1. March 25, 2019 Council Agenda And Correspondence

    Documents:

        MARCH 25, 2019 CORRESPONDENCE.PDF
        MARCH 25, 2019 AGENDA.PDF

INFORMATIONAL CORRESPONDENCE - MARCH 25, 2019

1.	Mayor Harrison to Imperial Oil Canada and 7-Eleven Canada Inc. - letter dated March 12, 2019 - 7-Eleven Store - 371 Trans Canada Highway NE, Salmon Arm	N
2.	Mayor Harrison to Curl BC - letter dated March 12, 2019 - Support for Shuswap Salmon Arm Curling Club to Host the 2020 Men's and Ladies' Provincial Championship	N
3.	Mayor Harrison to Hockey Canada - letter dated March 12, 2019 - Support for Shuswap Sports Society to Host the 2021 National Junior A Championship	N
4.	A. Harwood - email received March 12, 2019 - Kudos- Snow Clearing Crew	N
5.	A. H. Channer - letter received March 13, 2019 - Performance/Cultural/Sports Space in Salmon Arm	N
6.	C. Kelsey - email dated March 17, 2019 - Ebus Application	A
7.	D. Mann, K. Garrett, D. & K. Horne, Junior Instructors/ Bonspiel Organizers - Thank You, from the Salmon Arm Junior Bonspiel	N
8.	C. Bartsch, President/Commissioner, Salmon Arm Slo-Pitch League - letter dated March 2019 - Outfield Fence Advertising Signs	A
9.	Downtown Salmon Arm - Spring 2019 Newsletter - Downtown Update	N
10.	B. Hoffort, President and J. B. Healy, Head Coach, The Columbia Shuswap Selkirks Swim Club - letter dated March 13, 2019 - Recreation Facility	A
11.	A. Munro, Executive Director, Shuswap Immigrant Services Society - letter dated March 15, 2019 - Request for Letter of Support for Shuswap Immigrant Services Society	A
12.	Interior Health Authority - Monthly Newsletter dated March 2019	N
13.	M. von Holst, Chair and G. Bailey, Secretary, RCMP Day - Vernon Committee - letter dated February 28, 2019 - RCMP Appreciation Day in BC - February 1, 2020	A
14.	S. Cadieux, MLA, Surrey South and M. Stilwell, MLA, Parksville - Qualicum, Legislative Assembly of British Columbia/ BC Liveral Official Opposition - letter dated February 26, 2019 - Assessable Parking	A
15.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 6, 2019 - Extension of vacancy taxation authority to local governments	N
16.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 7, 2019 - Recovering Municipal costs arising from climate change	N
17.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 7, 2019 - Provincial universal school food program	N
18.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 7, 2019 - Permanent residents to bote in BC municipal elections	N
19.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 13, 2019 - Observed inhalation sites for overdose prevention	N
20.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 13, 2019 - Safer drug supply to save lives in British Columbia	N
21.	L. Helps, Mayor, City of Victoria to Association of Vancouver Island and Costal Communities Members - letter dated March 13, 2019 - Protection of old growth forests	N
22.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 13, 2019 - Revitalize Island rail	N
23.	L. Helps, Mayor, City of Victoria to Member Local Government - letter dated March 13, 2019 - Shifing investment to low-emission transportation	N
24.	L. Helps, Mayor, City of Victoria to AVICC Member Government - letter dated March 13, 2019 - Promoting and enabling GHG reductions	N

N = No Action Required
A = Action Requested
S = Staff has Responded
R = Response Required

City of Salmon Arm
500 - 2 Avenue NE
Mailing Address: Box 40
Salmon Arm, BC V1E 4N2
Tel: 250.803.4000 Fax: 250.803.4041
www.salmonarm.ca

From the Office of the Mayor

March 12, 2019

Imperial Oil Canada
505 Quarry Park Boulevard SE
Calgary, AB T2C 5N1

and

7-Eleven Canada Inc.
Box 210088
Dallas, TX 75221

and

jun.cadiente@7-11.com

Dear Sirs

Re: 7-Eleven Store – 371 Trans Canada Highway NE, Salmon Arm

On behalf of Council for the City of Salmon Arm I am inquiring as to the status of property owned by Imperial Oil Canada in Salmon Arm, BC, previously operated as a 7-Eleven store. The store was destroyed by fire last year.

The City of Salmon Arm has been receiving numerous inquiries regarding the plans, if any, for the re-opening of the store and/or the demolition of the existing fire damaged building.

The property is located in the downtown core and is very visible in our community. The City is requesting that the exterior appearance of this store be improved prior to our busy tourist season.

I appreciate that any plans for demolition and rebuilding take time, however, Council would welcome any information that you are able to provide.
Thank you and I look forward to hearing from you.

Yours truly,

Alan Harrison
Mayor

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www.salmonarm.ca

From the Office of the Mayor

March 12, 2019

Curl BC
c/o Salmon Arm Curling Club
P.O. Box 555
Salmon Arm, BC V1E 4N7

To: Curl BC Selection Committee:

Re: Support for Shuswap Salmon Arm Curling Club to Host the 2020 Men's and Ladies' Provincial Championship

On behalf of Council for the City of Salmon Arm, I am pleased to extend our full support to the Salmon Arm Curling Club in their application to host the 2020 Men's and Ladies' Provincial Championship in Salmon Arm, BC.

Our arena facility, Shaw Centre, offers a spectator arena with a capacity of 2,200, large dressing rooms, concessions, meeting rooms, new lighting and state of the art video wall and audio system. The Curling Club facility, which will house 'The Patch' (the social centre for the bonspiel) is conveniently located right beside Shaw Centre. In addition we will be offering learning curlers of all ages the opportunity to experience curling at our Club, while the bonspiel runs next door.

Salmon Arm is well positioned to host this event. We are a beautiful lakefront community with ample accommodations in close proximity to the Kelowna International Airport.

The Provincial Curling Championship is a renowned tournament that our community will be proud to host. Having successfully hosted the National Junior Curling Championships in 2009, the Curling Club has the volunteers and expertise ready to go. As a Council we are confident that given the opportunity, the Club will make the 2020 Championships an unparalleled success.

If you require further comment, please contact Erin Jackson, Director of Corporate Services at 250 803-4029 or by email at ejackson@salmonarm.ca.

Yours truly,

Alan Harrison
Mayor

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500 - 2 Avenue NE
Mailing Address: Box 40
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Tel: 250.803.4000 Fax: 250.803.4041
www.salmonarm.ca

From the Office of the Mayor

March 12, 2019

Hockey Canada
c/o Shuswap Sports Society

To: Hockey Canada – National Junior A Championship Selection Committee

Re: Support for Shuswap Sports Society Support to Host the 2021 National Junior A Championship

On behalf of Council for the City of Salmon Arm, I would like to extend our unanimous support to the Shuswap Sports Society in their application to host the 2021 National Junior A Championship at the Shaw Centre in Salmon Arm, BC.

Shaw Centre is a state-of-the-art facility, the envy of the Interior. This incredibly designed Centre offers two NHL ice surfaces with a capacity of 2,200 in our spectator arena, large dressing rooms, concessions, meeting rooms, new lighting and a brand-new video wall and audio system. In addition, the SASCU recreation centre is a one-minute walk away, boasting our aquatic centre, gymnasium, fitness centre and meeting spaces.

Salmon Arm is well positioned to host this event with ample accommodations, a scenic backdrop and within a short distance to the Kelowna International Airport.

The Shuswap Sports Society is run by a team with great leadership who have been involved in the successful execution of similar events. In addition, our small City spirit is second to none with volunteers and organizers making events such as this a great success.

The Salmon Arm Silverbacks are the fabric that brings the community together and will be celebrating their twentieth year of Junior A Hockey in Salmon Arm in 2021 making it an ideal time for the championship to come to the Shuswap. Our City would be honoured to host this prestigious event and given the opportunity will make it one of the best championships ever.

If you require further comment, please contact Erin Jackson, Director of Corporate Services at 250 803-4029 or by email at ejackson@salmonarm.ca.

Yours truly,

Alan Harrison
Mayor

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From: Al Harwood
Sent: March 12, 2019 10:17 AM
To: Alan Harrison
Subject: Kudos - Snow Clearing Crew

Dear Mayor Harrison,

I wanted to express my thanks to the two City plow operators who cleared our sidewalks and street this morning on 14th Avenue SE. I have been in the highway maintenance business for well over 30 years and have logged many hours behind the controls of a snow plow. I understand what the crews are up against and also know what a challenging job it is to perform well. More often than not there is a tendency to complain about snow clearing activities when something goes wrong, but when things go well, it is less frequent that constituents are willing to share their compliments. That's why I felt it is important that I share my positive comments with you today.

This morning, the quality and speed of the plowing work that your public works crew performed on our street was top notch and I want to pass on my thanks and appreciation. It's a pleasure to watch operators at work who clearly know their way around their machines and who do their jobs with such obvious care and precision.

Sincerely,
Al Harwood
1051 14th Avenue SE

#80-16 ST NE.
SALMON ARM

RECEIVED
MAR 13 2019
CITY OF SALMON ARM

City of Salmon Arm

Ms Sylvia Lindgren

Credentials.

I have been involved in theatrical productions for more than 40 years, all with community organisations. In 2006, the City Hall/Law Courts building was officially opened. The City used the borrowing referendum for a project which cost about $12 million. The leasing of the building by the BC government for Court Services has provided a financial cushion. All long term major capital projects undertaken by a community the size of Salmon Arm have to be approached with caution and with the best possible advice from experts in the field.

The construction of the Revelstoke Performing Arts Centre should be an important local initiative to study. Also, Vernon Performing Arts Centre, while much larger than anything I can conceive for Salmon Arm is available for study.

A review of the planning and design and overall construction costs will prove illuminating, although I presume you are doing this. A modern black box theatre used for teaching and performance at the University of Calgary is also near enough for study.

But the most important aspect of a community cultural centre/ performance centre is, I believe, the ongoing operating budget which in my view includes debt retirement. These types of facilities are not like swimming pools, exercise centres, fieldhouses, or hockey arenas. This is where I part company with Mr Jacobsen and his group. I have known Mr Jacobsen since I was a director of Shuswap Theatre from about 2006-2009. His wishes are well known and he has continuously championed with others from that era the creation of a large scale facility something like the Vernon Performing Arts centre.

Road houses as the term is commonly used (South Okanagan Events Centre, North and South Alberta Jubilee auditoria) require much more than nominal annual funding by governments. The new YMCA building Calgary Crowfoot is another example of a modern multi purpose athletic complex.

The purpose of this letter is to ask Council to ensure it receives the best possible professionally qualified advice for any kind of performance/cultural/sports space. I believe that the Revelstoke space is the maximum size that should be considered for performance. Anything larger will be a long term financial burden.

If you want proof of pudding, look at the construction of a state of the art theatre facility for A.L.Fortune High School which is barely utilised by the school and not offered much to the community. The cost there about $5million.

Yours truly,

A.H. CHAMBER

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From: Corrine Kelsey
Sent: Sunday, March 17, 2019 9:03 AM
To: Caylee Simmons
Subject: Ebus application

Please adopt the application for the Ebus to stop in Salmon Arm. We desperately need public transportation for people (especially our seniors) to attend medical appointments in other communities. It is also provides safe travel in the winter for everyone. My husband and I would definitely be using it. I know of many others that feel isolated without public transportation because they do not drive.

Sent from Windows Mail

Thank YOU, from the Salmon Arm Junior Bonspiel
It really was . . . "The Greatest Show on Earth"!

Junior curlers and their families from Salmon Arm, Armstrong, Vernon, Kelowna, Kamloops and Penticton would like to thank you for your generous donation to our Junior Bonspiel held February 16 & 17, 2019.

Our Circus theme saw appearances by mimes, ringmasters, lion tamers, tigers, lions, a cute elephant and even a bearded lady! The fortune teller's job was an easy one . . . "fun for all"!



There was something for EVERYONE . . . 96 curlers received door prizes, yummy Domino's pizza dinner, dessert . . . while parents enjoyed a chili feed and 29 happy parents received some amazing door prizes. 30 costume prizes were inadequate! THAT is how we spell success.

The performers signed 60 mini-posters – to thank YOU! A large version (24" x 36") is already framed and displayed in the club as our sponsor recognition board. The older kids had energy left to attend and dance up a storm Saturday night then returned Sunday to finish play to win the Dave Belway Sr Memorial Cup and medallions for Intermediate & Advanced Finalists. And of course, left-over pizza is a kids' staple!

YOUR help continues to be instrumental in continuing to make this ***THE best junior FUNspiel in the Thompson Okanagan*** *(we are told it's the best in BC!).*

Dick Mann, Karen Garrett, Darryl and Kate Horne
Junior Instructors / Bonspiel Organizers

March 2019

Salmon Arm Slo-pitch League
RE: Outfield Fence Advertising Signs

To Whom It May Concern,

I am writing this letter on behalf of the Salmon Arm Slo-Pitch League to inquire about the league potentially adding some advertising signs along the chain-link outfield fences.

Several years ago, the league did have signs – albeit only a few – along the fence and at the time there was a fee for doing so. The current league executive cannot recall what the fee was per sign, how the fee was divided between the league and city, and what the slo-pitch league put the advertising funds raised towards. At our Annual General Meeting on March 5, 2019, the Executive agreed to start the process to try and start this initiative again.

To start, any potential client wishing to have a sign must contact the league executive for approval. This would ensure the signs are the correct size and quality and of course are appropriate for the ball fields. Any funds raised would be re-invested back into the league. Initiatives include, but are not limited to, ballpark upgrades, donations to the Al Boucher Memorial Fund, contributions to Salmon Arm Minor Baseball, etc.

The executive has not yet decided on what the cost would be or what the revenue percentage split would be (if any) between the league and the city. We are looking to implement an annual fee that would be payable at the beginning of each ball season. Perhaps $100? We are open to recommendations in this regard. Please reach out to me should anyone have any questions or concerns.

Regards,

Chris Bartsch
President / Commissioner (250-804-8737)

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SPRING 2019 ISSUE

DOWNTOWN UPDATE

Seasonal Publication Of Downtown Salmon Arm

Our vision is to have a compelling downtown experience. Our mission is to build a unique 'vibe' to attract and retain community residents, downtown employees as well as visitors through beautification, cultural projects, events, promotions, restaurants, retail and destination entertainment activities.



A TIME OF RENEWAL

Spring is coming; renewal is upon us. Along with the warming temperatures and additional sun-lit hours each day, DSA is on the edge of change. Not only have we taken on a new look, but on December 31 this year, we draw a close to the City of Salmon Arm Bylaw 3787, our contractual agreement for operational budgets and responsibilities.

In the new bylaw, DSA is proposing a seven year term, from 2020-2027. The new mandate is based on a business plan and budget that promotes growth of new and existing programs that foster economic prosperity of our downtown.

DSA will work hard on your behalf to have a downtown that is a draw to small businesses, residents and tourists seven days a week. We are leading the charge to shift from creating a downtown for cars and traffic to one that is designed for pedestrians, bicyclists, as well as drivers. We want to see people out of their cars and enjoying what downtown Salmon Arm has to offer.

For more specific information, please join us at our AGM/Open House, see page 2.

