

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, January 14, 2019.**

PRESENT:

Mayor A. Harrison
Councillor C. Eliason
Councillor K. Flynn
Councillor S. Lindgren
Councillor D. Cannon
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0029-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:00 p.m.

Council returned to Regular Session at 2:25 p.m.

Council recessed until 2:31 p.m.

3. REVIEW OF AGENDA

Additional information for item 11.3 CRI-106: Neskonlith & Salmon Arm Wildfire Risk Mitigation -

Addition of Item 11.5 L. Paiement - email dated January 9, 2019 - Physical Literacy for Communities Meeting - Application and Letter of Support

Additional information for item 18.1 Community Child Care Planning Program Grant Application - letter dated January 4, 2019 - Jane Shirley, Executive Director SAFE Society

4. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with item 11.3 as the author is a client of his firm.

5. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of December 10, 2018

0030-2019

Moved: Councillor Eliason
Seconded: Councillor Lindgren
THAT: the Regular Council Meeting Minutes of December 10, 2018, be adopted as circulated.

CARRIED UNANIMOUSLY

2. Special Council Meeting Minutes of January 7, 2019

0031-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Lavery
THAT: the Special Council Meeting Minutes of January 7, 2019, be adopted as circulated.

CARRIED UNANIMOUSLY

6. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of January 7, 2019

0032-2019

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: the Development and Planning Services Committee Meeting Minutes of January 7, 2019 be received as information.

CARRIED UNANIMOUSLY

2. Housing Task Force Meeting Minutes of December 3, 2018

0033-2019

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the Housing Task Force Meeting Minutes of December 3, 2018, be received as information.

CARRIED UNANIMOUSLY

3. Environmental Advisory Committee Meeting Minutes of December 6, 2018

0034-2019

Moved: Councillor Lindgren
Seconded: Councillor Eliason
THAT: the Environmental Advisory Committee Meeting Minutes of December 6, 2018, be received as information.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS - continued**

4. **Greenways Liaison Committee Meeting Minutes of November 8, 2018**

0035-2019 Moved: Councillor Lavery
Seconded: Councillor Cannon
THAT: the Greenways Liaison Committee Meeting Minutes of November 8, 2018, be received as information.

CARRIED UNANIMOUSLY

5. **Downtown Parking Commission Meeting Minutes of December 18, 2018**

0036-2019 Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: the Downtown Parking Commission Meeting Minutes of December 18, 2018 be received as information.

CARRIED UNANIMOUSLY

6. **Agricultural Advisory Committee Meeting Minutes of December 12, 2018**

0037-2019 Moved: Councillor Lavery
Seconded: Councillor Lindgren
THAT: the Agricultural Advisory Committee Meeting Minutes of December 12, 2018, be received as information.

CARRIED UNANIMOUSLY

7. **Community Heritage Commission Meeting Minutes of December 14, 2018**

0038-2019 Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: the Community Heritage Commission Meeting Minutes of December 14, 2018, be received as information.

CARRIED UNANIMOUSLY

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board in Brief - December, 2018**

Received for information.

8. **STAFF REPORTS**

1. **Director of Engineering & Public Works - Purchase Recommendation for Replacement of the Unit #63 - Tandem Axle Dump/Sander Truck**

0039-2019 Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: Council approve the purchase of the Unit #63 Tandem Axle Dump/Sander Truck replacement, from IRL International Truck Centre Ltd. for the quoted amount of \$286,772.50 including taxes.

CARRIED UNANIMOUSLY

8. **STAFF REPORTS - continued**

2. **Director of Engineering and Public Works - Budget Amendment 10 Street SW & 20 Avenue SE Sidewalk Extensions**

0040-2019

Moved: Councillor Lavery
Seconded: Councillor Flynn

THAT: the 2018 Budget contained in the 2018 - 2022 Financial Plan Bylaw be amended to reflect additional funding for the 10 Street SW Sidewalk Extension project in the amount of \$8,800.00, reallocated from the Hudson Avenue Revitalization project, Community Works Fund;

AND THAT: the 2018 Budget contained in the 2018 - 2022 Financial Plan Bylaw be amended to reflect additional funding for the 20 Avenue SE Sidewalk Extension project in the amount of \$10,800.00, reallocated from the Hudson Avenue Revitalization project, Community Works Fund.

