

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, March 25, 2019.**

### PRESENT:

Mayor A. Harrison  
Councillor D. Cannon  
Councillor C. Eliason  
Councillor K. Flynn  
Councillor S. Lindgren  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Chief Financial Officer C. Van de Cappelle  
Recorder C. Simmons

### ABSENT:

Councillor T. Lavery

#### 1. CALL TO ORDER

Mayor A. Harrison called the meeting to order at 1:30 p.m.

#### 2. IN-CAMERA SESSION

0173-2019

Moved: Councillor Cannon  
Seconded: Councillor Eliason  
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 2:03 p.m.  
Council recessed until 2:30 p.m.

#### 3. REVIEW OF AGENDA

#### 4. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with item 11.1.8 as his son is the President of the Salmon Arm Slo-Pitch League.

5. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of March 11, 2019**

0174-2019                   Moved: Councillor Wallace Richmond  
                                  Seconded: Councillor Flynn  
                                  THAT: the Regular Council Meeting Minutes of March 11, 2019, be adopted as  
                                  circulated.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of March 18, 2019**

0175-2019                   Moved: Councillor Flynn  
                                  Seconded: Councillor Cannon  
                                  THAT: the Development and Planning Services Committee Meeting Minutes of  
                                  March 18, 2019 be received as information.

CARRIED UNANIMOUSLY

2. **Court of Revision 2019 73 Avenue Water Main Extension Parcel Tax Assessments Meeting Minutes of March 11, 2019**

0176-2019                   Moved: Councillor Cannon  
                                  Seconded: Councillor Eliason  
                                  THAT: the Court of Revision 2019 73 Avenue Water Main Extension Parcel Tax  
                                  Assessments Meeting Minutes of March 11, 2019, be received as information.

CARRIED UNANIMOUSLY

3. **Court of Revision 2019 Transportation Parcel Tax Assessments Meeting Minutes of March 11, 2019**

0177-2019                   Moved: Councillor Wallace Richmond  
                                  Seconded: Councillor Flynn  
                                  THAT: the Court of Revision 2019 Transportation Parcel Tax Assessments  
                                  Meeting Minutes of March 11, 2019, be received as information.

CARRIED UNANIMOUSLY

4. **Court of Revision 2019 Water and Sewer Frontage Tax Assessments Meeting Minutes of March 11, 2019**

0178-2019                   Moved: Councillor Eliason  
                                  Seconded: Councillor Cannon  
                                  THAT: the Court of Revision 2019 Water and Sewer Frontage Tax Assessments  
                                  Meeting Minutes of March 11, 2019, be received as information.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS - continued**

5. **Shuswap Regional Airport Operations Committee Meeting Minutes of November 14, 2018**

0179-2019

Moved: Councillor Eliason  
Seconded: Councillor Wallace Richmond  
THAT: the Shuswap Regional Airport Operations Committee Meeting Minutes of November 14, 2018, be received as information.

CARRIED UNANIMOUSLY

6. **Community Heritage Commission Meeting Minutes of January 18, 2019**

0180-2019

Moved: Councillor Cannon  
Seconded: Councillor Flynn  
THAT: the Community Heritage Commission Meeting Minutes of January 18, 2019, be received as information.

CARRIED UNANIMOUSLY

7. **Social Impact Advisory Committee Meeting Minutes of March 15, 2019**

0181-2019

Moved: Councillor Wallace Richmond  
Seconded: Councillor Lindgren  
THAT: the Social Impact Advisory Committee Meeting Minutes of March 15, 2019, be received as information.

CARRIED UNANIMOUSLY

8. **Downtown Parking Commission Meeting Minutes of March 19, 2019**

0182-2019

Moved: Councillor Eliason  
Seconded: Councillor Flynn  
THAT: the Downtown Parking Commission Meeting Minutes of March 19, 2019, be received as information.