WHAT'S INSIDE THIS ISSUE:

- *2020-2027 Bylaw*
- *2019 Annual General Meeting*
- *City Proposed Plastic Bag Ban*
- *Askew's Community Clean-up Day*
- *Best Dressed Window Display*

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DOWNTOWN SALMON ARM



(A)NNUAL (G)ENERAL (M)EETING

You're invited to join us Wednesday, April 17, 5-8pm for our AGM and DSA Bylaw Open House at the Prestige Harbourfront Hotel.

Along with the great company of downtown neighbours, this year we welcome guest speaker, Lynn Allin, Executive Director, Downtown Penticton.

This evening will be a great opportunity to find out specific information regarding the seven year plan for the new bylaw term. Meet the current Board of Directors and get details of what the next seven years will entail for Downtown Salmon Arm and it's membership. While you're there, enjoy great eats and drinks.

There are many reasons to make this your mid-week event.



SCHEDULE:

5:00-5:30

MIX and MINGLE

5:30-6:00

LYNN ALLIN, Downtown Penticton

6:15-7:00

AGM

BOARD OF DIRECTORS:

Individuals interested in becoming actively involved as a Board Member must meet the following criteria:

- Be a business leader or property owner within the geographical area described as Salmon Arm Downtown Business Improvement Area.

- Be 19 years of age or older.

- Have an interest in working for the betterment of the entire Business Improvement Area.

Nomination applications are available by contacting the Downtown Salmon Arm office at 250.832.5440 or by emailing info@salmonarmdowntown.com

If you are interested in being nominated for a Board position you must complete and return a Board Member Application by no later than Wednesday, April 3, 2019. The Nomination Committee will communicate directly with interested individuals following receipt of application.

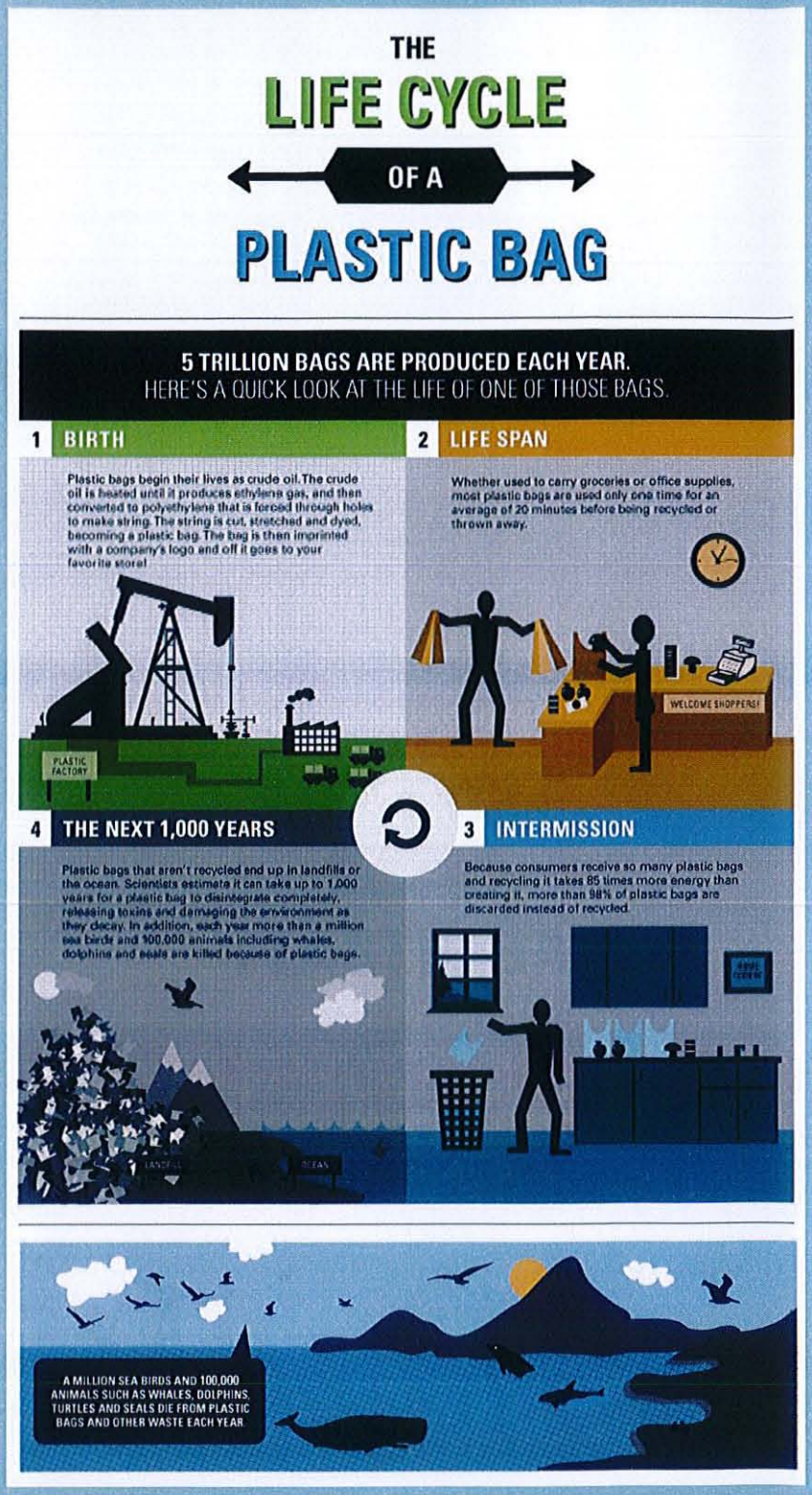
Nominations for Board positions will not be accepted from the floor of the AGM.

Contact Us:
Downtown Salmon Arm
250 Shuswap Street
PO Box 1928
Salmon Arm, BC V1E 4P9
250-832-5440
info@salmonarmdowntown.com
events@salmonarmdowntown.com

Reducing Single Use Plastic Bags

At the February 25, 2019, Regular Meeting, City Council agreed to move forward with the engagement process for regulating checkout shopping bags in the City of Salmon Arm. Council would like input from the community on the proposed regulation prior to moving forward and considering readings of the bylaw. They are hoping downtown business and organizations that will be impacted by this change take the opportunity to provide feedback. Please visit **http://www.salmonarm.ca/index.aspx?nid=384** to read more about the proposed ban and FAQ's for residents and businesses.

Input may be submitted to: reusablebags@salmonarm.ca



https://greenerideal.com/infographics/life-cycle-of-a-plastic-bag/

ASKEW'S DOWNTOWN

CLEAN UP DAY!

SATURDAY APRIL 13TH



9:00-11:30 AM

9 AM ORIENTATION AT
ASKEW'S DOWNTOWN
EAST ENTRANCE



VOLUNTEERS RECEIVE LUNCH
COURTESY OF ASKEW'S DOWNTOWN
& A $5 ASKEW'S GIFT CARD

Sign up at: salmonarmdowntown.com

Askews

DOWNTOWN SALMONARM

This community pride event is open to the public; businesses and organizations are encouraged to participate as groups. Please see our website or Facebook event - signing up is appreciated but not required.



2018 judges: Kailee Ramsell, Ellen Gonella and Tovah Shantz.

Dress To Impress

As Spring fights its way back into the Shuswap, we are pleased to announce the return of the ***Best Dressed Window Display*** contest. To enter, email events@salmonarmdowntown.com to confirm your participation and ensure that your shop or business window is all dressed up by May 2019 in time for the Salty Street Fest event. Judges will be out the week of May 6.Entries will be judged on the following criteria: Creativity, Use of Window Space, Theme, Lighting, Use of Recycled Material and Overall Impact of the display.

Columbia Shuswap Selkirks Swim Club
selkirks.swim@gmail.com

RECEIVED
MAR 13 2019
CITY OF SALMON ARM

March 13, 2019

To: **His Worship Mayor Alan Harrison**
City of Salmon Arm
500 2 Ave NE
Salmon Arm BC V1E 4N2

Dear Mr. Mayor Harrison,

After months of participating in consultations, meeting and feedback sessions regarding the future recreation needs of the region and competitive swimming in particular, the Columbia Shuswap Selkirks Swim Club membership was excited to see the results of this process and to examine the recommendations presented by the City of Salmon Arm. We anticipated our feedback would have been heard and our needs would have been taken into consideration, along with the multiple other user groups involved in the process.

Our board and membership were severely disappointed to see the two options presented, neither option which serves the needs of our club, nor the other two swim clubs in the area: the Salmon Arm Sockeyes and the Salmon Arm Masters Waves. All three of our clubs are seeing a positive and increasing interest in swimming and are eager to serve our communities, enabling participation in this healthy, lifelong sport. However, examining the two proposed facility configuration options presented, the Columbia Shuswap Selkirks Swim Club is not able to endorse either recommendation as a viable way to support swimming in the region, now or for the next 30-60 years.

Swim programs require booking both time and space that works for the age and stage of various swimming populations. Currently, our three community clubs struggle to find time allotments that work to support our athletes' needs, within the limited space and time available. Our clubs work closely with one another and with Salmon Arm Recreation to figure out compromises and find time for athletes to train, but we currently do not have available time allotment or time slots to develop our athletes at the Provincial or National level. Regional, Provincial, National or International level swimmers in all three clubs need to swim significant number of hours per week, year round. Currently they find themselves competing with each other for scarce pool time, which is not creating an atmosphere of success for our

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swimmers, in all stages and in all programs. Access to pool time and space is a key concern of all three clubs and causing stress in our community. The two proposals presented do not alleviate this crucial issue within and between our clubs, and do not create the conditions for optimal athlete development.

A 6-lane pool, as proposed in both options, is not a solution for the future of competitive swimming. However, an 8-lane pool would alleviate pressure on scheduling and create flexibility for concurrent programming to continue while athletes train. Additionally, an 8-lane pool is the minimal requirement to host sanctioned meets, which is a very real possibility for all three clubs. Currently the Selkirks can only host Jamboree or occasional Regional level meets, missing out on Provincial and National opportunities that bring significant revenue to communities which have the facilities to host such events. Ideally, as expressed in previous feedback sessions, building an 8-lane, 50 meter pool would be the outcome of this new 30-year regional facility development plan, but minimally, the community requires an 8-lane x 25 meter pool to host sanctioned events and for athletes to properly train. The proposed two lanes in the smaller pool for warm-up and cool-down are excellent, and we fully support that recommendation.

An 8 lane x 25 m pool facility with two cool down lanes would allow the Columbia Shuswap Selkirks Swim Club to host at least three, or possible five, sanctioned meets per year. Each meet brings 200-300 athletes and their families to the community to stay, eat and recreate for at least three days. The main swim season for our club is from October to June, and any events hosted in this time period brings the added benefit of increased tourism revenue during the low season.

We urge you to reconsider the recommended options you have put forward for the future of a regional recreational facility for Salmon Arm. Neither option presented creates added benefit for our club beyond the current configuration. Additionally, the Columbia Shuswap Selkirks Swim Club, and all the athletes involved, do not support shutting the pool down for one year to build a new facility. A one-year shutdown would mean our swim program and athletes would be set back significantly and possibly irreparably.

Beyond the Selkirks Swim Club's need for an appropriate swimming facility to support our athletes, we know that in order to be viable this plan needs to take into consideration the needs of multiple other user groups. This proposal needs to support the arts community, education and training providers, health care and other athletic groups. Additionally, any new regional centre needs to accommodate the projected population growth in the wider community for decades to come.

A successfully implemented regional recreation facility plan will build the local economy, drive job creation, provide recreation opportunities for all ages and types of people, support athlete development, enhance arts programming, and create opportunities for training and development. This must be a collaborative plan and an investment in a better future for the entire region. We have a rare and wonderful opportunity to get this right for the next 30-60 years, and we implore you to reconsider the options you have presented to the community, and seriously consider the needs for future generations of citizens as you ponder this important decision.

With Sincerity,

Brent Hoffort
President
The Columbia Shuswap Selkirks Swim Club

J. Barry Healy
Head Coach

Shuswap IMMIGRANT SERVICES SOCIETY

101 - 371 Hudson Ave NE
PO Box 304
Salmon Arm BC V1E 4N3
Phone: 250-804-2726
Email: immigrantservices@shaw.ca

March 15, 2019

Mayor and Council
City of Salmon Arm
Box 40, 500 2 Avenue NE
Salmon Arm BC V1E 4N2

RE: Request for Letter of Support for Shuswap Immigrant Services Society

Dear Mayor and Council:

The mission of the Shuswap Immigrant Services Society (SISS) is to foster a culture of education, tolerance, and community that assists and empowers immigrants to the Shuswap Region of British Columbia in their integration and settlement into life in Canada. We strive to provide programs and activities that assist in the settlement and adaptation of New Canadians to Canadian life and social culture; to promote and encourage New Canadians to participate in and contribute to their communities and to Canadian society at large; to assist New Canadians in adapting to Canadian workplaces and pursuing their educational goals; and to work in cooperation with other agencies to support the successful settlement and adaptation of new immigrants and refugees in British Columbia.

SISS services extend beyond the direct benefits they provide to newcomers. Serving our clients effectively helps build individual as well as community capacity, and so contributes to the well-being of Salmon Arm and the Shuswap as a whole. In addition to its core settlement work, SISS is active in a number of local and regional networks, including the City of Salmon Arm Social Impact Advisory Committee chaired by Councillor Louise Wallace-Richmond. And, for the second year in a row, SISS is working with local partners to celebrate cultural diversity in our community by hosting the Salmon Arm Multi-Cultural Festival.

SISS funding is currently secured until March 31, 2020. Immigration, Refugees and Citizenship Canada (IRCC), who funds the bulk of SISS's operational and service delivery requirements, recently called for proposals for settlement service funding for the subsequent five-year period (2020-2025). In support of our efforts to secure this funding, which is critical to our organization's ongoing existence, I respectfully request a letter of support from the City of Salmon Arm's Social Impact Advisory Committee.

Sincerely,

Adrienne Munro

Adrienne Munro
Executive Director

11

Healthy Communities

Monthly Newsletter

Interior Health
Every person matters

March 2019

Community Recognition

City of Kamloops and Tk'emlúps te Secwépemc Sign Cultural Heritage Letter of Understanding

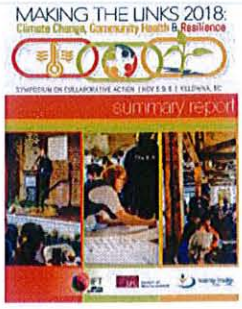
The City of Kamloops and Tk'emlúps te Secwépemc (TteS) signed an important document solidifying both of their commitments to preserving and promoting Secwépemc values, including the protection of TteS's cultural heritage resources. The Letter of Understanding (LOU) serves as a building block for a future engagement plan and cultural heritage protocol agreement. Read more about this important signing here.

District of Coldstream and Village of Canal Flats Now Smoke Free

The new Clean Air Bylaw in Canal Flats and the updated Parks & Public Spaces bylaw in Coldstream to regulate smoking, vaping, and cannabis use will protect citizens and keep outdoor public spaces safe for all.

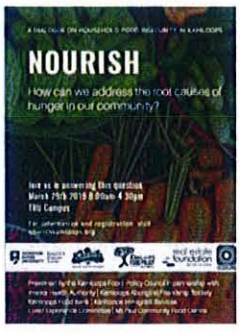
Events & Learning Opportunities

Making the Links Summary Report and Webalogue



In November 2018, Interior Health, Simon Fraser University and Shift Collaborative co-hosted the ***Making the Links: Climate Change and Health Symposium*** in Kelowna. The Symposium explored how to better understand, prepare for, and respond to the impacts of climate change on health and well-being and build capacity for collaborative action. To learn more, you can check out the summary report available here.