CARRIED UNANIMOUSLY

3. **Director of Corporate Services - Shaw Cablesystems Facility Attachment Agreement - Request for Renewal**

0041-2019

Moved: Councillor Flynn
Seconded: Councillor Cannon

THAT: the Mayor and Corporate Officer be authorized to execute the five (5) year license agreement with Shaw Cablesystems Limited, dated October 14, 2019 allowing Wireless Fidelity (Wi-Fi) Access points in identified City parks and City facilities to extend free limited Wi-Fi hotspot services to all visitors and residents in exchange for location access;

AND THAT: all costs associated with the wireless communication facilities be borne by Shaw Cablesystems Limited.

CARRIED
Councillor Lindgren Opposed

4. **Chief Administrative Officer - Feasibility of installing green technology on a City owned facility**

0042-2019

Moved: Councillor Lavery
Seconded: Councillor Lindgren

THAT: the report on the Feasibility of installing green technology on a City owned facility be deferred to the January 28, 2019 Regular Council Meeting.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4299 [ZON-1137; Arsenault, A.; 4080 - 20 Street NE; R-7 to R-8] - First and Second Readings**

0043-2019

Moved: Councillor Cannon
Seconded: Councillor Flynn

THAT: the bylaw cited as the City of Salmon Arm Zoning Amendment Bylaw No. 4299 be read a first and second time.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS – continued**

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4300 [ZON-1135; Stacer, J.; 661 21 Street NE; R-4 to R-8] – First and Second Readings**

0044-2019

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the bylaw cited as the City of Salmon Arm Zoning Amendment Bylaw No. 4300 be read a first and second time;

AND THAT: final reading of the Bylaw be withheld subject to approval of the Bylaw by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm 2019 Revenue Anticipation Bylaw No. 4301 – First, Second and Third Readings**

0045-2019

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: the bylaw cited as the City of Salmon Arm Revenue Anticipation Bylaw No. 4301 be read a first, second and third time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm 2019 to 2023 Financial Plan Bylaw No. 4302- First, Second and Third Readings**

0046-2019

Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: the bylaw cited as the City of Salmon Arm 2019 to 2013 Financial Plan Bylaw No. 4302 be read a first, second and third time.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Council Members Remuneration and Expense Amendment Bylaw No. 4295 (Remuneration) – Final Reading**

0047-2019

Moved: Councillor Wallace Richmond
Seconded: Councilor Lavery
THAT: the bylaw entitled City of Salmon Arm Council Members Remuneration and Expense Amendment Bylaw No. 4295 be read a final time.

CARRIED
Councillor Lindgren Opposed

2. **City of Salmon Arm Council Members Remuneration and Expense Amendment Bylaw No. 4296 (Technology Allowance) – Final Reading**

0048-2019

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Council Members Remuneration and Expense Amendment Bylaw No. 4296 be read a final time.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE

1. Informational Correspondence

- 7. M. Houle - email dated December 31, 2018 - Lack of snow removal the weekend of Christmas
- 8. K. McIntyre-Paul - email dated January 1, 2019 - Winter sidewalks
- 9. J. & J. Hauser - email dated January 2, 2019 - Snow Removal in Raven Subdivision

0049-2019

Moved: Councillor Eliason
Seconded: Councillor Lindgren
THAT: Council direct staff respond to the letters from M. Houle, K. McIntyre-Paul and J. & J. Hauser outlining the policy on snow removal in the City of Salmon Arm.

CARRIED UNANIMOUSLY

- 13. S. Caner, President, Shuswap Food Action Society - letter dated December 18, 2018 - Downtown Farmer's Market

0050-2019

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: Council authorize the Shuswap Food Action Society to host a Farmer's Market at Ross Street Plaza (and a portion of Ross Street Parking Lot) on Saturdays from June 22 to September 21, 2019 from 8:00 a.m. - 1:00 p.m., subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

0051-2019

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: Council approve Serena Caner, President, Shuswap Food Action Society to address Council regarding the request for the Downtown Farmer's Market.

CARRIED UNANIMOUSLY

Serena Caner, President, Shuswap Food Action Society spoke regarding the proposed start date of June 22, 2019 and was available to answer questions from Council.

