

1. May 27, 2019 Council Agenda And Correspondence

Documents:

[MAY 27, 2019 CORRESPONDNCE.PDF](#)

[MAY 27, 2019 AGENDA.PDF](#)

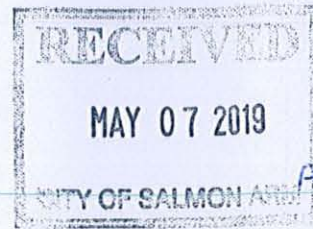
## INFORMATIONAL CORRESPONDENCE – MAY 27, 2019

- |     |   |   |
|-----|---|---|
| 1.  | J. Garner – letter dated April 27, 2019 – Request for biking sidewalk on Silver Creek River Road and Salmon River Road  | A |
| 2.  | J. Shirley – letter dated May 7, 2019 – Request for installation of memorial bench for P. Shirley   | A |
| 3.  | M. Davidson – email dated May 10, 2019 – Downtown Improvement Association, Parking  | N |
| 4.  | D. Wood, J. MacLennan, J. & G. Beveridge, R. Watt – letter dated March 25, 2019 – Properties located at 1640, 1690 and 1710 11 Avenue NE  | A |
| 5.  | S. Grimes – email dated May 16, 2019 – Peter Jannink Nature Park  | A |
| 6.  | G. Killoran – email dated May 22, 2019 – Salmon Arm/ Shuswap Regional Airport   | N |
| 7.  | A. Slater, Executive Director, SILGA – email dated May 9, 2019 – SILGA Youth at UBCM  | N |
| 8.  | C. Arnouse, Chief, Adams Lake Indian Band – letter dated May 10, 2019 – Grand Opening Celebration Invitation  | N |
| 9.  | Shuswap – Okanagan Citizens for Safe Technology – email dated May 13, 2019 – Facts retired Captain Jerry Flynn passes onto Council  | N |
| 10. | D. Askew, President, Askew Foods – letter received May 14, 2019 – Askew’s Foods Celebrates 90 Years of Quality & Service  | N |
| 11. | T. Peasgood, Salty Dog Event Co-ordinator – letter dated May 16, 2019 – Salty Dog weekend of events May 10-12, 2019   | N |
| 12. | C. Grayston, Executive Director, Salmon Arm & District Chamber of Commerce – letter dated May 16, 2019 – Chamber of Commerce Survey Results – Downtown Street Parking   | N |
| 13. | L. Munro Lamarre, Founder/ Director, The Smile Mission Oral Health Outreach Society – letter dated May 20, 2019 – Sustainable shopping bag plan   | A |
| 14. | Hilltop Tim Hortons – letter received May 22, 2019 – Camp Day June 5, 2019  | A |
| 15. | Downtown Salmon Arm – newsletter - Spring 2019 Downtown Update  | N |
| 16. | BC Healthy Communities – newsletter – Spring 2019   | N |
| 17. | Interior Health – newsletter – May Monthly Newsletter   | N |
| 18. | A. Singh, President, UBCM – letter dated May 14, 2019 – 2019 Resolutions  | N |
| 19. | A. Battalova, Manager of Accessibility Initiatives, SPARC BC – letter received May 22, 2019 – Access Awareness Day – June 1, 2019   | N |
| 20. | J. Kornelsen, Associate Professor, Department of Family Practice, UBC and C. Carthew, Centre for Rural Health Research, Department of Family Practice, UBC – email dated May 22, 2019 – UBC Rural Evidence Review Project | N |

N = No Action Required  
A = Action Requested

S = Staff has Responded  
R = Response Required





April 27<sup>th</sup>  
2019



Dear Mr. Mayor,

may you please put in a biking side walk on Silver creek  
river road and on salmon river road? If you say no,  
that's ok, but if you say yes that would be even better.  
You can make the dision Mr. mayor!

God bless you!

write me a letter back!

from

Joshua Garner

3194 Johnson road Salmon arm. 1E 3E6





May 7<sup>th</sup>, 2019

City of Salmon Arm Mayor and Council  
Box 40  
500 - 2<sup>nd</sup> Ave NE  
Salmon Arm, BC  
V1E 4N2

Mayor Harrison, members of Council

Our family wishes do something special for our late father Pat Shirley who spent some 40 plus years with the Salmon Arm Fire Department.

We have purchased a Granite bench, same as in attached photo however with Salmon Arm Fire Department on the end sections and "In memory of Chief Officer Pat Shirley" in the middle back section.

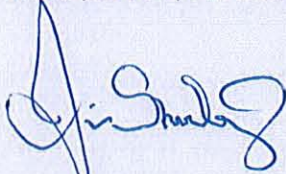
As indicated the bench is made of Granite and is of a very good quality.

We request permission to install the bench on the south east corner of fire hall # 3 and we would be responsible for ground and concrete base for such.

We have met with Darin Gerow, manager of roads and parks and he has no concerns with this.

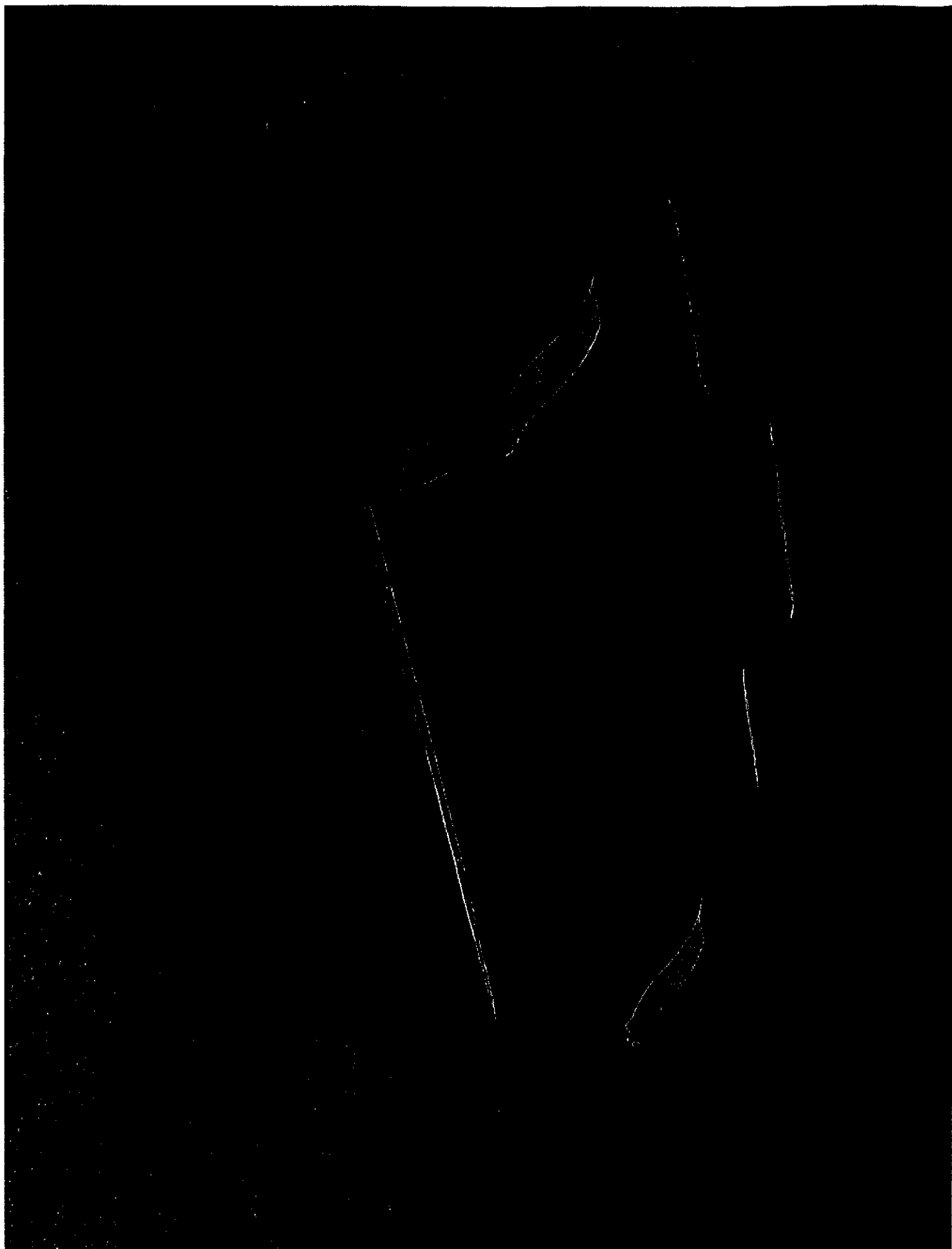
Although there is currently a bench in close proximity to the requested location, Mr. Gerow indicates his staff could easily remove and relocate to another location in town.

Thank you for your consideration in this matter.

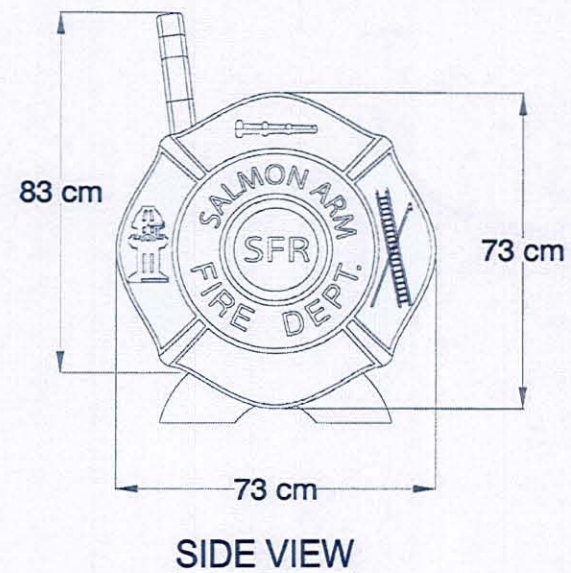
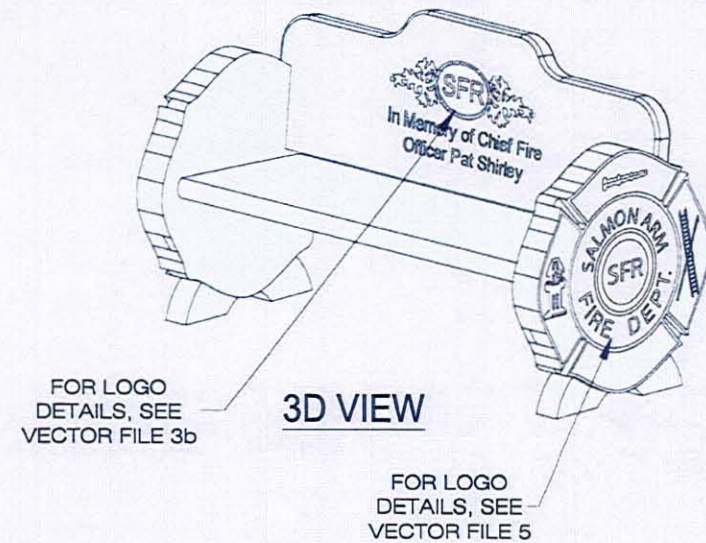
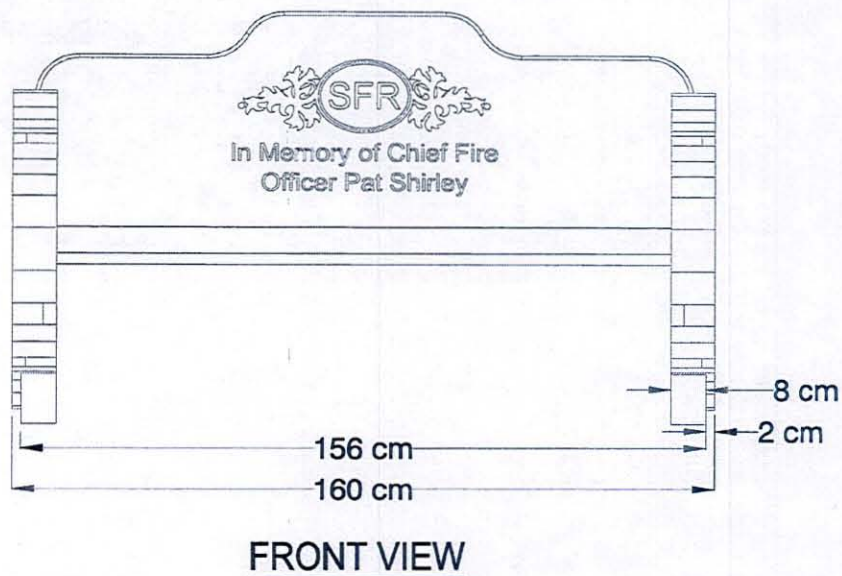
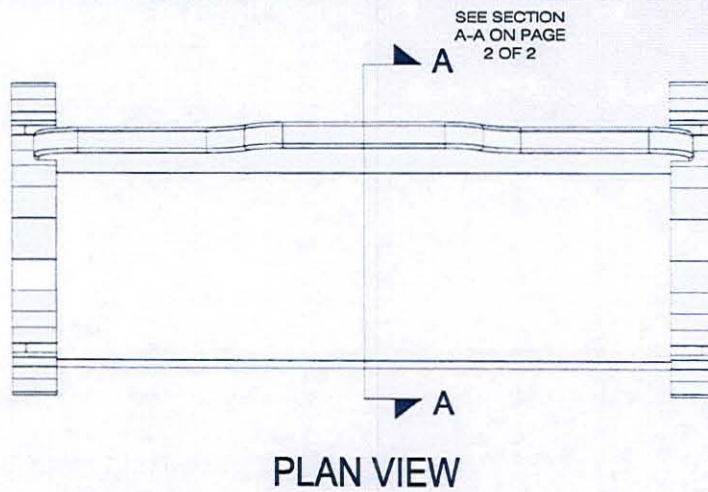


Jim Shirley

Cc: Greg Shirley  
Brad Shirley  
Pam VanHorne







DRAWING REFERENCE:

DRAWING TITLE

**SFR Bench**

**R-24**

**PAGE 1 OF 2**

**REV C**

DESIGN BY: **R. JENNENS**

DRAWN BY: **D. RICHARDSON**

SCALE: **NTS**

DATE: **OCTOBER 19, 2017**

 **Heartwood®**  
manufacturing ltd. • office furniture  
Phone: (250) 765-4145 Fax: (250) 765-1213  
e-mail: info@heartwood.ca website: www.heartwood.ca

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) [<mailto:noreply@civicplus.com>]

**Sent:** Friday, May 10, 2019 2:03 PM

**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

First Name	Margaret
Last Name	Davidson
Address:	170 Lakeshore Dr NE, PO Box 1226
Return email address:	
Subject:	Downtown Improvement Association _ Parking
Body	<p>For the past ten years (I have operated a business in downtown Salmon Arm for 20 years) , this organization has not served the downtown merchants. I believe the monies need to be allocated (less for staffing) and more for advertising/promotion. I was told retail was only 20% of downtown. If we are not supported by one hour parking, how will the banks and retail stores survive? What will downtown look like with no retail? I urge you to strongly consider what happened to retail on Hudson Street. The spa's and restaurants already have two hour parking available. Thank you for your consideration.</p>
Would you like a response:	Yes
Disclaimer	<p><i>Written and email correspondence addressed to Mayor and Council may become public documents once received by the City. Correspondence addressed to Mayor and Council is routinely published within the Correspondence Section of Regular Council Agendas.</i></p>

Email not displaying correctly? [View it in your browser.](#)



March 25, 2019

Mayor and Council  
City of Salmon Arm



Dear Mayor and Council

Re: Properties located at  
1640 11 Ave. NE  
1690 11 Ave. NE  
1710 11 Ave. NE

We, the owners of the properties (the "Properties") listed above, are writing to request that Salmon Arm Council reconsider the future "Service/Tourist Commercial" designation as defined in the Official Community Plan (the "OCP") for the Properties on the south side of 11<sup>th</sup> Avenue NE situated west of 18<sup>th</sup> Street NE to the intersection of 16<sup>th</sup> Street NE and return the future use of the Properties to R-1 zoning in the OCP when the OCP is opened for revision.

Section 9.3.18(c) of the OCP, in discussing the commercial corridor east of City Centre to 30 Street NE, states that "limited expansion of this area may be considered" and "may include convenience or small-scale food retail store, neighborhood pub, restaurant or cafe, commercial child care, office, personal service establishment, and upper floor residential." It is our contention that these needs are met by the current commercial establishments already in existence on 11 Ave NE east of 18<sup>th</sup> Street NE, including Askews' Uptown Store, Setters Pub, Home Restaurant, SASCU uptown facility which will include upper floor residential units, Comfort Inn, Super 8 Motel, MacDonald's Restaurant and the various stores and gas station in the small shopping centre on the upper south side of 11<sup>th</sup> Avenue NE. Given the level of commercial enterprises presently available in this area, we do not believe an argument can be made for more commercial enterprise to be developed on the Properties.

We make this request because we are currently being unfairly assessed under the Service/Tourist Commercial designation by the Assessor. The Assessor ruled that his assessment of the Properties is based on his opinion that the highest and best use of the Properties should reflect the Service/Tourist Commercial designation of the Properties under the Official Community Plan (the "OCP") of the city of Salmon Arm.

We have no interest in applying to rezone the Properties to Commercial, nor have we encountered any pressure to consider selling the Properties for commercial purposes. The Properties are rightfully presently zoned as R-1 by the City. The OCP future use should mirror this zoning and the Service/Tourist Commercial designation for the properties should be removed.

We are willing to appear before Council to discuss this request.

Regards,

A handwritten signature in blue ink, appearing to read "Wood".

David Wood & Jean MacLennan  
1640 11 Ave NE, Salmon Arm

A handwritten signature in blue ink, appearing to read "Beveridge".

James and Gloria Beveridge  
1690 11 Ave NE Salmon Arm

A handwritten signature in blue ink, appearing to read "Watt".

Robin Watt  
1710 11 Ave NE Salmon Arm

## Erin Jackson

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**From:** noreply@civicplus.com  
**Sent:** Thursday, May 16, 2019 4:08 PM  
**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson  
**Subject:** Online Form Submittal: Mayor and Council

### Mayor and Council

First Name SUSAN  
Last Name GRIMES  
Address: 53-601 BEATTY AVE NW BOX 3464  
Return email address: —  
Subject: Peter Jannink Nature park

Body

I would like to advise Mayor Harrison and all council members that Peter Jannink Nature Park has become a haven for drug users and alcohol drinkers - many of them spending the night under the gazebo that has been built there. I can no longer take my grandchildren there as the last time I did we were subjected to abusive language. This is no longer a family park. Constable Dickenson of the Salmon Arm RCMP advised me to inform him if I witness anyone drinking there but quite frankly I do not want to go there anymore. The transient people use the path in front of my home in West Harbour Village to get to this park and last Tuesday we had one such person in our yard washing himself with our garden hose and when asked by my husband to leave he became very abusive and threatened to break all our windows. The constable is aware of this and was very helpful. He knew the person involved and advised us not to approach him but to call the RCMP if we see him again. Trouble is this park has become a "Home" to them. Can I suggest the removal of the gazebo and table and benches as that way they cannot gather there. I am sure Mr. Jannink did not intend the land for this use. Thankyou, I hope, for your support on this matter.

Would you like a response: Yes

#### Disclaimer

*Written and email correspondence addressed to Mayor and Council may become public documents once received by the City. Correspondence addressed to Mayor and Council is routinely published within the Correspondence Section of Regular*

From: Guy Killoran [mailto:Guy.Killoran@salmonarm.ca]  
Sent: May 22, 2019 9:06 AM  
To: Alan Harrison; Debbie Cannon; Chad Eliason; Kevin Flynn; Tim Lavery; Sylvia Lindgren; Louise Wallace-Richmond  
Subject: RE: Salmon Arm/Shuswap Regional Airport

May 22, 2019

To City of Salmon Arm Council

I noticed recently a post on social media that the Salmon Arm Council was planning on spending over 800K on renovations or repairs to the runways and taxiways at the Salmon Arm/Shuswap Regional Airport. The social media post was to encourage people to oppose this type of expenditure.

I am writing to support the expense and to ensure that the Salmon Arm /Shuswap Regional Airport is maintained to the highest standard.

The airport is not a facility that everyone uses but it is a facility that benefits the entire area. I believe that the airport has helped the local community economically through out the years. The original airport was out near the DeMille's farm and would be a concern now with all the proposed road work and growing community where as now, its current location is prefect for the city. It is close to downtown and all the amenities that Salmon Arm offers plus it is out of the way of the growing housing market. It is next door to the industrial park which makes it appealing to future organizations that may move to Salmon Arm.

I would like to see that the airport is maintained to such a standard that it can and will be operational 24 hours a day 7 days a week. I believe it was last year that I read an article that stated about 50 thousand dollars was needed to clear trees and such to allow night time landings and that the money was not spent. I would like to see things like that project to be completed before taxiway upgrades so that the airport can maintain a 24-hour status.

The airport is important to the community and please do not consider it as an expensive toy for a select few.

Benefits of an airport:

- Air Ambulance accessibility 24/7 (not all patients are evacuated via helicopter, many go by fixed wing aircraft).
- Current and future economic benefits to the entire community.
- Forest fire teams use the airport as a staging area during fire season. Those crews are put up in hotels and eat in local restaurants.
- Tourists. Tourists do fly into the Salmon Arm airport to vacation in the area.
- And many more I am sure of.



In closing I would like to mention that this morning (May 22) I looked at the Web Cam Picture looking out from the terminal building (<https://mascon.ca/web-cams/> - click on SA Airport camera #1) and two large twin engine aircraft were parked on the ramp. I don't know why these aircraft are here but can assure you that they are spending money in the local community.

Thank you for your time and consideration in this matter I hope I explained it well enough that we all understand the importance of an airport to the local community.

Guy Killoran  
1391-20 St NE  
Salmon Arm BC  
Canada  
V1E 2V5

**From:** southern interior local government  
**Sent:** Thursday, May 09, 2019 12:18 PM  
**Subject:** SILGA Youth at UBCM

Good afternoon,

SILGA would like to extend the invitation to submit nominations for the Youth at UBCM program.

I have attached the SILGA policy which has all the details on the program. Nomination deadline is June 17th.

For more information please contact Shelley Sim at 250 674 1968 or the SILGA office at 250 851 6653.

Thanks, Alison

--

Alison Slater  
SILGA Executive Director  
PO Box 27017 Cityview PO  
Kamloops, BC V2E 0B2  
250-851-6653  
[www.silga.ca](http://www.silga.ca)

# POLICY MANUAL

Policy No. 8  
Page No. 1 of 1

**RE: YOUTH AT UBCM POLICY (updated May 9, 2019)**

**POLICY STATEMENT:**

It will be the policy of SILGA to reimburse up to 2 youth each year for the cost of travel, accommodation, meals and out of pocket expenses incurred to attend the UBCM convention.

**POLICY BACKGROUND:**

To promote youth involvement and interest in local government, SILGA will annually sponsor up to 2 youth to attend the UBCM convention. A call for nominations will be sent by SILGA after each annual convention to all SILGA members with the youth representatives chosen at the SILGA executive meeting on June 19, 2019. Deadline for nominations for 2019 is June 17<sup>th</sup>.

A SILGA member local government must first nominate a youth from their community. A brief statement written by the youth explaining why they want to attend along with a summary of their interests and accomplishments should accompany the nomination.

The local government of the selected youth will mentor them during the week of the convention. The youth will be requested to provide a written report to SILGA outlining their experiences and the impact the week had for them.

**Definition of "Youth"**

- School age secondary students registered in a public school, an independent school, Distributed Learning program or as a home-schooled learner
- up to the age of 19 on or after July 1 of the current school year

SILGA will spend up to \$5,000/year for the cost of this program. Receipts will be required. Sponsoring local governments are requested to cover the allocated conventions costs for the selected youth and then submit receipts to SILGA for reimbursement.

**POLICY DETAILS:**

1. Transportation:

- To pay compensation for air travel at the lowest available air fare; or
- To pay compensation for the use of private vehicles at the rate equivalent to that paid by the Province of British Columbia<sup>1</sup>, to a maximum of the lowest economy air fare.
- Only the driver is entitled to reimbursement for car mileage; the driver must submit the names of the passengers with the expense account.

2. Accommodation (due to weather conditions/distance travelled/  
other circumstances):

- To pay compensation for hotel rooms at cost and with a receipt required;  
or
- allowance of \$30.00 per night may be claimed (no receipts required).

3. Other Expenses:

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- For all meetings and other authorized travel where required meals are not provided at the event, compensation for meals will be as follows:

Breakfast	\$15 including tips and tax
Lunch	\$25 including tips and tax
Dinner	\$35 including tips and tax

On the date of departure, travel must start before 7:00 am to claim breakfast; before 12:00 noon to claim lunch; and, on the date of return, travel must end after 6:00 pm to claim dinner.

- All other expenses occurred for hospitality expenses and other non-specified expenses shall be reimbursed at cost when receipts are provided, subject to Executive approval.



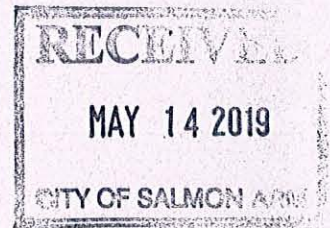


## Adams Lake Indian Band

P.O. Box 588; Chase, BC/V0E 1M0  
PHONE: (250) 679-8841/FAX: (250) 679-8813  
www.adamslakeband.org/email: receptionist@alib.ca

May 10th, 2019

Mayor Alan Harrison  
City of Salmon Arm  
Box 40 500-2nd Ave. NE  
Salmon Arm, BC  
V1E 4N2



Reference: Grand Opening Celebration Invitation

Weyt-k/Greetings Mayor Alan Harrison,

The Chief and Council of Adams Lake Indian Band would like to cordially invite you to attend our Grand Opening Celebration of Chief Atahm School scheduled for 11:00am on Thursday, August 15th, 2019. The celebration location is at Adams Lake Recreation & Conference Center, 6349 Chief Jules, Chase, BC.

The new Chief Atahm school will offer the unique opportunity for our children to continue the full immersion program in Secwepemctsin (Shuswap language) at the elementary and high school level. This celebration will include a ribbon cutting ceremony, tour of the new school and local entertainment. The development of a sustainable, attractive and quality school is an exciting accomplishment for the community. The Adams Lake Indian Band has always understood that our future is inextricably linked to the education of our children and that is why we must continue to come together for their success and wellbeing.

Please join us in our celebration. We look forward to your participation and attendance.  
Lunch will be provided

Please RSVP to Vaughn Sunday, Executive Director at [vsunday@alib.ca](mailto:vsunday@alib.ca)  
or phone (250) 679-8841 ext. 2203 by July 12<sup>th</sup>

Respectfully,



Kukpi7 (Chief) Cliff Arnouse  
Adams Lake Indian Band





**From:** RD

**Sent:** Monday, May 13, 2019 1:51 AM

**To:** Chad Eliason; Kevin Flynn; Louise Wallace-Richmond; Tim Lavery; Debbie Cannon; Sylvia Lindgren; Erin Jackson; Alan Harrison; [admin@csrd.bc.ca](mailto:admin@csrd.bc.ca); [chamilton@csrd.bc.ca](mailto:chamilton@csrd.bc.ca); [thughes@csrd.bc.ca](mailto:thughes@csrd.bc.ca); [crobichaud@csrd.bc.ca](mailto:crobichaud@csrd.bc.ca); [chamilton@csrd.bc.ca](mailto:chamilton@csrd.bc.ca); [kcathcart@csrd.bc.ca](mailto:kcathcart@csrd.bc.ca); [dbrooks-hill@csrd.bc.ca](mailto:dbrooks-hill@csrd.bc.ca); [pdemenok@csrd.bc.ca](mailto:pdemenok@csrd.bc.ca); [rtalbot@csrd.bc.ca](mailto:rtalbot@csrd.bc.ca); [rmartin@csrd.bc.ca](mailto:rmartin@csrd.bc.ca); [jsimpson@csrd.bc.ca](mailto:jsimpson@csrd.bc.ca)

**Subject:** FActs Retired Captain Jerry Flynn passes on to City Council

Dear Shuswap Mayor, Councillors, Directors and Administration personnel.

The Shuswap – Okanagan Citizens for Safe technology are hosting a rally to raise awareness around 5G and the dangers of adding more radiation to this city where radiation levels are already dangerously high.

**Come! Join! Learn at Salmon Arm's 5G International Rally:**



## **5G INTERNATIONAL RALLY**

**Ross Street Plaza Wednesday, May 15<sup>th</sup> 11:45am to 1:15pm**

The following Shuswap Market News article of May 10<sup>th</sup>, 2019, entitled "No Complaints from City on Cell Antennae", (also the same article appeared online, May 3<sup>rd</sup>, entitled "6 Cellular antennae proposed for Downtown Salmon Arm Building") alerted many aware citizens that our city leadership is in need of much further understanding about the dangers of EMF/RF radiation and the threat that is coming with the addition of 4G and 5G technologies.

Further understandings are extremely important because telecommunications companies have begun deploying 5G cell towers (microcells/small cells) up and down residential streets in some cities in

British Columbia. These 5G cell towers spew radiofrequency radiation 24/7/365 into our town centres, neighborhoods, homes et al. This deployment is continuing despite studies by the National Institutes of Health, the World Health Organization, and biomedical researchers worldwide that have linked cellular radiation to cancer and to many other adverse health effects. **Everyone is at risk. Our children are especially vulnerable because they are still developing.**

Education of all those responsible, at every level, for these deployments is vitally important!

One of the Rally's guest speakers who read this Market News article is ***Jerry Flynn, Retired Captain of the Canadian Military, specialist in Microwave Warfare, author and guest lecturer.*** Realizing that much more education is necessary for our political leaders to make wise decisions on these critical matters facing all communities, he passes on the following statements and links.

"Make sure your City Council and Regional District leadership, including administrators, are aware of these eight (8) facts: "

## **Eight Facts**

- 1. Insurance companies refuse to offer liability insurance** to anything that emits EMFs!
- 2. David Rockefeller's 1991 meeting with mainstream news media** thanking them for their cooperation in remaining silent on this issue for (then) 40 years. <https://rense.com/general17/quote.htm>
- 3. In 1995, then US President Clinton** signed a formal Memo stating that towers (including cell phone towers) should not be sited on school grounds or near residential communities. <https://www.youtube.com/watch?v=h2HvUhAckD4>
- 4. The International Scientists Appeal** to U.N. to protect humans and wildlife from EMFs and wireless technology ... why has now been signed by 242 scientists from 42 countries of the world.



<http://electromagnetichealth.org/electromagnetic-health-blog/media-advisory-international-scientists-appeal-to-u-n-to-protect-humans-and-wildlife-from-electromagnetic-fields-and-wireless-technology/>  
*bioinitiative 2017 Report*

**5. the Seletun Scientists Statement – International EMF Alliance**

<http://www.iemfa.org/seletun-statement/>

**6. The BioInitiative 2017 Report (21 scientists from 10 countries)**

<https://www.emfacts.com/2017/11/bioinitiative-report-medical-concerns-intensify-over-deadly-brain-tumors-from-cell-phone-use/>

**7. Physicians for Safe Technology** <https://mdsafetech.org/>

**8. Environmental Health Trust** <https://ehtrust.org/>

“History will record whether or not Salmon Arm’s Mayor and Council and Regional District were enlightened and made what other informed people know is the only correct decision – one that will be heralded around much of North America! “

Jerry Flynn

We hope to see as many of you as possible at our Rally.

*Richard Riach for*

***Shuswap North Okanagan - Citizens for Safe Technology***

<https://www.saobserver.net/news/no-objections-to-proposed-cellular-antennae/>



**No objections to proposed cellular antenna**



## Rogers informs Salmon Arm council of 2.6-metre antennae on downtown building as a courtesy

- [Martha Wickett](#)
- May. 7, 2019 1:40 p.m.
- [News](#)

Salmon Arm council members expressed their appreciation for receiving notification from Rogers of cellular antennae to be erected on a building on Alexander Street.

At the city's May 6 planning and development services meeting, staff described the notification from Medallion Wireless, on behalf of Rogers Wireless. Rogers proposes to install "six initial antennas and one microwave, with room for three additional antennas in the future, comparable to what might be located on a cellular tower," according to a city planning report.

Coun. Louise Wallace Richmond said she has heard concerns from business about a big structure on the building and is pleased to see that it's not. She added she's happy to be informed.

The equipment will be placed on the roof of 320 Alexander St. NE, the building between the CIBC and Shuswap Clothing & Shoe Company, which houses several businesses including Crazy River Clothing Co. and the Montebello Dental Clinic.

No public consultation is required because the installation meets city criteria: locating antennas on an existing rooftop is a preferred location, as are areas designated commercial by the official community plan. Also, the proposed antennae are 2.61 metres in height and will extend 2.31m above the existing roof's parapet, which is less than the three-metre maximum recommended.

Marshall Rasmussen of Medallion Wireless attended the meeting and described the proposal as a minor installation.

Kevin Pearson, the city's director of development services, noted the company could go ahead and put the antennae on the roof without coming to the city.

"This is a courtesy."

***[Read more: Salmon Arm council supports site for 200-foot cell tower](#)***

***[Read more: 2013 – Residents protest cell tower](#)***

***[Read more: 2012 – Proposed Sorrento cell tower has neighbours complaining](#)***

***Read more: 2017 – [EMBC to deliver satellite phones to wildfire-affected areas](#)***

Coun. Chad Eliason also appreciated the notification and credited the work the city has already done on cell tower installations with making the process straightforward.

"We did a lot of work on cell towers and cell tower installations, so when they come and want to work with us, there's not much to be done... I think we've done three cell towers in my time here."

He also said he thinks adding more capacity for cell service, which will increase time for productivity, is important for the downtown.

In a letter to the city, Rasmussen wrote that the purpose of the site is to respond to the growing demand for wireless voice and data communication services, such as mobile broadband and video service for use on smartphones, computer tablets and laptops.

Mayor Alan Harrison pointed out that the antennae on the downtown firehall across from city hall are significantly taller than the ones proposed for Alexander Street.

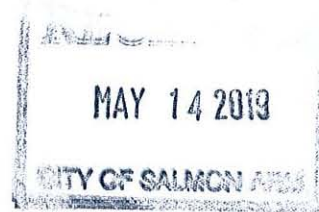
"The ones they're proposing are quite low."





**HEAD OFFICE**  
Box 249, 4-111 Lakeshore Drive NE  
Salmon Arm, BC V1E 4N3  
Tel 250.832.2668 Fax 250.832.2037  
askews@telus.net

City of Salmon Arm  
Box 40  
Salmon Arm, BC  
V1E 4N2



## Askew's Foods Celebrates 90 Years of Quality & Service

It's been 90 years since our humble beginning into the grocery business in 1929. My grandfather Dick Askew purchased a butcher shop in Salmon Arm and this was just the start of Askew's becoming a community trusted independent grocer.

The grocery world is changing and Askew's continues to lead the way as an independent grocer. Our newest store, Askew's Uptown, which opened in 2012 has won numerous awards due to design and sustainability including the 2013 Lieutenant Governor of British Columbia Award in Architecture Special Jury Prize & 2013 Sustainable Forestry Wood Design. Our chain as a whole has continued to strive for excellence having been awarded the 2013 Canadian Top Independent Grocery of the Year, 2016 Corporate Business of the Year in Armstrong, numerous Awards of Merit from the Canadian Federation of Independent Grocers 2017-2018 and the 2018 Arnold Rands Heritage Award.

Askew's continually endeavours to be at the forefront of store design, product mix and customer service. In 2017, Askew's completely renovated our Armstrong store, enlarging the cafe and opening an outdoor patio. In 2019, we will complete an update of the original downtown location, where we expect to open a cafe and outdoor patio. All of our stores stock a wide selection of grocery items, approximately 50% more items than a traditional grocer. This includes a large selection of local and organic products.

Our customer counts and sales continue to grow company wide. To support our ongoing growth and development, we have provided long term employees advancement opportunities. We have also hired diverse and experienced staff to our management team. We are the dominant grocer in each of our markets and are making the changes and investment required in this industry to continue to lead the pack.

We are proud of our 90 years of service to our communities and partnerships with our suppliers. To show this we are planning a 90<sup>th</sup> celebration and invite you to be a part of it. As part of the celebration we have commissioned a commemorative edition anniversary publication from Paragon Publishing. We'll tell the evolving story of our company. We invite you to take part in this by showcasing your business to the 24,000 residents of Salmon Arm, Sicamous and Armstrong communities who will receive copies.

Nancy Whitticase of Prana Publishing will contact you on behalf of Askew's to discuss advertising opportunities. You may also contact Nancy directly at Prana Publishing: pranapublish@gmail.com or phone 250-832-5441.

Sincerely,

David Askew  
President

10

**ARMSTRONG**  
8-3305 Smith Drive  
Armstrong, BC V0E 1B1  
Tel 250.546.3039 Fax 250.546.3090  
askews2@telus.net

**SALMON ARM DOWNTOWN**  
Box 249, 111 Lakeshore Drive NE  
Salmon Arm, BC V1E 4N3  
Tel 250.832.2064 Fax 250.832.6439  
downtown@askewsfoods.com

**SALMON ARM UPTOWN**  
2701 11th Avenue NE  
Salmon Arm, BC V1E 2S3  
Tel 250.832.7622 Fax 250.832.7623  
uptown@askewsfoods.com

**SICAMOUS**  
Box 99, 436 Main Street  
Sicamous, BC V0E 2V0  
Tel 250.836.4899 Fax 250.836.4399  
askews3@telus.net





**Askew's**  
Quality & Service Since 1929

**PRANA**  
PUBLISHING

## Askew's 90th Anniversary 2019 Full Colour Ad Rate Card

We are proud of our 90 years of service to our communities. We are planning a celebration and invite you to join us. As a significant part of this event we have commissioned a commemorative edition 90th anniversary magazine.

We invite you to be a part of the Askew's 90 year history by showcasing your business to the thousands of households in Salmon Arm, Sicamous, and Armstrong area.

This high quality, full colour magazine will be a retainable reference guide of products and services available in store and around our community.

Ad Size (full colour)	Width	Depth	Cost
Outside Back Cover	7.25"	9.75"	3025
Inside Front Cover	7.25"	9.75"	2835
Inside Back Cover	7.25"	9.75"	2765
Two Page Spread	15.75"	9.75"	4795
Full Page	7.25"	9.75"	2595
Half Page Island (editorial surround)	4.75"	7.25"	1725
Half Page Horizontal	7.25"	4.75"	1575
Half Page Vertical	3.5"	9.75"	1575
Banner	7.25"	2.25"	745
Quarter Page Vertical	3.5"	4.75"	745

- A proof of your ad will be sent for approval/correction prior to publication
- A complete copy of the published magazine will be sent to your attention
- The above rates do not include taxes
- Payment due upon receipt of ad proof
- Payable by Cheque or E-Money Transfer to Prana Publishing

**Prana Publishing**

Contact: Nancy Whitticase 250-832-5441-pranapublish@gmail.com  
Address: 550-6th Street SE Salmon Arm BC V1E 4E4

### Ad Sizes

Half Page  
Island  
In Editorial  
4.75" x 7.25"

Half Page  
Horizontal  
7.25" x 4.25"

Banner  
7.25" x 2.25"

1/4  
Page  
Vertical  
3.5"  
X  
4.75"

1/2  
Page  
Vertical  
3.5"  
X  
9.75"

Magazine Trim  
Size:  
8.5" x 11"  
Full Page Colour





May 16, 2019

Re: Salty Dog weekend of events May 10-12, 2019

To: Salmon Arm Mayor, City Council, Rob Niewenhuizen, Cam and the City Yard Works office

Salty Dog organizers would like to thank the City of Salmon Arm and staff for their support of the annual Salty Dog weekend of events May 10-12. Thank you for communicating this great event to our community at large, with regarding the use of the South Canoe bike trails. Thank you for the use of City barricades, delineators, pylons and safety vests - these were used at both The Salty Street Festival on Saturday, as well as the Salty Dog race on Sunday.

As you all know Salty Dog is a massive Salmon Arm community effort. Volunteers help with the pre-event South Canoe annual trail clean up, during Salty weekend over 100 volunteers help the event in some way. Along with you, the Salty Dog race has the privilege to work with the following community groups: City of Salmon Arm, BC Ministries of both Transportation, and Forests & Tourism, Shuswap Cycling Club, Shuswap Trail Alliance, Shuswap Tourism, WaterWay HouseBoat Vacations, Salmon Arm Economic Development, Larch Hills Nordic Jr Racers, Shuswap Search & Rescue, Silver Star & Sun peaks Resorts, and many industry leading bike vendors.

Salty Dog weekend of events now includes: Friday night trail ride and BBQ, The Salty Street Fest Saturday, Salty Dog 6 Hour Enduro race on Sunday.

On Saturday May 11 Salty Street Fest event happened Downtown Salomon Arm. Live music, run bike parade, hulla hoops, clowns, face painting & street performers, bike swap, bike co's set up with cool gear, local tourism booths, all creating smiles and lots of fun! This year's Street Fest was another great community event supported by City of Salmon Arm, Down Town Salmon Arm, Shuswap Tourism, Salmon Arm Chamber, Shuswap Cycling Club, Shuswap Trail Alliance, Economic Development Society. With direct contributions from WaterWay HouseBoat Vacations, DeMilles, Skookum Cycle, Shuswap Pie Co, Candy Vault, Silver Star & Sun Peaks Resorts, and Shuswap Events. Salty Dog Weekend is one of only a few Bike events in BC that annually attracts major bike industry leading vendors. The 2019 Salty Street Fest was another fun event, building community spirit and early summer tourism momentum for Salmon Arm and area. Both our City of Salmon Arm Mayor and Shuswap MLA volunteered at the Street Fest again this year!

Salty Dog weekend has grown to be one of the premier bike events in BC, and maybe in Western Canada. It attracts 700-750 riders annually from all over BC, AB, SK, Territories, and North Western US. Most riders bring 1-2 people to Salmon Arm addition to themselves, fill our hotels, campgrounds, and restaurants. As the Salty Dog weekend of events continues to expand, we will continue to capture more tourism dollars locally, important pre-tourist season income in May. These same people may come back and visit our great community over the summer, again experiencing everything Salmon Arm, and the Shuswap have to offer with our bike trails, lake, and fantastic hospitality.

On behalf of the Salty Dog and Salty Street Festival planning committees,  
Thank You,  
Tom Peasgood  
Salty Dog Event Co-ordinator



May 16, 2019

City of Salmon Arm  
500 – 2 Avenue NE  
Salmon Arm, BC

Attention: Councillor Debbie Cannon

Dear Debbie:

Re: Chamber of Commerce Survey Results – Downtown Street Parking

The Chamber recently closed our latest Poll and would like to share the results with City Council and Staff.

The question we posed was:

"Currently street parking in downtown Salmon Arm is limited to 1 hour.  
Would you like to see longer street parking options in our downtown?"

Forty-one individual responses were collected and the results were:

In Support: 83%

Not in Support: 17%

We have shared these results with our membership which includes Downtown Salmon Arm, Salmon Arm Economic Development Society and other stakeholder organizations.

If you would like additional information regarding the survey and results we would be happy to speak with you further.

Yours truly,



Corryn Grayston,  
Executive Director,  
Salmon Arm & District Chamber of Commerce.

CHAMBER OF COMMERCE  
**SALMON ARM**  
"The Poll"



**THE SMILE MISSION**  
ORAL HEALTH OUTREACH SOCIETY



Box 39, 206 - 310 Hudson Ave NE P: 250 833 9923  
Salmon Arm, BC 250 832 6692  
V1E 4N2 F: 250 832 6683



OPEN LETTER TO MAYOR HARRISON AND THE SALMON ARM CITY COUNCIL

Salmon Arm  
May 20, 2019

Re: Sustainable shopping bag plan

Dear Mayor and Council:

On April 23, I attended the Salmon Arm City Council meeting on their idea to ban single-use plastic bags. Local business representatives present agreed with the idea, just needing time to use up current bags. I presented several samples of washable fabric bags, created locally from clean recycled materials to be sold by donation to The Smile Mission Oral Health Outreach Society, which is a local registered charity raising funds to lower barriers to accessing basic dental care in Salmon Arm. The meeting concluded with the Mayor and Council deciding to acquire 8- or 9000 multiple-use bags from (China?), to be distributed to households in Salmon Arm.

In hindsight, I question the wisdom of using Salmon Arm money to buy bags from China that will still be made with plastic. China's environmental regulations are less stringent, and those bags will still be in our landfill hundreds of years from now: this is contrary to the whole point of moving away from plastic. Getting things cheaper from China does not count all the costs, and our goal here is to stop polluting. Further: the plastic-coated multiple-use grocery bags do not survive washing well and, as any cashier will tell you, they get gross after a while. Using those plastic bags to promote Salmon Arm will be sending the wrong message: that we are cheap, short-sighted and do not care about the long-term effect of products we (cause to) produce.

Why not use what we have right here? We have an alternative that will send the right message. How about expanding the Smile Mission fabric bag project already in progress, which will give Salmon Arm residents unique, washable and long-term reusable shopping bags, employ local people and support improved access to dental care, and with that, population health? Here is potential for a new, clean industry right here in Salmon Arm. We start, and lots of towns will want this.

I already started by creating a sewing room downtown, we can create any bag the City wants out of locally sourced materials and there is lots of excellent fabric around that can be re-purposed for this. The Smile Mission fabric bag project has been well-received, "bags supporting dental care" are available locally and residents have come forward with cheers, material supports and offers to help.

The Smile Mission Oral Health Outreach Society is a Registered Charity helping local residents who have financial barriers to access dental treatment with dignity in regular clinics. Improving oral health improves population health, which makes this a win/win for everybody. Can we talk?



Liz-Ann Munro Lamarre, founder, director  
The Smile Mission Oral Health Outreach Society

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# WE'D LOVE FOR YOU TO JOIN US!

Dear SPECIAL GUEST'S NAME HERE:

Tim Hortons **Camp Day** is coming up on **Wednesday, June 5<sup>th</sup>** – the largest annual fundraiser for the *Tim Hortons Foundation Camps* – and we need your help!

## Here's why

Over the past four decades, the *Tim Hortons Foundation Camps* have helped more than 275,000 youth from disadvantaged circumstances in your community change their stories for the better. When youth grow up in a disadvantaged environment, the chances increase that the cycle of poverty is repeated, and their ability decreases to develop necessary skills to become successful adults.

*Tim Hortons Foundation Camps* supports kids between the ages of 12 to 16 at a time in their lives when they are determining who they will become as adults. Through a unique multi-year, camp-based program, they learn skills like leadership, resilience, and responsibility, empowering them to believe in their own potential and return home to succeed in post-secondary school, work and thrive in their communities.

So today, we kindly ask you to support **Camp Day** by spending some time in our Restaurant on **June 5** pouring coffee or greeting and thanking guests for their donations. Your presence will help drive attention to this important cause.

On **Camp Day**, every penny from coffee sales during the 24-hour period, as well as money raised through **Camp Day bracelet donations**, and fundraising activities, is donated to the *Tim Hortons Foundation Camps*.

On behalf of all of the kids from our community who will visit one of the seven *Tim Hortons Foundation Camps* across North America this year, thank you in advance for any time and energy you can donate to this worthwhile cause. I will call you shortly to discuss your participation on **Camp Day**.

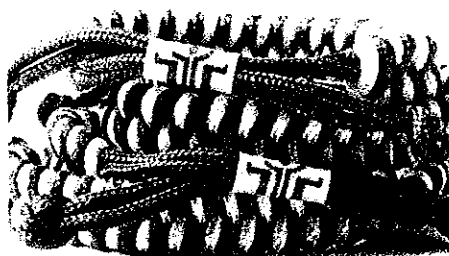
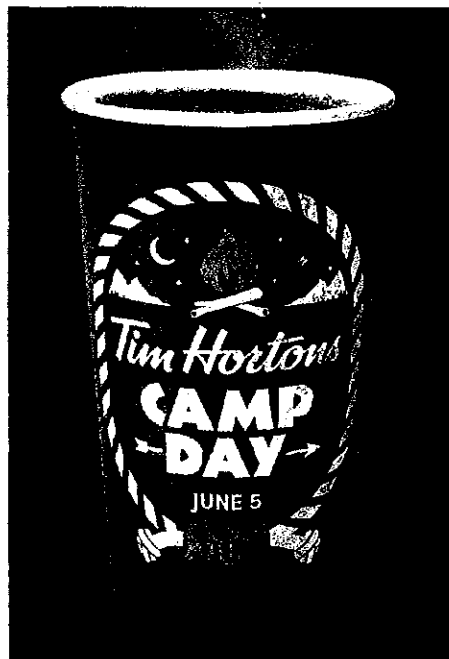
Kind regards,  
Margaret and Kelly

mamooredshaw.ca

Call Top of the hill  
250-833-1925

hilltop.ms1946@gmail.com

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**Tim Hortons**  
**FOUNDATION CAMPS**

RR #2, 264 Glen Morris Rd. E.  
St. George, Ontario  
N0E 1N0

(519) 448-1248  
[www.timhortons.com/foundation](http://www.timhortons.com/foundation)

Reg No. (Can) 11926 4885 RR0001  
Reg No. (USA) (501(c)) 31-1681446



# DOWNTOWN UPDATE

Seasonal Publication Of Downtown Salmon Arm

*Our vision is to have a compelling downtown experience. Our mission is to build a unique 'vibe' to attract and retain community residents, downtown employees as well as visitors through beautification, cultural projects, events, promotions, restaurants, retail and destination entertainment activities.*



## Summer is coming

There are differing opinions on which season in Salmon Arm could be voted the "Best." Our town seems to burst back to life as birds and snowbirds, flowers and pollinators, tourists and traffic return for our long sunny days. Let's be honest, summer rocks in the Shuswap.

We are called outdoors with cafe tables on sidewalks and shoppe doors open and welcoming. We enjoy downtown events like Salty Dog Street Fest this month, followed by MultiCultural Day the next. June also welcomes the highly anticipated Downtown Farmer's Market every Saturday. You can tap to the rhythm of Downtown Live and Busk Stop summer music series, Salmon Arm Arts Centre's Wednesdays On The Wharf and Roots and Blues Festival performers. So, come downtown with your sunglasses and sunscreen and let's get ready for some summer fun.

## INSIDE THIS ISSUE:

- Proposed Bylaw Open House
- Salty Street Fest
- Best Dressed Window Display
- Ride Don't Hide
- Multicultural Day

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**DOWNTOWN**  
**SALMON ARM**



# OPEN HOUSE

**Proposed DSA Bylaw Open House** at the Salmon Arm Innovation Centre.

Drop in, grab a snack and mingle with the Board of Directors to learn specific information on what's proposed for the new bylaw term and get details of what the next seven years will entail for Downtown Salmon Arm and it's membership.

**Wednesday, May 15, 5pm-7pm**  
**Salmon Arm Innovation Centre**  
**220 Shuswap Street NE**

Best Dressed Window Display

## WINNER

Congratulations to our 2019 1st place winners, Inclusive Arts. A very close 2nd was awarded to Intwined Fibre Arts. There were many creative displays entered this year, be sure to check them out.



## Summer Music Series



### Street Entertainment Program

Street entertainment 'buskers' will be part of the character of downtown. As part of the approval process, a 'busker' is required to fill out an application and agree to the following policies below

<http://salmonarmdowntown.com/music/busk-stop>

Generously sponsored by:



Back for 2019, Downtown Live at Ross Street stage continues with a few changes. Join us on Fridays for the lunchbox stage and new this year, Saturday morning Farmer's Market Performers, all at Ross Street Stage.

- Friday afternoons @ 12:30
- Saturday morning Farmer's Market @10:30am

[http://salmonarmdowntown.com/music/downtown\\_live](http://salmonarmdowntown.com/music/downtown_live)



Contact Us:

Downtown Salmon Arm

250 Shuswap Street

PO Box 1928

Salmon Arm, BC V1E 4P9

250-832-5440

[info@salmonarmdowntown.com](mailto:info@salmonarmdowntown.com)

[events@salmonarmdowntown.com](mailto:events@salmonarmdowntown.com)





# SALTY Street Festival



**SATURDAY  
MAY 11, 2019**

**10 AM  
3 PM**

**DOWNTOWN  
SALMON ARM**

*Bring the family and enjoy  
music, food and fun!*

**STREET MUSICIANS**

**4H  
SCAVENGER  
HUNT**

**BIKE  
DECORATING  
11AM**

**PIE  
EATING  
CONTEST - 1PM**

**and LOTS  
more!**

**BC'S LARGEST INTERIOR**

**BIKE SWAP**

**DROP-OFF 9-11AM SALES 11AM - 2PM  
CASHOUT 2:30PM**

COMPLETE DETAILS & EVENT TIMES @ [SALTYSTREETFEST.COM](http://SALTYSTREETFEST.COM)



**#SaltyStreetFest ##ExploreShuswap**



Salmon Arm Art Gallery Presents

# Flight

A multi-media exploration of the disappearing songbird population

Featuring the work of Janet Aitken, Roger Beardmore, Marla Bjorgan, Clive Bryson, Jane Byrne, Hop You Haskett, Lottie Kozak, Frieda Martin, Lee Rawn, Valerie Rogers, Joanne Sale, Carol Schlosar, Daryl Kehler, Aidan Sparks with Cathy Lake, and Cathy Stubington with Deb Humphries

April 13 to June 1, 2019

Opening Reception | Friday, April 12, 7pm

Gallery Hours | Tuesday to Saturday, 11am to 4pm

Movie "The Messenger" | Thursday, April 18, 4pm

Family Saturdays | 11am to 3pm drop-in

Coffee Break Artist Talk | Thursday, May 16, 2pm

Sponsored by | Tech-Crete Processors Ltd.

salmon arm  
arts  
centre

70 Hudson Ave. NE Salmon Arm, BC  
250 832-1170 [www.salmonarmartscentre.ca](http://www.salmonarmartscentre.ca)

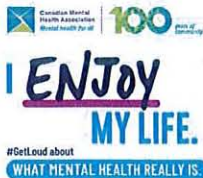
"Bohemian Waxwing" Roger Beardmore



Bring MENTAL HEALTH into the OPEN.

## Ride Don't Hide

[ridedon'thide.com](http://ridedon'thide.com)



CMHA Mental Health Week

May 6-12, 2019

Visit [mentalhealthweek.ca](http://mentalhealthweek.ca) for info and tools!

## BURGER + BIKE = BE WELL

All proceeds go to Ride Don't Hide Fundraiser



When: Friday May 10th 11:45 am - 1:00 pm

Where: Ross Street Plaza

What: BBQ, music and having some Fun with bikes



Thank-you For Your Support



# GATHERING together

## Multicultural Festival

Food • Music • Games • Exhibits

Thursday, June 27, 2019

Ross Street Plaza, Downtown Salmon Arm

4 PM

TO

8 PM







## BC Healthy Communities

People. Place. Potential.



*A group canoes in the Creston Valley Wildlife Management Area of BC. Photograph by Province of BC/Flickr*

Welcome to our Spring Issue! As beautiful green seedlings are starting to pop up across the province, we are also making appearances across the province, working in communities around BC. It's an exciting time—read on to learn more about some of the things we're up to!

### Welcome Jacob!

The BCHC team are very excited to welcome Jacob Cramer to the team. As our new Researcher, Jacob will help us continue to demonstrate the impact we are having in communities. He'll also be providing evaluation and research support to our partner communities across the province. Jacob's background includes a Bachelor of Political Science from UBC and a Post-Graduate Diploma in Urban and Rural Planning from Langara. When he's not in the office, you'll most likely find him on his bike or in his garden.



### A to Z of Healthy Communities

Together with Ontario Healthy Communities Coalition, we bring you the A to Z of Healthy Communities—a collection of terms you'd find in the Healthy Cities movement.

#### P is for Political Commitment

Political commitment to a healthy community can be demonstrated when local government provides leadership and decision-making that considers health and well-being in policy decisions, partnerships and planning.

[Read more](#)

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## BCHC team nominated for planning award

We're proud to announce that our team, together with our project partners at Urban Matters was recently nominated for the Planning Institute of BC's New Directions Award for our work on the Strathcona Housing Needs Assessment.



[Read more](#)



## We're hiring!

Are you a details person who also loves working with people? BC Healthy Communities is currently looking for a fun-loving and resourceful Administrative Assistant to join our dynamic team—is that person you? Applications are due May 27.

[See the posting](#)

## Chilliwack to host Cities Fit for Children Summit

Earlier this month, our Executive Director Jodi Mucha joined Chilliwack Mayor Ken Popove to announce that the city would host the 2020 Cities Fit for Children Summit. The announcement took place during the 26th Conversation on Chilliwack's Children, an annual event organized by the Chilliwack Child and Youth Committee.

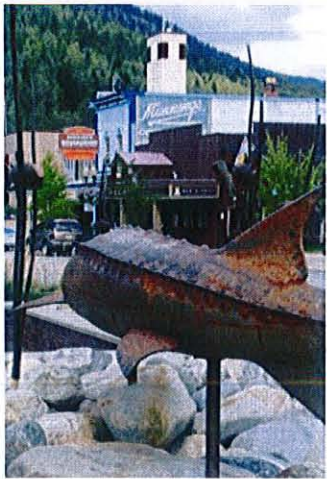
[Read more](#)







## articles & resources



### Four ways local governments can support mental health through community design

What role do planners, architects and local government decision-makers play in supporting mental health? As Mental Health Week wraps up here in Canada, and Mental Health Awareness Month continues in many other countries, we're re-sharing a blog post that makes the connections between mental health and the built environment.

[Read more](#)

### *Relationships more valuable than money:* Rural community resilience outside the formal economy

Can you put a price on knowing that your neighbour will use her plow to dig you out of a snowstorm? Or a dollar value on the casserole that the person down the road brings you when you're laid up with the flu and can't get out to buy groceries? In this guest post from Abra Brynne, Executive Director of the Central Kootenay Food Policy Council and Kerri Wall, Community Health Facilitator with Interior Health's Healthy Communities, the two make a case for paying more attention to the social capital of close-knit, rural communities.

[Read more](#)





## ***A place to call home: Working towards a housing solution for older adults in Lytton***

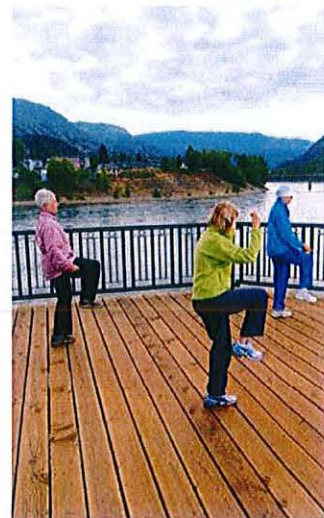
As older adults age-in-place, they require not only continued access to local services, community, culture, and family but also a place where they are safe, one that they can call home. Thanks to funding from the Age-friendly Communities Grant Program, Lytton has moved forward on a Housing Needs and Demands Study, with the goal of ensuring seniors and elders have the support they need to live to the fullest.

[Read more](#)

## ***Building an Age-Friendly region: Trail, Rossland and Montrose collaborate on plans***

Recently, the City of Rossland, in partnership with neighbouring Trail and Montrose, embarked on a regional strategy to ensure that older adults can continue to be involved and active in their community into their later years. Their Age-Friendly Community Action Plans included both aligned regional priorities and plans specific to each community's needs.

[Read more](#)







## Good news travels fast.

Articles that make you think, make a difference and make your day.

- [Toronto doctor prescribes income to patients living in poverty](#) (Ottawa Citizen)
- [Oliver Sacks: The healing power of gardens](#) (New York Times)
- [Climate change the biggest threat to public health, say coalition of doctors](#) (CTV)
- [Principles for building healthy and prosperous communities](#) (Build Healthy Places)
- [The healthiest communities are the ones where people can afford homes](#) (Fast Company)
- [Study: Good bike and ped infrastructure actually makes neighbours healthier](#) (Streetsblog)



BC Healthy Communities

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You're receiving this newsletter because you signed up to get regular updates from BC Healthy Communities.

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## Community Recognition

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### Summerland Health & Wellness Series: 'Candid about Cannabis and Vaping' Event

As part of the Summerland Health & Wellness series, a partnership between the District of Summerland, SD67, Summerland Healthy Community Initiative, Interior Health, the Summerland Child and Youth Committee and other partner groups, a candid discussion about cannabis and vaping took place on May 16<sup>th</sup>. The event was very well received by the community with over 120 attendees and a five speaker discussion panel. Other topics the series has addressed include mental health literacy and the physiological impact of smartphone use.

### Fresh Fruit & Vegetable Sharing Stand Concept Expanding

An idea sprouted in 2015 by the FACT (Food Action for Today and Tomorrow) Committee in the City of Enderby has been growing and expanding throughout the Okanagan valley. The [Harvest Sharing Hut](#) shares fresh fruit and vegetables. Their moto is "Share what we have and take what you need" and is open to everyone. The concept spread to the District of Summerland in 2018 with the opening of [The Sharing Stand](#), and the Town of Oliver has its own [Harvest Hut](#) coming this summer.

### Regional District of Central Kootenay Declares Climate Action Imperative

The Board of Directors of the RDCK joined municipalities across Canada and around the world in formally recognizing the global and local state of climate crisis. The Board [declared an imperative](#) for all orders of government to undertake changes to building construction, energy systems, land use, and transportation, and explore opportunities to address the reality of the crisis. The influence a local government can have on climate action is interwoven with its influence on community health so it is great to see such commitment at the regional level.

## Events & Learning Opportunities

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### BC Active Transportation Summit

Please join leaders, stakeholders, and advocates from government, industry, academic, and non-profit sectors on June 17th and 18th at the Anvil Centre in New Westminster for the first annual BC Active Transportation Summit organized by the BC Cycling Coalition. You will leave with practical ideas and knowledge for creating communities that are safe and accessible for walking, cycling, and wheeling year-round. [Register here](#).





## Bike to School and Bike to Work Week 2019

Reminder [Bike to Work Week](#) and [Bike to School Week](#) are both coming up the week of **May 27 – June 2**! #GoByBike Everywhere!

## Healthy Public Policy Resources

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### 2019 Living Wages Released

We know that health and income are very interconnected. A living wage is the hourly rate that 2 parents in a model 4-person family need to be paid to ensure their basic expenses such as food, clothing, rental housing, child care, and transportation are covered. The 2019 Living Wage Rates show how recent changes in policy and budget regarding child care is making life more affordable for some families, with lower living wages all over the province. To learn more about the 2019 Living Wage Rates, check out [this press release](#).



### Colour of Poverty- Colour of Change Fact Sheets



New fact sheets from the advocacy group 'Colour of Poverty - Colour of Change' show growing racial disparities in Canada, including health disparities. The ten fact sheets are based on the 2016 Census of Canada and other recent studies. Find these [valuable resources here](#).

### Toolkit for Outdoor, Unstructured Play

Canadian Public Health Association has recently released its [position statement](#) in support of children's unstructured play alongside a toolkit to help decision makers at all levels recognize its value to child health and well-being, and stimulate action to bring unstructured play back into our daily lives. Here's how [local governments can be involved](#)!



CANADIAN  
PUBLIC HEALTH  
ASSOCIATION

ASSOCIATION  
CANADIENNE DE  
SANTÉ PUBLIQUE



# Funding News

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## CMA Foundation- Healthy Canadian Grants Program



Like we shared earlier in the month, the Healthy Canadian Grants Program provides support for community-run initiatives that improve the quality of life for patients and vulnerable populations living in those communities. This year's focus is youth (12 – 25) mental health and substance abuse. There are 15 grants of \$20,000 each available. The deadline for the application is **May 31<sup>st</sup>, 2019**. To learn more check out the [CMA Foundation website](#).

## Interior Health-Community Food Action Initiative



Interior Health has Community Food Action Initiative (CFAI) single year funding available to support communities within the Interior Health region to improve community food security. This opportunity is open to local governments, Aboriginal governments and organizations, schools and school districts, registered non-profits and charities, and community coalitions and councils within the Interior Health region. There is a total of \$90,000 in funding available with proposals up to \$15,000 being considered. This funding is to support project costs starting in summer 2019.

Please find application details in the single year application guide attached to this e-newsletter. Applications will be accepted until 5pm PST **May 29th, 2019**.

## UBCM- Housing Needs Report Funding

[Housing Needs Reports](#) are now required by newly-amended legislation and will strengthen the ability of local governments to understand what kinds of housing are most needed in their communities, and help inform local plans, policies, and development decisions. [Funding is now available](#) with the first round of applications due on **May 31<sup>st</sup>, 2019**.

The links between health and housing are clear. Talk to us if you would like help with accessing population health data, collecting health evidence related to housing, organizing community engagements, or facilitating dialogue sessions!



## UBCM- Urban Communities Partnering for Reconciliation

The [UCPR pilot program](#) is intended to support events and activities that provide a time and place for dialogue to build on opportunities, support reconciliation efforts, resolve issues of common responsibility, interest, or concern and/or to advance tangible outcomes. The application deadline is **May 24, 2019**.

## Health Canada- Micro-Grants for Cannabis and Vaping Awareness Initiatives



Government  
of Canada

Health Canada is offering [micro-funding](#) for innovative projects that provide education and/or awareness about the health effects of cannabis and/or risks of vaping. Successful submissions will be eligible for up to \$1,000 of funding. Funding applications will be accepted on a first come, first served basis, with consideration given to fair geographical and audience distribution.

### Recognizing Laura Kalina, retired Public Health Dietitian

After a 30+ year career dedicated to the food security movement, we are celebrating the retirement of our colleague, Public Health Dietitian, Laura Kalina. Over the years, Laura supported many communities to strengthen healthy public policy related to food security including the [City of Kamloops Food and Urban Agriculture Plan](#).

We wish Laura all the best in her new adventures!

Our public health dietitians help to administer the CFAI funding (mentioned above) and are available to work with local governments to:

- Assist with creating a food security or agriculture plan
- Support food policy councils & regional food security networks
- Bring food security & health evidence to planning processes
- Help make the link between the cost of food, household food insecurity & poverty reduction work

**Sincerely,**

*Your Healthy Communities Team*

**Contact us at: [healthycommunities@interiorhealth.ca](mailto:healthycommunities@interiorhealth.ca)**

To subscribe, send a blank email with [Subscribe to Monthly e-newsletters](#) in the subject line.

To unsubscribe, send a blank email with [Unsubscribe to Monthly e-newsletters](#) in the subject line.



Interior Health is pleased to announce single year funding will be available through the *Community Food Action Initiative (CFAI)* to support food security work in communities in the Interior Health region. These funds are to be used between July 2019 - March 31<sup>st</sup>, 2020.

The overall goals of CFAI are to:

- Increase awareness about food security
- Increase access to local healthy food
- Increase food knowledge and skills
- Increase community capacity to address food security
- Increase development and use of policy that supports community food security

The intention of this round of single year funding is to:

- Support initiatives that meet one or more of the overall CFAI goals
- Support communities at [varying stages of readiness](#)
- Support rural, remote and Aboriginal communities when possible
- Build capacity in communities to take collective action to address food security such as:
  - Provide support to communities to build on existing initiatives
  - Provide support to communities to explore new and emerging innovative ideas
- Provide support for organizing community collaboration
- Support communities that have collaborative capacity in place and are ready to:
  - develop and/or coordinate a Regional Food Security Network
  - develop and implement a food security plan

#### **Eligible Applicants**

- First Nations governments and organizations
- Local governments
- Schools or school districts
- Non-profit organizations
- Community coalitions or councils

#### **Funding Available**

There is a total of **\$90,000** of funding available. The maximum amount available per grant is **\$15,000**.

*\*Note that we aim to distribute funding across the **IH region** whenever possible, depending on the applications we receive. We also take into consideration which communities have and have not received significant CFAI funding in recent years when reviewing applications of similar strength.*



### Single Year Project Types

Examples of eligible initiatives:

- food action projects that involve multi sector partnerships, and where projects demonstrate strong potential to build connections, partnerships and sustainability
- hosting community engagement event(s) to initiate discussions or collaboration opportunities
- building the capacity or reach of an existing initiative
- food security network development or coordination
- food security plan development or implementation
- carrying out a needs or feasibility assessment

### To apply for funding

Please submit a proposal (3 pages maximum plus 1 page budget, no smaller than 11 point font) including:

- Explanation of how funds will be used including how the proposed activity meets **at least one** of the CFAI goals and how the application aligns with other aspects of this year's intention for the single year grants
- Statement of how the activity will address a relevant local/regional issue
- Explanation of the role of stated partners involved, including the Interior Health Public Health Dietitian in your region
- Identify whether the activity is connected to current/ongoing initiative(s) or a new and emerging idea
- How the proposal will build capacity, collaboration, connections and relationships
- Explanation of how activity will be evaluated (ie. expected measurable outcomes, appropriate measurement tools or methods)
- Statement of sustainability (ie. plans to continue with work after CFAI funding period)
- A letter of support (LOS) from at least one partner agency, local or First Nations government, or other applicable group is required. The LOS should demonstrate the partner's engagement and expected contributions to the proposed project.
- Budget (*see template on next page*). Please note: proposals demonstrating reasonable in-kind contributions and committed monetary contributions from the host agency are preferred.

Proposals can be sent to [cindy.bossio@interiorhealth.ca](mailto:cindy.bossio@interiorhealth.ca) by Wednesday, May 29th 2019 at 5pm PST

## Budget Template

Expense Description	Details	Time Frame of Activity	Cost	Amount Requested from CFAI	Amount from other funding source or in-kind
		<b>TOTAL</b>			



Dear Applicant,

We are pleased to inform you that Interior Health has Community Food Action Initiative (CFAI) single year funding available to support communities within the Interior Health region to improve community food security. All CFAI 2019 funds will be used for single year funding.

This opportunity is open to local governments, Aboriginal governments and organizations, schools and school districts, registered non-profits and charities, and community coalitions and councils within the Interior Health region. Please find application details in the single year application guide attached.