CARRIED UNANIMOUSLY

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

8. **STAFF REPORTS**

1. **Director of Engineering & Public Works - CPR Crossing Upgrades 2019 - 72 Avenue NE Captain's Cove Grade Crossing**

0183-2019

Moved: Councillor Eliason  
Seconded: Councillor Flynn  
THAT: the 2019 Budget contained in the 2019 - 2022 Financial Plan Bylaw be amended to reflect additional funding for the R.R. Grade Crossings operational budget in the amount of \$35,000.00 funded from:

8. **STAFF REPORTS – continued**

1. **Director of Engineering & Public Works – CPR Crossing Upgrades 2019 – 72 Avenue NE Captain’s Cove Grade Crossing – continued**

- Transportation Grade Rail Crossing Assessment Reserve in the amount of \$20,500.00; and
- Future Expenditure Reserve in the amount of \$14,500.00.

CARRIED UNANIMOUSLY

2. **Director of Corporate Services – Marina Lease, Sub-Lease and Operation**

0184-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the Mayor and Corporate Officer be authorized to execute a two (2) year renewal of the Marina Lease, Sub-Lease and Operation Agreement with Sea Dog Rentals Inc., subject to approval by the Ministry of Forest, Lands and Natural Resource Operations and *Community Charter* advertising requirements.

CARRIED UNANIMOUSLY

3. **Director of Corporate Services – Fee for Service Amendment Bylaw No. 4329 and Lease Agreement for Shuswap Regional Airport Terminal Building**

0185-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4329 be read a first, second and third time;

AND THAT: Council authorize the Mayor and Corporate Officer to execute a three (3) year lease agreement (April 1, 2019 to October 31, 2021) with Rick Scott dba North Okanagan Vertical Adventures for the use of 67.6 square meters of floor space in the Shuswap Regional Airport (Salmon Arm) terminal building for a monthly rent of \$612.00 plus GST for the main floor area and \$612.00 plus GST for the basement floor area subject to *Community Charter* notification requirements and adoption of Salmon Arm Fee for Service Amendment Bylaw No. 4329.

CARRIED UNANIMOUSLY

4. **Chief Financial Officer and Director of Engineering & Public Works – Transportation Parcel Tax – For Information**

0186-2019

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: that staff be directed to prepare a Transportation Parcel Tax Amendment Bylaw to increase the Transportation Parcel Tax to \$150.00 per parcel.

CARRIED UNANIMOUSLY

8. **STAFF REPORTS - continued**

5. **Director of Engineering & Public Works - Booster Pump/Piping Purchase - Zone 1 IR 3 Reservoir**

0187-2019

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: Council approve the purchase of a 2hp Booster Pump and Piping package for the Zone 1 IR 3 Reservoir from Mearls Machine Works Ltd., for the quoted price of \$15,652.11 (\$3,772.11 pump and \$11,880.00 piping) plus taxes as applicable;

AND THAT: The City's Purchasing Policy No. 7.13 be waived in the procurement of a 2hp Booster Pump and Piping package to authorize sole sourcing of same to Mearls Machine Works Ltd.

CARRIED UNANIMOUSLY

6. **Chief Financial Officer, Director of Engineering & Public Works and Corporate Officer - Loan Authorization Bylaw No. 4289 - Shuswap Regional Airport Taxiway Charlie**

0188-2019

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the 2019 Budget contained in the 2019 - 2023 Financial Plan Bylaw be amended to reflect the construction of the Airport Development Plan Phase 1-Taxiway Charlie in the amount of \$1,365,000.00, funded by way of long-term debt (\$845,000.00) and BC Air Access Grant (\$520,000.00);

AND THAT: the bylaw entitled City of Salmon Arm Taxiway Charlie Loan Authorization Bylaw No. 4289 be read a first, second and third time;

AND THAT: approval of the electors be obtained through the Alternative Approval Process for the proposed borrowing of \$845,000.00 for the purpose of undertaking the construction of the Shuswap Regional Airport Taxiway Charlie;

AND THAT: Council establish Monday, June 24, 2019 at 4:00 p.m. as the deadline for receipt of the Elector Response Forms from electors for the proposed borrowing of \$845,000.00 for the purpose of undertaking the construction of Shuswap Regional Airport Taxiway Charlie;

AND THAT: Council establish the Elector Response Form as shown on Appendix 1 for the proposed borrowing of \$845,000.00 for the purpose of undertaking the construction of Shuswap Regional Airport Taxiway Charlie;