Additionally, an upcoming webalogue on **March 20th from 12:30 – 2pm PDT** will share highlights from this event, including a "Collaborative Framework for Action on Climate Change and Health". To register for the webalogue visit this link.



Nourish: A Dialogue on Household Food Insecurity

This dialogue aims to bring the community together to ask the question, "How can we address the root causes of household food insecurity in our community?" Nourish provides an opportunity for participants to SHIFT the dialog and debate on the problem of household food insecurity, ALIGN local and regional actors in food security around what works and INSPIRE local and regional actors to engage in poverty reduction and advocacy. The event will highlight two main topic areas: 1) Understanding the links between decolonization and food security and 2) Poverty as one of the root causes of food insecurity. Join the dialogue **March 29th at the Thompson Rivers University Campus in Kamloops from 8:00am – 4:30pm PST**. For details and registration, please visit www.nourishkamloops.org

Healthy Public Policy Resources

Floods: Prevention, Preparedness, Response and Recovery

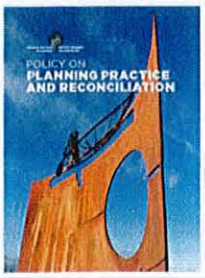
There has been an increased frequency of extreme flooding events in the last few decades. Flooding can have devastating impacts to communities and individuals affected. This web page provides various resources for prevention, preparedness, response, and recovery to help build resilience in communities.

National Collaborating Centre for Environmental Health
Centre de collaboration nationale en santé environnementale

Canada Income Summary

The results of the 2017 Canadian Income Survey were released in February. This follows the release of *Opportunity for All: Canada's First Poverty Reduction Strategy* and the tabling of new legislation (Bill C-87) in Parliament that would, if passed, set the "Market Basket Measure" (MBM) as Canada's first Official Poverty Line. For more information regarding Canada's Official Poverty Line, refer to Opportunity for All: Canada's First Poverty Reduction Strategy. Click here to read the full Canadian Income Survey brief.

Policy on Planning Practice and Reconciliation



The Canadian Institute of Planner's newly launched policy on Planning Practice and Reconciliation defines the role that planning and planners play in reconciliation. This is an important document because many goals of Canada's Indigenous communities (First Nation, Inuit, Métis, and Urban Aboriginal) intersect with planning concerns. These goals include preserving language and culture, building governance and planning systems, investing in community health and wellness, practicing sustainable resource management, establishing self-reliant economies, developing sustainable food and energy systems and improving community housing and infrastructure. Check out this page for more information.

Provide feedback to the Provincial Active Transportation Strategy



The Province is looking for feedback for the Provincial Active Transportation Strategy and ideas for how to make active transportation more convenient and affordable. This strategy will be part of the CleanBC plan. Feedback is being requested now **until April 15** and will feature a new discussion question every two weeks. Click here to provide input into this strategy.

Re-launching of the Complete Streets for Canada Website

This online hub tracks the adoption of Complete Streets policies across the country and is an invaluable tool for policy-makers, transportation professionals and advocates looking to learn how Complete Streets have been implemented elsewhere.

Sincerely,

Your Healthy Communities Team

Contact us at: healthycommunities@interiorhealth.ca

To subscribe, send a blank email with Subscribe to Monthly e-newsletters in the subject line.

To unsubscribe, send a blank email with Unsubscribe to Monthly e-newsletters in the subject line.

RCMP APPRECIATION DAY in BC - FEBRUARY 1 February 28, 2019

On February 1st, 1920, the Parliament of Canada created the Royal Canadian Mounted Police, combining the Northwest Mounted Police (1873) and the Dominion Police (1868).

At this time, Manitoba is the only Province in Canada to have February 1st designated RCMP Appreciation Day.

February 1st, 2020 is their 100th Anniversary

We are a group of Canadian citizens residing in Vernon, BC, who formed a committee to acknowledge February 1st each year as a day to honor and recognize the men and women of the RCMP for their dedication and service.

We are asking for a letter of support from the Mayor and Council of your city or town. We will compile this support with other cities, municipalities, BC MLA's and BC Members of Parliament and present it to the Legislative Assembly of British Columbia to ultimately acknowledge February 1st as Royal Canadian Mounted Police Appreciation Day.

The Vernon City Council voted unanimously to endorse our motion and their letter is attached.

The Maple Leaf Forever.

Thank you for your earliest reply and consideration in this matter.

Sincerely,

Martin von Holst RCMP Day - Vernon Committee Chair
RCMPappreciationday@gmail.com
Contact # - 250-241-5000

Guy Bailey RCMP Day - Vernon Committee Secretary

THE CORPORATION OF THE CITY OF VERNON

3400 - 30TH STREET VERNON, BRITISH COLUMBIA V1T 5E6
TELEPHONE (250) 545-1361 FAX (250) 545-4048

OFFICE OF THE MAYOR

File: 0220-01

August 16, 2018

Email: martin@3pr.ca

RE: RCMP Appreciation Day

Dear Mr. Von Holst:

Council, at their Regular meeting of August 13, 2018 passed the following motion:

> "THAT Council authorize the Mayor, on behalf of Council to provide a letter of support to the RCMP Day Committee for their efforts to move forward with a petition signed by Canadian citizens that will be directed to the Province of British Columbia and the Government of Canada to ultimately acknowledge February 1st as 'Royal Canadian Mounted Police Day'
>
> **CARRIED"**

On behalf of Council, we support the initiative that February 1st be recognized as Royal Canadian Mounted Police Day to acknowledge and recognize the men and women of the RCMP who have given much to our communities in terms of service and sacrifice.

Sincerely,

Akbal Mund
Mayor

copy: Council
Eric Foster, MLA
Mel Arnold, MP
Supt. S Baher, RCMP Vernon

From: RCMP APPRECIATION DAY
Sent: Monday, March 18, 2019 1:23 PM
Subject: Fwd: RCMP Appreciation Day Sense of Urgency

RCMP Appreciation Day Sense of Urgency

RCMP APPRECIATION DAY in BC - FEBRUARY 1 March 17 , 2019

There is a sense of urgency to receive your letter of support as quickly as possible.

The RCMP Day committee will send along with your letters, and over 1,000 signatures from the citizens of Vernon via MLA Eric Foster to the legislative assembly. He will be presenting this package March 25, 2019 for his RCMP Appreciation Day proclamation.

We had a Press Conference at Vernon City Hall last week Thursday March 14 .
A news link is below.

https://www.vernonmorningstar.com/community/rcmp-appreciation-day-campaign-continues-in-vernon/

We apologize for the short notice.

The Maple Leaf Forever

We look forward to your very earliest reply.

Thank you
Sincerely,

Martin von Holst RCMP Day Vernon Committee Chair
Contact # - 250-241-5000

Guy Bailey Vernon Committee Secretary

RCMPappreciationday@gmail.com
Facebook : RCMP Appreciation Day

LEGISLATIVE ASSEMBLY
of BRITISH COLUMBIA

Alan Harrison
500-2 Avenue NE, PO Box 40
Salmon Arm, BC V1E 4N2
Via Email: aharrison@salmonarm.ca

February 26, 2019

Your Worship, Mayor Harrison,

As many as 55,000 British Columbians use a form of wheeled mobility, whether powered wheelchairs, scooters or manual wheelchairs. This number appears to have increased by 25% in a decade, and expected to increase as our population continues to age, technology continue to increase and facilitate individuals with disabilities to be mobile in their communities. BC is third among Canadian provinces in our population of users of wheelchairs and scooters, and higher than those populations in larger provinces of Ontario and Quebec.

Wheelchair accessible parking is an essential piece of community infrastructure that enables people with disabilities to be included and mobile in their communities. With changes made to the BC Building Code last fall, specifically the removal of accessible parking requirements, on December 10th, municipalities became responsible for the regulation of accessible parking. This means of course that municipalities will now need to adopt bylaws that address this for their communities.

Therefore, we are writing to you today to inquire as to whether or not your municipality has a bylaw in place and if so, to please provide us a copy of said bylaw, and if not, to strongly recommend the adoption of a bylaw that references the CSA standard.

The Canadian Standards Association CAN/CSA Technical Standard B651 Accessibility in the Built Environment (CAN/CSA B651) uses a robust omnibus built-environment accessibility guideline that is recognized nationally. The Federal Treasury Board's Accessibility Standard for Real Property policy has required this technical standard for all new and renovated federal government real property, including leased property, since October 1, 2014. This is also the standard used by the Rick Hansen Foundation (www.rickhansen.com/become-accessible) as the benchmark to audit existing facilities and provide guidance in the design phase of new buildings.

It is imperative that accessible parking be built to these standards so that adapted vehicles with ramp access, such as those used by individuals with powered mobility devices such as power wheelchairs and scooters can be accommodated. As individuals with disabilities and as legislators, we are especially interested in this issue and as such also offer any assistance we can to you should you need it. In addition, SPARC BC (www.sparc.bc.ca), has offered to provide assistance to any municipality interested in having more information about the specific types of disabilities and accessibility needs in your community to help support their local planning and decision-making including specific needs around accessible parking. If you are interested in availing yourself of this service, please contact Alfiya Battalova, Manager, Accessibility Initiatives at 604-718-8509.

BC Liberal Official Opposition
Parliament Buildings
Victoria, BC V8V 1X4

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LEGISLATIVE ASSEMBLY
of BRITISH COLUMBIA

We are confident that you and your municipality understand the business case for accessibility. The Conference Board of Canada's The Business Case to Build Physically Accessible Environments, February 2018 suggests that:

- There are 2.9 million Canadians living with a physical disability that impairs their mobility, vision, or hearing, representing 10 percent of the country's population.
- That this number will rise by 1.8 per cent annually over the next 13 years, nearly double the pace of the population as a whole.
- That real spending by this group is set to rise from $165 billion in 2017 to $316 billion in 2030, increasing from 14 to 21 per cent of the total consumer market.

So, we are very anxious to receive your response to our inquiry about your bylaws. We believe it is imperative that all municipalities large and small adopt a best-practice standard and work towards ensuring that it is adopted and enforced widely across both new and existing (as possible) infrastructure. Again we offer any assistance we can provide in developing or enhancing your new or existing bylaws in this regard.

Sincerely,

Stephanie Cadieux MLA
Surrey South

Michelle Stilwell MLA
Parksville-Qualicum

CC: Greg Kyllo, MLA for Shuswap

BC Liberal Official Opposition
Parliament Buildings
Victoria, BC V8V 1X4

THE CITY OF VICTORIA

OFFICE OF THE MAYOR

March 6, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the extension of vacancy taxation authority to local governments.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

> WHEREAS the Province of British Columbia responded to a housing affordability crisis in 2016 with legislation empowering the City of Vancouver to introduce a surtax on vacant residential properties, resulting in $38-million in revenues for that community in 2018 and creating a strong disincentive to leaving properties vacant;
>
> AND WHEREAS communities across British Columbia face housing affordability pressures, while a portion of the housing supply in all communities remains vacant, including properties that have remained derelict for years or decades;
>
> AND WHEREAS vacant and derelict buildings pose substantial risks in terms of public safety in communities, as well as liveability and desirability for nearby and adjoining neighbourhoods and properties;
>
> THEREFORE BE IT RESOLVED THAT the Province of British Columbia extend the authority to introduce a surtax on vacant residential properties to local governments across British Columbia, providing communities with the discretion to decide whether to introduce an additional tax to discourage vacant and derelict buildings, and encourage the occupancy, maintenance, and improvement of buildings to address housing affordability and public safety.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

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cc. Honourable Carole James, Minister of Finance
Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 7, 2019,

To All British Columbia Municipalities and Regional Districts;

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for recovering municipal costs arising from climate change.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

> WHEREAS local governments are incurring substantial costs in relation to the impacts of climate change, including volatile weather patterns, drought, wildfires, erosion and other impacts;
>
> AND WHEREAS it is fiscally prudent to recover these costs from corporations that have profited from the burning of fossil fuels, with knowledge that these economic activities contribute to climate change;
>
> THEREFORE BE IT RESOLVED THAT UBCM explore the initiation of a class action lawsuit on behalf of member local governments to recover costs arising from climate change from major fossil fuels corporations;
>
> AND BE IT FURTHER RESOLVED THAT the Province of British Columbia consider legislation to support local governments in recovering costs arising from climate change from major fossil fuel corporations.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

THE CITY OF VICTORIA

OFFICE OF THE MAYOR

March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the provincial universal school food program.

At the February 7, 2019 Committee of the Whole Meeting, Council approved the following resolution:

> WHEREAS almost 500,000 individuals in BC experience food insecurity, and Canada remains one of the only Organization for Economic Co-operation and Development (OECD) nations without a national school food program. And, Canada's current patchwork of school food programming reaches only a small percentage of students.
>
> WHEREAS school food programs have been shown to increase children's consumption of vegetables, fruits and other healthy foods and decrease the consumption of unhealthy ones; improve students' mental health, including reductions in behavioural and emotional problems; improve cognitive skills and increase scholastic success.
>
> THEREFORE BE IT RESOLVED that UBCM advocate to the provincial government for a Universal Healthy School Food Program that will enable all students in BC to have access to healthy meals at school, building on existing programs and including food education to serve culturally appropriate, local, sustainable food to the fullest extent possible.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Rob Fleming, Minister of Education
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

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THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for permanent residents to vote in BC municipal elections.

At the February 14, 2019 Council Meeting, Council approved the following resolution:

> WHEREAS the Province of British Columbia has the governing authority to implement electoral legislative changes including allowing for Permanent Residents to vote in municipal elections;
>
> AND WHEREAS more than 45 countries have granted Permanent Residents some form of voting rights — including seven jurisdictions in the U.S. and 25 European Union countries; and 11 municipalities in Canada are working toward extending local election voting rights to Permanent Residents;
>
> THEREFORE BE IT RESOLVED THAT the Province of British Columbia to make the necessary changes to allow Permanent Residents to vote in municipal elections in Victoria and other municipalities.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

THE CITY OF VICTORIA

OFFICE OF THE MAYOR

March 13, 2019

Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support for observed inhalation sites for overdose prevention.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Observed Inhalation Sites for Overdose Prevention

> WHEREAS British Columbia is currently experiencing an unprecedented public health emergency due to an unpredictable and highly-toxic drug supply;
>
> WHEREAS smoking or inhalation is the second most common mode of consumption among all people who have died from a suspected illicit drug overdose and the most common mode of consumption among men and those between the ages of 15 and 29;
>
> WHEREAS observed consumption services (i.e. supervised consumption services and overdose prevention services) are evidence-based harm reduction approach shown to reduce overdose-related harm;
>
> WHEREAS there is not adequate access to observed consumption services that provide space for inhalation where communities are facing crisis;
>
> THEREFORE BE IT RESOLVED THAT to ensure that people at risk of overdose across B.C. have access to observed consumption services that provide space for inhalation, that the Province of British Columbia work through local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions and the Ministry of Health to fund and provide these services as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery.

We look forward to your support on this matter.