- 17. K. Leinweber, Director, The Lewiston Ultra - email received December 7, 2018 - City Council Approval for the Lewiston Ultra 2019

0052-2019

Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: Council approve the Lewiston Ultra 2019 trail race event, as outlined in the email received December 7, 2018, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE - continued

16. E. Vardal, Intensive Family Preservation Program, Shuswap Family Resource & Referral Society - letter received December 7, 2018 - SNAP Program

0053-2019

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: Council provide a letter of support to the Shuswap Family Resource & Referral Society for the SNAP Program in Salmon Arm.

CARRIED UNANIMOUSLY

10. D. Hadley - letter dated December 13, 2018 - Theft at SASCU Recreation Centre and Shaw Centre

0054-2019

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: Council direct staff to prepare a report on the installation of security cameras on City owned properties.

DEFEATED UNANIMOUSLY

31. Thompson Rivers University - Fraser Watershed Restoration Conference April 24-25, 2019

0055-2019

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: Council authorize one (1) Councillor to attend the Fraser Watershed Restoration Conference from April 24 - 25, 2019 at the Thompson Rivers University in Kamloops, BC.

0056-2019

Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: motion 0055-2019 be deferred to the January 28, 2019 Regular Council Meeting.

CARRIED
Councillor Lindgren Opposed

13. PRESENTATIONS

1. M. Leung, BC Regional Radiation Specialist, Health Canada, L. Forsman-Phillips Project Manager, CAREX Canada and C. Wilson, Little Bear Engineering - Radon exposure in the Interior of BC

Mickey Leung, BC Regional Radiation Specialist, Lindsay Forsman-Phillips, Project manager, CAREX Canada and Chantel Wilson, Little Bear Engineering provided an overview regarding Radon exposure in the Interior of BC and were available to answer questions from Council. They left 100 Day Test Kits for all members of Council.

11. **CORRESPONDENCE – continued**

0057-2019

Moved: Councillor Eliason
 Seconded: Councillor Flynn
 THAT: Council approve Lana Fitt, Economic Development Manager, Salmon Arm Economic Development Society to address Council regarding the Entrepreneur Immigration Regional Pilot Program and Salmon Arm Brand Filing of Official Mark.

CARRIED UNANIMOUSLY2. **L. Fitt, Economic Development Manager, Salmon Arm Economic Development Society – letter dated January 2, 2019 – Entrepreneur Immigration Regional Pilot Program**

Lana Fitt, Economic Development Manager, Salmon Arm Economic Development Society provided an overview of the Entrepreneur Immigration Regional Pilot Program and was available to answer questions from Council.

0058-2019

Moved: Councillor Flynn
 Seconded: Councillor Cannon
 THAT: Council authorize the Mayor and Corporate Officer to execute the application to register Salmon Arm as an eligible community under the new Entrepreneur Immigration Regional Pilot Program;

AND THAT: SAEDS staff act as the designated contact for this program, working in partnership with other community organizations to support the attraction of entrepreneurs immigrating to Salmon Arm.

CARRIED UNANIMOUSLY4. **L. Fitt, Economic Development Manager, Salmon Arm Economic Development Society – letter dated January 4, 2019 – Salmon Arm Brand Filing of Official Mark**

Lana Fitt, Economic Development Manager, Salmon Arm Economic Development Society outlined the request to register an Official Mark and was available to answer questions from Council.

0059-2019

Moved: Councillor Flynn
 Seconded: Councillor Eliason
 THAT: Council direct staff to work with SAEDS to file an official mark notice under the Trade-marks Act as outlined in the letter from L. Fitt, Economic Development Manager dated January 4, 2019, subject to the Salmon Arm Economic Development Society being responsible for all associated costs of filing an official mark and brand oversight through a service agreement.

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict of interest and left the meeting at 4:35 p.m.

3. **T. Smith, President, GM, Silvatech Consulting Ltd. – email dated December 19, 2018 – Neskonlith & Salmon Arm Wildfire Risk Mitigation**

0060-2019

Moved: Councillor Lindgren
 Seconded: Councillor Lavery
 THAT: Council approve Terry Smith, President, GM, Silvatech Consulting Ltd. to address Council regarding the proposed Neskonlith & Salmon Arm Wildfire Risk Mitigation Program.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE - continued

3. T. Smith, President, GM, Silvatech Consulting Ltd. - email dated December 19, 2018 - Neskonlith & Salmon Arm Wildfire Risk Mitigation - continued

Terry Smith, President, GM, Silvatech Consulting Ltd. outlined the CRI and FES Neskonlith & Salmon Arm Wildfire Risk Mitigation grant applications and was available to answer questions from Council.