AND FURTHER THAT: Council establish the fair determination of the total number of elector responses required as 1,503 for the proposed borrowing of \$845,000.00 for the purpose of undertaking the construction of Shuswap Regional Airport Taxiway Charlie.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324 [OCP4000-38; 1160595 BC Ltd./Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDR] - First Reading**

0189-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324 be read a first time;

AND THAT: pursuant to Section 477 (3)(a) of the *Local Government Act*, Second Reading of the Official Community Plan bylaw be withheld pending Council's consideration of the amendment in conjunction with:

- 1) The Financial plans of the City of Salmon Arm; and
- 2) The Liquid Waste Management Plan of the City of Salmon Arm.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4325 [ZON-1141; 1160595 BC Ltd./Cutting Edge Holdings Ltd.; 1231 30 Street NE; R-1 to R-5] - First Reading**

0190-2019

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4325 be read a first time;

AND THAT: final reading of the bylaw be withheld subject to:

- 1) Ministry of Transportation and Infrastructure approval; and
- 2) Adoption of the associated Official Community Plan Amendment Bylaw.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4326 [ZON-1143; Wilson, D./Johnson, A.; 2130 1 Avenue NE; R-1 to R-8] - First and Second Readings**

0191-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4326 be read a first and second time;

AND THAT: final reading of the bylaw be withheld subject to:

- 1) Registration of a Section 219 *Land Title Act* covenant(s) registered on title ensuring access to Okanagan Avenue is not permitted; and
- 2) Approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS – continued**

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4327 [ZON-1144; Stevens, S. & Burns, Z.; 2810 – 25 Street NE; R-1 to R-8] – First and Second Readings**

0192-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4327 be read a first and second time;

AND THAT: final reading of the bylaw be withheld subject to confirmation that the secondary suite meets Zoning Bylaw and BC Building Code requirements.

CARRIED UNANIMOUSLY

5. **City of Salmon Arm Parks Regulation Amendment Bylaw No. 4328 [Prohibit Dogs on Foreshore Trail] – First, Second and Third Readings**

0193-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Parks Regulation Amendment Bylaw No. 4328 be read a first, second and third time.

Councillor Wallace Richmond left the meeting at 3:31 p.m. and returned at 3:32 p.m.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4269 [OCP4000-35; Brautigam, K. & M.; 3820 – 20 Street NE; AR – LR] – Final Reading**

0194-2019

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4269 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4270 [ZON-1125; Brautigam, K. & M.; 3820 – 20 Street NE; A-2 to R-8] – Final Reading**

0195-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4270 be read a final time.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS - continued**

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4307 [ZON-1138; Simpson, M.; 2150 21 Street NE; R-1 to R-8] - Final Reading**

0196-2019

Moved: Councillor Eliason  
Seconded: Councillor Lindgren  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4307 be read a final time.

CARRIED UNANIMOUSLY

11. **CORRESPONDENCE**

1. **Informational Correspondence**

Councillor Lindgren left the meeting at 3:48 p.m.

Councillor Flynn declared a conflict of interest and left the meeting at 3:48 p.m.

8. **C. Bartsch, President/Commissioner, Salmon Arm Slo-Pitch League - letter dated March 2019 - Outfield Fence Advertising Signs**

Councillor Lindgren returned to the meeting at 3:50 p.m.

0197-2019

Moved: Councillor Cannon  
Seconded: Councillor Eliason  
THAT: staff be directed to work with the Salmon Arm Slo-Pitch League to coordinate outfield fence advertising on a cost sharing basis.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:53 p.m.

11. **A. Munro, Executive Director, Shuswap Immigrant Services Society - letter dated March 15, 2019 - Request for Letter of Support for Shuswap Immigrant Services Society**

0198-2019

Moved: Councillor Wallace Richmond  
Seconded: Councillor Eliason  
THAT: Mayor and Council provide a letter of support to the Shuswap Immigrant Services Society in their application to Immigration, Refugees and Citizenship Canada (IRCC) to secure funding for five additional years.