**There is a total of \$90,000 in funding available with proposals up to \$15,000 being considered. This funding is to support project costs starting in summer 2019. Funding must be spent by March 31<sup>st</sup>, 2020.**

The objective of the single year funding is to support projects that build community capacity to address food security through increased awareness, knowledge, skills and networking. Please see the [Interior Health Food Security website](#) for examples of projects that have been funded in the past. Applications will be accepted until 5pm PST Wednesday May 29<sup>th</sup>, 2019. Successful and unsuccessful applicants will be notified by Wednesday June 26<sup>th</sup> 2019.

**Please submit your application electronically by 5 pm PST, Wednesday May 29<sup>th</sup> 2019 via email to [cindy.bossio@interiorhealth.ca](mailto:cindy.bossio@interiorhealth.ca). If you have any questions about the guidelines, please contact Cindy Bossio, Public Health Dietitian, by email or by phone (250-420-2229).**

We look forward to continuing our work with communities and organizations throughout the Interior Health region in pursuit of increasing community food security. Thank you for your continued interest and efforts in this important field of work.

Kind regards,

Janice Talarico  
Healthy Communities Nutrition Manager

\*Please note that on-going financial support for food security initiatives is dependent upon the delivery of provincial funds to the Interior Health Authority and projects meeting agreed-upon deliverables.

**Bus:** (250) 425-4531  
**Email:** [Janice.talarico@interiorhealth.ca](mailto:Janice.talarico@interiorhealth.ca)  
**Web:** [www.interiorhealth.ca](http://www.interiorhealth.ca)

INTERIOR HEALTH  
Healthy Communities Nutrition Manager  
PO Box 1120, 570 Pine Avenue  
Sparwood, BC V0B 2G0



May 14, 2019

Mayor Alan Harrison  
City of Salmon Arm  
Box 40  
Salmon Arm, BC V1E 4N2

Dear Mayor Harrison:

**Re: 2019 Resolutions**

UBCM is in receipt of the attached resolution(s) endorsed by your Council. Your resolution(s) received endorsement at the SILGA Spring 2019 AGM.

The resolution(s) will be presented to the UBCM membership for their consideration at the 2019 UBCM Convention in September.

Please feel free to contact Jamee Justason, Resolutions and Policy Analyst, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: [jjustason@ubcm.ca](mailto:jjustason@ubcm.ca)

Very Best Wishes,



Arjun Singh  
UBCM President

*Enclosure*

18

## **Drone Usage**

## **Salmon Arm**

Whereas flying recreational drones is an increasingly popular hobby that can disturb and pose risks to wildlife in sensitive ecological areas and recreational drones are prohibited in Canada's national parks for similar reasons;

And whereas there are multiple stakeholders including federal and provincial agencies and complex regulations involved in drone usage;

Therefore be it resolved that the federal and provincial governments collaborate to provide clarity and options for local governments in restricting the use of drones in local sensitive ecological areas.

**Convention Decision:**





Dear Mayor and Council:

**RE: Access Awareness Day – June 1, 2019**

June 1, 2019 is Access Awareness Day! Access Awareness Day provides an opportunity to look at our communities and reflect on ways to make them more accessible and inclusive for everyone! Access Awareness Day is part of National AccessAbility Week which takes place from May 26 to June 1, 2019.

As part of National AccessAbility Week, the goal is to recognize the efforts of individuals and communities that are actively removing barriers such that Canadians of all abilities have the best chance to succeed! The theme for this year's Access Awareness Day is "*Accessibility Makes Communities Complete*". As part of this year's planning, our goal is to draw attention to accessibility as being integral to where people live, work, learn and play.

Each year, as part of our annual Access Awareness Day campaign we reach out to local governments and community partners to learn more about the work that they are doing to ensure that all citizens are able to share their talents, experiences and abilities in all aspects of community life – social, physical, cultural, economic, and recreational. Please find enclosed thirty (30) copies of posters that have been developed to help build increased public awareness and support around accessibility and to recognize the importance of working together to ensure that everyone is included. Please share these posters with your local library, your accessibility committee, your department of parks and recreation and other local partners. Also, please do not hesitate to request additional posters.

I am also pleased to announce that this year, the Government of Canada's Social Development Partnerships Program – Disability component as well as the Ministry of Social Development and Poverty Reduction have made \$500 in funding available to municipalities and community-based disability groups who are holding local accessibility events. If you are planning an event, please do not hesitate to reach out to share your ideas and to request this funding. We know that by building accessibility we are creating stronger and healthier communities.

Email us at [abattalova@sparc.bc.ca](mailto:abattalova@sparc.bc.ca) or tweet us at @SPARCBC to request funding for your event or to request additional materials or posters.

Thank you for the part that you play in helping to make our communities more accessible and inclusive for everyone!

Sincerely

Alfiya Battalova  
Manager of Accessibility Initiatives, SPARC BC





# Accessibility Makes Communities Complete



Canada

BRITISH  
COLUMBIA

sparc bc  
people. planning. positive change.



## Access Awareness Day 2019

Celebrated annually on the first Saturday in June, **Access Awareness Day** draws attention to accessibility as being an integral part of a complete community.



**From:** Khanna, Shivangi [<mailto:shivangi.khanna@ubc.ca>]  
**Sent:** Wednesday, May 22, 2019 2:28 PM  
**To:** Erin Jackson  
**Cc:** Rural Evidence Review  
**Subject:** UBC - Rural Evidence Review Project



a place of mind  
THE UNIVERSITY OF BRITISH COLUMBIA

Faculty of Medicine (Vancouver Campus)  
Department of Family Practice  
Centre for Rural Health Research  
320 – 5950 University Blvd  
Vancouver, BC V6T 1Z3  
Phone: 604-827-2193 | Fax: 604-827-2396  
[www.crrh.ca](http://www.crrh.ca)

## Rural Evidence Review

### *Local Evidence for Health Service Planning Through a Rural Lens*

Dear Erin Jackson,

I am contacting you on behalf of the Rural Evidence Review (RER) project, which is being led by Dr. Jude Kornelsen at the Centre for Rural Health Research, within the Department of Family Practice at the University of British Columbia.

The goal of the project is to work with rural citizens to provide high quality, useful evidence for rural health care planning in British Columbia. To do this we will: (1) ask rural citizens to identify the health care priorities that matter the most to them and their communities, (2) analyze what we hear, and (3) present what we learn to policy-makers and health administrators in the province.

To learn more about the RER and our team, please visit our website at the following links:

- [The RER](#)
- [The Research Team](#)

How can you help?

We need your help to reach out to rural citizens in your community. We are hoping to reach the residents of Salmon Arm, who can help our team to identify the health care issues that are most important to them. No issue is too big or too small!

Attached to this email you will find an 'engagement card', that provides information about the RER and how to participate.

Residents can share their priorities for rural health services in B.C. with our team at any time and in three ways:

- (1) **Take our survey.** The RER Team has developed a brief and anonymous survey to learn about rural citizen and community priorities for health services – which can be completed in 10 minutes or less! The survey is available at: [bit.ly/ruralevidencereview](http://bit.ly/ruralevidencereview). There is no pressing deadline to fill out the survey, which will be available until the end of the project (i.e., April 2021).

- (2) **Research Interview.** Residents are invited to participate in a confidential interview with our research team about their research priorities. The interviews will take place by telephone. Individuals that are interested in participating in an interview are asked to email the project's Coordinator (Christine Carthew) directly at the email listed below to let our team know that they are interested.
- (3) **Contact us.** The project's Coordinator, Christine Carthew, can be contacted at any time to discuss the health service issues and priorities that are most important to rural citizens and communities in B.C. Christine can be reached by email at [christine.carthew@ubc.ca](mailto:christine.carthew@ubc.ca) or telephone at 1 (604) 827-2193.

#### Participating in the Rural Citizen Advisory Committee

The RER Team is also putting together a Rural Citizen Advisory Committee to:

- (1) Provide local input about rural health care needs in British Columbia;
- (2) Provide feedback on the project's work; and
- (3) Help our team to plan how to share the project's findings with rural communities across B.C.

Our team would appreciate if you could please share our engagement card and information about the Rural Citizen Advisory Committee with your readers of City of Salmon Arm. Individuals that are interested in participating on the advisory committee are asked to email the project's Coordinator (Christine) directly at the email listed below to let our team know that they are interested.

Thank you for your time and effort in helping our team to contribute to the improvement of rural health services in British Columbia.

Sincerely,

The RER Team

#### Principal Investigator:

Jude Kornelsen, PhD

Associate Professor, Department of Family Practice, University of British Columbia (UBC)

Co-Director, Centre for Rural Health Research

E: [jude.kornelsen@familymed.ubc.ca](mailto:jude.kornelsen@familymed.ubc.ca)

T: (250) 653-4325

#### Research Coordinator:

Christine Carthew, MPH

Centre for Rural Health Research, Department of Family Practice, UBC

E: [christine.carthew@ubc.ca](mailto:christine.carthew@ubc.ca)

T: (604) 827-2193



# AGENDA

City of Salmon Arm  
Regular Council Meeting

Monday, May 27, 2019

1:30 p.m.

*[Public Session Begins at 2:30 p.m.]*

Salmon Arm Secondary School  
Library, Sullivan Campus  
1641 30 Street NE

Page #	Item #	Description
	1.	CALL TO ORDER
1 - 2	2.	IN-CAMERA SESSION
	3.	ADOPTION OF AGENDA
	4.	DISCLOSURE OF INTEREST
	5.	CONFIRMATION OF MINUTES
3 - 18	1.	Regular Council Meeting Minutes of May 13, 2019
	6.	COMMITTEE REPORTS
19 - 22	1.	Development and Planning Services Committee Meeting Minutes of May 21, 2019
23 - 26	2.	Social Impact Advisory Committee Meeting Minutes of May 10, 2019
27 - 30	3.	Environmental Advisory Committee Meeting Minutes of May 9, 2019
31 - 34	4.	Housing Task Force Meeting Minutes of May 13, 2019
	7.	COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE
	8.	STAFF REPORTS
35 - 44	1.	Director of Development Services - Greenways Liaison Committee Appointments
45 - 60	2.	Director of Development Services - Agricultural Land Commission Application No. ALC-380 [Smith, R. & M.; 1281 - 70 Avenue NE; Non-Farm Use]
61 - 62	3.	Director of Engineering and Public Works - 2019/2020 Annual Transit Operating Agreement
63 - 66	4.	Director of Engineering and Public Works - Shuswap Regional Transit System (Salmon Arm) Three Year Expansion Initiatives - Memorandum of Understanding
67 - 70	5.	Director of Engineering and Public Works - Budget Amendment - Stormwater Master Plan

- |           |            |  |
|-----------|------------|--|
| 71 - 74   | 6.         | Director of Engineering and Public Works - Curbside Collection Program Update and Budget Amendment   |
| 75 - 80   | 7.         | Director of Engineering and Public Works - Master Services Agreement - Adams Lake Indian Band Curbside Collection Services Update  |
| 81 - 84   | 8.         | Director of Engineering and Public Works - Remainder - 2019 Paving Program   |
|           | <b>9.</b>  | <b>INTRODUCTION OF BYLAWS</b>  |
| 85 - 100  | 1.         | City of Salmon Arm Zoning Amendment Bylaw No. 4338 [ZON-1148; 0695662 BC Ltd.; 1631 - 10 Street SE; A-2 to R-8] - First and Second Readings  |
| 101 - 114 | 2.         | City of Salmon Arm Curbside Collection Bylaw No. 4281 - First, Second and Third Readings   |
| 115 - 120 | 3.         | City of Salmon Arm Fee for Service Amendment (Curbside Collection) Bylaw No. 4339 - First, Second and Third Readings [ <i>See item 9.2 for Staff Report</i> ]  |
| 121 - 126 | 4.         | City of Salmon Arm Council Procedure Amendment Bylaw No. 4333 - First, Second and Third Readings   |
|           | <b>10.</b> | <b>RECONSIDERATION OF BYLAWS</b>   |
| 127 - 184 | 1.         | City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273 - Final Reading   |
|           | <b>11.</b> | <b>CORRESPONDENCE</b>  |
| 185 - 186 | 1.         | Informational Correspondence   |
| 187 - 188 | 2.         | Union of British Columbia Municipalities 2019 Convention - September 23 - 27, 2019, Vancouver, BC  |
|           | <b>12.</b> | <b>NEW BUSINESS</b>  |
|           | <b>13.</b> | <b>PRESENTATIONS / DELEGATIONS</b>   |
| 189 - 192 | 1.         | Presentation 4:00 - 4:15 p.m. (approximately)<br>Barry Delaney & Ken Hawrys SASCU - 2019 Report  |
| 193 - 198 | 2.         | Presentation 4:15 - 4:30 p.m. (approximately)<br>Staff Sergeant West, Salmon Arm RCMP Detachment - Quarterly Policing Report January - April 2019 [Provincial Policing Standards <a href="http://www.salmonarm.ca/DocumentCenter/View/2319">http://www.salmonarm.ca/DocumentCenter/View/2319</a> ] |
| 199 - 238 | 3.         | Presentation 4:30 - 4:45 p.m. (approximately)<br>Lana Fitt, Manager, and Staff, Salmon Arm Economic Development - MRDT, 2018 Annual Performance Report and MRDT Project Approvals  |
|           | <b>14.</b> | <b>COUNCIL STATEMENTS</b>  |
|           | <b>15.</b> | <b>SALMON ARM SECONDARY YOUTH COUNCIL</b>  |



- 16. NOTICE OF MOTION
- 239 - 242 17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS
  - 1. Salmon Arm Pickleball Club
- 18. OTHER BUSINESS
- 19. QUESTION AND ANSWER PERIOD

**7:00 p.m.**  
**(Council Chambers at City Hall, 500 - 2 Avenue NE)**

<b>Page #</b>	<b>Item #</b>	<b>Description</b>
	20.	DISCLOSURE OF INTEREST
243 - 258	21. 1.	HEARINGS Cannabis Retail Store Application No. CRS-9 [Quantum 1 Cannabis Corp./Lee, K.; 470 Lakeshore Drive NW]
259 - 326	22. 1.	PUBLIC HEARINGS City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No. 4297
	23.	STATUTORY PUBLIC HEARINGS
327 - 332	24. 1.	RECONSIDERATION OF BYLAWS City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No 4297 - Third Reading
	25.	QUESTION AND ANSWER PERIOD
333 - 334	26.	ADJOURNMENT

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Item 2.

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

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Item 5.1

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Regular Council Meeting Minutes of May 13, 2019, be adopted as circulated.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, May 13, 2019.**

### PRESENT:

Mayor A. Harrison  
Councillor D. Cannon (entered the meeting at 2:30 p.m.)  
Councillor C. Eliason  
Councillor K. Flynn  
Councillor T. Lavery  
Councillor S. Lindgren  
Councillor L. Wallace Richmond (left the meeting at 5:50 p.m.)

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Chief Financial Officer C. Van de Cappelle  
Recorder C. Simmons

### 1. CALL TO ORDER

Mayor A. Harrison called the meeting to order at 1:30 p.m.

### 2. IN-CAMERA SESSION

0259-2019                      Moved: Councillor Flynn  
                                      Seconded: Councillor Lindgren  
                                      THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 1:59 p.m.  
Council recessed until 2:30 p.m.

Councillor Cannon entered the meeting at 2:30 p.m.

### 3. REVIEW OF AGENDA

### 4. DISCLOSURE OF INTEREST



5. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of April 23, 2019

0260-2019                      Moved: Councillor Wallace Richmond  
                                      Seconded: Councillor Flynn  
                                      THAT: the Regular Council Meeting Minutes of April 23, 2019, be adopted as  
                                      circulated.

CARRIED UNANIMOUSLY

2. Special Council Meeting Minutes of April 25, 2019

0261-2019                      Moved: Councillor Cannon  
                                      Seconded: Councillor Lindgren  
                                      THAT: the Special Council Meeting Minutes of April 25, 2019, be adopted as  
                                      circulated.

CARRIED UNANIMOUSLY

6. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of May 6, 2019

0262-2019                      Moved: Councillor Lavery  
                                      Seconded: Councillor Flynn  
                                      THAT: the Development and Planning Services Committee Meeting Minutes of  
                                      May 6, 2019 be received as information.

CARRIED UNANIMOUSLY

2. Downtown Parking Commission Meeting Minutes of April 16, 2019

0263-2019                      Moved: Councillor Eliason  
                                      Seconded: Councillor Lindgren  
                                      THAT: the Downtown Parking Commission Meeting Minutes of April 16, 2019,  
                                      be received as information.

CARRIED UNANIMOUSLY

3. Social Impact Advisory Committee Meeting Minutes of April 12, 2019

00264-2019                      Moved: Councillor Wallace Richmond  
                                      Seconded: Councillor Flynn  
                                      THAT: the Social Impact Advisory Committee Meeting Minutes of April 12,  
                                      2019, be received as information.

CARRIED UNANIMOUSLY

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board in Brief – April, 2019**

Received for information.

8. **STAFF REPORTS**

1. **Director of Engineering and Public Works – Purchase Recommendation for Klahani Park Playground Equipment Replacement Supply & Install**

0265-2019

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the supply and installation of the Klahani Park Playground Equipment Replacement, be awarded to Canadian Recreation Solutions for the quoted amount of \$74,997.00, excluding taxes.

CARRIED UNANIMOUSLY

2. **Director of Development Services - 2018 City of Salmon Arm Carbon Neutral Progress Survey**

0266-2019

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the 2018 City of Salmon Arm Climate Action/Carbon Neutral Progress Survey indicate the City is eligible for recognition from the Green Communities Committee as a 'Level 3 – Accelerating Progress' local government and that the City will not be carbon neutral for the 2018 reporting year;

AND FURTHER THAT: the 2018 City of Salmon Arm Climate Action/Carbon Neutral Progress Survey, attached as Appendix 1 in the Development Services Department memorandum, dated April 30, 2019, be received as information.

CARRIED UNANIMOUSLY

3. **Director of Public Works and Engineering - Work Estimate for Painting of Yan's Tunnel (Under TCH)**

0267-2019

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: \$1,573.00 be funded from 2019 Council initiatives to cover the cost of material and staff time required to prepare the Yan's Tunnel for student mural painting.

CARRIED UNANIMOUSLY

4. **Director of Public Works and Engineering – City of Salmon Arm – Public Works Day – Ross Street Parking Lot Usage**

0268-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council authorize the use of Ross Street Plaza on May 22, 2019 from 11:00 a.m. to 2:00 p.m. for Public Works Day activities.

CARRIED UNANIMOUSLY



9. INTRODUCTION OF BYLAWS

1. City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No. 4297 – First and Second Readings

0269-2019

Moved: Councillor Eliason

Seconded: Mayor Harrison

THAT: the bylaw entitled City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No. 4297 be read a first and second time;

AND THAT: a Public Hearing be scheduled for Monday, May 27, 2019 at 7:00 p.m.

CARRIED UNANIMOUSLY

10. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Industrial Revitalization Tax Exemption Amendment Bylaw No. 4337 – Final Reading

0270-2019

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm Industrial Revitalization Tax Exemption Amendment Bylaw No. 4337 be read a final time.

CARRIED UNANIMOUSLY

2. City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324 [OCP4000-38; Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDR] – Final Reading

0271-2019

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324 be read a final time.

CARRIED UNANIMOUSLY

3. City of Salmon Arm Zoning Amendment Bylaw No. 4325 [ZON-1141; Cutting Edge Holdings Ltd.; 1231 30 Street NE; R-1 to R-5] – Final Reading

0272-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4325 be read a final time.

CARRIED UNANIMOUSLY

**11. CORRESPONDENCE****1. Informational Correspondence**

- 12. K. Bubola, Chair, Salmon Arm Children's Festival Society - letter dated April 18, 2019 - Request temporary road closure on July 1<sup>st</sup>, 2019 (Canada Day) - 5 Avenue SW**

0273-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council approve the road closure of 5 Avenue SW between 3 Street SW and 5 Street SW on July 1, 2019 from 9:00 a.m. to 3:00 p.m. to accommodate the Canada Day Children's Festival, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

- 13. D. Gonella, Executive Director, Salmon Arm Folk Music Society - letter dated April 23, 2019 - Temporary Campground**

0274-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council authorize the Salmon Arm Folk Music Society to utilize one baseball diamond at Blackburn Park for the 27<sup>th</sup> Annual Roots and Blues Festival volunteer and over-flow camping from August 13 - 23, 2019, subject to the provision of adequate liability insurance.

AND THAT: Council authorize the extension of the noise bylaw for the 27<sup>th</sup> Annual Roots and Blues Festival to 12:00 a.m. from and including August 15 - 18, 2019.

CARRIED UNANIMOUSLY

**4. Petition to Ban Snare Traps within Salmon Arm City Limits (Molly's Law)**

J. Zakus, spoke regarding concerns related to snare traps and requested that snare traps be banned within the City of Salmon Arm.

0275-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council direct staff to prepare a report on the options for banning snare traps within the City of Salmon Arm.

CARRIED UNANIMOUSLY



**11. CORRESPONDENCE – continued****1. Informational Correspondence – continued**

17. L. Fitt, Manager, Salmon Arm Economic Development Society – letter dated May 3, 2019 – Shuswap Food Hub Feasibility Study – Receipt of Project Funds

0276-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council approve the City of Salmon Arm to act as the recipient of funds from the BC Ministry of Agriculture for the Shuswap Food Hub Feasibility Study on behalf of the Salmon Arm Economic Development Society.

CARRIED UNANIMOUSLY

18. T. Kutschker, Director/Curator, Shuswap District Arts Council – letter dated May 7, 2019 – Salmon Arm Arts Centre Requests City Council Representation

0277-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council appoint Councillor Wallace Richmond as the City of Salmon Arm representative on the Shuswap District Arts Council.

0278-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: motion 0277-2019 be deferred to the June 10, 2019 Regular Council Meeting.

CARRIED UNANIMOUSLY

**12. NEW BUSINESS****14. COUNCIL STATEMENTS**

0279-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: staff be directed to prepare a report on the costs for beverage recycling canisters at five parks, as follows: Canoe Beach, Canoe Ball Fields, Blackburn Park, Klahani Park and Little Mountain Park.

CARRIED UNANIMOUSLY

**15. SALMON ARM SECONDARY YOUTH COUNCIL**

John Actor and Griffin Willchuk provided an overview of the survey that will be distributed at the Salmon Arm Secondary Sullivan Campus and how survey results will be collected. Council recommended that a question regarding the potential ban of checkout shopping bags be included in the survey.

The Meeting recessed at 3:51 p.m.

The Meeting reconvened at 3:57p.m.

**13. PRESENTATIONS****1. Rick Newcombe - Bike Safety Improvements/Share the Road**

Rick Newcombe summarized concerns of bike safety and the need to create cyclist awareness in the City. He requested that bike safety improvements be considered during the 2020 budget deliberations and was available to answer questions from Council.

**3. Dale Berger, Operations Manager, Shuswap Recreation Society and Melissa Higgs and Aiden Callison, HCMA Architecture + Design - Salmon Arm Recreation Campus Redevelopment Feasibility Study**

Dale Berger, Operations Manager, Shuswap Recreation Society and Melissa Higgs and Aiden Callison, HCMA Architecture + Design presented the Salmon Arm Recreation Campus Redevelopment Feasibility Study and were available to answer questions from Council.

0280-2019

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: Council support, in principle, the Salmon Arm Recreation Campus Redevelopment Feasibility Study, issued April 2019, as prepared by HCMA Architecture + Design.

CARRIED UNANIMOUSLY

Councillor Eliason left the meeting at 5:10 p.m.

Councillor Lindgren left the meeting at 5:11 p.m.

**2. Lana Fitt, Manager, Salmon Arm Economic Development - SAEDS 2018 Annual Measurables Report**

Lana Fitt, Manager, Salmon Arm Economic Development presented the SAEDS 2018 Annual Measurables Report and was available to answer questions from Council.

Councillor Lindgren to the meeting at 5:13 p.m.

Councillor Eliason returned to the meeting at 5:17 p.m.

**16. NOTICE OF MOTION****17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS****18. OTHER BUSINESS****1. Salmon Arm Pickleball Club**

Darby Boyd, General Manager, Shuswap Recreation outlined his letter dated May 1, 2019 and was available to answer questions from Council.

Ernie Morgan, Salmon Arm Pickleball Club raised the Club's concerns regarding the proposal.

Councillor Wallace Richmond left the meeting at 5:50 p.m.



19. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 6:01 p.m.

The Meeting reconvened at 7:00.m.

PRESENT:

Mayor A. Harrison  
Councillor D. Cannon  
Councillor C. Eliason (entered the meeting at 7:02 p.m.)  
Councillor K. Flynn  
Councillor T. Lavery  
Councillor S. Lindgren  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering and Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Recorder C. Simmons

20. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with items 22.1 and 23.1 as the applicants are clients of his firm.

Councillor Eliason entered the meeting at 7:02 p.m.

21. HEARINGS

1. Development Variance Permit Application No. VP-496 [Gunn, D. & Cross, R./Heyde, R.; 2171 - 14 Avenue SE; Retaining Wall & Fence]

0281-2019

Moved: Councillor Eliason  
Seconded: Councillor Flynn  
THAT: Development Variance Permit No. VP-496 be authorized for issuance for Lot 15, Section 12, Township 20, Range 10, W6M, KDYD, Plan EPP71301, which will vary Zoning Bylaw No. 2303 as follows:

1. Section 4.12.1 (a) Fences and Retaining Walls - increase the maximum permitted combined height of a retaining wall and fence from 2.0 m to 4.12 m.

The Director of Development Services explained the proposed Development Permit Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:06 p.m. and the motion was:

CARRIED UNANIMOUSLY

## 22. STATUTORY PUBLIC HEARING

Councillor Flynn declared a conflict of interest and left the meeting at 7:08 p.m.

1. Zoning Amendment Application No. ZON-1147 [Brown, C. & D. / Browne Johnson Land Surveyors; 1230 - 52 Avenue NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Johnson, the agent, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4334 was declared closed at 7:13 p.m.

Councillor Flynn returned to the meeting at 7:13 p.m.

2. Zoning Amendment Application No. ZON-1149 [0815605 BC Ltd. / Raspberry, W.; 1441 - 20 Avenue SE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

W. Raspberry, the applicant, outlined the application and was available to answer questions from Council.

S. Housden, 1970 13 Street SE, spoke on behalf of herself and neighbors in opposition. She outlined concerns related to safety, congestion, noise, character of existing neighborhood, property values, removal of trees, increase of traffic, environmental impact and parking.

E. West, 1981 13 Street, raised concerns about the impact of an unknown development and the character of the existing neighborhood.

D. Kroeker 1291 19 Avenue, spoke in opposition of the development.

G. Hazell, 1950 13 Street SE, submitted a petition of eighteen signatures from the residents of Richmond Heights opposed to the rezoning of the subject property from R-1 to R-8.

K. Kirichenko, 1900 13 Street SE, asked if the placement of the existing power poles could be relocated and if the width of proposed road meets City standards.

W. Raspberry, the applicant, answered questions.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4335 was declared closed at 7:42 p.m.

**22. STATUTORY PUBLIC HEARING – continued****3. Zoning Amendment Application No. ZON-1150 [Text Amendment; R-4 and R-5 Zones]**

The Director of Development Services explained the proposed Zoning Text Amendment Application.

Submissions were called for at this time.

S. & K. Amey – letter dated May 9, 2019 – Proposed CMHA Housing Project, 250 5 Avenue SW

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4336 was declared closed at 7:44 p.m.

**23. RECONSIDERATION OF BYLAWS**

Councillor Flynn declared a conflict of interest and left the meeting at 7:44 p.m.

**1. City of Salmon Arm Zoning Amendment Bylaw No. 4334 [ZON-1147; Brown, C. & D. / Browne Johnson Land Surveyors; 1230 – 52 Avenue NE; R-1 to R-8] – Third Reading**

0282-2019

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4334 be read a third time.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 7:49 p.m.

**2. City of Salmon Arm Zoning Amendment Bylaw No. 4335 [ZON-1149; 0815605 BC Ltd. / Raspberry, W.; 1441 – 20 Avenue SE; R-1 to R-8] – Third and Final Readings**

0283-2019

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4335 be read a third and final time.

Councillor Wallace Richmond left the meeting at 8:01 p.m. and returned at 8:04 p.m.

CARRIED UNANIMOUSLY

**3. City of Salmon Arm Zoning Amendment Bylaw No. 4336 [ZON-1150; Text Amendment; R-4 and R-5 Zones] – Third and Final Readings**

0284-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4336 be read a third and final time.

CARRIED UNANIMOUSLY



**24. PUBLIC HEARINGS**

**1. City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273**

The Director of Development Services explained the proposed City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273.

Submissions were called for at this time.

Councillor Wallace Richmond left the meeting at 8:28 p.m.

S. Smith, #67, 3350 10 Avenue NE, spoke in favor of the bylaw noting that panhandling is a deterrent of tourists. She outlined potential options for assistance, including; a Homeless foundation, implementation of outreach social workers and education assistance.

Councillor Wallace Richmond returned to the meeting at 8:29 p.m.

B. Butts, 1160 49 Avenue NE, questioned the inclusion of playing music in the definition of solicitation, urged that local regulations be considered in conjunction with the provincial guidelines and human rights act and suggested that a separate bylaw be considered for busking.

Councillor Cannon left the meeting at 8:35 p.m. and returned at 8:38 p.m.

J. Broadwell, Membership and Community Coordinator, Downtown Salmon Arm, spoke to a proposed "Giving Centre Program" in collaboration with Second Harvest and CMHA. The program would provide downtown businesses with donation centers' to allow citizens a safe and effective way to donate to those in need.

G. Foreman, Golf Course Drive/ Business Owner, spoke in favor of the bylaw and to concerns with panhandlers in the downtown core.

J. Bedford, 320 22 Street NE, RBC Branch Manager, spoke in support of the bylaw and to the complaints and nuisance certain individuals are creating for his clients. The business is aware of the social impact this bylaw may impose and is willing to assist where available.

D. Wallace, Operations Manager Askews Foods, spoke in support of the bylaw. Askews Foods works with local organizations to help those in need. Recently the RCMP have been called to assist with individuals harassing and refusing to relocate.

M. Davidson, Business Owner, spoke in support of the bylaw and to safety concerns.

P. Phillips, 540 18 Street/ Business Owner, spoke in support of the bylaw and concerns related to safety.

D. Dunlop, Executive Director CMHA Shuswap/Revelstoke, requested Council to pause before adopting the bylaw. The bylaw currently criminalizes poverty and more work needs to be done prior to moving forward. She believes that if the bylaw is adopted the work may stop.

T. Jakobsen, 103 371 Alexander Street/Business Owner, spoke in favour of the bylaw and suggested that most of these individuals have an addiction problem and that monetary donations are not actually being used to support their basic needs.

**24. PUBLIC HEARINGS - continued**

**1. City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273 - continued**

R. Bell, 2330 13 Street SW/Business Owner, spoke in support of the bylaw and concerns to safety.

W. Raspberry, 941 Harbourfront Drive, conveyed that street solicitation is an RCMP issue and the implications of a bylaw versus human rights.

S. West, Staff Sergeant, RCMP, verified the RCMP's ability to enforce the Safe Street Act and the involvement of the RCMP should the bylaw be adopted.

Councillor Eliason left the meeting at 9:01 p.m.

G. Page, 1121 21 Street SE, agreed with the presentation by D. Dunlop and as a busker supports business licenses being required for busking in Salmon Arm.

Councillor Eliason returned to the meeting at 9:05 p.m.

C. Bischke, 1121 Shuswap Street SW/Business Owner, spoke in support of the bylaw and concerns to safety.

R. Langridge, 780 1180, President Downtown Salmon Arm, spoke in support of the bylaw but noted that a multi pronged approach to help protect the downtown is necessary.

B. Laird, 2185 5 Street SE, spoke to the complexity of the issue and recognized the frustration of the downtown businesses but requested the City to pause to obtain guidance from the RCMP.

S. & G. Charlebois - email dated May 9, 2019 - Proposed Bylaw 4273 Meeting May 13/2019

K. & K. Pattison - email dated May 9, 2019 - Proposed Bylaw 4273 Meeting May 13, 2019

R. Urbina - email dated May 2, 2019 - Panhandling/street solicitation bylaw

J. Bedford - email dated May 3, 2019 - Bylaw No. 4273

T. Jakobsen - email dated May 10, 2019 - Proposed Street Solicitation Prevention Bylaw No. 4273

M. Davidson - email dated May 10, 2019 - Panhandlers

I. Koch & J. Wagner - email dated May 13, 2019 - Bylaw 4273 - A bylaw to regulate street solicitation in the City of Salmon Arm

Following three calls for submissions and questions from Council, the Hearing was closed at 9:27 p.m.

23. RECONSIDERATION OF BYLAWS - Continued

4. City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273 - Third Reading

0286-2019

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273 be read a third time.

Amendment:

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

AND THAT: the City of Salmon Arm commits to working with social agencies to develop a coordinated and compassionate framework for the vulnerable street solicitation population;

AND FURTHER THAT: the City of Salmon Arm recognizes that the main intention of this bylaw is not to issues fines.

CARRIED

Councillor Lindgren Opposed

Amendment:

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the bylaw include the addition of Liquor Retail Store and Cannabis Retail Store to section 4.1.

CARRIED

Councillor Lindgren Opposed

Amendment:

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the bylaw include the addition of Money Service Businesses to section 4.1.

Councillor Eliason left the meeting at 9:56 p.m. and returned at 9:57 p.m.

CARRIED

Councillor Lindgren Opposed

Motion as Amended:

CARRIED

Councillor Lindgren Opposed



25. OTHER BUSINESS

1. D. Cronshaw, Project Planner, M'akola Development Services and Canadian Mental Health Association – letter dated April 17, 2019 – Request for DCCs Subsidy for the Affordable Housing Project at 250 5 Avenue SW, Salmon Arm

0287-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council authorize the contribution of \$100,000.00, funded from the Affordable Housing Reserve, towards Development Cost Charges for the BC Housing Affordable Housing Project at 250 5 Avenue SW, as outlined in the letter dated April 17, 2019 from M'akola Development Services and Canadian Mental Health Association, subject to the project being undertaken by May 13, 2020;

AND THAT: the contribution of funds be released at time of issuance of the building permit for the subject project.

CARRIED UNANIMOUSLY

26. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

25. ADJOURNMENT

0288-2019

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the Regular Council Meeting of May 13, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 10:10 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
CORPORATE OFFICER

\_\_\_\_\_  
MAYOR

Adopted by Council the            day of            , 2019.

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Item 6.1

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the Development and Planning Services Committee Meeting Minutes of May 21, 2019 be received as information.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



## DEVELOPMENT AND PLANNING SERVICES COMMITTEE

Minutes of a Meeting of the Development and Planning Services Committee of the City of Salmon Arm held in Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Tuesday, May 21, 2019.**

### PRESENT:

Mayor A. Harrison  
Councillor S. Lindgren  
Councillor D. Cannon  
Councillor T. Lavery

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Recorder B. Puddifant

### ABSENT:

Councillor L. Wallace Richmond  
Councillor K. Flynn  
Councillor C. Eliason

#### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 8:00 a.m.

#### 2. REVIEW OF THE AGENDA

#### 3. DECLARATION OF INTEREST

#### 4. PRESENTATIONS

#### 5. REPORTS

1. Cannabis Retail Store Application No. CRS-9 [Quantum 1 Cannabis Corp./Lee, K.; 470 Lakeshore Drive NW]

Moved: Councillor Lindgren  
Seconded: Councillor Lavery

THAT: the Development and Planning Services Committee recommends to Council that Council approve application CRS-9;

AND THAT: Council consider its Resolution with respect to the following:

5. **REPORTS - continued**1. **Cannabis Retail Store Application No. CRS-9 [Quantum 1 Cannabis Corp./Lee, K.; 470 Lakeshore Drive NW] - continued**

1. Provincial Cannabis Retail Store Licence Referral No. 001876;
2. City Zoning Bylaw No. 2303 and City Policy No. 3.20;
3. Public notification followed by the holding of a Hearing at the Regular Council Meeting of May 27, 2019; and
4. The impact of the application on the community.

K. Lee, the applicant, outlined the application and was available to answer questions from the Committee.

**Amendment:**

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the Development and Planning Services Committee recommends to Council that the motion be deferred until the Liquor and Cannabis Regulation Branch finalizes its decisions on pending applications previously approved by Council.

**CARRIED UNANIMOUSLY**

**Motion as amended:**

**CARRIED UNANIMOUSLY**

2. **Agricultural Land Commission Application No. ALC-380 [Smith, R. & M.; 1281 - 70 Avenue NE; Non-Farm Use]**

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the Development and Planning Services Committee recommends to Council that Agricultural Land Commission Application No. ALC-380 be authorized for submission to the Agricultural Land Commission.

R. Smith, the applicant, outlined the application and was available to answer questions from the Committee.

**CARRIED UNANIMOUSLY**

3. **Zoning Amendment Application No. ZON-1148 [Massier, S./0695662 BC Ltd.; 1631 - 10 Street SE; A-2 to R-8]**

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the Development and Planning Services Committee recommends to Council that a bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 2, Section 11, Township 20,

5. REPORTS - continued

3. Zoning Amendment Application No. ZON-1148 [Massier, S./0695662 BC Ltd.; 1631 - 10 Street SE; A-2 to R-8] - continued

Range 10, W6M, KDYD, Plan 1915 from A-2 (Rural Holding) to R-8 (Residential Suite Zone).

G. Massier, the applicant, outlined the application and was available to answer questions from the Committee.

CARRIED UNANIMOUSLY

6. FOR INFORMATION

7. IN CAMERA

8. LATE ITEMS

9. ADJOURNMENT

Moved: Councillor Cannon  
Seconded: Councillor Lindgren  
THAT: the Development and Planning Services Committee meeting of May 21, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:35 a.m.

Minutes received as information by Council  
at their Regular Meeting of , 2019.

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Mayor Alan Harrison  
Chair



Item 6.2

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the Social Impact Advisory Committee Meeting Minutes of May 10, 2019, be received as information.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

## CITY OF SALMON ARM

Minutes of the **Social Impact Advisory Committee** meeting held in Room 101 of City Hall, 500 – 2 Avenue NE, Salmon Arm, BC, on **Friday, May 10, 2019**, at 8:00 a.m.

### PRESENT:

Councillor Louise Wallace Richmond	City of Salmon Arm, Chair
Dawn Dunlop	Canadian Mental Health Association (CMHA)
Kristy Woodcock	Okanagan Regional Library
June Stewart	Shuswap Children's Association (left the meeting at 8:54 a.m.)
Gudrun Malmqvist	Shuswap Family Centre
Jane Shirley	Shuswap Area Family Emergency (SAFE) Society
Jo-Anne Crawford	Shuswap Association for Community Living (SACL)
Neil Green	Interior Health Association-Mental Health
Barb Puddifant	City of Salmon Arm, Recorder

### ABSENT:

Susan Cawsey	Okanagan College
Kim Sinclair	Aspiral Youth Partners
Adrienne Munro	Shuswap Immigrant Services Society

### GUEST:

The meeting was called to order at 8:03 a.m.

1. **Introductions**
2. **Presentations**
3. **Approval of Agenda and Additional Items**

Addition of Item 7.1 – Community Integration Specialist  
 Addition of Item 7.2 – SAFE Society Pet friendly availability

Moved: Gudrun Malmqvist

Seconded: Kristy Woodcock

THAT: the Social Impact Advisory Committee Meeting Agenda of May 10, 2019, be approved with additions.

**CARRIED UNANIMOUSLY**

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**4. Approval of Minutes of April 12, 2019 Social Impact Advisory Committee Meeting**

Moved: Dawn Dunlop

Seconded: Jo-Anne Crawford

THAT: the minutes of the Social Impact Advisory Committee Meeting of April 12, 2019 be approved as circulated.

**CARRIED UNANIMOUSLY**

**5. Old Business/Arising from minutes**

**1) Street Solicitation Prevention Bylaw – next steps**

Councillor Wallace Richmond provided a review and update of the proposed Street Solicitation Prevention Bylaw and the intentions of Council in establishing such a Bylaw. The importance of establishing a collective impact group to provide recommendations and a coordinated compassionate response was discussed. The role of the RCMP in street solicitation was discussed.

**6. New Business**

**1) Penticton Community Safety Framework – for information**

Councillor Wallace Richmond outlined the Penticton Community Safety Framework model and provided an overview of her recent tour of Penticton with bylaw enforcement. The effectiveness of the Penticton model was discussed. The annual Bylaw Enforcement Convention will be held in Salmon Arm June 11 to 14 and Councillor Wallace Richmond will explore the possibility of having Penticton Bylaw Enforcement and Salmon Arm Bylaw Enforcement attend the next meeting of the Committee.

**7. Other Business &/or Roundtable Updates**

**1) Community Integration Specialist**

Gudrun Malmqvist provided an overview of her discussions with the Community Outreach worker in Terrace regarding the proposed position of a Community Integration Specialist in Salmon Arm. The hiring process for this position has been delayed. CMHA will continue to advocate for a Community Outreach worker in Salmon Arm.

**2) Housing Update**

Dawn Dunlop provided an update on the start of construction at 250 5 Avenue SW and provided a review of the proposed text amendment to City of Salmon Arm Zoning Bylaw No. 2303 allowing properties zoned R-4 and R-5 to contain supportive housing.



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7. **Other Business &/or Roundtable Updates - continued**

3) **Pet Friendly Housing**

Jane Shirley spoke regarding the new pet friendly accommodation at the Women's shelter created in an effort to reduce barriers.

8. **Next meeting ~ June 14, 2019**

9. **Adjournment**

Moved: Gudrun Malmqvist

Seconded: Jo-Anne Crawford

THAT: the Social Impact Advisory Committee Meeting of May 10, 2019 be adjourned.

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:56 a.m.

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Councillor Louise Wallace Richmond, Chair

Minutes received as information by Council at their Regular Meeting of , 2019.

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: the Environmental Advisory Committee Meeting Minutes of May 9, 2019, be received as information.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

## CITY OF SALMON ARM

Minutes of the **Environmental Advisory Committee** Meeting held in Room 100 of City Hall,  
500 – 2 Avenue NE, Salmon Arm, BC, on **Thursday, May 9, 2019** at 9:00 a.m.

### PRESENT:

Councillor Sylvia Lindgren  
Barry Wilson  
Luke Gubbels  
Sarah Weaver  
Janet Pattinson  
Pauline Waelti  
Ron Pederson  
Louis Thomas  
Barb Puddifant

City of Salmon Arm, Chair  
Citizen at Large  
Canoe Forest Products  
Salmon Arm Bay Nature Enhancement Society (SABNES)  
Shuswap Naturalist Club  
Shuswap Environmental Action Society (SEAS)  
Salmon Arm Fish and Game Club  
Councillor, Neskonlith Indian Band  
City of Salmon Arm, recorder

### ABSENT:

Amy Vallarino  
Sherry Bowlby  
John McLeod  
Gary Arsenault  
Gina Johnny  
Warren Bell

Shuswap Construction Industry Professionals (SCIP)  
Citizen at Large  
Citizen at Large  
Salmon Arm Farmers Institute (SAFI)  
Shuswap Pro Development Association  
Councillor, Adams Lake Indian Band  
WA:TER

### GUESTS:

Julia Beatty  
Holly Ketter  
Erin Vieira

Citizen  
Citizen  
Shuswap Watershed Council

The meeting was called to order at 9:00 a.m.

1. **Introductions and Welcome**
  
2. **Approval of Agenda and Additional Items**

Moved: Janet Pattinson  
Seconded: Sarah Weaver  
THAT: the Environmental Advisory Committee Meeting Agenda of May 9, 2019,  
be approved as presented.

CARRIED UNANIMOUSLY



**3. Approval of Minutes of April 4, 2019 Environmental Advisory Committee Meeting**

Moved: Janet Pattinson

Seconded: Ron Pederson

THAT: the minutes of the Environmental Advisory Committee Meeting of April 4, 2019 be approved.

CARRIED UNANIMOUSLY

**5. Old Business / Arising from minutes**

- a) Climate Change Update –  
Sarah Weaver confirmed that the Committee wishes to make a presentation to Council regarding a Climate Action Plan. The available options for funding for a Climate Action Plan were discussed as well as the availability of Federal and/or Provincial grants and the role of the City in the grant process.

**4. Presentations**

- a) Erin Vieira, Program Manager, Shuswap Watershed Council – overview of the Shuswap Watershed Council and water quality

Erin Vieira provided an overview of the Shuswap Watershed Council, the 2017 Water Quality Report and the projects and testing being conducted by the Shuswap Water Council. Ms. Vieira was available to answer questions from the Committee.

**6. New Business**

**7. Other Business & / or Roundtable Updates**

**8. Next meeting - Thursday, June 6, 2019**

**9. Adjournment**

Moved: Ron Pederson

Seconded: Luke Gubbels

THAT: the Environmental Advisory Committee Meeting of May 9, 2019 be adjourned.

**CARRIED UNANIMOUSLY**

The meeting adjourned at 10:32 a.m.

---

Councillor Sylvia Lindgren, Chair

Received for information by Council on the       day of       , 2019

Item 6.4

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: the Housing Task Force Meeting Minutes of May 13, 2019, be received as information.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



## CITY OF SALMON ARM

Minutes of the **Housing Task Force Meeting** held in Room 100 of City Hall, 500 - 2 Avenue NE, Salmon Arm, BC, on **Monday, May 13, 2019**, at 11:00 a.m.

### **PRESENT:**

Councillor Louise Wallace Richmond	City of Salmon Arm, Co-Chair
Councillor Tim Lavery	City of Salmon Arm, Co-Chair
Jane Shirley	Shuswap Area Family Emergency (SAFE) Society
Jeff Ragsdale	Member at Large
Dawn Dunlop	Canadian Mental Health Association (CMHA)
Steven Teed	Councillor, Adams Lake Indian Band
Ian McDiarmid	McDiarmid Construction Ltd.
Calvin Berger	Member at Large
Barry Delaney	Salmon Arm Savings and Credit Union (SASCU)
Kevin Pearson	City of Salmon Arm, Director of Development Services
Erin Jackson	City of Salmon Arm, Director of Corporate Services, Recorder

### **ABSENT:**

Lana Fitt	Salmon Arm Economic Development Society
Louis Thomas	Councillor, Neskonlith Indian Band

### **GUESTS:**

Michael Shapcott	South Shuswap Housing Society
Dan Rodgers	Staff, Neskonlith Indian Band
Katherine Stegner	Staff, Adams Lake Indian Band

The meeting was called to order at 11:00 a.m.

1. **Introductions and Welcome**
2. **Presentations**
3. **Approval of Agenda and Additional Items**

Item 6.c – Letter from Minister of Municipal Affairs and Housing, S. Robinson, dated May 7, 2019

Item 6.d – City of Burnaby – 10 Quick Starts Recommendations for Affordable Housing

Item 6.e – Tent Communities

**3. Approval of Agenda and Additional Items - continued**

Moved: Jeff Ragsdale

Seconded: Jane Shirley

THAT: the Housing Task Force Meeting Agenda of May 13, 2019, be approved with additions.

CARRIED UNANIMOUSLY

**4. Approval of Minutes of December 3, 2018 Housing Task Force Meeting**

Moved: Barry Delaney

Seconded: Jane Shirley

THAT: the minutes of the Housing Task Force Meeting of December 3, 2018 be approved as circulated.

CARRIED UNANIMOUSLY

**5. Old Business/Arising from Minutes****a) Updates -**

Committee members and guests provided updates from their respective organizations.

- The Neskonlith Indian Band is experiencing delays with land use planning and is working with Urban Systems to move forward.
- Canadian Mental Health Association has started construction on 67 new units with 38 supported living units pending.
- Adams Lake Indian Band has hired an Economic Development Officer who will be assisting with the homelessness situation.
- The South Shuswap Housing Society, a collective of local organizations and churches, is working on preliminary assessments of housing needs.
- Councillor Wallace Richmond met with Raymond Kwong, HousingHub, at the SILGA convention and has provided him with a list of R-4 properties. Habitat for Humanity is looking for land for smaller projects and has been in touch.
- Councillor Lavery has contacted CMHC, to determine the accessibility of federal funding opportunities.

**6. New Business****a) Draft Request for Proposals**

The Committee provided general comments regarding the draft Request for Proposals. Members can provide specific feedback until May 20, 2019. The RFP will be posted on BC Bid.

**6. New Business - continued**

- b) Changes to R-4 (Medium Density Residential) and R-5 (High Density Residential) Zoning  
Kevin Pearson outlined the proposed revisions to the Zoning Bylaw which will allow for supportive housing on R-4 and R-5 zoned properties. The Public Hearing for the bylaw amendment will be at the Regular Council Meeting on May 13, 2019.
- c) Letter from Minister of Municipal Affairs and Housing, S. Robinson, dated May 7, 2019  
Councillor Lavery reviewed correspondence from Minister Selena Robinson and provided an update on announcements and project funding.
- d) City of Burnaby – 10 Quick Starts Recommendations for Affordable Housing  
Councillor Wallace Richmond outlined the report from the City of Burnaby.
- e) Tent Communities  
Dawn Dunlop expressed concerns about the increase of visible occupants on Ministry of Transportation property. She emphasized the need for a collective strategy and advised that she has been relaying this information to BC Housing.

**7. Other Business &/or Roundtable Updates****8. Next meeting - TBD****9. Adjournment**

Moved: Barry Delaney

Seconded: Calvin Berger

THAT: the Housing Task Force Meeting of May 13, 2019 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 11:57 a.m.

\_\_\_\_\_  
Tim Lavery  
Co-Chair

\_\_\_\_\_  
Louise Wallace Richmond  
Co-Chair

Minutes received as information by Council at their Regular Meeting of

, 2018.



Item 8.1

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: Council appoint one (1) citizen-at-large representative to the Greenways Liaison Committee for the remainder of the three year term (from January 2018 to December 31, 2020).

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

To: His Worship Mayor Harrison and Members of Council

Date: May 21, 2019

Subject: Greenways Liaison Committee Appointments

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**MOTION FOR CONSIDERATION**

**THAT: Council appoint one (1) citizen-at-large representative to the Greenways Liaison Committee for the remainder of the three year term (from January 2018 to December 31, 2020).**

---

**BACKGROUND**

The three-year term of the Greenways Liaison Committee (GLC) started in early 2018 and will end on December 31, 2020.

The attached GLC terms of reference (Appendix 1) stipulate that seven voting members of the GLC shall be appointed by Council for a three year term, including:

- One City Council member;
- One Interior Health representative;
- Two Shuswap Trail Alliance representatives; and
- Three citizens at large.

One of the three citizen at large positions has been vacant since approximately January 2018, when the opening was last advertised.

Recently solicitation for this citizen at large member was advertised in the Salmon Arm Observer on May 1 & 8, 2019, as well as on the City's website, the information board in the lobby, and on social media. Two letters of interest were received (see attached Appendix 2), including letters from Rick Newcombe, as well as Steve Fabro, a previous GLC member.

The motion for consideration is for Council to select one citizen at large representatives.

Development Services staff will continue with committee administration.

  
\_\_\_\_\_  
Kevin Pearson, MCIP, RPP  
Director of Development Services

# **CITY OF SALMON ARM**

## **GREENWAYS LIAISON COMMITTEE**

### **TERMS OF REFERENCE**

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#### **BACKGROUND**

A "greenway" is a linear corridor of land reserved and appropriately surfaced for public use. They are most commonly used as recreational trails for the purposes of walking, hiking and bicycling, and may include sidewalk connections and on-street bicycle lanes.

The original Greenways Liaison Committee (the "Committee") was initially formed as a select committee of Council in 2009, with its primary goals being to:

- 1) promote greenways in the City of Salmon (the "City");
- 2) assist with the facilitation of the City's Greenways Strategy; and
- 3) provide Council with responsive and strategic advice on Greenways projects.

The Salmon Arm Greenways Strategy was adopted in 2011 with a purpose to provide direction for the long-term planning and implementation of a trail/path network spanning the City providing outdoor recreation and tourism opportunities, accommodating alternative transportation, and supporting corridors for ecological connectivity.

#### **COMMITTEE MANDATE**

The mandate of the Greenways Liaison Committee (the "Committee") is now to continue as a select committee that will utilize the knowledge and resources of the City and community including, among others, citizens and greenway project stakeholders, to coordinate new and improved greenway projects, provide recommendations regarding outdoor recreation and alternative transportation opportunities, and promote the implementation of the Greenways Strategy within the City of Salmon Arm.

#### **COMMITTEE PRODUCTS**

During the course of its mandate, the Committee will:

- Work towards the implementation of the City's Greenways Strategy;
- Review plans for new and improved greenways, including providing recommendations about potential land acquisition, design, signage, construction and funding;
- Review and provide recommendations about the City's Long Term Financial Plan and annual budgets with respect to monies planned and allocated for greenway development and maintenance;
- Encourage the promotion of the City's greenways network; and,

- Provide recommendations to Council for long-term planning and budgeting to accommodate alternative transportation.

### **COMMITTEE MEMBERSHIP**

The Committee shall consist of nine (9) members.

The seven (7) voting members shall include:

- One (1) City Council member;
- One (1) Interior Health Authority representatives;
- Two (2) Shuswap Trail Alliance representatives; and,
- Three (3) citizens at-large.

Voting members shall be appointed by Council. The City Council member shall be appointed on an annual basis. The remaining voting members shall be appointed for a three year term (The current term will end on December 31, 2020).

Committee members will serve on a voluntary basis.

Two (2) non-voting City staff members from the following departments shall attend each meeting in a technical and administrative capacity:

- Development Services Department (1 staff member)
- Engineering and Public Works Department (1 staff member)

### **GREENWAY PROJECT STAKEHOLDERS**

Greenway project stakeholders will be invited to participate in Committee meetings in a technical and advisory capacity when their interests and/or projects are being considered by the Committee.

### **COMMITTEE ADMINISTRATION**

The Development Services Department will coordinate, prepare agendas, record and post minutes, and prepare follow-up correspondence for Committee meetings.

### **MEETING FREQUENCY AND ATTENDANCE**

It is expected that the Committee will meet four times per year. Additional meetings may be required depending upon the topics and projects under consideration by the Committee.

Committee members are expected to attend meetings on a regular basis.



**MEETING STRUCTURE**

- The appointed City Councillor will serve as the Committee's Chair and spokesperson;
- Attendance by four (4) voting members of the Committee will constitute a quorum;
- A majority vote shall be a majority of the members present;
- Non-voting members of the Committee will attend in a technical and advisory capacity;
- No sub-committees will be established by the Committee;
- The Committee will conduct its meetings in accordance with the City's Procedure Bylaw;
- Committee meetings are open to the public, with the exception of any in-camera item; and
- Minutes of each meeting shall be available to the public upon request, with the exception of in-camera items.

**DECISION MAKING**

- Committee members will deal with matters on the established agenda and within their mandate;
- Any recommendation to City Council will be determined with a majority vote by the voting members of the Committee;
- Any member who has a conflict of interest in a matter being dealt with by the Committee must advise the Chair and that member will be excused from the Committee meeting while the matter is being dealt with; and
- Once a decision or recommendation has been made by the Committee, it is expected that all Committee members will respect that decision.

Adopted by City Council on this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

# CITY OF SALMON ARM

## Application for Appointment to the Greenways Liaison Committee

The City of Salmon Arm is seeking applications for Citizens at Large to become members of the Greenways Liaison Committee. The mandate of this Committee is to utilize the knowledge and resources of the City of coordinate new greenway projects, make recommendations regarding outdoor recreation, alternative transportation opportunities and to promote the implementation of the Greenways Strategy within the City.

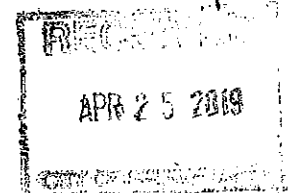
In order to assist the City Council in the selection and appointment of the Committee membership, prospective members are requested to forward a completed application form to City Hall by May 17, 2019 at 4:00 p.m. Applications can be mailed to Box 40, Salmon Arm, BC, V1E 4N2, faxed to 250-803-4042, sent by email to [ejackson@salmonarm.ca](mailto:ejackson@salmonarm.ca) or dropped off at City Hall, 500 - 2 Avenue NE.

Name Steve Fabro Number of years living in Salmon Arm 25 years  
Civic address 801-8<sup>th</sup> Ave NE, Salmon Arm, BC V1E 4A8  
Mailing address (if different than above) A/A

Email address stfab@shaw.ca  
Telephone Home 250-832-4996 Work N/A Cell 250-253-9839  
Occupation Driving Instructor (part-time)

Community Affiliations/Memberships \_\_\_\_\_

Larch Hills Nordic Society - member since 1996  
Shuswap Trail Alliance - member since 2008 Board Member 2011-2015  
Shuswap Cycling Society - member since inception  
Retired after 10 years - Salmon Arm Fire Dept.



## Reasons for seeking Appointment \_\_\_\_\_

- Keen interest in active transportation
- Former member of Greenways Liaison Committee. Resigned due to work commitments.
- Frequent trail user + trail steward
- avid hiker + cyclist (mountain hiker)

I, Steve Fabro, hereby signify that I am willing to accept an appointment to the Greenways Liaison Committee.

April 25/19  
Date

Steve Fabro  
Signature

The purpose of this form is to provide information which will assist City Council in knowing each candidate better. The person whose name is being put forward as a candidate must sign this application in order to signify that he or she would be willing to accept the appointment should it be made.

In order to be considered, this application must be returned to City Hall prior to 4:00 p.m. on May 17, 2019.

# CITY OF SALMON ARM

## Application for Appointment to the Greenways Liaison Committee

The City of Salmon Arm is seeking applications for Citizens at Large to become members of the Greenways Liaison Committee. The mandate of this Committee is to utilize the knowledge and resources of the City of coordinate new greenway projects, make recommendations regarding outdoor recreation, alternative transportation opportunities and to promote the implementation of the Greenways Strategy within the City.

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Name Rick Newcombe Number of years living in Salmon Arm 25

City address 4551 20<sup>th</sup> St. NE.

Mailing address (if different than above) \_\_\_\_\_

Email address newcomb@telus.net

Telephone Home 833-0066 Work / Cell 558-8918

Occupation Retired - Formerly owner, Farmer Equipment, Vernon

Community Affiliations/Memberships \_\_\_\_\_



**Reasons for seeking Appointment** Having always been a physically active person throughout my life and now a active senior I have participated in a number of outdoor activities including; skiing, snowshoeing, skating, hiking, and bicycling, both trail and road.

My current passion is to have the city of Salmon Ave become a safer place for cyclists to use our streets by making the driving public more aware of bicycles on the roads. If I can work within a committee to further this awareness and help with other health related activities I would be grateful.

Rich Newmark hereby signify that I am willing to accept an appointment to the Greenways Liaison Committee.

May 14, 2019  
Date

Rich Newmark  
Signature

The purpose of this form is to provide information which will assist City Council in knowing each candidate better. The person whose name is being put forward as a candidate must sign this application in order to signify that he or she would be willing to accept the appointment should it be made.

In order to be considered, this application must be returned to City Hall prior to 4:00 p.m. on May 17, 2019.

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## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: Agricultural Land Commission Application No. ALC-380 be authorized for submission to the Agricultural Land Commission.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

5. REPORTS

2. Agricultural Land Commission Application No. ALC-380 [Smith, R. & M.; 1281 - 70 Avenue NE; Non-Farm Use]

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the Development and Planning Services Committee recommends to Council that Agricultural Land Commission Application No. ALC-380 be authorized for submission to the Agricultural Land Commission.

R. Smith, the applicant, outlined the application and was available to answer questions from the Committee.

CARRIED UNANIMOUSLY



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To: His Worship Mayor Harrison and Members of Council

From: Director of Development Services

Date: May 16, 2019

Subject: Agricultural Land Commission Application No. ALC-380 (Non-Farm Use)  
ALC File ID No. 58273

Legal: Lot 1, Section 8, Township 20, Range 10, W6M, KDYD, Plan KAP81700  
Civic: 1281 - 70 Avenue NE  
Owners/Applicant: R. & M. Smith

---

**MOTION FOR CONSIDERATION**

**THAT: Agricultural Land Commission Application No. ALC-380 be authorized for submission to the Agricultural Land Commission.**

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**STAFF RECOMMENDATION**

**THAT: The motion for consideration be adopted.**

---

**PROPOSAL**

The owners are seeking Non-Farm Use approval for an accessory / farm building on the subject property, which has been used and occupied as a residence. The building under application is identified as "Building B" (maps attached as APPENDIX 1), and the owner's Agricultural Land Commission (ALC) application is attached as APPENDIX 2.

**BACKGROUND**

This application was received by the City of Salmon Arm from the ALC on December 18, 2018. The applicant paid the City the ALC application fee of \$1,500 on January 28, 2019 (note that \$300 of that fee is for the City of Salmon Arm).

The subject property and adjacent land is designated "Acreage Reserve" Land Use in the Official Community Plan (OCP) and zoned Rural Holding (A-2) in the Zoning Bylaw. The principal dwelling and accessory buildings, including Building B, are located in the ALR.

The property is 6.3 hectares (15.5 acres) in area and Building B has a floor area of approximately 74 square metres (800 square feet). The principal dwelling and Building B are located in the ALR. The owners access their dwelling and accessory buildings over a registered easement connecting to Canoe Beach Drive and registered along the north boundaries of the adjacent land to the south. The property is hooked across 70 Avenue NE.

The Canadian Land Inventory improved soil rating of the subject property is 60% Class 4T - 40% Class 5T. The best agricultural lands are rated Class 1 because they have ideal climate and soil to allow a farmer to grow the widest range of crops. Class 7 is considered non-arable, with no potential for soil bound agriculture (CLI Soil Map attached in APPENDIX 1).

In late February 2019, the Provincial government adopted new "Agricultural Land Reserve Use Regulations" (BC Reg. 30/2019). Essentially, the new ALC regulations no longer permit a detached suite, or a second dwelling for farm help, or a second dwelling for compassionate purposes, and there is now a limit of 500 square meters on the total floor area of a new principal dwelling. Under the new ALR Use Regulations, the terminology for what was recently a Non-Farm Use application is now also referred to as a "Non-Adhering Residential Use" application (see APPENDIX 3). The ALC regulations further state that any detached suite or secondary residence approved by the ALC must be for farm help purposes.

This ALC application was scheduled to be reviewed by the City's Agricultural Advisory Committee (AAC) on two separate occasions: March 13 and May 15, 2019. As no quorum could be reached at either each meeting was cancelled. City staff has elected to forward this application to Council without an AAC recommendation. Note that AAC review and obtaining an AAC recommendation are not statutory requirements for ALC applications. Furthermore, this application was made to the ALC last December and there is a timeline imposed by ALC Enforcement for the owners to seek compliance.

Since this application was received, the City has received written correspondence from the owners of neighbouring properties and, in response to that, documentation from the applicant. The correspondence is available for review in the City's Administration Department.

#### ADDITIONAL HISTORY

As noted in the attached ALC application, the owner constructed Building B in the 1990s. The owner states that at that time he consulted with the City's Building Department staff and was advised that, because the building was intended as an accessory building for farm purposes, no building permit was necessary. The City's unwritten practice of not requiring building permits for farm buildings on land with farm status remains in effect to this day; the subject property has farm class status for assessment purposes.

In 2013, the owners applied to City Council for a Development Variance Permit (VP). With that application, the owners declared Building B and the other nearby accessory building as "farm buildings". Council considered the VP and approved setback variances (VP-379 Permit is attached as APPENDIX 4). Note that if Building B was considered a detached suite, the minimum setback from the south – interior lot boundary would be 6 metres.

Over 2013 - 2014, the City's Zoning Bylaw was amended to permit detached suites in the agricultural zones of the City, including the A-2 zone. Detached suites in the ALR are permitted in the A-zones subject to meeting ALC regulations. The City's Zoning Bylaw allows a maximum floor area of 90 square metres (968 ft<sup>2</sup>) for a detached suite.

Soon afterwards, the ALC amended its regulations to allow detached suites, but only if a suite was built above an existing farm building. That regulation only lasted a few years and, as previously mentioned, it no longer exists as of February 2019.

Since the 1990's, and recently consistent with ALC regulations, the City's Zoning Bylaw has permitted a secondary residence for farm help in the A-2 and A-1 zones, provided that: the parcel size is a minimum 8 hectares (19.7 acres) in area; the second residence is a mobile home; the land has farm class status; and, the applicant signs a declaration that the residence is needed for farm help.

From 2013 - 2018, the owner of the adjacent properties to the south of the subject property lodged periodic complaints to the City and to the ALC about residential occupancy within the subject building. There was a significant amount of communication back and forth between the undersigned, the ALC, the neighbour to the south and the applicant. Related to this application, an e-mail from an ALC's Compliance and Enforcement Officer to the undersigned sent November 1, 2017 stated:

*"Thank you for providing the history of the property. After review, I confirmed there is a single residential building, and accommodation in the garage which is described to be used as an agricultural building. I spoke briefly with Richard Smith and he claims the accommodation is about 800 sqft. Therefore I find the property is compliant with the ALC policy which interprets residential uses in Zone 1 unless other information is provided proving otherwise. I will be closing the file on my end."*

Despite the above, the ALC resumed enforcement on this matter in 2018. It appears that the owner/applicant was provided a choice: either to cease residential use and occupancy of the subject building or, as an interim option, attempt to seek ALC approval via this Non-Farm Use application.

### CONCLUSION

It is recognized that the policies and regulations of the City's OCP and Zoning Bylaws pertaining to detached suites may no longer have the same force or relevance pursuant to the ALC Act and BC Regs. 30/2019. It is acknowledged that Building B would not entirely meet the City's Zoning Bylaw regulations for a farm help residence (e.g. the gross parcel area is less than 8 hectares), and furthermore that no building permit has been applied for the residential use.

Given the longstanding historical use of Building B and the City's favourable policies and regulations towards detached suites (for farm help or not), staff's position is that this application deserves review by the ALC.

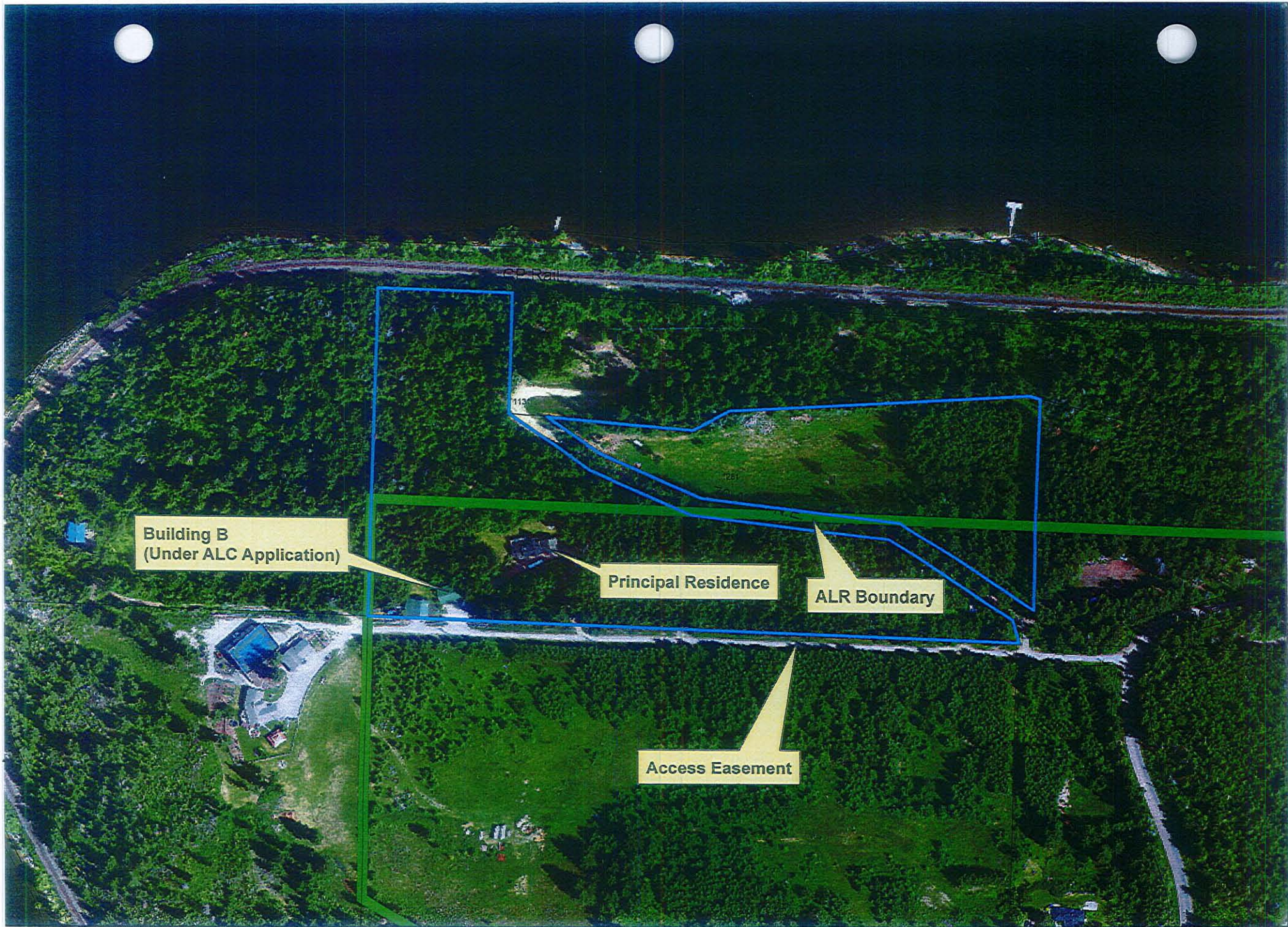
If Council and the ALC support/approve this application, then staff supports the use of Building B as a residential detached suite, subject to an application for and issuance of a building permit. The applicant has advised that Building B was designed to the building code when it was constructed, and further that a building permit will be applied for if residential use is approved by the ALC.