Councillor Wallace Richmond left the meeting at 4:42 p.m. and returned at 4:44 p.m.

0061-2019 Moved: Councillor Lavery
 Seconded: Councillor Cannon
 THAT: the City of Salmon Arm agrees to co-apply with the Neskonlith Indian Band (NIB) by way of Regional Community Resiliency Investment and Forest Enhancement Society BC grant applications for FireSmart and Wildfire Fuel Management grants;

 AND THAT: Council agrees to have the Neskonlith Indian Band act as the primary applicant to apply for, receive and manage the grant(s) funding on behalf of the City of Salmon Arm.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 5:00 p.m.

Councillor Eliason left the meeting at 5:00 p.m.

5. L. Paiement - email dated January 9, 2019 - Physical Literacy for Communities Meeting - Application and Letter of Support

0062-2019 Moved: Councillor Wallace Richmond
 Seconded: Councillor Lavery
 THAT: Council provide a letter of support for the Shuswap Physical Literacy for Communities Committee in their quest to improve physical literacy in our region.

Councillor Eliason returned to the meeting at 5:02 p.m.

CARRIED UNANIMOUSLY

18. OTHER BUSINESS

1. Community Child Care Planning Program Grant Application

0063-2019 Moved: Councillor Lindgren
 Seconded: Councillor Flynn
 THAT: Council approve June Stewart, Executive Director, Shuswap Children's Association to address Council regarding the Community Child Care Planning Program Grant Application.

CARRIED UNANIMOUSLY

June Stewart, Executive Director, Shuswap Children's Association outlined the Community Child Care Planning Program Grant Application and was available to answer questions from Council.

18. **OTHER BUSINESS - continued**

1. **Community Child Care Planning Program Grant Application - continued**

0064-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Council authorize the submission of an application in Partnership with the Shuswap Children's Association to the Union of British Columbia Municipalities for the Community Child Care Planning Program;

AND THAT: the City of Salmon Arm provide overall grant management, including procurement of services.

CARRIED UNANIMOUSLY

12. **NEW BUSINESS**

14. **COUNCIL STATEMENTS**

15. **SALMON ARM SECONDARY YOUTH COUNCIL**

16. **NOTICE OF MOTION**

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

1. **Director of Engineering & Public Works - Investing in Canada Infrastructure Grant 2019 Deferred Motion 0523-2018 West Bay Connector Project**

0523-2018

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council authorize submission of a grant application under the Canada-British Columbia Investing in Canada Infrastructure Program - Community, Culture and Recreation for the West Bay Connector Project, estimated cost of \$1,200,000.00 plus taxes.

DEFEATED UNANIMOUSLY

19. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 5:21 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor K. Flynn
Councillor C. Eliason
Councillor S. Lindgren
Councillor D. Cannon
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen

20. DISCLOSURE OF INTEREST

21. HEARINGS

1. Development Variance Permit No. VP-487; Cox, P. & V.; #6 - 481 Highway 97B NE; Parcel Coverage Variance

0065-2019

Moved: Councillor Eliason
Seconded: Councillor Lindgren
THAT: Development Variance Permit No. VP-487 be authorized for issuance for Strata Lot 21, Section 18, Township 20, Range 9, W6M, KDYD, Strata Plan EPS2062 which will vary Mobile Home Park Bylaw No. 1435 as follows:

1. Section 4.06 Site Coverage - Increase the maximum site coverage from 35% to 41.2%.

The Chief Administrative Officer explained the proposed Development Variance Permit.

Submissions were called for at this time.

B. Tidsbury, the agent, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:03 p.m. and the motion was:

CARRIED UNANIMOUSLY

22. STATUTORY PUBLIC HEARING

23. RECONSIDERATION OF BYLAWS

24. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

25. ADJOURNMENT

0066-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the Regular Council Meeting of January 14, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:04 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"A. HARRISON"
MAYOR

Adopted by Council the 28th day of January, 2019.