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Adrian Dix, Minister of Health
Honourable Judy Darcy, Minister of Mental Health and Addictions
Honourable Selina Robinson, Minister of Municipal Affairs and Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 13, 2019

Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support for a safer drug supply to save lives in British Columbia.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Safer Drug Supply to Save Lives British Columbia

WHEREAS It has been two years since BC declared a public-health emergency due to increased overdoses, yet the death toll for those consuming substances continues to rise due to an unpredictable and highly-toxic drug supply;

WHEREAS people with opioid use disorder, a chronic relapsing medical condition, are at high risk of overdose-related harms including death;

WHEREAS an estimated 42,200 people inject toxic substances in British Columbia;

WHEREAS it is not possible for the treatment system to rapidly increase services fast enough to manage this number of people as "patients" within a medical treatment model given the many challenges in achieving and retaining the people on opioid use disorder treatment;

WHEREAS people at risk of overdose in British Columbia do not have access to a safer alternative to the unpredictable, highly-toxic drug supply;

THEREFORE BE IT RESOLVED THAT, in an effort to save lives and reduce harm due to an unpredictable and highly-toxic drug supply, and as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery, that the Province of British Columbia work with local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions, and the Ministry of Health ensure that people at risk of overdose harm have access to safer alternatives.

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Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

We look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Adrian Dix, Minister of Health
Honourable Judy Darcy, Minister of Mental Health and Addictions
Honourable Selina Robinson, Minister of Municipal Affairs and Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

THE CITY OF VICTORIA

OFFICE OF THE MAYOR

March 13, 2019,

To Association of Vancouver Island and Coastal Communities Members,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the protection of old growth forests.

At the January 31, 2019 Council Meeting, Council approved the following resolution:

> WHEREAS old-growth forest has significant economic, social and environmental value as wildlife habitat, tourism resource, carbon sink, drinking watersheds and much more;
>
> AND WHEREAS old-growth forest is increasingly rare on Vancouver Island and current plans on provincial Crown land call for logging the last remaining old-growth forest, outside of protected areas, Old-Growth Management Areas, and similar reserves, over the next 10-20 years;
>
> THEREFORE BE IT RESOLVED THAT the old-growth forest on provincial Crown Land on Vancouver Island be protected from logging, beginning with a moratorium and followed by amendments to the Vancouver Island Land Use Plan;
>
> AND BE IT FURTHER RESOLVED THAT the Provincial government work with First Nations, local communities, labour organizations and industry to pursue a just transition and expanded economic opportunities through sustainable management of second-growth forests and value-added production of forest products.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 13, 2019

Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support to revitalize Island rail.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Revitalizing Island Rail

WHEREAS one of the conditions of the original Order-in-Council establishing the Esquimalt and Nanaimo (E&N) now Island Corridor Foundation (ICF) railway corridor is that if the corridor is no longer needed or used for railway purposes, it goes back to the original owner;

AND WHEREAS assembling a similar multi-modal corridor connecting the Alberni Inlet to the Comox Valley to Greater Victoria in the context of current land values and land uses would be impossible to replicate;

AND WHEREAS repair of the railway infrastructure can only reasonably be accomplished by way of capital investment from senior levels of government, in co-operation with First Nations and local governments and respecting first nations interests

AND WHEREAS rail transport and a parallel trail system are integral sustainable transportation options for Indigenous and non-indigenous peoples in the context of climate change, including the option of electrified rail for the sustainable movement of people and goods on the island;

THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate actions to provide sufficient funding in a timely manner to restore the railway infrastructure of Vancouver Island and ensure that the corridor remains intact and available to future generations of Indigenous and non-indigenous peoples.

We look forward to your support on this matter.

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Claire Trevena, Minister of Transportation and Infrastructure
Vancouver Island MLA's
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
AVICC Member Local Governments

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

THE CITY OF VICTORIA

OFFICE OF THE MAYOR

March 13, 2019

Dear Member Local Government,

On behalf of Victoria City Council, I am requesting your favourable consideration and resolutions of support for shifting investment to low-emission transportation.

At the January 31, 2019 Council Meeting, Council approved the following:

Resolution: Shifting Investment to Low-Emission Transportation

WHEREAS the Prime Minister of Canada and the Premiers of BC and most provinces signed the Pan-Canadian Framework on Clean Growth and Climate Change in 2016, endorsing a policy shift that could substantially reduce greenhouse gas (GHG) pollution from transportation while funding public transit improvements, including inter-city and commuter bus and rail service;

AND WHEREAS the transportation sector is the second-largest contributor of GHG pollution in Canada, representing 23% of total emissions;

THEREFORE BE IT RESOLVED that local governments call on the Governments of Canada and British Columbia to fully implement their commitment in the Pan-Canadian Framework on Clean Growth and Climate Change, to shift investments "from higher to lower-emitting types of transportation".

We look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
AVICC and UBCM Member Local Governments

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 13, 2019

Dear AVICC Member Government,

On behalf of Victoria City Council, I am requesting your favourable consideration and resolutions of support for promoting and enabling GHG reductions.

At the January 31, 2019 Council Meeting, Council approved the following:

Resolution: Promoting and Enabling GHG Reductions

WHEREAS the world's leading climate scientists have warned that we have less than 12 years to meet our climate targets, and early action is required to avoid significant costs and impacts to social and environmental well-being in our communities, and worldwide.

AND WHEREAS local governments are uniquely positioned to enable this mobilisation effort, in a coordinated and integrated fashion across sectors, enabling individual action with timely and accurate information, incentives, directions, coordination, tools, targets and scalable, impactful programs.

AND WHEREAS local governments GHG reduction plans will be effectively and expeditiously realised through a dedicated focus on cutting the most impactful GHG sources, including: retrofitting existing buildings to high-efficiency standards; renewable electricity; elimination of fossil fuel heating sources; shifting people to transit, active transportation, and renewably powered mobility options; and the electrification of commercial and passenger vehicle fleets.

AND WHEREAS the complexity and pace/progress of GHG reductions in both local governments and community require additional resources and planning to reduce risks of missing interim and longer GHG and renewable energy targets.

THEREFORE BE IT RESOLVED that local governments call on the Governments of Canada and British Columbia to pursue the following immediate sector actions to promote and enable GHG reductions and realize important social and economic co-benefits:

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

1. Make available all ICBC municipal vehicle km/make/model/fuel economy information.

2. Continue the development and implementation of world-class low carbon fuel standards.

3. Fully invest in delivery of the zero-emission vehicles sales targets as established in the CleanBC Plan.

4. Continue progressive and direct funding programs and partnerships for municipal low-carbon initiatives, including building retrofit, transportation, waste management and other priority and shared GHG reduction programs.

We look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
AVICC Member Local Governments

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

SALMONARM

SMALL CITY, BIG IDEAS

AGENDA

City of Salmon Arm
Regular Council Meeting

Monday, March 25, 2019
1:30 p.m.
Room 100, City Hall

[Public Session Begins at 2:30 p.m.]
Council Chamber of City Hall

Page #	Item #		Description
	1.		**CALL TO ORDER**
1 - 2	2.		**IN-CAMERA SESSION**
	3.		**ADOPTION OF AGENDA**
	4.		**DISCLOSURE OF INTEREST**
	5.		**CONFIRMATION OF MINUTES**
3 - 18		1.	Regular Council Meeting Minutes of March 11, 2019
	6.		**COMMITTEE REPORTS**
19 - 24		1.	Development and Planning Services Committee Meeting Minutes of March 18, 2019
25 - 28		2.	Court of Revision 2018 73 Avenue Water Main Extension Parcel Tax Assessments Meeting Minutes of March 11, 2019
29 - 32		3.	Court of Revision 2018 Transportation Parcel Tax Assessments Meeting Minutes of March 11, 2019
33 - 36		4.	Court of Revision 2018 Water and Sewer Frontage Tax Assessments Meeting Minutes of March 11, 2019
37 - 40		5.	Shuswap Regional Airport Operations Committee Meeting Minutes of November 14, 2018
41 - 44		6.	Community Heritage Commission Meeting Minutes of January 18, 2019
45 - 50		7.	Social Impact Advisory Committee Meeting Minutes of March 15, 2019
51 - 54		8.	Downtown Parking Commission Meeting Minutes of March 19, 2019
	7.		**COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

	8.	**STAFF REPORTS**
55 - 58	1.	Director of Engineering & Public Works - CPR Crossing Upgrades 2019 - 72 Avenue NE Captain's Cove Grade Crossing
59 - 62	2.	Director of Corporate Services - Marina Lease, Sub-Lease and Operation
63 - 68	3.	Director of Corporate Services - Fee for Service Amendment Bylaw No. 4329 and Lease Agreement for Shuswap Regional Airport Terminal Building
69 - 76	4.	Chief Financial Officer and Director of Engineering & Public Works - Transportation Parcel Tax - For Information
77 - 80	5.	Director of Engineering & Public Works - Booster Pump/Piping Purchase - Zone 1 IR 3 Reservoir
81 - 88	6.	Chief Financial Officer, Director of Engineering & Public Works and Corporate Officer - Loan Authorization Bylaw No. 4289 - Shuswap Regional Airport Taxiway Charlie
	9.	**INTRODUCTION OF BYLAWS**
89 - 110	1.	City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324 [OCP4000-38; 1160595 BC Ltd./Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDE] - First and Second Readings
111 - 114	2.	City of Salmon Arm Zoning Amendment Bylaw No. 4325 [ZON-1141; 1160595 BC Ltd./Cutting Edge Holdings Ltd.; 1321 30 Street NE; R-1 to R-5] - First and Second Readings *[See item 9.1 for Staff Report]*
115 - 130	3.	City of Salmon Arm Zoning Amendment Bylaw No. 4326 [ZON-1143; Wilson, D./Johnson, A.; 2130 1 Avenue NE; R-1 to R-8] - First and Second Readings
131 - 146	4.	City of Salmon Arm Zoning Amendment Bylaw No. 4327 [ZON-1144; Stevens, S. & Burns, Z.; 2810 - 25 Street NE; R-1 to R-8] - First and Second Readings
147 - 166	5.	City of Salmon Arm Parks Regulation Amendment Bylaw No. 4328 [Prohibit Dogs on Foreshore Trail] - First, Second and Third Readings
	10.	**RECONSIDERATION OF BYLAWS**
167 - 216	1.	City of Salmon Arm Official Community Plan Amendment Bylaw No. 4269 [OCP4000-35; Brautigam, K. & M.; 3820 - 20 Street NE; AR - LR] - Final Reading
217 - 222	2.	City of Salmon Arm Zoning Amendment Bylaw No. 4270 [ZON-1125; Brautigam, K. & M.; 3820 - 20 Street NE; A-2 to R-8] - Final Reading *[See item 10.1 for Staff Report]*
223 - 252	3.	City of Salmon Arm Zoning Amendment Bylaw No. 4307 [ZON-1138; Simpson, M.; 2150 21 Street NE; R-1 to R-8] - Final Reading
	11.	**CORRESPONDENCE**
253 - 254	1.	Informational Correspondence
255 - 256	2.	J. Stewart - email dated March 7, 2019 - Children's Film Festival
	12.	**NEW BUSINESS**

	13.		**PRESENTATIONS / DELEGATIONS**
		1.	Presentation 4:00 – 4:15 p.m. (approximately)
257 – 258			Dan McQuarrie with Barry Delaney and David Askew – Auris Loops - Moving Forward Together
		2.	Presentation 4:15 – 4:30 p.m. (approximately)
259 – 260			Frank Bugala, Plan B:E Society – 3rd Annual Free Volunteer Dinner - April 11, 2019 SASCU Recreation Centre
	14.		**COUNCIL STATEMENTS**
	15.		**SALMON ARM SECONDARY YOUTH COUNCIL**
	16.		**NOTICE OF MOTION**
	17.		**UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**
	18.		**OTHER BUSINESS**
261 – 264		1.	Licence Inspectors' and Bylaw Officers' Association of BC – 2019 Annual General Meeting and Conference Sponsorship
	19.		**QUESTION AND ANSWER PERIOD**

7:00 p.m.

Page #	Item #		Description
	20.		**DISCLOSURE OF INTEREST**
	21.		**STATUTORY PUBLIC HEARINGS**
	22.		**RECONSIDERATION OF BYLAWS**
	23.		**HEARINGS**
265 – 280		1.	Development Variance Permit Application No. 494 [Eagle Home Sales (Salmon Arm) Ltd./Lawson Engineering & Development Services Ltd; 1190 51 Street NE; Servicing Requirements]
	24.		**QUESTION AND ANSWER PERIOD**
281 – 282	**25.**		**ADJOURNMENT**

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Item 2.

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

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Item 5.1

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the Regular Council Meeting Minutes of March 11, 2019, be adopted as circulated.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, March 11, 2019.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle
Recorder C. Simmons

1. CALL TO ORDER

Mayor A. Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0147-2019 Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 2:15 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

Addition under item 11.6 J. Stewart - email dated March 7, 2019 - Children's Film Festival

Addition under item 21.1 L. Millar - email dated March 11, 2019 - Zoning Amendment Application ZON-1140 [4400 & 4600 Canoe Beach Drive NE]

Addition under item 21.1 H. Armstrong - Site plan for Lakeview Villas, Canoe Beach Drive - Zoning Amendment Application ZON-1140 (4400 & 4600 Canoe Beach Drive NE]

4. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with item 23.2 as the applicant is a client of his firm.

5. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of February 25, 2019

0148-2019

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: the Regular Council Meeting Minutes of February 25, 2019, be adopted as circulated.

CARRIED UNANIMOUSLY

6. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of March 4, 2019

0149-2019

Moved: Councillor Cannon
Seconded: Councillor Lavery
THAT: the Development and Planning Services Committee Meeting Minutes of March 4, 2019 be received as information.

CARRIED UNANIMOUSLY

2. Downtown Parking Commission Meeting Minutes of February 26, 2019

0150-2019

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: the Downtown Parking Commission Meeting Minutes of February 26, 2019, be received as information.

CARRIED UNANIMOUSLY

3. Community Heritage Commission Meeting Minutes of January 18, 2019

0151-2019

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: the Community Heritage Commission Meeting Minutes of January 18, 2019, be received as information.

CARRIED UNANIMOUSLY

7. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

1. Board in Brief – February, 2019

Received for information.

8. STAFF REPORTS

1. Director of Corporate Services – Appointment of David Gonella to Shuswap Tourism Board

0152-2019

Moved: Councillor Cannon
Seconded: Councillor Eliason
THAT: Council appoint David Gonella, Executive Director of the Salmon Arm Roots and Blues Festival, to act as a City of Salmon Arm representative to the Shuswap Tourism Board.

CARRIED UNANIMOUSLY

2. Director of Engineering and Public Works – Project Award – 5 Avenue SW Realignment

0153-2019

Moved: Councillor Eliason
Seconded: Councillor Lindgren
THAT: Council award the 5 Avenue SW Realignment project to D Webb Contracting Ltd., in accordance with the terms and conditions of their tender in the amount of $135,050.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

3. Director of Engineering and Public Works – Purchase Recommendation for Replacement of Unit #85 – Wide Area Mower

0154-2019

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: Council approve the purchase of the Unit #85 Wide Area Mower replacement, from Rollins Machinery Ltd. for the quoted amount of $127,590.40 including taxes.