  
\_\_\_\_\_  
Kevin Pearson, MCIP, RPP  
Director of Development Services

# Shuswap Lake







Subject Property



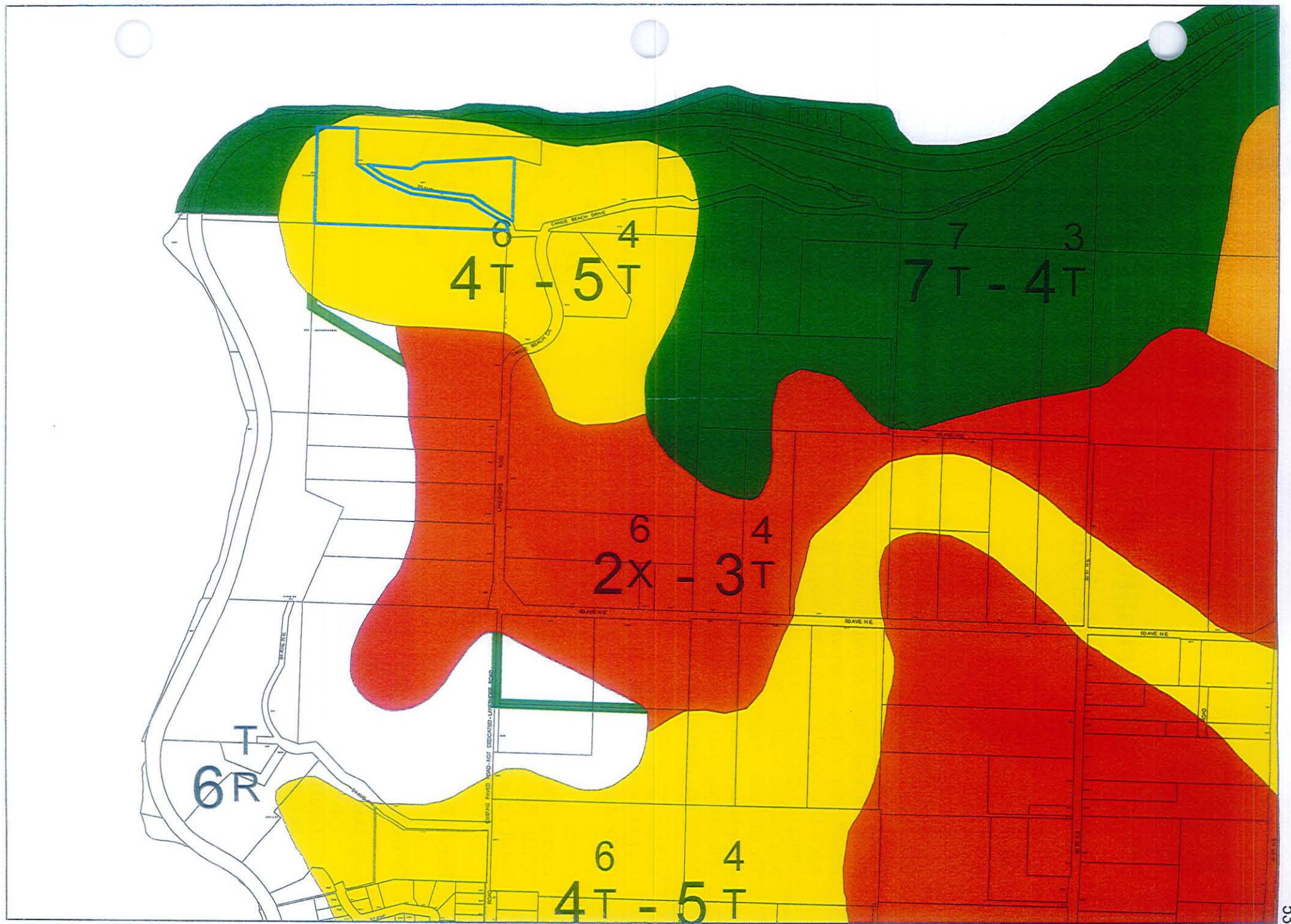




Subject Property







 Subject Property

# CLI Improved Soil Classification

200 100 0 200 Meters







## Provincial Agricultural Land Commission - Applicant Submission

**Application ID:** 58273

**Application Status:** Under LG Review

**Applicant:** Richard Smith , Margaret Smith

**Local Government:** City of Salmon Arm

**Local Government Date of Receipt:** 12/18/2018

**ALC Date of Receipt:** This application has not been submitted to ALC yet.

**Proposal Type:** Non-Farm Use

**Proposal:** I asked in 1998 the city of Salmon Arm if Needed a building permit for a detached building . the city employee stated " No you don't need it as you are over 10 acres and in land zoned A2 so I built an personal office 400 square feet and a residence for a farm helper 800 square feet . City zoning does allow a detached suite subject to ALR regulations. The office is now used for an office desk and fridge for storing of eggs also feed storage and a washroom . The rest is empty . I used to use it for a business office have not done so since 2007 .I had a business license and the city had no objections from 1998 to 2016. The other side is a residence for a farm worker. This person feeds our chickens when we are gone and also helps in maintenance of the lands surrounding the home . From what I can find the ALR act has no exact definition for a farm worker . the land it uses is only .0074 of a Hectare but I can not put that small of a number or the computer program rejects the application

**Mailing Address:**

1281 70 Ave NE. box 1903

Salmon Arm, BC

V1E 4P9

Canada

**Primary Phone:** (250) 832-5975

**Mobile Phone:** (250) 832-5975

**Email:** richard@tekamar.ca



### Parcel Information

#### Parcel(s) Under Application

1. **Ownership Type:** Fee Simple

**Parcel Identifier:** 007-498-047

**Legal Description:** Section 1 Township 21 Range 10 W6M KDYD Except Plan 31 & 8077

Fractional Legal Subdivision 4

**Parcel Area:** 6.3 ha

**Civic Address:** 1281 70 Ave NE.

**Date of Purchase:** 10/01/1991

**Farm Classification:** Yes

#### Owners

1. **Name:** Richard Smith

**Address:**

1281 70 Ave NE. box 1903

Salmon Arm, BC

V1E 4P9

Canada

**Applicant:** Richard Smith , Margaret Smith



**Phone:** (250) 832-5975  
**Cell:** (250) 832-5975  
**Email:** richard@tekamar.ca

2. **Name:** Margaret Smith

**Address:**

1281 70 Ave NE. box 1903  
 Salmon Arm, AB  
 V1E 4P9  
 Canada

**Phone:** (250) 832-2513

**Email:** marg.smith@shaw.ca

---

### **Current Use of Parcels Under Application**

**1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).**

*35 Laying Hens 6 fruit trees 1.5 acres of pasture On non ALR land  
 300 Haskap bushes on 1/4 acre planted 2017 and 2018 irrigated on non alr land  
 Old cherry orchard with about 15 trees remaining from previous owner . MOre land cleared awaiting  
 tree planting 2019 on nonalr land .5 acre*

**2. Quantify and describe in detail all agricultural improvements made to the parcel(s).**

*Chicken barn built 1995  
 2.5 acres of land cleared 2012  
 Planted with nut trees 2013 trees survived until drought last 2 years so land fenced 1.5 acres 2018.  
 Haskap bushes planted with irrigation 2017 and 2018 300 bushes  
 shop built for storage and repair of vehicles and equipment 2002*

**3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).**

*House built 1992*

*secondary residence built 1998*

### **Adjacent Land Uses**

#### **North**

**Land Use Type:** Other

**Specify Activity:** shuswap lake

#### **East**

**Land Use Type:** Residential

**Specify Activity:** vacant bush land with one house site undeveloped house site and junk storage by owner

#### **South**

**Land Use Type:** Industrial

**Specify Activity:** Junk storage by current owner and trying to subdivide ALC land . Currently also placing rock fill on ALR land

**Applicant:** Richard Smith , Margaret Smith

## West

**Land Use Type:** Residential

**Specify Activity:** Swiss couple own summer home forested

## Proposal

### 1. How many hectares are proposed for non-farm use?

0.1 ha

### 2. What is the purpose of the proposal?

*I asked in 1998 the city of Salmon Arm if I needed a building permit for a detached building. The city employee stated "No you don't need it as you are over 10 acres and in land zoned A2 so I built a personal office 400 square feet and a residence for a farm helper 800 square feet. City zoning does allow a detached suite subject to ALR regulations. The office is now used for an office desk and fridge for storing of eggs also feed storage and a washroom. The rest is empty. I used to use it for a business office have not done so since 2007. I had a business license and the city had no objections from 1998 to 2016. The other side is a residence for a farm worker. This person feeds our chickens when we are gone and also helps in maintenance of the lands surrounding the home. From what I can find the ALR act has no exact definition for a farm worker. The land it uses is only .0074 of a Hectare but I can not put that small of a number or the computer program rejects the application*

### 3. Could this proposal be accommodated on lands outside of the ALR? Please justify why the proposal cannot be carried out on lands outside the ALR.

*It is too late as this building is permanent and could be converted to a garage which would strand our current tenant with no home. We have more than accommodated the loss of ALR land (112 square meters) by using our non ALR land for farming purposes. This building is using 112 square meters while we are using for agriculture over 2 acres of non ALR land for farming. I tried in 2016 to apply to the ALR for removal of this 1200 square feet of ALR land used. I talked for 15 minutes with Martin Collins a regional planner with the ALC. I was told at that time that the ALR does not actively search out properties with 2 residences as there are thousands in the province so it is not a concern of the ALC. He said that he did not want to entertain a trade of this land for non ALR land which would have alleviated the city's concern as they allow secondary detached suites on A2 zoned land not in the ALR. I was told to tell the city it was their problem as they should have regulated the building when it was built. I did ask the city at the time 1998 and was told no permit was needed so I built it. I have the email string to prove this conversation other than Mr. Martin's comments but do have an email that proves I discussed it with him, and him stating the city should answer the question of why it was built and the city allowed it in 1998. At that time I understood you could have a residence for a farm worker. I asked the city if I could build a building and they said I don't need a permit so I went ahead and built it. It was not a problem until the Balens started complaining in 2016. They have done so as they wanted to buy our property so they could develop it. They have tried in many ways to drive us off our land. We have had 2 court cases which we have won them both halting them on their actions that have been detrimental to the enjoyment of our property. They also have a court injunction limiting them on their actions against our easement on their land. I have emails of their plans to develop the ALR land to the south of our property. At the current time they are trying to subdivide it which will then make a smaller parcel of the remaining ALR land. That land has been orchard land for over 60 years. It is very good land for orchards as its proximity to the lake on 2 sides makes it some of the last land to get frost in the Okanagan. It is not very steep and the current proposal asking for a swap of land will then allow a subdivision application that most neighbours oppose*

### 4. Does the proposal support agriculture in the short or long term? Please explain.

*Yes this residence allows us to have a tenant that helps out on farm chores. We easily could rent this suite for \$1100 per month but rent it for \$750 in exchange for feeding our animals when we are away and will help with berry harvest when it occurs, and yard maintenance of ALR land used for our residence. (I work off the property too so have to travel often.) Without it we likely would not produce over \$2800 dollars worth of eggs or pasture our field with sheep or cattle as we would have no one to watch them*

**Applicant:** Richard Smith, Margaret Smith

*.Our tenant will also help with harvest of 300 Haskaps bushes when these bushes mature. Expected revenue of \$12,000 per year. Our lease specifically states tenant will help out with farm chores. This gives us extra income that helps pay taxes and keep farming for marginal income. The nearby neighbour has paid approximately double market value for each piece of land he owns near us and has made assessed values much higher than reality . The land currently in the air on our property is not conducive to farming as quite steep. the land north of 70th ave NE is conducive to farming as a 80 year old orchard that has very old Bing cherries and trees that were used for a nursery that were abandoned and left to overgrow. We have cleared 2.5 acres at a cost of \$12,000 to make it farmable again as it was overgrown with fir trees*

### **Applicant Attachments**

- Other correspondence or file information - email string with Mr Collins
- Other correspondence or file information - ALC memorandum
- Proposal Sketch - 58273
- Certificate of Title - 007-498-047

### **ALC Attachments**

None.

### **Decisions**

None.

## 9. INFRASTRUCTURE NECESSARY FOR RESIDENTIAL USE

Subject to any limits and conditions set out in Part 4 of the ALR Use Regulation, the use of agricultural land to construct, maintain or operate the following is permitted:

- (a) a structure, other than a residential structure, that is necessary for a residential use permitted under Part 4. Examples include detached garages;
- (b) a driveway or utility necessary for a residential use permitted under this part: ALR Use Regulation, s. 30.

## 10. APPLICATIONS FOR NON-ADHERING RESIDENTIAL USE

An owner may apply to the Commission for permission under section 25 of the ALCA for a non-adhering residential use: ALCA, s. 20.1(2). A “**non-adhering residential use**” means “any of the following: (a) an additional residence; (b) a principal residence having a total floor area that is more than 500 m<sup>2</sup>; (c) a use of a residential structure that contravenes the regulations”: ALCA, s. 1(1).

For more information on making applications to the Commission, please see the Commission’s website, at [www.alc.gov.bc.ca/alc/content/applications-and-decisions](http://www.alc.gov.bc.ca/alc/content/applications-and-decisions).

Section 25(1) of the ALCA provides that on receiving a use application the Commission normally may:

- refuse permission for the use applied for,
- grant permission, with or without limits or conditions, for the use applied for, or
- grant permission for an alternative use or subdivision, with or without limits or conditions, as applicable.

With respect to an application for a non-adhering residential use, the Commission (a) must consider the prescribed criteria, if any, (b) must not grant permission for an additional residence unless the additional residence is necessary for a farm use; and (c) must reject the application if required by the regulations to do so: ALCA, s. 25(1.1).

Examples of considerations that the Commission may take into account in determining a use application are found here: [www.alc.gov.bc.ca/alc/content/applications-and-decisions/what-the-commission-considers](http://www.alc.gov.bc.ca/alc/content/applications-and-decisions/what-the-commission-considers)





**CITY OF SALMON ARM**  
P.O. Box 40, Salmon Arm, BC, V1E 4N2  
**DEVELOPMENT VARIANCE PERMIT**  
Local Government Act (Part 26)

PERMIT NUMBER: **VP-379**

SCHEDULE "B"

TO: **MARGARET and RICHARD SMITH**

1. This Development Variance Permit is issued subject to compliance with all applicable City of Salmon Arm Bylaws except as specifically varied by the Permit.
2. This Development Variance Permit applies to, and only to, (legal description),

**The Fractional Legal Subdivision 4 of Section 1, Township 21, Range 10, W6M, KDYD, Except Plans 31 and 8077 (PID: 007-498-047)**

and any and all buildings, structures and other development thereon.

3. The City of Salmon Arm

XX Zoning Bylaw No. 2303

       Subdivision and Development Servicing Bylaw No. 3596

       Sign Bylaw No. 2880

is hereby varied as follows:-

**THAT:** Development Variance Permit No. VP-379 be authorized for issuance for The Fractional Legal Subdivision 4 of Section 1, Township 21, Range 10, W6M, KDYD, Except Plans 31 and 8077, which would vary Section 35.10 of Zoning Bylaw No. 2303, as amended, by reducing the interior side parcel line setbacks for the four agricultural buildings identified on the building location certificate attached as Appendix 3 in the Development Services Department memorandum dated March 12, 2013, as follows:

1. Agricultural Building 'A', from 15.0 metres to 2.0 metres;
2. Agricultural Building 'B', from 15.0 metres to 13.38 metres;
3. Agricultural Building 'C', from 15.0 metres to 1.78 metres; and
4. Agricultural Building 'D' from 15.0 metres to 4.24 metres.

4. The land described herein shall be developed strictly in accordance with the terms and conditions and provisions of this Permit.
5. Notice shall be filed in the Land Title Office that the land described herein is subject to this Permit.
6. The terms of the Permit or any amendment to it are binding on all persons who acquire an interest in the land affected by the Permit.
7. **This Permit is not a Building or Sign Permit.**
8. Security in the amount of \$ n/a has been deposited as per Council's direction, in conjunction with subsection 15 of District of Salmon Arm Development Variance Permit Procedure Bylaw No. 2651.

AUTHORIZING RESOLUTION ADOPTED BY COUNCIL on the 25<sup>th</sup> day of March, 2013.

ISSUED this 26<sup>th</sup> day of March, 2013.

CORPORATE OFFICER

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Item 8.3

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: the Mayor and Corporate Officer be authorized to execute the 2019/2020 Annual Operating Agreement and the Transit Service Agreement between the City of Salmon Arm and BC Transit.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



File: 2240.20.11

TO: His Worship Mayor Harrison and Members of Council  
FROM: Robert Niewenhuizen, Director of Engineering and Public Works  
DATE: May 10, 2019  
SUBJECT: **2019/2020 ANNUAL TRANSIT OPERATING AGREEMENT**

**RECOMMENDATION:**

**THAT:** The Mayor and Corporate Officer be authorized to execute the 2019/2020 Annual Operating Agreement and the Transit Service Agreement between the City of Salmon Arm and BC Transit.

**BACKGROUND:**

BC Transit has forwarded the 2019/2020 Annual Operating Agreement (AOA) for the Shuswap Regional Transit system for approval.

The agreement is based on the Transit Service Agreement (2014-2023) which is the new principal overarching service agreement. Each year, the AOA confirms the budgeted service levels, revenue projections and cost structure for the transit system.

Shuswap Transit service levels will remain the same for this AOA. BC transit has estimated that there may be a slight reduction in the net Municipal share of costs by approximately 1%.

Staff have reviewed the agreements and the projected revenues and expenses associated with the 2019/2020 AOA are within the budget allocations contained within the City's 2019 Budget.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert Niewenhuizen", written over a horizontal line.

Robert Niewenhuizen,  
Director of Engineering and Public Works

cc Chelsea Van de Cappelle, CFO



Item 8.4

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: Council authorize the City's Chief Administrative Officer and Corporate Officer to sign the Expansion Memorandum of Understanding for identifying the three year expansion initiatives 2020-2021 through to 2022-2023.

### Vote Record

- ☐ Carried Unanimously
  - ☐ Carried
  - ☐ Defeated
  - ☐ Defeated Unanimously
- Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

# CITY OF SALMON ARM

File: 2240.20.11

TO: His Worship Mayor Harrison and Members of Council

FROM: Robert Niewenhuizen, Director of Engineering and Public Works

DATE: May 13, 2019

SUBJECT: **Shuswap Regional Transit System (Salmon Arm)**  
**Three Year Expansion Initiatives - Memorandum of Understanding**

## RECOMMENDATION:

**THAT:** The Mayor and Council authorize the City's CAO and Corporate officer to sign the Expansion Memorandum of Understanding for identifying the three year expansion initiatives 2020-2021 through to 2022-2023.

## BACKGROUND:

On May 23, 2017 BC Transit representatives presented the Shuswap Regional Transit Service Performance Check-in to City Council. This report provided an overview of the existing transit system service based on ridership and public feedback it also provided recommendations for service improvements based feedback and previous discussions with City Council and Staff, as show in the table below:

#	Service Recommendation	Description
1	Reverse Shoppers Shuttle	The Shoppers Shuttle would travel from Askews on the highway to Walmart and on the way back it will visit more shopping establishments travelling on local roads
2	Sunday service on fixed routes 1 & 2 only (no handyDart)	This service has been requested on a regular basis, starting this out with 2 routes and expanding would help gauge the popularity of this service.
3a	Later evening service only on Friday and Saturday till 10 PM	This service has been requested on a regular basis, starting this out with 2 routes and expanding would help gauge the popularity of this service before investing a lot of resources into it.
3b	Later evening service until 8 PM on all weekdays	This service has been requested on a regular basis, starting this out with 2 hours would help gauge the popularity of this service before investing a lot of resources into it.
4	Service to Salmon arm Industrial Park	This service has been requested by the City, this option looks at providing a connection between the Industrial Park and Downtown Salmon Arm. New service area.
5a	Additional service on route 11 to Enderby	Provide an additional evening trip on Wednesday to meet the 4:34, #60 heading back to Vernon.
5b	Additional service on route 11 to Enderby	Provide 2 trips on an additional weekday.



In review of the items listed in the table above there are several that are not recommended for implementation at this time, see comments below:

#	Service Recommendation	Comments
1	Reverse Shoppers Shuttle	This cannot be initiated until the TCH West improvements are completed which would then allow the buses to travel on the proposed frontage roads and new signalized intersection on TCH and 20 <sup>th</sup> Street SW.
4	Service to Salmon arm Industrial Park	Additional planning work would be required to align this new route with the existing transit routes and connection times and may also require an addition to the fleet. This is not recommended at this time but could be a future consideration.
5a	Additional service on route 11 to Enderby	Provide an additional evening trip on Wednesday to meet the 4:34, #60 heading back to Vernon.
5b	Additional service on route 11 to Enderby	The City has not received any formal requests from the City of Enderby, CSRD or RDNO for this service expansion. Funding commitments would be required prior to proceeding with this expansion initiative

Staff are however recommending that options No's 2, 3a & 3b be investigated. In discussions with BC Transit regarding these proposed service expansion options they have provided the following preliminary service estimates:

PROPOSED EXPANSION INITIATIVES						
AOA Period	In Service Date	Annual Hours	Vehicle Requirements	Estimated Annual Revenue	Estimated Annual Total Costs	Estimated Annual Net Municipal Share
2020/21	Sep-20	500	0	\$4,292	\$56,929	\$22,072
		Description	Sunday service fixed routes 1&2 only			
2020/21	Sep-20	200	0	\$1,776	\$22,772	\$8,769
		Description	Later evening service only on Friday and Saturday until 10 PM			
2020/21	Sep-20	500	0	\$4,292	\$56,929	\$22,072
		Description	Later evening service until 8 PM on all weekdays			

Upon confirmation of City Council's commitment by way of the Expansion Memorandum of Understanding (MOU), BC Transit will then include the request in their Draft Service Plan to the Province to seek the matching funding required for operating and capital costs.

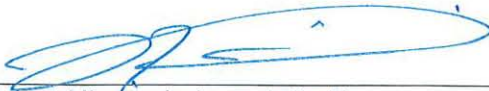
The purpose of the MOU is to communicate the proposed expansion initiatives as far in advance as possible in order to achieve the following goals:

1. Ensure 3 year expansion initiatives are aligned with the expectations of local governments.
2. Attain a commitment from local governments that allow BC Transit to proceed with the procurement and management of resources necessary to implement transit service expansions.

3. Provide local government partners with enhanced 3 year forecasts that identify longer term funding requirements.

Staff recommend that we proceed with the signing of the MOU to allow BC Transit to further investigate the 3 year expansion plan and to seek Provincial funding.

Respectfully submitted,



---

Robert Niewenhuizen, A.Sc.T.  
Director of Engineering and Public Works

c.c. Chelsea Van de Cappelle, CFO



Item 8.5

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: the 2019 Budget contained in the 2019-2022 Financial Plan Bylaw be amended to reflect additional funding for the Stormwater Master Plan project in the amount of \$10,000.00, reallocated from the Drainage Reserve.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



File: ENG2018-23

TO: His Worship Mayor Harrison and Members of Council

FROM: Robert Niewenhuizen, Director of Engineering and Public Works

PREPARED BY: Jenn Wilson, City Engineer

DATE: May 9, 2019

SUBJECT: **BUDGET AMENDMENT – STORMWATER MASTER PLAN**

---

### **STAFF RECOMMENDATION**

**THAT: The 2019 Budget contained in the 2019 – 2022 Financial Plan Bylaw be amended to reflect additional funding for the Stormwater Master Plan project in the amount of \$10,000.00, reallocated from the Drainage Reserve.**

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### **BACKGROUND**

The City included an update of the Stormwater Master Plan in the 2017 Capital budget. An RFP was issued and the project was subsequently awarded to ISL Engineering and Land Services Ltd. in November of 2017.

ISL has endeavored to complete the scope of the Master Plan work within the core budget without leveraging additional tasks; however there were some significant data gaps and system complexities which made it necessary to properly calibrating the stormwater model to better represent flows in the storm sewer system. As part of this work ISL had to undertake the calibrations of some additional sites to get better coverage of the core storm trunk mains.

It is always hard to predict how long the flow monitoring equipment is required to be installed to capture the required data and the calibration time involved. The project was projected to be over budget by approximately \$10,000.00 to cover the additional work involved in relation to flow monitoring and model calibration; however this overage could not be realized until the work was completed.


### **STAFF COMMENTS**

The initial budget for this Stormwater Master Plan was approved in 2017 for \$180,000.00 when the proposal were received and awarded to ISL along with some additional field survey work the total was approximately \$120,000.00.

It is staffs opinion that the additional charges are warranted and fair and ultimately result in a better end product for the City. We anticipate that ISL will have the final report completed later this summer.

It is recommended that the additional funding for this work be approved from Drainage Reserve in the amount of \$10,000.00

Respectfully submitted,

  
\_\_\_\_\_  
Robert Niewenhuizen, ASCT  
Director of Engineering and Public Works

cc Chelsea Van de Cappelle, CFO

\\5220-CAPITAL\2017\2017-13 Stormwater Master Plan\Finance\HWM 2019-56 - Stormwater Master Plan - Budget Reallocation.docx

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## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: the 2019 Budget contained in the 2019 - 2023 Financial Plan Bylaw be amended to reflect additional funding for Solid Waste/Recycling - Advertising, Promotion and Education in the amount of \$10,000.00 funded from the Sanitation and Recycling Reserve.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

TO: His Worship Mayor Harrison and Members of Council

FROM: Robert Niewenhuizen, Director of Engineering and Public Works

PREPARED BY: Jenn Wilson, City Engineer

DATE: May 21, 2019

SUBJECT: **CURBSIDE COLLECTION PROGRAM UPDATE  
AND BUDGET AMENDMENT**

---

**STAFF RECOMMENDATION**

**THAT: The 2019 Budget contained in the 2019 – 2023 Financial Plan Bylaw be amended to reflect additional funding for Solid Waste/Recycling – Advertising, Promotion and Education in the amount of \$10,000.00 funded from the Sanitation and Recycling Reserve;**

---

**BACKGROUND**

The City will be rolling out the new Curbside Collection program on July 1, 2019. The program will included four major changes:

- Addition of weekly Food Waste Collection;
- Bi-weekly Recycling collection container changed to Bins from Bags;
- Refuse collection changed to biweekly from weekly; and
- Alignment of collection days resulting in new zones and/or collection days for many residents.

All Curbside Households will be provided with one (1) kitchen catcher, one (1) food waste container and one (1) blue recycling bin. The bins will be delivered in the first few weeks of June along with educational material including a new Curbside Collection Program Guide (refer to hand-outs).

Included in the program is weekly collection of one (1) 10kg (22lb) container of food waste, bi-weekly collection of unlimited recyclables, bi-weekly collection of one (1) 10kg bag of refuse and semi-annual collection of unlimited yard waste. With the diversity of households within Salmon Arm a one-size-fits all program would likely result in decreased program usage. In order to keep the program as flexible as possible and to divert as much material from the landfill as possible, the following program options are available to residents.

- **Bag Tag Program for Refuse:** Residents can purchase refuse bag tags from the City to allow for additional refuse to be picked up on their regular collection day;

- 
- **Subscription Service for Additional Refuse:** The City has arranged for a guaranteed rate from the Collector to provide a bi-weekly collection of refuse on off-collection days (results in weekly refuse service); Residents can arrange this service with the collector directly.
  - **Bag Tag Program for Food Waste:** Residents can purchase food waste bag tags from the City to allow for addition food waste to be picked up on their regular collection day; Tags can be placed on food waste bags or loose on material in a bin.
  - **Subscription Food Waste:** Residents can purchase an additional food waste bin and weekly collection (annual fee) to be picked up on their regular collection day.
  - **Recycling Bins:** Residents will be provided with only one (1) blue bin as some households do not produce much material; however, residents may use any type of bin or container as long as it is clearly marked as recycling and easily emptied by the collector.

**The City will be hosting two (2) informational open houses** where residents can come learn about the program changes (City Hall Council Chambers):

- May 30, 2019 from noon to 8pm
- June 20, 2019 from noon to 8pm

Advertising for the informational open houses and the upcoming program changes will be advertised in the local papers, on the radio, through social media and through information packages distributed with the collection containers.

The City's website is up-to-date with the new program details including a detailed list of Frequently Asked Questions.

Staff will be heavily encouraging residents to sign up for the Recycle Coach App which gives users a personalized collection schedule; custom collection reminders, a 'What Goes Where' search tool, a report a problem feature and notifies users of interruptions to service. The City pays for the service which is an effective method of communicating with users and can help save elsewhere in advertising budgets. **Staff will be running a draw to encourage users to sign up for the Recycle Coach App.**

Staff will be riding along with the contractor delivering the educational material along with the bins prior to program implementation to have face-to-face discussions with residents and will also be going door-to-door throughout the months of July and August running educational programs to encourage optimum program usage.

### **STAFF COMMENTS**

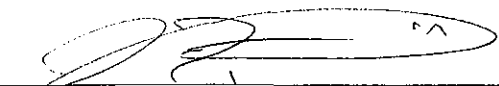
Staff believe that a smooth roll-out of the new Curbside Collection Program requires educating and encouraging residents to make the best use of the program. Educational materials, advertising and door-to-door campaigns are not inexpensive to run, but end up saving the City costs in the long run by reduced contamination rates and associated penalties, reduced staff time dealing with questions/complaints and reduced need for future educational campaigns.

The advertising budget approved in the 2019 Capital Budget was \$22,500.00 and is requested to be increased as follows:

Item	Approved Budget	Requested Budget
Recycling Calendar	\$ 10,000	\$ 10,000
Education	\$ 7,000	\$ 9,500
Promotion	\$0	\$ 500
Brochures (Program Guides)	\$ 2,500	\$ 4,000
Friday AM	\$ 500	\$ 500
SA Observer	\$ 1500	\$ 1500
Bell Media (EZ Rock)	\$ 0	\$ 4,500
Canada Post	\$ 1,000	\$ 1,000
Social Media	\$ 0	\$ 1,000
Total	\$ 22,500	\$ 32,500

Staff recommend that the 2019 Budget contained in the 2019 – 2023 Financial Plan Bylaw be amended to reflect additional funding for Solid Waste/Recycling – Advertising, Promotion and Education in the amount of \$10,000.00 funded from the Sanitation and Recycling Reserve to allow for an expanded educational campaign. The balance in the Sanitation and Recycling Reserve is \$327,196.00.

Respectfully submitted,



Robert Niewenhuizen, ASCT  
Director of Engineering and Public Works

cc Chelsea Van de Cappelle, CFO



Item 8.7

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: Council Approve an amendment to the Municipal Services Agreement with the Adams Lake Indian Band dated June 1, 2011 to update for expanded services to West Harbour Village under the 2019 Curbside Collection Program.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

TO: His Worship Mayor Harrison and Members of Council

FROM: Robert Niewenhuizen, Director of Engineering and Public Works

PREPARED BY: Jenn Wilson, City Engineer

DATE: May 21, 2019

SUBJECT: **MASTER SERVICES AGREEMENT – ADAMS LAKE INDIAN BAND  
CURBSIDE COLLECTION SERVICES UPDATE**

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**STAFF RECOMMENDATION**

**THAT:** That Council approve an amendment to the Municipal Services Agreement with the Adams Lake Indian Band dated June 1, 2011 to update for expanded services to West Harbour Village under the 2019 Curbside Collection Program.

---


**BACKGROUND**

The City currently provides Curbside Collection services to West Harbour Village under the previously approved Municipal Services Agreement (MSA) with the Adams Lake Indian Band dated June 1, 2011.

The City will be rolling out the new Curbside Collection program including the new food waste collection stream on July 1, 2019. Although there isn't a fundamental change to the services included in the MSA and the cost recovery is linked to the City of Salmon Arm Fee for Service Bylaw No. 2498, the agreement requires updating to include the new services (draft amended agreement attached).

Staff recommended that the amended MSA be forwarded to the Adams Lake Indian Band for their approval and signature.

Respectfully submitted,

  
\_\_\_\_\_  
Robert Niewenhuizen, ASCT  
Director of Engineering and Public Works

## MUNICIPAL SERVICES AGREEMENT AMENDMENT

This Amending Agreement dated for reference the 1<sup>st</sup> day of July, 2019

BETWEEN

ADAMS LAKE INDIAN BAND  
P.O. Box 588  
Hillcrest Road  
Chase, British Columbia, VOE IMO

(the "Band")

AND

THE CITY OF SALMON ARM  
P. O. Box 40  
500 Second Avenue, N.E.  
Salmon Arm, British Columbia, V1E 4N2

(the "City")

WHEREAS

- A. The Band and the City have mutually agreed to further amend the Municipal Services Agreement dated for reference January 1, 1999, as previously amended by an amending agreement dated April 6, 2001; December 18, 2003; February 12, 2004; April 23, 2008, June 14, 2011 and further amended by an amending agreement dated July 1, 2019 (the "Agreement");
- B. The City, in partnership with its contractor, is authorized to contract for the provision of Curbside Collection services throughout the City as defined by the City of Salmon Arm Curbside Collection Bylaw No. 4281;
- C. The Band and the City have resolved to enter into this Amendment Agreement for the provision of these services for West Harbour Village, located at 601 Beatty Avenue NW, Salmon Arm; and
- D. City of Salmon Arm Curbside Collection Bylaw No. 4281 and amendments thereto, are in effect during the term of this Amendment Agreement.

NOW THEREFORE, in consideration for the mutual promises set out herein, the parties hereto agree as follows:

1. The Band and the City hereby agree that the Agreement shall be amended as follows:

**1. CURBSIDE COLLECTION SERVICE**

- a) A Curbside Collection Service for Food Waste, Refuse, Recyclables and Yard Waste is hereby established by the City for weekly Curbside Collection at West Harbour Village as outlined in City of Salmon Arm Curbside Collection Bylaw No. 4281; and
- b) Each Owner or Occupier of a Curbside Household shall make use of the Curbside Collection Service provided by the City, subject to City of Salmon Arm Curbside Collection Bylaw No. 4281.

**2. AGREEMENT AMENDMENT**

- a) Under the Definitions section, the definitions set out in the City of Salmon Curbside Collection Bylaw No. 4281 shall be in effect;
- b) Under Section 2 a) the Collection and Disposal Service shall be replaced with:

Curbside Collection Service

- c) Section 5 a) vii) shall be replaced with the following:

vii) Curbside Collection Service

Service Specifications:

The City shall ensure the scheduled pick-up of Food Waste, Refuse, Recyclables and Yard Waste to West Harbour Village as per City of Salmon Arm Curbside Collection Bylaw No. 4281. The City reserves the right to review with the option to terminate the Curbside Collection Service.



Schedule:

Both the Band and the City acknowledge that the collection schedule shall be amended on an annual basis to reflect changes in the calendar year. Any revisions shall be provided to the Band as soon as the dates are known.

Rules and Regulations:

This Agreement shall be governed by the rules and regulations as set forth in the City of Salmon Arm Curbside Collection Bylaw No. 4281.

Cost:

The City of Salmon Arm shall provide a Curbside Collection Service to the existing 32 units (and proposed units as they are constructed) located in West Harbour Village at a cost as outlined in the Fee for Service Bylaw No. 2498 as may be amended from time to time going forward.

Billing:

The City will invoice the Band annually for the Curbside Collection Service.

Effective Date:

The Curbside Collection Service will commence on July 1, 2019 and execution of this Agreement.

Termination:

In the event that the City decides to terminate this Agreement for any reason whatsoever, the City shall provide the Band with 180 days prior written notice of its decision to terminate the Curbside Collection Service.

3. **ALL OTHER TERMS OF THE AGREEMENT, AS PREVIOUSLY AMENDED, SHALL REMAIN IN FULL FORCE AND EFFECT.**

IN WITNESS WHEREOF the parties hereto have executed this Amended Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

The Corporate Seal of the CITY OF SALMON ARM was hereunto affixed in the presence of its duly authorized signatories:

SIGNED AND DELIVERED by the ADAMS LAKE INDIAN BAND pursuant to the consent of the majority of the Councillors present at a Council meeting duly convened

\_\_\_\_\_  
Alan Harrison, Mayor

\_\_\_\_\_  
Chief

\_\_\_\_\_  
Erin Jackson, Chief Administrative Officer

\_\_\_\_\_  
Councillor

\_\_\_\_\_  
Councillor

\_\_\_\_\_  
Councillor

Item 8.8

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: Council award the remainder of the 2019 Paving Program Contract to Okanagan Aggregates Ltd., in accordance with the unit prices specified in their Tender, in the amount of Five Hundred Eighty Six Thousand One Hundred Dollars (\$586,100.00) plus taxes as applicable.

### Vote Record

- ☐ Carried Unanimously
  - ☐ Carried
  - ☐ Defeated
  - ☐ Defeated Unanimously
- Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

TO: His Worship Mayor Harrison and Members of Council  
FROM: Robert Niewenhuizen, Director of Engineering and Public Works  
PREPARED BY: Tim Perepolkin, Capital Works Supervisor  
DATE: May 22, 2019  
SUBJECT: **TENDER AWARD – REMAINDER - 2019 PAVING PROGRAM**

**STAFF RECOMMENDATION**

**THAT:** Council award the remainder of the 2019 Paving Program Contract to Okanagan Aggregates Ltd., in accordance with the unit prices specified in their Tender, in the amount of Five Hundred Eighty Six Thousand One Hundred Dollars (\$586,100.00) plus taxes as applicable.

**BACKGROUND**

At the regular Council Meeting of April 8, 2019, Council approved the award of 2019 Paving Program Contract to Okanagan Aggregates Ltd., in accordance with unit prices specified in their Tender, in the amount of Nine Hundred Thousand Dollars (\$900,000.00) plus taxes as applicable.

The tender documents specified that the Contract award would be phased as the exact amount of carry-forward budget will not be confirmed or available until the April budget amendment is approved by Council.

The approved amended budget of \$1,715,275.00 includes 2019 approved budget, 2018 budget carry forward and additional funds from parcel tax increases.

On Thursday March 28, 2019 tender submissions were received and confirmed as follows:

Company	Tender Amount (excluding applicable taxes)
<b>Okanagan Aggregates Ltd.</b>	<b>\$ 1,486,100.00</b>
Vernon Paving Division of Lafarge Canada Inc.	\$ 1,596,983.03
Interoute Construction Ltd. DBA Valley Blacktop	\$ 1,599,850.00
<i>2019 budget including estimated 2018 carry forward</i>	<i>\$ 1,399,080.00</i>

The lowest tenderer, Okanagan Aggregates Ltd. has completed the City of Salmon Arm's paving program over multiple contracts, including the last two years, which were very successful.



### **STAFF COMMENTS**

The budget allocation for the 2019 Paving Program includes funding for overlay, material testing, construction and contingency. Other costs associated with the overlay budgets include road base preparation, milling, pulverizing, layout and required drainage improvements, etc.

Depending on the actual tonnage of asphaltic concrete and other costs, the overlay program will be increased or reduced in order to take maximum advantage of the available funds. It should be noted that a unit price Contract allows flexibility to increase or decrease the scope of work (total number of units).

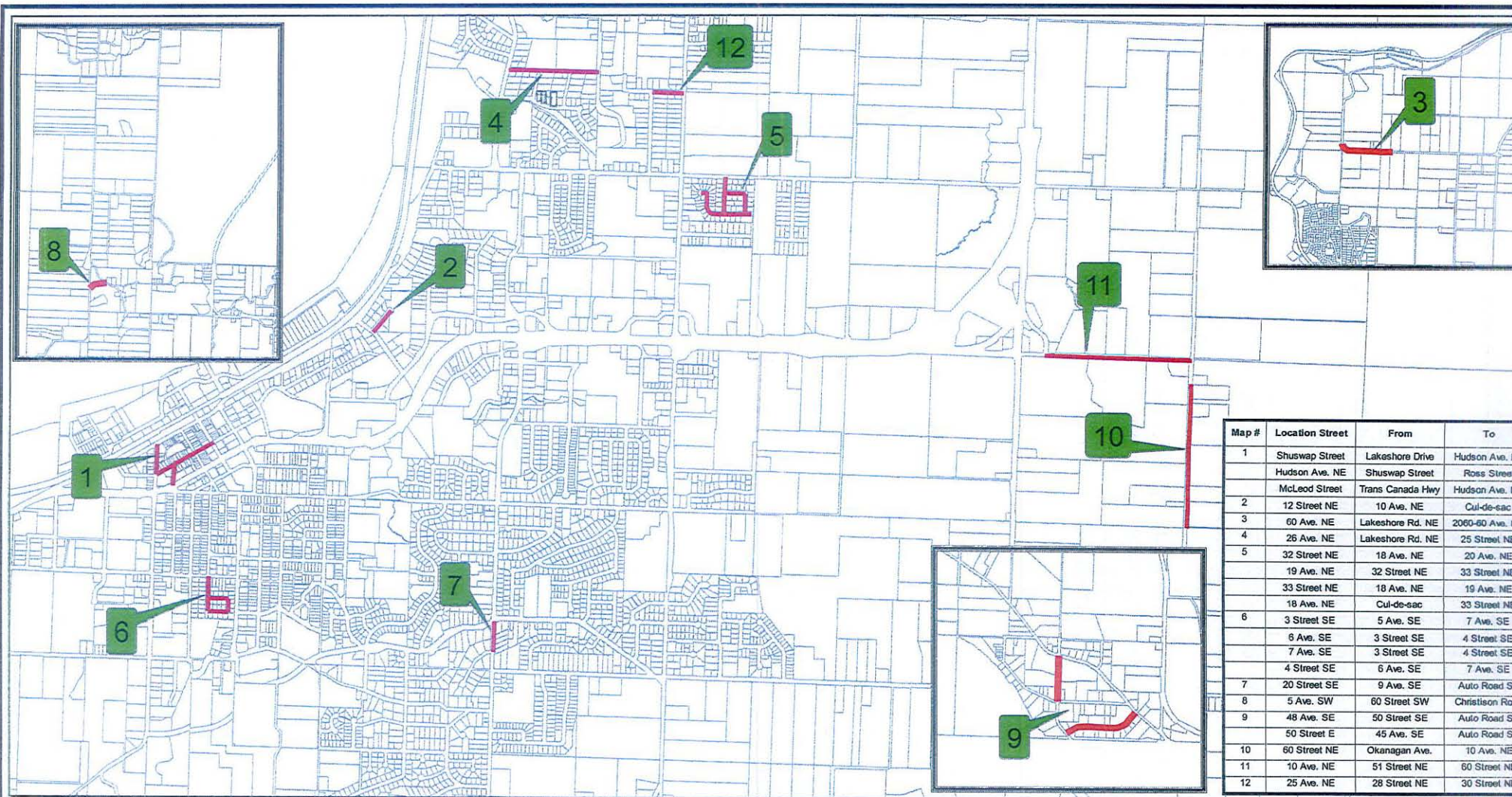
Based on the above, it is recommended that Council award the remainder of the 2019 Paving Program Contract to Okanagan Aggregates Ltd., in accordance with the unit prices specified in their Tender, in the amount of Five Hundred Eighty Six Thousand One Hundred Dollars (\$586,100.00) plus taxes as applicable. The individual Contract amounts will not exceed the amended 2019 budget.

Respectfully submitted,



---

Robert Niewenhuizen, ASCT  
Director of Engineering and Public Works



Map #	Location Street	From	To
1	Shuswap Street	Lakeshore Drive	Hudson Ave. N
	Hudson Ave. NE	Shuswap Street	Ross Street
	McLeod Street	Trans Canada Hwy	Hudson Ave. N
2	12 Street NE	10 Ave. NE	Cul-de-sac
3	60 Ave. NE	Lakeshore Rd. NE	2060-60 Ave. N
4	26 Ave. NE	Lakeshore Rd. NE	25 Street NE
5	32 Street NE	18 Ave. NE	20 Ave. NE
	19 Ave. NE	32 Street NE	33 Street NE
	33 Street NE	18 Ave. NE	19 Ave. NE
6	18 Ave. NE	Cul-de-sac	33 Street NE
	3 Street SE	5 Ave. SE	7 Ave. SE
	8 Ave. SE	3 Street SE	4 Street SE
7	7 Ave. SE	3 Street SE	4 Street SE
	4 Street SE	6 Ave. SE	7 Ave. SE
	20 Street SE	9 Ave. SE	Auto Road St
8	5 Ave. SW	60 Street SW	Christison Road
9	48 Ave. SE	50 Street SE	Auto Road St
	50 Street E	45 Ave. SE	Auto Road St
	60 Street NE	Okanagan Ave.	10 Ave. NE
11	10 Ave. NE	51 Street NE	60 Street NE
12	25 Ave. NE	28 Street NE	30 Street NE

CITY OF  
**SALMON ARM**

Disclaimer:  
Be advised that the attached map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information, and data located in various City of Salmon Arm departments and is to be used for reference purposes only.

## 2019 Proposed Roadway Infrastructure Renewal Asphaltic Overlay Program Project ENG 2019-01

Drawn By: JD  
Checked By: JW  
Date: April 18, 2019



Item 9.1

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4338 be read a first and second time.

[ZON-1148; 0695662 BC Ltd.; 1631 - 10 Street SE; A-2 to R-8]

### Vote Record

- ☐ Carried Unanimously
  - ☐ Carried
  - ☐ Defeated
  - ☐ Defeated Unanimously
- Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



To: His Worship Mayor Harrison and Members of Council

Date: May 15, 2019

Subject: Zoning Bylaw Amendment Application No. 1148

Legal: Lot 2, Section 11, Township 20, Range 10, W6M, KDYD, Plan 1915  
Civic: 1631 10 Street SE  
Applicant: Shelly Massier / 0695662 BC Ltd.

---

**MOTION FOR CONSIDERATION**

**THAT:** A bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 2, Section 11, Township 20, Range 10, W6M, KDYD, Plan 1915, from A-2 (Rural Holding) to R-8 (Residential Suite Zone).

---

**STAFF RECOMMENDATION**

**THAT:** The motion for consideration be adopted.

---

**BACKGROUND**

The subject parcel is located at 1631 10 Street SE between 15<sup>th</sup> Avenue SE and 20<sup>th</sup> Avenue SE in the Hillcrest Neighbourhood as shown on Appendix 1 and 2. The parcel has a total area of 3.96 hectares, is designated Low Density Residential in the Official Community Plan (OCP) as shown on Appendix 3, and is currently zoned A-2 Rural Holding as shown on Appendix 4.

The proposal is to rezone the subject parcel to R-8 Residential Suite Zone to facilitate a future 44 parcel subdivision, R-8 Zoning regulations are attached as Appendix 5. A conceptual layout plan, which is subject to change has been provided for an associated subdivision application as Appendix 6. Site photos are attached as Appendix 7.

The layout plan demonstrates the subdivision with potential for 43 new residential parcels between 541 m<sup>2</sup> and 955 m<sup>2</sup> and 657.8 m<sup>2</sup> identified as parkland dedication. The proposal meets the required minimum parcel size requirements of the R-8 zone. The challenges of this property include steep slopes which will require a detailed site grading plan and retaining walls to mitigate.

The surrounding properties are designated Low Density Residential by the OCP and the area is comprised of R-1 and A-2 zoned parcels containing single family dwellings. The zoning map (Appendix 4) shows the zones in the immediate area. Land uses directly adjacent to the subject property include the following:

North: Rural Holding (A-2) parcels  
South: Single-Family Residential (R-1) parcels  
East: Single-Family Residential (R-1) parcels  
West: 7<sup>th</sup> Street SE (unconstructed) Rural Holding (A-2) parcels

The initial application was to rezone to R-1 and upon advice from staff, the proposal was amended from A-2 to R-8. A single family dwelling exists on this property and the A-2 zone minimum parcel size for subdivision is 4 hectares. This amendment would facilitate future subdivision, the R-8 Zone allows for one single family dwelling and an accessory secondary suite or detached suite per parcel. Any new



construction would require a building permit and will be subject to meeting Zoning Bylaw and BC Building Code requirements.

### OCP POLICY

The subject parcel is designated Low Density Residential in the OCP, and is within Residential Development Area B. The proposed R-8 zone is consistent with the Low Density land use designation. Residential Development Area B means that the land and surrounding infrastructure are the second highest priority for City investment in capital works projects. The property is within the Urban Containment Boundary (UCB) and OCP Policy 4.4.1 supports new growth within the UCB.

The proposed density is consistent with OCP Policy 4.4.7, which supports a wide range of housing types in Salmon Arm in order to meet the needs of the diverse lifestyles and aging population including affordable housing, sensitively integrated infill and intensification of existing development areas, and provision of low density single family developments.

The proposed zoning aligns with the Urban Residential Policies listed in Section 8.3, supporting compact communities and opportunities to incorporate transportation plans, parks and greenways. The density is consistent with Low Density Residential Policy 8.3.13 with a maximum density of 22 units per hectare. In terms of siting, the proposal appears to match with OCP Siting Policies under Section 8.3.19, including good access to transportation routes, recreation, and community services. The policies of the OCP propose a neighbourhood park and greenways. The OCP Map 11.1 identifies a future Neighbourhood Park to be dedicated on the subject property, and OCP Map 11.2 identifies a proposed Greenway along 7 Street SE.

#### *Secondary Suites*

Policy 8.3.25 of the OCP provides for the consideration of secondary suites in Low Density Residential designated areas subject to compliance with the Zoning Bylaw and the BC Building Code. Based on parcel size requirements, the subject property has potential for the development of 23 secondary suites and 20 detached suites.

#### *Parkland Dedication*

A parcel 657.8 m<sup>2</sup> in size has been identified as parkland dedication on the conceptual layout; this amounts to 1.67%. The remaining 5% of parkland dedication required at subdivision will be provided through a combination of cash in lieu and additional land dedication on adjacent parcels. Staff walked the subject property and the proposed park area and the site combined with a future park dedication on the adjacent lot to the south appears to be suitable for a neighbourhood park.

### COMMENTS

#### Engineering Department

Subdivision and development is subject to the requirements of the City's Subdivision and Development Servicing Bylaw No 4163. Engineering staff are reviewing the related subdivision proposal and a servicing plan provided for that application. Detailed comments are not available at this time, although some general, preliminary comments include:

The servicing plan may involve or rely upon multiple downstream properties. Category C geotechnical reporting will be required for the proposed subdivision including any required main extension through steep slope areas. A detailed lot grading plan will be required. Site will be required to be pre-graded and shared retaining walls constructed prior to subdivision approval.

#### Building Department

No comments received at the time of writing this report.

#### Fire Department

No comments received at the time of writing this report.

#### Planning Department

The development as proposed is consistent with the Low Density Residential OCP designation. The proposed R-8 zoning is aligned with neighbouring land uses, including existing R-1 properties and A-2 properties to the north and east.

The R-8 zone regulations of the Zoning Bylaw are attached as Appendix 5. The minimum parcel area permitted under R-8 zoning is 450 square metres, or 700 square metres for a parcel containing a detached suite. At this time, it appears the intent of the applicant is to have 20 of 43 lots meet the minimum area and width required for a detached suite, 23 of the proposed lots in the would be limited to traditional secondary suites within the single-family dwelling. This R-8 pre-zoning approach was recommended to the applicant by staff.

The main access is proposed to be an extension of 15 Avenue SE from 10 Street SE. There are no up-to-date detailed street plans for this area, however the OCP has designated a basic road network plan over the area. This road network plan contemplates potential connections from the western portion of the subject property through adjacent parcels to the west and south. The proposed conceptual layout provides an option for access to adjacent lands to the west across, unopened, 7 Street SE connecting to 17 Avenue SW and Foothill Road. However it is important to note no development proposals have been made by the owners of those properties. There is also a Fortis Right of Way that could present additional challenges.

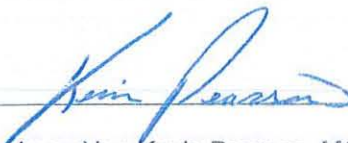
If this rezoning application is approved when development applications for the properties to the west are made further consideration of servicing needs will be required.

#### CONCLUSION

The proposed R-8 zoning is consistent with the OCP and is therefore supported by staff. It is reasonable to rezone the subject parcel prior to subdivision.



Prepared by: Scott Beeching, MCIP, RPP  
Senior Planner



Reviewed by: Kevin Pearson, MCIP, RPP  
Director of Development Services





0 75 150 300 450 600 Meters



Subject Parcel



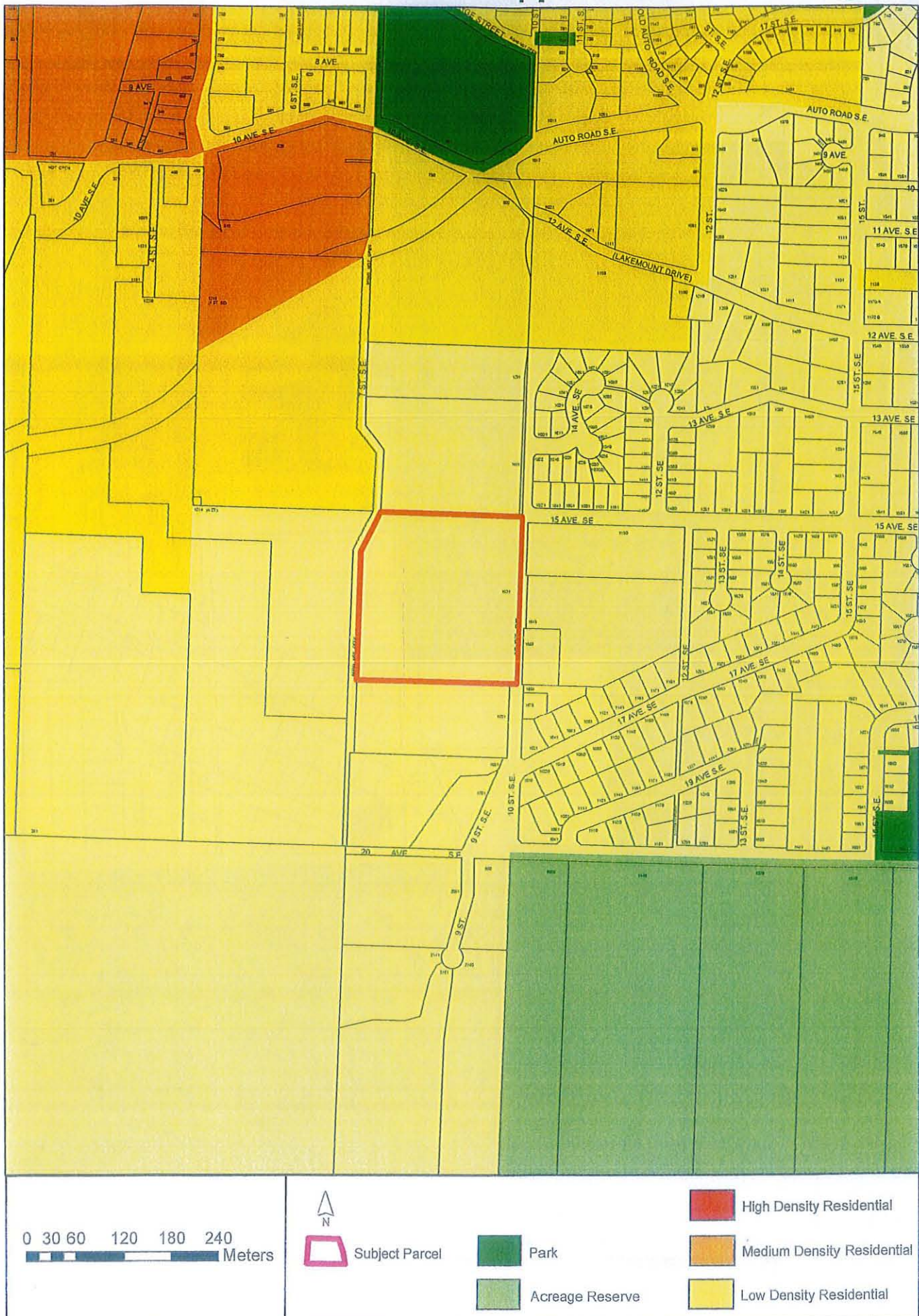


0 15 30 60 90 120 Meters

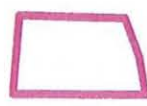
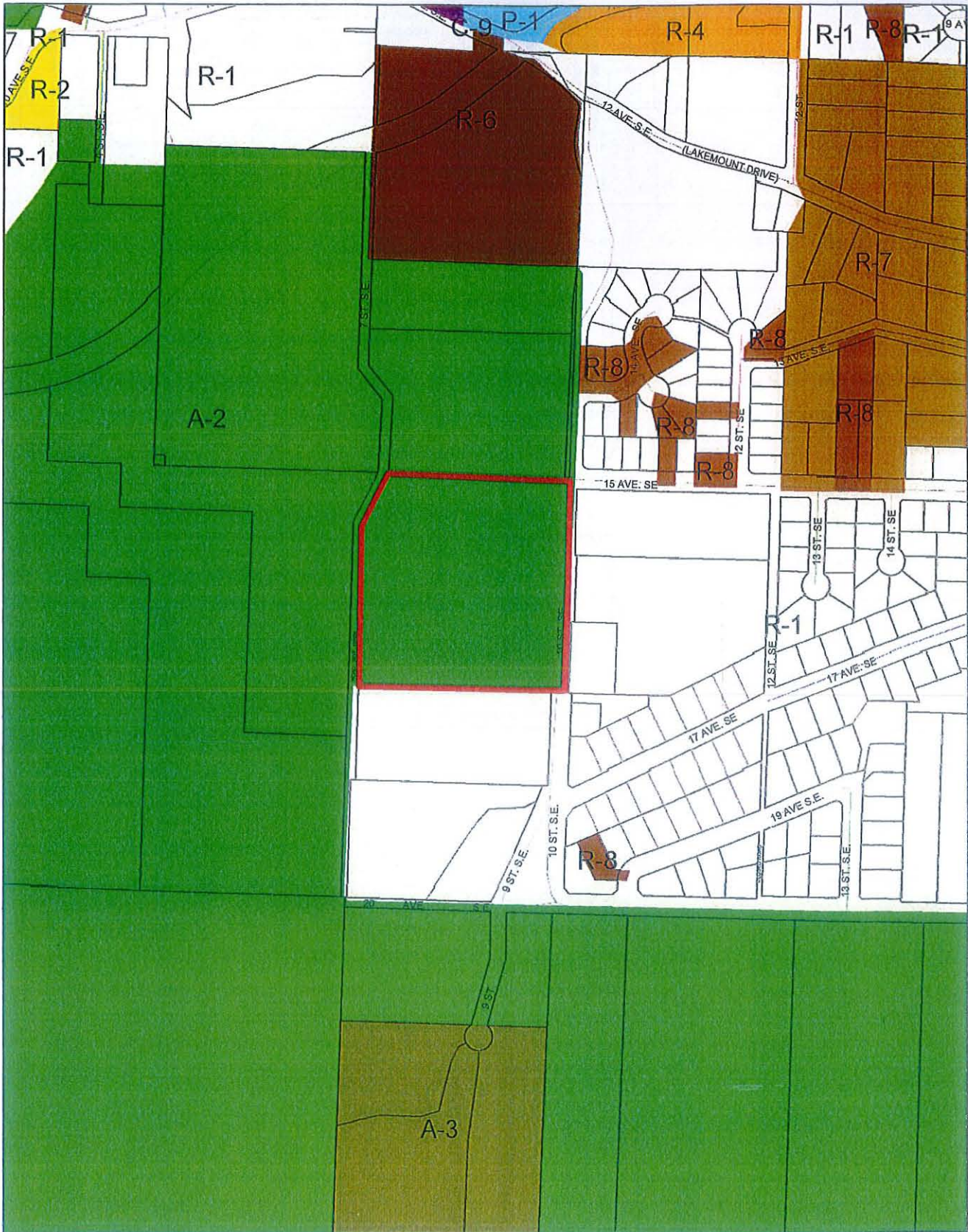


Subject Parcel









Subject Parcels

#3996 **SECTION 13 - R-8 - RESIDENTIAL SUITE ZONE**

**Purpose**

- 13.1 The purpose of the R-8 Zone is to permit the use of a *secondary suite* contained within a *single family dwelling* or a *detached suite* contained within an *accessory building*.

**Regulations**

- 13.2 On a *parcel zoned R-8*, no *building* or *structure* shall be constructed, located or altered and no plan of subdivision approved which contravenes the regulations set out in the R-8 Zone or those regulations contained elsewhere in this Bylaw.

**Permitted Uses**

- 13.3 The following uses and no others are permitted in the R-8 Zone:

- |       |    |  |
|-------|----|--|
| #3082 | .1 | <i>boarders, limited to two;</i>                                   |
|       | .2 | <i>family childcare facility;</i>                                  |
| #3082 | .3 | <i>group childcare;</i>  |
|       | .4 | <i>home occupation;</i>  |
|       | .5 | <i>public use;</i>   |
|       | .6 | <i>public utility;</i>   |
|       | .7 | <i>single family dwelling;</i>                                     |
|       | .8 | <i>accessory use, including secondary suite or detached suite.</i> |

**Maximum Number of Single Family Dwellings**

- 13.4 One (1) *single family dwelling* shall be permitted per *parcel*.

**Maximum Number of Secondary Suites**

- 13.5 One (1) *secondary suite* or one (1) *detached suite* is permitted per *parcel*.

**Maximum Height of Principal Building**

- 13.6 The maximum *height* of the *principal building* shall be 10.0 metres (32.8 feet).

**Maximum Height of Accessory Buildings**

- 13.7 .1 The maximum *height* of an *accessory building* shall be 6.0 metres (19.7 feet).  
 .2 The maximum *height* of an *accessory building* containing a *detached suite* shall be 7.5 metres (24.6 feet).

**Maximum Parcel Coverage**

- #4272 13.8 The total maximum *parcel coverage* for *principal* and *accessory buildings* shall be 45% of the *parcel area*, of which 10% shall be the maximum *parcel coverage* for all *accessory buildings*, which may be increased to a maximum of 15% for all *accessory buildings* including those containing a *detached suite* provided the *accessory building* containing the *detached suite* has a lesser *building area* than the *single family dwelling*.

**Minimum Parcel Area**

- 13.9 .1 The minimum *parcel area* shall be 450.0 square metres (4,843.9 square feet).  
 .2 The minimum *parcel area* of a *parcel* containing a *detached suite* shall be:  
     .1 With lane or second *street* frontage 465.0 square metres (5,005.2 square feet)  
     .2 Without lane or second *street* frontage 700.0 square metres (7,534.7 square feet)

## SECTION 13 - R-8 - RESIDENTIAL SUITE ZONE - CONTINUED

### Minimum Parcel Width

- 13.10 .1 The minimum *parcel width* shall be 14.0 metres (45.9 feet).  
 .2 The minimum *parcel width* of a *parcel* containing a *detached suite* shall be:  
 .1 With lane or second *street* frontage 15.0 metres (49.2 feet)  
 .2 Without lane or second *street* frontage 20.0 metres (65.6 feet)

### Maximum Floor Area and Floor Area Ratio

- 13.11 .1 The maximum *floor area* of a *detached suite* shall be 90.0 square metres (968.8 square feet).  
 .2 The maximum *floor area ratio* of a *single family dwelling* shall be 0.65.

### Minimum Setback of Principal Building

- 13.12 The minimum *setback* of the *principal building* from the:

- |       |    |   |                        |
|-------|----|---|------------------------|
|       | .1 | <i>Front parcel line</i> shall be   | 6.0 metres (19.7 feet) |
|       | .2 | <i>Rear parcel line</i> shall be  | 6.0 metres (19.7 feet) |
|       | .3 | <i>Interior side parcel line</i> shall be   | 1.5 metres (4.9 feet)  |
|       | .4 | <i>Exterior side parcel line</i> shall be   | 6.0 metres (19.7 feet) |
| #3426 | .5 | Notwithstanding Sections 13.12.2 and 13.12.3., a <i>principal building</i> on a corner <i>parcel</i> may be sited not less than 1.5 metres (4.9 feet) from the <i>rear parcel line</i> provided the combined total of the <i>rear</i> and <i>interior side yards</i> shall be not less than 6.0 metres (19.7 feet). |                        |
| #2811 | .6 | Refer to Section 4.9 for "Special Building Setbacks" which may apply.   |                        |

### Minimum Setback of Accessory Buildings

- 13.13 The minimum *setback* of accessory *buildings* from the:

- |       |    |   |                        |
|-------|----|---|------------------------|
|       | .1 | <i>Front parcel line</i> shall be   | 6.0 metres (19.7 feet) |
|       | .2 | <i>Rear parcel line</i> shall be  | 1.0 metre (3.3 feet)   |
|       | .3 | <i>Interior side parcel line</i> shall be                                       | 1.0 metre (3.3 feet)   |
|       | .4 | <i>Exterior side parcel line</i> shall be                                       | 6.0 metres (19.7 feet) |
| #2811 | .5 | Refer to "Pound and Animal Control Bylaw" for special setbacks which may apply. |                        |

### Minimum Setback of a Detached Suite

- 13.14 The minimum *setback* of an *accessory building* containing a *detached suite* from the:

- |    |   |                        |
|----|---|------------------------|
| .1 | <i>Front parcel line</i> shall be         | 6.0 metres (19.7 feet) |
| .2 | <i>Rear parcel line</i> shall be          | 3.0 metres (9.8 feet)  |
| .3 | <i>Interior side parcel line</i> shall be | 2.0 metres (6.5 feet)  |
| .4 | <i>Exterior side parcel line</i> shall be | 6.0 metres (19.7 feet) |
| .5 | <i>Parcel line</i> adjacent to a lane     | 1.2 metres (3.9 feet)  |

### Parking

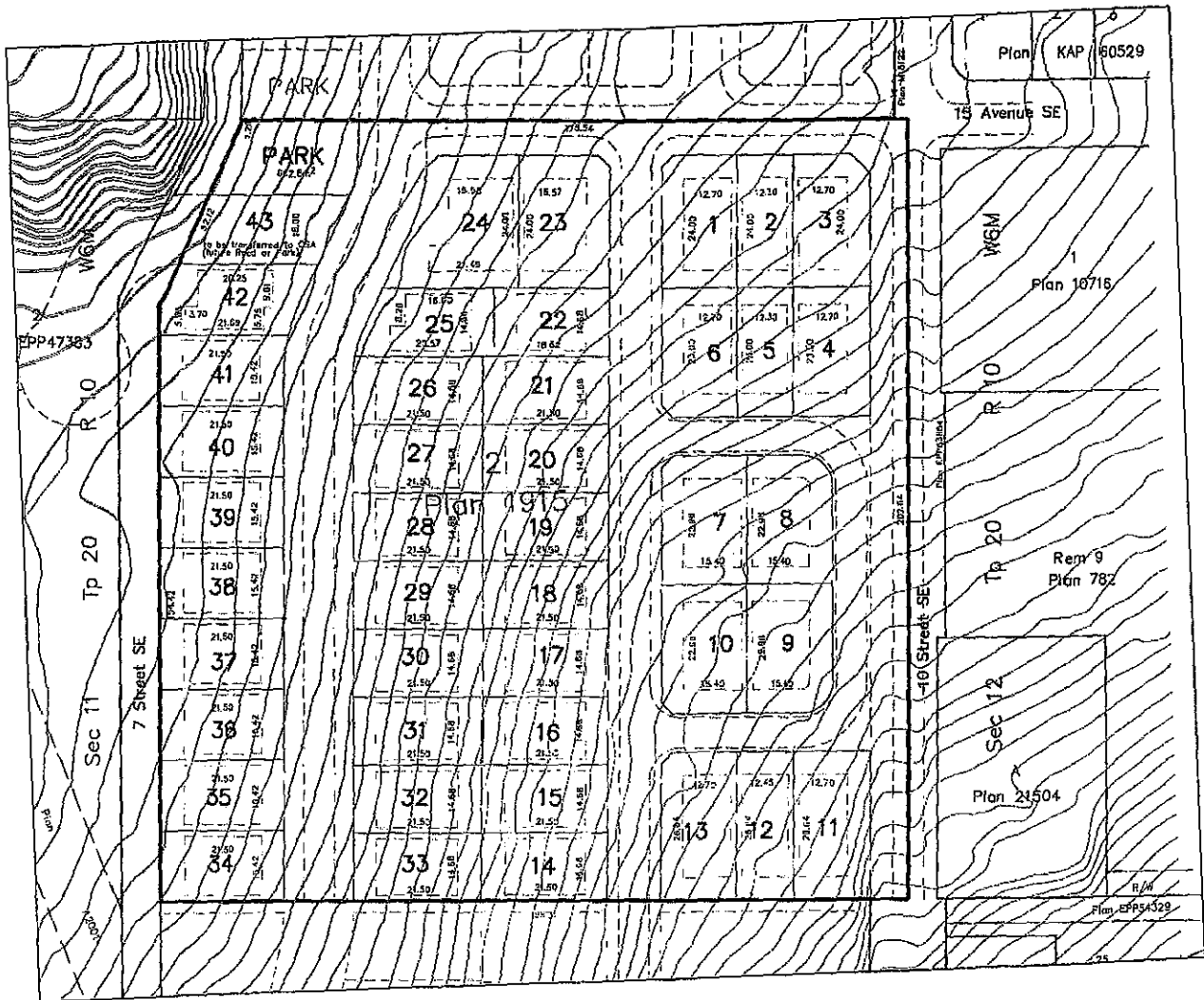
- 13.15 .1 Parking shall be required as per Appendix I.  
 .2 An offstreet parking space provided for a *secondary suite* or *detached suite* shall not be sited in tandem to a parking space provided for a *single family dwelling*.

### Detached Suite

- 13.16 Refer to Section 4.2 for General Regulations.



# Appendix 6: Conceptual Layout



## Appendix 7: Site Photos



Northwest from existing driveway.



South from north property line.



Appendix 7: Site Photos



West across 10 Street SE from 15 Avenue SE



West from existing yard.

# CITY OF SALMON ARM

## BYLAW NO. 4338

### **A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"**

---

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on \_\_\_\_\_, 2019 at the hour of 7:00 p.m. was published in the \_\_\_\_\_ and \_\_\_\_\_, 2019 issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "District of Salmon Arm Zoning Bylaw No. 2303" is hereby amended as follows:

Rezone Lot 2, Section 11, Township 20, Range 10, W6M, KDYD, Plan 1915, from A-2 (Rural Holding) to R-8 (Residential Suite Zone), attached as Schedule "A".