CARRIED UNANIMOUSLY

2. **J. Stewart - email dated March 7, 2019 - Children's Film Festival**

Received for information.

12. **NEW BUSINESS**



13. **PRESENTATIONS**

1. **Dan McQuarrie with Barry Delaney, SASCU, David Askew, Askews Foods and Louis Thomas, Neskonlish Indian Band - Auris Loops - Moving Forward Together**

D. McQuarrie spoke about being an “All Inclusive Community” and presented Council with two microphones that can be used in conjunction with the Auris Loop. He advised of the other community businesses and organizations in Salmon Arm that have installed the Auris Loop and was available to answer questions from Council.

Barry Delaney, SASCU and David Askew, Askews Foods spoke regarding the Auris Loop in their respective businesses.

2. **Frank Bugala, Plan B:E Society - 3<sup>rd</sup> Annual Free Volunteer Dinner - April 11, 2019 SASCU Recreation Centre**

F. Bugala invited Council to serve at the 3<sup>rd</sup> Annual Free Volunteer Dinner on April 11, 2019 and provided an overview of the Plan B:E Society. He was available to answer questions from Council.

14. **COUNCIL STATEMENTS**

15. **SALMON ARM SECONDARY YOUTH COUNCIL**

16. **NOTICE OF MOTION**

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

18. **OTHER BUSINESS**

1. **Licence Inspectors’ and Bylaw Officers’ Association of BC - 2019 Annual General Meeting and Conference Sponsorship**

Councillor Eliason left the meeting at 4:44 p.m.

The item will be forwarded to the April 8, 2019 Regular Council Meeting.

19. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:45p.m.

The Meeting reconvened at 7:00.m.

**PRESENT:**

Mayor A. Harrison  
Councillor K. Flynn  
Councillor C. Eliason  
Councillor S. Lindgren  
Councillor D. Cannon  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering and Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Recorder C. Simmons

**ABSENT:**

Councillor T. Lavery

20. **DISCLOSURE OF INTEREST**

21. **STATUTORY PUBLIC HEARING**

22. **RECONSIDERATION OF BYLAWS**

23. **HEARINGS**

1. **Development Variance Permit Application No. 494 [Eagle Home Sales (Salmon Arm) Ltd./Lawson Engineering & Development Services Ltd; 1190 51 Street NE; Servicing Requirements]**

0199-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Development Variance Permit No. 494 be authorized for issuance for Lot 1, Section 20, Township 20, Range 9, W6M, KDYD, Plan KAP79341 which will vary the provisions of Subdivision and Development Servicing Bylaw No. 4163 as follows:

- 1) Section 4.0 Servicing Requirements - waive the requirement for full frontage upgrades along the western portion of 51 Street NE along the hooked portion of the subject property, and
- 2) Section 4.0 Servicing Requirements - waive the requirement to install street lighting along the frontage of the subject property.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

23. HEARINGS – continued

1. Development Variance Permit Application No. 494 [Eagle Home Sales (Salmon Arm) Ltd./Lawson Engineering & Development Services Ltd; 1190 51 Street NE; Servicing Requirements] – continued

B. Lawson, the agent, was available to answer questions from Council.

F. Ambler, 1140 50 Street NE, Countryside Manufactured Homes, spoke in opposition of the variance requests and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:22 p.m.

Amendment:

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the motion be amended as follows:

- 1) Section 4.0 Servicing Requirements – reduce the requirement to construct the full frontage along the western portion of 51 Street NE along the hooked portion of the subject property to the full RD-2 Urban Local Road standard and instead allow a modified road design for upgrades to the RD-7 standard as shown in Appendix 7 of the staff report dated March 14, 2019;
- 2) Section 4.0 Servicing Requirements – reduce the number of street lights from five (5) to three (3) along the frontage of the subject property.

CARRIED  
Councillor Lindgren Opposed

Motion as amended:

CARRIED UNANIMOUSLY

24. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

25. ADJOURNMENT

0200-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Regular Council Meeting of March 25, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:29 p.m.

CERTIFIED CORRECT:

"E. JACKSON"  
CORPORATE OFFICER

"A. HARRISON"  
MAYOR

Adopted by Council the 8th day of April, 2019.