CARRIED UNANIMOUSLY

4. Director of Engineering and Public Works – New Pump Purchase – Mosquito Park Lift Station

0155-2019

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: Council approve the purchase of a new 45hp Flygt Sewerage Pump for the Mosquito Park Sewer Lift Station from Electric Motors & Pump Service Ltd., (EMPS) for the quoted total price of $46,847.00 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of a new 45hp Flygt Sewerage Pump to authorize sole sourcing of same to EMPS.

CARRIED UNANIMOUSLY

9. INTRODUCTION OF BYLAWS

10. RECONSIDERATION OF BYLAWS

11. CORRESPONDENCE

1. Informational Correspondence

8. K. Neil - letter dated February 19, 2019 - Wild Soles Trail Running Race Series in Salmon Arm

0156-2019 Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: Council authorize the use of the Park Hill trail system on April 27, 2019, the South Canoe trail system on May 6, 2019 and the Little Mountain trail system on May 13, 2019 for the Wild Soles Trail Running series subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

13. A. Slater, Executive Director, SILGA - letter dated February 21, 2019 - 2021 Southern Interior Local Government Association AGM and Convention

0157-2019 Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: Council approve the City of Salmon Arm to host the 2021 Southern Interior Local Government Association AGM and Convention.

CARRIED UNANIMOUSLY

11. L. Wong, Manager, Downtown Salmon Arm - letter dated March 4, 2019 - 7-11 Building on Trans Canada Highway

0158-2019 Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: the Mayor send a letter to Imperial Oil requesting that the exterior appearance of the 7-11 building be improved prior to tourist season.

CARRIED UNANIMOUSLY

9. B. Swenson, President, Shuswap Vintage Car Club - email dated February 27, 2019 - Vintage Car Club Request

Graham Threlkeld, Shuswap Vintage Car Club, provided an overview of the funding request and was available to answer questions from Council.

0159-2019 Moved: Mayor Harrison
Seconded: Councillor Eliason
THAT: the Marine Park gazebo rental fee and power fee for the 2019 Harbour Front Show hosted by the Shuswap Vintage Car Club on Saturday, July 13, 2019 be funded from Council Initiatives to a maximum of $485.00.

CARRIED
Councillor Lavery Opposed

11. CORRESPONDENCE - continued

2. E. McDonald, President, Shuswap Naturalist Club, J. Aitken, President & S. Weaver, Director, Salmon Arm Bay Nature Enhancement Society - letter dated February 8, 2019 - Request for restriction of recreational drones on the Salmon Arm Foreshore

0160-2019 Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: Council direct staff to provide costing for signage along the Salmon Arm Foreshore at the three proposed locations, intended to educate the public about the impact of recreational drones on wildlife.

CARRIED UNANIMOUSLY

3. J. Henderson, Co-chair of 2019 Ozone Festival - letter dated February 22, 2019 -2019 Ozone Drama Festival

Joyce Henderson, Co-chair, 2019 Ozone Festival and Kim MacMillan, President, Shuswap Theatre provided an overview the request for funding and were available to answer questions from Council.

0161-2019 Moved: Councillor Wallace Richmond
Seconded: Councillor Eliason
THAT: Council provide support for the 2019 Ozone Drama Festival as a Festival Sponsor in the amount of $1,500.00, to be funded from Council Initiatives.

CARRIED UNANIMOUSLY

4. Elks Recreation Children's Camps Society of British Columbia - letter dated February 27, 2019 - Salmon Arm Air Cadet Squadron Arrangement

0162-2019 Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: Council authorize the Mayor and Corporate Office to execute an amendment to the lease agreement with the BC Elks Recreation Camp Society dated January 5, 2004 for the remainder of the term (expiring September 30, 2028) to permit the rental of the facility to the Salmon Arm Air Cadet Squadron, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

5. P. McIntyre-Paul, The Shuswap Trail Alliance - email dated March 1, 2019 - Updated Foreshore (Raven) Trail Dog Monitoring Report and Recommendations

0163-2019 Moved: Councillor Lavery
Seconded: Councillor Flynn
THAT: the letter from P. McIntyre-Paul, The Shuswap Trail Alliance - email dated March 1, 2019 - Updated Foreshore (Raven) Trail Dog Monitoring Report and Recommendations be deferred to a future meeting where P. McIntyre-Paul can present to Council;

AND THAT: Staff be directed to prepare a report with a bylaw amendment related to the critical nesting period.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE - continued

6. J. Stewart – email dated March 7, 2019 – Children's Film Festival

Received for information.

12. NEW BUSINESS

13. PRESENTATIONS

1. Brooks Christensen, Operations Manager, Salmon Arm Silverbacks – 2021 National Junior A Championship

Ian Gray and Darren Mayes, Shuswap Sports Society, Brooks Christensen, Operations Manager, Salmon Arm Silverbacks and Darby Boyd, General Manager, Shuswap Recreation Society provided an overview of the Salmon Arm Silverbacks hosing the 2021 National Junior A Championships and was available to answer questions from Council.

0164-2019 Moved: Councillor Elision
Seconded: Councillor Cannon
THAT: Council provide a letter of support in principle to the Shuswap Sports Society hosing the 2021 National Junior A Championship, RBC Cup.

CARRIED UNANIMOUSLY

2. Lindsay Wong, Downtown Salmon Arm - Yearly Update

Lindsay Wong and Jennifer Broadwell, Downtown Salmon Arm provided an overview of Downtown Salmon Arm's activities in 2018 year and were available to answer questions from Council.

Councillor Lindgren left the meeting at 3:58 p.m. and returned at 3:59 p.m.
Councillor Eliason left the meeting at 4:03 p.m.

13. PRESENTATIONS - continued

3. Brian Schreiner and Darcy Seghers– 2020 Curl BC Men's and Ladies Provincial Championships

Brian Schreiner and Darcy Seghers provided an overview of the Salmon Arm Curling Club's application to host the 2020 Curl BC Men's and Ladies Provincial Championships and were available to answer questions from Council.

Councillor Eliason returned to the meeting at 4:05 p.m.

0165-2019 Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: Council provide a letter of support in principle to the Salmon Arm Curling Club hosting the 2020 Curl BC Men's and Ladies Provincial Championships.

CARRIED UNANIMOUSLY

14. COUNCIL STATEMENTS

15. SALMON ARM SECONDARY YOUTH COUNCIL

Blanka Stepankova and Richard Jurasek provided an overview of the Salmon Arm Secondary Youth Council activities, and their thoughts regarding the Agricultural Land Commission, city boundaries and proposed mobile home park development on Canoe Beach Drive.

16. NOTICE OF MOTION

17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

18. OTHER BUSINESS

19. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:19 p.m.

The Meeting reconvened at 7:03 p.m.

PRESENT:

Mayor A. Harrison
Councillor K. Flynn (left the meeting at 10:52 p.m.)
Councillor C. Eliason
Councillor S. Lindgren
Councillor D. Cannon
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

20. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with item 23.2 as the applicant is a client of his firm.

21. STATUTORY PUBLIC HEARING

1. Zoning Amendment Application ZON-1140 [Tarnow, T. & K. /Canoe Beach Properties Ltd/0753219 BC Ltd.; 4400 & 4600 Canoe Beach Drive NE; R-4 to R-6]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

K. Tarnow, the applicant, outlined the application and was available to answer questions from Council.

The following letters were received:

1) S. Fabro – letter dated March 4, 2019
2) B. Browning – email dated March 6, 2019
3) B. Wine – letter dated March 7, 2019
4) F. Magnusson – letter dated March 7, 2019
5) K. Krahn – letter dated March 8, 2019
6) T. Higgins – letter dated March 9, 2019
7) S. Duncan – letter dated March 9, 2019
8) D. Kinner – letter dated March 9, 2019
9) T. Wigglesworth – letter dated March 9, 2019
10) E. Armstrong – letter dated March 10, 2019
11) K. Burgess – email and petition dated March 11, 2019
12) D. & T. Trottier – letter received March 11, 2019
13) T. & H. Chagun – letter received March 11, 2019
14) D. Forsyth – email and attachment dated March 11, 2019
15) J. & P. Penner – letter received March 11, 2019
16) Petition received March 11, 2019

K. Burgess, 7030 – 50 Street NE, expressed concerns that a manufactured home park will not provide affordable housing for families and that the current R-4 zoning would provide both affordable housing and a higher tax base.

D. Forsyth, 7141 - 53 Street NE spoke regarding the availability of loans for purchases of manufactured homes and the difficulty buyers may have in obtaining funding. She expressed concerns that manufactured homes depreciate and are difficult to sell.

B. Browning, 4821 - 71 Avenue NE opposes the rezoning and would like to see R-4 Medium Density developed.

H. Armstrong, 4651 - 71 Avenue NE, opposes the application and stated that the current R-4 zoning provides more options for affordable homeownership and that purchasing a manufactured would be a poor choice for families.

T. Michael, 7291- 51 Street NE, opposes the application in this location and expressed concerns about the improvements on Canoe Beach Drive.

H. Chalmers, 4951 - 75 Avenue NE spoke regarding the incompatibility of the proposed development with the community and expressed concerns of small lot sizes with families and the lack of recreation area and parking.

21. STATUTORY PUBLIC HEARING - continued

1. Zoning Amendment Application ZON-1140 [Tarnow, T. & K. /Canoe Beach Properties Ltd/0753219 BC Ltd.; 4400 & 4600 Canoe Beach Drive NE; R-4 to R-6] - continued

J. York, 72 Avenue NE supports the application and the affordable housing it will offer.

T. Carlson, 6690 - 51 Avenue NE, opposes the application and would like to see ownership of the land rather than rental spaces for homes.

S. Mackie, 659 Tappen Cemetery Road spoke regarding his efforts to find affordable housing in Salmon Arm and supports the application and the housing options it will offer.

R. Crepeau, 7250 - 51 Street NE expressed concerns that this application will encourage a transient population that will not contribute to the community.

P. Verney, 6870 – 58 Street NE does not support the application as the development could become summer homes only and part-time owners would not contribute to the community.

K. Krahn, 7061 - 70 Street NE opposes the rezoning and expressed concerns that the development offers the illusion of affordability. She spoke regarding the higher tax base an R-4 development would provide and that the community of Canoe is willing to wait for an R-4 developer.

J. Lund, 11, 4811 – 10A Avenue NE supports homeownership in manufactured home parks as an affordable option offering a sense of community.

T. Arrowsmith, 3141 Okanagan Avenue NE spoke regarding the lack of available housing in the City and the solution that this development would offer to a variety of homeowners. He stated that financing is available for manufactured homes and that this property has been vacant for a number of years and would likely remain vacant. He said that the people he spoke to in the community are in favour of the development.

The meeting recessed at 8:43 p.m.
The meeting reconvened at 8:55p.m.

T. Wigglesworth, 4731 – 73 Avenue NE wants to see R-4 zoning developed and expressed concerns about lot sizes in the proposed manufactured park. Ms. Wigglesworth spoke about feeling pressure to support the rezoning.

Pieper, 28 Street spoke in support of the application and that other Tarnow developments are done well.

S. Fabro, 801 – 8 Avenue NE supports the rezoning as an option for affordable housing for young people.

L. Roy, 1630 – 60 Avenue NE spoke regarding the right of potential homeowners to decide what type of housing they would like to purchase.

T. Knotts, 4790 – 72 Avenue NE supports the current zoning and would like to see land ownership presented to potential buyers.

21. STATUTORY PUBLIC HEARING - continued

1. Zoning Amendment Application ZON-1140 [Tarnow, T. & K. /Canoe Beach Properties Ltd/0753219 BC Ltd.; 4400 & 4600 Canoe Beach Drive NE; R-4 to R-6] - continued

C. Crosby, 7850 - 50 Avenue SW supports the application and the opportunity it presents for affordable housing.

R. Smith, 1281 - 70 Avenue NE spoke on behalf of the land ownership group and expressed concerns of the lack of interest to develop the property as R-4. He spoke regarding the quality of manufactured homes, the quality of manufactured home neighbourhoods and his feeling that the community supports this application.

T. Arrowsmith, 3141 Okanagan Avenue NE apologized if there was perceived pressure felt by the community into supporting the application.

D. Forsyth, 7141 - 53 Street NE expressed concerns about viability of the community in the event the application is approved and debated the lending requirements on manufactured homes.

R. Smith, 1281 - 70 Avenue NE spoke regarding refinancing possibilities for older manufactured homes and CMHC requirements.

T. Arrowsmith, 3141 Okanagan Avenue NE spoke regarding current CMHC requirements.

B. Miller, 7050 - 70 Street NE expressed that Canoe is a small community and people want it to stay that way.

K. Tarnow, the applicant, addressed concerns expressed by the community and said that this is a housing option that is not available currently in Salmon Arm.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4309 was declared closed at 9:57 p.m.

2. Zoning Text Amendment [Zoning Bylaw No. 2303 Section 11 (R-6 Mobile Home Park Zone)]

Councillor Flynn left the meeting at 9:58 p.m. and returned at 9:59p.m.

Councillor Eliason left the meeting at 10:00 p.m.

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4310 was declared closed at 10:01p.m.

Councillor Eliason returned to the meeting at 10:01 p.m.

21. STATUTORY PUBLIC HEARING - continued

3. Zoning Amendment Application No. ZON-1142 [Perfection Builders Holdings Ltd./Gauthier, E. & M.; 2110 & 2150 - 14 Avenue SE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4311 was declared closed at 10:03 p.m.

22. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4309 [ZON-1140; Tarnow, T. & K. /Canoe Beach Properties Ltd/0753219 BC Ltd.; 4400 & 4600 Canoe Beach Drive NE; R-4 to R-6] - Third Reading

0166-2019

Moved: Councillor Lavery
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4309 be read a third time.

DEFEATED
Councillors Wallace Richmond, Lindgren, Eliason and Cannon Opposed

2. City of Salmon Arm Zoning Amendment Bylaw No. 4310 [Text Amendment Zoning Bylaw No. 2303 Section 11 (R-6 Mobile Home Park Zone)] - Third Reading

0167-2019

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4310 be read a third time.

DEFEATED UNANIMOUSLY

3. City of Salmon Arm Zoning Amendment Bylaw No. 4311 [ZON-1142; Perfection Builders Holdings Ltd./Gauthier, E. & M.; 2110 & 2150 - 14 Avenue SE; R-1 to R-8] - Third and Final Readings

0168-2019

Moved: Councillor Eliason
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4311 be read a third and final time.

CARRIED UNANIMOUSLY

23. HEARINGS

1. Development Variance Permit Application No. VP-491 [Canoe Beach Properties Ltd. & 0753219 BC Ltd./Tarnow, K. & T.; 4400 & 4600 Canoe Beach Drive NE; Bylaw Variance]

0169-2019

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: Development Variance Permit Application No. VP-491 be authorized for issuance for Lots 1 and 2, Section 6, Township 21, Range 9, W6M, KDYD, Plan 3538, which will vary the provisions of Mobile Home Park Bylaw No. 1435 as follows:

Section 4.04(1) Mobile Home Space - reduce the minimum mobile space from 465 m^2 to 300 m^2.

Section 4.04(2) Mobile Home Space (Width) - reduce the minimum width for a mobile home space from 13.5 m (for a single wide) and 15.0 m (for a double wide) to 4.0 m for both.

Section 4.06 Site Coverage - increase the maximum site coverage of all mobile homes, additions and building area from 35% to 45%.