2. SEVERABILITY

If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

This bylaw shall come into full force and effect upon adoption of same.



5. CITATION

This bylaw may be cited as "City of Salmon Arm Zoning Amendment Bylaw No. 4338"

READ A FIRST TIME THIS DAY OF 2019

READ A SECOND TIME THIS DAY OF 2019

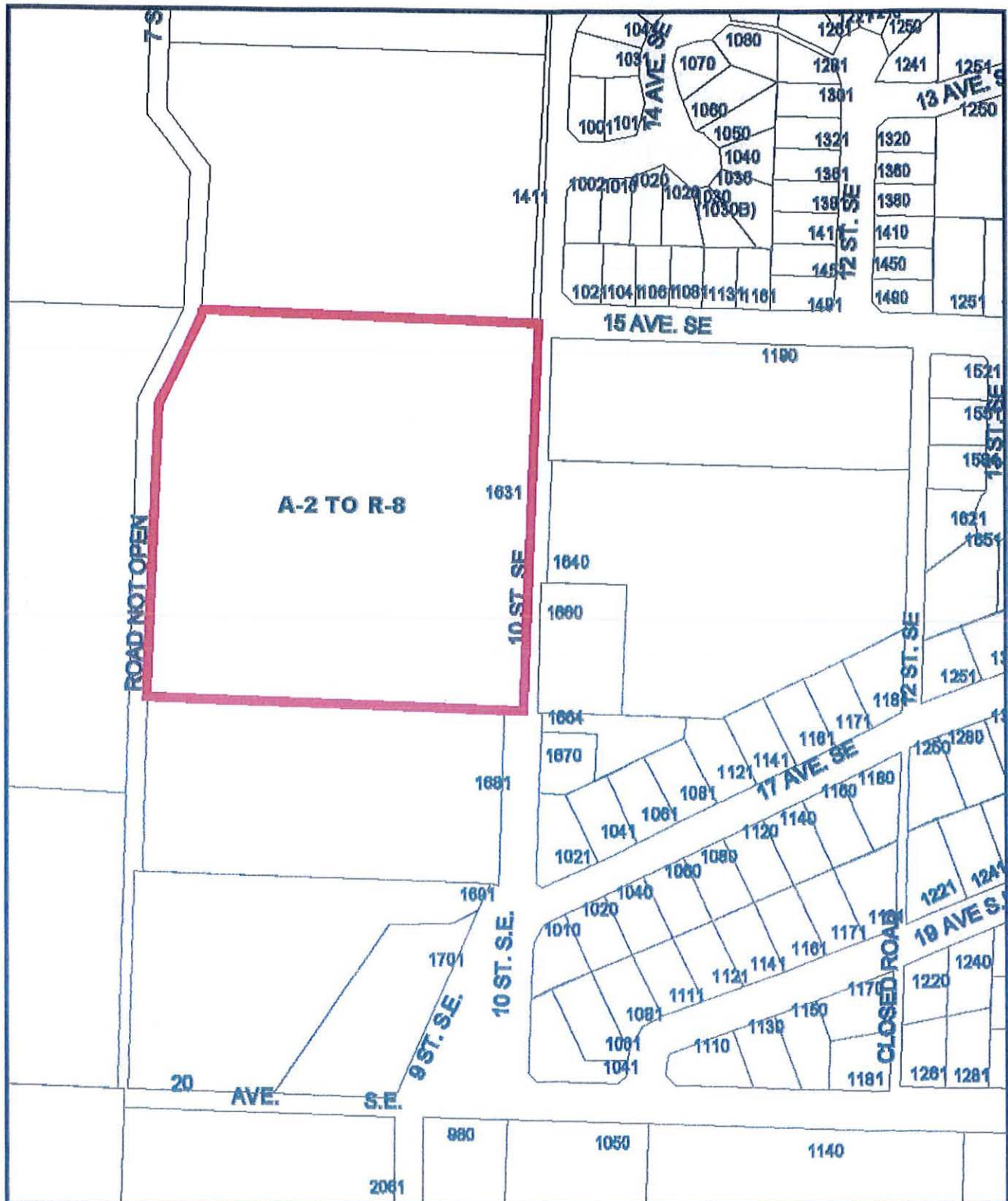
READ A THIRD TIME THIS DAY OF 2019

ADOPTED BY COUNCIL THIS DAY OF 2019

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

### SCHEDULE "A"



Item 9.2

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Curbside Collection Bylaw No. 4281 be read a first, second and third time.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond





File: ENG2019-60

TO: His Worship Mayor Harrison and Members of Council

FROM: Robert Niewenhuizen, Director of Engineering and Public Works

PREPARED BY: Jenn Wilson, City Engineer

DATE: May 21, 2019

SUBJECT: **BYLAW AMENDMENTS FOR 2019 CURBSIDE COLLECTION PROGRAM**

---

### **STAFF RECOMMENDATION**

**THAT: Council give the "City of Salmon Arm Curbside Collection Bylaw No. 4281" first, second and third reading.**

**AND THAT: Council give the "City of Salmon Arm Fee for Service Amendment Bylaw No. 4339" first, second and third reading.**

---

### **BACKGROUND**

The City will be rolling out the new Curbside Collection program on July 1, 2019. The major change to the program is the addition of a Food Waste collection stream.

Due to the program changes an update to the "City of Salmon Arm Garbage and Recycling Bylaw No. 3845" is required. Due to the substantial changes involved it was determined that Bylaw No. 3845 should be repealed and replaced with Bylaw No. 4281.

Additionally, the new Curbside Collection contract and inclusion of optional Food Waste services required an amendment to the "District of Salmon Arm Fee for Service Bylaw No. 2498".

### **STAFF COMMENTS**

The major differences from Bylaw No. 3845 to Bylaw No. 4281 are as follows:

- Addition of Food Waste Collection services including weekly Food Waste collection, Food Waste Bag Tags and additional Food Waste subscription service;
- Delegation to City Engineer ability to maintain an Acceptable Materials List;
- Replacement of weekly Refuse Collection with bi-weekly Refuse Collection; and
- Replacement of Recycling Bags with bins.

## BYLAW AMENDMENTS FOR 2019 CURBSIDE COLLECTION PROGRAM

Page 2

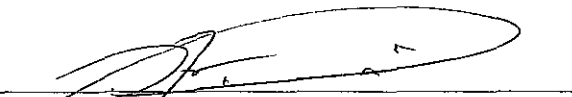
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The updates to the Fee for service Bylaw are as follows:

- Addition of fee for additional food waste container and subscription service (\$25.00 per container and \$60.00 per year collection fee);
- Addition of fee for Extra Food Waste Tag (\$3.00 per tag); and
- Increase of fee for Extra Refuse Tag (from \$2.00 to \$3.00 per tag).

Staff recommended that the "City of Salmon Arm Curbside Collection Bylaw No. 4281" and "City of Salmon Arm Fee for Service Amendment Bylaw No. 4339" be given first, second and third reading.

Respectfully submitted,



Robert Niewenhuizen, ASCT  
Director of Engineering and Public Works

CITY OF SALMON ARM  
BYLAW NO. 4281

A bylaw to provide for a system for the collection of residential refuse, recycling, food waste and yard waste for disposal or processing.

---

WHEREAS, the Board of the Columbia Shuswap Regional District (hereinafter referred to as the CSRD) has established a Solid Waste Management Plan, adopted in March 2009, identifying a strategic implementation and operational plan to provide public direction for reduce, reuse, recycle and disposal programs within the Columbia Shuswap Regional District including all member municipalities;

AND WHEREAS Sections 8 (3) and 64 (d) of the *Community Charter, SBC, 2003, Chapter 26* and amendments thereto, empower the Council to enact a bylaw to regulate and impose requirements in respect to municipal services regarding the use of curbside collection services;

AND WHEREAS the City of Salmon Arm considers that it is necessary to provide regulations for the curbside management of refuse, food waste, yard waste and recyclables;

NOW THEREFORE the Council of the City of Salmon Arm, in open meeting assembled enacts as follows:

#### DEFINITIONS

1. In this Bylaw, unless the context otherwise requires:

"Biomedical Waste" shall mean material that is prescribed as biomedical waste by the *Environmental Management Act* of the Province of British Columbia.

"Bylaw" shall mean the Curbside Collection Bylaw No. 4281 and amendments thereto.

"Bylaw Enforcement Officer" shall mean the person appointed by the City.

"City" shall mean the City of Salmon Arm.

"Certified Compostable" shall mean materials approved by the Biodegradable Products Institute (BPI) that are designed to completely biodegrade at an industrial composting facility.

"Collector" shall mean the entity performing the Curbside Collection Service for the City.

"Container" shall mean a metal, plastic or paper receptacle used for temporary storage of Refuse, Recyclables, Food Waste or Yard Waste. This may refer to bags, bins or carts owned by the User or the City, and used for curbside collection.



"Council" shall mean the elected Mayor and Council members of the City of Salmon Arm.

"Curbside Collection Service" shall mean the City's collection and delivery of Refuse, Recyclables, Food Waste and Yard Waste to the appropriate facility for disposal or processing.

"Curbside Household" shall mean a self-contained dwelling unit providing accommodation to one or more people, including (i) single-family dwellings, (ii) bare land stratas (iii) duplexes (iv) mobile homes and (vi) other dwelling determined to be eligible to receive services by the Director.

"Director" shall mean the official appointed by the City as the Director of Engineering and Public Works or a person designated to act in the place of the Director.

Extra Food Waste shall mean Food Waste exceeding the weekly limit of ten (10) kilograms (twenty-two (22) lbs).

"Extra Food Waste Container" shall mean a User-owned, non-corrosive, durable, reusable receptacle fitted with secure handles and used for the storage and collection of Extra Food Waste. An Extra Food Waste Container must be clearly marked as Food Waste, have a lid that can be easily opened by the Collector and contain a maximum weight of ten (10) kilograms (twenty-two (22) lbs).

"Extra Food Waste Tag" shall mean an official tag provided by the City that sticks onto an extra Food Waste Bag or placed on Extra Food Waste within an Extra Food Waste Container.

"Extra Refuse Tag" shall mean an official tag provided by the City that sticks onto an extra Refuse Bag.

"Food Waste" shall mean any Food Waste material under Schedule 'A' Acceptable Materials which originates from a day-to-day Curbside Household source.

"Food Waste Bag" shall mean a non-returnable Certified Compostable bag used for the storage and collection of Food Waste, and contain a maximum weight of ten (10) kilograms (twenty-two (22) lbs).

"Food Waste Container" shall mean a City-owned receptacle used for the storage and collection of Food Waste or Food Waste Bags, and contain a maximum weight of ten (10) kilograms (twenty-two (22) lbs).

"Noxious Matter" shall mean any offensive, unwholesome or dangerous matter that may be germ or vermin infested, have an offensive odour, be explosive in itself or when mixed with other substances or be injurious to the health of a person handling it and without limiting the generality of the foregoing includes acids, combustible material and similar matter.

"Occupier" shall mean householders, tenants or owners of a dwelling.

"Owner" shall mean the person or persons whose name appears upon the title of the property at the Land Titles Office.

"Parcel" shall mean any lot, block or other area in which real property is held or into which it is subdivided, including bare land strata lots.

"Recyclables" shall mean all materials deemed acceptable for Curbside Collection by Recycle BC under Schedule 'A' Acceptable Materials which originate from a day-to-day Curbside Household source.

"Recyclables Container" shall mean a non-corrosive, durable, reusable, open receptacle fitted with secure handles, clearly marked as Recyclables and used for the storage and collection of Recyclables, and contain a maximum weight of ten (10) kilograms (twenty-two (22) lbs).

"Recycle BC" shall mean MMBC Recycling Inc. doing business as Recycle BC.

"Refuse" shall mean discarded materials, substances or objects which originate from a day-to-day Curbside Household source, other than items collected by the City's Curbside Collection Service under Schedule 'A' Acceptable Materials, materials collected under a BC Stewardship program or materials that are prohibited from the CSRD landfill under Schedule 'B' Solid Waste Not Eligible for Refuse Disposal, or as otherwise deemed unacceptable by the Director. The terms Refuse and Garbage may be used interchangeably.

"Refuse Bag" shall mean a non-returnable garbage bag used for the storage and collection of Refuse, and contain a maximum weight of ten (10) kilograms (twenty-two (22) lbs).

"Refuse Container" shall mean a non-corrosive, durable, reusable receptacle fitted with secure handles and an optional cover that is easily removed by the Collector, used for the storage and collection of Refuse Bags, and contain a maximum weight of 10 kg (22 lbs).

"Salmon Arm Refuse Disposal Site" shall mean the Scaled Transfer Station and Refuse Disposal Site operated by the CSRD and located at 4290 - 20 Avenue SE, Salmon Arm, B.C.

"User" shall mean an Owner or Occupier of a Curbside Household who receives City collection services.

"Yard Waste" shall mean any organic, non-Food Waste materials, substances or objects under Schedule 'A' Acceptable Materials, originating from a day-to-day Curbside Household source.

"Yard Waste Bag" shall mean a non-returnable; Kraft Compostable Paper used for the storage and collection of Yard Waste, and contain a maximum weight of twenty (20) kilograms (forty-four (44) lbs).

#### CURBSIDE COLLECTION SERVICE

2. A Curbside Collection Service is hereby established by the City for the curbside collection of Food Waste, Refuse, Recyclables and Yard Waste, as set out in this Bylaw.
3. The Council delegates to the City Engineer the authority to maintain an Acceptable Materials list for the purposes of this bylaw.
4. Each Owner or Occupier of a Curbside Household shall make use of the Curbside Collection Service provided by the City, subject to the following limits per Curbside Household:
  - a) Food Waste:  
Maximum of one (1) Food Waste Container per week;
  - b) Refuse:  
Maximum of one (1) Refuse Bag every second week;
  - c) Recyclables:  
Unlimited Recyclables Containers every second week; and
  - d) Yard Waste:  
Unlimited Yard Waste Containers bi-annually.
5. Despite any other provisions in this Bylaw, where the Director may consider that a Parcel cannot be safely or efficiently serviced, the Director may exclude that Parcel from servicing under this Bylaw and, upon notice to the Owner of the Parcel, the Parcel is not permitted or required to receive the City's Curbside Collection Service either permanently or for a temporary period as authorized by the Director.
6. Notwithstanding Section 4 of this Bylaw, any Owner of a Parcel may make an application to the Director for Curbside Collection Service under this Bylaw and the Director may include that Parcel in the Curbside Collection Service.
7. The frequency of the provision of the Curbside Collection Service pursuant to Section 4 of this Bylaw is subject to change from time to time due to statutory holidays, as determined by the Director.
8. The City's Curbside Collection Service is limited to the applicable number, size and weight of Containers pursuant to Section 4 of this Bylaw.

9. The City shall provide each Curbside Household with one (1) Food Waste Container and one (1) Recyclables Container.
10. Fees for the Curbside Collection Service are pursuant to the City of Salmon Arm Fee for Service Bylaw No. 2498 and amendments thereto.

#### DUTIES OF OWNERS AND OCCUPIERS

11. Every Owner and Occupier of a Parcel that receives Curbside Collection Service shall do, or cause to be done, the following:
  - a) Provide Refuse Bags, Food Waste Bags and Yard Waste Bags (hereinafter collectively referred to as Collection Bags) which comply with this Bylaw;
  - b) Provide Refuse Containers, additional Recyclables Containers as required, and Extra Food Waste Containers (hereinafter and inclusive of the City provided Recyclables Container and Food Waste Container collectively referred to as Containers) which comply with this Bylaw;
  - c) Place all Refuse, Recyclables, Food Waste and Yard Waste in their respective Collection Bags or Containers and place at curbside on collection day in compliance with Section 20;
  - d) Ensure Refuse Bags are securely tied;
  - e) Ensure Food Waste Containers, Extra Food Waste Containers and Yard Waste Bags are securely closed;
  - f) Set out only the amount of material that will fit securely in the respective Collection Bag or Container and so as not to exceed the weight limits specified in this Bylaw;
  - g) Maintain all Containers in a clean and sanitary condition at all times;
  - h) Clean up spillage originating from Containers; and
  - i) Comply with all Sections of this Bylaw.
12. The City need not collect all or any Refuse, Food Waste, Recyclables or Yard Waste from a Parcel if an Owner or Occupier has not complied with this Bylaw.



### EXCESS REFUSE

13. Users who wish to occasionally dispose of additional Refuse Bags (in excess of the one (1) Refuse Bag every second week collection limit) may purchase Extra Refuse Tags from the City pursuant to the City of Salmon Arm Fee for Service Bylaw No. 2498 and amendments thereto. Each Extra Refuse Tag will permit the collection of one (1) Refuse Bag in addition to the Refuse limit specified in Section 4.b). Excess Refuse may be contained within a Refuse Container with Extra Refuse Tag attached to Refuse Bag.

### EXCESS FOOD WASTE

14. Users who wish to occasionally dispose of additional Extra Food Waste may purchase Extra Food Waste Tags from the City pursuant to the City of Salmon Arm Fee for Service Bylaw No. 2498 and amendments thereto. Each Extra Food Waste Tag will permit the collection of one (1) Food Waste Bag or Extra Food Waste Container in addition to the Food Waste limit specified in Section 4.a). An Extra Food Waste Tag shall be placed on a Food Waste Bag. Where an Extra Food Waste Container is used, the sticker shall be placed on the Food Waste Bag or Extra Food Waste within the container.
15. Users who wish to regularly dispose of Extra Food Waste may purchase one or more additional Food Waste Containers and additional weekly Food Waste collections from the City. Fees for each additional Food Waste Container and collection are pursuant to City of Salmon Arm Fee for Service Bylaw No. 2498 and amendments thereto.

### ACCESS TO PARCEL

16. An officer or employee of the City may enter onto any property in accordance with this Bylaw to inspect and determine whether this Bylaw is being complied with.
17. A Bylaw Enforcement Officer may enter onto property if wildlife poses a threat and if necessary, with assistance from a Conservation Officer appointed under the Ministry of Environment (*Wildlife Act*) or a police officer.
18. The Director may determine if roadways are clear and safely passable to provide for Curbside Collection Service.
19. A person must not interfere with, hinder or obstruct a municipal officer or employee in the exercise of performance of his or her powers, duties or functions.

## PLACEMENT OF COLLECTION BAGS AND CONTAINERS

20. Unless an exception is provided by the Director, every Owner of a Parcel that receives Curbside Collection Service shall do, or cause to be done, the following:
- a) Shall keep all Collection Bags and Containers on the Parcel at all times, other than specified in Section 20.d);
  - b) Shall not place any Collection Bags and Containers that, in the opinion of the Fire Chief, creates a fire hazard or endangers the life or safety of persons by impeding access to parcels by firefighting apparatus or personnel;
  - c) Shall in the evening, after 8:00 p.m. prior to the respective collection day (the following morning) and prior to 7:00 a.m. on the designated collection day, place the Collection Bags and Containers in accordance with this Bylaw, or the instructions of the Director, in the front yard, on the driveway or access to the Parcel, adjacent to the street (not a lane) as near as possible but not on the travelled portion of the street location without obstructing pedestrian and/or vehicular traffic;
  - d) Notwithstanding Section 20.d) of this Bylaw, the Director may, upon notice to the Owner of the Parcel, require the placement of Collection Bags and Containers after 5:30 a.m. on designated collection days to address and discourage scavenging by wildlife;
  - e) May place Refuse Bags inside Refuse Containers;
  - f) May place extra Food Waste Bags inside Extra Food Waste Containers;
  - g) The Director may, upon notice to the Owner of the Parcel, require Refuse Bags or extra Food Waste set out for collection be placed in a Refuse Container or Extra Food Waste Container respectively to address and discourage scavenging by wildlife; and
  - h) Shall remove all Collection Containers from the street or lane allowance within a period of twelve (12) hours immediately following collection by the City and store such cans in a location other than outside the front of the dwelling.

## BILLING AND PAYMENT OF CHARGES

21. The user fees relative to the Curbside Collection Service provided under this Bylaw shall be pursuant to the City of Salmon Arm Fee for Service Bylaw No. 2498 and amendments thereto. If an Owner has failed to pay the Curbside Collection Service costs pursuant to the of Salmon Arm Fee for Service Bylaw No. 2498 and amendments thereto, the unpaid amounts are deemed to be a debt to the City and any unpaid amounts remaining unpaid on the 31<sup>st</sup> day of December in the year that Curbside Collection Service costs apply, shall be added to and form part of the taxes payable on the Parcel as property taxes in arrears. All such arrears will be collected in the same manner and with the same remedies as property taxes.
22. Upon application for a Building Permit to construct a Curbside Household, the applicant shall prepay the pro-rated Curbside Collection Service for the remaining portion of the year, calculated from the first (1<sup>st</sup>) day of the fourth (4<sup>th</sup>) month following the date of the Building Permit issuance or from the date of Occupancy Permit issuance.

## ENFORCEMENT AND PENALTIES

23. Every person who contravenes a provision of this Bylaw, or who suffers, allows or permits any act or thing to be done in contravention of any provision of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this Bylaw, is guilty of an offence against this Bylaw.
24. Every violation shall be deemed to be a continuing, new and separate offence for each day during which the offence continues.
25. Any person who contravenes any provision of this Bylaw commits an offence punishable upon summary conviction and is liable to a fine not exceeding \$5,000.00 and costs. If an offence is a continuing offence, each day that the offence is continued constitutes a separate and distinct offence.
26. This Bylaw may be enforced by the impositions of fines under the City of Salmon Arm Municipal Ticketing Information Utilization Bylaw No. 2760 and amendments thereto.
27. Nothing herein contained shall prevent the City from taking such other lawful action as is necessary to prevent or remedy any violation.

## SEVERABILITY

28. If any portion of this Bylaw is held invalid by a Court of competent jurisdiction, then that invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

## ENACTMENTS

29. Any enactments referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.

## EFFECTIVE DATE

30. This Bylaw shall come into full force on July 1, 2019.

## CITATION AND REPEAL

31. "City of Salmon Arm Collection and Disposal of Solid Waste and Recycling Bylaw No. 3845" and all previous versions, consolidations and amendments made thereto are repealed upon adoption of this Bylaw.
32. This Bylaw may be cited as the "City of Salmon Arm Curbside Collection Bylaw No. 4281"

READ A FIRST TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019

READ A SECOND TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019

READ A THIRD TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019

ADOPTED BY THE COUNCIL \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER



Schedule 'A'  
Acceptable Materials

Contact the City for a complete list of materials accepted in the Curbside Collection Service.

Schedule 'B'  
Solid Waste Not Eligible for Refuse Disposal

Contact the City for a complete list of materials prohibited from the Curbside Collection Service.

Item 9.3

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled Fee for Service Amendment Bylaw No. 4339 be read a first, second and third time.

(Curbside Collection)

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

CITY OF SALMON ARM  
BYLAW NO. 4339

A bylaw to amend "District of Salmon Arm Fee for Service Bylaw No. 2498"

---

WHEREAS, it is deemed desirable and expedient to alter the fees imposed by "District of Salmon Arm Fee for Service Bylaw No. 2498";

NOW THEREFORE the Council of the City of Salmon Arm, in open meeting assembled enacts as follows:

1. Schedule B – Appendix 10 – Solid Waste/Recycling Fee of "District of Salmon Arm Fee for Service Bylaw No. 2498" is hereby deleted in its entirety and replaced with Schedule B – Appendix 10 – Curbside Collection Fee, attached hereto and forming part of this bylaw.

SEVERABILITY

2. If any portion of this Bylaw is held invalid by a Court of competent jurisdiction, then that invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

ENACTMENTS

3. Any enactments referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.

EFFECTIVE DATE

4. This Bylaw shall come into full force effective July 1, 2019.

CITATION

5. This Bylaw may be cited as the "City of Salmon Arm Fee for Service Amendment Bylaw No. 4339"



READ A FIRST TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019

READ A SECOND TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019

READ A THIRD TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019

ADOPTED BY THE COUNCIL \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

## BYLAW NO. 2498

## APPENDIX 10

## SCHEDULE "B"

## CURBSIDE COLLECTION FEE

1. A Curbside Collection Fee shall be levied and is hereby imposed upon the owners/occupiers of real property within the boundaries of the City of Salmon Arm on which one (1) or more single family dwellings or mobile homes are situated (hereinafter referred to as a Curbside Household).
2. The annual Curbside Collection Fee imposed herein shall be calculated in accordance with the rates set forth in Section 3 of Schedule B - Appendix 10 of this Bylaw and is payable whether or not:
  - a) Any of the Curbside Households are used or occupied;
  - b) The property owner/occupier makes use of the Curbside Collection Service as authorized by the City of Salmon Arm Curbside Collection Bylaw No. 4281 and amendments thereto; or
  - c) The Curbside Collection Service as authorized by the City of Salmon Arm Curbside Collection Bylaw No. 4281 and amendments thereto, is interrupted or altered in any manner.
3. The Curbside Collection Fee shall be as follows:

Curbside Household	\$101.00 per year
Additional Food Waste Container	\$25.00 plus GST and PST per container
Additional Food Waste Collection	\$60.00 per year per additional container
Extra Food Waste Tag	\$3.00 per tag
Extra Refuse Tag	\$3.00 per tag

4. Extra Refuse Tags are available in accordance with the rates set forth in Section 3 of Schedule B - Appendix 10 of this Bylaw for property owners or occupiers of a Curbside Household who wish to dispose of an additional Refuse Bag on their collection day (in excess of the one (1) Refuse Bag every second week limit) pursuant to City of Salmon Arm Curbside Collection Bylaw No. 4281 and amendments thereto. Extra Refuse Tags purchased are not refundable.
5. Extra Food Waste Tags are available in accordance with the rates set forth in Section 3 of Schedule B - Appendix 10 of this Bylaw for property owners or occupiers of a Curbside

Household who wish to dispose of an additional Food Waste Bag on their collection day (in excess of the one (1) Food Waste Container weekly limit) pursuant to City of Salmon Arm Curbside Collection Bylaw No. 4281 and amendments thereto. Extra Food Waste Tags purchased are not refundable.

6. Additional Food Waste Containers and Additional Food Waste Collections are available in accordance with the rates set forth in Section 3 of Schedule B – Appendix 10 of this Bylaw for property owners or occupiers of a Curbside Household who wish to have more than one (1) Food Waste Container Collected each week. Upon the purchase of the Additional Food Waste Container, the property owner/occupier shall be billed on an annual basis on their property tax bill for the Additional Food Waste Collection, in addition to the Curbside Collection fee as per Section 11 of Schedule B – Appendix 10 of this Bylaw.
7. Property owners/occupiers may cancel the additional Food Waste Collection service at any time, however annual fees will not be rebated.
8. The non-receipt of a billing for Curbside Collection Fee will not exempt the property owner/occupier from paying for the Curbside Collection service.
9. Upon application for a building permit to construct a Curbside Household, the applicant shall prepay the pro-rated Curbside Collection Fee for the remaining portion of the year, calculated from the first (1st) day of the fourth (4th) month following the date of the building permit issuance or from the date of occupancy permit issuance.
10. Any property owner may be charged retroactively for the Curbside Collection service for a period of up to one (1) year.
11. All property owners/occupiers shall be billed on an annual basis on their property tax notice. The Curbside Collection Fee shall be due and payable on the property taxation due date, at 4:00 p.m. on the first (1st) working day following the first (1st) day of July in each year.
  - a) A penalty of ten (10) per centum shall be charged on any Curbside Collection Fee unpaid on the taxation due date, at 4:00 p.m., the first working day following the first (1st) day of July of each year.
  - b) Notwithstanding any provisions herein contained, all accrued and unpaid Curbside Collection Fees are deemed to be a debt to the City of Salmon Arm and any unpaid amounts remaining unpaid on the 31st day of December in the year that Curbside Collection Fees apply, shall be added to and form part of the taxes payable on the property as property taxes in arrears. All such arrears will be collected in the same manner and with the same remedies as property taxes pursuant to the provisions of the *Local Government Act, RSBC 1996, Chapter 323*.
12. All Curbside Collection Fee payments received shall be applied firstly to delinquent, then to arrears and then to current levies pursuant to *Community Charter, SBC, 2003, Chapter 26* and amendments thereto.

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Item 9.4

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Council Procedure Amendment Bylaw No. 4333 be read a first, second and third time;

AND THAT: final reading be withheld subject to notification in accordance with section 94 of the Community Charter.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

# CITY OF SALMON ARM

---

TO: His Worship Mayor Harrison and Council

DATE: May 20, 2019

SUBJECT: Amendment to Council Procedure Bylaw No. 4276

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## RECOMMENDATION:

**THAT:** the bylaw entitled Council Procedure Amendment Bylaw No. 4333, be read a first, second and third time;

**AND THAT:** final reading be withheld subject to notification in accordance with section 94 of the Community Charter.

## BACKGROUND:

In accordance with Section 124 of the Community Charter, a council must, by bylaw, establish the general procedures to be followed in conducting their business. These procedures must include, but are not limited to:

- rules of procedure for Council Meetings, including the manner by which resolutions may be passed and the manner by which bylaws may be adopted;
- rules of procedure for Council Committees;
- the taking of minutes in Council Meetings and Committee Meetings, including requiring certification of those minutes;
- provision for public notice regarding the time, place and date of Council and Committee Meetings and procedures for giving that notice;
- identification of places that are to be used as public notice posting places for the purpose of Section 94 [public notice];
- the procedure for designating a person to act in the place of the Mayor (in accordance with Section 130); and
- the first regular Council Meeting following a general local election.

In August 2018, Council adopted a new Procedure bylaw which addressed the following:

- updated all references of 'District' to 'City';
- updated the edition of Roberts Rules of Order to also include subsequent releases;

- added Columbia Shuswap Regional District Update to the Order of proceedings and business section;
- removed all reference to 'Committee of the Whole';
- updated Local Government Act sections;
- added Electronic Meetings;
- added Notice of Motion;
- renumbered sections and reformatted where applicable; and
- changed the Inaugural Meeting to the first Monday in November following a general local election.

Shortly after the 2018 General Local Election, the City began piloting a new Agenda format. The rationale behind changing the order of business was to enable Council to address the action items (i.e. bylaws, staff reports and correspondence) prior to receiving presentations, which are often more for informational purposes and have, at times, extended well beyond the allotted 10 minutes. As a means of providing certainty for presenters, presentations now begin at 4:00 pm and are generally limited to two per meeting.

The new format has been working well and staff recommend an amendment to Section 15 - Order of proceedings and business to reflect what is currently being done.

1. Call to Order
2. In-Camera Session
3. Adoption of Agenda
4. Disclosure of Interest
5. Confirmation of Minutes
6. Committee Reports
7. Columbia Shuswap Regional District Update
8. Staff Reports
9. Introduction of Bylaws
10. Reconsideration of Bylaws
11. Correspondence
  - Informational Correspondence
12. New Business
13. Presentations/Delegations
14. Council Statements
15. Salmon Arm Secondary Youth Council
16. Notice of Motion
17. Unfinished Business and Deferred/Tabled Items
18. Other Business
19. Question and Answer Period
20. Disclosure of Interest
21. Hearings

22. Statutory Public Hearings
23. Reconsideration of Bylaws
24. Question and Answer Period
25. Adjournment

It is recommended that Council Procedure Amendment Bylaw No. 4333 be given three readings. Staff will then conduct the required public notice (in accordance with Section 94 of the Community Charter) prior to bringing it back for adoption.

Respectfully submitted,



Erin Jackson  
Director of Corporate Services



## CITY OF SALMON ARM

### BYLAW NO. 4333

#### **A bylaw to amend "City of Salmon Arm Council Procedure Bylaw No. 4276"**

---

WHEREAS pursuant to the provisions of the *Community Charter*, SBC 2003, c.26, Council shall, by bylaw, establish the procedures that are to be followed for the conduct of its business;

AND WHEREAS Council has adopted Procedure Bylaw No. 4276;

AND WHEREAS it is deemed desirable to amend the existing procedure bylaw;

NOW THEREFORE Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "City of Salmon Arm Council Procedures Bylaw No. 4276" is hereby amended as follows:

##### Section 15 - Order of proceedings and business

- (1) The agenda for all Regular Council meetings contains the following matters in the order in which they are listed below:

1. Call to Order
2. In-Camera Session
3. Adoption of Agenda
4. Disclosure of Interest
5. Confirmation of Minutes
6. Committee Reports
7. Columbia Shuswap Regional District Update
8. Staff Reports
9. Introduction of Bylaws
10. Reconsideration of Bylaws
11. Correspondence
  - Informational Correspondence
12. New Business
13. Presentations/Delegations
14. Council Statements
15. Salmon Arm Secondary Youth Council
16. Notice of Motion
17. Unfinished Business and Deferred/Tabled Items
18. Other Business

- 19. Question and Answer Period
- 20. Disclosure of Interest
- 21. Hearings
- 22. Statutory Public Hearings
- 23. Reconsideration of Bylaws
- 24. Question and Answer Period
- 25. Adjournment

2. This bylaw may be cited as **"City of Salmon Arm Council Procedure Amendment Bylaw No. 4333"**

READ A FIRST TIME THIS DAY OF 2019

READ A SECOND TIME THIS DAY OF 2019

READ A THIRD TIME THIS DAY OF 2019

ADOPTED BY COUNCIL THIS DAY OF 2019

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

Item 10.1

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273 (with amendments prior to third reading) be read a final time.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

## **NOTICE OF PUBLIC HEARING**

### **Street Solicitation Prevention Bylaw No. 4273**

Notice is hereby given that the Council of the City of Salmon Arm will reconvene the Public Hearing from August 13, 2018 to consider proposed Street Solicitation Prevention Bylaw No. 4273 in the Council Chambers of City Hall, 500 - 2 Avenue NE on Monday, May 13, 2019 commencing at 7:00 p.m.

The City staff report and Bylaw can be viewed at the front counter at City Hall and at [www.salmonarm.ca](http://www.salmonarm.ca).

All persons who deem their interest to be affected by the proposed Bylaw will be afforded an opportunity to be heard in person, by a representative, or by written submission on all matters contained in the proposal at the above time and place.

For more information, please contact Erin Jackson, Director of Corporate Services at 250.803.4029 or [ejackson@salmonarm.ca](mailto:ejackson@salmonarm.ca).





## *Report from the Director of Development Services*

TO: Her Worship Mayor Cooper and Members of Council

DATE: June 5, 2018

SUBJECT: Proposed Street Solicitation Prevention Bylaw No. 4273

### MOTION FOR CONSIDERATION

**That:** Street Solicitation Prevention Bylaw No. 4273 receive first and second readings;

**And Further That:** Third and Final Readings be withheld subject to a Public Hearing.

### BACKGROUND

At its January 15, 2018 meeting, Council requested a staff report on the topic of street soliciting.

The issue was discussed last year by the Social Impact Advisory Committee (SIAC) after Downtown Salmon Arm (DSA) received complaints from several merchants who expressed concerns about increased soliciting and nuisance activities in front of their businesses. City staff met with City Council, the SIAC, DSA Board and staff, and local RCMP members on several occasions to discuss the issue.

When Council reviewed the information and background report by the undersigned at the February 26, 2018 Council meeting, staff was directed to draft a bylaw to regulate street solicitation activities and to model the bylaw on ones in effect in Kelowna and Kamloops, along with the intent of the bylaw to be an extension to the Provincial Safe Streets Act.

The majority of solicitation activity occurs along Alexander Street between Hudson Avenue and Lakeshore Drive NE.

### PROPOSED BYLAW

Proposed Bylaw No. 4273 (attached) is similar to the bylaws in Kamloops and Kelowna. It incorporates the term "solicitation" instead of "panhandling" with using more or less the same definition to that in the Safe Streets Act. The definition of solicitation in the proposed bylaw was modified due to recent complaints about some busking activities in the downtown core.

Concerns about busking have been echoed to City staff by some of the DSA Board members and staff, and the Bylaw Enforcement Officer periodically receives complaints. It was determined that the busking activities in question are not programmed or organized in anyway, and some of the actions cross into the realm of street solicitation, are deemed as a nuisance to some members of the public and merchants, and in some rare cases have involved complaints of public harassment.

Under the Safe Streets Act and Criminal Code, it is the RCMP members who deal with matters crossing into harassment. The local RCMP detachment has been responsive the local concerns and has recently increased its on-foot presence in the downtown core.

Section 4 of the proposed bylaw increases the restriction zone of solicitation activities from the 5 m prescribed in the Safe Streets Act to 15 m in proximity to various kinds of businesses and land uses. The proposed 15 m buffer is a greater restrictive zone compared to Kamloops and Kelowna, each with a 10 m proximity to various land uses such as banks and ATMs.

Other types of locations, such as public facilities and plazas, theatres, and restaurants with approved outside seating (e.g. street cafes) are included in the proposed Bylaw.

The penalties of the proposed bylaw are consistent with Kelowna and Kamloops. Should Bylaw No. 4273 be adopted, staff will prepare amendments to the City's Ticket Information Utilization Bylaw. At this time, appropriate ticketing levies have not been contemplated.

### COMMUNITY CHARTER

Proposed Bylaw No. 4273 would appear to fall within the scope of the Community Charter which, broadly speaking, allows a municipality as a fundamental power to regulate matters concerning:


- 1) the health, safety or protection of persons or property; and
- 2) the protection and enhancement of the well-being of its community in relation to nuisances, disturbances and other objectionable situations.

These types of bylaws do not require a statutory public hearing, and can in fact receive three readings at a single Council meeting followed by final reading at a subsequent Council meeting without public notification. Staff suggests that proposed Bylaw No. 4273 receive two readings at a single Council meeting, followed by a non-statutory public hearing at a subsequent meeting prior to third and final readings, which could potentially be at the same meeting as the public hearing.

### CONCLUSION

Proposed Bylaw No. 4273 is intended to have the effect of increasing the restriction zones for solicitation activities beyond the distance prescribed in the Provincial Safe Streets Act. The idea of having an entire street restricted was contemplated; however, it is determined that doing so would merely displace solicitation activities to other streets. The idea of restricting the entire downtown commercial core could be seen as an over-reach in the context of the Charter of Rights and Freedoms.

Finally, staff remains concerned on the City's ability and capacity to enforce proposed Bylaw No. 4273. Recent examples of the challenges associated with repeated enforcement and court proceedings involving one person in Penticton were noted in the previous staff report. Specifically, potential challenges related to an inability to collect fines, along with the staff time and court costs involved to either collect ticket fines or prosecute as an offence. This bylaw is coming forward as a result of political direction.

  
 Kevin Pearson, MCIP, RPP  
 Director of Development Services





## Report from the Director of Development Services

TO: Her Worship Mayor Cooper and Members of Council  
DATE: February 13, 2018  
SUBJECT: Panhandling (Soliciting) in Public Spaces

### FOR INFORMATION

At its January 15, 2018 meeting, Council requested a staff report on the topic of panhandling, and more specifically how other municipalities are coping with the issue along with jurisdictional matters. This report considers the act of panhandling as having the same meaning as "solicit" defined in the Provincial Safe Streets Act (APPENDIX 1). The focus of this report does not include busking, street entertainment, or the act of displaying political, religious or other types of messaging or materials in public spaces.

Over the last two years, panhandling has become more noticeable in the downtown of Salmon Arm and in particular on Alexander Street, Lakeshore Drive and Hudson Avenue. The number of people seen by City staff to be panhandling on these boulevards typically fluctuates from 0 - 4 depending on the time of day and season. Activity has also been seen occurring in several malls on which the private land is beyond the jurisdiction of the City as far as panhandling is concerned.

The issue was discussed last year by the Social Issues Committee (SIC) after Downtown Salmon Arm (DSA) received complaints from several merchants who were concerned about panhandling in front of their businesses. Complaints fielded by DSA staff in regards to panhandling have included the following:

- "Person accosted on Alexander Street, panhandler originally asked for money, but when denied was sworn at with obscenities, and followed along the street;
- Panhandler found sleeping on the park bench outside a business, with pants down and exposing himself;
- Panhandlers spending all day on the same park bench, denying customers of the local businesses a chance to sit down; and
- Several businesses said the panhandlers make their customers uncomfortable".

City staff met with the SIC, DSA staff and local RCMP members on several occasions to discuss the issue. General topics of discussion at those meetings included:

- Existing support services for the homeless, mentally ill and those in a perpetual state of poverty;
- Nature of complaints and strategies to deal with complaints lodged by merchants and the public;
- Legislation and bylaws in effect in the Province and municipalities to regulate panhandling;
- Pros and cons with the municipal bylaw approach; and
- Other alternatives to bylaws.

### DISCUSSION

Panhandling has occurred in cultures and societies for thousands of years. People who panhandle may suffer from poverty, homelessness, unemployment, substance abuse / addictions, mental and physical illnesses. The underlying issues are complex and intertwined. In Salmon Arm, there are a multitude of agencies involved in assisting and counseling those with underlying problems. Local agencies include social services at the Provincial level, BC Housing, BC Non-Profit Housing Association, Interior Health, Canadian Mental Health Association, the Salvation Army and other various churches, to name a few.

## Panhandling

Larger municipalities, such as Vancouver, Victoria, Kelowna and Kamloops have social planning or community outreach entities with trained municipal staff to work alongside Provincial and non-profit agencies with vulnerable populations. These larger cities also have contingencies of bylaw enforcement staff, some of who have specialized training to deal with aggressive panhandlers, but mostly who work in special street patrol units with local police.

Complaints about panhandling range from a mild nuisance, to solicitation in an aggressive manner, to harassment and public safety threats. The RCMP members in Salmon Arm are called to deal with and enforce matters involving violations of the Provincial Safe Streets Act. Just as is the case with municipal bylaw enforcement, the RCMP's ability to respond is dependent on resources and priorities. In attempt to address the nuisance complaints, some municipalities have adopted bylaws to augment the Safe Street Act with the primary effect of expanding the 5 m panhandling restrictive zone of that Act.

## LEGISLATION

In terms of regulating panhandling, the first known laws in the Commonwealth date from 1381 Britain, just after the "Peasant's Revolt". Today, the Vagrancy Act of 1824, still in effect in England, was originally intended to remove panhandlers from the streets when "the vagrant population had swollen by homeless sailors, veterans of the Napoleonic war and persons displaced by the effects of the Industrial Revolution".<sup>1</sup> That Act has recently gathered media attention in advance of the Royal Wedding where there is a homeless population of over 460 living on the streets around Westminster in west London.

In Canada, there is no national legislation that uniformly addresses panhandling across the country. The Criminal Code of Canada, however, and according to the local RCMP, requires police to meet a "criminal standard on those persons exhibiting behaviors that have been associated with panhandling such as mischief (disturbing an unlawful enjoyment of property), uttering threats (causing fear for one's life and safety), or assault and unwanted touching".

At the Provincial level, several provinces including Ontario and BC have a Safe Streets Act. The Act in BC (attached) bans solicitation "in an aggressive manner" anywhere in the public realm and further bans panhandling, whether aggressive or not, within 5 m of an ATM. As a Provincial law, the RCMP is contacted from time to time to enforce the Safe Streets Act, which may involve merely asking a person who is soliciting to vacate out of a 5 m restriction zone. Provincial ticketing is an option for non-criminal infractions, and then potentially arrests and charges for associated criminal code offences.

The Community Charter of BC enables a municipality to regulate, prohibit and impose requirements in relation to the protection and enhancement of the well-being of its community, including bylaws pertaining to nuisances and the carrying on of a noxious or offensive business activity (Sections 8 & 64). It is assumed that panhandling bylaws in BC have legitimacy under the Provincial Community Charter.

Also at the Federal level, the Charter of Rights and Freedoms (CRF) has been referenced by advocacy organizations such as the Pivot Legal Society to challenge Safe Street Acts and municipal panhandling bylaws. Ontario's Safe Street Act was unsuccessfully challenged in the context of the CRF, with the ruling citing "a justifiable infringement on individual rights in the interest of public safety".<sup>ii</sup> However, similar to bylaws that attempt to ban homeless people from public spaces, a bylaw with intentions to impose a community-wide ban on non-aggressive panhandling could be vulnerable to a CRF challenge.

## MUNICIPAL BYLAWS

Salmon Arm does not have a panhandling bylaw. The idea of a bylaw was raised at last year's SIC meeting and there was no unified support for one. However, the local RCMP who receives the bulk of panhandling complaints opines that such a bylaw could assist its officers and City Bylaw Enforcement staff in various ways (realizing the City's Bylaw Enforcement Officer does not enforce the Safe Streets Act). More to the point, a municipal panhandling bylaw in Salmon Arm could expand enforcement options and capabilities beyond the Safe Street Act's 5 m restrictive zone, and to locations other than ATMs, with an ability for the RCMP or the Bylaw Enforcement Officer to levy municipal tickets.



Panhandling bylaws adopted in various forms from Enderby, Kamloops, Kelowna, Vernon, Penticton were examined. Each appears to consider the Safe Street Act as a framework with modifications and additions, including expanded restricted areas from 5 m to 10 m and 15 m; adding more types of locations with restricted areas (e.g. liquor stores, movie theatres); prohibiting those who panhandle from sitting or laying down on a boulevard, or blocking access to pedestrian routes; and some with sunset to sunrise time restrictions. Some municipalities have "red zones" that place entire blocks off limits to panhandling. Enderby adopted panhandling bylaw provisions in 2013 for a single panhandler who eventually moved out from that community. Bylaws from Kelowna and Kamloops are attached as examples (APPENDIX 2).

### ISSUES

Research suggests society's views and opinions on the topic range considerably. Some view panhandling as a public nuisance, while others do not. Some feel threatened by panhandlers, while others do not. Some who panhandle have been known to aggressively harass and threaten people. Various businesses in downtown Salmon Arm are frustrated with the consistent presence of panhandling near, on or within their entrances; their customers complain and they want the panhandlers out of their realm. The BC Chamber of Commerce is an advocate of the Safe Streets Act and in 2015 called on the Provincial Government to expand the reach of the legislation to additional locations, including sidewalk cafés and pay parking stations. The BC Chamber further "understands that enforcement of panhandling is difficult".<sup>iii</sup>

Some argue that forcing panhandlers off the street is displacing the issue from one street or community to another, not solving the underlying issues, and is a guised attempt to criminalize poverty for the benefit of the wealthy.<sup>iv</sup> Others view the presence and act of panhandling as degradation to the vitality and image of a business, street and community. Some suggest panhandlers choose to avoid social assistance and treatment, solicit as a preferred way of life, and profit from it more than most people would assume. Others say there is a lack of social services and resources available to assist people in need, which in turn forces people to the streets to panhandle.

The City's role and capability on the social services side of the equation is limited. If deterrence is deemed to be needed, having a panhandling bylaw in place could potentially serve as a message that certain locations in downtown Salmon Arm are not open to that form of solicitation. However, if a bylaw were to be considered by Council, there are complicated considerations, including the most common question: how can someone who panhandles be expected to pay one or more fine? From that, what happens if fines are not paid and court action is the next step? Is the City prepared to follow through with bylaw enforcement from the streets to the courts? (see article from Penticton - APPENDIX 3).

The City's Bylaw Enforcement Officer (BEO) routinely deals with upset and angry people, but he does not have the training, expertise or equipment to engage with potentially volatile people. With a bylaw, a police presence would be needed for higher level risk situations. There is a possibility for the BEO to work cooperatively with Salmon Arm RCMP members if a panhandling bylaw was in effect, as is the situation with the City's Traffic Bylaw. In Kelowna and Kamloops, bylaw staff coordinate and team with the RCMP to actively patrol and enforce the panhandlings bylaws in various commercial and public locations.

Effective enforcement of these types of public nuisance bylaws usually comes down to priorities, resources, capabilities, and a will by a municipality to proceed to the prosecution level with repeat offenders. Even with that, as with the situation in Penticton, it is questionable if tickets would be paid and panhandling would cease.

### OTHER EFFORTS

Business Improvement Areas in other municipalities, including DSA here recently, have attempted to educate its members and the consumer public on the topic with suggestions and measures to deter panhandling (DSA's bulletin produced in 2018 is attached as APPENDIX 4). According to the DSA the number of complaints by its members over the past year has ended up being lower than expected, although certain business, banks in particular, continue to have panhandling issues on their doorsteps.

## Panhandling

The City of Vernon's Community Safety Office has implemented an educational program similar to DSA's and has also installed "kindness meters" on some downtown streets, which are brightly coloured and decorated parking meters. The theory with a kindness meter is that with the public feeding those machines coins instead of to someone panhandling, the funds from the machine will go directly to local support service agencies who deal with the underlying problems.

## CONCLUSION

This report discusses panhandling in a historical and modern day context; the complexity of the issue with different societal points of view; the situation in Salmon Arm and different agencies involved; what other municipalities do in attempt to regulate panhandling; and, the benefits and challenges of panhandling bylaws in terms of effectiveness, enforcement, resources, priorities and capabilities.

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Kevin Pearson, MCIP, RPP  
Director of Development Services

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<sup>i</sup> Murdie A. "The History of the Vagrancy Act 1824" The Pavement. (June, 6 2010)

<sup>ii</sup> Jones A. "Legal clinic challenges Ontario panhandling law as unconstitutional" Canadian Press. (June 23, 2017)

<sup>iii</sup> "Modernizing the Safe Streets Act", BC Chamber of Commerce (2015)

<sup>iv</sup> Graser D. "Panhandling for Change in Canadian Law" Journal of Law and Social Policy. Osgood Hall Law School, York University. Volume 15, Article 2. (2000)

This Act is current to January 31, 2018

See the **Tables of Legislative Changes** for this Act's legislative history, including any changes not in force.

## **SAFE STREETS ACT**

### **[SBC 2004] CHAPTER 75**

*Assented to October 26, 2004*

#### **Contents**

- 1 Definition
- 2 Solicitation in aggressive manner prohibited
- 3 Solicitation of captive audience prohibited
- 4 Arrest without warrant
- 5 Consequential Amendment
- 6 Commencement

#### **Definition**

- 1 In this Act, "**solicit**" means to communicate, in person, using the spoken, written or printed word, a gesture or another means, for the purpose of receiving money or another thing of value, regardless of whether consideration is offered or provided in return.

#### **Solicitation in aggressive manner prohibited**

- 2 (1) A person commits an offence if the person solicits in a manner that would cause a reasonable person to be concerned for the solicited person's safety or security, including threatening the person solicited with physical harm, by word, gesture or other means.
- (2) A person commits an offence if the person engages, in a manner that would cause a reasonable person to be concerned for the solicited person's safety or security, in one or more of the following activities during a solicitation or after the solicited person responds or fails to respond to the solicitation:
  - (a) obstructing the path of the solicited person;
  - (b) using abusive language;
  - (c) proceeding behind or alongside or ahead of the solicited person;
  - (d) physically approaching, as a member of a group of 2 or more persons, the solicited person;
  - (e) continuing to solicit the person.

#### **Solicitation of captive audience prohibited**

### 3 (1) In this section:

**"commercial passenger vehicle"** means a motor vehicle operated on a roadway by or on behalf of a person who charges or collects compensation for the transportation of passengers in that motor vehicle, and includes a vehicle operated by or on behalf of the British Columbia Transit Authority or the South Coast British Columbia Transportation Authority to provide a regularly scheduled public passenger transportation service;

**"roadway"** means a highway, road, street, lane or right of way, including the shoulder of any of them, that is improved, designed or ordinarily used by the general public for the passage of vehicles;

**"vehicle"** includes non-motorized vehicles.

(2) Subject to subsection (3), a person commits an offence who does any of the following:

- (a) solicits a person who is using, waiting to use, or departing from a device commonly referred to as an automated teller machine;
- (b) solicits a person who is using, or waiting to use, a pay telephone or a public toilet facility;
- (c) solicits a person who is waiting at a place that is marked, by use of a sign or otherwise, as a place where a commercial passenger vehicle regularly stops to pick up or disembark passengers;
- (d) solicits a person who is in, on or disembarking from a commercial passenger vehicle;
- (e) solicits a person who is in the process of getting in, out of, on or off of a vehicle or who is in a parking lot.

(3) No offence is committed under subsection (2) if the person soliciting is 5 metres or more from the following:

- (a) in the case of subsection (2) (a) to (c), the automated teller machine, pay telephone, public toilet facility entrance or commercial passenger vehicle marker, as applicable;
- (b) in the case of subsection (2) (d) or (e), the commercial passenger vehicle or vehicle, as applicable.

(4) No offence is committed under subsection (2) (a) if the person soliciting

- (a) has express permission, given by the owner or occupier of the premises on which the automated teller machine is located, to solicit within 5 metres of the automated teller machine, and
- (b) solicits only on the premises.

(5) A person commits an offence if the person, while on a roadway, solicits a person who is in or on a stopped, standing or parked vehicle.

### Arrest without warrant



- 4 (1) In this section, "**peace officer**" means a peace officer described in paragraph (c) of the definition of "peace officer" in section 29 of the *Interpretation Act*.
- (2) A peace officer may arrest without warrant any person who the peace officer believes on reasonable and probable grounds is committing an offence under this Act.

### Consequential Amendment

*[Note: See Table of Legislative Changes for the status of this provision.]*

Section(s)	Affected Act
5	<i>Motor Vehicle Act</i>

### Commencement

- 6 This Act comes into force by regulation of the Lieutenant Governor in Council.

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## CITY OF KELOWNA

## BYLAW NO. 8214

CONSOLIDATED FOR CONVENIENCE TO INCLUDE BYLAW NO. 9851
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## A Bylaw to Regulate and Control Panhandling

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Panhandling Bylaw No. 8214".
2. In this bylaw:
 

"automated teller machine" means a device linked to a financial institution's account records which is able to carry out transactions, including, but not limited to, account transfers, deposits, withdrawals, balance inquiries, and mortgage and loan payments;

"bus stop" means a section of street which is reserved for the loading and unloading of buses and where parking and stopping of all other vehicles is prohibited;

"panhandle" means to beg for, or, without consideration ask for, money, donations, goods or other things of value whether by spoken, written or printed word or bodily gesture for one's self or for any other person but does not include soliciting by a registered non-profit society holding a tag day/fundraising drive permit issued by the City of Kelowna;

"street" means any roadway, sidewalk, boulevard, place or way which the public is ordinarily entitled or permitted to use for the passage of vehicles or pedestrians and includes a structure located in any of those areas;

"traffic control signal" means a traffic control signal as defined in the *Motor Vehicle Act, R.S.B.C., 1996 c. 318*;

"trust company" means an office or branch of a trust company to which *The Trust and Loans Companies Act* (Canada) applies and in which deposit accounts are held.
3. No person shall panhandle within 10 metres of:
  - (a) an entrance to a bank, credit union or trust company;
  - (b) an automated teller machine;
  - (c) a bus stop;
  - (d) a bus shelter;
  - (e) the entrance to any liquor store; or
  - (f) the entrance to a movie theatre.
4. No person shall panhandle from an occupant of a motor vehicle which is:
  - (a) parked;
  - (b) stopped at a traffic control signal; or
  - (c) standing temporarily for the purpose of loading or unloading.
5. No person shall panhandle after sunset on any given day.

Consolidated Bylaw No. 8214 - Page 2.

6. No person shall sit or lie on a street for the purpose of panhandling.
7. No person shall continue to panhandle from a person, or follow a person, after that person has made a negative response.
- BL9851 amended section 8:
8. Any person who does anything prohibited by this bylaw or fails to do anything required by this bylaw commits an offence and is liable on conviction to a fine of not more than \$2,000.00, or liable to a term of incarceration for a period of not more than 90 days or both.
9. Any enactment referred to herein is a reference to an enactment of Canada or British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time, and any bylaw referred to herein is a reference to an enactment of the Council of the City of Kelowna, as amended, revised, consolidated or replaced from time to time.
10. If any part, section, sentence, clause, phrase or word of this bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the bylaw had been adopted without the invalid portion.
11. This bylaw shall come in to full force and effect as and from the date of adoption.

Read a first, second and third time by the Municipal Council this 6<sup>th</sup> day of April, 1998.

Adopted by the Municipal Council of the City of Kelowna this 20<sup>th</sup> day of April, 1998.

\_\_\_\_\_  
"Walter Gray"

Mayor

\_\_\_\_\_  
"D.L. Shipclark"

City Clerk

## CITY OF KAMLOOPS

## BY-LAW NO. 24-38

A BY-LAW TO REGULATE AND CONTROL PANHANDLING  
IN THE CITY OF KAMLOOPS

The Municipal Council of the City of Kamloops, in open meeting assembled, enacts as follows:

1. This by-law may be cited as "Panhandling By-law No. 24-38, 2003".

2. Definitions

All words or phrases shall have their normal or common meaning except where this is changed, modified or expanded by the definitions set forth in this Division.

"Automated teller machine" means a device linked to a financial institution's account records which is able to carry out transactions including, but not limited to, account transfers, deposits, withdrawals, balance inquiries and mortgage and loan payments.

"Bus stop" means an area on a street for the stopping of buses only that:

- a) is delineated by two signs, or
- b) extends 36 m from and in the direction indicated on one sign, or
- c) is within 36 m of the approach side of a sign which identifies a location where buses stop to load or unload passengers.

"By-law Enforcement Officer" means the person appointed by the City and any person delegated to assist him/her in enforcing municipal by-laws and regulations as set out in the by-law.

"Panhandle" means to beg for or, without consideration, ask for money, donations, goods or other things of value whether by spoken, written or printed word or bodily gesture for oneself or for any other person, but does not include soliciting for charity by the holder of a licence for soliciting for charity under the provisions of the Charitable Donations By-law.

"Peace Officer" means any member of the Royal Canadian Mounted Police and any person delegated to assist him/her in carrying out his/her duties under the by-law."

"Street" includes a public road, highway, bridge, viaduct, lane and sidewalk, and any other way normally open to the use of the public, but does not include a private right-of-way or private property.

"Traffic control signal" means a traffic control signal as defined in the Motor Vehicle Act.

"Trust company" means an office or branch of a trust company to which the Trust and Loans Companies Act (Canada) applies and in which deposit accounts are held.

3. Authorities

Peace Officers and By-law Enforcement Officers are authorized and empowered to enforce all sections of this by-law.

4. No person shall panhandle on a street within 10 m of:

- a) an entrance to a bank, credit union or trust company,
- b) an automated teller machine,
- c) a bus stop,
- d) a bus shelter,



- e) the entrance to any liquor store,
  - f) the entrance to a movie theatre, or
  - g) the entrance to any church or place of worship.
5. No person shall panhandle from an occupant of a motor vehicle which is:
    - a) parked,
    - b) stopped at a traffic signal, or
    - c) standing temporarily for the purpose of loading or unloading.
  6. No person shall panhandle at any time during the period from sunset to sunrise.
  7. No person shall sit or lie on a street for the purpose of panhandling.
  8. No person shall continue to panhandle on a street from a person after that person has made a negative response.
  9. Every person who offends against any provision of this by-law, or who suffers or permits any act or thing to be done in contravention of, or in violation of, any of the provisions of this by-law, or who neglects to do, or refrains from doing anything required to be done by any of the provisions of this by-law, or who does any act or thing which violates any of the provisions of this by-law, shall be deemed to be guilty of an infraction of this by-law, and shall be liable to the penalties hereby imposed.
  10. Every person who commits an offence against this by-law is liable to a fine and penalty of not more than \$2,000 and not less than \$100 for each offence.
  11. If any part, section, clause, phrase, or word of this by-law is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the by-law had been adopted without the invalid portion.
  12. This by-law comes into force and takes effect on the date of its passing.

READ A FIRST TIME the                      2nd                      day of                      December                      , 2003.

READ A SECOND TIME the                      2nd                      day of                      December                      , 2003.

READ A THIRD TIME the                      2nd                      day of                      December                      , 2003.

ADOPTED this                      9th                      day of                      December                      , 2003.

"ORIGINAL SIGNED BY M. G. ROTHENBURGER"

\_\_\_\_\_  
MAYOR

"ORIGINAL SIGNED BY C. W. VOLLRATH"

\_\_\_\_\_  
CORPORATE ADMINISTRATOR

# City of Penticton taking homeless man to court

City hall claims Paul Braun is obstructing a breezeway, he says there is plenty of room

DUSTIN GODFREY / Nov. 14, 2017 4:38 p.m. / LOCAL NEWS / NEWS

A well-known Penticton homeless man is being taken to court by city hall over eight violations of the city's Good Neighbour Bylaw.

Paul Braun is known downtown for his regular perch at the corner of a breezeway between Main Street and the alleyway and parking lots just east of the street in the 200 block. It's that particular spot that has created the contention between the two.

"I think city hall wants to give me silver bracelets for Christmas," Braun said. "I'm sitting here and they come here and they hand me the subpoena and right behind them is a meter they installed that's doing the same thing.

"Yes, that chokes me up."

**Related:** Kindness meter in operation

Braun's subpoena cites eight counts of contraventions of the City of Penticton's Bylaw 2012-5030, which says "No person shall panhandle in a manner to cause an obstruction."

Obstruction, according to the bylaw, includes panhandling within 10 metres of an entrance to a bank or trust company, an ATM, a bus stop or shelter; the entrance to a liquor store,

movie theatre, place of worship or sidewalk cafe; a payphone, a public washroom or, in this case, an enclosed or covered pedestrian walkway.

"They come around the corner here, and hand me a ticket all folded up, premade, turned around and went back to city hall," Braun said. "And then they say they're not targeting me while there's people out there. They don't bother going to see them. But yet they tell me, 'why don't you go and sit in Nanaimo Square?' What, it's legal there, but not here?"

The issue from the city's perspective is the breezeway, which they claim Braun is obstructing, according to the bylaw. But Braun said he isn't obstructing anyone from his point of view.

**Related:** Homeless Penticton man receives multiple tickets

"I know I've got to lose some weight because they say I'm an obstruction, so I've got to get skinnier," he joked, pointing out that two people or a scooter could easily pass by him in the breezeway.

Part of the reason Braun is sour over the ticket is the "kindness meter" the city put up next to his spot over the summer, which he feels is targeted at him.

In an email statement, Siebert said the city has handed Braun eight tickets over the Good Neighbour Bylaw between July 18 and Oct. 29 this year.

"The evidence will show that Mr. Braun feels so entitled to 'his spot,' that he intimidated and scared off another person who wanted to sit on 'his spot,'" Siebert said, adding the city has handed him 19 tickets over three years.

"The only way for the City of Penticton to obtain compliance with its bylaw is to move from ticket enforcement, which the city has repeatedly done, to an information prosecution where the court can make an order preventing further breaches."

**Related:** LETTER: Not the right place for a kindness meter

The offence incurs a fine of over \$100, which Braun said he had no way of paying.

"Where am I supposed to get \$110 bucks from?" he asked. "It's pretty stupid giving me a \$110 ticket. It's even dumber if they expect to get paid."

Braun said he has seen plenty of others sitting in the spot without issue, including people in groups of two or three, along with dogs and backpacks.

"I don't sit here with my blankets all spread out, three dogs, a cat and a chicken," he said.

"I don't say nothing to sh\*t to nobody other than 'hello,' 'goodbye,' and 'thank you.' I'm doing about the same thing as that meter's doing."

**Related:** Council investigating fencing Gyro Park Bandshell

Nearby business operator Roz Campigotto said she has no issue with Braun where he is.

"We've been in business here, in this area for about 42 years, in this location for 30-something. And we've seen a lot of panhandlers, and he's the most gentle of the lot," she said.



"He sits there, he doesn't ask you for money. He has a little sign, and if you give it to him, he's very thankful, very polite. And he doesn't litter."

Campigotto, too, feels the city is targeting one person in particular, when others who are more obstructive take up the same spot.

"He comes in and uses the washroom here, and if he needed some towels, so we just give him what we have," she said.

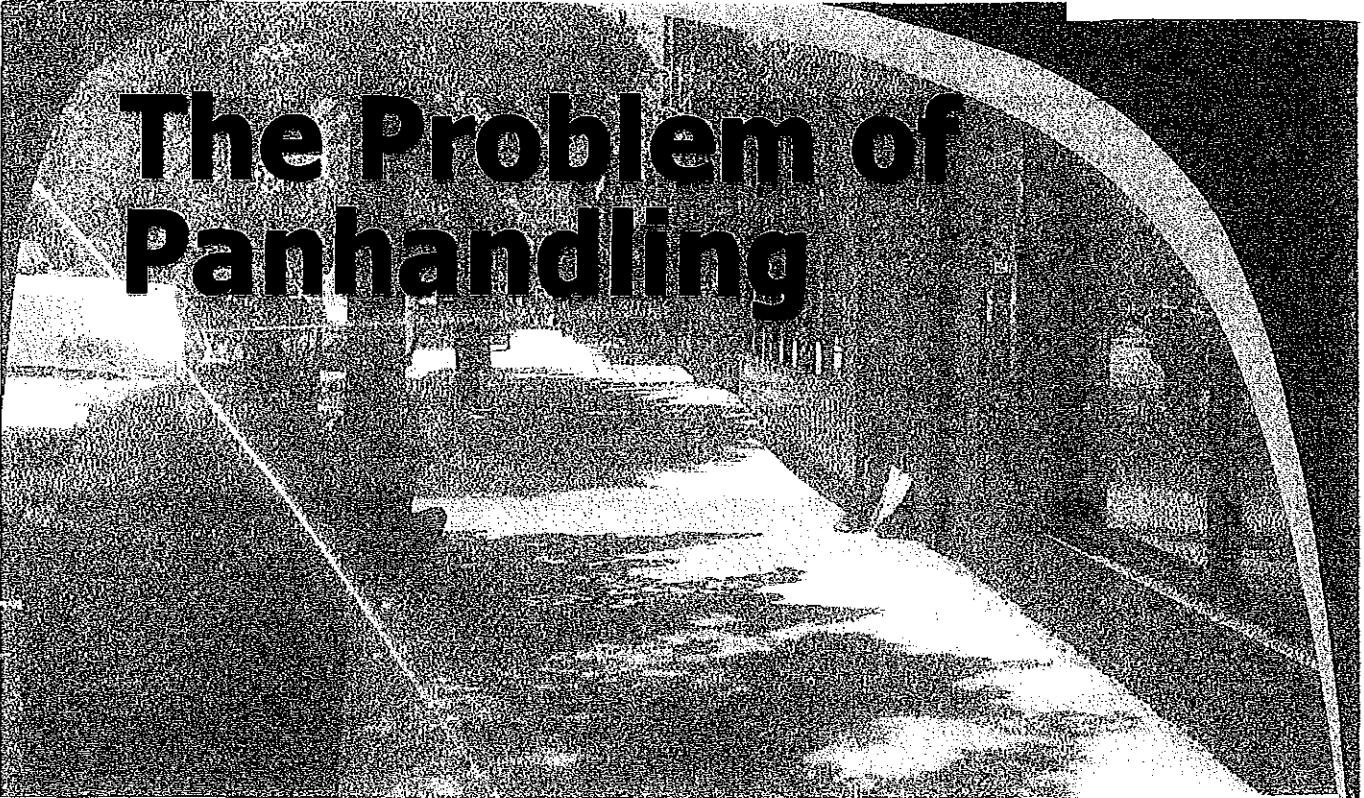
"We have to help each other. This is ridiculous. Honestly, why the city is doing this, I don't know, because they must have bigger issues than Paul sitting in the breezeway."

---

*@dustinrgodfrey*

*dustin.godfrey@pentictonwesternnews.com*

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# The Problem of Panhandling

## Using this Guide

This guide is designed to help you and your neighbours understand and address the panhandling problem affecting your business area and to help promote dialogue among retailers, police, and community stakeholders about these issues. Keep in mind that when implementing these strategies you should tailor your solution to the unique nature of your problem and business environment.

## Addressing Panhandling in our downtown

With the recent rise in panhandling in the downtown area, downtown Salmon Arm is searching for ways to address this complex issue. Recognizing the many problems associated with panhandling; human rights, public safety, addiction, cleanliness, homelessness, mental health issues; we are seeking a response that reaffirms the welcoming nature of the downtown while ensuring that the downtown is accessible to all.

There is currently no bylaw in Salmon Arm that restricts panhandling, and research suggests that utilizing strictly enforcement strategies is a ineffective way to deal with these problems.

A combination of public education, situational responses and enforcement policies are the best tools to deal with panhandling.

*downtown*  
**SALMON ARM**



PO Box 1463  
Salmon Arm, BC  
V1E 4P6  
250 832 9616  
250 832 9516(fax)  
safesociety@shaw.ca

**Transition House**  
250 832 9616  
250 832 9516(fax)

**PEACE**  
250 832 4474  
250 832 9703  
safecwva@shaw.ca

**Stopping the Violence &  
Community Counselling**  
250 832 9700  
250 832 9703(fax)  
stvsafe@shaw.ca

**Police Based  
Victims Services**  
250 832 4453  
250 832 0622(fax)

**Community Based  
Victim Service Program**  
250 832 0005  
250 832 9516(fax)  
cbvs@shaw.ca

**Outreach Services**  
250 832-4474  
outreachsafe@shaw.ca

August 2018

To whom it may concern:

**Panhandling, Busking and Squeegeeing**

**This is in response to proposed Panhandling By-law in the City of Salmon Arm.**

It is understood that the current trend is to create Bylaws specific to panhandling as it has been identified as a social and safety concern for many communities. It is also understood that a Bylaw puts parameters in place that may help keep the public and panhandlers safe.

In many cases panhandlers are doing this out of necessity to live. Most are a vulnerable sector of the population struggling with poverty; addictions; mental illness; compromised health; disability; childhood traumas and homelessness but no matter the case all have an important human story.

As an example some who are experiencing homelessness end up in prison due to a combination of mental health and substance use issues, a reliance on survival strategies (e.g. panhandling and sleeping in public places) and a higher surveillance by police due to their visibility on the streets. This creates a revolving door scenario whereby incarceration and experiences of homelessness are an individual's only two realities.

Instead of punitive actions we call upon the community to invest in a systematic approach that includes local governments, business groups; law enforcement officials collaborating with service providers and advocates to come up with solutions to prevent and end the need for people to panhandle.

Solutions may include Homeless Outreach programs, community food sharing programs and access to housing such as shelters, hostels and supportive low income.

