duka Environmental Services Ltd. for the 2021 & 2022 Mosquito Control and Surveillance Program as per the extension clause in the Request for Quotation at a rate of \$14,100.00 per year.

CARRIED UNANIMOUSLY

3. Director of Corporate Services – Poverty Reduction Planning & Action Planning Grant Social Supports Inventory and Assessment RFP Award

0512-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Council award the Social Supports Inventory and Assessment Plan contract to SPARC BC for the quoted price of \$24,800.00.

CARRIED UNANIMOUSLY

4. Chief Financial Officer – Disposal of Surplus Equipment

0513-2020

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the following bids/offers be accepted for the sale of surplus equipment on a “where is, as is” basis:

<i>Equipment</i>	<i>Buyer</i>	<i>Bid Amount (plus GST and PST)</i>
2008 Jeep Compass S/N 1J8FF47W48D510424	Debbie McGregor of behalf of Jenna Elidoros	\$3,051.00
2014 Dodge Truck Box	583021 BC Ltd. dba Westside Used Auto parts	\$625.00

CARRIED UNANIMOUSLY

9. **STAFF REPORTS – continued**

5. **Chief Financial Officer – COVID-19 Safe Restart Grant – For Information**

Received for information.

6. **Director of Engineering & Public Works – Water Pollution Control Centre Centrifuge Rebuild**

0514-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Council approve Mearl's Machine Works Ltd. of Kelowna, BC to complete the repairs to the original Peralisi centrifuge at a cost of approximately \$20,000.00 - \$25,000.00;

AND THAT: the City's Purchasing Policy No. 7.13 be waived to authorize sole sourcing of same to Mearl's Machine Works Ltd.

CARRIED UNANIMOUSLY

7. **Director of Corporate Services – Mt. Ida & Shuswap Memorial Cemetery Operations and Maintenance Contract**

0515-2020

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the Mayor and Corporate Officer be authorized to execute the Cemetery Operation and Maintenance Contract with MADA Contracting for the period of January 1, 2021 to December 31, 2025 for the amount of \$585,250.00.

CARRIED UNANIMOUSLY

8. **Chief Administrative Officer – Ross Street Underpass – CPR Construction Agreement**

0516-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council authorize Staff to enter into the 'Subway Construction Agreement' with Canadian Pacific Railway to formalize the terms of construction for the Ross Street Underpass.

CARRIED

Councillor Lavery Opposed

10. **INTRODUCTION OF BYLAWS**

Councillor Flynn left the meeting at 3:42 p.m.

1. **City of Salmon Arm Cemetery Management Amendment Bylaw No. 4424 [Cemetery Rates] – First, Second and Third Readings**

0517-2020

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Cemetery Management Amendment Bylaw No. 4424 be read a first, second and third time.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS – continued**

2. **City of Salmon Arm Highway Closure Bylaw No. 4422 - First, Second and Third Readings**

0518-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Highway Closure Bylaw No. 4422 be read a first, second and third time;

AND THAT: final reading of City of Salmon Arm Highway Closure Bylaw No. 4422 be subject to Compliance with Section 26 (Notice of Proposed Property Disposition) and Section 94 (Requirements for Public Notice) of the Community Charter.

Councillor Flynn returned to the meeting at 3:46 p.m.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4417 [South Central Electric Ltd.; 1140 17 Avenue SE; R1 to R8] – First and Second Readings**

0519-2020

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4417 be read a first and second time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

12. **CORRESPONDENCE**

1. **Informational Correspondence**

11. **N. Schmidt, Manager of Operations, Planning Institute of British Columbia – email dated November 9, 2020 – PIBC – Certified Institute of Planners, Christopher Larson**

Mayor Harrison, of behalf of Council and the City of Salmon Arm, congratulated Chris Larson on receiving a membership to the Planning Institute of British Columbia and thanked him for his dedication to the City.

13. **NEW BUSINESS**

The Meeting recessed at 4:03 p.m.

The Meeting reconvened at 4:06 p.m.

14. PRESENTATIONS

Councillor Wallace Richmond declared a conflict of interest and left the meeting at 4:06 p.m.

1. Erin Viera, Program Manager and Paul Demenok, Chair, Shuswap Watershed Council – Shuswap Watershed Council Annual Update

Erin Viera, Program Manager and Paul Demenok, Chair of the Shuswap Watershed Council provided an Annual Update on the Shuswap Watershed Council. They were available to answer questions from Council.

Councillor Wallace Richmond returned to the meeting at 4:38 p.m.

2. Patricia Huntsman, Patricia Huntsman Culture + Communication – Salmon Arm Arts and Culture Plan

Patricia Huntsman, Patricia Huntsman Culture + Communication provided an overview the of Salmon Arm Alive with the Arts Plan. She was available to answer questions from Council.

0520-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council adopt in principle the Alive with the Arts Salmon Arm Cultural Plan with a view to approving implementation items on a yearly basis in keeping with the City's annual budget process and in consultation with community representatives.

CARRIED UNANIMOUSLY

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

2. IN-CAMERA SESSION – continued

0521-2020

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 5:10 p.m.
Council returned to Regular Session and recessed at 5:53 p.m.
The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon (participated remotely)
Councillor C. Eliason (participated remotely)
Councillor K. Flynn
Councillor S. Lindgren
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

PRESENT:

Chief Administrative Officer C. Bannister
Director of Engineering & Public Works R. Niewenhuizen
Director of Corporate Services E. Jackson
Director of Development Services K. Pearson
Recorder B. Puddifant

21. DISCLOSURE OF INTEREST

22. HEARINGS

23. STATUTORY PUBLIC HEARINGS

1. Official Community Plan Amendment Application No. OCP4000-43 [Clarke, H. & D./Northern Propane Ltd./Kearl, R.; 1050 & 1091 18 Street NE; HR to HC]

The Director of Development Services explained the proposed Official Community Plan Amendment Application.

D. McGregor – email dated November 5, 2020 – Query of proposed zoning change to 1050 18st St NE.

R. Keetch – email dated November 22, 2020 and response from Director of Development Services dated November 23, 2020 – Comment for Proposed amendments to OCP and Zoning at 1050 and 1091 18th st.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:09 p.m. and the next item ensued.

23. STATUTORY PUBLIC HEARINGS – continued

2. Zoning Amendment Application No. ZON-1184 [Clarke, H. & D./Northern Propane Ltd./Kearl, R.; 1050 and 1091 18 Street NE; R-5 to C-6]

The Director of Development Services explained the proposed Zoning Amendment Application.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:11 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Official Community Plan Amendment Bylaw No. 4410 [OCP4000-43; Clarke, H. & D./Northern Propane Ltd./Kearl, R.; 1050 & 1091 18 Street NE; HR to HC] – Third Reading

0522-2020

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4410 be read a third time.

CARRIED UNANIMOUSLY

2. City of Salmon Arm Zoning Amendment Bylaw No. 4411 [ZON-1184; Clarke, H. & D./Northern Propane Ltd./Kearl, R.; 1050 and 1091 18 Street NE; R-5 to C-6] – Third Reading

0523-2020

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4411 be read a third time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0524-2020

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Regular Council Meeting of November 23, 2020, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:14 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"A. HARRISON"
MAYOR

Adopted by Council 14th the day of December, 2020.