Section 4.07 Buffer Area - waive the requirement to provide a minimum 7.5 m in the buffer width.

Section 4.08 Fencing - waive the requirement to install perimeter fencing along the Canoe Beach Drive frontage, the future 45 Street frontages.

Section 4.17 Recreation Area - waive the requirement to provide a recreation area.

AND THAT: Development Variance Permit Application No. VP-491 be authorized for issuance for Lots 1 and 2, Section 6, Township 21, Range 9, W6M, KDYD, Plan 3538 which will vary the provisions of Subdivision and Development Servicing Bylaw No. 4163 as follows:

Section 4.0 Servicing Requirements - waive the requirement to upgrade the Canoe Beach Drive frontage of Lot 1, Plan 3538 to the RD-14 Canoe Beach Drive Standard.

DEFEATED UNANIMOUSLY

Councillor Flynn declared a conflict of interest and left the meeting at 10:52 p.m.

2. Development Variance Permit Application No. VP-493 [Brown, C. & D./Browne Johnson Land Surveyors; 1230 - 52 Avenue NE; Servicing Variance]

0170-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Lindgren
THAT: Development Variance Permit No. VP-493 be authorized for issuance for Lot 10, Section 35, Township 20, Range 10, W6M, KDYD, Plan 31502 which will vary the provisions of Subdivision and Development Servicing Bylaw No. 4163 as follows:

23. HEARINGS - continued

2. Development Variance Permit Application No. VP-493 [Brown, C. & D./Browne Johnson Land Surveyors; 1230 – 52 Avenue NE; Servicing Variance] - continued

1. Waive the requirement to upgrade (construct sidewalk) the south half of 52 Avenue NE for the entire frontage of the subject property; and

2. Reduce the minimum width requirement for a panhandle from 6.0 m to 5.3 m, as shown in Schedule "A" of the staff report dated February 22, 2019.

0171-2019 Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the Regular Council Meeting of March 11, 2019 be continued after 11:00 p.m., in accordance with Council Procedure Bylaw No. 4276.

CARRIED UNANIMOUSLY

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

J. Johnson, the agent, outlined the application and was available to answer questions from Council.

Councillor Wallace Richmond left the meeting at 11:01 p.m. and returned at 11:03 p.m.

J. Hauser, 5081 – 14 Street NE is opposed to the application and expressed concerns for setting a precedent of subdivision in the neighbourhood and how this could have an effect on the property values of other homes.

C. Minor, 1281 – 50 Avenue NE spoke regarding the effect of the tree removal on the property. He said that the neighbourhood is not in support of this application.

A. Chamberlain, 1251 50 Avenue NE is opposed to the application as the neighbourhood is comprised of large lots and large lots are desirable.

J. Johnson, the applicant, spoke regarding the concerns of the neighbours.

C. Brown, the applicant, spoke regarding an existing similar subdivision in the neighbourhood.

C. Minor, 1281 – 50 Avenue NE, spoke regarding the subdivision to the east that did not require a variance for width.

23. HEARINGS - continued

2. Development Variance Permit Application No. VP-493 [Brown, C. & D./Browne Johnson Land Surveyors; 1230 - 52 Avenue NE; Servicing Variance] - continued

The following letters were received:

1) C. & D Brown - form neighbor letter
2) Petition dated March 4, 2019
3) J. & J. Hauser - letter dated March 7, 2019
4) J. Johnson, Browne Johnson Land Surveyors - email dated March 6, 2019
5) D. Hamilton & L. Mainprize-Hamilton - letter dated March 9, 2019
6) C. Minor - letter and petition dated March 10, 2019

Following three calls for submissions and questions from Council, the Hearing was closed at 11:22 p.m. and the motion was:

CARRIED
Councillor Cannon Opposed

24. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

25. ADJOURNMENT

0172-2019 Moved: Councillor Lindgren
Seconded: Councillor Lavery
THAT: the Regular Council Meeting of March 11, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 11:31 p.m.

CERTIFIED CORRECT:

_____
CORPORATE OFFICER

_____
MAYOR

Adopted by Council the day of , 2019.

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Item 6.1

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Development and Planning Services Committee Meeting Minutes of March 18, 2019 be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

DEVELOPMENT AND PLANNING SERVICES COMMITTEE

Minutes of a Meeting of the Development and Planning Services Committee of the City of Salmon Arm held in Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, March 18, 2019.**

PRESENT:

Mayor A. Harrison
Councillor C. Eliason
Councillor L. Wallace Richmond
Councillor D. Cannon
Councillor K. Flynn

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

ABSENT:

Councillor S. Lindgren
Councillor T. Lavery

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 8:00 a.m.

2. REVIEW OF THE AGENDA

3. DECLARATION OF INTEREST

4. PRESENTATIONS

5. REPORTS

1. Zoning Amendment Application No. ZON-1143 [Wilson, D. / Johnson, A.; 2130 - 1 Avenue NE; R-1 to R-8]

Moved: Councillor Wallace Richmond
Seconded: Councillor Flynn
THAT: the Development and Planning Services Committee recommends to Council that a bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 4, Section 13, Township 20, Range 10, W6M, KDYD, Plan 23814 from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone);

AND THAT: Final reading of the Zoning Amendment Bylaw be withheld subject to:

5. **REPORTS - continued**

1. **Zoning Amendment Application No. ZON-1143 [Wilson, D. / Johnson, A.; 2130 – 1 Avenue NE; R-1 to R-8] - continued**

1. Registration of Section 219 *Land Title Act* covenant(s) registered on title ensuring access to Okanagan Avenue is not permitted; and

2. Approval by the Ministry of Transportation and Infrastructure.

A. Johnson, the applicant, outlined the application and was available to answer questions from the Committee.

CARRIED UNANIMOUSLY

2. **Zoning Amendment Application No. ZON-1144 [Stevens, S. & Burns, Z.; 2810 – 25 Street NE; R-1 to R-8]**

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the Development and Planning Services Committee recommends to Council that a bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan EPP69695 from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone);

AND THAT: Final reading of the Zoning Amendment Bylaw be withheld subject to confirmation that the secondary suite meets Zoning Bylaw and BC Building Code requirements.

S. Stevens, the applicant, explained the application and was available to answer questions from the Committee.

CARRIED UNANIMOUSLY

3. **Official Community Plan Amendment Application No. OCP4000-38 [Cutting Edge Holdings Ltd.; 1231 – 30 Street NE; HC to HDR]**

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the Development and Planning Services Committee recommends to Council that a bylaw be prepared for Council's consideration, adoption of which would amend the Official Community Plan Bylaw No. 4000 Land Use Designation of Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069 from HC (Highway Service/Tourist Commercial) to HDR (High Density Residential).

CARRIED UNANIMOUSLY

5. REPORTS - continued

4. Zoning Amendment Application No. ZON-1141 [Cutting Edge Holdings Ltd.; 1231 - 30 Street NE; R-1 to R-5

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: the Development and Planning Services Committee recommends to Council that a bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069 from R-1 (Single Family Residential Zone) to R-5 (High Density Residential);

AND THAT: Final reading of the Zoning Amendment Bylaw be withheld subject to:

1. Ministry of Transportation and Infrastructure approval; and
2. Adoption of the associated Official Community Plan Amendment Bylaw.

CARRIED UNANIMOUSLY

5. Development Variance Permit Application No. VP-494 [Eagle Home Sales (Salmon Arm) Ltd. / Lawson Engineering & Development Services Ltd.; 1190 - 51 Street NE; Servicing Requirements]

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: the Development and Planning Services Committee recommends to Council that Development Variance Permit Application No. VP-494 be authorized for issuance for Lot 1, Section 20, Township 20, Range 9, W6M, KDYD, Plan KAP79341 which will vary the provisions of Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. Section 4.0 Servicing Requirements - reduce the requirement to construct the full frontage along the western portion of 51 Street NE along the hooked portion of the subject property to the full RD-2 Urban Local Road standard and instead allow a modified road design for upgrades to the RD-7 standard as shown in Appendix 7 of the staff report dated March 14, 2019.

B. Lawson, the applicant, was available to answer questions from the Committee.

CARRIED UNANIMOUSLY

6. FOR INFORMATION

7. IN CAMERA

8. LATE ITEMS

9. **ADJOURNMENT**

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: the Development and Planning Services Committee meeting of March 18, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:31 a.m.

Minutes received as information by Council
at their Regular Meeting of , 2019.

Mayor Alan Harrison
Chair

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Item 6.2

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the Court of Revision 2019 73 Avenue Water Main Extension Parcel Tax Assessments Meeting Minutes of March 11, 2019, be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM COURT OF REVISION
2019 73 AVENUE WATER MAIN
EXTENSION PARCEL TAX ASSESSMENTS

Minutes of the Court of Revision for the 2019 73 Avenue Water Main Extension Parcel Assessments held in the Council Chambers of City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, March 11, 2019.**

PRESENT:

Mayor A. Harrison
Councillor C. Eliason
Councillor K. Flynn
Councillor S. Lindgren
Councillor D. Cannon
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Recorder B. Puddifant

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 7:00 p.m.

2. ADMINISTRATION OF OATHS

The oaths for Members of the Court of Revision, as required pursuant to the provisions of Section 204 of the Community Charter, were administered by the Corporate Officer.

3. COURT OF REVISION FOR 2019 73 AVENUE WATER MAIN EXTENSION - APPEALS

The Chief Financial Officer addressed the Court advising that no appeals had been received.

4. AUTHENTICATION OF 2019 73 AVENUE WATER MAIN EXTENSION PARCEL TAX ASSESSMENT ROLL

Moved: Councillor Lavery
Seconded: Councillor Eliason
THAT: This 73 Avenue Water Main Extension Parcel Tax Assessment Roll, comprised of 6 parcels, is hereby confirmed by the Court of Revision of the City of Salmon Arm, and, except as may be amended on further appeal, is hereby certified to be the "73 Avenue Water Main Extension Parcel Tax Assessment Roll."

CARRIED UNANIMOUSLY

5. **ADJOURNMENT**

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: the 2019 73 Avenue Water Main Extension Parcel Tax Court of Revision be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:01 p.m.

CERTIFIED CORRECT:

_____
CORPORATE OFFICER

_____
MAYOR

Received as information by Council
on the day of , 2019.

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Item 6.3

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the Court of Revision 2019 Transportation Parcel Tax Assessments Meeting Minutes of March 11, 2019, be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM COURT OF REVISION
2019 TRANSPORTATION PARCEL TAX ASSESSMENTS

Minutes of the Court of Revision for the 2019 Transportation Parcel Tax Rolls held in the Council Chambers of City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, March 11, 2019.**

PRESENT:

Mayor A. Harrison
Councillor C. Eliason
Councillor K. Flynn
Councillor S. Lindgren
Councillor D. Cannon
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Recorder B. Puddifant

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 7:02 p.m.

2. ADMINISTRATION OF OATHS

The oaths for Members of the Court of Revision, as required pursuant to the provisions of Section 204 of the Community Charter, were administered by the Corporate Officer.

3. COURT OF REVISION FOR TRANSPORTATION PARCEL TAX - APPEALS

The Chief Financial Officer addressed the Court advising that no appeals had been received.

4. AUTHENTICATION OF 2019 TRANSPORTATION PARCEL TAX ASSESSMENT ROLL

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: this Transportation Parcel Tax Assessment Roll, comprised of 8,426 parcels, is hereby confirmed by the Court of Revision of the City of Salmon Arm and, except as may be amended on further appeal, is hereby certified to be the "Transportation Parcel Tax Assessment Roll".

CARRIED UNANIMOUSLY

5. ADJOURNMENT

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the 2019 Transportation Parcel Tax Court of Revision be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:02 p.m.

CERTIFIED CORRECT:

_____
CORPORATE OFFICER

_____
MAYOR

Received as information by Council
on the day of , 2019.

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Item 6.4

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the Court of Revision 2019 Water and Sewer Frontage Tax Assessments Meeting Minutes of March 11, 2019, be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM COURT OF REVISION
2019 WATER AND SEWER FRONTAGE ASSESSMENTS

Minutes of the Court of Revision for the 2019 Water and Sewer Frontage Tax Rolls held in the Council Chambers of City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, March 11, 2019.**

PRESENT:

Mayor A. Harrison
Councillor C. Eliason
Councillor K. Flynn
Councillor S. Lindgren
Councillor D. Cannon
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Recorder B. Puddifant

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 7:03p.m.

2. ADMINISTRATION OF OATHS

The oaths for Members of the Court of Revision, as required pursuant to the provisions of Section 204 of the Community Charter, were administered by the Corporate Officer.

3. COURT OF REVISION FOR WATER AND SEWER - APPEALS

The Chief Financial Officer addressed the Court advising that no appeals had been received.

4. AUTHENTICATION OF 2019 WATER AND SEWER FRONTAGE TAX ASSESSMENT ROLL

Moved: Councillor Wallace Richmond
Seconded: Councillor Lindgren
THAT: This frontage tax assessment roll, comprised of 7,149 properties for water and 6,180 for sewer, and representing a total taxable frontage of 694,823 feet for water and 476,990 feet for sewer, is hereby confirmed by the Court of Revision of the City of Salmon Arm and, except as may be amended on further appeal, is hereby certified to be the frontage tax assessment roll for Water and Sewer.

CARRIED UNANIMOUSLY

5. ADJOURNMENT

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: the 2019 Water and Sewer Frontage Tax Court of Revision be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:03 p.m.

CERTIFIED CORRECT:

_____
CORPORATE OFFICER

_____
MAYOR

Received as information by Council
on the day of , 2019.

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Item 6.5

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the Shuswap Regional Airport Operations Committee Meeting Minutes of November 14, 2018, be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM

Minutes of the **Shuswap Regional Airport Operations Committee** Meeting held at City Hall, 500 - 2 Avenue NE, Room 100 on **Wednesday, November 14, 2018** at 3:00 p.m.

PRESENT:

Alan Harrison	Mayor, City of Salmon Arm
Terry Rysz	Mayor, District of Sicamous
Gord Newnes	Hangar Owner
Doug Pearce	Salmon Arm Flying Club
Jeremy Nuefeld	Rap Attak
Keith Watson	Airport Manager
Darin Gerow	City staff, Manager of Roads and Parks
Robert Niewenhuizen	City staff, Director of Engineering & Public Works

ABSENT:

John McDermott	Lakeland Ultralights
Steve Raffel	Shuswap Air

GUESTS:

The meeting was called to order at 3:00 p.m.

1. **Introductions and Welcome**

2. **Approval of Agenda and Additional Items**

Moved: K. Watson
Seconded: T. Rysz
THAT: the Shuswap Regional Airport Operations Committee Meeting Agenda of November 14, 2018, be approved as circulated.

CARRIED UNANIMOUSLY

3. **Approval of Minutes of September 19, 2018 Shuswap Regional Airport Operations Committee Meeting**

Moved: K. Watson
Seconded: T. Rysz
THAT: the minutes of the Shuswap Regional Airport Operations Committee Meeting of September 19, 2018 be approved as circulated.

CARRIED UNANIMOUSLY

4. **Approval of Minutes of September 18, 2018 Shuswap Regional Airport Safety Committee Meeting**

Moved: T. Rysz
Seconded: K. Watson
THAT: the minutes of the Shuswap Regional Airport Operations Committee Meeting of September 18, 2018 be approved as circulated.