We all need to be mindful when making a decision that we all come from different life experiences and all have fundamental freedoms and democratic rights.

Let's help end this cycle.

Jane Shirley, Executive Director, SAFE Society

Paige Hilland, Acting Residential Co-ordinator, SAFE Society

**"COMMITTED TO ENDING VIOLENCE IN THE SHUSWAP"**

*"Making a positive difference in the lives of many"*



**From:** Dawn Dunlop [<mailto:dawn.dunlop@cmha.bc.ca>]

**Sent:** Friday, August 03, 2018 11:42 AM

**To:** Nancy Cooper; Louise Wallace-Richmond; Alan Harrison; Chad Eliason; Kevin Flynn; Ken Jamieson; Tim Lavery

**Cc:** Dawn Dunlop; Carl Bannister; Erin Jackson

**Subject:** Proposed Panhandling Bylaw

As I will be out of town during the public session I wanted to respond to the proposed panhandling bylaw.

Panhandling is a systems issue and in my opinion requires a collective systems response. While I appreciate we want to implement actions to manage the problem, I am also interested in engaging in a dialogue of how we collaboratively work together to be upstream/preventative in our collective action that meets the needs of our community. Panhandling is a poverty, homelessness, mental health and substance use (MH/SU) issue and requires a systems response. Please see comments and recommendations below.

#### Comments:

- I feel that implementing a fine is criminalizing poverty and is not the solution.
- The bylaw articulates busking, street entertainment, or the displaying of political and religious information is not included; I wanted to provide another viewpoint for you to ponder.  
<http://www.heretohelp.bc.ca/visions/criminal-justice-vol2/panhandling-restrictions-in-vancouver>

In this article I noted the comments in relation to corporate panhandling.

"The message is clear: corporate panhandling is acceptable and is welcomed in our city, while begging by the disenfranchised is to be discouraged. It is acceptable for a politician to stop me in the street and ask for my vote, an evangelist for my devotion, a tabloid for my attention, a charitable organization for my money and lost tourist for directions. But it is becoming increasingly unacceptable for a mentally ill, addicted or hungry person on the street to ask me for anything. In other words, it is acceptable to be harassed for global and organized group causes, but not for local and personal ones.

The discrimination and hypocrisy are obvious, and we ought to think of the consequences of legislating against panhandling. Such legislation would be a misguided and short-sighted approach to the problems of poverty, illness and addiction in our society."

- I am aware the current Safe Street Act speaks to a 5 metre zone from certain locations, and our proposed bylaw speaks to 15 metres. This does not solve the problem it just moves it from Alexander Street to another locale.
- BC Housing funds a Homeless Outreach Program throughout the province of BC and for some reason Salmon Arm never received this service. This service is provided in numerous rural communities in BC including Revelstoke, 100 Mile House, Merritt, etc... Even though this program is not directly linked to panhandling it does directly work with individuals that



live in poverty, are homeless or at risk of homeless and may have MH/SU issues and assists those individuals accessing services and supports as well as housing.

[www.bchousing.org/housing-assistance/homelessness-services/homeless-outreach-program](http://www.bchousing.org/housing-assistance/homelessness-services/homeless-outreach-program)

- In the fall of 2018 CMHA will be creating a Coalition to End Homelessness in the Shuswap. The landscape of our community is changing, this coalition will explore how we can work better together to end homelessness in our community as well as prevent homelessness from occurring to our community members.
- Besides only addressing the panhandlers, I believe we need to address both sides of the issue, and provide a solution to engage community members wanting to contribute to the solution. As per the city staff report, review the idea of kindness meters. The theory with a kindness meter is that instead of giving funds directly to someone panhandling, the funds from the machines will go to community services to address the issue.

#### Recommendations:

- The City of Salmon Arm pause and not move forward with implementing the proposed bylaw at this time.
- Continue to use the Safe Street Act, we take the information provided through this public process and hear what our community has to say and then convene a cross-sectoral group to explore this issue and come up with a solution that meets everyone's need.
- While in the above process look at both sides of the panhandling issue, the panhandler and the person giving money and develop a plan of how citizens can be engaged and want to be a part of the solution. And once a plan is developed, implement a communication strategy about this change in our community (i.e. amend the Downtown Salmon Arm brief and include the kindness metre or whatever our action is).
- Advocate to our MLA, BC Housing and the Ministry of Municipal Affairs & Housing to bring the Homeless Prevention/Outreach Program to Salmon Arm, as well as increased shelter services.

Thanks for taking the time in reading my response as well as all the work you do in our community, Dawn.

#### **Dawn Dunlop**

Executive Director for CMHA & SILA

#### **Canadian Mental Health Association (CMHA) – Shuswap/Revelstoke**

Box 3275, 433 Hudson Ave. NE., Salmon Arm, BC, V1E 4S1

P: 250-832-8477 ext 105 F: 250-832-8410 Email: [dawn.dunlop@cmha.bc.ca](mailto:dawn.dunlop@cmha.bc.ca)

[www.shuswap-revelstoke.cmha.bc.ca](http://www.shuswap-revelstoke.cmha.bc.ca)

#### **Shuswap Independent Living Association (SILA)**

680 Shuswap Street SE., Salmon Arm, BC, V1E 3K4



August 3, 2018

Erin Jackson,  
 Director of Corporate Services  
 City of Salmon Arm  
 P.O. Box 40, 500 - 2 Avenue NE  
 Salmon Arm, BC V0E 4N2  
[ejackson@salmonarm.ca](mailto:ejackson@salmonarm.ca)

Dear Erin Jackson:

**RE: Proposed Street Solicitation Prevention Bylaw No. 4273**

Thank you for the opportunity to provide comments related to the proposed Street Solicitation Prevention Bylaw. My understanding this bylaw is being proposed to regulate the appropriate use of public space, such that all residents, business owners and visitors to Salmon Arm perceive they and their property are safe and protected. I am not able to evaluate or provide evidence informed comments about whether or not the proposed bylaw is the appropriate regulatory tool.

However, it seems to me the issue of inappropriate use of public space is a visible sign of the much larger issue of poverty and inequity in Salmon Arm, as well as other communities within the Interior Health region. A person's health and well-being (or that of a population) is largely determined by the social conditions they experience over their lifespan. These social conditions are known as the social determinants of health and include conditions such as income, working conditions, early childhood development, education, access to housing and safe, nutritious food, social exclusion, safety net and sense of community belonging, as well as more obvious social barriers due to gender, disability, race and aboriginal status. Due to these social conditions, people experience differences in accessing resources to live a healthy life which result in differences in health status between individuals and/or communities. These differences in health status are known as health inequities, and are unnecessary, avoidable, unfair and unjust. The social determinants of health are inter-related and their cumulative effects result in barriers to health and well-being. Homelessness and inappropriate use of public space are the visible signs of negative experiences of social determinants.

There is an opportunity for the community of Salmon Arm to improve health equity by addressing social determinants of health, and in doing so also address the underlying cause of the inappropriate

Bus: 250-833-4114 Fax: 250-833-4117  
[Anita.ely@interiorhealth.ca](mailto:Anita.ely@interiorhealth.ca)  
[www.interiorhealth.ca](http://www.interiorhealth.ca)

**POPULATION HEALTH**  
 851 16 St NE, Box 627  
 Salmon Arm, BC V1E 4N7



Erin Jackson, City of Salmon Arm  
August 3, 2017 – Proposed Street Solicitation Prevention Bylaw

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use of public space. Interior Health is working in collaboration with other communities to address poverty and homelessness; for example, participating on the Revelstoke Poverty Reduction Working Group and City of Kelowna's [Journey Home Strategy](#). There are more than 50 community partners participating in this strategy with City of Kelowna taking the lead. It can be used as a case study for approaching the issue of poverty. The first step is to understand who are vulnerable and why, and their needs. Then a coordinated response system can be designed to meet these needs. The long-term objectives of these community supports being improved health outcomes for all people, with the indicator being less visible signs of poverty.

Interior Health is interested in collaborating with City of Salmon Arm on initiatives which address immediate and longer-term conditions of social determinants of health. I would be please to meet to further discuss this opportunity.

Sincerely,



Anita Ely, BSc, BTech, CPHI(C)  
Specialist Environmental Health Officer  
Healthy Communities – Population Health

AE/ae

Resources:

City of Kelowna's Journey Home Strategy:

<https://www.kelowna.ca/our-community/journey-home-addressing-homelessness>

From: jillian jezersek [jilljez@telus.net]  
Sent: August 1, 2018 12:01 PM  
To: Nancy Cooper  
Subject: August 3rd meeting

Mayor Nancy,

I am unable to attend the August 3rd meeting this coming Friday. Although I would like to have some input. My only complaint would be Jason the guitar player who has played in Salmon Arm for two years now. He stays in one area, Alexander street, usually under my office which is above Hidden Gems bookstore, for far too long in one stretch. Somedays he spends the whole day in this one location. I have asked him to move around as his music interfere's with my work. It is summer and I would like to open my window open for fresh air. He is not cooperative and even rude and obnoxious. Downtown is a communal area and everybody needs to be taken into consideration.

My request would be to bring about a bylaw that prevents musicians from taking over an area. Limit them if they cannot self regulate. Half an hour in one spot.

I would like to add that other businesses along Alexander Street are fed up with him as well as local folks who frequent Pie Company outside sitting area and the outside benches.

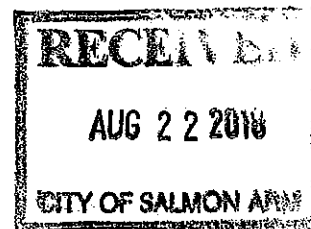
Need I add that he is not a very good musician which makes it torturous after a few hours.

Jillian Jezersek. 250-833-5303



Dear Honorable Mayor and City Council

Re: Street Solicitation Bylaw



Downtown business participation will continue to be low at hearings/meetings because of the fear of offending another business owner or the SJWs or customers. That is why I wasn't at the public hearing on Monday night.

Also privacy is nil...everything spoken or written is recorded and posted for the world to see.

Perhaps anonymous input would help get more than just a few opinions and suggestions from the same business owners on important downtown issues. These could be read or published without naming the person or business.

A vote from each downtown business owner on a bylaw for the downtown would be appropriate.

Kelowna and Kamloops have a similar bylaw prohibiting panhandling/busking without a permit/soliciting/loitering and this sets a good example for Salmon Arm to follow even though we are a smaller city.

These larger cities have the facilities and resources needed for the homeless, addicts, mentally impaired because they have more money/funding and space to have these facilities. It is much better and safer for the homeless and transients to have access to the proper help they need.

If our bylaws are not as strict as Kelowna and Kamloops and the panhandlers are welcomed in our city, of course they will come here.

This plays small havoc on our struggling downtown. Sleeping, having sex, catcalling, foul language, drinking and drugging in the alleys, in the weeds, in the parks, under trees is not good for business and tourism.

Remember the lovely bird watching blinds by the wharf and in Peter Jannick Park? Torn down. Cutting down trees and bushes, putting up fences, gates, and signs etc. does not get rid of the cause. The homeless bring excrement, condoms, stinky smoke, used needles and garbage. Nip it in the bud before this problem expands and creates more problems and expense.

Busking without a permit needs to be enforced. Maybe this is entertaining for someone to briefly walk by not so entertaining for a business and customers to listen to it for hours day after day. An increase to 15 meters is distance definitely needed in places.

Adult men who drive everywhere and do minimal shopping downtown may not have the same problem with panhandle pressure as women, pedestrians, tourists and the many seniors in town.

I personally have been pressured and had racial comments slurred at me quite a few times by the street people. This can be frightening and dangerous for elderly people and interferes with all pedestrian traffic including tourists.

The new proposed bylaw is excellent and will help deter the homeless from our downtown including the park.

If they can't make money on our streets they will go somewhere else and hopefully get proper help.

If they are supported on our streets, they stay and remain in the vicious poverty cycle. The professional panhandlers will also stay or find another city with lax bylaws.

Until we have a help centre we shouldn't be inclusive . It harms the panhandlers because they are not getting the proper help (medical, mental, addiction, jobs, new skills) and guidance for their future.

Salmon Arm has excellent emergency shelters.

Of course we we lack the social resources that a larger city has but these will probably increase in the future because Salmonarmians are kind, caring, generous people.

Panhandlers and the homeless remain panhandlers and homeless without proper help.

The new proposed bylaw IS the compassionate solution.

**From:** noreply@civicplus.com [mailto:noreply@civicplus.com]

**Sent:** Tuesday, April 30, 2019 2:06 PM

**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

First Name	Richard
Last Name	Smith
Address:	1281 70 Ave NE and 205 Ross St
Return email address:	
Subject:	Panhandling
Body	I support a bylaw for all of Salmon arm for no pan handling. I Own a business downtown . Our Social systemms in Canada is generous enough that this should not be needed.
Would you like a response:	Yes
<b>Disclaimer</b> <i>Written and email correspondence addressed to Mayor and Council may become public documents once received by the City. Correspondence addressed to Mayor and Council is routinely published within the Correspondence Section of Regular Council Agendas.</i>	

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) [mailto:noreply@civicplus.com]

**Sent:** Tuesday, April 30, 2019 2:30 PM

**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

First Name	Chelsea`
Last Name	Vetter
Address:	340 Alexander St Salmon Arm BC
Return email address:	
Subject:	Solicitation Bylaw
Body	I have read this Bylaw and support it wholeheartedly. I am the Assistant Branch Manager at RBC in Salmon Arm. Also your verification system is arduous and time consuming.
Would you like a response:	No
<p><b>Disclaimer</b>  <i>Written and email correspondence addressed to Mayor and Council may become public documents once received by the City. Correspondence addressed to Mayor and Council is routinely published within the Correspondence Section of Regular Council Agendas.</i></p>	

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From: noreply@civicplus.com [mailto:noreply@civicplus.com]

Sent: Tuesday, April 30, 2019 3:20 PM

To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

Subject: Online Form Submittal: Mayor and Council

## Mayor and Council

First Name	Ellen
Last Name	Gonella
Address:	2170 4B Ave SE
Return email address:	
Subject:	panhandling bylaw proposal
Body	<p>In response to the letter and attached proposed bylaw regarding panhandling in Salmon Arm, here are my thoughts as a citizen: According to this it appears people will have to jump into moving cars, only go door-to-door, or be inside businesses in order to let people know what they are selling. While I appreciate that people don't want their businesses blocked or to be harassed, I am not sure that that is happening with enough regularity to require this kind of bylaw. If you don't want to give to people don't. If you don't like the music, walk away. I am not in the downtown core, so maybe this is a huge problem for the core stores, but as a shopper I haven't had any issues with access, harassment or traffic blockages. I would rather have someone ask for change than break into my car to steal it. Having people on the street is a reality, having them harassed doesn't seem like a solution. If they are begging you have to see them, acknowledge them, maybe even make space for them. If we criminalize them for being there how does that help? This is further marginalizing folks who are already marginalized. There are already laws against aggression, violence, being a public nuisance that can be called into effect if needed. I don't think that this needs to be a bylaw officer's problem. As a Girl Guide cookie seller mom I am concerned that this will disallow the Girls from setting up outside businesses that have said we can be there. We don't have a business licence, nor do we want to have to procure one to sell cookies. What about kids with lemonade stands? Grad car washes? Salvation Arm Kettles? My thoughts. Thanks, Ellen Gonella</p>
Would you like a response:	Yes

**From:** noreply@civicplus.com [mailto:noreply@civicplus.com]

**Sent:** Tuesday, April 30, 2019 3:33 PM

**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

First Name	Margaret
Last Name	Davidson
Address:	170 Lakeshore Dr NE, Salmon Arm, BC
Return email address:	i
Subject:	ByLaw No. 4273
Body	<p>I have read the proposed bylaw regarding street solicitation in the City of Salmon Arm. and I am in favour of it. Some of these "panhandlers" people are genuinely in need; however, the vast majority of them are simply taking advantage of our good citizens and frightening the tourists. Having the ByLaw in place is timely, just prior to the tourism season. I believe the merchants can also be of assistance in notifying the police to do "checks" whenever panhandling or solicitation is noticed. This was effective in Vancouver when I worked for the City Police and they kept the prostitutes out of the West End of Vancouver. Thank you. Maggy Davidson Owner of Spirit Quest Books</p>
Would you like a response:	Yes
Disclaimer	<p><i>Written and email correspondence addressed to Mayor and Council may become public documents once received by the City. Correspondence addressed to Mayor and Council is routinely published within the Correspondence Section of Regular Council Agendas.</i></p>

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**From:** noreply@civicplus.com [mailto:noreply@civicplus.com]

160

**Sent:** Wednesday, May 01, 2019 8:35 AM

**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

First Name	TJ
Last Name	Wallis
Address:	2 - 380 Alexander St NE
Return email address:	
Subject:	Feedback for Bylaw NO. 4273
Body	<p>Bylaw NO. 4273 – A bylaw to regulate street solicitation in the City of Salmon Arm Dear City and Council I am writing today to express my concerns over the above noted bylaw. Let me start by stating that I own a business on Alexander Street NE, in the downtown core, where a few panhandlers "hang out." While I understand the concern for some business owners and the public, I do not understand how the punitive nature of this bylaw will solve the perceived problem. I have never witnessed an aggressive panhandler. I have never witnessed a panhandler approaching cars. How can a person who has nothing pay a fine? Utilizing RCMP to "shoo" someone off the street seems like a waste of resources. Using RCMP to arrest passive panhandlers seems like overkill and could escalate into an unnecessarily hostile situation. I, for one, am not interested in "kicking" someone when they're down and out. This bylaw will not solve the problem of poverty; it simply moves it to another area and out of view. I certainly sympathize with the challenge you face. I do not know the answer, but surely there is a better way. Sincerely TJ Wallis Silhouette Fashion Boutique</p>
Would you like a response:	No
Disclaimer	<p><i>Written and email correspondence addressed to Mayor and Council may become public documents once received by the City. Correspondence addressed to Mayor and Council is routinely published within the Correspondence Section of Regular Council Agendas.</i></p>

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**From:** noreply@civicplus.com [mailto:noreply@civicplus.com]

**Sent:** Thursday, May 02, 2019 1:41 PM

**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

First Name Perry

Last Name Phillips

Address: *Field not completed.*

Return email address:

Subject: Panhandlers

Body I am for helping those in need who choose to accept a hand up. Those who are only looking for money to support addictions and not interested in the many programs offered are taking to the streets of many community's. This bylaw is only one piece of a larger issue. I believe that by passing it and having a provincial community integration specialist to assess and assist are both importin steps in the right direction for everyone involved. My question to naysayers is are we helping the situation by sitting on our hands and doing nothing. Because these same people have been sitting in same spots doing the same thing for more than a couple of years.

Would you like a response: Yes

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**From:** noreply@civicplus.com [mailto:noreply@civicplus.com]

**Sent:** Saturday, May 04, 2019 7:21 AM

**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

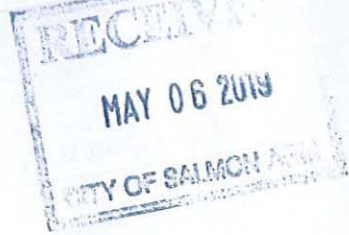
First Name	stuart
Last Name	bradford
Address:	2400 40th St. N.E.
Return email address:	
Subject:	panhandling by law
Body	I wanted to voice my support for the proposed Panhandling By Law. Regards, Stu Bradford Barley Station Brew Pub
Would you like a response:	No

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Mayor Alan Harrison  
City Hall  
Salmon Arm, B.C.



Sharon Smith  
67-3350  
10<sup>th</sup> Ave, N.E.  
Salmon Arm, B.C.  
V1E 1J6

May 6, 2019

Dear Mayor Alan Harrison,

Panhandling is a complex situation. Some people end up being a panhandler due to different circumstances. The circumstances are loss of employment, health problems, disabilities, mental health problems, vehicle accidents etc.,. A panhandler's life is a painful life. They can't afford accommodation, cost of living and face all kinds of health conditions. These people have it very hard. How can panhandlers pay a fine of \$50.00, all the way up to \$2,000.00?

All of the bylaws don't solve problems. It only adds more pain into their life.

Basically, panhandlers need big help instead. They need to be looked and lifted out of their situations. This is the key.

I hope the following will be inspiring to people of possible solutions. 104

At the Senior Health and Wellness Center, Salmon Arm, has a whole team of people nurse, doctor etc. to help senior citizens, Why can't there be the same set up to help the panhandlers as well?

AISH. In Alberta, they have help program for the disability, financially. Why not in B.C. have the same programs as Alberta ~~does~~? A person goes to the doctor to get a form to fillout to get this kind of help.

There should be a committee of people formed who are loving and compassionate towards the panhandlers. People from city hall, doctors, nurses, dentists, housing professionals, mental health professionals, counsellors, farmers, teachers, Okanagan College, Work B.C., pastors etc.. They would have meetings together every week to find solutions to panhandler's needs.

Have a help centre. Make assessments as to what kind of help panhandlers need. Keep the Salvation Army Lighthouse open all year-round for people to sleep. Have farmers teach and hire panhandlers. Have a trade centre school and life skills training combinations so that panhandlers learn job skills. Get ideas from the Mustard Seed in Calgary, Alta.. The Mustard Seed is very successful in helping the panhandlers and homeless.

These are building blocks to help. Eventually, a panhandler would no longer be a panhandler.

If you, Mayor Alan Harrison is a panhandler and homeless, how would you like to be treated?

Sincerely,  
Sharon Smith

c.c. Kevin Flynn  
Chad Eliason  
Debbie Cannon  
Tim Lavery

Louise Wallace Richmond  
Sylvia Lindgren



# DOWNTOWN SALMON ARM

Mayor and Council  
City of Salmon Arm  
PO Box 40  
Salmon Arm, BC V1E 4N2

May 7, 2019

Dear Mayor and Council

Re: Street Solicitation Prevention Bylaw No. 4273

Salmon Arm Downtown Improvement Association Board of Directors is in support of Bylaw No. 4273.

We believe this is far from being the complete answer to the increase in panhandling/loitering in our City and that continued education and information is necessary.

We wish to express our support for an educational campaign, along with increased foot patrols and increased awareness of social services.

Many of our members also responded individually to the Bylaw and I have provided their comments below without edits (except removal of salutations).

## RESPONSES

For the bylaw, how does the information get to the panhandlers?

Will there be other actions taken besides the bylaw: posting educational signs about local services, increasing patrols downtown, or offering educational brochures, etc.?

-Jenna Meikle

I have contacted the mayor about this a few weeks ago and had a meeting with him. I explained some of the problems we have with the panhandlers. Such public intoxication, passed out with their private parts hanging out, public urination. Customers complaining that when they take money out of the atm they are being watched. These customers feel if they give something to the panhandlers the panhandlers will not try to take everything from them. We have seen where the panhandlers have gone and purchased cigarettes and alcohol for minors.

I have talked to some of the business owners and they are worried that coming forward in public against the panhandlers could hurt their business as those that feel the panhandlers should be left alone have said they will not shop in their stores if they try to force them out of the downtown.

Do we need to attend the meeting or is the DIA going as a representative of the downtown businesses?

-Gerald Foreman

DOWNTOWN SALMON ARM  
250 SHUSWAP STREET NE, PO BOX 1928  
SALMON ARM, BRITISH COLUMBIA V1E 4P9

# DOWNTOWN SALMON ARM

I have a few concerns regarding bylaw No 4273. Most importantly Point 5. Penalty. It is my opinion the bylaw should be enforced in 3 stages. Stage #1 A verbal warning with a copy of the Bylaw No 4723. Stage #2 A written warning saying that there will be a fine on the next infraction . Stage #3 the fine. A small fine at the start and increased for each additional infraction.

As far as the term solicitation playing a musical instrument is not solicitation , it is busking.

When it comes to solicitation, it should only be allowed with a sign printed or written.

Last but not least I do not have a problem with someone sitting.

-Garry Pawluck

Homelife Salmon Arm Realty.Com

As a Girl Guide cookie seller I am concerned that this will disallow the Girls from setting up outside businesses that have said we can be there. We don't have a business licence, nor do we want to have to procure one to sell cookies. What about kids with lemonade stands? Grad car washes? Salvation Arm Kettles? According to this people will have to jump into moving cars, only go door-to-door, or be inside businesses in order to let people know what they are selling. While I appreciate that people don't want their businesses blocked or to be harassed, I am not sure that that is happening with enough regularity to require this kind of bylaw. If you don't want to give to people don't. If you don't like the music, walk away. I am not in the downtown core, so maybe this is a huge problem for the core stores, but as a shopper I haven't had any issues with access, harassment or traffic blockages. I would rather have someone ask for change than break into my car to steal it. Having people on the street is a reality, having them harassed doesn't seem like a solution. If they are begging you have to see them, acknowledge them, maybe even make space for them. If we criminalize them for being there how does that help? This is further marginalizing folks who are marginalized. There are already laws against aggression, violence, being a public nuisance that can be called into effect if needed.

-Ellen Gonella

I am writing today to express my concerns over the above noted bylaw.

Let me start by stating that I own a business on Alexander Street NE, in the downtown core, where a few panhandlers "hang out."

While I understand the concern for some business owners and the public, I do not understand how the punitive nature of this bylaw will solve the perceived problem. I have never witnessed an aggressive panhandler. I have never witnessed a panhandler approaching cars.

How can a person who has nothing pay a fine? Utilizing RCMP to "shoo" someone off the street seems like a waste of resources. Using RCMP to arrest passive panhandlers seems like overkill and could escalate into an unnecessarily hostile situation.

I, for one, am not interested in "kicking" someone when they're down and out. This bylaw will not solve the problem of poverty; it simply moves it to another area and out of view.

I certainly sympathize with the challenge you face. I do not know the answer, but surely there is a better way.

DOWNTOWN SALMON ARM  
250 SHUSWAP STREET NE, PO BOX 1928  
SALMON ARM, BRITISH COLUMBIA V1E 4P9



## DOWNTOWN

## SALMON ARM

-TJ Wallis

Silhouette Fashion Boutique

We do not want the issue of panhandling to become more of a problem than it already is. Salmon Arm has a beautiful down town that is very welcoming to the tourists we do not want the continuation of the panhandler laying on the street and benches. We want people to feel comfortable walking on our streets and to come back year after year. They will not do this when they are intimidated or feel uncomfortable. So we are definitely in favour of a bylaw being put in place.

Thank you

Victorian Impression Bedding Lace and Lingerie

RE-Market etc is fully in favor of the Panhandling Bylaw as presented. We hope once passed, the city will enforce it.

Unfortunately we will be out of town and unable to attend the Council meeting.

Linda

RE-Market etc.

Actually I think the bylaw reads very well. To me, it allows for panhandling but keeps the visually negative parts to a minimum. That's the more enforceable element. I appreciate that the art gallery was included in the list of public buildings with the 15 meter required distance.

I will pass it along to my board of directors, but feel confident that you can put a checkmark beside our organization's name as supportive of the bylaw.

Already one of my board members asked where the JWs fit into this. They use a public bench, and sometimes set up in the public plaza. Does this by-law apply to any form of street presence that isn't licensed by the City?

-Tracey Kutschker

As the owner of a local restaurant on Hudson Ave., and because I do have outdoor seating, I really am against the idea of panhandling and soliciting being allowed in the area of my restaurant. Putting myself in the place of my customers, having a person soliciting money or anything else from me while I'm trying to enjoy a meal or coffee, would make me feel very uncomfortable. I, like many locals I'm sure, try to contribute what I can to the local charities and food banks, I also do stop and donate funds to persons in other areas of the city who are down and out. However, I really would not feel comfortable being put into this type of situation, and would be less likely to contribute anything to any person or charity, as well as less likely to frequent a restaurant where this is taking place.

- Ange Alde

Having read this over, I think regulation of soliciting is a good idea. I think the various places where soliciting will be banned are a good start. However, we are concerned that the sidewalk in front of our shop, and those in front of the many other businesses in town who do not meet the location criteria in "4. Application, 1. No person shall solicit on a street within 15 metres of: a) through e)", will become

DOWNTOWN SALMON ARM  
250 SHUSWAP STREET NE, PO BOX 1928  
SALMON ARM, BRITISH COLUMBIA V1E 4P9



## DOWNTOWN

## SALMON ARM

panhandling/solicitation hot-spots. While we are not unsympathetic to the plight of homeless persons, we are also concerned for the safety and comfort of our customers and potential customers, many of whom are accompanied by young children when visiting our place of business.

Based on the above, we would like to recommend extending the soliciting ban to areas within 15 metres of any business open to the public.

-Greg Scharf

Skookum Cycle & Ski Ltd.

Thank you for considering the solicitation problem downtown. I have owned/operated my business, Hidden Gems Bookstore, for 10 years on Alexander ST NE and have watched the situation escalate each year, with downtown business and/or customers having to call the police:

- a variety of times to deal with fights between different panhandlers (they get into arguments over a 'prime spot' in front of a bank); and/or the public and panhandlers-both verbal and physical.
- calling as noticed drinking between one or more solicitors on public benches in front of stores or in Ross St parking lot-some have passed out on the public benches and a few times an ambulance called as solicitor so out of it and falling down-this has been difficult for business and public to watch. It also makes customers uncomfortable as use to enjoy walking around and sitting on the benches--now you see a lot of people quickly walking by panhandlers as they sit or lay on the ground or bench.

- having a guitar guy playing out of tune and yelling (as does not sing well) for 7 hours straight in front of store and/or beside us in front of Shuswap Pie Company. There have been times that customers sitting outside have asked him to move or play quietly and had to listen to his yelling and being aggressive. We have had other talented buskers (young people who can play violin/guitar and sing) downtown but they usually stay an hour and move on; and the public appreciate their talent and brief time. The restaurants downtown hesitate to put out chairs/tables as feel their customers are harassed.

- We have had customers complain to us over and over about the above and we have encouraged them to speak out to the City. We also encourage people to not give the solicitors money but instead to donate to services (food bank) as we see what happens through out the day as consequence of receiving money.

- we have also observed young underage people hanging around solicitors and although can not say for certain what is being bought from the solicitors something is--we suspect alcohol a couple of times and possibly smokes. We notice the young people give a panhandler money and then they wait around while the panhandler goes away; he then comes back and they huddle together and the young people smile and walk away. We know something was exchanged but not sure what. We have tried taking video and have shown the RCMP but nothing conclusive enough for them to be able to do anything.

- Tourists, locals and people who have recently moved to the area often tell us they shop downtown as love the atmosphere and shops but have noticed more panhandlers and are starting to feel uncomfortable. I am worried for my business as well as others if situation is not addressed.

I do know other businesses have moved to the malls (some for a variety of reasons) but one of the major reasons I hear is "the Malls do not allowed panhandlers on their property" whether in/outside the malls/parking lots.

I do hope you go ahead with the bylaw-other communities are trying to address their problems and we should be as well.

-Beth Phillips

DOWNTOWN SALMON ARM  
250 SHUSWAP STREET NE, PO BOX 1928  
SALMON ARM, BRITISH COLUMBIA V1E 4P9



# DOWNTOWN SALMON ARM

Yes please to Bylaw No 4273 to regulate panhandling/soliciting as it may help the truly homeless and unhealthy to be guided to where safe and proper help is available.

I own two downtown properties and a downtown business and am a pedestrian for 95% of my activities.

I have been approached by panhandlers/solicitors inside and outside my business and home.

Panhandlers/solicitors are bad for business and should not be welcomed in our downtown. The sick need medical help, the homeless should be in homes, the religions in churches, the unemployed need jobs, and the cons can go elsewhere.

Some cities discourage and fine the well meaning givers because it has been shown to enable and hurt citizens who truly need our help. The cycle just continues.

This bylaw may encourage us compassionates to donate to our churches, shelters, food banks and charities instead.

Poverty exists

Giving is good

RW

*We received the following letter below from a citizen who is unable to attend the public hearing in person.*

Dear City Council of Salmon Arm,

Thank you for hearing what I have to say regarding panhandling in our downtown area of Salmon Arm. I lived in Kelowna for 1 year before moving to Salmon Arm. I lived right downtown near the main area of Bernard Ave. It's was deplorable with homeless people everywhere. There were free drug and needle exchanges just a block behind Bernard with them lined up for 2 blocks. The businesses were trying to survive the epidemic while customers tried to get around the mess of panhandlers. I saw one woman bring a tray of cinnamon buns to some of them and they threw them at her. On my short walk of 2 blocks to the uptown I would see drug addicts in weird positions passed out on people's lawns. There were homeless people sleeping in the big garbage bins where I lived. The millions of dollars of beautiful waterfront area by the downtown was crawling with addicts and homeless people. One day a man peed right in front of the downtown post office and it ran all over the street and down onto the road. The whole downtown area was like a bunch of rats had taken over and they had infested the city. I don't want to sound cruel but this is the reality of allowing them into our beautiful Salmon Arm. Please pass some strict bylaws that help us maintain our beautiful city.

Thank you,

Beverly Reese, a concerned and tax paying citizen    250-832-1559

Thank you

Lindsay Wong

Manager

DOWNTOWN SALMON ARM  
250 SHUSWAP STREET NE, PO BOX 1928  
SALMON ARM, BRITISH COLUMBIA V1E 4P9

21. **PUBLIC HEARINGS**

1. **Street Solicitation Prevention Bylaw No. 4273**

The Director of Development Services explained the proposed Street Solicitation Prevention Bylaw.

Submissions were called for at this time.

S. Weaver, 17 111 Harbourfront Drive NW, raised concerns with the bylaw penalizing people who are poor, homeless and in mental distress. She suggested further input be gathered from the Community.

P. Hilland, 851 5 Street SE, SAFE Society, spoke to the letter dated August 2018 and was available to answer questions from Council. She recommends that the City look for options to address homelessness and not criminalize it.

B. Laird, 2185 5 Avenue SE, spoke regarding the challenge of homelessness in our community and that the Housing Task Force has been formed to help address it. Individuals must be responsible for their behavior regardless of their circumstances.

Councillor Eliason left the meeting at 8:20 p.m.

Mayor Cooper read the letter from D. Dunlop, Executive Director for Canadian Mental Health Association (CMHA) - Shuswap/Revelstoke and Anita Ely, Specialist Environmental Health Officer, Interior Health.

Q. Foreman, 1721 30 Street NE, spoke to this being a bigger problem than just Salmon Arm and that the bylaw is not a solution. He suggested that cities work in coalition with each other.

The Public Hearing adjourned at 8:32 p.m. Mayor Cooper stated that the Public Hearing would be reconvened at a future date.

22. **RECONSIDERATION OF BYLAWS**

1. **Street Solicitation Prevention Bylaw No. 4273 - Third Reading**

**From:** sharon charlebois  
**Sent:** Thursday, May 09, 2019 11:29 AM  
**To:** Caylee Simmons  
**Subject:** Proposed Bylaw 4273 Meeting May 13/2019  
May 9, 2019

To Mayor and Council Members of Salmon Arm:

Bylaw 4273 – A bylaw to regulate street solicitation in the City of Salmon Arm

We are an elderly couple who have lived in the Salmon Arm area for 23 years and the past 10 years in Salmon Arm. When we purchased our Strata Unit 10 years ago we made a decision to live in the downtown area. We felt that the downtown core of Salmon Arm had all the amenities that we needed to live out our remaining years.

What we did not expect is the emerging number of vagrants/beggars/panhandlers who seem to arrive in Salmon Arm in the spring and take over Alexander Street plus a few other areas. We also note that a few stay over the winter months.

In our opinion the summer of 2018 was horrific for the number of arrivals that took over the downtown core (especially Alexander Street). We made a decision to inform business owners in the downtown core that we would take our business elsewhere if something was not done.

We enjoy walking and shopping downtown and the business owners recognize us. This give us a safe environment plus the friendliness of staff and of course the option to spend a little money. The enjoyment we receive from the beautiful flower baskets and Ross Street Plaza gives us great pride.

Last summer we noticed on many occasions the shock that visitors got walking on Alexander Street. We felt shame on how our beautiful downtown area has come to be.

On many occasions we have witnessed the panhandlers purchase alcohol and cigarettes and then head towards an area in the downtown core to benefit from solicitation. We have also noted that these same group of panhandlers are well informed and work in tandem.

Council, we hope that you will agree that this bylaw must be implemented immediately. We do not appreciate panhandlers and musicians (who play/sing) without giving respect to others and forcing people to either relocate or be subjected to their behaviour.

We thank the Director of Development Services, Kevin Pearson, for a well informed report and would urge Council to proceed and adopt this bylaw.

Mr. and Mrs. Gerard (Sharon) Charlebois, Salmon Arm

An Additional Signature:

Mayor and Council:

Mr. & Mrs. Frank (Joyce) Flavelle, 29 year residents of Salmon Arm. Mr. & Mrs. Flavelle have asked us to please add their names to this email as they agree with the contents of our email and wish to inform you of their decision. They also urge Council to proceed and adopt this bylaw.

**From:** Karen Pattison  
**Sent:** Thursday, May 09, 2019 1:24 PM  
**To:** Caylee Simmons  
**Subject:** Proposed Bylaw 4273 Meeting May 13, 2019

May 9, 2019

To Mayor and Council Members of Salmon Arm:

Bylaw 4273 – Regulation of street solicitation in the City of Salmon Arm

We are senior citizens who relocated from Kelowna to Salmon Arm 12 years ago to enjoy life in this beautiful smaller community. We purchased a Strata Unit 8 years ago near the downtown area to be within walking distance of all the amenities and attractions that were there as well as the friendliness that we experienced.

In the last few years, that feeling is changing due to the emerging number of beggars, vagrants and panhandlers that are appearing on the downtown streets and staying year round. It can be uncomfortable and not the first thing we want visitors to this beautiful city to see. We thought the idea was to attract more people downtown to spend money and enjoy the sights but this would appear to us to be quite a detraction. A lot of time and effort goes into planting flowers to beautify the downtown as well as the Ross Street Plaza area so we should be able to enjoy it comfortably.

We have noticed that it seems the beggars, etc. use it as a meeting place to discuss how much they have made for the day while they enjoy their smokes and their cell phones.

We applaud Kevin Pearson, Director of Development Services for the work that went into his report.

We do hope that Council will implement this Bylaw sooner rather than later and return the downtown to the friendly, safe place it has always been.

Karen and Ken Pattison, Salmon Arm



**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) [<mailto:noreply@civicplus.com>]

**Sent:** Thursday, May 02, 2019 12:25 AM

**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

First Name	Rich
Last Name	URBINA
Address:	2090 - 12th Street SW
Return email address:	
Subject:	Panhandling/ street solicitation bylaw
Body	<p>Dear Mayor Harrison &amp; City Councillors, I read the bylaw proposal and I don't think it goes far enough. I would amend the Bylaw to include anyone who solicits (using the term solicit as to receive money, receive support, or change opinions) in the Downtown core. Almost every weekday during Spring, Summer, &amp; Fall, I cannot walk past the Ross street plaza, or on rainy days the covered walkway to Alexander Street, without having members from a local organization trying to engage me in a conversation on abortion, or their church. Although not asking for money, I find this no less a nuisance than the panhandlers. The optics on the amendment being proposed as stands, now focuses only on poor people &amp; buskers. I'm certain that is not council's intention. But rather to present our downtown to visitors and residents as a nice place where no one is will be solicited by any various persons or groups regardless of charity, ideology, or entertainment. I look forward to hearing from you on this important Bylaw. Sincerely yours</p> <p>Rich Urbina</p>
Would you like a response:	Yes

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114  
**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) [<mailto:noreply@civicplus.com>]

**Sent:** Friday, May 03, 2019 10:00 AM

**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

First Name Jason

Last Name Bedford

Address: 340 Alexander St NE Salmon Arm BC V1E4N8

Return email address:

Subject: Bylaw No. 4273

Body Thank you for this proposal. An RBC rep will attend the meeting May 13/19 in support of this Bylaw.

Would you like a response: No

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From: [noreply@civicplus.com](mailto:noreply@civicplus.com) [mailto:[noreply@civicplus.com](mailto:noreply@civicplus.com)]

Sent: Friday, May 10, 2019 12:43 PM

To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

Subject: Online Form Submittal: Mayor and Council

## Mayor and Council

First Name Tracey

Last Name Jakobsen

Address: #103, 371 Alexander Street

Return email address:

Subject: Proposed Street Solicitation Prevention Bylaw No. 4273

Body

As a business owner and long time resident of Salmon Arm I would like to say I am in favor of the proposed Bylaw 4273. The issue of street solicitation has had a negative impact on our business, customers, and staff for the past few years with the summer of 2018 being the most difficult. We have had to call the police on 4 separate occasions to deal with fighting, public drinking and verbally aggressive solicitation. The amount of litter garbage and cigarette butts left behind after a day of panhandling becoming an increasing problem. I believe we have a social responsibility to address the issues effecting the people that are panhandling. We have a group of business owners that are willing to look at directing funds to provide help for this issue and we will continue to focus on achieving this. Thank you for the opportunity to give the council my position on this bylaw as I do not feel the DSA has adequately done so.

Would you like a response: No

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From: [noreply@civicplus.com](mailto:noreply@civicplus.com) [<mailto:noreply@civicplus.com>]

Sent: Friday, May 10, 2019 1:44 PM

To: Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

Subject: Online Form Submittal: Mayor and Council

## Mayor and Council

First Name Margaret

Last Name Davidson

Address: 170 Lakeshore Dr NE, PO Box 1226, Salmon Arm, BC

Return email address:

Subject: Panhandlers

Body I wanted to reaffirm I am in favour of the proposed bylaw regarding panhandlers. While some may not feel threatened by their presence, I can tell you that as a female, I find their presence intimidating as I visit the bank. The police can assist with this by doing checks (such as they do in Vancouver) of any individuals who look sketchy. Routine ID Checks is the way most police departments actually apprehend those with outstanding criminal warrants, etc. The Vancouver City Police cleaned up the West End of Vancouver by making life uncomfortable for the streetworkers and thereby making the residents feel more safe. That can separate those in need from those running a business.

Would you like a response: Yes

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Ivan Koch

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## Proposed Bylaw 4273 Meeting May 13/2019

1 message

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Thu, May 9, 2019 at 6:08 PM

To: ivan/janice

IVAN::::: send to csimmons@salmonarm.ca

May 9, 2019

To Mayor and Council Members of Salmon Arm:

### Bylaw 4273 – A bylaw to regulate street solicitation in the City of Salmon Arm

We are an elderly couple who have lived in the Salmon Arm for 15 years. When we purchased our Strata Unit 105 years ago we made a decision to live in the downtown area. We felt that the downtown core of Salmon Arm had all the amenities that we needed to live out our remaining years.

What we did not expect is the emerging number of vagrants/beggars/panhandlers who seem to arrive in Salmon Arm in the spring and take over Alexander Street plus a few other areas. We also note that a few stay over the winter months.

In our opinion the summer of 2018 was horrific for the number of arrivals that took over the downtown core (especially Alexander Street). We made a decision to inform business owners in the downtown core that we would take our business elsewhere if something was not done.

We enjoy walking and shopping downtown and the business owners recognize us. This give us a safe environment plus the friendliness of staff and of course the option to spend a little money. The enjoyment we receive from the beautiful flower baskets and Ross Street Plaza gives us great pride.

Last summer we noticed on many occasions the shock that visitors got walking on Alexander Street. We felt shame on how our beautiful downtown area has come to be.

On many occasions we have witnessed the panhandlers purchase alcohol and cigarettes and then head towards an area in the downtown core to benefit from solicitation. We have also noted that these same group of panhandlers are well informed and work in tandem.

Council, we hope that you will agree that this bylaw must be implemented immediately. We do not appreciate panhandlers and musicians (who play/sing) without giving respect to others and forcing people to either relocate or be subjected to their behaviour.

We thank the Director of Development Services, Kevin Pearson, for a well informed report and would urge Council to proceed and adopt this bylaw.

Ivan Koch and Janice Wagner, Salmon Arm

A handwritten signature in cursive script, reading "Ivan Koch / Janice Wagner". The signature is written in dark ink and is positioned below the typed names.

**24. PUBLIC HEARINGS**

**1. City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273**

The Director of Development Services explained the proposed City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273.

Submissions were called for at this time.

S. Smith, #67, 3350 10 Avenue NE, spoke in favor of the bylaw noting that panhandling is a deterrent of tourists. She outlined potential options for assistance, including; a Homeless foundation, implementation of outreach social workers and education assistance.

B. Butts, 1160 49 Avenue NE, questioned the inclusion of playing music in the definition of solicitation, urged that local regulations be considered in conjunction with the provincial guidelines and human rights act and suggested that a separate bylaw be considered for busking.

J. Broadwell, Membership and Community Coordinator, Downtown Salmon Arm, spoke to a proposed "Giving Centre Program" in collaboration with Second Harvest and CMHA. The program would provide downtown businesses with donation centers' to allow citizens a safe and effective way to donate to those in need.

G. Foreman, Golf Course Drive/ Business Owner, spoke in favor of the bylaw and to concerns with panhandlers in the downtown core.

J. Bedford, 320 22 Street NE, RBC Branch Manager, spoke in support of the bylaw and to the complaints and nuisance certain individuals are creating for his clients. The business is aware of the social impact this bylaw may impose and is willing to assist where available.

D. Wallace, Operations Manager Askews Foods, spoke in support of the bylaw. Askews Foods works with local organizations to helps those in need. Recently the RCMP have been called to assist with individuals harassing and refusing to relocate.

M. Davidson, Business Owner, spoke in support of the bylaw and to safety concerns.

P. Phillips, 540 18 Street/ Business Owner, spoke in support of the bylaw and concerns related to safety.

D. Dunlop, Executive Director CMHA Shuswap/Revelstoke, requested Council to pause before adopting the bylaw. The bylaw currently criminalizes poverty and more work needs to be done prior to moving forward. She believes that if the bylaw is adopted the work may stop.

T. Jakobsen, 103 371 Alexander Street/Business Owner, spoke in favour of the bylaw and suggested that most of these individuals have an addiction problem and that monetary donations are not actually being used to support their basic needs.

R. Bell, 2330 13 Street SW/Business Owner, spoke in support of the bylaw and concerns to safety.

24. **PUBLIC HEARINGS - continued**

1. **City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273 - continued**

W. Raspberry, 941 Harbourfront Drive, conveyed that street solicitation is an RCMP issue and the implications of a bylaw versus human rights.

S. West, Staff Sergeant, RCMP, verified the RCMP's ability to enforce the Safe Street Act and the involvement of the RCMP should the bylaw be adopted.

G. Page, 1121 21 Street SE, agreed with the presentation by D. Dunlop and as a busker supports business licenses being required for busking in Salmon Arm.

C. Bischke, 1121 Shuswap Street SW/Business Owner, spoke in support of the bylaw and concerns to safety.

R. Langridge, 780 1180, President Downtown Salmon Arm, spoke in support of the bylaw but noted that a multi pronged approach to help protect the downtown is necessary.

B. Laird, 2185 5 Street SE, spoke to the complexity of the issue and recognized the frustration of the downtown businesses but requested the City to pause to obtain guidance from the RCMP.

S. & G. Charlebois - email dated May 9, 2019 - Proposed Bylaw 4273 Meeting May 13/2019

K. & K. Pattison - email dated May 9, 2019 - Proposed Bylaw 4273 Meeting May 13, 2019

R. Urbina - email dated May 2, 2019 - Panhandling/street solicitation bylaw

J. Bedford - email dated May 3, 2019 - Bylaw No. 4273

T. Jakobsen - email dated May 10, 2019 - Proposed Street Solicitation Prevention Bylaw No. 4273

M. Davidson - email dated May 10, 2019 - Panhandlers

I. Koch & J. Wagner - email dated May 13, 2019 - Bylaw 4273 - A bylaw to regulate street solicitation in the City of Salmon Arm

Following three calls for submissions and questions from Council, the Hearing was closed at 9:27 p.m.



23. RECONSIDERATION OF BYLAWS

4. City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273 - Third Reading

0286-2019

Moved: Councillor Eliason  
Seconded: Councillor Lavery  
THAT: the bylaw entitled City of Salmon Arm Street Solicitation Prevention Bylaw No. 4273 be read a third time.

Amendment:

Moved: Councillor Wallace Richmond  
Seconded: Councillor Lavery  
AND THAT: the City of Salmon Arm commits to working with social agencies to develop a coordinated and compassionate framework for the vulnerable street solicitation population;

AND FURTHER THAT: the City of Salmon Arm recognizes that the main intention of this bylaw is not to issue fines.

CARRIED

Councillor Lindgren Opposed

Amendment:

Moved: Councillor Lavery  
Seconded: Councillor Flynn  
THAT: the bylaw include the addition of Liquor Retail Store and Cannabis Retail Store to section 4.1.

CARRIED

Councillor Lindgren Opposed

Amendment:

Moved: Councillor Flynn  
Seconded: Councillor Cannon  
THAT: the bylaw include the addition of Money Service Businesses to section 4.1.

Councillor Eliason left the meeting at 9:56 p.m. and returned at 9:57 p.m.

CARRIED

Councillor Lindgren Opposed

Motion as Amended:

CARRIED

Councillor Lindgren Opposed

# CITY OF SALMON ARM

## BYLAW NO. 4273

### A bylaw to regulate street solicitation in the City of Salmon Arm

---

WHEREAS street solicitation is deemed to be a cause of public nuisances, disturbances and other objectionable situations within the City of Salmon Arm;

AND WHEREAS the Council of the City of Salmon Arm is authorized by the Community Charter to regulate street solicitation for the purpose of protecting and enhancing the well-being of its community;

AND WHEREAS the City of Salmon Arm commits to working with social agencies to develop a coordinated and compassionate framework for the vulnerable street solicitation population;

AND WHEREAS the City of Salmon Arm recognizes that the main intention of this bylaw is not to issue fines;

NOW THEREFORE the Council in open meeting assembled enacts as follows:

1. This Bylaw may be cited as "City of Salmon Arm Street Solicitation Bylaw No. 4273"
2. DEFINITIONS

All word or phrases shall have their normal or common meaning except where this is changed, modified or expanded by the definitions set forth in this bylaw.

"Automated teller machine" means a device linked to a financial institution's account records which is able to carry out transactions including, but not limited to account transfer, deposits, withdrawals, balance inquiries and mortgage and loan payments.

"Bylaw Enforcement Officer" means the person appointed by the City of Salmon Arm and any person delegated to assist him/her in enforcing municipal bylaws and regulations as set out in the bylaw.

"Peace Officer" means any member of the Royal Canadian Mounted Police and any person delegated to assist him/her in carrying out his/her duties under the bylaw.

"Solicitation" means an act to solicit by communicating in person using the spoken, written or printed word, or by a gesture or another means, including the playing of musical instruments or equipment that causes a nuisance to the public and businesses, any of which being for the purpose of receiving money or another item of value, regardless of whether consideration is offered or provided in return.

“Street” includes a public road, highway, bridge, viaduct, underpass, lane, sidewalk and any walkway or space normally open to the use of the public.

“Traffic control signal” means a traffic control signal as defined in the Motor Vehicle Act.

“Trust company” means an office or branch of a trust company to which the Trust and Loans Companies Act (Canada) applies and in which deposit accounts are held.

### 3. AUTHORITIES

Peace Officers and Bylaw Enforcement Officers are authorized and empowered to enforce all sections of this bylaw.

### 4. APPLICATION

.1 No person shall solicit on a street within 15 metres of:

- a) an entrance to a bank, credit union or trust company,
- b) an automated teller machine,
- c) a bus stop or bus shelter,
- d) a restaurant with outdoor seating,
- e) the entrance to a theatre or art gallery,
- f) the entrance to a liquor or cannabis retail store, or
- g) the entrance to a money service business.

.2 No person shall solicit from an occupant of a motor vehicle which is:

- a) parked,
- b) stopped at a traffic control signal, or
- c) standing temporarily for the purpose of loading or unloading.

.3 No person shall solicit at any time during the period from sunset to sunrise.

.4 No person shall sit or lie on a street for the purpose of solicitation.

.5 No person shall solicit from a public bench, seating or within a public plaza.

.6 No person shall continue to solicit on a street from a person after that person has made a negative response.

5. PENALTY

- .1 Every person who offends against any provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of, or in violation of, any provisions of this bylaw, or who neglects to do, or refrains from doing anything required to be done by any of the provisions of this bylaw, or who does any act or thing which violates any of the provisions of this bylaw, shall be deemed to guilty of an infraction of the bylaw, and shall be liable to the penalties hereby imposed.
- .2 Offences for which tickets can be issued and fines imposed are prescribed in the City of Salmon Arm Ticket Information Utilization Bylaw No. 2760.
- .3 Every person who commits an offence against this bylaw is liable to a fine and penalty of not more than \$2,000 and not less than \$50 for each offence.

6. SEVERABILITY

If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that are invalid shall not affect the validity of the remaining portions of this bylaw.

7. EFFECTIVE DATE

This bylaw shall come into full force and effect upon adoption of same.

READ A FIRST TIME THIS	11th	DAY OF	June	2018
READ A SECOND TIME THIS	11th	DAY OF	June	2018
READ A THIRD TIME THIS	13th	DAY OF	May	2019
ADOPTED BY COUNCIL THIS		DAY OF		2019

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER



# INFORMATIONAL CORRESPONDENCE - MAY 27, 2019

1. J. Garner - letter dated April 27, 2019 - Request for biking sidewalk on Silver Creek River Road and Salmon River Road A
2. J. Shirley - letter dated May 7, 2019 - Request for installation of memorial bench for P. Shirley A
3. M. Davidson - email dated May 10, 2019 - Downtown Improvement Association, Parking N
4. D. Wood, J. MacLennan, J. & G. Beveridge, R. Watt - letter dated March 25, 2019 - Properties located at 1640, 1690 and 1710 11 Avenue NE A
5. S. Grimes - email dated May 16, 2019 - Peter Jannink Nature Park A
6. G. Killoran - email dated May 22, 2019 - Salmon Arm/ Shuswap Regional Airport N
7. A. Slater, Executive Director, SILGA - email dated May 9, 2019 - SILGA Youth at UBCM N
8. C. Arnouse, Chief, Adams Lake Indian Band - letter dated May 10, 2019 - Grand Opening Celebration Invitation N
9. Shuswap - Okanagan Citizens for Safe Technology - email dated May 13, 2019 - Facts retired Captain Jerry Flynn passes onto Council N
10. D. Askew, President, Askew Foods - letter received May 14, 2019 - Askew's Foods Celebrates 90 Years of Quality & Service N
11. T. Peasgood, Salty Dog Event Co-ordinator - letter dated May 16, 2019 - Salty Dog weekend of events May 10-12, 2019 N
12. C. Grayston, Executive Director, Salmon Arm & District Chamber of Commerce - letter dated May 16, 2019 - Chamber of Commerce Survey Results - Downtown Street Parking N
13. L. Munro Lamarre, Founder/ Director, The Smile Mission Oral Health Outreach Society - letter dated May 20, 2019 - Sustainable shopping bag plan A
14. Hilltop Tim Hortons - letter received May 22, 2019 - Camp Day June 5, 2019 A
15. Downtown Salmon Arm - newsletter - Spring 2019 Downtown Update N
16. BC Healthy Communities - newsletter - Spring 2019 N
17. Interior Health - newsletter - May Monthly Newsletter N
18. A. Singh, President, UBCM - letter dated May 14, 2019 - 2019 Resolutions N
19. A. Battalova, Manager of Accessibility Initiatives, SPARC BC - letter received May 22, 2019 - Access Awareness Day - June 1, 2019 N
20. J. Kornelsen, Associate Professor, Department of Family Practice, UBC and C. Carthew, Centre for Rural Health Research, Department of Family Practice, UBC - email dated May 22, 2019 - UBC Rural Evidence Review Project N

N = No Action Required  
A = Action Requested

S = Staff has Responded  
R = Response Required

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Item 11.2

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: \_\_\_\_\_ be authorized to attend the Union of BC Municipalities (UBCM) Convention in Vancouver, BC from September 23 – 27, 2019;

AND FURTHER THAT: Council approve September 22 and 27, 2019 as travel dates for the UBCM Convention.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



## Convention & Awards

» **2019 Convention**

» [Transportation](#)

» [Hotel Accommodations](#)

» [Trade Show](#)

» [Session Proposal Process](#)

» [Sponsorship](#)

» [2019 Theme](#)

» [Media Room](#)

» [Awards](#)

» [Nominations & Elections](#)

» [Future Conventions](#)

» [Past Conventions](#)

[Home](#) / [Convention & Awards](#) / **2019 Convention**

## 2019 Convention

The 2019 UBCM Convention will be held from September 23 to 27, 2019 in Vancouver, BC at the Vancouver Convention Centre.

Registration will open on **Tuesday, July 2nd, 2019.**



[Transportation](#)

[Hotel Accommodations](#)

[Trade Show](#)

[Session Proposal Process](#)

[Sponsorship](#)

[2019 Theme](#)

### Subscribe to Our Newsletter

To receive UBCM's weekly newsletter, enter your email address

[SUBSCRIBE](#)

### Follow Us On





Item 13.1

## CITY OF SALMON ARM

Date: May 27, 2019

### Presentation 4:00 p.m.

**NAME:** Barry Delaney & Ken Hawrys, SASCU

**TOPIC:** 2019 Report

#### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

# SASCU

The Shuswap's very own Financial Institution  
2019 Report

SASCU

## Why are we here?

- Highlights of 2018
- What's in store for 2019
- Share our Community story
- Answer any Questions



SASCU Financial Group 2

## 2018 – A look back



Small change.  
Big deal.

Free e-transfers



Youth Strategy & Council




DIGITAL BUSINESS EXPERIENCE

E-signatures


SASCU 3

## 2018 – A look back



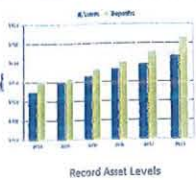
SHUSWAP INSURANCE BROKERS  
A Division of SASCU

Purchase Enderby Office



SASCU Contact Centre  
1-800-368-3688  
Monday - Friday 9am to 5pm  
SASCU 360

Expanded Hours



Record Asset Levels

Year	Record Asset Levels (\$M)
2018	~500
2019	~550
2020	~600
2021	~650
2022	~700
2023	~750

SASCU 4

## 2018 – A look back



20 Year Anniversary – Wealth Management



10 Year Anniversary - Insurance

SASCU 5

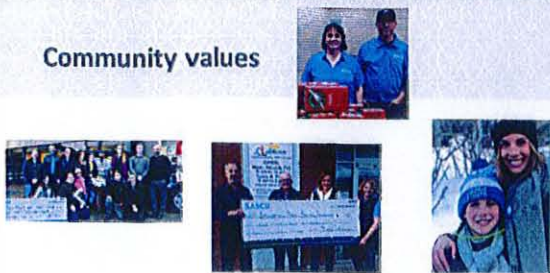
## 2019 – A look forward

- Online membership opening – mobile friendly
- Online borrowing – mobile friendly
- Additional digitized forms for members electronic signature
- Contact Centre – new ways to communicate
- Integration of our 2 Insurance offices



SASCU 6

## Community values



SASCU Financial Group 7

## Community Gathering

- Part of our Heritage - bringing people together is how grass roots credit unions formed 75 years ago



SASCU 8

## Community Prosperity

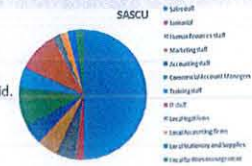
- Shuswap's only community owned financial institution
- Supporting job creation
- Supportive of a growing and prosperous region



SASCU 9

## SASCU's impact on our communities

- \$ 9 Million in salaries and benefits.
- Top 5 employer in the Shuswap.
- Over \$ 300,000 in property taxes paid.



SASCU 10

SASCU

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Item 13.2

## CITY OF SALMON ARM

Date: May 27, 2019

### Presentation 4:15 p.m.

**NAME:** Staff Sergeant West, Salmon Arm RCMP Detachment

**TOPIC:** Quarterly Policing Report - January - April 2019

#### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond



Royal Canadian  
Mounted Police

Gendarmerie royale  
du Canada

Security Classification/Designation  
Classification/désignation sécuritaire

NCO i/c Salmon Arm Detachment  
1980 11<sup>th</sup> Ave NE,  
Salmon Arm, BC.  
V1E 2V5

Your File - Votre référence

Our File - Notre référence

195-7

Date

May 21, 2019

Mayor and Council City of Salmon Arm

RE: Salmon Arm RCMP Detachment  
Quarterly Policing Report -- January through April 2019

Dear Mayor and Council,

I provide you this report on our detachment's efforts in policing the Salmon Arm and greater area. The report covers the period of January through April, 2019.

#### **Detachment News**

Regular members continue to cycle in and out of the Detachment. In this quarter 3 members received transfer notices and two of those positions have been filled. One of these members will not arrive until early this fall and the other replacement has assumed substantive duties. The final member in this transfer cycle awaits the sale of his home prior to a move and a request to back fill the position will occur at that time.

We have filled one of our vacant municipal employee vacancies. We await the security clearance on the remaining member of our administrative team. Which we received on May 21, 2019. The hiring of this person will bring our office up to full administrative staff. The training sessions continue to be covered under the RCMP budget as a whole.

In the City of Salmon Arm our calls for service were up 10% from the same period last year. It appears that all indices that I use to track crime locally were up across the board with the notable exception of Motor Vehicle Collisions. I note that due to Stats Canada and PRIME (Records System) rules have changed which is reflected in the statistics in comparing 2018 to 2019. It is the impression of the members that instances of Property Crime, Violent Persons Crime and other Criminal Code investigations are up over 2018.

I am happy to report that in this quarter that motor vehicle collisions were down over the same

**Canada**

RCMP GRC 2823 (2002-11) WPT

Page 1 of 3

period last year and there were no fatal collisions within the city. Our officers were active in traffic law enforcement in this period.

Our officers:

- Wrote 324 traffic tickets and warnings in the quarter for a total over the fiscal year of 1597.
- 15 high risk driving charges were laid in this quarter.
- 6 traffic enforcement blitz's we conducted locally for a total of 49 over the year.

Our officers have all have made a concerted effort to make local roads as safe as they can be. They have also met or exceeded proactive enforcement targets with reductions in crashes. I am sure that a mild winter was also of assistance.

Investigative highlights from the past quarter:

- 6 Downtown Foot Patrols, for a total of 99 for the year
- 28 Curfew checks of priority offenders, for a total of 105 for the year.
- Partnership with Edmonton Police Service to apprehend an interprovincial robbery suspect who was a threat to public safety.
- A robbery in January at a downtown business remains unsolved.

I have been reviewing the Provincial Policing Standards in the Province of British Columbia which will impact how our Detachment provides service to this community moving forward. The Provincial Policing Standard mandates specific training and a specific file management structure, namely, The Major Case Management model, for specific offences. The section came into effect January 1, 2019.

I have put in place interim measures to meet these policing standards and maintain the existing budget over the short term. The interim measures include paid "On Call" status for two members which will have to be expanded for the next fiscal year. Further discussions are required in the near future to plan responsibly to meet these standards. Unfortunately, the interim plan is not sustainable over the long term.

I have met with the policing liaison, Mayor Harrison, who attended the Southeast District Information session with me on April 4, 2019. Mayor Harrison has an appreciation for the demands that these Policing Standards are placing on our detachment and municipalities with a population over 15000 within BC.

I have provided a copy of the 267 page document for your review. The most impactful and challenging sections are 2 - Training and 5-Specialized Investigations.

- Section 2 - Mandated training which require members to be away from the office.
- Section 5 - The Specialized Investigations section which mandates Use of the Major Case Management Model for an array of investigations.

In short, official Major Case Management positions are required to carry specific investigations.



We as a Municipal RCMP Detachment in a community over 15,000 in population must have qualified personnel available to staff these positions 24/7 should the need arise.

I look forward to speaking to council in the near future about these standards, demands on policing resources and preparing the necessary strategies to move forward in this environment.

Yours in Service,



Scott West, S/Sgt.

NCO i/c Salmon Arm RCMP Detachment





**SALMON ARM RCMP  
MAYOR'S REPORT  
QUARTER 1, 2019**

Salmon Arm Detachment

1980 11th Ave N.E.

Salmon Arm, BC

V1E 2V5

Telephone (250) 832-6044 Fax (250) 832-6842

City of Salmon Arm

500 2nd Ave N.E.

Salmon Arm, BC

V1E 4 N2

2019-May-06

Dear Mayor Alan Harrison,

RE: Quarterly Crime Statistics - January / February / March

CRIME CATEGORIES	CITY Q1 2018	CITY Q1 2019	RURAL Q1 2018	RURAL Q1 2019
Homicide / Attempted Homicide	0	0	0	0
Assaults	25	31	6	2
Sexual Offences	2	4	2	0
Robbery	1	2	0	3
Auto Theft	4	9	2	2
Break and Enters	6	8	5	8
Theft From Motor Vehicle	19	33	8	4
Drug Investigations	16	10	10	4
Motor Vehicle Collisions	43	35	27	19
Motor Vehicle Collisions W Fatality	1	0	0	1
Impaired Driving - CC	5	4	4	1
Impaired Driving - MVA (IRPs)	8	7	3	2
TOTAL PERSONS/VIOLENT CC	52	65	14	29
TOTAL PROPERTY CC	116	152	43	43
TOTAL OTHER CC	51	74	7	15
TOTAL CRIMINAL CODE (CC)	219	291	64	87
TOTAL CALLS FOR SERVICE	1012	1037	419	348

COMMUNITY	CITY Q1 2018	CITY Q1 2019	RURAL Q1 2018	RURAL Q1 2019
Files with youth negative contacts	11	7	0	0
Mental Health Related Calls	93	78	22	27
Files involving Alcohol / Drugs	158	146	65	52
Domestic Violence	12	20	4	5

Should you have any questions or concerns, or should you wish to discuss these statistics, please do not hesitate to contact me at 250-832-6044.

Yours truly,

Scott West, S/Sgt., NCO I/C  
Salmon Arm RCMP Detachment

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Item 13.3

## CITY OF SALMON ARM

Date: May 27, 2019

### Presentation 4:30 p.m.

**NAME:** Lana Fitt, Manager, and Staff, Salmon Arm Economic Development

**TOPIC:** MRDT, 2018 Annual Performance Report and MRDT Project Approvals

#### Vote Record

- ☐ Carried Unanimously
  - ☐ Carried
  - ☐ Defeated
  - ☐ Defeated Unanimously
- Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond





# 2018

## MRDT Annual Performance Report

Small City, Big Ideas

CITY OF  
**SALMON ARM**

500 2 Ave NE, Salmon Arm BC  
V1E4N2  
250-833-4000  
[edo@saeds.ca](mailto:edo@saeds.ca)



# Introduction

The City of Salmon Arm was approved to begin collecting the 2% Municipal & Regional District Tax (MRDT) on June 1, 2017. This report presents the goals, objectives, tasks and measurables for 2018 operations.

A primary goal of the City of Salmon Arm's MRDT 5 Year Business Plan is to deliver a collaborative program, led by tourism industry stakeholders. Following is a report which details activities undertaken directly by Salmon Arm's MRDT Committee, as well as those supported with Salmon Arm's MRDT Funding but undertaken by partnership organizations.

## Vision

Salmon Arm and the broader Shuswap region will be recognized as an **all-season destination of choice** for visitors from around the world

## Mission

In the five-year period commencing in mid-2017, Salmon Arm's MRDT Program will increase visitation to Salmon Arm and the broader Shuswap region (measured by the growth of the annual MRDT revenue). This will be achieved by:

- Telling our story/sharing our experience;
- Expanding destination and experiential marketing;
- Developing/expanding industry partnerships;
- Developing/expanding tourism experiences and assets.

## Overall Goals, Objectives and Targets

There are 4 guiding principles which form the foundation of Salmon Arm's MRDT Business Plan:

1. "Accommodator led" MRDT program with input and support from broader tourism stakeholders;
2. Support the implementation of specific local tourism initiatives which have been identified as gaps and high ROI opportunities;
3. Support and expand the work of multiple tourism stakeholder organizations across the broader Shuswap region;
4. Collaborative approach, ensuring a strong alignment with strategic plans of partner organizations, including Shuswap Tourism's Development Plan, Thompson Okanagan Tourism Association's Tourism Strategy, and Destination BC's Strategic Plan.

Each of the following goals and objectives of Salmon Arm's MRDT Business Plan will be guided by the overarching focus of **"shoulder and off-season development"** and **"working collaborative with partner organizations"**.

**Primary Program Goal** - Expand the tourism economy in Salmon Arm and the broader Shuswap Region, measured by increased accommodation occupancy rates.



## Governance

The City of Salmon Arm is the *Applicant* and *Designated Recipient* of the 2% MRDT funds. The City has delegated administration of the MRDT program to the Salmon Arm Economic Development Society (SAEDS) under a Third Party Service Provider Agreement.

### Agreement Among Partner Agencies



### Governance Structure

MRDT revenue collected by Salmon Arm accommodators is remitted to the Ministry of Finance, then transferred to the City of Salmon Arm which then transfers the funds to Salmon Arm Economic Development Society for implementation of the Business Plan.

### About Salmon Arm Economic Development Society (SAEDS)

The Salmon Arm Economic Development Society is a non-profit society registered with the BC Corporate Registry. It was established on August 27, 2002 and has a 17-person Board of Directors comprised of 12 voting members and 5 non-voting members. The voting membership represents the major sectors of the local economy, including: Tourism, Construction, Commercial, Manufacturing, Business Services, Health, Forestry, Agriculture, Education, and Technology, and 5

non-voting members representing City of Salmon Arm, Columbia Shuswap Regional District, Salmon Arm Chamber of Commerce, Adams Lake Indian Band (vacant), and Neskonlith Indian Band.