CARRIED UNANIMOUSLY

5. **Old Business /Arising from minutes**
   - None

6. **New Business**

1) **Airport Manager's Update – Keith Watson**
   - Ready for winter operations
   - D Webb Contracting Ltd was awarded the contract for snow removal services at the Airport, this is to replace Zappone Contracting who issue their notice this fall.

2) **Airport Tree Encroachments – Update**
   - Power Tree Worx Ltd was awarded the contract for south runway tree encroachment removal.

3) **Wildlife Management Plan – Update**
   - Airport Wildlife Management Plan update is complete (Aspen Park Consulting)
   - Submitted to Transport Canada

4) **New Fuel System – Update**
   - Civil works being completed, new above ground tanks being placed, cabinets being delivered.
   - Commissioning should occur in December or early January.
   - City Finance Department working with InfoNet Techology on Pay Station.

5) **Taxiway Charlie – Update**
   - WSP continues to work on the design.
   - An Optional item in WSP's proposal for taxi lanes design was awarded in Oct.
   - BCAAP is a 50% funding grant, the City will require an Alternative Approval Process to secure borrowing for the remainder of the project funding. Once a firm cost estimate is developed by WSP, Staff anticipates the AAP will commence early in the new year.

7. **Other Business &/or Roundtable Updates**

8. **Next meeting – Wednesday, March 20, 2019**

9. Adjournment

Moved: T. Rysz
Seconded: K. Watson
THAT: the Shuswap Regional Airport Operations Committee Meeting of November 14, 2018 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 4:20 p.m.

"R. Niewenhuizen"
Robert Niewenhuizen, A.Sc.T
Director of Engineering & Public Works

Item 6.6

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the Community Heritage Commission Meeting Minutes of January 18, 2019, be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM

Minutes of the **Community Heritage Commission** Meeting held in Room 100 of City Hall, 500 – 2 Avenue NE, Salmon Arm, BC, on **Friday, January 18, 2019** at 2:00 p.m.

PRESENT:

Councillor Debbie Cannon, Chair
Cindy Malinowski, R.J. Haney Heritage & Museum
Linda Painchaud, R.J. Haney Heritage & Museum
Mary Landers
Jon Turlock, City of Salmon Arm, Planning & Development Officer, Recorder

ABSENT:

Harry Welton
Pat Kassa, R.J. Haney Heritage & Museum
Deborah Chapman

GUESTS:

Maureen Shaffer
Dianne Amble
Dorothy Rolin
Tove Jensen
Frank Bugala
Lorne Reimer

The meeting was called to order at 2:00 p.m.

1. Introductions

Councillor Debbie Cannon welcomed a delegation from the Dilkusha Heritage Society of BC to the meeting.

2. Presentations

1) Maureen Shaffer, Dilkusha Heritage Society of BC

Maureen Shaffer provided a brief history of Colonel Scott and his property located at 720 - 22 Street NE which he named Dilkusha (later known as the Orchard House). Maureen also explained the Dilkusha Heritage Society's proposal for a Memory Garden honoring the Dilkusha story that would form part of the City's new recreational development at this location. Commission members expressed their support for the Memory Garden and offered to assist the Dilkusha Heritage Society with developing its proposal.

3. **Approval of Agenda and Additional Items**

Moved: Mary Landers
Seconded: Linda Painchaud
THAT: the Community Heritage Commission Meeting Agenda of January 18, 2019, be approved.

CARRIED UNANIMOUSLY

4. **Approval of Minutes of December 14, 2018, Community Heritage Commission Meeting**

Moved: Cindy Malinowski
Seconded: Linda Painchaud
THAT: the minutes of the Community Heritage Commission Meeting of December 14, 2018 be approved.

CARRIED UNANIMOUSLY

5. **Old Business/Arising from minutes**

1) Heritage Inventory

The Commission discussed Pat Kassa's review of the Heritage Inventory and agreed that the photographic portion of the inventory should be addressed first. Linda Painchaud will prepare a detailed summary of the sites requiring additional and/or updated photographs for the Commission's next meeting in February.

2) City of Salmon Arm Word Mark

Councillor Debbie Cannon advised she had reviewed incorporating the City's new Word Mark into the Heritage Plaque template with Councillor Louise Wallace-Richmond and she provided the Commission with a couple of examples. As a number of Commission members were absent, it was agreed that the Commission would have a further discussion on redesigning the template at its meeting in March.

6. **New Business**

n/a

7. **Other Business &/or Roundtable Updates**

n/a

8. **Next meeting – Friday, February 15, 2019**

9. Adjournment

The meeting adjourned at 3:25 p.m.

_____

Debbie Cannon, Chair

Received for information by Council on the day of , 2019

Item 6.7

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: the Social Impact Advisory Committee Meeting Minutes of March 15, 2019, be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM

Minutes of the **Social Impact Advisory Committee** meeting held in Room 101 of City Hall, 500 - 2 Avenue NE, Salmon Arm, BC, on **Friday, March 15, 2019**, at 8:00 a.m.

PRESENT:

Councillor Louise Wallace Richmond	City of Salmon Arm, Chair
Dawn Dunlop	Canadian Mental Health Association (CMHA)
Patricia Thurston	Shuswap Family Centre
Gudrun Malmqvist	Shuswap Family Centre, Legal Advocate
Adrienne Munro	Shuswap Immigrant Services Society
Jo-Anne Crawford	Shuswap Association for Community Living (SACL)
Kristy Woodcock	Okanagan Regional Library
Colleen Making	Shuswap Area Family Emergency (SAFE) Society
Barb Puddifant	City of Salmon Arm, Recorder

ABSENT:

Susan Cawsey	Okanagan College
David Parmenter	Interior Health Association- Mental Health
Kim Sinclair	Aspiral Youth Partners
June Stewart	Shuswap Children's Association

The meeting was called to order at 8:05 a.m.

1. Introductions

2. Presentations

3. Approval of Agenda and Additional Items

Addition of Item 6.5 - Social Development Co-ordinator

Moved: Patricia Thurston
Seconded: Kristy Woodcock
THAT: the Social Impact Advisory Committee Meeting Agenda of March 15, 2019, be approved with additions.

CARRIED UNANIMOUSLY

4. Approval of Minutes of January 18, 2019 Social Impact Advisory Committee Meeting

Moved: Gudrun Malmqvist
Seconded: Patricia Thurston
THAT: the minutes of the Social Impact Advisory Committee Meeting of January 18, 2019 be approved as circulated.

CARRIED UNANIMOUSLY

5. Old Business/Arising from minutes

1) **Transit Passes –**
Colleen Making provided information on the BC Bus Program and the application process.

2) **Letter from the Ministry of Social Development and Poverty Reduction – Outreach Worker**
Councillor Wallace Richmond has contacted the Virtual Outreach Worker referred to in the letter from the Ministry of Social Development and Poverty Reduction.

6. New Business

1) **Nancy Benzer-Ross – Outreach Worker, Terrace, BC – phone consultation**
Councillor Wallace Richmond provided an overview of the phone consultation with Nancy Benzer-Ross, Virtual Outreach Worker. Ms. Benzer-Ross has provided Councillor Wallace Richmond with contact information for her and other members of staff in the Ministry that will be available to assist the agencies in Salmon Arm. Councillor Wallace Richmond advised the Committee that the interview process for a Ministry appointed Community Integration Specialist will be underway in the spring and that Salmon Arm is scheduled to be a community that will have a Community Integration Specialist.

2) **Shuswap Healthy Communities Coalition –**
Councillor Wallace Richmond provided an overview of the Shuswap Healthy Communities Coalition and membership groups. The coalition has a focus of bringing ideas for healthy living into city planning decisions.

3) **Voice of the Shuswap interview –**
Councillor Wallace Richmond outlined the Voice of the Shuswap program that features interviews with community groups. The CMHA and SAFE Society have been contacted by the program.

6. **New Business - continued**

4) **Street Solicitation Prevention Bylaw – next steps**
Councillor Wallace Richmond provided an update on the proposed Street Solicitation Bylaw. Dawn Dunlop suggested that prior to a further public input session a group be convened comprised of local community groups and the RCMP to provide Council with recommendations on the Bylaw.

5) **Social Development Co-ordinator**
Dawn Dunlop proposed that the Committee present to Council at the budget meeting requesting that funds be budgeted for a poverty reduction strategy and Social Development Co-ordinator.

7. **Other Business &/or Roundtable Updates**

1) **Letter of Support for Shuswap Immigrant Services**

Moved: Gudrun Malmqvist
Seconded: Patricia Thurston
THAT: the Social Impact Advisory Committee recommends to Council that a letter in support of Shuswap Immigrant Services' proposal for settlement services funding be provided.

CARRIED UNANIMOUSLY

8. **Next meeting – April 12, 2019**

9. **Adjournment**

Moved: Colleen Making
Seconded: Jo-Anne Crawford
THAT: the Social Impact Advisory Committee Meeting of March 15, 2019 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 9:01 a.m.

Councillor Louise Wallace Richmond, Chair

Minutes received as information by Council at their Regular Meeting of , 2019.

Shuswap IMMIGRANT SERVICES SOCIETY

101 - 371 Hudson Ave NE
PO Box 304
Salmon Arm BC V1E 4N3
Phone: 250-804-2726
Email: immigrantservices@shaw.ca

March 15, 2019

Mayor and Council
City of Salmon Arm
Box 40, 500 2 Avenue NE
Salmon Arm BC V1E 4N2

RE: Request for Letter of Support for Shuswap Immigrant Services Society

Dear Mayor and Council:

The mission of the Shuswap Immigrant Services Society (SISS) is to foster a culture of education, tolerance, and community that assists and empowers immigrants to the Shuswap Region of British Columbia in their integration and settlement into life in Canada. We strive to provide programs and activities that assist in the settlement and adaptation of New Canadians to Canadian life and social culture; to promote and encourage New Canadians to participate in and contribute to their communities and to Canadian society at large; to assist New Canadians in adapting to Canadian workplaces and pursuing their educational goals; and to work in cooperation with other agencies to support the successful settlement and adaptation of new immigrants and refugees in British Columbia.

SISS services extend beyond the direct benefits they provide to newcomers. Serving our clients effectively helps build individual as well as community capacity, and so contributes to the well-being of Salmon Arm and the Shuswap as a whole. In addition to its core settlement work, SISS is active in a number of local and regional networks, including the City of Salmon Arm Social Impact Advisory Committee chaired by Councillor Louise Wallace-Richmond. And, for the second year in a row, SISS is working with local partners to celebrate cultural diversity in our community by hosting the Salmon Arm Multi-Cultural Festival.

SISS funding is currently secured until March 31, 2020. Immigration, Refugees and Citizenship Canada (IRCC), who funds the bulk of SISS's operational and service delivery requirements, recently called for proposals for settlement service funding for the subsequent five-year period (2020-2025). In support of our efforts to secure this funding, which is critical to our organization's ongoing existence, I respectfully request a letter of support from the City of Salmon Arm's Social Impact Advisory Committee.

Sincerely,

Adrienne Munro

Adrienne Munro
Executive Director

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Item 6.8

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the Downtown Parking Commission Meeting Minutes of March 19, 2019, be received as information.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM

Minutes of the **Downtown Parking Commission** Meeting held in Room 100 at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Tuesday, March 19, 2019.**

PRESENT:

Chad Eliason	Councillor, City of Salmon Arm
Regan Ready	Member at Large, Chair
Bill Laird	Member at Large
Vic Hamilton	Member at Large
Heather Finn	Downtown Salmon Arm Representative
Gerald Foreman	Downtown Salmon Arm Representative
Jacquie Gaudreau	Downtown Salmon Arm Representative
June Stewart	Downtown Salmon Arm Representative
Marcel Bedard	Resource Personnel, Bylaw Officer
Rob Niewenhuizen	Resource Personnel, Director of Engineering & Public Works

ABSENT:

Cathy Ingebrigston	Member at Large
Jenn Wilson	Resource Personnel, City Engineer

GUEST:

The meeting was called to order at 8:00 a.m. by Chairperson Regan Ready.

1. INTRODUCTIONS AND WELCOME

The Committee welcomed June Stewart as a new representative of Downtown Salmon Arm.

2. PRESENTATIONS

3. APPROVAL / CHANGES / ADDITIONS TO AGENDA

Moved: Jacquie Gaudreau
Seconded: Heather Finn
THAT: the Downtown Parking Commission Meeting Agenda of March 19, 2019 be approved as circulated.

CARRIED UNANIMOUSLY

4. APPROVAL OF MINUTES FROM FEBRUARY 26, 201

Moved: Gerald Foreman
Seconded: Jacquie Gaudreau
THAT: the Downtown Parking Commission Meeting Minutes of February 26, 2019 be adopted as circulated.

CARRIED UNANIMOUSLY

5. OLD BUSINESS ARISING FROM MINUTES

1) Review – City of Vernon Parking Implementation Strategy (2012)
The City of Vernon Parking Implementation Strategy was reviewed and discussed together with a possible increase in parking rates to facilitate future purchase of new technologies and possible changes to the Bylaw.

June Stewart declared a conflict of interest and left the meeting.

6. NEW BUSINESS

1) J. Stewart, Shuswap Children's Association – email dated March 7, 2019 – Parking for Children's Film Festival – request denied

Comments: Although the Commission understands the reasoning for the request and are supportive in principal of the event, they are not in favor of relaxing parking enforcement as this function is vital in maintaining adequate traffic/parking flow for the downtown businesses.

June Stewart returned to the meeting.

7. OTHER BUSINESS

8. NEXT MEETING – Tuesday, April 16, 2019

The next meeting of the Downtown Parking Commission will be Tuesday, April 16, 2019.

9. ADJOURNMENT

Moved: Heather Finn
Seconded: Vic Hamilton
THAT: the Downtown Parking Commission Meeting of March 19, 2019 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 9:00 a.m.

Marcel A. Bedard
Bylaw Officer

Minutes received as information by Council
at their Regular Meeting of , 2019.

Item 8.1

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the 2019 Budget contained in the 2019 - 2022 Financial Plan Bylaw be amended to reflect additional funding for the R.R. Grade Crossings operational budget in the amount of $35,000.00 funded from:

- Transportation Grade Rail Crossing Assessment Reserve in the amount of $20,500.00; and
- Future Expenditure Reserve in the amount of $14,500.00.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMON ARM

File: 8500.05

TO: His Worship Mayor Harrison and Members of Council

FROM: Robert Niewenhuizen, Director of Engineering and Public Works

PREPARED BY: Jenn Wilson, City Engineer

DATE: March 12, 2019

SUBJECT: **CPR CROSSING UPGRADES 2019 – 72 AVENUE NE**
CAPTAIN'S COVE GRADE CROSSING

STAFF RECOMMENDATION

THAT: The 2019 Budget contained in the 2019 - 2022 Financial Plan Bylaw be amended to reflect additional funding for the R.R. Grade Crossings operational budget in the amount of $35,000.00 funded from:

- **Transportation Grade Rail Crossing Assessment Reserve in the amount of $20,500.00; and**
- **Future Expenditure Reserve in the amount of $14,500.00.**

BACKGROUND

The City has five (5) at-grade road crossings of CPR right-of-way. These crossing are allowed through agreement with CPR and the responsibility of the Operations and Maintenance Costs are outlined within.