The mandate of the Society is:

1. *Business Retention and Expansion*
2. *New Business Attraction and Development*
3. *Programs and Projects Designed to Enhance Resident Quality of Life, Economic Development and Prosperity in the Community.*

Following are excerpts from the Salmon Arm Economic Development Society's MRDT Committee Terms of Reference:

*"In an effort to ensure a well-informed, well-directed and high return on investment MRDT program, a MRDT Committee will be formed as a committee of the SAEDS Board. The MRDT Committee will be led by the Tourism Director on the SAEDS Board and will further be comprised of tourism industry experts, the majority of which are not Board of Directors members of Salmon Arm Economic Development Society. The MRDT Committee will be the primary decision makers related to the MRDT program."*



## 2018 MRDT Committee Membership

Voting - Accommodators	
Sebastian Hofstetter (Chairperson)	Prestige Harbourfront Resort
Carol Beaulieu	Viewpoint RV Park & Cottages
Lianne Jansen-Hagenaars	Hilltop Inn
Voting - General	
Tovah Shantz	Shuswap Pie Company
Jim Dunlop	Canoe Beach Café & Rentals
Non-Voting	
Corryn Grayston	Chamber of Commerce/Visitor Centre
Erin Jackson	City of Salmon Arm
Lindsay Wong	Downtown Salmon Arm
Darby Boyd	Shuswap Recreation Society
Phil McIntyre-Paul	The Shuswap Trail Alliance
Robyn Cyr	Shuswap Tourism
Staff Contacts	
Lana Fitt	Salmon Arm Economic Development Society
Jennifer Strachan	Community Events Liaison

## Strategies and Key Actions

Following is a list of the key strategies which were identified as the community priorities for Salmon Arm's MRDT program.

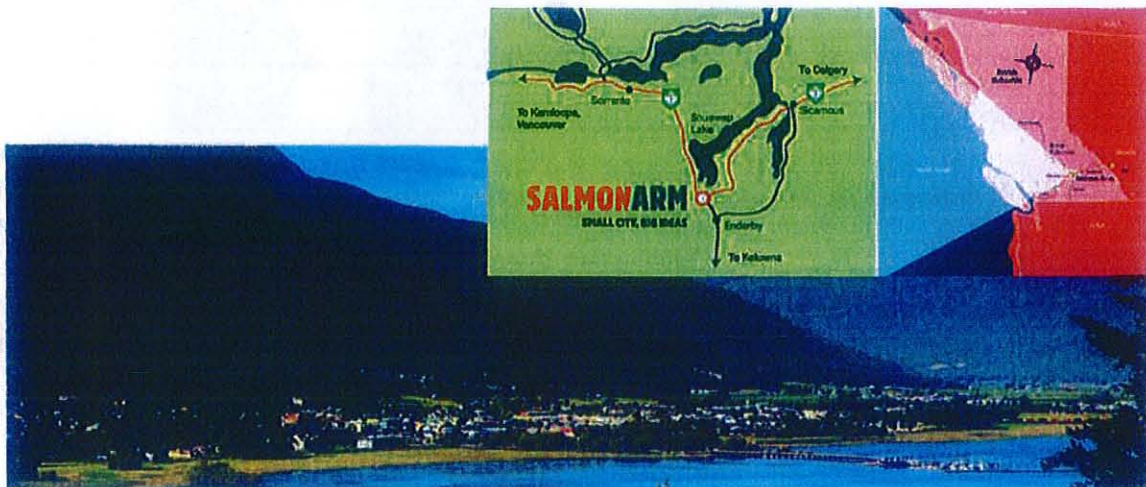
- Research & Planning



- Development of a Community Event Strategy
- Development of a Community Ambassador Program
- Marketing
  - Expansion of Shuswap Tourism's Regional Marketing – Non-traditional Season Development
  - Event Attendee Visitor Information Packages
  - Media Fam Tour Hosting expansion
  - Consumer Shows
  - On-line Digital Marketing Campaign
- Destination/Experience Development
  - Event Expansion (Sports tourism, Cultural Festivals, Agri-tourism, Conference/Conventions and Seminars)
  - Anchor asset support – planning, beautification and marketing of identified key tourism anchors: Community Trails and Canoe Beach
    - specific tourism based trail planning and marketing occurring throughout the 5 year business plan
    - on-site signage, entrance beautification and expansion of sports tourism event opportunities at Canoe Beach over year's 1-3 of the business plan
  - Facilitation of Visitor Package Development (industry partnerships)
- Visitor Services
  - Expanded visitor information and signage
  - Community Ambassador Program

## Brand Positioning

The City of Salmon Arm is part of the Shuswap Region and actively participates as a member community in the *Shuswap Tourism* function administered by the Columbia Shuswap Regional



District. Salmon Arm sees great value in continuing to participate in this regional partnership. Shuswap Tourism has been highly successful in the Shuswap Brand development and positioning to date. Further details on the Shuswap Brand are below:



# SHUSwap

Beautiful. Casual. Down-to-earth.



## OUR STORY

*"The Shuswap? That's that place where you go houseboating, right?" Right!*

But only partially right. Houseboating's only part of our story. You see, for decades, the Shuswap region has been synonymous with houseboating. But our real story, the one we live and breathe, is comprised of real people in an incredible place, living rich and simple and authentic lives.

We shop for groceries, take the kids to games, go for walks in the woods and travel to other places. We like to go to the lake, we like to have concerts, we possess a rich heritage and we may or may not use umbrellas when it rains. We have incredible wineries, access to a myriad of recreational opportunities, host a top-notch major festival and hey, even the salmon fight their way back here year after year. These are all parts of our story.

But you might find the best part of our story is sharing a cup of tea, or a piece of pie, or digging carrots and hearing about what's happening (or



not happening) in the community as of late. Or you might get the best part of a Shuswap experience leaning on a fence post, or leaning on a speaker, or leaning on a café counter. Or you might find the best part of our story when you free your soles, swap your shoes, kick up your heels and take a step in our direction, in search of another simple spectacular Shuswap adventure.



**SHUSwap**  
Beautiful. Casual. Down-to-earth.



# BRAND PILLARS

*As we continue to grow and evolve, our story will change and develop over time. However, there are some things that will not change or should not change. These ideals, emotions or regional spirits are our brand pillars. They provide the foundation of our story.*

Our full story is incomplete without these attributes combined together, and it is the combination of these pillars that help to define our story, to differentiate it from others and to make it distinctly our own.

Lake, Country and Culture: these are the foundations, the central elements and ideals of the Shuswap's brand. These elements are intended to serve soundly today, but also to project a spirit and regional philosophy for the future.



LAKE



COUNTRY



CULTURE

## LAKE

There's no escaping it. Our region owes much of its persona and character to Shuswap Lake. It is an integral part of our lives, our livelihoods, and a major compelling reason for visitation. It is host to a wide variety of activities, a distinct visual viewscape that dominates our region, and serves to provide a reason for existence for our communities and tourism industry. It also is a key feature that differentiates us from other regions; 'the lake' is synonymous with 'the Shuswap' and we will capitalize on that established recognition.

## COUNTRY

Incredible nature surrounds our region. We have wilderness just steps away from the back door, and recreational activities that include mountain biking, trail walking, golfing, hiking, quadding and sledding, camping, fishing and more. We have incredible forests, spectacular high elevation viewpoints and an exceptional history and continuing tradition of relating to the land in our region. Our natural surroundings are the envy of many and the lifestyle we are afforded by the country in our region is highly desired. We'd like to keep it that way. And we'd be proud to share it with others who respect it as we do.

## CULTURE

Our region's existence, its communities and interactive fabrics are built on relationships. How we interact with each other; our values; and how we perceive ourselves and others are integral parts of our story.

We are different from urban centres. We sometimes function at a different pace. We place great value on freedoms and relationships and community spirit. We celebrate together, look after our region together, and continue to grow and develop stories together that shape our present and our future. We are renowned for some of our events and cultural happenings, and we have a burgeoning cultural and artistic component of our region that is continuing to emerge as a strong presence in our collective story. By including this as a central part of our brand, we will be able to effectively differentiate ourselves from others by portraying our spirit. By greater positive acknowledgement and promotion of our culture, we increase pride in the region, and that simultaneously increases respect. Visitors want to interact and discover destinations that demonstrate different perspectives. They revel in the confidence, boldness and vision of those who are excited about where they live and who demonstrate it through their spirit: their culture.





# Target Markets

## Geographic Market

Shuswap Tourism has identified a primary market of “close-to-home” travellers from BC Interior and Northern BC as well as Pacific Northwest US. A secondary market of Alberta and Metro Vancouver are also areas of focus. The Salmon Arm MRDT Business Plan mirrors these markets. As determined within Shuswap Tourism’s Development Plan and in alignment with Thompson Okanagan Tourism Association and Destination BC’s target markets, the following Explorer Quotient Audience has been identified for the Shuswap Region.

## Explorer Quotient Audience (Profiles identified by Canadian Tourism Commission)

- **Authentic Experiencers** - Typically understated travellers looking for authentic, tangible engagement with destinations. With a particular interest in understanding the history of the places they visit, these experiencers have a higher-than-average education and an average household income, more likely to be retired with an average of 53% over the age of 55. Experience appeal for these visitors includes exhibits, architecture, historic sites/buildings and museums. They may also be interested in nature, shopping, foodie opportunities, performing arts, and water-based outdoor activities (among others).
- **Free Spirits** - Highly social and open-minded. Their enthusiasm for life extends to their outlook on travel. Experimental and adventurous, they indulge in high-end experiences that are shared with others. These higher than average income earners tend to be full-time workers if they are not still students. 80% of the Free Spirits are in the 18-54 demographic. These travellers are more likely than most to be interested in shopping, dining and other food related activities, entertainment and performing arts, water-based outdoor activities, festival, events and spectator sports, outdoor and nature experiences (among others).
- **Cultural Explorers** - defined by their love of constant travel and continuous opportunities to embrace, discover and immerse themselves in the culture, people and settings of the places they visit. With a higher-than-average education and average household income, 43% of these travellers are between the ages of 35-54. Similar to Free Spirits, Cultural Explorers are likely to find many activities appealing to do on a long-haul vacation including nature and outdoor experiences, sightseeing, water-based outdoor activities, and festivals, events and spectator sports (among others).

# Summary of 2018 MRDT Operations

## EVENT FUNDING & SUPPORT

In 2018, the MRDT provided \$12,000 in funding to support 5 off-season events, which attracted an estimated 180,000 visitors. The MRDT further supported local community events through its Projects & Community Relations Specialist position. Jennifer Strachan provided event planning and reporting assistance to the following 2018 events:

- Lewiston Ultra
- Salty Street Fest
- BC Seniors Conference
- Community Brand Launch Event
- Optimist U18 Provincial Curling Championships
- Roots & Blues Breakfast



## PARTNERSHIP SUPPORT FUNDING

MRDT funds supported the Shuswap Trail Alliance in trail planning, signage and marketing. MRDT funds were also allocated to Shuswap Tourism to support the following initiatives:

- Digital marketing campaign
- Shuswap Cultural Event promotion
- Consumer trade shows
- Experience Guide print production
- Media tours
- Winter photography imagery



## COMMUNITY EVENT STRATEGY

The Salmon Arm Community Relations & Event Strategy was developed to focus on the following initiatives and projects:

- Event attraction strategies
- Event website and community event portal
- Event branding, process and community protocol
- Visitor kiosks and wayfinding signage
- Canoe Beach beautification
- Community event hosting
- One-call community event resource representative



## 2018 Financial Review

January 1 – December 31 2018 MRDT

2017 Carry Fwd Funding	\$100,961
MRDT Revenue	\$241,976
Local Government Tourism Contributions	<u>\$ 51,850</u>
Total Revenue	\$394,787
MRDT Expenses	<u>\$188,022</u>
Funds Carried Forward to 2019 for Deferred MRDT Projects	\$206,765



A full accounting of 2018 MRDT Revenue and Expenses is attached as *Appendix 2.1, Financial Report*

## 2018 Performance Review

A detailed review of all tactics completed in 2018, including related outcomes is attached as *Appendix 2.2 Annual Performance Report*.

## Conclusion

Implementation of the 2018 MRDT Tactical Plan mirrors the strategic direction, vision, goals and objectives presented in Salmon Arm's Five-Year MRDT Business Plan. The Five-Year Plan is a community developed program which was prepared with extensive consultation and is reflective of strong accommodator and broader tourism industry support. Both the broader Five-Year Plan and the 2018 Tactical Plan align with goals and objectives within the Shuswap Tourism Development Plan, Thompson Okanagan Tourism Association Strategy and Destination BC Strategy. Our community continues to prioritize a collaborative approach to growing our tourism economy as represented in this *Annual Performance Report*.

## Appendix 2.1 Financial Report

Under the *Provincial Sales Tax Act*, all designated recipients, including designated recipients not subject to the renewal application requirement, must report back to the Province annually in the form of a Financial Report by **May 31** of each year.

The Financial Report must show how all of the money received from the tax was spent and certify that all of the money received from the tax was used solely for approved purposes. The Financial Report must show that spending of money received from the tax was consistent with the Five-Year Strategic Business Plan. The Financial Report must also show the amounts, sources, and uses of all other tourism revenues.

<b>Designated Recipient:</b>	<u>City of Salmon Arm</u>
<b>Designated Accommodation Area:</b>	<u>Salmon Arm, BC</u>
<b>Date Prepared:</b>	<u>April 30, 2019</u>
<b>MRDT Repeal Date (if applicable):</b>	<u></u>
<b>Total MRDT Funds Received:</b>	<u>\$241,976</u>
<b>Year Ending:</b>	<u>2018</u>

### Section 1: Actual Spending by Market

Add more rows as needed.

Geographic Market	Total Marketing Budget by Market	% of Total \$ by Market
BC	91,565	91%
Alberta	4,046	4%
Ontario		
Other Canada – Sask, MB, ON	4,046	4%
Washington State	304	.3%
California		
Other USA (please specify)		
Mexico		
China	304	.3%
UK	304	.3%
Germany		
Australia	304	.3%
Japan		
Korea	304	.3%
<b>Total</b>	<b>101,177</b>	<b>100%</b>



**Section 1: MRDT Budget Variance Report**

Designated recipients **must** complete the table as provided below. Refer to Appendix 2.3 for further expense line item descriptions.

Revenues		Current Year		
		Budget \$	Actual \$	Variance
Carry forward from previous calendar year		92,286	100,961	8,675
MRDT		185,000	241,976	56,976
MRDT, online accommodation platforms				
Local government contribution		51,850	51,850	
Stakeholder contributions (i.e. membership fees)				
Co-op funds received (e.g. DBC coop, DMO-led projects)				
Grants – Federal				
Grants – Provincial				
Grants/Fee for Service – Municipal				
Retail Sales				
Interest				
Other				
<b>Total Revenues</b>		<b>\$329,136</b>	<b>\$394,787</b>	<b>\$65,651</b>
Expenses		Budget \$	Actual \$	Variance
<b>Marketing</b>				
Marketing staff – wage and benefits				
Media advertising and production		86,100	54,927	31,173
Website - hosting, development, maintenance				
Social media				
Consumer shows and events		5,550	5,550	
Collateral production and distribution		14,800	14,800	
Travel media relations		3,700	3,700	
Travel trade				
Consumer-focused asset development (imagery, video, written content)				
Other – Digital Media Campaign		22,200	22,200	
<b>Subtotal</b>		<b>132,350</b>	<b>101,177</b>	<b>31,173</b>
<b>Destination &amp; Product Experience Management</b>				
Destination and product experience management staff – wage and benefits		35,500	39,000	-3,500
Industry development and training				
Product experience enhancement and training		40,800	10,800	30,000
Research, evaluation, analytics,		35,000	14,059	20,941
Other				
<b>Subtotal</b>		<b>111,300</b>	<b>63,859</b>	<b>47,441</b>
<b>Visitor Services</b>				
Visitor Services activities		63,000	0	63,000
Other (please describe)				
<b>Subtotal</b>		<b>63,000</b>	<b>0</b>	<b>63,000</b>





Municipal and Regional District Tax Program Requirements – Summer 2018  
APPENDIX 2.1

Expenses	Budget \$	Actual \$	Variance
<b>Meetings, Conventions, Events and Sport</b>			
Meetings, conventions, conferences, sales, events, sport, grant programs etc.			
<i>Subtotal</i>			
<b>Administration</b>			
Management and staff unrelated to program implementation - wages and benefits	20,000	20,000	
Finance staff – wages and benefits		500	-500
Human Resources staff – wages and benefits			
Board of Directors costs			
Information technology costs – workstation related costs (i.e. computers, telephone, support, networks)			
Office lease/rent	2,486	2,486	
General office expenses			
<i>Subtotal</i>	22,486	22,986	-500
<b>Affordable Housing</b>			
General MRDT revenues			
Revenues from online accommodation platforms			
<i>Subtotal</i>			
<b>Other</b>			
All other wages and benefits not included above			
Other activities not included above (please describe)			
<i>Subtotal</i>			
<b>Total Expenses</b>	329,136	\$188,022	141,114
<b>Balance or Carry Forward</b>		\$206,765	

By signing this form, you certify that the above information is an accurate representation of the actual tourism related expenditures for the jurisdiction defined under the terms of the Municipal and Regional District Tax.

Designated Recipient's Authorized Signing Authority Name	Designated Recipient's Authorized Signing Authority Title
Date	Designated Recipient's Authorized Signing Authority Signature

## Appendix 2.2 Annual Performance Report

Under the *Provincial Sales Tax Act*, all designated recipients, including designated recipients not subject to the renewal application requirement, must report back to the Province annually. As such, all designated recipients (or the designated recipient's service provider), are required to complete the following Annual Performance Report as well as a Financial Report (refer to Appendix 2.1) **by May 31 of each year.**

All designated recipients are required to fill in the sections below.

Only those designated recipients that receive the three percent tax rate will be required to report out on additional metrics (as indicated below).

A description/instructions pertaining to each performance metric is provided in grey text as a guide only. Please delete the grey text and provide your response accordingly.

**Designated Recipient:** City of Salmon Arm

**Report Completed:** 09-05-2019

**Designated Accommodation Area:** City of Salmon Arm

**Reporting period:** Jan 1- Dec 31 –18

1. Effective tourism marketing, programs and projects	
MRDT-funded tourism marketing, programs and projects maximize the potential for increased visitation and growth in tourism business activity, employment and incremental tourism revenue.	
Mandatory Metric	Designated Recipient Response
MRDT Revenue	\$241,967
MRDT activities, tactics, investment efforts and outcomes (as per your One-Year Tactical Plan)	<p><b>Project #1 Title: Destination Event Expansion</b></p> <p><b>Tactics:</b></p> <ol style="list-style-type: none"> <li>1: Conduct community event opportunity research and planning.</li> <li>2: Provide support to existing community events to expand the number of attendees and number of event days.</li> <li>3: Expand the number of destination events occurring in Salmon Arm.</li> </ol> <p>In late 2017 and continuing throughout 2018, an Event Coordinator contract position was hired with a specific focus on supporting the growth of existing off-season and shoulder events in the region and attracting new events to the region. Throughout 2018, this position consulted with the community and prepared a community event strategy which was endorsed by the MRDT Committee. This event strategy included event hosting goals, objectives and recommended action items for success.</p>



	<p>This position supported existing shoulder and off-season events including the following aspects:</p> <ul style="list-style-type: none"> <li>• Event planning and co-ordination support</li> <li>• Financial support to assist with event hosting costs</li> <li>• Marketing support and community engagement.</li> </ul> <p>Further, the Event Coordinator Position supported new event development including the following aspects:</p> <ul style="list-style-type: none"> <li>• Planning and coordinating new events</li> <li>• Financial support for new event hosting costs</li> <li>• Marketing to expand the number of event attendees</li> </ul> <p>In total, \$39,000 in 2018 MRDT funds were spent on the Event Coordinator Contract and a further \$14,059.16 in 2018 MRDT funds were spent on event hosting costs. Specifically, the event hosting costs supported five events in the following ways:</p> <ul style="list-style-type: none"> <li>• Marketing efforts (print, website, digital and on-site signage) with the goal of expanding the number of out-of-town event attendees for overnight stays.</li> <li>• Event activities focused on expansion experiences and offerings including a live feed from an underwater camera system positioned at the <a href="#">Adams River Salmon Run</a> in the dominant year, with the goal of creating an additional experience for visitors as well as capturing footage for visitor attraction.</li> </ul> <p><b>Performance Measures:</b></p> <table border="1"> <thead> <tr> <th data-bbox="467 1150 938 1182">Outputs:</th><th data-bbox="938 1150 1432 1182">Outcomes:</th></tr> </thead> <tbody> <tr> <td data-bbox="467 1182 938 1245">• Completion of community event strategy</td><td data-bbox="938 1182 1432 1245">• Strategic direction established for future event targets.</td></tr> <tr> <td data-bbox="467 1245 938 1308">• Three existing community events were expanded through planning support.</td><td data-bbox="938 1245 1432 1308">• Event planning resources established to streamline future events.</td></tr> <tr> <td data-bbox="467 1308 938 1371">• Three new community events were secured and provided planning support.</td><td data-bbox="938 1308 1432 1371">• An estimated 5% event attendee increase for existing events supported through the Event Coordinator Position.</td></tr> <tr> <td data-bbox="467 1371 938 1434">• Event hosting logistics database established.</td><td data-bbox="938 1371 1432 1434">• There were an estimated 180,000 event attendees at the 5 events financially supported by the Event Fund.</td></tr> <tr> <td data-bbox="467 1434 938 1497">• 5 events were financially supported via the event fund.</td><td data-bbox="938 1434 1432 1497"></td></tr> <tr> <td data-bbox="467 1497 938 1560"></td><td data-bbox="938 1497 1432 1560"></td></tr> <tr> <td data-bbox="467 1560 938 1623"></td><td data-bbox="938 1560 1432 1623"></td></tr> <tr> <td data-bbox="467 1623 938 1686"></td><td data-bbox="938 1623 1432 1686"></td></tr> <tr> <td data-bbox="467 1686 938 1749"></td><td data-bbox="938 1686 1432 1749"></td></tr> <tr> <td data-bbox="467 1749 938 1812"></td><td data-bbox="938 1749 1432 1812"></td></tr> <tr> <td data-bbox="467 1812 938 1875"></td><td data-bbox="938 1812 1432 1875"></td></tr> </tbody> </table>	Outputs:	Outcomes:	• Completion of community event strategy	• Strategic direction established for future event targets.	• Three existing community events were expanded through planning support.	• Event planning resources established to streamline future events.	• Three new community events were secured and provided planning support.	• An estimated 5% event attendee increase for existing events supported through the Event Coordinator Position.	• Event hosting logistics database established.	• There were an estimated 180,000 event attendees at the 5 events financially supported by the Event Fund.	• 5 events were financially supported via the event fund.													
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**Project #2 Title: Shuswap Trail Planning and Marketing**
**Tactics:**

Expand trail-based marketing campaigns and support planning for future “high tourism potential” trail development. Three “high visitor attraction” trail-based priorities emerged in the MRDT Business Plan consultation process:

1. Trail Marketing Campaigns – greenways signage and expanded mapping;
2. Trail Marketing Campaigns – expanded marketing for specific trail-based experiences;
3. Identification and planning for high tourism potential trail development.

In order to ensure alignment of trail-related working priorities with high destination tourism value, on an annual basis Shuswap Trail Alliance and Shuswap Tourism participate in the collaborative planning process for the development of the MRDT Tactical Plan, ensuring trail development and marketing priorities are being driven by Shuswap Trail Alliance’s annual trails strategy and Shuswap Tourism’s trail-based marketing work plans.

2018 trail based priorities included:

- Signage & Mapping
- New Tourism Trail Signs Installed
- Geo-Referenced PDF Map Updates for Shuswap Trails Website
- Expanded Marketing for Trail-Based Experiences for visitor attraction
- Shuswap Mountain Bike Trail Mini-Guide with maps
- Shuswap Trails Website Updates
- Trail Forks App Updates
- Additional Trail Marketing

Total 2018 MRDT expenditures on product experience enhancement via Shuswap Trail Alliance initiatives was \$10,800.

**Performance Measures:**
**Outputs:**
**Outcomes:**

• 115 new trail signs on high traffic tourism trails were installed.	• Increased mountain bike tourists, visiting the Shuswap for trail access.
• 13 new web-based trail maps developed to support attraction of out of community riders.	• Expanded visitor access to trail maps.
• Updated the Shuswap Trail Guide Content.	• Expanded visitor awareness of Trail experiences in Salmon Arm and Shuswap Region.
• Updated the Shuswap Trails Website.	
• Updated the TrailForks App.	
• 7,500 print copies of the Shuswap Mountain Bike Trail Mini-Guide distributed to target market.	
• Trail Planning – 4.5 km of new destination trails planned.	

	<p><b>Project #3 Title: Digital On-line Marketing Campaign</b></p> <p><b>Tactics:</b> Develop and implement an on-line marketing campaign highlighting Shuswap visitor itineraries focused on increasing visitation in Spring, Fall, and Winter.</p> <p>The Digital On-line Marketing Campaign included the development and implementation of shoulder-season campaigns, designed to showcase the Shuswap itineraries/visitor experiences to a target audience of Alberta, Metro Vancouver, the Lower Mainland, and Pacific Northwest USA visitors. Content developed served as the foundation for website, blogs, social media, editorial generation, media releases and e-newsletters targeting these markets.</p> <p>This was a partnership initiative led by Shuswap Tourism. In 2018, there was a total of \$12,000 of MRDT funds directed towards the Digital On-Line Marketing Campaign, and a further \$10,200 of City of Salmon Arm funding via Shuswap Tourism budget.</p> <p><b>Performance Measures:</b></p> <table border="1"> <thead> <tr> <th data-bbox="467 863 933 898">Outputs:</th><th data-bbox="933 863 1435 898">Outcomes:</th></tr> </thead> <tbody> <tr> <td data-bbox="467 898 933 993"> <ul style="list-style-type: none"> <li>Developed new shoulder season digital ads highlighting specific Shuswap itineraries.</li> </ul> </td><td data-bbox="933 898 1435 993"> <ul style="list-style-type: none"> <li>Expanded visitor awareness of shoulder season experiences in the Shuswap.</li> </ul> </td></tr> <tr> <td data-bbox="467 993 933 1115"> <ul style="list-style-type: none"> <li>New digital content was distributed throughout the year via the Shuswap Tourism website and blogs.</li> </ul> </td><td data-bbox="933 993 1435 1115"> <ul style="list-style-type: none"> <li>Increased visitors to the Shuswap Tourism website and social media channels.</li> </ul> </td></tr> <tr> <td data-bbox="467 1115 933 1245"> <ul style="list-style-type: none"> <li>Digital content was further circulated on all Shuswap Tourism social media channels and with the reach of key influencers.</li> </ul> </td><td data-bbox="933 1115 1435 1245"> <ul style="list-style-type: none"> <li>Projected increase in shoulder season visitors to the Shuswap.</li> </ul> </td></tr> <tr> <td data-bbox="467 1245 933 1375"> <ul style="list-style-type: none"> <li>Content was also circulated in media releases throughout 2018 and Shuswap Tourism e-newsletters.</li> </ul> </td><td data-bbox="933 1245 1435 1375"></td></tr> </tbody> </table>	Outputs:	Outcomes:	<ul style="list-style-type: none"> <li>Developed new shoulder season digital ads highlighting specific Shuswap itineraries.</li> </ul>	<ul style="list-style-type: none"> <li>Expanded visitor awareness of shoulder season experiences in the Shuswap.</li> </ul>	<ul style="list-style-type: none"> <li>New digital content was distributed throughout the year via the Shuswap Tourism website and blogs.</li> </ul>	<ul style="list-style-type: none"> <li>Increased visitors to the Shuswap Tourism website and social media channels.</li> </ul>	<ul style="list-style-type: none"> <li>Digital content was further circulated on all Shuswap Tourism social media channels and with the reach of key influencers.</li> </ul>	<ul style="list-style-type: none"> <li>Projected increase in shoulder season visitors to the Shuswap.</li> </ul>	<ul style="list-style-type: none"> <li>Content was also circulated in media releases throughout 2018 and Shuswap Tourism e-newsletters.</li> </ul>	
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	<p><b>Project #4 Title: Development and Promotion of Shuswap Culture Events</b></p> <p><b>Tactics:</b> The promotion of Shuswap Culture Events in 2018 included live music events, winter community hall concert series, regional Aboriginal Day events, and the creation of the Shuswap Cultural Landing page on the Shuswap Tourism website. Promotion of key cultural events in the Shuswap is designed to increase visitation from close in markets including Kelowna, Kamloops, Vernon, as well as expanded markets including Alberta, Metro Vancouver, Lower Mainland, and Pacific Northwest USA.</p>										



Project expenditures for this initiative included MRDT funds of \$8,000 and City of Salmon Arm Contribution of \$6,800 via Shuswap Tourism budget.	
<b>Performance Measures:</b>	
<b>Outputs:</b>	<b>Outcomes:</b>
<ul style="list-style-type: none"> <li>2 new cultural events were supported with marketing programs (Aboriginal Days and Salute to the Sockeye Festival).</li> </ul>	<ul style="list-style-type: none"> <li>Expanded visitor awareness of shoulder season experiences in the Shuswap.</li> </ul>
<ul style="list-style-type: none"> <li>Numerous existing events were expanded with marketing programs including celebrating the spirit of the wild salmon and live music events throughout the year.</li> </ul>	<ul style="list-style-type: none"> <li>Increased visitors to the Shuswap Tourism website.</li> </ul>
	<ul style="list-style-type: none"> <li>Projected increase in Shoulder season visitors to the Shuswap.</li> </ul>
<b>Project #5 Title: Consumer Tradeshows</b>	
<b>Tactics:</b>	
Hosted a Shuswap Tourism tradeshow booth at four consumer shows in 2018 with the goal of expanding visitation to the Shuswap region.	
Total activity costs for 2018 included MRDT funds of \$3,000 and City of Salmon Arm Contribution via Shuswap Tourism budget of \$2,550.	
<b>Performance Measures:</b>	
<b>Outputs:</b>	<b>Outcomes:</b>
<ul style="list-style-type: none"> <li>Hosted tradeshow booths at: Kelowna TOTA Summit, Vancouver Outdoor Show, Victoria Impact Conference, and TIABC Conference.</li> </ul>	<ul style="list-style-type: none"> <li>Expanded visitor awareness of shoulder season experiences in the Shuswap.</li> </ul>
	<ul style="list-style-type: none"> <li>Projected increase in Shoulder season visitors to the Shuswap.</li> </ul>

<b>Project #6 Title: Shuswap Tourism Regional Marketing – Media Fam Tours</b> <b>Tactics:</b> Shuswap Tourism hosted six Media Familiarization (Fam) tours of the Shuswap Region in 2018. These Fam Tours were for travel magazines, daily newspapers, travel television shows, and for inclusion in travel guides. A Fam Tour involves hosting tour operators, travel agents and travel media in an effort to create awareness of the travel experiences that are available in the Shuswap Region. The purpose of hosting a Fam Tour is to increase destination knowledge for the writer by creating a Shuswap experience. Fam Tours have been particularly valuable for reaching targeted domestic and international audiences in a relatively low cost approach.  2018 Media Fam Tour expenses included \$2,000 from the MRDT Program and a further \$1,700 from the City of Salmon Arm via Shuswap Tourism.	
<b>Performance Measures:</b>	
<b>Outputs:</b> Hosted the following six media fam tours: <ul style="list-style-type: none"> <li>• <b>Travelling Mom</b> – partnership with TOTA and Waterway Houseboats.</li> <li>• <b>Go Media</b> – Fall Culture Tours - representation from Canada, Australia, Austria, China, UK, Belgium/France – partnership – DBC, TOTA, Quaaout Lodge, EcoTreats.</li> <li>• <b>Influencers</b> – Field and Farm partnerships – TOTA, Prestige Harbourfront Resort and Quaaout Lodge.</li> <li>• <b>Winemakers</b> - Article on the Shuswap wines</li> <li>• <b>Nuvo Magazine</b> – <a href="http://nuvomagazine.com/">http://nuvomagazine.com/</a> Salute to the Salmon Festival - High end magazine showcased in resorts and hotels throughout North America.</li> <li>• <b>Salmon and Cycling Tour</b> – representatives from Germany, China, UK, Mexico, Seattle/US, Vancouver, Calgary – partners – TOTA, DBC</li> </ul>	<b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Expanded visitor awareness of shoulder season experiences in the Shuswap.</li> <li>• Projected increase in Shoulder season visitors to the Shuswap.</li> </ul>



	<p><b>Project #7 Title: Shuswap Tourism Video &amp; Imagery</b></p> <p><b>Tactics:</b>  In 2018, Shuswap Tourism updated their winter visitor experience images and videos. Refreshed images and video will be used to support various digital and print marketing initiatives designed to attract visitors to the Shuswap region.</p> <p>2018 project costs included MRDT funds of \$9,000 and City of Salmon Arm Contribution via Shuswap Tourism of \$7,650.</p> <p><b>Performance Measures:</b></p> <table border="1"> <thead> <tr> <th data-bbox="435 548 911 579">Outputs:</th><th data-bbox="911 548 1414 579">Outcomes:</th></tr> </thead> <tbody> <tr> <td data-bbox="435 579 911 716"> <ul style="list-style-type: none"> <li>Commissioned a series of photo and video shoots in the Shuswap Region, highlighting winter visitor experiences.</li> </ul> </td><td data-bbox="911 579 1414 716"> <ul style="list-style-type: none"> <li>Expanded digital and print Collateral.</li> </ul> </td></tr> </tbody> </table>	Outputs:	Outcomes:	<ul style="list-style-type: none"> <li>Commissioned a series of photo and video shoots in the Shuswap Region, highlighting winter visitor experiences.</li> </ul>	<ul style="list-style-type: none"> <li>Expanded digital and print Collateral.</li> </ul>				
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	<p><b>Project #8 Title: Shuswap Tourism Regional Marketing – Regional Marketing Focus</b></p> <p><b>Tactics:</b>  The following regional marketing initiatives were undertaken by Shuswap Tourism in 2018:</p> <ul style="list-style-type: none"> <li>Golf Shuswap Marketing Partnership</li> <li>Roots &amp; Blues Music Festival Marketing</li> <li>Vernon/Kamloops/Shuswap Consortium Marketing</li> </ul> <p>Total 2018 expenditures on regional marketing initiatives from the City of Salmon Arm via Shuswap Tourism was \$17,850.</p> <p><b>Performance Measures:</b></p> <table border="1"> <thead> <tr> <th data-bbox="435 1251 911 1283">Outputs:</th><th data-bbox="911 1251 1414 1283">Outcomes:</th></tr> </thead> <tbody> <tr> <td data-bbox="435 1283 911 1545"> <p>Golf Shuswap Marketing Partnership:</p> <ul style="list-style-type: none"> <li>5 Golf Course partnership developed.</li> <li>Brochures developed and printed, pop-up banners designed and printed and booths secured at both the Vancouver and Calgary Golf Shows</li> </ul> </td><td data-bbox="911 1283 1414 1409"> <ul style="list-style-type: none"> <li>Expanded visitor awareness of shoulder season experiences in the Shuswap.</li> </ul> </td></tr> <tr> <td data-bbox="435 1545 911 1682"> <p>Roots &amp; Blues Marketing:</p> <ul style="list-style-type: none"> <li>Billboard designed and printed Shuswap Tourism on-site for visitor outreach</li> </ul> </td><td data-bbox="911 1409 1414 1514"> <ul style="list-style-type: none"> <li>Increased visitors to the Shuswap Tourism website.</li> </ul> </td></tr> <tr> <td data-bbox="435 1682 911 1831"> <p>Vernon/Kamloops/Shuswap Consortium</p> <ul style="list-style-type: none"> <li>Regional digital marketing campaign launched highlighting Thompson/Shuswap tourism experiences</li> </ul> </td><td data-bbox="911 1514 1414 1831"> <ul style="list-style-type: none"> <li>Projected increase in Shoulder season visitors to the Shuswap.</li> <li>Increased awareness of Roots &amp; Blues event.</li> <li>Projected increase in golf tourism in the Shuswap Region for 2019.</li> </ul> </td></tr> </tbody> </table>	Outputs:	Outcomes:	<p>Golf Shuswap Marketing Partnership:</p> <ul style="list-style-type: none"> <li>5 Golf Course partnership developed.</li> <li>Brochures developed and printed, pop-up banners designed and printed and booths secured at both the Vancouver and Calgary Golf Shows</li> </ul>	<ul style="list-style-type: none"> <li>Expanded visitor awareness of shoulder season experiences in the Shuswap.</li> </ul>	<p>Roots &amp; Blues Marketing:</p> <ul style="list-style-type: none"> <li>Billboard designed and printed Shuswap Tourism on-site for visitor outreach</li> </ul>	<ul style="list-style-type: none"> <li>Increased visitors to the Shuswap Tourism website.</li> </ul>	<p>Vernon/Kamloops/Shuswap Consortium</p> <ul style="list-style-type: none"> <li>Regional digital marketing campaign launched highlighting Thompson/Shuswap tourism experiences</li> </ul>	<ul style="list-style-type: none"> <li>Projected increase in Shoulder season visitors to the Shuswap.</li> <li>Increased awareness of Roots &amp; Blues event.</li> <li>Projected increase in golf tourism in the Shuswap Region for 2019.</li> </ul>
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	<p><b>Project #9 Title: Experience Guides – Print and Distribution</b></p> <p><b>Tactics:</b>  Shuswap Tourism produces a number of guides designed to expose visitors to the diversity of experiences available in the Shuswap region. In 2018, the following guides were updated, printed and distributed:</p> <ul style="list-style-type: none"> <li>• Cycle Touring Guide</li> <li>• Trail Guide</li> <li>• Shuswap Lake Guide</li> <li>• Annual Vacation Planner</li> </ul> <p>MRDT funding used in support of this initiative was \$6,000 in 2018 and a further \$5,100 of City of Salmon Arm funding was contributed via Shuswap Tourism budget.</p> <p><b>Performance Measures:</b></p> <table border="1"> <thead> <tr> <th data-bbox="459 751 930 783">Outputs:</th><th data-bbox="930 751 1421 783">Outcomes:</th></tr> </thead> <tbody> <tr> <td data-bbox="459 783 930 877">• 5,500 copies of the Cycle Guide were printed and distributed.</td><td data-bbox="930 783 1421 877">• Expanded visitor awareness of Shuswap tourism experiences.</td></tr> <tr> <td data-bbox="459 877 930 972">• 30,000 copies of the Shuswap Trail Guide were printed and distributed.</td><td data-bbox="930 877 1421 972">• Projected increase in visitors to the Shuswap.</td></tr> <tr> <td data-bbox="459 972 930 1108">• Shuswap Lake Guide- this new publication was designed and 3,000 copies were printed and distributed.</td><td data-bbox="930 972 1421 1108"></td></tr> <tr> <td data-bbox="459 1108 930 1203">• 30,000 copies of the Annual Vacation Planner were printed and distributed.</td><td data-bbox="930 1108 1421 1203"></td></tr> </tbody> </table>	Outputs:	Outcomes:	• 5,500 copies of the Cycle Guide were printed and distributed.	• Expanded visitor awareness of Shuswap tourism experiences.	• 30,000 copies of the Shuswap Trail Guide were printed and distributed.	• Projected increase in visitors to the Shuswap.	• Shuswap Lake Guide- this new publication was designed and 3,000 copies were printed and distributed.		• 30,000 copies of the Annual Vacation Planner were printed and distributed.	
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	<p><b>Project #10 Title: Support Implementation of Year 1 Marketing Strategy – Salmon Arm Branding Project</b></p> <p><b>Tactics:</b>  The Salmon Arm Community Branding Project and marketing strategy was completed in the fall of 2018. This strategy and brand development is focussed on attracting new residents, new businesses and visitors to the community. In the fall of 2018, Salmon Arm Economic Development Society completed the following initiatives within the marketing strategy:</p> <ul style="list-style-type: none"> <li>• Digital Media Campaign for brand launch.</li> <li>• Brand collateral for event attendees and ambassadors (Cinch bags, shirts, toques).</li> <li>• Design and print of tradeshow booth assets including 3 pop-up banners, 2 branded tablecloths and 2 flags.</li> </ul> <p>The total cost of these MRDT projects in 2018 was \$9,327.18.</p>										



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<p><b>Key Learnings</b></p>	<p>Building up an initial cash reserve and overall cash flow management was a significant challenge in 2017, aligning with the first year of the program's implementation. Although this issue was alleviated in 2018, estimating MRDT revenue remained a challenge throughout the year as we had not captured one full year of collection/operations, until we were half-way through 2018, providing limited comparative data. Further complicating revenue projections (but a welcome addition) was the Short Term Vacation Rental collections beginning in October 2018.</p> <p>When considering 2018 tactics, a key lesson learned is the importance of partnerships. For our small City, we have limited human and financial capacity to direct towards economic development initiatives. It is always imperative that resources be leveraged and directed in the most efficient manner. Building strong partnership such as those with Shuswap Tourism, Shuswap Trail Alliance and the Visitor Centre. This is essential to the success of the program.</p>								

## 2. Effective local-level stakeholder support and inter-community collaboration

Designated recipients are responsible for engaging with key stakeholders, establishing local-level support, and seeking out efficiencies through collaborative activities to inform appropriate decision-making regarding investments.

Mandatory Metric	Designated Recipient Response
<b>Extent of Local-level Stakeholder Engagement</b>	<p>Throughout 2018, Salmon Arm Economic Development Society undertook diverse community engagement activities to ensure stakeholders remained informed of the progress of the community's MRDT program. The following community engagement activities were undertaken:</p> <ul style="list-style-type: none"> <li>• 5 E-Newsletters</li> <li>• 12 social media posts</li> <li>• 1 blog post</li> <li>• 3 community presentations</li> <li>• Annual Report prepared &amp; distributed which included 1 page on MRDT</li> <li>• AGM presentation (Salmon Arm Economic Development Society)</li> </ul>



<b>Community Collaboration</b>	<p>As was consistent with the development of Salmon Arm's 5-Year MRDT Business Plan, throughout 2018 Salmon Arm Economic Development Society prioritized community collaboration as a key objective in the community's MRDT program.</p> <p>Salmon Arm relies on a unique model of tourism service delivery which is based on a collaborative multi-agency approach. This approach is reflected in the foundation of the 5-Year MRDT Business Plan and the closely linked to the 2018 and 2019 Tactical Plans. Throughout Salmon Arm and the broader region, there are a number of organizations that have worked together to build the local tourism economy. These partners include local and regional governments, established tourism functions, economic development organizations, community NPO's, Visitor Centres and many others.</p> <p>Salmon Arm's MRDT delivery model has been developed in a manner which ensures the MRDT program is led by the tourism industry, with established supports, communication and accountability measures to ensure its success. In mid-2017 following the approval of the City's MRDT application, a committee was formed to oversee the implementation of the 5-year plan. The MRDT Committee is comprised of 5 voting members (3 accommodators and 2 broader tourism stakeholders) as well as 6 non-voting members which include appointed representatives from partner organizations.</p> <p>In 2018, consultation was undertaken with the following community partners to receive input into the development and implementation of the annual tactical plan:</p> <ul style="list-style-type: none"> <li>• The MRDT Committee</li> <li>• Salmon Arm Chamber of Commerce</li> <li>• Downtown Salmon Arm</li> <li>• Shuswap Tourism</li> <li>• Shuswap Trail Alliance</li> <li>• Shuswap Recreation Society</li> <li>• Salmon Arm Economic Development Society</li> </ul>
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**3. Marketing Efforts Are Coordinated and complementary to provincial marketing strategies and tactics:**

Designated recipients are responsible for ensuring their marketing efforts complement and do not duplicate those of Destination British Columbia to avoid overlap at the community level and dilution of BC's marketing message in key domestic and international markets.

Mandatory Metric	Designated Recipient Response
Provincial Alignment	<p>The <i>2018 Tactical Plan</i> directly aligns with the <i>City of Salmon Arm's Five-Year MRDT Business Plan</i>. The Business Plan was prepared in strategic alignment with the Salmon Arm Economic Development Society Action Plan, the Shuswap Tourism Strategy, goals and objectives defined by the Thompson Okanagan Tourism Association (TOTA) and Destination BC. Defined areas of alignment include the focus on shoulder and off-season tourism development, new experience development and identified target markets.</p> <p>Target markets defined within the <i>City of Salmon Arm's Five-Year MRDT Business Plan</i> are reflective of the target markets within the Shuswap Tourism Development Plan and further, the target markets of both TOTA and Destination BC.</p>



#### 4. Fiscal prudence and accountability

All designated recipients must be accountable, transparent, and make fiscally prudent investments in community tourism marketing.

Mandatory Metric	Designated Recipient Response
Effective Financial Management	As detailed in Appendix 2.1, Financial Report, Salmon Arm Economic Development Society operated within the approved 2018 tactical plan budget. The program had a \$206,765 surplus in 2018, which resulted from two factors: 1) \$56,976 in MRDT revenue which exceeded projections in 2018; and, 2) MRDT expenses were \$141,114 less than projected in 2018. Individual variances are further detailed in Appendix 2.1, however most related to the completion of the new community branding, which caused a delay in several MRDT projects as they were required to be undertaken in a layered approach.
Streamlined Administrative Costs	Administrative Costs for 2018 totaled \$22,986, or 12% of total operating expenses.
Leveraging of Other Marketing Funds	As included in the attached Appendix 2.1, The MRDT Funds were leveraged with an annual contribution from the City of Salmon Arm towards tourism marketing initiatives. In 2018, the City of Salmon Arm contributed a total of \$51,850 towards tourism marketing initiatives which were led by Shuswap Tourism.

By signing this form, you certify the accuracy and completeness of the information provided above.

Designated Recipient's Authorized Signing Authority Name	Designated Recipient's Authorized Signing Authority Title
Date	Designated Recipient's Authorized Signing Authority Signature

May 8, 2019

Mayor Harrison & Council  
City of Salmon Arm  
PO Box 40  
Salmon Arm, BC V1E 4N2

Dear Mayor Harrison & Council,

Re: Request Approval for Three 2019 MRDT Projects Located on City Property

**Project #1: CANOE BEACH BEAUTIFICATION**

**Project #2: KIOSK IMPLEMENTATION**

**Project #3: DIRECTIONAL & WAYFINDING SIGNAGE**

**Project #4: CANOE BEACH ELECTRICAL**

Included within the MRDT Business Plan are various tourism initiatives identified to support the growth of the regional tourism economy. Four such initiatives (identified above) were adopted within the 2019 Tactical Plan and are now progressing through the planning process. At this stage, Council approval is being sought to move forward with the implementation of these projects as they are located on City owned property.

Given that these projects complement one another, to be most effective, it would be helpful to receive simultaneous approval. Following is a description outlining the goal, objectives and a request for approval from Mayor and Council for each of the MRDT projects. All projects already have approved budgets within the 2019 Tactical Plan and have been approved by the MRDT Committee.

**PROJECT #1: CANOE BEACH BEAUTIFICATION**

**Description:**

The goal of this project is to beautify the Canoe Beach tunnel entrance, improve visitor impressions, and make the entrance more obvious. The project includes installing feature walls that funnel as a wider opening to the tunnel. The project also includes the addition of solar lighting at both entrances of the tunnel and the interior. As with many of the projects, this is a partnership, which will incorporate local artwork provided by the Shuswap District Arts Council, similar in design to the Ross Street Plaza.

SAEDS staff have been communicating with City staff in the planning stage of the project and will continue to work closely with them during construction.

**Objectives:**

- To improve lighting and overall visitor experience
- To improve the entrance to the tunnel, making it more obvious, welcoming and inviting
- To showcase the location as an appealing tourism attraction



**Request:** SAEDS is requesting Council's approval of the proposed entrance beautification work at Canoe Beach as described.

*Please find further information attached related to Project #1 - Canoe Beach Beautification.*

**PROJECT #2: VISITOR KIOSK**

**Description:** The MRDT 5-Year Business Plan identifies, as a priority, easy access to visitor information in high traffic locations. The goal of this project is to install three Visitor Kiosks at strategic locations in the community to enhance awareness, encourage longer stays, promote visitor participation, and expand economic impact.

As with Project #1, SAEDS staff have been working closely with City staff during the planning phase of this project and will continue to do so through the construction phase.

**Proposed Location #1:**

Current MOT pullover on Highway 97B on the right-hand side, heading southbound, between 10<sup>th</sup> Ave and 20<sup>th</sup> – Picture attached. We are aware this location may also require MOT approval.

**Proposed Location #2:**

Canoe Beach Parking Lot, to the right or left of proposed entrance walls. Final location will depend on concrete pour location. SAEDS will work with City staff to determine best location.

**Proposed Location #3:**

Marine Peace Park, to the left of the old concession, to attract pedestrian traffic from the wharf and gazebo/park.

**Objectives:**

- To construct three Kiosks at select locations to enhance visitor awareness
- To provide information that will promote increased activity participation for both tourists and residents
- To encourage longer stays and increase the economic impact of tourists
- To ensure new community kiosks align with current regional kiosk initiatives – this project is extending the design and scope of the successful South Shuswap Kiosk Program.

**Request:** SAEDS is requesting Council's approval of the proposed kiosk construction and installation as described.

*Please find further information attached related to Project #2 – Kiosk Implementation.*

**PROJECT #3: DIRECTIONAL & WAYFINDING SIGNAGE**

**Description:** The goal of this project is to install directional and wayfinding signage throughout the community, which will readily identify key tourism and recreational assets.

The signage will be branded with the community brand to enhance brand awareness. 22 locations have been determined, with input from Chamber of Commerce and Downtown Salmon Arm, although the final number will be dependant on quotes received. The goal is to install wayfinding signage for key tourist attractions, parks, beaches and recreation facilities.

There is an opportunity for additional wayfinding signage to be installed in the future as other key attractions are identified/developed.

**Objectives:**

- Signage will adopt the new Salmon Arm brand
- Signage locations will align with the goals and objectives of partner organizations (DSA, Chamber, etc.)
- Signage will target motor vehicle passengers

**Request:**

SAEDS is requesting Council's approval of the proposed Directional Signage Project, which includes installation of up to 22 wayfinding signs as part of the first phase of the Directional and Wayfinding Signage project. SAEDS acknowledges that further communication with City staff is required as the project progresses, to ensure compliance with the City Sign Bylaw.

*Please find further information attached related to Project #3, - Wayfinding Signage.*

**PROJECT #4: CANOE BEACH ELECTRICAL**

**Description:**

The goal of this project is to install electrical access to the Canoe Beach gazebo in order to enhance event hosting opportunities (PA, bands, DJs and speaker sounds systems). City staff have assisted SAEDS in securing a quote to install a new breaker panel and receptacle within the gazebo, in conjunction with City electrical work already planned for this area in the summer of 2019. All associated installation costs for providing power to the gazebo will be covered within the MRDT budget.

**Objectives:**

- To provide improved event hosting capabilities at Canoe Beach

**Request:**

SAEDS is requesting Council's approval to install a breaker panel and receptacle at the Canoe Beach gazebo, and further, that the City consider taking over the management of the power within your existing event booking process for city properties (for example, recouping the cost of power usage through event booking fee and overseeing access for booked events requiring power).

Again, SAEDS staff look forward to continuing to work with City staff on these projects as they progress to construction and also recognize the need for approval from MOTI for both the kiosks and wayfinding projects, which we will pursue separately. We appreciate Council's consideration to approving these projects and are pleased to provide further information as required.

Sincerely,



Lana Fitt, Ec.D

Economic Development Manager

cc: MRDT Committee  
SAED Board of Directors

## **Attachment Directory**

### *Project #1 – Canoe Beach Beautification*

*Attachment #1 - Canoe Beach Beautification Draft Drawing*

### *Project #2 – Kiosk Implementation*

*Attachment #1 - Kiosk Project location*

*Attachment #2 - Kiosk Photo*

### *Project #3 – Wayfinding Signage*

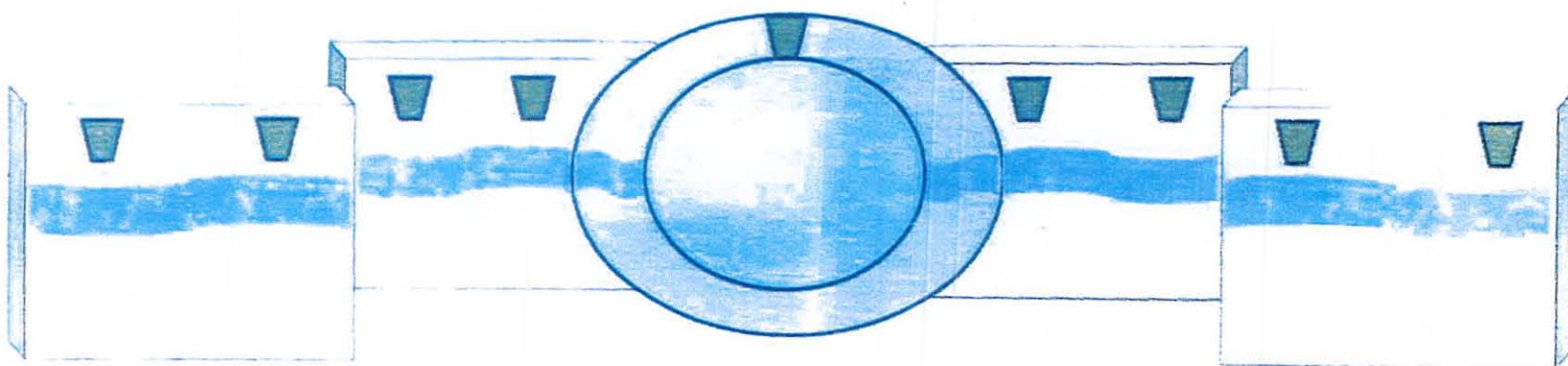
*Attachment #1 – Location of Wayfinding*

*Attachment #2 – Wayfinding draft of signage*

⋮

PHASE 1- CANOE BEACH REVITALIZATION  
WELCOME & TUNNEL ENHANCEMENT

The concept is to add a kiosk in close proximity to the welcome walls



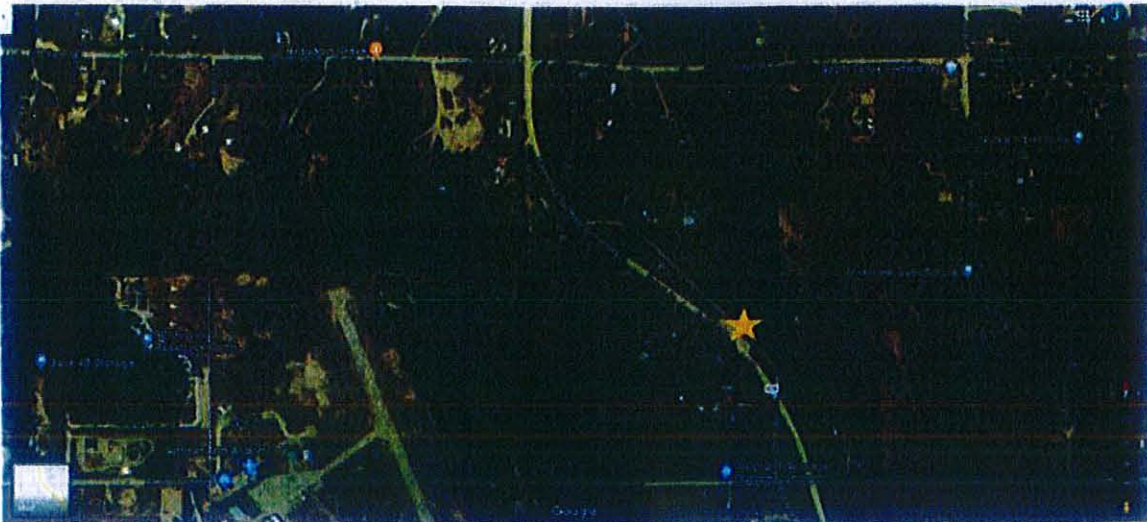
\*Concept only. Final drawings will be prepared as the project progresses and reviewed with City staff.



PROJECT 2 – ATTACHMENT #1  
KIOSK IMPLEMENTATION /LOCATION

KIOSK IMPLEMENTATION PROJECT  
LOCATION RECOMMENDATIONS - HIGHWAY 97B (Between 10th and 20th Ave)

★ Indicates recommended location of Kiosk



Request to remove Service Club Sign





PROJECT 2 – ATTACHMENT #2  
KIOSK IMPLEMENTATION /PHOTOS





## RECTIONAL & WAYFINDING SIGNAGE

### CATION RECOMMENDATIONS - DOWNTOWN PARK & HWY CORE (21 SIGNS)



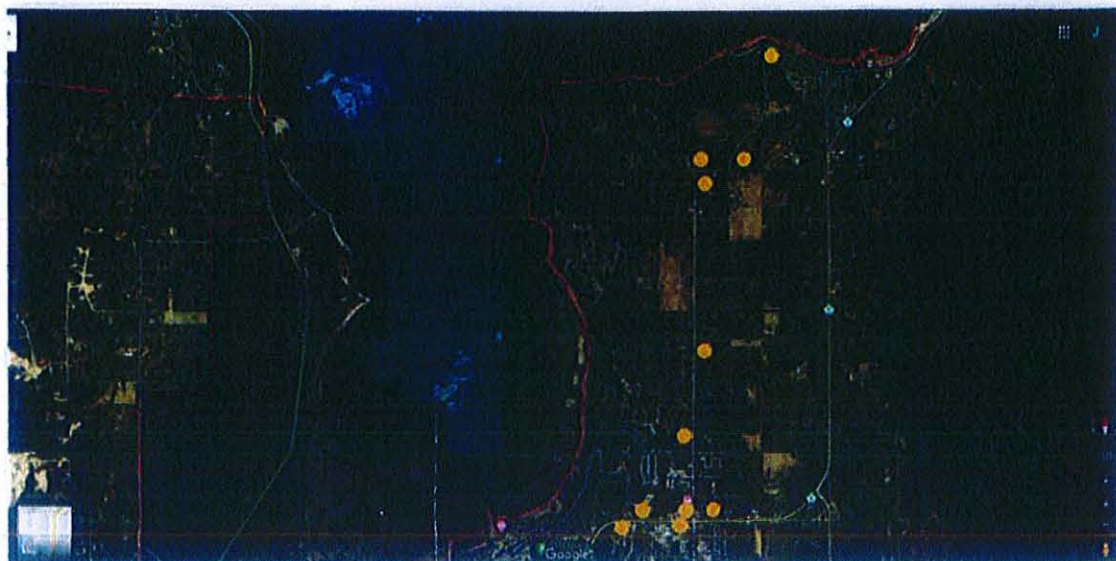
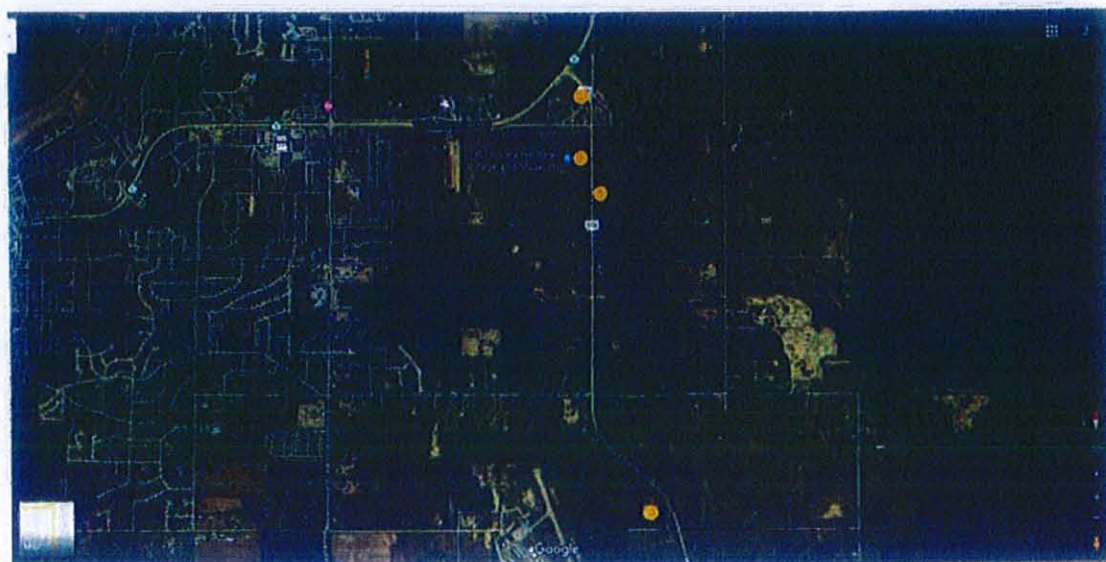
1 YELLOW CIRCLES WITH A NUMBER WILL CORRESPOND WITH BANNER PLACEMENT.

YELLOW DOTS WITHOUT A NUMBER ARE LOCATIONS WITHOUT A BANNER PLACEMENT.

PROJECT 3 - ATTACHMENT #1  
WAYFINDING / LOCATIONS

**DIRECTIONAL & WAYFINDING SIGNAGE****LOCATION RECOMMENDATIONS - WEST OF CITY CORE (3 SIGNS)**



**DIRECTIONAL & WAYFINDING SIGNAGE****LOCATION RECOMMENDATIONS - CANOE BEACH / EAST OF CITY (11 SIGNS)****DIRECTIONAL & WAYFINDING SIGNAGE****LOCATION RECOMMENDATIONS - SOUTH OF CITY 97B (4 SIGNS)**

PROJECT 3 – ATTACHMENT #2  
WAYFINDING / DRAFT OF SIGN

# **SALMON ARM**

CITY HALL



DOWNTOWN



LIBRARY



POLICE



**SMALL CITY, BIG IDEAS**

Item 17.1

## CITY OF SALMON ARM

Date: May 27, 2019

### Salmon Arm Pickleball Club

#### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond





# salmon arm recreation

Salmon Arm Pickleball Club  
1611 22nd street N.E.  
Salmon Arm, BC  
V1E 0A8

Attention: Russ Scott, President

May 21, 2019

Dear Russ,

We are writing in response to the proposed amendment to the previous agreement between the Salmon Arm Pickleball club and the City of Salmon Arm dated May 16, 2019. We had hoped to meet as requested on May 21, 2019 to coordinate discussion of the issues presented but without your input, we will outline our position on the issues you have proposed.

Based on discussions with the CSA Council our position on the key points are as follows:

- We felt the annual playing fees as agreed to last year would remain unchanged at \$50 per registered Club player;
- Exclusive playing privileges on 4 of the 6 public courts (Courts 1, 2, 3 and 6) from 8:00 am to 12:00 noon on Monday, Wednesday and Friday from May 1 to September 30;
- Exclusive playing privileges on 4 of the 6 public courts (Courts 1, 2, 3 and 6) from 4:00 pm to dusk on Tuesday and Thursday evenings from May 1 to September 30;
- Visiting and drop in players cannot be charged an admission fee to play;
- The placement of a storage container at the Klahani site for the storage of Club equipment for the maintenance of the courts;
- Exclusive playing privileges on the public courts for one weekend each season for the purposes of hosting a "sanctioned" tournament. There will be a charge of \$100 per day for the use of the courts to host a tournament. Scheduling for the tournament must be 60 days in advance;
- We will provide one free room rental per season for our User Groups for a meeting;

We felt this was a good opportunity to reiterate a number of justifications for both allowing exclusive scheduling and the appropriate fees for that exclusivity. The items and issues considered in forming our position are as follows:

- In terms of comparatives for the fees proposed we looked at the following factors:
  - Other facilities in our area are significantly higher than the amount we have proposed including:
    - Club Shuswap charges \$4.76 per use or \$199 per year;
    - Shuswap Lake Estates charges \$70 per member per year;
    - SASCU Recreation Centre charges \$4.50 per use;
    - Based on per use fees, the cost for 5 months of outdoor use is the same as 10 sessions at the other facilities;



- Ball Diamonds and soccer fields are rented to adult groups at \$19.80 per hour. Based on the exclusive hours provided (17 hours for 22 weeks) this would equate to annual fees of \$7,400;
- For an average of 1 session per week player this equates to \$2.27 per use (\$50/22 weeks) or \$1.14 per use for 2 sessions per week;
- An earlier estimate of the capital cost of the current courts is around \$12,000 with an estimated life of 10 years. We expect this does not include the regular resurfacing that will be required;
- As a public facility, the courts are always meant to be open to the general public unless arrangements are made with the municipality. This is similar to virtually every other public facility user group in our community;
- We have received multiple complaints from the general public that were not members citing difficulties in sharing times with the Club. We recognize this can be a problem from both perspectives, but this reinforces our need to maintain publicly available courts at all times;
- The cost of the courts for the players should be the most significant portion of the annual costs in relation to balls, insurance and other ancillary costs of playing;

We believe that exclusive the times are a significant benefit to your Club to allow diverse programming to accommodate varying levels of play and specific programming (i.e. Men's/Ladies time, etc.) for Club members.

Please do not hesitate to contact us should you have any questions regarding the items outlined in this letter.

Yours truly,

Debbie Cannon, City of Salmon Arm Councillor

Darby Boyd, Shuswap Recreation Society, General Manager

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Item 21.1

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: Council approve application CRS-9;

AND THAT: Council consider its Resolution with respect to the following:

1. Provincial Cannabis Retail Store Licence Referral No. 001876;
2. City Zoning Bylaw No. 2303 and City Policy No. 3.20;
3. Public notification followed by the holding of a Hearing at the Regular Council Meeting of May 27, 2019; and
4. The impact of the application on the community.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

## 5. REPORTS

### 1. Cannabis Retail Store Application No. CRS-9 [Quantum 1 Cannabis Corp./Lee, K.; 470 Lakeshore Drive NW]

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: the Development and Planning Services Committee recommends to Council that Council approve application CRS-9;

AND THAT: Council consider its Resolution with respect to the following:

1. Provincial Cannabis Retail Store Licence Referral No. 001876;
2. City Zoning Bylaw No. 2303 and City Policy No. 3.20;
3. Public notification followed by the holding of a Hearing at the Regular Council Meeting of May 27, 2019; and
4. The impact of the application on the community.

K. Lee, the applicant, outlined the application and was available to answer questions from the Committee.

#### Amendment:

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the Development and Planning Services Committee recommends to Council that the motion be deferred until the Liquor and Cannabis Regulation Branch finalizes its decisions on pending applications previously approved by Council.

CARRIED UNANIMOUSLY

#### Motion as amended:

CARRIED UNANIMOUSLY



243

**CITY OF SALMON ARM**  
**NOTICE OF HEARING**

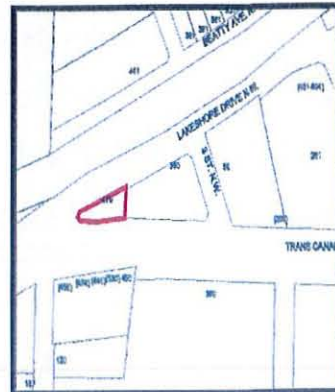
Notice is hereby given that a Hearing open to the public and in regards to proposed Cannabis Retail Store is scheduled for **Monday, May 27, 2019 at 7:00 p.m.** in the Council Chamber at City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia. The Hearing includes the following properties and applications:

**1.) Civic Address:** 470 Lakeshore Drive NW

**Location:** Intersection of the Trans Canada Highway & Lakeshore Drive NW West of 3<sup>rd</sup> Street NW

**Applicant:** Quantum 1 Cannabis

**Application /  
File Number:** CRS-9



At the Hearing, the Council of the City of Salmon Arm is to consider a Resolution to support or not support application CRS-9 with respect to the following:

1. Provincial Cannabis Retail Store Licence Referral No. #001876;
2. City Zoning Bylaw No. 2303 and City Policy No. 3.20; and
3. Public notification followed by holding of a Hearing on May 27, 2019.

---

Background information regarding the above proposed Cannabis Retail Stores is available for viewing at City Hall, 500 - 2nd Avenue NE during regular office hours from 8:30 a.m. to 4:00 p.m., excluding Statutory Holidays, up until and including Monday, May 27, 2019. Those who wish to register an opinion on the proposal may do so by:

- a) Appearing in person or being represented by an Agent at the Hearing; and/or
- b) Providing a written submission to the Administration Department no later than 10:00 a.m. on Monday, May 27, 2019.

For more information, please contact the Development Services Department at (250) 803-4000 or e-mail [cityhall@salmonarm.ca](mailto:cityhall@salmonarm.ca)

Kevin Pearson, Director of Development Services

# CITY OF SALMON ARM

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TO: His Worship Mayor Harrison and Members of Council

FROM: Director of Development Services

DATE: May 14, 2019

SUBJECT: Cannabis Retail Store Application No. 9 (CRS-9)  
Provincial Cannabis Referral No. 001876 – Application Received February 26, 2019

Applicant: Quantum 1 Cannabis Corp. (Kwan Lee)  
Civic Address: 470 Lakeshore Drive NW

---

## STAFF RECOMMENDATION

THAT: By a Resolution, Council deny application CRS-9;

AND THAT: Council has considered its resolution with respect to the following:

1. Provincial Cannabis Retail Store Licence Referral No. #001876
  2. City Zoning Bylaw No. 2303 and City Policy No. 3.20; and
  3. Public notification followed by the holding of a Hearing on May 27, 2019
- 

## PROPOSAL

The applicant is proposing a cannabis retail business within a commercial retail building located at 470 Lakeshore Drive NW (Appendix 1 & 2). The property is just within the core commercial area as defined by Cannabis Retail Store Policy 3.20 (Appendix 3).

## BACKGROUND

This application is the ninth cannabis retail store application to be considered by City Council. The City received the referral from the Liquor & Cannabis Regulation Branch (LCRB) on February 26, 2019. Once the LCRB referral was received, the applicant was advised that Policy 3.20 supports a maximum of four cannabis retail stores in the core commercial area and that City Council had already approved four stores. With that knowledge, the applicant elected to proceed with the CRS-9 application to the City, along with paying the \$1,000.00 non-refundable application fee, which was received on March 4, 2019.

Although City Council has approved four cannabis retail stores in the core commercial area (Appendix 4), only two of the four stores have, to date, received approval in principle (AIP) from the LCRB. Thus, the limit of four stores has been met, assuming the LCRB approves all four of those stores. Because two out of the four applications haven't received approval from the LCRB, the applicant elected to proceed with CRS-9.

The below table provides the status of all CRS applications to date. Note, CRS-3 (Downtown Cannabis) received Approval In Principle (AIP) recently; after CRS-9 was received.

Cannabis Retail Store Applications						
File No.	LCRB File No.	Name of Business	Address	Area as specified in Policy 3.20	Status Local Government	Status Province of BC
CRS-1	000839	The Greenery Cannabis	#2, 190 Trans Canada Hwy. NE	Core Commercial	Approved (Nov. 13/18)	Approved (May 8/19)
CRS-2	000972	Zen Canna Retail Corp.	2801 – 10 Ave (TCH) NE	Area does not meet Policy 3.20	Defeated (Nov. 13/18)	Denied
CRS-3	1078	Downtown Cannabis	111 Lakeshore Drive NE	Core Commercial	Approved (Nov. 13/18)	Approval In Principle (April 30/19)
CRS-4	001119	Buddy's Cannabis Dispensary, Green Canoe Cannabis	7390 – 50 Street NE	Canoe - Commercial Area	Approved (Dec. 10/18)	Approved (Feb. 28/19)
CRS-5	001554	Eden	191 Shuswap Street NW	Core Commercial	Approved (Dec. 10/18)	
CRS-6	001524	Salmon Arm Cannabis	81 Shuswap Street NW	Core Commercial	Approved (Dec. 10/18)	
CRS-7	n/a	BC Cannabis Store	2991 – 10 Ave (TCH) SW	Commercial Area	Approved by Council Jan 28/19	
CRS-8	001500	Hive Cannabis	391 Hudson Avenue NE	Core Commercial	Application Withdrawn (Jan. 29/19)	
CRS-9	001876	Quantum 1 Cannabis Corp.	470 Lakeshore Drive NW	Core Commercial	In progress	
* Policy 3.20 supports 4 Cannabis Retail Stores in the Core Commercial Area. * Additional Applications Received for the Core Commercial Area						

#### Cannabis Retail Store Policy No. 3.20

The subject property meets the location criteria of Policy 3.20 as it is located within the "Core Commercial Area". However, the policy supports no more than four cannabis retail stores within the "Core Commercial Area". This application is the sixth application. CRS-8 (Hive Cannabis) was the fifth application; but, based on the policy of only supporting four stores, that applicant elected to withdraw their application.

Public notification of the application proposal and Hearing date will be completed in accordance with Section E) 5. of the Policy. All properties within 30 m of the subject property will be provided a notice of the application at least 10 days prior to the Hearing. A notice will also be advertised in the Salmon Arm Observer one week prior to the scheduled Hearing date.

#### Zoning Bylaw No. 2303

The City's Zoning Bylaw permits the retail sale of cannabis in a number of commercial zones under the defined terms, *retail store* and *convenience store*. The subject property is zoned C-3, Service Commercial Zone which lists the permitted use, *retail store* which is defined as the sale of goods, including cannabis.

Currently, the parking on the site does not meet the parking requirements of the Zoning Bylaw. Many of the parking stalls on the north side of the building are on City Road Right of Way and not fully contained on the property. If this application is approved, it would be up to the property owner to address the parking concerns prior to the issuance of a business license.



*Business Licence Regulation Bylaw No. 3102*

If Council approves CRS-9, the LCRB will be notified via a Council resolution. A City Business License cannot be considered until the LCLB provides an "Approval In Principle" (AIP). Once the City receives an AIP, the applicant can apply for a Business License. Considerations for Business Licences generally include a premise meeting, BC Building and Fire Code requirements and Zoning Bylaw regulations.

*Provincial (LCLB) Licencing*

The LCLB is awaiting a resolution from City Council for this application (Appendix 5). The LCRB cannot issue a Cannabis Retail Store Licence unless the LCRB receives a positive recommendation from the local government. As the attached e-mail (Appendix 6) from Senior Licensing Analyst, Teresa Cinco states, initiation of a "fit and proper" assessment is in progress. This "fit and proper" assessment includes various background checks comprised of financial integrity and security screening to assess proprietors' suitability.

STAFF COMMENTS

*Building Department*

No concerns with this application from BC Building Code point of view. Stand alone building, no fire separations or ratings required.

*RCMP – Staff Sergeant*

As per Policy 3.20, I would suggest the report speak to the location given the number of business licences approved for this commercial area.

*Planning Department*

The proposal meets City's Zoning Bylaw No. 2303. However, the location is not supported by Cannabis Retail Store Policy No. 3.20. Policy 3.20 supports a maximum of four cannabis retail stores in the core commercial area; and while, the proposed location is in the core commercial area, there are already four approved Cannabis Retail Stores meeting the maximum number.



Denise Ackerman  
Planner

  
Kevin Pearson, MCIP, RPP  
Director of Development Services



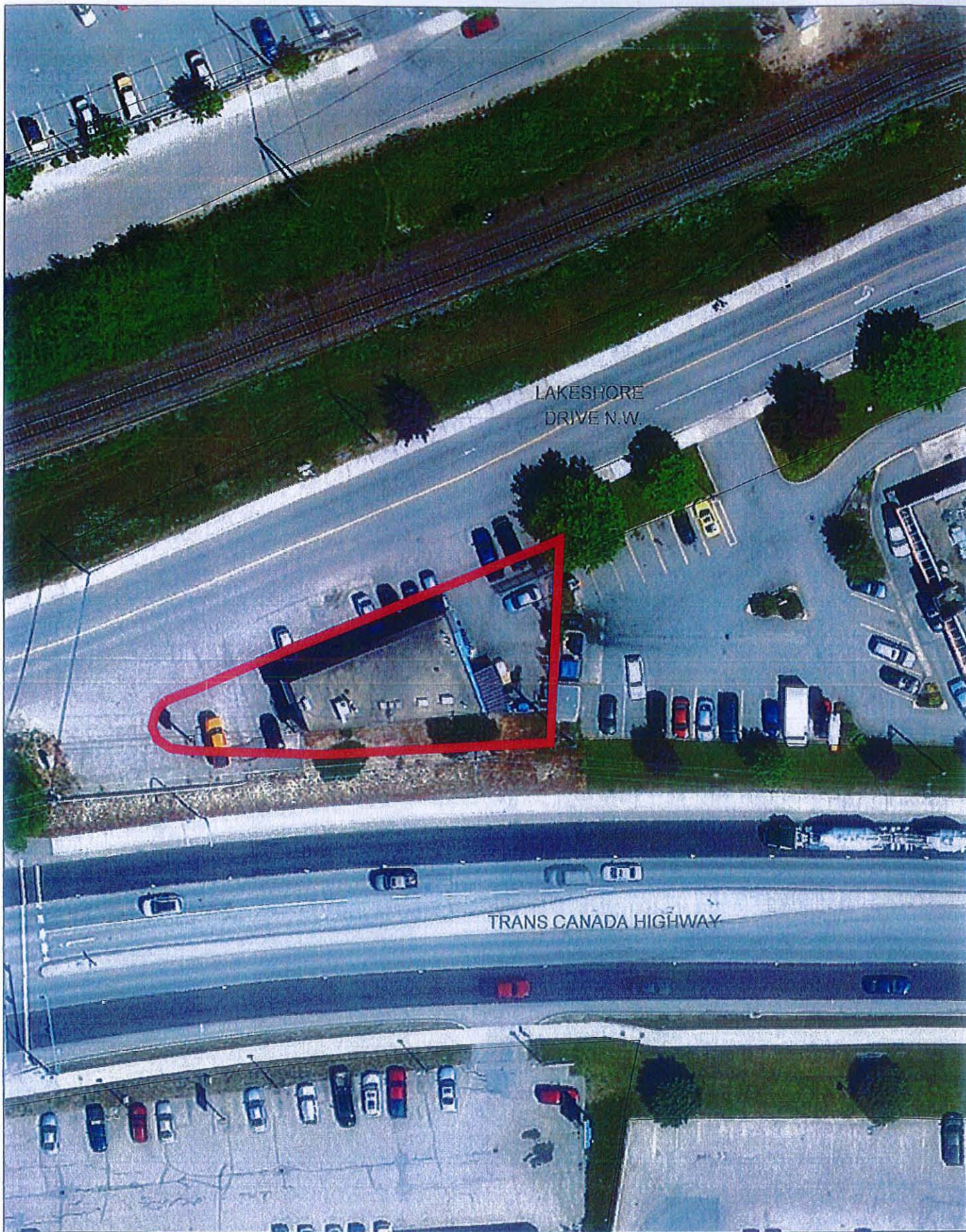


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Subject Parcel





0 5 10 20 30 40  
Meters

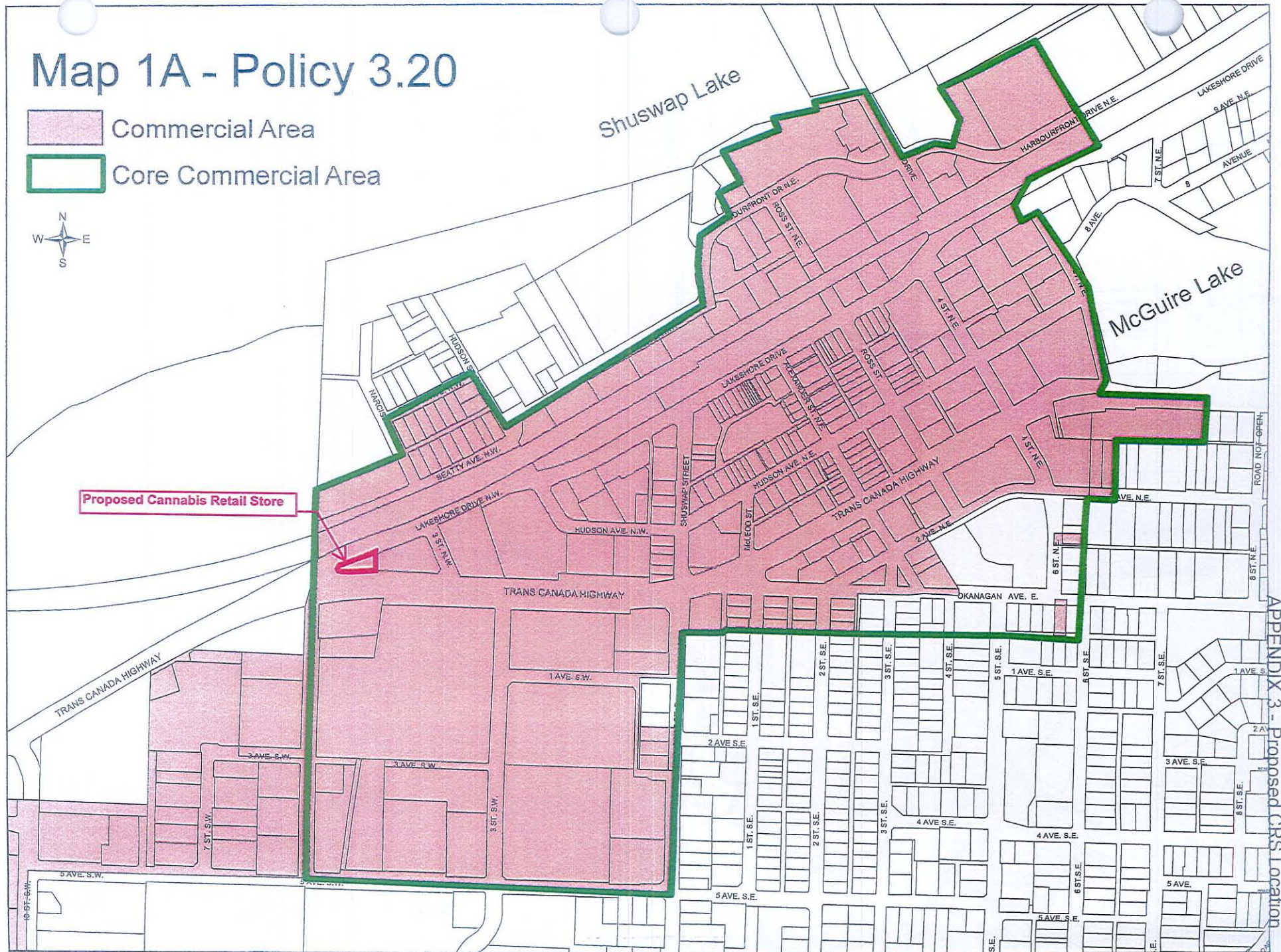


Subject Parcel



# Map 1A - Policy 3.20

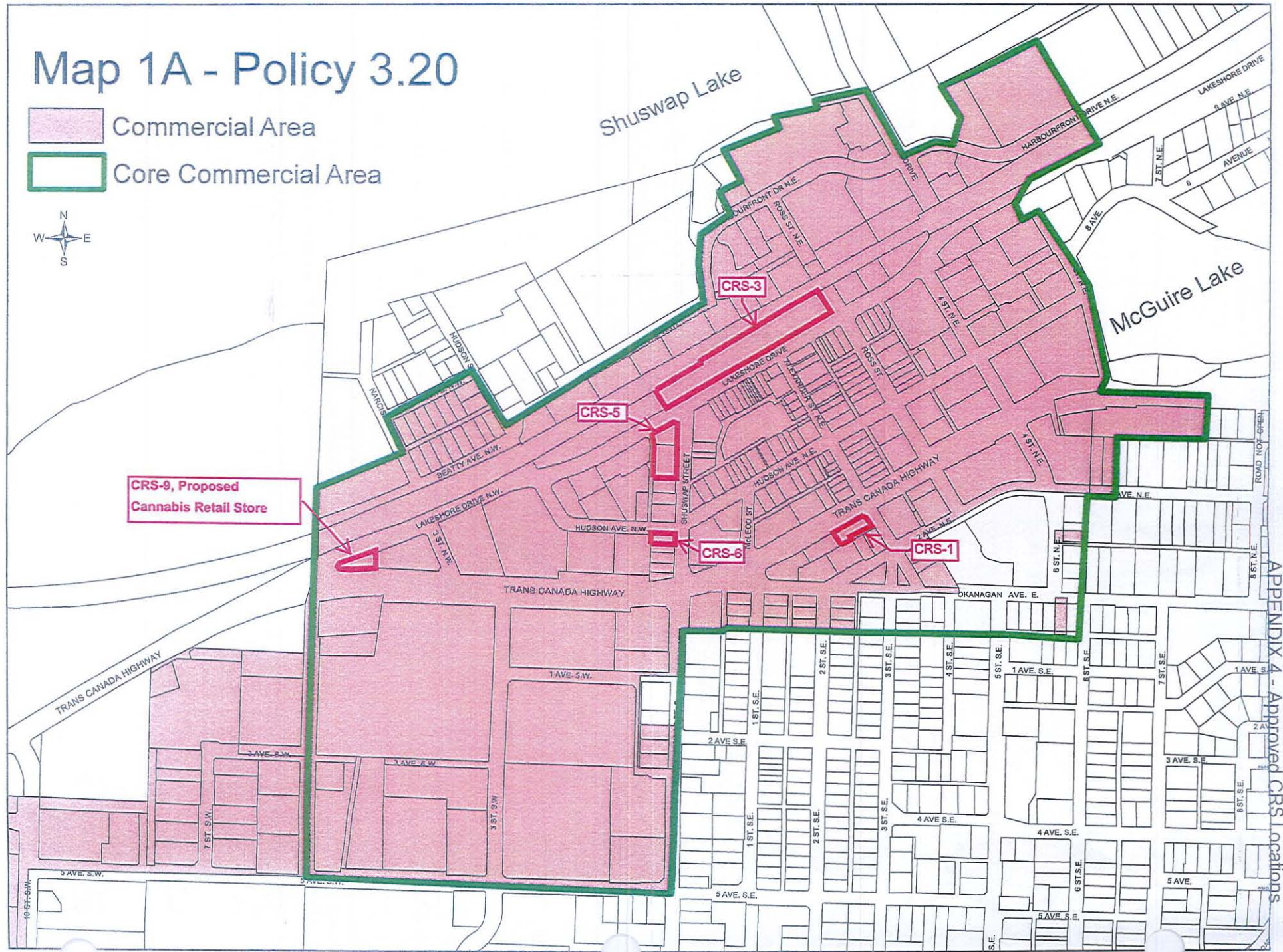
-  Commercial Area
-  Core Commercial Area





# Map 1A - Policy 3.20

-  Commercial Area
-  Core Commercial Area





Job #001876

February 26, 2019

Via email: [dackerman@salmonarm.ca](mailto:dackerman@salmonarm.ca)

Denise Ackerman  
Development Services Assistant  
City of Salmon Arm  
Box 40  
500 2 Ave. NE  
Salmon Arm, BC V1E 4N2

Dear Denise Ackerman:

**Re: Application for a Non-Medical Cannabis Retail Store Licence**  
**Applicant: Quantum 1 Cannabis Corp.**  
**Proposed Establishment Name: Quantum 1 Cannabis**  
**Proposed Establishment Location: 470 Lakeshore Dr NW, in Salmon Arm**

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The Applicant, Quantum 1 Cannabis, has applied to the Liquor and Cannabis Regulation Branch (LCRB) for a Non-Medical Cannabis Retail Store (CRS) licence proposed to be located at the above-noted address. The applicant is requesting operating hours from 9:00am to 11:00pm, seven days a week. The applicant contact is Kwan Lee / 778-834-5643 / [kwan@quizam.com](mailto:kwan@quizam.com).

Local governments and Indigenous nations are a crucial part of the licensing process. Section 33(1) of the [Cannabis Control and Licensing Act](#) prevents the LCRB from issuing a CRS licence without a positive recommendation regarding the CRS licence application from the local government or Indigenous nation.

The LCRB is requesting City of Salmon Arm's Council to consider the application and provide the LCRB with a written recommendation with respect to the application. To assist with your assessment of the application, a site map of the proposed cannabis retail store is attached. The following link opens a document which provides specific and important information and instructions on your role in the CRS licensing process, including requirements for gathering the views of residents.

[Local Governments' Role in Licensing Non-Medical Cannabis Retail Stores](#)  
OR  
[Indigenous Nations' Role in Licensing Non-Medical Cannabis Retail Stores](#)

---

Liquor and Cannabis  
Regulation Branch

Mailing Address:  
PO Box 9292 Stn Prov Govt  
Victoria BC V8W 9J8

Location:  
645 Tyee Road  
Victoria BC V9A 6X5  
Phone: 250 952-5787  
Facsimile: 250 952-7066

Website:  
[www.gov.bc.ca/cannabisregulation  
andlicensing](http://www.gov.bc.ca/cannabisregulationandlicensing)

The LCRB will initiate an applicant suitability assessment regarding this CRS application, also known as a "fit and proper" assessment, which is comprised of financial integrity checks and security screenings of the applicant and persons associated with the applicant. Once the assessment is complete, you will be notified of the LCRB's determination. You may choose to withhold your recommendation until the LCRB has made a final decision regarding the applicant's suitability.

If you choose not to make any recommendation regarding this application, please contact the LCRB at the earliest convenience. Please note that a Cannabis Retail Store Licence cannot be issued unless the LCRB receives a positive recommendation from the local government or Indigenous nation. Similarly, if a local government or Indigenous nation decides not to make any recommendation, the LCRB will not consider the application any further.

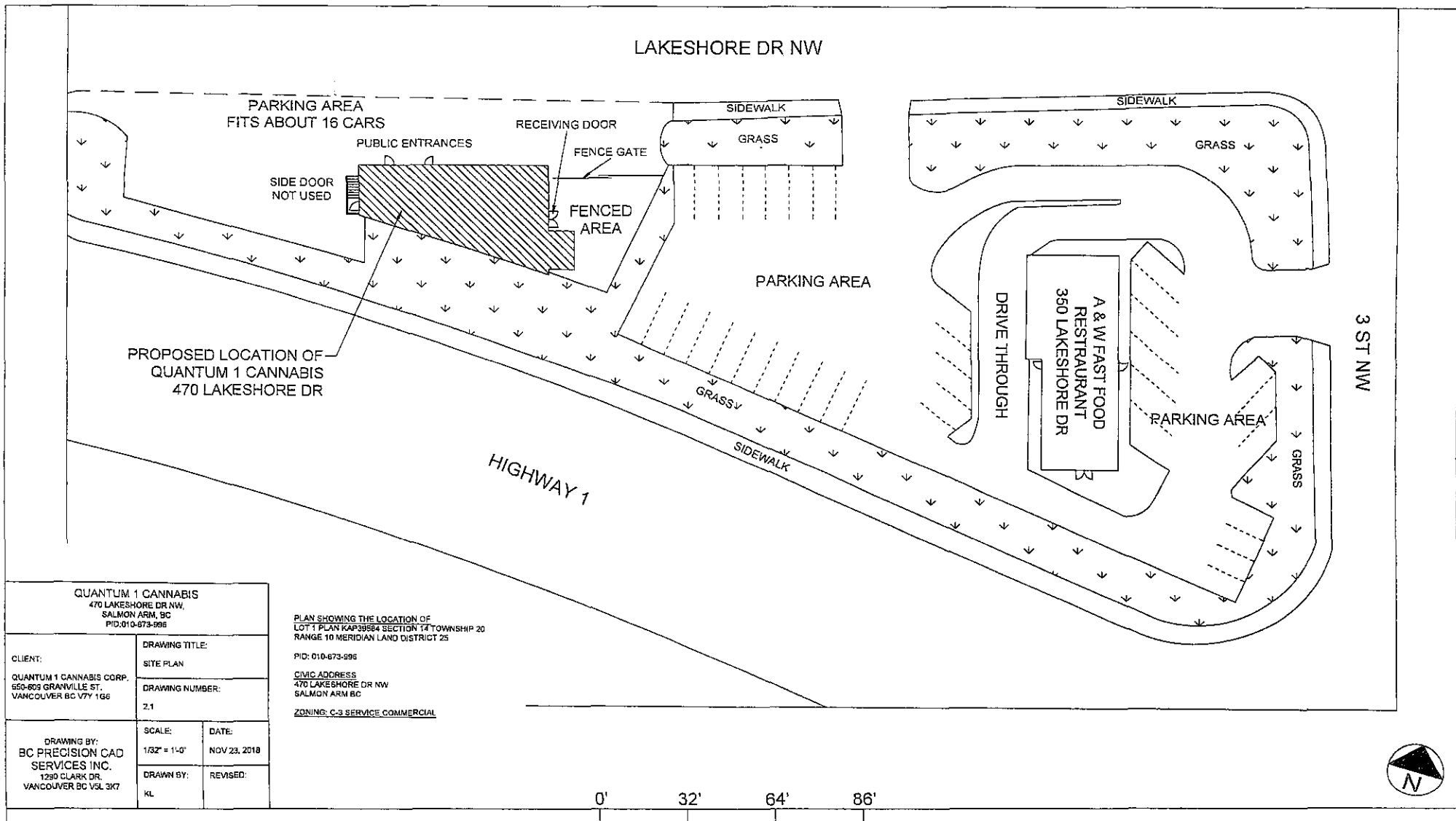
If you have any questions regarding this application please contact me at 778-698-9084 or by email at [Teresa.Cinco@gov.bc.ca](mailto:Teresa.Cinco@gov.bc.ca).

Sincerely,

Teresa Cinco  
Senior Licensing Analyst  
Liquor and Cannabis Regulation Branch

Attachment

copy: Quantum I Cannabis Corp.



**Denise Ackerman**

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**Subject:** FW: Job 001876

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**From:** Cinco, Teresa LCRB:EX [<mailto:Teresa.Cinco@gov.bc.ca>]  
**Sent:** March-01-19 11:23 AM  
**To:** 'kwan@quizam.com'  
**Cc:** Kevin Pearson; Denise Ackerman; 'Russ123'  
**Subject:** RE: Job 001876

Hello Kwan,

I will be requesting the initiation of your "fit and proper" checks today. Once I have the opportunity to review your application thoroughly, I will be in touch.

Thank you,

Teresa Cinco | Senior Licensing Analyst  
**Liquor and Cannabis Regulation Branch**  
P: 778-698-9084 | F: 250-952-7066  
[www.gov.bc.ca/liquorregulationandlicensing](http://www.gov.bc.ca/liquorregulationandlicensing)

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**From:** [kwan@quizam.com](mailto:kwan@quizam.com) [<mailto:kwan@quizam.com>]  
**Sent:** Friday, March 1, 2019 11:28 AM  
**To:** Cinco, Teresa LCRB:EX  
**Cc:** 'Kevin Pearson'; 'Denise Ackerman'; Russ123  
**Subject:** RE: Job 001876

We understand the situation.

We'd still like to go through the Branch's "fit and proper assessment."

Salmon are allowing just 4 stores in the zone that we applied in. These have a recommendation from the city, but only one of them has an AIP.

There isn't a guarantee that all of the applications ahead of ours will pass the Branch's "fit and proper assessment"

Should this happen, we'd like to be the next in line to be considered by the city.

Thanks!

Kwan Lee

On 2019-03-01 10:55, Cinco, Teresa LCRB:EX wrote:

Good morning Kevin,

Thank you for the email. As per the *Cannabis Control and Licensing Act* (section 33(2)), the Branch must give the appropriate local government or Indigenous nation notice of a cannabis retail store application. The local government or Indigenous nation is not required to provide comments or recommendations on an application. If a reply is not received to the Branch's notification within a reasonable timeframe or the local



government/Indigenous nation informs the Branch that they do not intend to provide comments or recommendations on the application, then the application cannot be approved.

Local governments/Indigenous nations will be notified of a cannabis retail store reaching Approval in Principle in their jurisdiction, as they will be upon a final approval of the licence.

If you have any questions on this, please don't hesitate to contact me.

Kind regards,

Teresa Cinco|Senior Licensing Analyst

**Liquor and Cannabis Regulation Branch**

P: 778-698-9084 | F: 250-952-7066

[www.gov.bc.ca/liquorregulationandlicensing](http://www.gov.bc.ca/liquorregulationandlicensing)

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**From:** Kevin Pearson [<mailto:kpearson@salmonarm.ca>]  
**Sent:** Wednesday, February 27, 2019 3:27 PM  
**To:** Cinco, Teresa LCRB:EX  
**Cc:** 'kwan@quizam.com'; Denise Ackerman  
**Subject:** Job 001876

Hi Teresa,

I confirm receipt of this latest application.

Our City Council has already approved 4 Cannabis Retail Stores in our Downtown Core. The limit of 4 stores has therefore been reached according to City of Salmon Arm Policy No. 320, assuming LCRB approves all 4 of the Provincial applications. AIPs from the LCRB have been issued to at least 1 of the 4 stores, we are aware of, and we are unclear on where each of those 4 stores are at in your approval process.

I do not recommend the applicant apply to the City for the proposed site (\$1,000 non-refundable application fee) with the 4 stores already approved by the City, unless the LCRB can confirm that any of the 4 stores will not be licensed by the Province. Otherwise, I predict this will be a waste of time and money.

I did send LCRB staff several e-mails advising that our Policy limit of 4 stores has been reached.

If the applicant still wishes to apply to the City, our Clerk will send them our application form and Policy 3.20.

Thank you.

**Kevin Pearson | Director of Development Services | Approving Officer**

Box 40, 500 - 2 Avenue NE, Salmon Arm BC V1E 4N2

P 250.803.4015 | F 250.803.4041

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## NOTICE OF PUBLIC HEARING

### Checkout Shopping Bag Regulation Bylaw No. 4297

Notice is hereby given that the Council of the City of Salmon Arm will hold a Public Hearing to consider proposed Checkout Shopping Bag Regulation Bylaw No. 4297 in the Council Chambers of City Hall, 500 - 2 Avenue NE on Monday, May 27, 2019 commencing at 7:00 p.m.

The City staff report and Bylaw can be viewed at the front counter at City Hall and at [www.salmonarm.ca](http://www.salmonarm.ca).

All persons who deem their interest to be affected by the proposed Bylaw will be afforded an opportunity to be heard in person, by a representative, or by written submission on all matters contained in the proposal at the above time and place.



# CITY OF **SALMON ARM**

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TO: His Worship Mayor Harrison and Council  
DATE: February 7, 2019  
FROM: Carl Bannister, Chief Administrative Officer  
PREPARED BY: Caylee Simmons, Executive Assistant  
SUBJECT: Checkout Shopping Bag Regulation Bylaw No. 4297

---

## Recommendation:

For direction of Council.

## Background:

At the Monday, December 10, 2018 Regular Meeting Council directed staff to prepare a report that includes a draft bylaw, a recommended stakeholder engagement process and a draft communication plan for the prohibition of single-use plastic shopping bags in the City of Salmon Arm, to be implemented in conjunction with the proposed July 1, 2019 curbside organic pick-up program.

There are many municipalities that are regulating the use of single-use shopping bags in an effort to reduce the negative environmental impact and encourage a more sustainable lifestyle. The magnitude of single-use plastic bag waste remains a concern for many municipalities due to the risks they pose to waste operations and landfills. However, global oceanic health concerns are also fueling the movement to ban single-use plastic bags.

The City of Victoria banned plastic checkout shopping bags and adopted Checkout Bag Regulation Bylaw No. 18-008 in January 2018. The bylaw regulates the use of single-use plastic bags in the City and came in to force July 2018. The bylaw then transitioned on January 1, 2019 to increase mandatory fees for reusable bags and implement penalties for non compliance. The Canadian Plastic Bag Association (the "CPBA") challenged Victoria's bylaw at the BC Supreme Court on the basis that the City had no power to enact the ban as it was an environmental regulation that required provincial approval<sup>1</sup>. The courts ruled in favour of the City on June 19, 2018 and concluded that the Victoria Council's decision to implement the ban was based on the impact of plastic bags on municipal facilities and services and on the regulation of business. The CPBA filed a Notice of Appeal in July 2018.

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<sup>1</sup> Sabrina Spencer, Young Anderson Barristers & Solicitors, July 9, 2018. It's in the Bag (For Now): BC Supreme Court Upholds Victoria's Ban on Single-Use Plastic Bags



It may be advisable for Council to wait for the outcome of this appeal before proceeding as it is not uncommon for the Court of Appeal to overturn or amend a ruling of the Supreme Court, the court below.

### Analysis:

The City of Salmon Arm has continually worked to reduce waste in the landfill; most recently waste containers, including garbage, depositable plastic bottles and mixed recyclables, have been installed in eight downtown locations in an effort to decrease the amount of recyclable materials entering the landfill. In addition, the City (in conjunction with the CSRD) has implemented a curbside organics program and the elimination of "blue bags" in the curbside recycling program to be effective July 1, 2019. In short, the City/CSRD Solid Waste and Recycling program is likely the biggest user of plastic bags; however, efforts are continually being made to reduce the negative impact of plastic bags from entering the landfill. It is clear that established provincial and regional recycling programs alone are not capable of reducing/eliminating single-use plastic bags.

It is important to note that light weight plastic bags are often referred to as single-use; however this is somewhat of a misnomer. In an effort to recycle many individuals are reusing their plastic bags for things such as: future retail purchases, trash can liners, crafting and other various household uses. Many checkout shopping bags that are used for trash can liners or mini garbage bags are then added to a larger plastic garbage bag for curbside pickup and end up in the landfill. Furthermore, plastic checkout shopping bags may already be recycled at depots, for the most part, but escape the collection programs nevertheless.

The restriction of single-use bags may have unintended or undesirable consequences that should be considered by Council, including:

- The potential negative impact on consumer choice and/or convenience;
- Inadvertently increase the quantity of reusable bags (which may also end up in the landfill);
- An adverse business effect/consequences (less or limited consumption dependant on the number of bags a consumer carries);
- Potential health risks of contaminated bags; and/or
- Encourage consumers to cross boundaries (i.e. shop out of town).

Another important consideration is the City's limited staff resources which may result in a challenge to enforce the proposed bylaw at the current staff capacity, although it remains to be seen what sort of enforcement measures may be required/ feasible/ practical.

### Next Steps:

Although the banning of checkout shopping bags is a laudable goal which has proven to be somewhat successful in cities around the world, it is obviously imperative to have the input

and/or support of local stakeholders, consumers, advocacy groups, business, and industry leaders for the regulation to be successful in Salmon Arm. An engagement process, similar to the City of Victoria, could be replicated to encourage success of the program.

**Potential Schedule of Events:**

December 2018	Council direct staff to prepare a staff report and draft bylaw on the regulation of single-use bags
February 2019	Council review the staff report and proposed bylaw. Direct staff to proceed with the engagement process
February 2019	Phase I: Engagement kick-off event with local stakeholders (with letters from the Mayor to local retailers)
March 2019	Meetings with industry representatives, advocacy groups, and local businesses (by invitation from the City)
April 2019	Open House (x2) and Public Meeting (perhaps a Special Council Meeting)
April 8, 2019	Consideration of first and second readings of bylaw
May 2019	Phase II: Engagement Process – open houses, social media, school and chamber meetings, letters to businesses, student led education campaigns
June 10, 2019	Public hearing (though a public hearing is not technically required for this type of bylaw). Consider changes to the bylaw based on public/industry input and third reading
June 24, 2019	Consideration of adoption of bylaw

**Budget Impact:**

There is no budget impact envisioned (barring some sort of legal challenge and assuming there are no major expenditures for public education materials or program supplies), although this assumes that any enforcement measures undertaken by staff will be minimal. As with other similar issues, (e.g. Pesticide Bylaw) staff would anticipate a barrage of letters, emails, inquiries, complaints, FOI inquiries, etc. over the months to come, and subsequent to bylaw adoption. There will be expectations for enforcement.

### **Bylaw Highlights:**

Some important highlights of the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 are:

- The bylaw stipulates that paper bags must be made from at least 40% of recycled content and a reusable bag must be capable of at least 100 uses (under normal use);
- There will be a six month transition period allowing businesses to use their existing plastic bag stock and source reusable bag options before the bylaw comes into full force January 1, 2020;
- Consumers must be asked if they require a bag and if so provided a paper bag or reusable bag at a fee;
- Paper or reusable bags cannot be provided free of charge. The minimum charges are 15 cents per paper bag and \$1 per reusable bag; increasing to 25 cents and \$2 after the six month transition period (i.e. January 1, 2020). This is to discourage consumers from purchasing paper and/or reusable bags each time they make a purchase;
- The bylaw provides exemptions for many items where a reusable bag would not be suitable; including the packaging of bulk items, frozen food, meats and poultry, flowers, large items that require protection and cannot fit in a reusable bag, etc. There are likely many other categories appropriate for an exemption which will become apparent over time; and
- The set fines for any offence are outlined in the proposed Bylaw No. 4297, which also includes an amendment to the Municipal Ticket Information Bylaw No. 2760. It is envisioned that any fines issued, which is unlikely, would be to the businesses in question and not the individual consumer (although it could be either or).

### **Other Considerations:**

Some other issues for Council to consider include:

- The proposed bylaw would impact approximately 175 retail stores and 50 food outlets/restaurants within the City of Salmon Arm.
- Single-use/disposable coffee cups, although most are recyclable, likely pose as big of a negative environmental impact.
- The road to changing consumer behavior is a long one, which may be best left to industry in this circumstance (and industry has taken some big strides already in this regard).
- The bylaw could be amended to allow for a time during the transition period where businesses can provide reusable bags to consumers free of charge.

- Some residents will likely suggest that the City should provide reusable bags to each household free of charge (the cost of this has been estimated at \$20,000.00 with a 2 month production timeline).
- Plastic bags are used as a marketing tool by many retailers/fast food restaurants (although this could also be achieved with other types of reusable bags). Possible initiative to partner with Brand Leader organizations.
- The bylaw, as written, would apply to all retailers (not just grocery stores), etc. This is expected to require a major adjustment by fast food restaurants, in particular where disposable paper and plastic bags are common place and required for hygiene purposes. Compliance with the bylaw is unlikely in this regard.
- There may be an opportunity to partner with the education program for the organics recycling program; which will potentially offer door to door education throughout the City.
- This is the sort of issue that would benefit from a Province-wide approach (similar to the Pesticide issue) rather than have individual municipalities attempt to implement and enforce a patchwork of bylaws and regulations within their jurisdiction with varying degrees of expertise/resources. However, it sometimes takes the bold action of individual local governments (however small) to force such issues on to the Provincial Agenda.

In short, the bylaw proposes a phased approach for regulatory action to reduce plastic retail bag waste, and promote the adoption of more sustainable retail bags. Draft Bylaw No. 4297 has essentially been copied from the City of Victoria's Checkout Shopping Bag Regulation Bylaw 18-008. As outlined within, the City may be well advised to wait for the outcome of the City of Victoria's ban on single-use plastic bags at the Court of Appeal before proceeding.



Carl Bannister, MCIP  
Chief Administrative Officer

Appendix A: City of Salmon Arm Checkout Bag Regulation Bylaw No. 4297





# CITY OF SALMON ARM

TO: His Worship Mayor Harrison and Council  
DATE: April 2019  
FROM: Carl Bannister, Chief Administrative Officer  
PREPARED BY: Caylee Simmons, Executive Assistant  
SUBJECT: Checkout Shopping Bag Regulation Bylaw No. 4297 - Update

---

## Recommendation:

*THAT: a public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 be held on Tuesday, April 23, 2019 from 6:00 p.m. to 7:00 p.m.*

## Background:

At the Monday, December 10, 2018 Regular Meeting Council directed staff to prepare a report that included a draft bylaw (Appendix 1), a recommended stakeholder engagement process and a draft communication plan for the prohibition of single-use plastic shopping bags in the City of Salmon Arm, to be implemented in conjunction with the proposed July 1, 2019 curbside organic pick-up program.

At the Monday, February 25, 2019 Regular Meeting Council received a report and draft bylaw and staff were directed to proceed with an engagement process.

Following the Council Meeting, Mayor Harrison issued a letter to the local business community via Chamber of Commerce, Downtown Salmon Arm and the Salmon Arm Economic Development Society. This information was shared with each organizations membership to help facilitate the City's engagement process (Appendix 2). In addition, an information page on the City website was created and shared through social media. Staff are also investigating an on-line survey.

Thus far, the main points of concern are the inclusion of insurance document bag as an exemption and eliminating the mandatory fees for paper bags. The mandatory charges for bags, both paper and reusable, is to encourage consumers to reuse bags.

To date there has been minimal public input received, Appendix 3. However to continue with the engagement process it is recommended that a public information session be held to receive additional input.

Carl Bannister, MCIP  
Chief Administrative Officer





#### New Members

[Agent Change](#)  
[V&C Courier](#)  
[Mt. Ida Nursery](#)  
[Shuswap Hospice Society](#)  
[Syme Structural Engineering](#)  
[Garage Kings](#)  
[Shuswap Bookkeeping Inc.](#)  
[Benista Accounting & Business Consulting](#)  
[Walmart](#)  
[BC Wildlife Park, Kamloops](#)

[See More »](#)

#### Special Event

## Welcome to the Chamber of Commerce

### MEMBER MIXER - MARCH 28

It's "Thirsty Thursday" - March 28th!

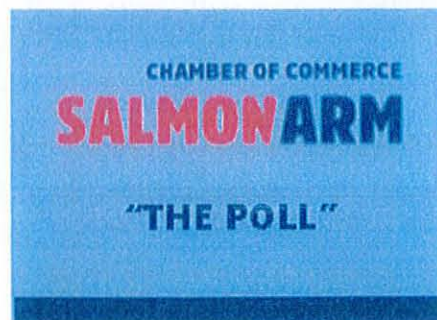
**Salmon Arm Chamber member mixer**

Thursday, Mar. 28, 2019  
 4:30 - 6:30 pm  
 at  
 Blue Canoe Bakery Cafe  
 Cash Bar

Join us on the last Thursday of every month for a casual get-together to meet up with your Chamber colleagues, share business ideas and do a little marketing of yourself and your company. No rsvp needed.

*Want to market your company more directly?  
 Contact us to host the next Mixer.*

### NEW PROGRAM FOR 2019 - "THE POLL"



March is the start of our new member opinion program "The Poll". We're kicking it off with a question about the proposed Checkout Shopping Bag Regulation. [Click here](#) to take our 1 question survey or click on the Image (the survey has a web link for more details on the proposed bylaw). We'll be sharing the data on our website and with Council at the end of this month so make sure you take the poll!



SPRING 2019 ISSUE

# DOWNTOWN UPDATE

Seasonal Publication Of Downtown Salmon Arm

*Our vision is to have a compelling downtown experience. Our mission is to build a unique 'vibe' to attract and retain community residents, downtown employees as well as visitors through beautification, cultural projects, events, promotions, restaurants, retail and destination entertainment activities.*



## TIME OF RENEWAL

Spring is coming; renewal is upon us. Along with the warming temperatures and additional sun-lit hours each day, DSA is on the edge of change. Not only have we taken on a new look, but on December 31 this year, we draw a close to the City of Salmon Arm Bylaw 3787, our contractual agreement for operational budgets and responsibilities.

In the new bylaw, DSA is proposing a seven year term, from 2020-2027. The new mandate is based on a business plan and budget that promotes growth of new and existing programs that foster economic prosperity of our downtown.

DSA will work hard on your behalf to have a downtown that is a draw to small businesses, residents and tourists seven days a week. We are leading the charge to shift from creating a downtown for cars and traffic to one that is designed for pedestrians, bicyclists, as well as drivers. We want to see people out of their cars and enjoying what downtown Salmon Arm has to offer.

*For more specific information, please join us  
our AGM/Open House, see page 2.*

### WHAT'S INSIDE THIS ISSUE:

- 2020-2027 Bylaw
- 2019 Annual General Meeting
- City Proposed Plastic Bag Ban
- Askew's Community Clean-up Day
- Best Dressed Window Display

**DOWNTOWN**  
**SALMON ARM**



# Reducing Single Use Plastic Bags

At the February 25, 2019, Regular Meeting, City Council agreed to move forward with the engagement process for regulating checkout shopping bags in the City of Salmon Arm. Council would like input from the community on the proposed regulation prior to moving forward and considering readings of the bylaw. They are hoping downtown business and organizations that will be impacted by this change take the opportunity to provide feedback. Please visit <http://www.salmonarm.ca/index.aspx?nid=384> to read more about the proposed ban and FAQ's for residents and businesses.

Input may be submitted to:  
[reusablebags@salmonarm.ca](mailto:reusablebags@salmonarm.ca)

## THE LIFE CYCLE OF A PLASTIC BAG

5 TRILLION BAGS ARE PRODUCED EACH YEAR.  
HERE'S A QUICK LOOK AT THE LIFE OF ONE OF THOSE BAGS.

### 1 BIRTH

Plastic bags begin their lives as crude oil. The crude oil is heated until it produces ethylene gas, and then converted to polyethylene that is forced through holes to make string. The string is cut, stretched and dyed, becoming a plastic bag. The bag is then imprinted with a company's logo and off it goes to your favorite store!



### 2 LIFE SPAN

Whether used to carry groceries or office supplies, most plastic bags are used only one time for an average of 20 minutes before being recycled or thrown away.



### 4 THE NEXT 1,000 YEARS

Plastic bags that aren't recycled end up in landfills or the ocean. Scientists estimate it can take up to 1,000 years for a plastic bag to disintegrate completely, releasing toxins and damaging the environment as they decay. In addition, each year more than a million sea birds and 100,000 animals including whales, dolphins and seals are killed because of plastic bags.



### 3 INTERMISSION

Because consumers receive so many plastic bags and recycling it takes 65 times more energy than creating it, more than 98% of plastic bags are discarded instead of recycled.



<https://greenerideal.com/infographics/life-cycle-of-a-plastic-bag/>





8. STAFF REPORTS

1. Chief Administrative Officer - Checkout Shopping Regulation Bylaw No. 4297 - Update

0206-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: a public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 be held on Tuesday, April 23, 2019 from 6:00 p.m. to 7:00 p.m. in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia.

CARRIED UNANIMOUSLY

**From:** Erin Jackson  
**Sent:** Friday, March 08, 2019 1:58 PM  
**To:** Caylee Simmons  
**Subject:** FW: Online Form Submittal: Mayor and Council

Please add to your file.

---

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) [<mailto:noreply@civicplus.com>]  
**Sent:** Friday, March 08, 2019 1:56 PM  
**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson  
**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

First Name	Laurie and Don
Last Name	Bolen
Address:	<i>Field not completed.</i>
Return email address:	
Subject:	Plastic bags
Body	<p>Dear Mr. Mayor and council. I would like to challenge your recent decision to ban plastic bags. I believe you have made this decision with any input from the public. The categorization that plastic shopping bags are single use is false. Most people re-use bags for storage and lining house hold garbage bins. Denying the reuse of these bags will not reduce the volume in landfills as people will buy single use plastic bags to use instead. Did the city review other jurisdictions to determine what percentage of landfill debris was in their landfills. Calgary did study this matter and found less than 1 percent of refuse in the landfill was due to plastic garbage bags. We need to ensure convenience for the vacationing public as Salmon Arm is a tourist destination. Please put more thought into this decision before pursuing a policy that does little to nothing for the environment. Thank you</p>
Would you like a response:	Yes

Email not displaying correctly? [View it in your browser.](#)

**From:** Susan Whyte  
**Sent:** Friday, March 01, 2019 11:37 PM  
**To:** Caylee Simmons  
**Subject:** Let's move quickly

This would be a significant move to the good in our troubled world.

The town of Raglan, New Zealand, which is similar in size if not a bit smaller has just gone through this same process and I'm sure could happily offer some useful tips. I know there were groups making cloth bags and handing them out with promotional information about the changeover.

There has to be a grace period for the stores of bags in the larger grocers etc.

We should not stop with this. It would be a significant move to also promote the use of non-plastic bio-degradable, disposable packaging made from such materials as hemp. Etc.

We have to address the problem of the CSRD requiring plastic bags for garbage and recycle especially when recycle could be put out in reusable blue boxes instead, something many people have tried to do but were disallowed by our disposal system.

And to promote less wrapping of produce in general. Ie an orange has a perfectly good wrapper, it's own peel. Why wrap it some more?

We could promote the older system of refills, bringing your own container and bulk bins like the Bulk Barn.

There's a big problem with disposable garbage in large complexes like seniors' homes and hospitals. The food is often distributed in tiny packaged portions which is so disturbing. We are trying to be so antiseptic, we are triple polluting the environment by doing so. There needs to be some consciousness raising about the link between personal hygiene and the environment. Right now it seems like the two are compartmentalized and separated in people's minds.

Moving on, there's more.

We need to move forward with banning the use of toxic pesticides on public lawns and awareness about their use on private property.

Did you know that most wheat, not just GMO wheat, is sprayed with the systemic toxin, Roundup, manufactured by Monsanto so that there is residue in most all foods containing wheat, unless it is labelled organic? The farmers do this to create a predictable harvest because as soon as you spray the wheat or soy or corn crop, it will predictably ripen within 16 days. This is a systemic toxin. It goes right inside the seed and cannot be removed by discarding the exterior hull and we are all ingesting it!

We need to remove fluoride from the water.

Did you know that there is a significant amount of pharmaceuticals being flushed into our fresh water which raises the question why are we flushing into any of our waterways? This is fouling the whole water supply for everything and everyone.

Let's allow electric golf carts in town. It might speed up the death of gas running vehicles that are polluting the air we breathe.



there isn't enough forest to renew what air we have left. That sounds like a really stupid thing to do. Forests<sup>212</sup> cool the environment. We are facing global warming and are still cutting these cooling, air refreshing forests down. The air layer around the Earth is alarmingly thin.

Let's set up a program to encourage our residents to fund and to use wind and solar electric power.

And finally, however we love our pet cats, they are killing the wild song birds at an alarming rate so that their numbers have been reduced to up to 70% of former populations.

It's time for some regulations based on awareness of these health harming situations instead of allowing ignorance or profit motive to rule our decision making.

Yours truly,  
Susan Whyte

--

Susan Whyte [www.thefhl.org](http://www.thefhl.org)

**From:** Barb Phillips  
**Sent:** Saturday, March 02, 2019 10:18 AM  
**To:** Caylee Simmons  
**Subject:** Charges

I fully support removing single use plastics, but do not agree with forcing businesses to charge for paper bags. It's nothing but a tax grab.

I think it's more important to encourage the public to use paper and/or reusable bags, so charging for these is counter active to the overall idea.

Personally I'd like to see pressure put on the big companies who still insist in wrapping their products in plastic, styrofoam, or other non biodegradable items, and while I understand that is not really the subject matter of this letter, it all ties in with plastic waste.

I urge council to seriously reconsider forcing this charge onto businesses, and then onto us, the buying public. I will continue to use my reusable bags, and welcome paper, but not as an added expense.

Mrs B. Phillips

Sent from my iPhone

**From:** Ellen Grills  
**Sent:** Friday, March 01, 2019 2:05 PM  
**To:** Caylee Simmons  
**Subject:** Plastic vs Paper

Good afternoon,

Yes banning plastic bags at store is a good move ..... might want to consider plastic water bottles etc. As well down the road.

But seriously we are not allowed to use plastic bags and now you want a store to charge for paper bags. That is disgusting and absurd! The Shuswap is one of the most expensive cities I have ever lived in. The joke is "move to the Shuswap and please bring your wallet" in various forms. The rents are just as high as Langley, White Rock etc. Gas and groceries are just as expensive. Note than half the businesses don't even know what customer service is and I have heard that many times from people. I personally would walk out of the store & leave everything at the till as I have in the past if I am being charged for bags while I am trying to support local businesses. You people need to go back to the drawing board. Not even sure what the purpose of charging for paper bags is except a money grab for the taxes.

Let's make Salmon Arm affordable and inviting. Not penalized for shipping at local stores.

Thanks  
Ellen G

Sent from my iPhone



**From:**  
**Sent:** Friday, March 01, 2019 11:00 AM  
**To:** Caylee Simmons  
**Subject:** bags

To whom it may concern. As a long time retailer in Salmon Arm I am in support of banning plastic bags. I do not support charging my customers for bags. I switched to paper bags years ago. I do not support the bylaw as it currently reads.

--

Yours in health,  
Hank Berkenpas, CNC, MH  
HealthQuest Natural Health & Gift Gallery  
[www.healthquest.vpweb.ca](http://www.healthquest.vpweb.ca)  
250-803-0388

**From:** Pie Company  
**Sent:** Wednesday, February 27, 2019 12:19 PM  
**To:** Caylee Simmons  
**Subject:** Re: Compostable Bags

Caylee

Damn haha, I feel like compostable plastic should be considered? I realize this is our problem but things like pies in boxes are large and one size and generally don't fit in any paper bags at all.. unless it was monstrous - or else we'll just have source a company that makes square bottomed canvas bags, which is also probably doable.

Tovah

Sent from my iPhone

On Feb 27, 2019, at 11:50, Caylee Simmons <[csimmons@salmonarm.ca](mailto:csimmons@salmonarm.ca)> wrote:

Good Morning Tovah,

Thank you for your email.

The proposed bylaw does not permit the use of compostable bags. The only acceptable bags are paper (with a minimum content of 40% recycled material) or reusable bags (capable of a minimum of 100 uses). If you would like Council to consider additional types of permitted bags during the consultation process please respond to this email detailing your feedback.

Respectfully,

**Caylee Simmons | Executive Assistant**

Box 40, 500 - 2 Avenue NE, Salmon Arm BC V1E 4N2 | P 250.803.4036 | F 250.803.4041

E [csimmons@salmonarm.ca](mailto:csimmons@salmonarm.ca) | W [www.salmonarm.ca](http://www.salmonarm.ca)

<image003.png>

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**From:** Tovah Shantz  
**Sent:** Wednesday, February 27, 2019 11:21 AM  
**To:** Caylee Simmons  
**Subject:** Compostable Bags

Hi,

We at Shuswap Pie Company have been using compostable plastic bags for about 4 years now...they work great and are available from Enterprise Paper as well as I'm sure many other companies...will these still be acceptable? Perhaps other companies could purchase these for the items that still need bagging?

Tovah

**From:** Diana Mangold  
**Sent:** Wednesday, February 27, 2019 12:25 PM  
**To:** Caylee Simmons  
**Subject:** Concerns and options

Hi. My name is Diana Mangold and I am the Coordinator of the Second Harvest Food Bank and President of the Executive Board of Churches Thrift Store.

While in both places, we are encouraging people to use the reusable bags, I think if the plastic bags are totally done away with, it will have a negative effect on both of these places.

My alternative suggestion would be that it is highly encouraged but that businesses still be able to use plastic bags if they are compostable or recyclable. Especially the compostable option as obviously those break down well.

Thanks for listening.

Diana.

ent from Mail for Windows 10

**From:** Colleen Fennell  
**Sent:** Wednesday, February 27, 2019 12:43 PM  
**To:** Caylee Simmons  
**Subject:** My thoughts on plastic bags

I totally agree with the proposed program of eliminating single plastic bag use. Our family has been using multiple use grocery bags for years.

However, I, like probably many others, have not made it a habit to take a reusable bag with me into other types of stores. ( ex. Clothing, gift, etc.) That's my next personal challenge in not bringing these bags into our home.

Sincerely  
Colleen Fennell

Sent from my iPhone



**From:** L Nielson  
**Sent:** Wednesday, February 27, 2019 7:43 PM  
**To:** Caylee Simmons  
**Subject:** Reusable bag ban

We would like to say that as a business we are 100% in favor of the ban on one time use plastic bags. As a retail store in downtown Salmon Arm we have already taken steps to move in this direction. We recently brought in mesh bags for customers to purchase and the response has been excellent. We are also mentoring a local Artisan that is making cloth bags that will be for sale.

Our big issue is being told that we must charge for paper bags and it has to be shown as a separate item on the receipt.

As a business, we feel it is our choice how we offset the cost of these bags. We currently use 80% paper bags and it is one of the costs of doing business.

To add another "department", IE Bags to our till is an expense and time consuming (programming, book keeping etc.)

As a city that has many tourists from places that do not have a similar bylaw, to tell them they have to pay for the bags is not something we are willing to do. We believe they will support the ban but not be thrilled to be charged separately for their bags when we have offered them for the past 1.5 years at no charge.

It is common for customers to purchase different items that require multiple bags or wrapping for travelling therefore the customer would be charged for multiple bags.

We ask that you reconsider this portion of the bylaw.

Thank you,

L Thompson/J Nielson

Owners

--

RE-Market etc.

121 Hudson Ave. NE

Salmon Arm, B.C. V1E 4H7

250-833-6135

Open Tuesday to Friday 10:00am to 5:00pm Saturday 10:00am to 4:00pm

Closed Sunday and Monday

FIND us on Facebook

**From:** Caylee Simmons  
**Sent:** Wednesday, March 06, 2019 9:08 AM  
**To:** 'Debbie Armour'  
**Subject:** RE: REusable bags

Good Morning Debbie,

Thank you for your input on the proposed Checkout Shopping Bag Regulations.

The bylaw as drafted is scheduled to come in to force on July 1, 2019 however it provides for a six month transition period allowing businesses to use their existing plastic bag stock and source reusable bag options before the bylaw comes into full force January 1, 2020.

If you have any further questions please do not hesitate to ask.

Regards,

**Caylee Simmons | Executive Assistant**

Box 40, 500 - 2 Avenue NE, Salmon Arm BC V1E 4N2 | P 250.803.4036 | F 250.803.4041  
E [csimmons@salmonarm.ca](mailto:csimmons@salmonarm.ca) | W [www.salmonarm.ca](http://www.salmonarm.ca)

CITY OF  
**SALMONARM**

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**From:** Debbie Armour  
**Sent:** Wednesday, March 06, 2019 8:56 AM  
**To:** Caylee Simmons  
**Subject:** REusable bags

Hi just reading the letter pertaining to reusable bags in Salmon Arm as have been away.

When I opened my store I searched long and hard for a bag that "stood out." Although pricey I found a Canadian company out of Toronto making plastic bags from recycled materials. This excited me given the nature of my business. Although I have two concerns, I am completely onboard with the city of Salmon Arm getting rid of "plastic" bags.

1. There are companies making plastic bags they claim are "biodegradable." I think more research needs to be done to ensure bags used, claiming they are biodegradable actually are.
2. Clarity be made (if this is passed) that determines how much time business's have to use up bags they have OH, they have paid for? Heard something about charging the public for these bags?

I will be watching with much interest to see where this goes.

Thank You  
Deb Armour  
deb's Style Loft

-----Original Message-----

From: pamela treleaven

Sent: Thursday, March 28, 2019 8:20 AM

To: Caylee Simmons

Subject: Plastic bag ban

City of Salmon Arm,

I am writing to register my support in favour of implementing a plastic bag ban in Salmon Arm. The suggested timeline, and the paid bag options are very reasonable.

I would also suggest plastic produce bags be removed as there are now many other reusable options for shoppers.

Every small step in the right direction is important.

Sincerely,

Pamela Treleaven

(sent from my iPhone, please forgive the brevity and/or typos)

**From:** Kylie blundell  
**Sent:** Thursday, March 28, 2019 9:01 AM  
**To:** Caylee Simmons  
**Subject:** Support

Yes! Our home 100% supports this! It's a great start. We already use reusable bags, but find it shocking how many cashiers and customers aren't aware at all of the wastefulness. I think it's a great opportunity to bring awareness to our residents!  
(I think if an oil city such as Fort McMurray can manage, then so can Salmon Arm ☺)

The Blundells

Sent from my iPhone



**From:** Brad Calkins  
**Sent:** Thursday, March 28, 2019 9:26 AM  
**To:** Caylee Simmons  
**Subject:** Bag ban

Hello,

I have really mixed feelings about this bag ban. It is similar to my feelings on hybrid/electric cars. It sends the right message, but upon scrutiny isn't the right answer to the problem. As a disclaimer - I currently never take a bag at the grocery store and cart the groceries out to my car and load them in right from the cart. We use reusable bags at other types of stores. On the other hand I use plastic bags to pick up dog "waste", a plastic liner in my kitchen garbage, a single large plastic bag in my garbage can, and blue plastic recycling bags.

There is evidence that banning plastic bags does help waste in the ocean and reduce usage of the bags that are banned, but there is also evidence that the replacement isn't better - taking more energy and water to produce, higher carbon footprint, more weight to transport and require a huge number of reuses to compensate. The biggest issue for me, though, is that it seems to indicate to people that this will actually help make a difference - when there is evidence that this kind of thing being front and center every day gives people license to feel they are making a difference and stop taking the real action we need elsewhere:

<https://www.smithsonianmag.com/smart-news/people-who-bring-their-own-grocery-bags-are-more-likely-buy-junk-food-180955855/>

Eating less meat, one less trip to the store each week, etc would likely have a much bigger impact, for example.

Below are a few stories about similar bans:

<https://www.google.ca/amp/s/www.wired.com/2016/06/banning-plastic-bags-great-world-right-not-fast/amp>

<https://www.google.ca/url?sa=i&source=web&cd=&ved=2ahUKEwjnz7STIKXhAhUqiVQKHfjDSMQzPwBegQIARAC&url=https%3A%2F%2Fwww.news.com.au%2Ftechnology%2Fenvironment%2Fclimate-change%2Fplastic-bag-ban-many-alternatives-have-huge-environmental-footprints%2Fnews-story%2F2ea67901345f07b6515bcb71e20c708f&psig=A0vVaw1R3BwvI4vWAjdCOg8x5IOX&ust=1553873538165206>

[https://greenliving.lovetoknow.com/Why\\_Should\\_We\\_Not\\_Ban\\_Plastic\\_Bags](https://greenliving.lovetoknow.com/Why_Should_We_Not_Ban_Plastic_Bags)

Thanks for reading, I really appreciate the effort to clean up our city (and the planet!), but I feel like particular issue may do more harm than good, or at best be neutral. I think just charging for plastic bags is the best approach, not forcing someone who forgets a bag to use paper or buy another high impact "reusable" bag. That said, personally I think it is crazy that we provide bags at all :) I've been to a lot of countries where you just wouldn't head to the market without something to carry things home in!

Brad Calkins

**From:** LYNDA BENNETT  
**Sent:** Saturday, March 30, 2019 1:32 PM  
**To:** Caylee Simmons  
**Subject:** Plastic bags

Hello,

I am definitely in favour of banning single use plastic bags. However, I would like this to go further and include bags that grapes come in , plastic around celery and plastic wrap around meat. It would be wonderful to eliminate the styrofoam as well. We get most of our meat at windmill where it's wrapped in paper.

Good start, salmon Arm!

Lynda Bennett

Sent from my iPad

**From:** Karen Taylor  
**Sent:** Thursday, April 11, 2019 6:21 PM  
**To:** Caylee Simmons  
**Subject:** Plastic bags

As I am quite certain the people that show up to your open house meeting about the usage of plastic bags in Salmon Arm will mostly be those who feel negatively about it (i.e. wish to complain) I thought I'd send an email of support for your campaign. Thank you for taking a very positive step towards the reduction of single-use plastic! Our world - and in particular, North America - is far too dependant on plastic, and is guilty of a huge volume of unnecessary waste. The next step is to confront the large companies who supply the retail chains to address their over-the-top use of packaging. I realize that is not a municipal issue, but one we can still have a voice in.

The main complaints you will receive will be:

1. Bags are recyclable. True - but that in turn causes emissions, use of electricity/power, factories, machines etc.
2. I reuse my bags. Great! But so many people do not. And your bags end up in the trash or recycling sooner or later. Plus, the manufacturing of the bags still produces emissions and waste.
3. I use my bags for dog poop. Compostable dog poop bags are readily available. And, the city provides dog poop bags at all the parks and major walking trails.
4. I use my bags to line my garbage cans. There are alternatives (many, actually)
5. We don't live near the ocean, why is this our problem. Well, all waterways eventually lead to the ocean. And we are all responsible for our footprint on the earth.
6. It's inconvenient. Hmm.... most of Europe has banned plastic bags - some never had them to begin with (like small towns in Italy). Somehow, they have all gotten by just fine. There are many, many alternatives - it isn't that hard to carry reusable bags with you. A fabric bag can be tucked in your purse or back pocket.
7. What about tourists. Well, see #6 above. Somehow, we'll manage. Most stores will likely have alternatives, such as paper bags, reused bags, cloth/fabric bags you can purchase. It's just a mindset - we can all change and grow.

Any complaints beyond these are simply not relevant. We live in a day and age when we must be responsible for our actions, not leave it to the next generation to clean up after us. Our landfills are not endless, our water supply will not forever be pristine, and our decisions WILL impact others.

I only have one suggestion - that you give people a 3 - month "initiation" phase. During that time, they can still purchase plastic bags, for .50 or \$1/each. This may help remind them that the full ban is coming and needs to be adapted to.

Thank you for your time! I fully support the ban on plastic bags.  
 Sincerely,

Karen Taylor

**From:** Gary Wikkerink [garkat50@gmail.com]  
**Sent:** Thursday, April 11, 2019 10:55 AM  
**To:** Caylee Simmons  
**Subject:** reusable bags

Good morning Mr Mayor and staff at Salmon Arm City Hall

My name is Kathy Wikkerink. and we are hearing a lot about banning the use of single use plastic bags. We are totally in favor of a greener planet.

However I am not at all in favor of this bylaw and find it quite narrow minded.

The reason being I and our family run a cheese farm with a store from our farm. We have many customers and I believe this is going to hurt small businesses like ours.

Plastic bags are not the only plastic filling the landfills,. The life style of the folks that make up our community is we are on the go. The plastic issue is a lifestyle issue. We buy convenience and it is filled with plastic waste is all around almost everything that we buy.

When customers come into my store and buy 6 pieces of cheese they have to go out the store with their hands full, they can't go for a stroll with a small bag in their hand Instead they have trouble getting out the door because those wedge are slippery and they want to fall out of their hands. Yes I can sell them a bag but " they have a cupboard full of bags". SO instead of enjoying themselves they are going to go to their car and leave. Or they are only going to buy 2 pieces of cheese because oops they forgot their bag. We charge for a single use bags and that is working. We have seen a large decline in bags. Taking away that as an option is wrong.

Small businesses in our small community are struggling to keep our customers coming to our places of business and now one more regulation to discourage them. Walmart's are way more convenient.

The idea is a lofty idea, and the feedback I read on Facebook is pretty narrow minded.

We want to encourage people to support small business, or don't we. By the way many of our customers don;t use single use plastic bags already so it will not effect them but the people who come might very well be discouraged. We are also a tourist stop, so now they have to cut down how many more trees, how do paper bags and ice packs mix?

We already have reusable bags available for our customers ( but they cost a whole lot more than \$2.00- like you are suggesting).

Please do things to support small businesses in your community. They are positive building blocks that we are being slowly snuffed out.

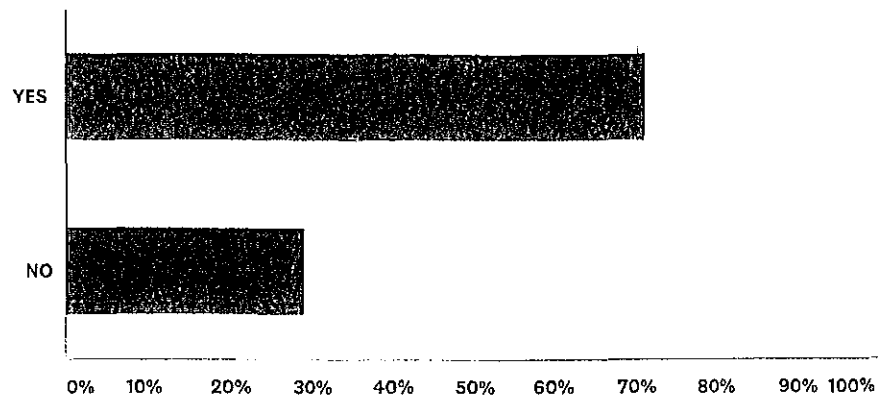
Thanks for your time.

Kathy Wikkerink



Q1 Do you support the proposed Checkout Shopping Bag Regulation currently being consider by City Council? Need more details click here.

Answered: 52 Skipped: 0

**ANSWER CHOICES**

YES

NO

Total Respondents: 52

**RESPONSES**

71.15%

28.85%

37

15

## Q2 Is there anything else you would like to say about this?

Answered: 29 Skipped: 23

#	RESPONSES	DATE
1	With the right education, the populace will understand why this bylaw is important and the dangers single-use plastics pose to the health of our landscape, wildlife and community.	3/29/2019 12:28 PM
2	at least it is a small something in trying to reduce a much bigger problem. Every step helps.	3/28/2019 8:36 PM
3	I think there is more important issues than no bags and this will deter visitors coming to shop in Salmon Arm	3/28/2019 1:21 PM
4	Business can be encouraged to not use plastic bags Making a bylaw is interfering with how a business chooses to run there company	3/22/2019 1:01 PM
5	I think bags for take out items from restaurants could be exempt. Orders need to be organized for take out and carry - especially when more than 1 item is ordered. Maybe - bags can be used when more than 1 item is ordered. I think it is important to consider the health risks and implications when the rules are created. It may also be prudent to wait and see if the current ruling for City of Victoria is reversed or upheld with regards to passing the bylaw.	3/19/2019 2:07 PM
6	This is so necessary for our community	3/14/2019 11:27 AM
7	I have employed reusable canvas shopping bags for 15+ years. City SA should not expend precious resources to develop & enforce this bylaw. A small budget to promote locally might be okay. A ban on plastic shopping bags however, should be a provincial initiative.	3/10/2019 12:39 PM
8	Visitors to the area will not be prepared with their own reusable bags and may not appreciate having to purchase them or have nothing to carry their purchases home in.	3/9/2019 5:37 PM
9	Allow merchants to charge for plastic bags to encourage the use of reusable bags.	3/8/2019 11:30 PM
10	I have been using a shopping basket or cloth bags for 20+ years so I don't see a problem with this decision.	3/8/2019 2:47 PM
11	You can't ban all plastic bags. As a promotion reusable bags should be given to customer for the first month or 2 wks. to promote this. The money they will make selling will cover their costs a few months later. Or like Demillies they take .05 off bill. It's better than nothing.	3/8/2019 1:22 PM
12	Does not seem a practice solution for a variety of grocery products that require separate packaging, such as frozen or meat products etc. It would encourage me to shop elsewhere where there is no ban in place.	3/8/2019 10:47 AM
13	I carry my reusable bags and use them whenever I can but for sanitary reasons (e.g. meat) I do not always use my recyle bags. I also up cycle them after. Tourists do not always have bags and we want to encourage them to stop in our community so we want to make it simple for them to leave their money here.	3/8/2019 10:21 AM
14	These bags get recycled anyway. a waste of time.	3/8/2019 10:00 AM
15	The only issue I see with this (speaking as a consumer and not a business owner) is that I will now need to be buying boxes of kitchen trash bin liners which I haven't bought since I first moved from my parents' to my own home 37 years ago. I use fabric bags for all my shopping except for once a week or so - I get a couple of plastic grocery bags to line my wet kitchen waste can. I do not live within the city (CSRD area D), and you can't compost or recycle everything.	3/7/2019 11:59 PM
16	I believe that while the behavioral change that will be required for some will be difficult (myself included), the potential net benefit of reducing plastic waste (in our lake as well as on a larger scale) will be worth it.	3/7/2019 3:06 PM
17	it is a great idea but there needs to be more time to implement the ban. We have all become used to the convenience of SUI bags over the past few decades and to undo all those years of being accustomed to the convenience overnight is a huge task. It requires more time and input from stakeholders to get it right.	3/7/2019 8:56 AM

## BUSINESS POLL - MARCH 2019

SurveyMonkey

18	I think there needs to be a great campaign to educate people on the options and what "reusable" means. I think it needs to be clear, funny, and everywhere.	3/6/2019 5:54 PM
19	Most people carry cloth bags in their cars but forget to take them into the grocery store. If they knew that there were no plastic bags it would encourage more people to take their own bags in to the stores.	3/6/2019 5:07 PM
20	I think this issue is being addressed by industry already in the practice of charging for plastic bags. As Carl's letter says, changing consumer behaviour takes a long time, but it is happening already.	3/6/2019 4:43 PM
21	We already encourage this to our customers. Banning plastic bags is in my opinion only a tip of all the plastic that is used in consumerism in our day and age. The fast pace of life - is increasing plastics not decreasing them.	3/6/2019 3:21 PM
22	In the event we don't bring our own bags, is there going to be reusable bags for sale that do not contain plastic?	3/6/2019 3:13 PM
23	It was done in Fort McMurray years ago and was a huge success. We noticed the difference after the first winter. Much less to clean up. Wish they would do it with coffee cups and water bottles as well. No need for all the trash.	3/6/2019 3:12 PM
24	The board and staff of the Arts Council fully support this regulation. It is in line with our 3-year focus on mitigating climate change.	3/6/2019 2:56 PM
25	Although I support the regulation, I think we should wait until the appeal process launched by the Canadian Plastic Bag Association has been resolved before moving ahead.	3/6/2019 2:56 PM
26	I strongly support the intent of the proposed bylaw but also see the logistical and operational challenges that will be experienced by businesses and consumers alike. In the case of Salmon Arm, the argument that plastic bags pollute the oceans is irrelevant as refuse from Salmon Arm does not enter the ocean (arguably there is a point to be made about plastics in our lakes). The giant plastic doldrums in the ocean are primarily derived from Asia and historically poor waste management decisions in coastal cities (ie: the 1970s New York City garbage barge). Single use plastic grocery bags that see second use as kitchen waste bin liners before making their way to landfill at least serve some secondary purpose. Eliminating the retail plastic bag will necessitate for the vast majority of people the need to purchase NEW single use trash bags - so this is really implementing a net gain for manufacturers and retailers of plastic bags which not reducing the eventual waste going to landfill. Alternative by-law recommendation: I would recommend the requirement that single use bags be compostable (not biodegradable - as these usually require sunlight to degrade which is not possible in a landfill). These compostable bags could be paper or bio-plastic (corn starch base etc). Mandate a minimum end consumer charge per bag, which escalates over 3 - 5 years. (ie: \$0.10, \$0.15, \$0.25, \$0.50).	3/6/2019 2:51 PM
27	The more we as a City do to recycle and keep refuse out of the land fill the better. As an Automotive shop we are a large generator of stuff. We can almost recycle every thing and eliminate as much as possible going to the dump. If we can every one can	3/6/2019 2:44 PM
28	what happens if i don't have bags with me? then what?	3/6/2019 2:44 PM
29	This is a progressive action for our City.	3/6/2019 2:21 PM

# City of Salmon Arm

500 - 2 Avenue NE

Mailing Address: Box 40

Salmon Arm, BC V1E 4N2

Tel: 250.803.4000 Fax: 250.803.4041

www.salmonarm.ca



*Salmon Arm*

*From the Office of the Mayor*

February 26, 2019

Chamber of Commerce  
Downtown Salmon Arm  
Salmon Arm Economic Development Society

Dear: Local Stakeholders and Retailers

**Re: Checkout Shopping Bag Regulation**

I am very excited to announce that the Council has supported, in principle, the decision to help reduce plastic bag litter and waste in our community by considering a bylaw to regulate single use checkout shopping bags in the City of Salmon Arm.

The staff report and proposed bylaw were brought forward to Council on February 26, 2019. The bylaw proposes the regulation be implemented in conjunction with the proposed July 1, 2019 curbside organic pick-up program. There will be a six month transition period allowing businesses to use their existing plastic bag stock and source reusable bag options before the bylaw comes into full force January 1, 2020.

The City's current focus is to engage local stakeholders and receive their feedback on the proposed bylaw. The methods and degree of enforcement are still being contemplated.

The City's website on "Reducing Single-Use Plastic Bags in Salmon Arm" will be continually updated with the most up to date information. Please submit your feedback to the Administration Department at [reusablebags@salmonarm.ca](mailto:reusablebags@salmonarm.ca) or contact 250.803.4036.

Yours truly,

Alan Harrison  
Mayor

Enclosure(s): Staff Report and Draft Bylaw



City of Salmon Arm Regular Council Meeting of December 10, 2018

12. NEW BUSINESS

1. Checkout Shopping Bag Regulations – Mayor Harrison

0533-2018

Moved: Mayor Harrison

Seconded: Councillor Eliason

WHEREAS the per capita usage rate of single-use plastic shopping bags in Canada is estimated to be 200 per year;

AND WHEREAS many of these single-use plastic shopping bags end up in landfills or being littered;

AND WHEREAS there are alternatives to using single-use plastic shopping bags;

AND WHEREAS cities across North America are successfully curbing the use of single-use plastic shopping bags by passing regulations that prohibit their use;

BE IT RESOLVED THAT: Council direct staff to bring a report to Council that includes a draft bylaw, a recommended stakeholder engagement process and a draft communication plan;

AND THAT: The timeline for implementation of a bylaw coincides with the July 1, 2019 curbside organic pick-up.

CARRIED UNANIMOUSLY

City of Salmon Arm Regular Council Meeting of February 25, 2019

8. STAFF REPORTS

8. Chief Administrative Officer – City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No. 4297

0131-2019

Moved: Mayor Harrison

Seconded: Councillor Lindgren

THAT: Council support in principle the Checkout Shopping Bag Regulation Bylaw No. 4297;

AND THAT: staff be authorized to proceed with the engagement process as outlined in the staff report dated February 7, 2019.

CARRIED UNANIMOUSLY

City of Salmon Arm Regular Council Meeting of April 8, 2019

8. STAFF REPORTS

1. Chief Administrative Officer – Checkout Shopping Regulation Bylaw No. 4297 – Update

0206-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: a public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 be held on Tuesday, April 23, 2019 from 6:00 p.m. to 7:00 p.m. in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia.

CARRIED UNANIMOUSLY

Memo to: Council

Re: Reusable bags with Salmon Arm branding

At the April 8<sup>th</sup> Council meeting I communicated I was looking into including one reusable grocery bag, per household, with our roll out of a recycling bin and two organic collection containers.

I see an opportunity here, to both help households get started in the habit of shopping with reusable bags, and also communicate our new branding project with the residents of Salmon Arm.

In our Sanitation and Recycling budget we presently have \$757,556. We are purchasing the bins and containers from this budget, at a cost of \$391,090. There is also a small deficit being funded for the 2019 year. The remaining balance will be \$304 116. I propose we fund the cost of the reusable bags from this budget. The estimated cost would be \$15 000, which would leave a balance of \$289 116.

Economic Development is interested in partnering in this project, with possible partial monies to help promote our new brand. They see this opportunity as a great way to carry our message to the residents of Salmon Arm.

THAT: Council approve the purchase and distribution of 8,000 reusable bags with the Salmon Arm brand to a maximum of \$15,000.00 funded from Solid Waste/Recycling Services;

AND THAT: staff be directed to lobby the Salmon Arm Economic Society to provide funding and enter into a cost sharing agreement for the purchase of 8,000 reusable bags.



PO Box 28004  
499 Granville Street  
Vancouver BC, Canada V6C 3T7  
[www.restaurantscanada.org](http://www.restaurantscanada.org)  
t 604-685-9655  
1-800-387-5649 X 6500

April 22, 2019

Mayor Alan Harrison & Council  
City of Salmon Arm  
Box 40, 500 2 Ave. NE  
Salmon Arm, BC  
V1E 4N2

Re: Proposed Checkout Bag Regulation Bylaw No. 4297

Dear Mayor Harrison & Council,

On behalf of Salmon Arm's restaurant industry, Restaurants Canada is writing to you today to discuss the City's proposed Checkout Bag Regulation Bylaw, its impacts on our sector, and how we can work together to achieve mutually positive outcomes.

We understand that the City is wanting to reduce waste through the above-mentioned bylaw. Our industry shares the same commitment to the environment, and we are making efforts in all areas to reduce the environmental impacts of consumer packaging. A study from Restaurants Canada in 2018 showed that 98% of foodservice operators recycle, while 93% use energy or water saving equipment and 77% compost or donate leftover food. In addition, many brands and chains that operate in the city have announced wide-ranging and impactful commitments, programs and other measures aimed at reducing and effectively managing customer packaging in the restaurant industry. Many in our industry moved away from plastic bags years ago, and paper bags are an environmentally friendly alternative when compared to plastics, particularly when they are composed of recycled content, which creates a market for post-consumer materials. Restaurants Canada also developed a Single-Use-Items Reduction strategy guide to help members reduce Single-Use-Items in their operations (electronic copy attached).

Restaurants are important to the communities they serve. They are an important part of people's lifestyles from families on the go, business meetings, celebrations and those that may not always have the ability to prepare food on their own.

Restaurants operate in a highly regulated environment from liquor service, health standards, environmental responsibilities, labour regulation, fire, and a host of other municipal regulations. They also are facing regulated minimum wage increases, employer health taxes, rising municipal taxes, a severe labour shortage due to negative demographic trends, rising food prices, and increasing competition from home meal replacements, "groceraunts" and other new business models. They fight for their share of wallet and increasing menu prices to deal with these pressures can have very negative consequences on sales. The consumer is savvy and price sensitive. The average restaurants earn less than 4% pre-tax profit. It is within this context we share the following comments.

Generally, we are asking Council to exempt food service businesses from the bylaw's provisions regarding paper bags, namely the requirements to charge a \$0.15/\$0.25 fee for each paper bag distributed, as well as from the provision that prohibits restaurants from refusing to allow a customer to bring their own bag.

We would like to highlight a few important points for your consideration:

1. A paper bag fee of \$.15 or \$0.25 on a take-out or drive-through order of just \$1.49 pre-tax (for a muffin, for example), can increase the cost of that item by over 16%. To illustrate further, a larger order of \$6.00 could require \$0.50 cents in fees charged. In an industry where customers are extremely price sensitive, this percentage increase is unacceptable and will certainly negatively impact sales. It is also important to note that most members are already paying a fee for the recycling of this packaging through Recycle BC.
2. Food service and take away do not allow for the opportunity to use reusable bags due to food safety concerns.
3. The proposed bylaw contradicts existing provincial health regulations, and we would recommend that the City of Salmon Arm consults with local health officials to develop have guidelines for restaurateurs on how to comply with the proposed bylaw without being non-compliant with respect to important health regulations.



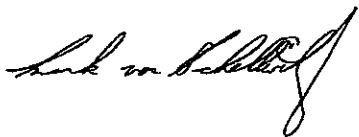
4. Restaurateurs need to protect the health and safety of their guests as the first priority making it difficult to comply with the reusable bag provisions of the proposed bylaw.
5. There are significant operational challenges when considering drive-through and online/mobile ordering, which are both important business drivers for our industry.
6. In general the industry can achieve industry compliance on the main goal of the proposed bylaw to eliminate plastic bag use.

Mayor Harrison and Council, this is a very significant and complicated issue for Salmon Arm's hospitality industry. Our members are prepared to our part in reducing Single-Use-Item waste but it must done in a way that recognizes the reality that customers are increasingly demanding more takeout and delivery food & beverage options. To achieve SUI reduction goals will require long term consumer education to be successful. We believe we could have a greater impact on consumer behavior by working with the Council on a consumer awareness and education campaign on the general issue of bags to the thousands of patrons we serve each week. We also support a provincial framework for a Single-Use-Item reduction strategy to avoid a patchwork of municipal Single-Use-Item bylaws.

Given the concerns with certain elements of the bylaw, we urge you to consider amendments to the bylaw that reflect the realities of the foodservice industry while also achieving the goal of reducing the amount of Single-Use plastic bags.

We hope to work with Council to find solutions that other jurisdictions have implemented that balance foodservice business realities and the demands of the thousands of customers they serve in a mutually beneficial way going forward to avoid possible future non-compliance battles on certain elements of the bylaw.

Sincerely,



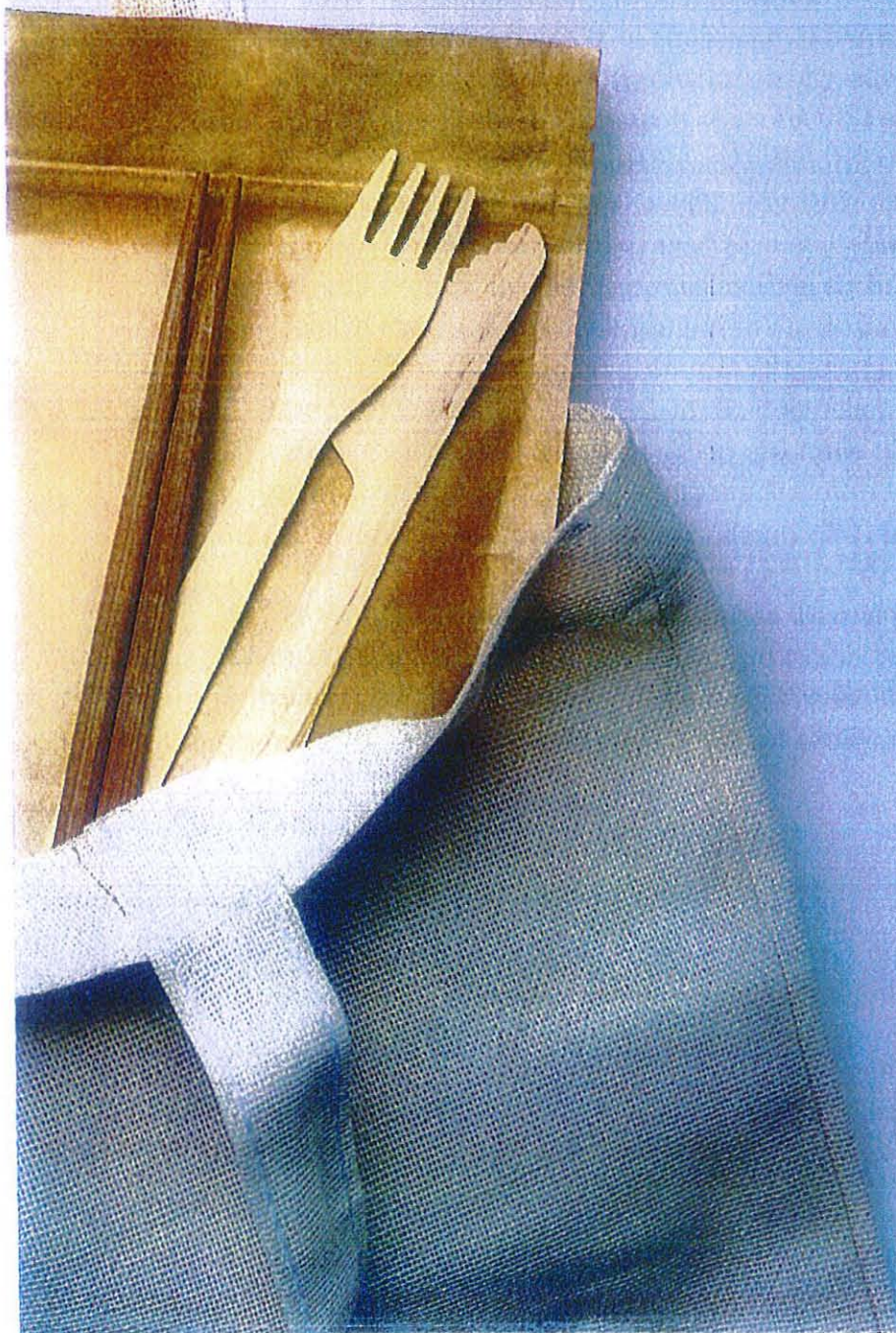
Mark von Schellwitz  
Vice President, Western Canada



# SINGLE-USE ITEMS

## Reduction Strategy Guide

A checklist of best practices for building a strategy that's right for your foodservice business



**Restaurants  
Canada**

The voice of foodservice / La voix des services alimentaires



# INTRODUCTION

From locally sourced ingredients to energy efficiency, sustainability is simply part of doing business in restaurants today. In fact, nine out of 10 respondents to Restaurants Canada's Restaurant Outlook Survey in Q3 of 2018 said they plan to continue or increase their current level of environmentally sustainable operations over the next three years.

Across Canada, restaurant owners, operators and staff are working hard to navigate the complex regulatory environment related to managing the day-to-day operations of their businesses. This includes balancing the need to

reduce single-use items while meeting the needs of guests seeking increasing convenience and delivery options.

This guide provides information to support the development of a single-use item reduction strategy for your business. It provides you with the facts on single-use items and an overview of the related regulatory landscape, as well as strategies to reduce litter and engage your staff and your guests in this important initiative.

The checklist included in this guide provides direction on initiatives and best practices to reduce the use of single use items in your operations by following the environmental hierarchy of reduce, reuse and recycle.

While there is no one solution and each location will have its individual challenges and opportunities, the guide provides a range of options for restaurateurs and other foodservice operators seeking to build a single-use item reduction strategy.

## THE FACTS ON SINGLE-USE ITEMS

The most recently published "Canada's Dirty Dozen" from the Great Canadian Shoreline Cleanup includes several single-use items that may be found in foodservice establishments. Plastic bottles, food wrappers, bottle caps, plastic bags, straws and beverage cans represented 23 per cent of the items collected, while the top two items — tiny plastic or foam and cigarette butts — accounted for 69 per cent of the items found cumulatively.

### SOURCE

[www.shorelinecleanup.ca/impact/facts](http://www.shorelinecleanup.ca/impact/facts)

While waste from single-use items may be generated outside of foodservice establishments, restaurants recognize their impacts on the environment, public concerns and the need to show continued leadership.

### Focus on Plastic Straws

Awareness around the environmental impact of plastic straws has recently become a major catalyst for change. Industry data indicates that approximately 4 million straws are used in Canadian foodservice establishments daily.

# THE REGULATORY LANDSCAPE

As the impact of single-use items is increasingly documented and observed, there is mounting pressure for governments at all levels to act. The result in Canada has been a patchwork of by-laws and regulatory frameworks targeting these items with a focus on reducing dependency on plastics.

Policy tools and approaches range from voluntary to mandatory.

Voluntary initiatives include posting signage in restaurants and retail locations, encouraging guests to reduce waste, and developing optional waste reduction plans. Whereas mandatory by-laws and regulations may ban particular single-use items, such as polystyrene takeout containers, require businesses to offer on-site waste diversion collection programs, such as recycling, or imposing fees on the distribution of certain single-use items, such as plastic bags.

Appendix A highlights various government initiatives related to single-use items.

*It is important to stay informed about local by-laws that may impact your business, as many jurisdictions are examining the issue of single-use items and determining their approach.*

Federally, the Canadian Council of Ministers of the Environment (CCME) released their Strategy on Zero Plastic Waste, which includes a focus on single-use plastics. Specifically, the CCME has identified the need for improved results with respect to "the responsible use and recycling of single-use products", including shopping bags, straws, utensils, as well as beverage and take-out containers. The strategy acknowledges important functions these items play in today's society, while also recognizing the need to reduce their usage where and whenever possible.

This is a philosophy we can all align on — so let's start building your single-use item reduction strategy.

# BUILDING A SINGLE-USE ITEM REDUCTION STRATEGY

As you set out to build your own single-use item reduction strategy, focusing on the benefits is a good place to start. This will ensure you have desired outcomes in mind as you plan for your strategy, review and select appropriate initiatives for your business, look at ways to reduce litter, and finally share your plan with stakeholders, including your team and guests.

## Benefits of a Single-Use Item Reduction Strategy

Beyond the environmental benefits of a single-use item reduction strategy, additional benefits to your business may include:

- Reduced purchasing costs for single-use items
- Reduced costs of waste management services
- Improved brand reputation and community relations
- Increased guest loyalty and appeal to additional consumers



## STEP #1:

# PLANNING FOR YOUR SINGLE-USE ITEM REDUCTION STRATEGY

### Take Inventory

Taking stock is an important first step in strategy development. Knowing the type and quantity of single-use items in your establishment will help you identify the most appropriate and impactful actions your business should take.

This means taking inventory of all the single-use items in your restaurant — both in the back and front of house. Take note of the type of material each item is made of, such as the type of plastic, amount of post-consumer recycled content, etc.

### Review Waste Management Services

Review your waste management service contracts and program requirements. This might help you identify opportunities for cost savings and/or increased diversion through improved recyclability and compostability of single-use items.

### Track Progress

Having an inventory or baseline of single-use items and waste management costs at your establishment will also assist you in measuring progress towards your waste reduction goal, as well as quantify any cost savings being realized.

## STEP #2:

# DEVELOPING YOUR SINGLE-USE ITEM REDUCTION STRATEGY

The following checklist will support you in building your own unique single-use item reduction strategy. It includes best practices and common approaches to reducing single-use items in the foodservice sector. While some suggestions will apply to all restaurants, others will be more relevant for certain business models than others.

Review the information provided and select the options most relevant to your business. Engaging your team for their input will be valuable at this stage.



The options below are ordered according to the environmental hierarchy of reduce, reuse and recycle. This is intended to help you focus on initiatives that may eliminate or reduce single-use items as the top priority.

## Reduction Initiatives

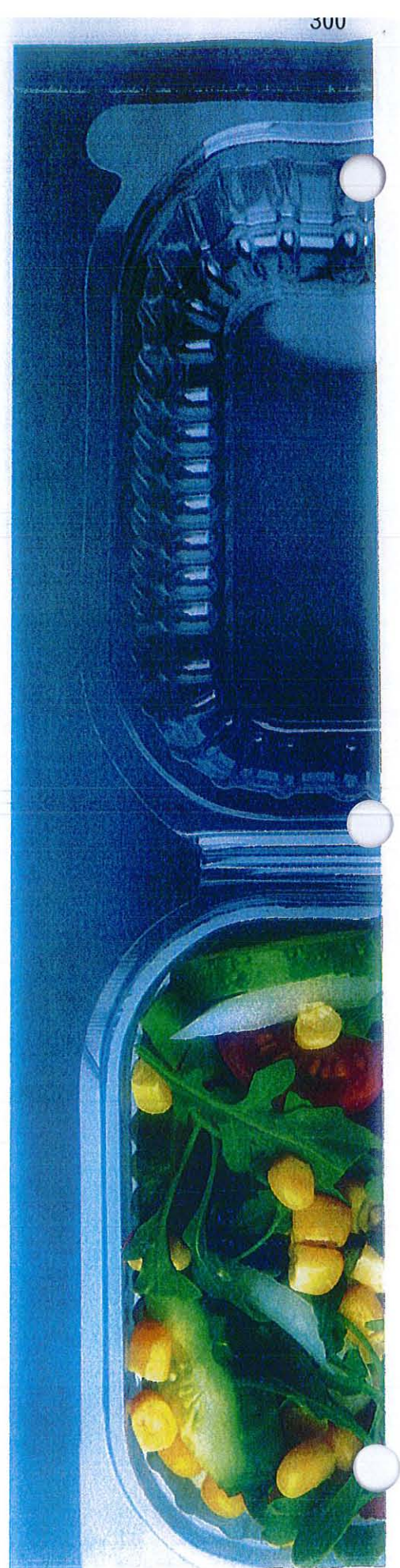
Reduction initiatives implemented within your establishment will work toward eliminating or minimizing the use of single-use items. Reuse initiatives within your operations also contribute to this goal of elimination and reduction. Implementing any of the following actions will support your efforts in this area.

### FRONT OF HOUSE:

- ☐ Eliminate any non-essential products like paper place mats or frilly toothpicks, as well as practices that add waste, such as placing two straws in a beverage.
- ☐ Explore opportunities with suppliers to reduce the weight of single-use packaging while still delivering on functionality.
- ☐ Ask customers if they need items such as cutlery, condiments and/or carry-out bags with their take-out orders.
- ☐ Consider the implementation of an "upon request" policy for straws.
- ☐ If needed, consider the use of a straw dispenser rather than using prewrapped straws.
- ☐ Ensure dispensers for straws and napkins are easy to use and encourage less waste or consider having staff distribute these items from behind the counter when requested/needed.
- ☐ Look into using condiment dispensers to reduce the number of individual packets used.
- ☐ Provide a thermos of creamer and jar of sugar at coffee stations instead of single-use packets.
- ☐ Ensure that reusable cups, plates, cutlery etc. are the default for dine-in customers if you already have these items available.
- ☐ Replace single-use items, such as cups and cutlery, with reusable items when serving dine-in customers.
- ☐ Use washable and reusable table linens.
- ☐ Increase recycled content in single-use items to reduce use of virgin materials while boosting demand for recycled materials and contributing to a circular economy.
- ☐ Work with suppliers to review opportunities for material substitutions that improve environmental outcomes — for example, switching beverage lids from polystyrene to polypropylene may reduce the environmental footprint of these items.

### BACK OF HOUSE:

- ☐ Work with suppliers that utilize reusable shipping and storage containers.
- ☐ Purchase items in bulk and reduce incoming single-use packaging, particularly for condiments and non-perishable products, such as sugar and oil.
- ☐ Request products with a minimal amount of packaging from your suppliers.
- ☐ Use reusable cloth towels where possible rather than paper.
- ☐ Provide employees with reusable mugs and cups for beverages while at work.



## Reuse Initiatives

In addition to the reuse initiatives that you can adopt for your own operations, there are reuse initiatives that encourage customers to bring in and use their own reusable items. Some reusable items from guests may not be suitable for use in your establishment for public health reasons. Consult your local health authority before implementing any of these initiatives.

- ☐ Consider discounts for guests bringing reusable containers such as travel mugs.
- ☐ Explore the opportunity to have customers bring their own containers, either for their order in its entirety or leftovers.
- ☐ Offer customers low-cost reusable containers and bags for purchase that can be used as part of a loyalty (discount) program.

## Recycling and Composting Initiatives

Once you have considered and selected appropriate reduction and reuse initiatives for your business, review opportunities for diverting waste from landfill through recycling and composting.

To ensure acceptance in recycling and composting programs, it's imperative that you connect with your waste management service provider to confirm what goes where before making any changes to your single-use item purchasing strategy. It will also be valuable to connect with your local municipality to understand how any changes may impact their programs and how your customers may dispose of their single-use items at home.

- ☐ Review opportunities to implement back and front of house recycling and composting programs.
- ☐ Request supporting verification from your waste management service provider that they have been properly managed.
- ☐ Where possible, support public space recycling and work with local municipality on acceptable items for these programs.
- ☐ Collaborate with your local government to expand and improve recycling and composting services for foodservice packaging.
- ☐ Consider changing to single-use items that are accepted in your local waste diversion programs.

## Plastic Alternatives

If you are considering whether to switch from conventional plastic to another material to reduce the environmental impact of your single-use items, there are a few things you need to know so that your efforts don't go to waste... literally.

If appropriate disposal methods are not used, alternatives to plastic will not actually help the environment.

Before making any changes, it is important to understand your options as well as what is needed to ensure that the change will have a positive impact. Here are some things to know:

- **Conventional Plastic:** Made from petrochemicals (a.k.a. fossil fuels)
- **Biodegradable:** Biodegradable plastics are made with petrochemicals just like conventional plastics. However, additives in these plastics allow them to decompose more quickly when exposed to light and oxygen as well as heat and moisture. While these plastics can be broken down into water, carbon dioxide and some bio-material there are concerns that they may leave behind a toxic residue and that could make them unacceptable for composting.



- **Bioplastics:** Bioplastics are made from natural substances, such as corn starch or vegetable fats/oils, rather than from petroleum. Bioplastics generally produce a relatively lower net increase in carbon dioxide gas when they break down. While bioplastics are often compostable some will only break down in an industrial composting facility which generates temperatures high enough to allow for effective decomposition. There is also concern that bioplastics may leave a toxic residue or result in smaller plastic particles.
- **Compostable:** Many people confuse biodegradable with compostable. While they are similar, biodegradable simply means the object can be biologically broken down, while compostable materials go one step further by providing the earth with nutrients once the material has completely broken down in the form of compost or humus. It is important to note there are differences between acceptable items from one compost facility to the next so even a "compostable" alternative may have its challenges.
- **Recycled Plastic:** Made from recycled plastics rather than virgin petrochemicals. In many cases as it relates to foodservice packaging this will include a certain percentage of recycled content in plastic packaging. The recycled content may be post-consumer (after use by consumers) or post-industrial (the recycling of materials from the manufacturing process). Post-consumer recycled content is viewed more positively as it creates demand for materials collected through residential recycling programs.

#### SOURCE

<https://blog.restaurantscanada.org/index.php/2018/10/19/need-know-switching-to-biodegradable-plastic/> and <https://www.explainthatstuff.com/bioplastics.html>

## Ask Before You Switch

Biodegradable plastics, bioplastics and compostable plastics are great options if they can and will be diverted from landfill.

There is no universal solution or method to properly dispose of plastic alternatives that will ensure better environmental outcomes. Practices differ from municipality to municipality, and waste hauler to waste hauler.

Before you make any change, work with your municipality and/or waste hauler manage to understand how these materials will be managed in their waste diversion programs or all the time, effort and money you spend may not have a positive effect on the environment.

## Straw Alternatives

In instances where straws are still needed for your guests, there are some alternatives worth exploring. For example, there are glass straws and metal straws that may be used for dine-in customers or there are plastic alternatives for guests on-the go that include paper straws, biodegradable plastic straws (see box above), straw straws as well as edible straws.

Some alternatives may not be suitable for all guests, including those with disabilities. For example, certain guests may need straws that can be bent into position, which may not be possible with alternatives such as glass. Selecting the best alternatives for your business should allow for all guests to be included and accommodated.

As with any change, it is imperative to ensure that the functionality of the alternative is reviewed as well as what waste diversion programs may be needed to ensure they are properly managed after use.

*We welcome you to refer to Appendix B for a list of suppliers that may be able to assist you in evaluating opportunities to introduce single-use item alternatives.*





## STEP 3: INCLUDING INITIATIVES TO REDUCE LITTER

Include initiatives to reduce and manage litter while you are building your single-use item reduction strategy.

In addition to ensuring that the proper number of waste collection and diversion receptacles are available at the exterior of your restaurant and procedures in place for keeping the premises litter-free, you may wish to consider the following initiatives to reduce litter.

- ☐ Support local neighbourhood cleanups — this could include promoting the event, encouraging staff to participate in the event or providing refreshments to volunteers.
- ☐ Consider taking part in an "Adopt-a-Road", "Adopt-a-School", "Adopt-a-Highway" or other "Adopt-a-Spot" program.
- ☐ Initiate your own litter cleanup with an organization such as Pitch In Canada or the Great Canadian Shoreline Cleanup.
- ☐ Encourage other businesses to support litter-prevention activities.







## STEP 4:

# SHARING YOUR SINGLE-USE ITEM REDUCTION STRATEGY

Once you have created your single-use item reduction strategy it's time to share it.

Your team, your guests, your local politicians and your fellow businesses are just some of the stakeholders that will be interested to learn of your strategy and all the work you are doing to reduce single-use items in your establishment.

Sharing your strategy and commitment to single-use item reduction can be a great marketing opportunity to differentiate your brand and enjoy increased business.

Restaurants Canada would also like to hear of your efforts, so don't forget to let us know too!

*The Key to Success:  
Sharing your strategy  
is a great way to get  
your team and your  
guests engaged in  
the initiatives you are  
undertaking. Many of  
those initiatives will  
require their buy-in  
and participation in  
order to be successful.*





# SUMMARY

Restaurants Canada is committed to supporting you in your sustainability endeavours and will continue to update and build upon this guide.

Watch for more updates and get in touch with us with any questions, comments or experiences and best practices that you would like to share.

*By creating your own unique single-use item reduction strategy with the help of the steps above, you will be joining a growing number of restaurants across the country that are embracing sustainable practices and future-ready operations.*

## Case Studies / Examples

### NUBURGER'S TAKE-OUT PACKAGING IS RECYCLABLE OR COMPOSTABLE

Nuburger in Winnipeg is one of three Manitoban restaurants that have achieved a LEAF certification in recognition of their commitment to the environment and providing a sustainable dining experience.

All Nuburger take-out packaging is either recyclable or compostable and many products are locally sourced in an effort to reduce their carbon footprint.

### A&W CANADA ELIMINATED PLASTIC STRAWS IN 2018

By the end of 2018, A&W Food Services of Canada Inc. eliminated plastic straws from their restaurants. They were the first quick-service restaurant chain in North America to make and deliver on this ambitious commitment. A&W now provides guests with the option of a paper straw. This commitment and change to a paper straw is projected to eliminate the use of 82 million plastic straws annually.

#### According to Susan Senecal, President and CEO:

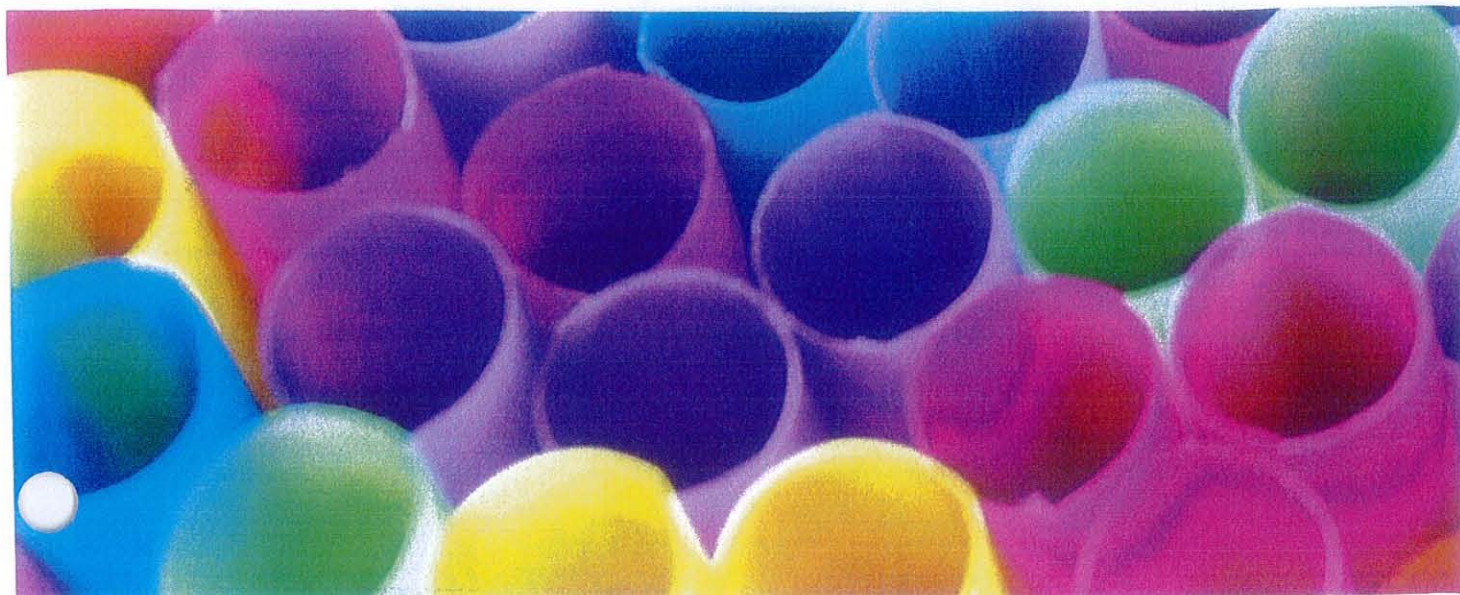
Reducing waste from landfills is a top priority for A&W and this is one big way that we can make a difference. We are proud to make this change, which has been driven by the wishes of our guests, franchisees and staff.

#### According to Tyler Pronyk, Director of Distribution, Equipment & Packaging:

Introducing packaging innovations that reduce waste is key to A&W's environmental strategy. By using compostable packaging, real mugs, plates and cutlery, we are diverting millions of single-use packaging from landfills every year. Eliminating plastic straws is another big step for us. As we learn more about new tools and sustainable practices, we look forward to more improvements ahead.

### THE COUP DRAWS EXCLUSIVELY UPON RECYCLABLE PRODUCTS

Calgary's The Coup recycles everything possible and utilizes paper products that contain post-consumer recycled content. They also ensure that everything that arrives to The Coup has minimal packaging.





Any food waste from the restaurant gets composted for their garden, which produces vegetables for their menu.

The Coup owners, Tabitha Archer and Dalia Kohen, are committed to offsetting the minimal amount of waste they produce by working through Tree-Canada to plant 36 trees every month.

#### **EAST COAST CHEF ARDON MOFFORD HAS REDUCED STRAW USE IN HIS RESTAURANTS**

Cape Breton restaurateur Ardon Mofford has reduced the use of plastic straws at his Maritime restaurants — Governor's Pub and Eatery and the Commoner Table and Tap. Plastic straws are only provided upon request, which diminished the total number of straws used while accommodating those guests in need of a straw.

To further jump-start his effort, Mofford has been challenging fellow Cape Breton restaurants and bars to take the same initiative.

##### **According to Mofford himself:**

My decision to reduce the use of plastic straws was motivated by the impact plastic is having on the environment. But also there was a practical reason — straws get into every sink pipe drain in the restaurant and eventually clog the drains, resulting in costly plumber visits. For the most part, this change has been received extremely well. A few customers get upset and we quickly respond with a straw to make them happy. Finally, what it has done now is opened up my eyes to how dependant we are on plastic in the foodservice industry, and the challenges we have moving forward to eliminate single-use wasteful plastic containers and bags.

#### **RECIPE UNLIMITED PLANS TO ELIMINATE PLASTIC STRAWS FROM ITS ENTIRE RESTAURANT NETWORK**

As part of a far-reaching strategy to reduce waste in all of its restaurants, Recipe Unlimited (formerly Cara Operations) intends to eliminate plastic straws across its deep, 19-brand network of eateries. Their goal is to offer paper straws exclusively by the end of March 2019.

Recipe Unlimited's brand network includes proprietary names like Swiss Chalet, Harvey's, East Side Mario's, New York Fries and St-Hubert.

Across its full-service restaurants, the paper straws will be granted only upon request.

##### **According to Frank Hennessey, CEO:**

Our goal is to enrich life in Canada — and that extends beyond our restaurants and guests, to our oceans, wildlife and environment. Straws are just one component of the work we're undertaking to eliminate single-use plastics from our supply chain and shift to recyclable or compostable materials wherever possible.

#### **SUBWAY CANADA IS COMMITTED TO TRANSITIONING TO PAPER STRAWS IN EVERY CANADIAN LOCATION**

Subway Canada has committed to transitioning to paper straws in all 3,200 of its restaurants in 2019.

The company is also working to ensure its restaurants and operations are as environmentally responsible as possible. This includes increasing recycled materials in its paper and plastic packaging and reducing its packaging's carbon impact through minimalist design and material choice based on sound science.





## APPENDIX A

### The Single-Use Item Regulatory Landscape

Below are highlights of current government initiatives related to single-use items.

LOCATION	SINGLE USE ITEM - VOLUNTARY AND MANDATORY INITIATIVES
Victoria, BC	<ul style="list-style-type: none"> <li>Mandatory ban on single-use plastic checkout bags, including biodegradable bags</li> <li>Approved alternative bags include: <ul style="list-style-type: none"> <li>Paper bags provided for a minimum charge of 15 cents per bag (increasing to 25 cents on July 1, 2019)</li> <li>Reusable bags for a minimum charge of \$1 per bag (increasing to \$2 on July 1, 2019)</li> </ul> </li> <li>Fees for alternative bags must be itemized on receipts</li> <li>Exemptions include protecting prepared foods or bakery goods that are not pre-packaged</li> </ul>
Vancouver, BC	<ul style="list-style-type: none"> <li>Single-use Item Reduction Strategy approved by council in May 2018 as part of the city's Zero Waste 2040 long-term plan</li> <li>2019-2020 initiatives include: <ul style="list-style-type: none"> <li><b>Paper and Plastic Bags / Disposable Cups</b> <ul style="list-style-type: none"> <li>Mandatory reduction plans for businesses for these items</li> <li>Items to contain a minimum of 40% post-consumer content</li> </ul> </li> <li><b>Polystyrene Foam Cups and Take-Out Containers</b> <ul style="list-style-type: none"> <li>Beginning June 1, 2019 there will be a mandatory ban on prepared food in polystyrene foam cups and take-out containers as well as plastic straws</li> </ul> </li> <li><b>Take-out Containers</b> <ul style="list-style-type: none"> <li>Bring Your Own Container pilot in partnership with Vancouver Coastal Health (launched in 2018)</li> <li>Require a minimum of 40% post-consumer content</li> </ul> </li> <li><b>Straws and Utensils</b> <ul style="list-style-type: none"> <li>Plastic straw ban effective June 1, 2019</li> </ul> </li> </ul> </li> </ul>
Wood Buffalo, AB (Fort MacMurray)	<ul style="list-style-type: none"> <li>Mandatory ban on single-use plastic bags that are less than 2.25 millimetres thick polyethylene, biodegradable bags, oxo-biodegradable plastic, PLA-starch, polylactide, or any other plastic resin composite that is intended to degrade at a faster rate than non-biodegradable plastic film</li> <li>Exemptions: Restaurants, mobile catering companies and non-profit organizations, including food banks</li> </ul>
Montreal, QC	<ul style="list-style-type: none"> <li>Mandatory ban on traditional plastic shopping bags that are less than 0.05 millimetres thick, oxo-degradable, oxo-fragmentable or biodegradable plastic bags</li> <li>Exemptions include restaurants, dry-cleaning or bags that contain advertising and promotional material delivered to homes</li> <li>Voluntary initiative to encourage charges for alternative bags offered</li> </ul>
Prince Edward Island	<ul style="list-style-type: none"> <li>Mandatory province-wide ban on plastic checkout bags set to take effect July 1, 2019 via the province's Plastic Bag Reduction Act</li> <li>Paper bag alternatives may be provided for a fee to the customer for a minimum 15 cent charge and reusable bags can be provide for a minimum of \$1; these fees will increase to 25 cents and \$2 respectively on Jan. 1, 2020</li> <li>Exemptions include protecting prepared foods or bakery goods that are not pre-packaged</li> </ul>
Northwest Territories	<ul style="list-style-type: none"> <li>Mandatory 25 cent fee charge for every paper, plastic or biodegradable bag</li> <li>Exemptions include bags used for unpackaged bulk items like produce, bakery and candy</li> </ul>

*Other jurisdictions that are currently reviewing their approach to single-use items include: Calgary and Edmonton, Alberta; Toronto, Ontario; and Halifax, Nova Scotia.*

## APPENDIX B

The following suppliers offer products that may be able to help you reduce single-use plastics as part of your reduction strategy.

- Galligreen - [www.galligreen.com](http://www.galligreen.com)
- Green Circle Dine Ware - <https://greencircleshop.ca>
- World Centric - <https://www.worldcentric.com>
- Graphic Packaging International Canada - [www.graphicpkg.com](http://www.graphicpkg.com)
- Discus Supply Co - [www.discusupplyco.com](http://www.discusupplyco.com)
- Solpak - [www.solpak.ca/en](http://www.solpak.ca/en)
- Fabri-Kal - [www.fabri-kal.com/brands/greenware](http://www.fabri-kal.com/brands/greenware)
- Greenovation Eco Dinnerware - [www.ecopalmleaves.com](http://www.ecopalmleaves.com)
- Klover - [www.kloversales.com](http://www.kloversales.com)
- Greenmunch - [www.greenmunch.ca](http://www.greenmunch.ca)



## **PUBLIC INPUT ON SHOPPING BAG BAN**

Your Worship, Mayor Harrison and Councillors Cannon, Eliason, Flynn, Lavery, Lindgren, and Wallace Richmond.

Thank you for the opportunity for public input to the Checkout Shopping Bag Bylaw. I had hoped to deliver my thoughts in person but will be in Vancouver on April 23, the day of the public input session.

While I appreciate the sentiment behind a shopping bag ban, I have concerns that the intended outcome will not be met.

Most of us have likely seen the horrific pictures of whales and other sea life slowly killed by the ingestion of shopping bags, plastic straws, and similar litter. Banning plastic shopping bags in Salmon Arm will have zero impact on this problem.

Our plastic waste ends up in the local landfill, not in the Pacific Ocean or China. It is compacted and layered with other waste in a low-oxygen environment in which some items will slightly decay over time but plastic will not.

In instances where plastic content of landfill has been monitored (such as the country of Ireland and the city of Toronto), single-use plastic shopping bags make up approximately 1% of all plastic. Given the somewhat progressive nature of recycling in BC, I suspect that number might be even lower here.

Council has looked to Victoria as an example of a shopping bag ban working. If they actually conduct a follow-up study to see if the amount of plastic in their waste stream has been reduced, they may well have similar findings to the country of Ireland who instituted a country-wide plastic shopping bag tax in 2002. By 2006 research Ireland noted the amount of plastic in their waste stream had increased by 20%. They still kept the tax and have recently increased the tax with a rationale of having reduced the amount of plastic bag litter, and, I suspect, from a political perspective, it makes people feel like they are helping save the environment when they load their box of "kitchen catchers" into their cloth shopping bag. (After the plastic bag ban in Ireland, the sales of "kitchen catcher" type plastic waste bags increased by 77% over 4 years.)

My daughter lives in an apartment in Victoria; garbage and recycling is done in dumpsters located in the apartment's parkade. During a number of visits with her in Victoria, I have done the favour of "taking out the garbage" and have seen visual evidence in the dumpster of single use plastic shopping bags now replaced by "kitchen catcher" and large green garbage bags since the single use plastic bag ban.

If the intent is to reduce plastic in our landfill, I suggest this bylaw will actually have the opposite effect. Even with the implementation of the curbside organic pickup program, households will still require garbage container liners for messy waste from kitchens and bathrooms. People who have used "single-use" plastic shopping bags as liners will now buy "kitchen catchers". This type of bag contains 78% more plastic than a single-use plastic shopping bag.

Having consumers select a paper bag for a \$0.15 charge is also not the answer; studies have shown that increased paper usage actually produces more greenhouse gas emissions (due to production requirements).

If the intent is to change attitudes, I suggest the money and efforts spent on enforcing this bylaw would be better spent in promoting increased awareness and/or providing incentives for:

- 1) using re-usable grocery bags in stores and only using plastic grocery bags for things like meat and fish
- 2) re-using some plastic grocery bags as garbage catchers instead of kitchen-catching type bags
- 3) tying up and dumping "single-use" bags directly into the garbage cans that are going to be provided to residents versus lining those cans with the heavy duty green garbage bags that contain about 300% more plastic than a plastic grocery bag.
- 4) Providing incentives to grocery stores that use plant-based bags and packaging (the real culprit in terms of plastic in our landfill).

There have been many examples of ill-advised projects in the name of environmental stewardship. I ask that council think carefully before adding to that list.

Thank you.

Dave Witt



**From:** Caylee Simmons  
**Sent:** Monday, April 29, 2019 9:12 AM  
**To:** 'Julie Funfer'  
**Subject:** RE: A few questions

Good Morning Julie,

Thank you for your inquiries on the proposed Checkout Shopping Bag regulations.

The proposed bylaw only pertains to checkout bags which are defined in the bylaw as follows:

"Checkout Bag" means:

- a) any bag intended to be used by a customer for the purpose of transporting items purchased or received by the customer from the business providing the bag; or
- b) bags used to package take-out or delivery of food;
- c) and includes Paper Bags, Plastic Bags, or Reusable Bags;

The bylaws also proposes to permit the follow exemptions:

- a) package loose bulk items such as fruit, vegetables, nuts, grains, or candy;
- b) package loose small hardware items such as nails and bolts;
- c) contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;
- d) wrap flowers or potted plants;
- e) protect prepared foods or bakery goods that are not pre-packaged;
- f) contain prescription drugs received from a pharmacy;
- g) transport live fish;
- h) protect linens, bedding, or other similar large items that cannot easily fit in a Reusable Bag;
- i) protect newspapers or other printed material intended to be left at the customer's residence or place of business; or
- j) protect clothes after professional laundering or dry cleaning.

Garbage can bags will continue to be permitted, however as of July 1, 2019 recycling bags will no longer be permitted in the curbside recycling program. Recycling containers will delivered to each household for this use closer to the implementation date.

If you have any further questions please do not hesitate to contact the undersigned.

Regards,

**Caylee Simmons | Executive Assistant**  
Box 40, 500 - 2 Avenue NE, Salmon Arm BC V1E 4N2 | P 250.803.4036 | F 250.803.4041  
E [csimmons@salmonarm.ca](mailto:csimmons@salmonarm.ca) | W [www.salmonarm.ca](http://www.salmonarm.ca)

CITY OF  
**SALMON ARM**

-----Original Message-----

From: Julie Funfer

Sent: Thursday, April 25, 2019 7:12 AM

To: Caylee Simmons

Subject: A few questions

Hello there, I was not able to attend the info session that was held, so forgive me if my questions have already been addressed.

I fully support the ban on plastic bags in stores, however I do have a couple of questions as to what else is effected....

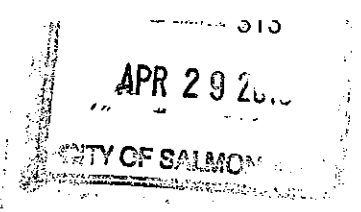
I'm wondering WHICH single use plastic bags will be eliminated? I know it is store bags, but I'm wondering if that includes the bags in the bulk bin areas and the produce/bakery departments in stores.

Also, how does this effect garbage can bags or recycling bags?

Will the city be switching the currently plastic dog poop bags in the dispensers, to biodegradable poop bags?


Thank you for your time,  
Julie Funfer

Sent from my iPhone



# New York Officially Bans Plastic Bags



**Trevor Nace** Contributor   
Science



A pedestrian carries a plastic shopping bag in New York, U.S., on Sunday, March 31, 2019. © 2019 Bloomberg Finance LP © 2019 BLOOMBERG FINANCE LP

Yesterday, New York governor Andrew Cuomo signed into law a statewide ban on single-use plastic bags. It is estimated that New York uses 23 billion plastic bags every year with 50 percent of those plastic bags ending up in landfills and around the city and waterways.

Governor Cuomo signed the legislation on Earth Day, which will take effect next March. The new law comes after Governor Cuomo implemented the New York



State Plastic Bag Task Force in March of 2017. The task force developed a long-term solution to the plastic bag problem in the state. The final report detailed the plastic bag problem and solutions to implement.

"Throughout New York State, plastic bags have become a ubiquitous sight on the landscape. They can be seen stuck in trees, as litter in our neighborhoods, floating in our waterways and as a general aesthetic eyesore of our environment. Single-use plastic bags are a detriment to the health of communities and the environment alike," the report notes.

The plastic bag ban will not only reduce plastic bags in New York landfills and waterways, but it will also eliminate an estimated 12 million barrels of oil used to make plastic bags used by New York each year.

New York is the third state to completely ban plastic bags after California and Hawaii. As the ban rolls out the Department of Environmental Conservation will work to limit the impact this ban has on low-income families. In the new ban counties and cities will be able to charge a five-cent fee per single-use paper bags, which will go toward the states Environmental Protection Fund and the distribution of reusable bags.

The Environmental Protection Agency estimates that 80 percent of the plastic found in oceans originates from land and that by 2050 there will be more plastic by weight in our oceans than fish.

In 2014 it is estimated that the United States used 100 billion single-use plastic shopping bags with the average American family using 1,500 single-use plastic bags each year. The fourth most populous state, New York, joins the first and 40th most populous states California and Hawaii to ban single-use plastic bags. The three states combined account for over 60 million Americans, roughly 18% of the population of the United States.

*Trevor Nace is a PhD geologist, founder of Science Trends, Forbes contributor, and explorer. Follow his journey @trevornace.*



**Trevor Nace** Contributor

I am a geologist passionate about sharing Earth's intricacies with you. I received my PhD from Duke University where I studied the geology and climate of the Amazon. I a... **Read More**

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) [mailto:noreply@civicplus.com]

**Sent:** Friday, April 26, 2019 9:03 AM

**To:** Alan Harrison; Chad Eliason; Debbie Cannon; Kevin Flynn; Louise Wallace-Richmond; Sylvia Lindgren; Tim Lavery; Carl Bannister; Erin Jackson

**Subject:** Online Form Submittal: Mayor and Council

## Mayor and Council

First Name

---

Last Name

---

Address:

---

Return email address:

---

Subject: Shopping Bags

---

Body

Banning plastic bags is a bad idea when the first bag at hand at our two largest grocery stores are heavy plastic, mixed material bags, every tourist will be forced to purchase. No one is going to purchase a \$20 cloth bag if they just forgot theirs at home. You are also choosing to ignore the fact that cloth bags are just as bad for the environment, the cotton industry is terrible. You propose that we move away from a plastic bag made of minimal plastic, easily made to be compostable and is already REUSABLE. A much better idea would be to have compostable bags at stores for a fee and promote reusing existing bags.

---

Would you like a response: Yes

---

### Disclaimer

*Written and email correspondence addressed to Mayor and Council may become public documents once received by the City. Correspondence addressed to Mayor and Council is routinely published within the Correspondence Section of Regular Council Agendas.*

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Email not displaying correctly? [View it in your browser.](#)



**From:** Stephanie Hodge,  
**Sent:** Wednesday, April 24, 2019 12:52 PM  
**To:** Caylee Simmons  
**Subject:** YES

I am in favor of banning plastic bags. Thank you!

## **NOTICE OF PUBLIC INPUT SESSION**

### **Proposed Checkout Shopping Bag Regulations**

Notice is hereby given that the Council of the City of Salmon Arm will hold a Public Input Session in the Council Chamber of City Hall, 500 - 2 Avenue NE on Tuesday, April 23, 2019 commencing at 6:00 p.m. to consider the proposed Checkout Shopping Bag Regulations Bylaw No. 4297.

The City staff report and bylaw can be viewed at the front counter of City Hall and at [www.salmonarm.ca](http://www.salmonarm.ca).

All persons who deem their interest to be affected by the proposed bylaw will be afforded an opportunity to be heard in person, by a representative, or by written submission on all matters contained in the proposal at the above time and place.

For more information, please contact 250.803.4036 or email [reusablebags@salmonarm.ca](mailto:reusablebags@salmonarm.ca).

*Samantha Laird letter to Observer*  
No to Compostable Bags

I have been a garbage nerd for 7 years, reading everything I can on where our trash and recycling goes and how I can reduce my consumption.

Salmon Arm's plastic bag ban is fantastic. But bringing in compostable bags as a solution is a mistake. It will take an expensive campaign to educate the public not to put these bags in the recycling – contamination of this kind can spoil entire loads meant for export and send them to landfill. Also there is new information that compostables are not breaking down in the environment<sup>i</sup>; a facility is needed to process them. While some professional composting is helpful (I support it for meat waste, cooking oils, compostable food-ware from festivals where the alternative is masses of plastic fork and cup garbage), composting companies can have a hard time selling their end product soil if it doesn't meet the purity standards for growing food, and the volume of this end product is always increasing. Professional composting isn't the answer for every waste problem.

The argument for compostable bags is that paper bags have a bigger eco footprint. Paper is only incrementally harder on energy and water than a compostable bag<sup>ii</sup> Unlike a compostable, paper breaks down in the environment and there is a system already in place to recycle it. And if the paper is soiled it can also be composted.

We want the bag with the lowest carbon footprint, and it is a REUSABLE. Use your cloth or reusable polypropylene bag (the kind you buy at local businesses) 200 times and you are at a better footprint than compostable plastic or paper<sup>iii</sup>.

If a tourist comes to Salmon Arm and forgets their bags, at the first store they go to they can buy 5 reusables for \$2 each to cover their trip.

A paper bag should be available for the time you forget your reusable bag, and when you have forgotten you should resolve to keep your bags in your car. I carry 3 compact bags in my purse at all times.

Another common argument is that people need grocery bags to pick up dog poop. It is better to buy 10 packages of dog waste bags a year for \$5 than have a system that is dishing out grocery bags to the public by the thousand.

There is no perfectly convenient replacement for plastic bags and I realize that Salmon Arm may go the way of compostables as its answer. I think we have to be careful with environmental initiatives that we don't make choices that have too small of an impact.

Bring your reusable bags! People remembered them in the 1950s, we can remember them now.

Samantha Laird

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<sup>i</sup> [https://www.theguardian.com/environment/2019/apr/29/biodegradable-plastic-bags-survive-three-years-in-soil-and-sea?fbclid=IwAR1W\\_IDjXL\\_mBM1pKBsYuF-iHTMRP2sdFeOinjXnGCx0hEX0LsLeKNWRX8U](https://www.theguardian.com/environment/2019/apr/29/biodegradable-plastic-bags-survive-three-years-in-soil-and-sea?fbclid=IwAR1W_IDjXL_mBM1pKBsYuF-iHTMRP2sdFeOinjXnGCx0hEX0LsLeKNWRX8U)

<sup>ii</sup> <https://plastics.americanchemistry.com/Life-Cycle-Assessment-for-Three-Types-of-Grocery-Bags.pdf?fbclid=IwAR0uPDAPzvtNvTyMdakuOqnoX7rVJqt77XfKaN5oWZV1X7W4SYBeHLjM1E>

<sup>iii</sup> <https://terngoods.com/blogs/learn/reusable-vs-disposable-bags-whats-better-for-the-environment>



	<b>Impact Summary of Various Bag Types</b>		
	<b>(Carrying Capacity Equivalent to 1000 Paper Bags)</b>		
	<b>Paper (30% Recycled Fiber)</b>	<b>Compostable Plastic</b>	<b>Polyethylene</b>
Total Energy Usage (MJ)	2622	2070	763
Fossil Fuel Use (kg)	23.2	41.5	14.9
Municipal Solid Waste (kg)	33.9	19.2	7.0
Greenhouse Gas Emissions (CO2 Equiv. Tons)	0.08	0.18	0.04
Fresh Water Usage (Gal)	1004	1017	58


**CROWN POLY**

## The Environmental Impact of Paper vs. Plastic

Did you know....

It takes 4 times as much energy to produce a paper bag as it does a plastic bag

Plastic bags can be reused and are 100% recyclable

Paper bags generate 70% more atmospheric emissions than plastic\*

Plastic bags cause less global warming pollution than paper, per the National Resources Defense Council (NRDC)

Paper bags made from 100% recycled fiber use more fossil fuels than plastic bags

Plastic bags release 94% less waterborne wastes than paper bags

Paper accounts for 40% of a landfill's contents unlike plastic which is thinner and lighter and takes up only 9-12%

It takes 91% less energy to recycle 1 pound of plastic than it does 1 pound of paper

Paper bags cost more to transport: 7 trucks of paper bags=1 truck of plastic bags.

Plastic bags use 40% less energy to produce and generate 80% less solid waste than paper



5700 Bickett Street Huntington Park, CA 90255

Phone: (323) 585-5522 Fax: (323) 585-7707 [www.crownpoly.com](http://www.crownpoly.com)

\*Source: "Comparison of the Effects on the Environment of Polyethylene and Paper Carrier Bags," Federal Office of the Environment

YPAPERVSPLASTIC



**HIPPO SAK®** Bagging System

**Sustainable Solutions**

# Compostable

**HIPPO SAK®**

This **Compostable Hippo Sak®** bag is fully biodegradable and compostable and as such, can be reused also for the separate collection of organic waste.



## Made with compostable material which is:

- Certified compostable in municipal composting facilities
- FDA Approved
- Can be used with any waste disposal system
- Certified under ASTM D-6400 for the United States

For best results, we recommend use of this product within one year when stored under normal environmental conditions (regular humidity - not desert or arid dryness). Avoid storage in extreme temperatures & prolonged exposure to water or liquids, flames or oxidizing agents.



Crown Poly compostable bags are derived from **renewable** agricultural raw materials and **non-genetically modified starch**. It can biodegrade in composting, soil, fresh and salt water and meets ASTM D6400. Additionally, the compostable material used has the OK soil bio-degradable certification and can be used in home compost operations and has the OK home compost certification.



**CROWN POLY**

5700 Bickett Street, Huntington Park, CA 90255 • Tel: 323 585 5522 • Fax: 323 585 7707 • [www.crownpoly.com](http://www.crownpoly.com)



## Common Compostable Questions

*What is the refrigerator storage life and home composting guidelines.*

*Refrigerator storage should be the same, however for wet leafy produce may be best to remove from the bag. The bag has higher breathability so this is an enhancement for produce. It will not keep bread from drying out though. For home composting, there are not strict guidelines. The bags are certified to international OK compost TUV standards.*

*What kind of composts they will break down in.*

*Municipal and home. It may not be compatible for Anaerobic Digesters, check first*

*You mentioned it would be compostable in some home composters--remind me of the qualifications for that?*

*It is certified for Home Composting. Only the time it takes to completely compost will be dependent on compost environment and pile maintenance*

*We don't have a commercial compost facility and many home composts may be piles that aren't turned regularly or maintain much heat. We would want to make sure most of the bags could be composted by our customers. Yes they will, again only difference between the managed and unmanaged pile is time it will take. But all other safety and technical compostability rules are met. If the pile is a living microbe environment, temperature will only affect that rate of their activity. Colder slower microbe activity, hotter faster...extreme heat, usually not found in home composting, is not good.*

*We were impressed with the strength and durability of these bags, but we've gotten feedback from other folks using compostable bags that they don't keep produce too well. Wondering if you have any insight as to how produce items might do stored in these bags in the fridge.*

*EU studies show that the breathability of the bags allow produce to stay fresher for more days. This because the moisture is not trapped in the bag. I have heard some consumers in the NE USA say that they don't see the same with wet leafy veggies like lettuce. Although not scientific, maybe best to try and see, or remove from the bag in the fridge. But this is the only negative I have heard.*





May 16, 2019

City of Salmon Arm  
500 – 2 Avenue NE  
Salmon Arm, BC

Attention: Councillor Debbie Cannon

Dear Debbie:

Re: Checkout Shopping Bag Regulation Bylaw No. 4297

At the May 13, 2019 Chamber of Commerce board meeting a motion was passed to provide written correspondence to the City of Salmon with respect to the proposed Checkout Shopping Bag Regulation No. 4297.

The Chamber of Commerce would like the City to amend the current bylaw to include compostable bags as an allowable item in addition to paper and reusable bags.

We would be pleased to have an opportunity to speak in more detail regarding this request should Council wish to do so.

Thank you for your consideration in this matter.

Yours truly,

Susan Robinson  
President,  
Salmon Arm & District Chamber of Commerce.

20. **PUBLIC INPUT SESSION**

1. **Checkout Shopping Bag Regulation Bylaw No. 4297**

Mayor Harrison opened the public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 at 6:00 p.m.

B. DeMille, owner, DeMille's Farm Market, 3710 Trans Canada Highway SW spoke in support of the proposed Bylaw and expressed concerns about the use of paper bags in retail causing a larger carbon footprint than plastic, the possibility of contamination using reusable shopping bags and the cost of biodegradable bags versus plastic. He asked that the Bylaw be put into effect at the end of summer 2019 to allow retailers to use up their current supply of plastic bags.

D. Askew, owner, Askew's Foods, 111 Lakeshore Drive NE, and D. Wallace, Operations Manager, Askew's Foods, Armstrong, are solidly in support of the proposed Bylaw and have been offering reusable bags for sale for several years. D. Askew proposed a bag share and the possibility of using compostable bags. D. Wallace noted that Askew's use of plastic bags has been reduced by 50% since they have been charging for them.

L. Munro-Lamarre, 35, 3350 10 Avenue SE, spoke in favour of the proposed Bylaw and provided samples of homemade fabric bags and suggested that fabric bags could be available for consumer use by donation.

L. Thomson, owner, RE-Market etc., 121 Hudson Avenue NE, is in favour of the proposed Bylaw and now uses 85% paper bags however, has concerns about charging customers for bags and that the proposed Bylaw could result in additional expense for retailers.

L. Munro-Lamarre, 35, 3550 10 Avenue SE, offered information on a TV program aimed at reducing the use of plastic.

B. DeMille, owner, DeMille's Farm Market, 3710 Trans Canada Highway SW, spoke regarding the use of plastic being reduced if retailers are charging for plastic bags and suggested that consumers will adapt to the proposed Bylaw.

0250-2019

Moved: Mayor Harrison

Seconded: Councillor Lindgren

THAT: Council approve the purchase and distribution of reusable bags with the Salmon Arm brand to a maximum of \$15,000.00 funded from Solid Waste/Recycling Reserve;

AND THAT: staff be directed to coordinate with the Salmon Arm Economic Society to provide branding information.

**CARRIED UNANIMOUSLY**

Item 24.1

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No 4297 be read a third time.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

## CITY OF SALMON ARM

BYLAW NO. 4297**A bylaw to regulate the use of checkout shopping bags**

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WHEREAS the City of Salmon Arm desires to regulate the business use of single use checkout bags to reduce the creation of waste and associated municipal costs, to better steward municipal infrastructure and/or property, including sewers, streets and parks, and to promote responsible and sustainable business practices that are consistent with the values of the community;

NOW THEREFORE under its statutory powers, including Section 8(6) of the Community Charter, the Council of the City of Salmon Arm, in open meeting assembled, enacts as follows:

1. DEFINITIONS

"Checkout Bag" means:

- a) any bag intended to be used by a customer for the purpose of transporting items purchased or received by the customer from the business providing the bag; or
- b) bags used to package take-out or delivery of food;
- c) and includes Paper Bags, Plastic Bags, or Reusable Bags;

"Business" means any person, organization, or group engaged in a trade, business, profession, occupation, calling, employment or purpose that is regulated under the Business Licence Bylaw and, for the purposes of Section 3, includes a person employed by, or operating on behalf of, a Business;

"Paper Bag" means a bag made out of paper containing at least 40% of post consumer recycled paper content, and displays the words "Recyclable" and "made from 40% post-consumer recycled content" or other applicable amount on the outside of the bag, but does not include a "Small Paper Bag";

"Plastic Bag" means any bag made with plastic, including biodegradable plastic or compostable plastic, but does not include a Reusable Bag;

"Reusable Bag" means a bag with handles that is for the purpose of transporting items purchased by the customer from a Business and is:

- a) designed and manufactured to be capable of at least 100 uses; and
- b) primarily made of cloth or other washable fabric;

"Small Paper Bag" means any bag made out of paper that is less than 15 centimeters by 20 centimeters when flat.



## 2. CHECKOUT BAG REGULATIONS

- 1) Except as provided for in this Bylaw, no Business shall provide a Checkout Bag to a customer.
- 2) A Business may provide a Checkout Bag to a customer only if:
  - a) the customer is first asked whether he or she needs a bag;
  - b) the bag provided is a Paper Bag or a Reusable Bag; and
  - c) the customer is charged a fee not less than:
    - a. \$0.15 per Paper Bag; and
    - b. \$1.00 per Reusable Bag.
- 3) For certainty, no Business may
  - a) sell or provide to a customer a Plastic Bag; or
  - b) provide a Checkout Bag to a customer free of charge.
- 4) No Business shall deny or discourage the use by a customer of his or her own Reusable Bag for the purpose of transporting items purchased or received by the customer from the Business.

## 3. EXEMPTIONS

- 1) Section 2. does not apply to Small Paper Bags or bags used to:
  - a) package loose bulk items such as fruit, vegetables, nuts, grains, or candy;
  - b) package loose small hardware items such as nails and bolts;
  - c) contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;
  - d) wrap flowers or potted plants;
  - e) protect prepared foods or bakery goods that are not pre-packaged;
  - f) contain prescription drugs received from a pharmacy;
  - g) transport live fish;
  - h) protect linens, bedding, or other similar large items that cannot easily fit in a Reusable Bag;

- i) protect newspapers or other printed material intended to be left at the customer's residence or place of business; or
  - j) protect clothes after professional laundering or dry cleaning.
- 2) Section 2 does not limit or restrict the sale of bags, including Plastic Bags, intended for use at the customer's home or business, provided that they are sold in packages of multiple bags.
- 3) Notwithstanding Sections 2. 2) c) and 2. 3) b), a Business may provide a Checkout Bag free of charge if:
- a) the Business meets the other requirements of Section 2. 2);
  - b) the bag has already been used by a customer; and
  - c) the bag has been returned to the Business for the purpose of being re-used by other customers.

#### 4. OFFENCE

- 1) A person or a business commits an offence and is subject to the penalties imposed by this Bylaw, the Municipal Ticket Information Utilization Bylaw and the Offence Act if that person:
- a) Contravenes a provision of this Bylaw;
  - b) Consents to, allows, or permits an act or thing to be done contrary to this Bylaw; or
  - c) Neglects or refrains from doing anything required by a provision of this Bylaw.
- 2) Each instance that a contravention of a provision of this Bylaw occurs and each day that a contravention continues shall constitute a separate offence.

#### 5. PENALTIES

A corporation or individual found guilty of an offence under this Bylaw is subject to a fine:

- a) If a corporation, of not less than \$100.00 and not more than \$10,000.00; or
- b) If an individual, of not less than \$50.00 and not more than \$500.00

for every instance that an offence occurs or each day that it continues.

6. CONSEQUENTIAL AMENDMENT TO THE TICKET BYLAW

The City of Salmon Arm Ticket Information Utilization Bylaw No. 2760 is amended by inserting, immediately after Schedule 19, the Schedule attached to this Bylaw as the new Schedule 20.

7. SEVERABILITY

If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remaining portions of this bylaw.

8. ENACTMENT

Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

9. TRANSITION PROVISIONS

1) Section 2. 2) c) a) is amended by deleting "\$0.15" and substituting "\$0.25".

2) Section 2. 2) c) b) is amended by deleting "\$1.00" and substituting "\$2.00".

10. EFFECTIVE DATE

This bylaw shall come into full force and effect on July 1, 2019, except Sections 4 and 9 which come into force on January 1, 2020.

11. CITATION

**This bylaw may be cited as "City of Salmon Arm Checkout Bag Regulation Bylaw No. 4297"**

READ A FIRST TIME THIS                      13th    DAY OF                      May                      2019

READ A SECOND TIME THIS                      13th    DAY OF                      May                      2019

READ A THIRD TIME THIS                      DAY OF                      2019

ADOPTED BY COUNCIL THIS                      DAY OF                      2019

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

**BYLAW NO. 2760****SCHEDULE 20**

BYLAW	SECTION	SET FINE
<b>Checkout Bag Regulation Bylaw No.</b>		
Providing a Checkout Bag to a Customer except as provided in the bylaw	2. 1)	\$100.00
Providing a Checkout Bag without asking whether a customer wants one	2. 2) a)	\$100.00
Providing a Checkout Bag that is not a Paper Bag or Reusable Bag	2. 2) b)	\$100.00
Charging less than a prescribed amount for a Checkout Bag	2. 2) c)	\$100.00
Selling or providing a Plastic Bag	2. 3) a)	\$100.00
Providing Checkout Bag free of charge	2. 3) b)	\$100.00
Denying or discouraging use of customer's own Reusable Bag	2. 4)	\$100.00



Item 26.

## CITY OF SALMON ARM

Date: May 27, 2019

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Regular Council Meeting of May 27, 2019, be adjourned.

### Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

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