In 2016 CPR provided the City with a forecasted 10 year improvement program as outlined in Table 1.

Table 1: Forecasted At-grade Crossing Improvements (2016)

Crossing	Estimated Year		Estimated Costs
50th St NE (Canoe)	2020	$	80,000
36th St NE (Canoe Beach)	2021	$	80,000
72nd Ave NE (Captains Cove)	2019	$	80,000
Marine Park Dr (If still in service)	2024	$	120,000
3rd St NW - Narcisse St NW	2021	$	80,000

The City included the 72 Avenue NE (Captain's Cove) estimate in the 2019 budget under R.R. Grade Crossings at an amount of $80,000.00 per the 2016 estimates.

The City received a revised quote for the improvements on March 8, 2019. The work involves the complete removal of crossing surface, rails, ties and ballast down to the subgrade and rebuilding of the crossing. The improvements are currently planned for May 13, 2019 and estimated at $110,500.00.

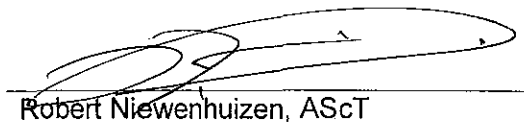
The Transportation Grade Rail Crossing Assessment Reserve was intended to support the creation of the At-Grade Rail Crossing Assessment and any required detailed design work that may result from the recommendations of the Assessment. The assessment was completed in 2016 and did not require any further detail design work. All recommended improvements are included in the 2019 Capital Budget; therefore, the reserve is no longer necessary.

STAFF COMMENTS

The City does not have control over the schedule, scope or costs of the CPR at-grade crossing work. Works are initiated, scheduled and completed by CPR for safety and regulatory purposes and billed to the City per the grade crossing agreements. The actual cost of work may vary from the estimated cost of work during construction and that the City will be billed for actual costs.

With consideration of the information above, Staff recommend funding the estimated shortfall of $ 30,500.00 and providing a small contingency for overages of $ 4,500.00, totaling $ 35,000.00 for the 72 Avenue NE (Captain's Cove) CPR crossing upgrade from the Transportation Grade Rail Crossing Assessment Reserve in the amount of $ 20,500.00 and from Future Expenditure reserve in the amount of $ 14,500.00.

Respectfully submitted,



Robert Niewenhuizen, AScT
Director of Engineering and Public Works

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Item 8.2

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the Mayor and Corporate Officer be authorized to execute a two (2) year renewal of the Marina Lease, Sub-Lease and Operation Agreement with Sea Dog Rentals Inc., subject to approval by the Ministry of Forest, Lands and Natural Resource Operations and *Community Charter* advertising requirements.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

  Opposed:
  - ❑ Harrison
  - ❑ Cannon
  - ❑ Eliason
  - ❑ Flynn
  - ❑ Lavery
  - ❑ Lindgren
  - ❑ Wallace Richmond

CITY OF
SALMONARM

TO: His Worship Mayor Harrison and Council

DATE: March 19, 2019

SUBJECT: Marina Lease, Sub-Lease and Operation

Recommendation:

THAT: the Mayor and Corporate Officer be authorized to execute a two (2) year renewal of the Marina Lease, Sub-Lease and Operation Agreement with Sea Dog Rentals Inc., subject to approval by the Ministry of Forest, Lands and Natural Resource Operations and Community Charter advertising requirements.

Background:

On July 30, 2015, a Request for Proposals was issued by the City of Salmon Arm seeking submissions from interested parties to lease, sub-lease and operate the Salmon Arm Marina, commencing April, 2016.

Through that process, Council authorized Sea Dog Rentals Inc. to lease, sub-lease and operate the Marina under the following terms and conditions:

- annual lease fee of $40,000.00;
- payment of property taxes, as assessed each year;
- an initial term of three (3) years with a two (2) year option to renew, provided that the arrangement is mutually beneficial and subject to the approval of the Ministry of Forest Lands and Natural Resource Operations;
- a rate of $25 charged to the public for sewage pumpout. The City retains the right to approve this rate;
- a sewage pumpout charge of $5.00 per pleasure craft and $10.00 per houseboat to be levied upon Sea Dog annually, in addition to a portion of the sewer and water charges; and
- proof of sufficient insurance, including coverage for Marina Operators Legal Liability, Vessel or Craft Liability and Cargo will be required.

The City holds a tenure with the Province for a portion of the area that Sea Dog occupies and this agreement must be renewed prior to September 1, 2021. Once the requirements

for tenure renewal have been satisfied, the City will be in the position to again negotiate a new sub-lease.

Staff have a positive working relationship with Sea Dog and are pleased with the arrangement. It is recommended that the agreement be renewed for two (2) years under the same terms and conditions as the original agreement.

Approval to sub-lease must be obtained from the Ministry of Forests, Lands and Natural Resource Operations and advertisement in accordance with Community Charter requirements must be completed prior to executing the renewal agreement.

Respectfully Submitted,

Erin Jackson
Director of Corporate Services

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Item 8.3

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4329 be read a first, second and third time;

AND THAT: Council authorize the Mayor and Corporate Officer to execute a three (3) year lease agreement (April 1, 2019 to October 31, 2021) with Rick Scott dba North Okanagan Vertical Adventures for the use of 67.6 square meters of floor space in the Shuswap Regional Airport (Salmon Arm) terminal building for a monthly rent of $612.00 plus GST for the main floor area and $612.00 plus GST for the basement floor area subject to *Community Charter* notification requirements and adopted of Salmon Arm Fee for Service Amendment Bylaw No. 4329.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

TO: His Worship Mayor Harrison and Council

DATE: March 18, 2019

SUBJECT: Fee for Service Amendment Bylaw No. 4329 and Lease Agreement for Shuswap Regional Airport Terminal Building

MOTION FOR CONSIDERATION:

THAT: Bylaw No. 4329, cited as "City of Salmon Arm Fee for Service Amendment Bylaw No. 4329" be read a first, second and third time.

AND THAT: Council authorize the Mayor and Corporate Officer to execute a three (3) year lease agreement (April 1, 2019 to October 31, 2021) with Rick Scott dba North Okanagan Vertical Adventures for the use of 67.6 square meters of floor space in the Shuswap Regional Airport (Salmon Arm) terminal building for a monthly rent of $612.00 plus GST for the main floor area and $612.00 plus GST for the basement floor area subject to *Community Charter* notification requirements and adoption of Salmon Arm Fee for Service Amendment Bylaw No. 4329.

BACKGROUND

Rick Scott (North Okanagan Vertical Adventures) has been operating a sky diving business at the Shuswap Regional (Salmon Arm) Airport since 2013. He has requested to rent the Terminal Building for a three (3) year term (April 1, 2019 to October 31, 2021), for the months of April to October of each year. He had been interested in leasing another space at the Airport but the fees and taxes would be cost prohibitive for his seasonal business.

Fee for Service Amendment Bylaw No. 4349 (attached as Appendix A) will increase the fees for 2019 to $612.00 plus GST for office space on the main floor and $612.00 plus GST for storage space in the basement, a 2% increase from the fees charged in 2018.

Staff have discussed this request with both the Airport Safety Committee and the Operations Committee and there were no concerns raised.

Once Fee for Service Amendment Bylaw No. 4329 has been adopted, staff will advertise in accordance with Community Charter requirements and a new agreement will be executed with North Okanagan Vertical Advertures.

Respectfully submitted,

Erin Jackson
Director of Corporate Services

Appendix A- City of Salmon Arm Fee for Service Amendment Bylaw No. 4329

CITY OF SALMON ARM

BYLAW NO. 4329

A bylaw to amend "District of Salmon Arm Fee for Service Bylaw No. 2498"

WHEREAS it is deemed desirable and expedient to alter the fees imposed by "District of Salmon Arm Fee for Service Bylaw No. 2498";

NOW THEREFORE the Council of the City of Salmon Arm, in open meeting assembled, enacts as follows:

1. Appendix 1 Schedule "B" - Airport User Fees of "District of Salmon Arm Fee for Service Bylaw No. 2498" is hereby deleted in its entirety and replaced with Appendix 1 Schedule "B" - Airport User Fees, attached hereto and forming part of this bylaw.

2. SEVERABILITY

   If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

   Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

   This bylaw shall come into full force effective upon adoption.

5. CITATION

   This bylaw may be cited as "**City of Salmon Arm Fee for Service Amendment Bylaw No. 4329**".

READ A FIRST TIME THIS	DAY OF	2019
READ A SECOND TIME THIS	DAY OF	2019
READ A THIRD TIME THIS	DAY OF	2019
ADOPTED BY COUNCIL THIS	DAY OF	2019

_____
MAYOR

_____
CORPORATE OFFICER

APPENDIX 1 SCHEDULE "B"

MISCELLANEOUS FEE SCHEDULE - PUBLIC WORKS

All fees on this appendix, except Outside and Overnight Ground Rental Fees, are GST exempt

1.	**Airport User Fees**		
	Ground Rental Fees (Parking) **All Aircraft 0 - 5,700 kg**		
	· per day	$10.00	plus GST
	· per month	$100.00	plus GST
	· per year (less 10% discount if paid prior to Feb 15)	$625.00	plus GST
	Ground Rental Fees (Parking) **All Aircraft > 5,700 kg**		
	· per day	$20.00	plus GST
	· per month	$150.00	plus GST
	· per year (less 10% discount if paid prior to Feb 15)	$1,500.00	plus GST
	Landing Fee Each		
	· 2,000 - 5,700 kg per year	$35.00	plus GST
	· 5,701 - 8,000 kg per year	$75.00	plus GST
	· > 8,000 kg per year	$125.00	plus GST
	Hangar Fees **Regular, Non-Commercial**		
	· per square metre, per year	$4.55/sq. m	
	· per square foot, per year	$0.424/sq. ft	
	· Minimum, per year	$575.00	
	· (less 10% discount if paid in full prior to Feb 15)		
	NOTE: if rental is for less than one month GST applies		
	Commercial/Industrial/Non-Airport		
	· per square metre, per year	$7.70/sq. m	
	· per square foot, per year	$0.714/sq. ft	
	· Minimum, per year	$1,437.50	
	· (less 10% discount if paid in full prior to Feb 15)		
	NOTE: if rental is for less than one month GST applies		
	City of Salmon Arm Hangar		
	· per month	$168.75	
	· per year (less 10% discount if paid prior to Feb 15)		
	· NOTE: if rental is for less than one month GST applies		
	Terminal Building (Bylaw No. 4329)		
	· per month (1 office space) Triple Net (utilities/taxes/maintenance)	$612.00	plus GST
	· per month Basement Storage Area Triple Net (utilities/taxes/maintenance)	$612.00	plus GST
	Equipment/Maintenance Building		
	· per day	$112.50	plus GST
	Seat Tax		
	· per passenger (less 10% collection fee)	$7.50	
	Gas Price Markup (per litre) Avgas / Mogas	$0.22	plus GST and
	($0.02 increase is for marketing and promotion) Jet A	$0.37	Carbon Tax
	Gate Activation Card (one time fee)	$31.25	plus GST
	Gate Activation Replacement Card	$62.50	plus GST
	Trailer Pad (per month)	$300.00	plus BC CPI (calculated as at January 1 each year)

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Item 8.4

CITY OF SALMON ARM

Date: March 25, 2019

Chief Financial Officer and Director of Engineering & Public Works - Transportation parcel Tax

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

To: Mayor Harrison and Members of Council
Date: March 15, 2019
From: Chelsea Van de Cappelle, Chief Financial Officer
Robert Niewenhuizen, Director of Engineering and Public Works
Subject: Transportation Parcel Tax

FOR INFORMATION

The Transportation Parcel Tax levy was established through a Council initiative, in 2003. After lengthy discussions relative to an increase in the 'Tax Rate' versus the implementation of a 'Transportation Parcel Tax' and various combinations thereof, Council resolved to implement a Transportation Parcel Tax to fund the road overlays portion of the Transportation Capital Budget and increase the tax rate by 3% for all other budget increases.

In past years, the Transportation Capital Budget was essentially the primary target for tax cuts; therefore it was the intent of Council to provide the Transportation function with a stable and 'dedicated' source of funding. Initially, it was envisioned that the levy would fund the asphaltic road overlays (starting at $400,000.00 and increasing to $900,000.00). At the time, Council indicated that they envisioned that the Transportation Parcel Tax would eventually fund the Transportation Capital program. Some individual Councillors felt it could also fund the entire transportation function, including operations and maintenance. Overall, however, Council felt any increase to the existing $60.00 parcel tax would be offset by a decrease in the general municipal levy by the same amount.

When considering the implementation of the Transportation Parcel Tax levy Council gave consideration to the following:

- Electorate expectations – the expectation that infrastructure is maintained to an adequate level;
- Community safety – that infrastructure is safe from hazards and disrepair;
- Asset protection – that infrastructure is adequately maintained throughout its life to minimize future reconstruction costs; and
- Economics of the community – essentially ability to pay. At the time, it was felt that because the class 6 properties (commercial) pay a higher rate of taxation – that a parcel tax provided a fairer approach than the ad valorem tax method.

The parcel tax was established at $60.00 per parcel or group of parcels of real property. A parcel means any lot, block or other area in which real property is held or into which is subdivided. The term parcel includes strata. Group of parcels means where a building or other improvement extends over more than one parcel of land, those parcels, if contiguous, may be treated by the

Assessor as one parcel and assessed accordingly. A parcel includes a strata unit, business or residential property that has a legal title attached to it and where each owner is deemed to own a portion of the parcel of the land. The parcel tax does not consider the 'size' of the parcel; it considers 'separate' legal ownership and if it has been assigned a 'separate' assessment by the BC Assessment Authority.

In 2009, Council approved an amendment to essentially exempt parcels assessed as Class 9 "only", parcels or groups of parcels assessed as Class 9 containing Class 1 farm buildings and parcels assessed only as Class 2 improvements.

Council's decision to implement the Transportation Parcel Tax was twofold.

- The first being equality - everyone uses the transportation infrastructure and everyone should contribute equally. Increasing the tax rate overall spreads the costs of the transportation network based on the assessed value of the property. The higher the assessment, the higher the portion of taxes the property owner will pay. This did not address the equal opportunity aspect. There are inequities within any tax system; however, it was felt that the parcel tax was more equitable than an overall tax increase.

  What is meant by "equal opportunity' is that everyone who lives within the boundaries of the City of Salmon Arm has the same opportunity as the next person to use the transportation infrastructure, whether or not they own a vehicle; or travel by transit bus, taxi, walk or through other means.

- The second being the protection of the tax monies collected. In the past, Council has increased taxes directly for transportation purposes only to have the funds cut and used for another purpose in a later year. A specific 'Transportation Parcel Tax' would secure funding for roads. The specific tax usage is legislated by bylaw and cannot be used for any other purpose. Hence, it would not go into the general 'coffers'. Council felt that road infrastructure is an important service. By collecting a parcel tax for the capital portion of the road infrastructure, the public can be assured that appropriate funding for roads would be allocated annually.

The 2019 budget currently reflects an allocation of $957,000.00 for asphaltic overlays ($120.00 per parcel). The 2008 Roadway Pavement Management Study indicated that the City's road rating had deteriorated to 78 from 90 in 2000. The last update to the report was completed in 2011. At the time the City's road rating had improved to 82, which is the high side of a "fair" rating. The report recommended that the City fund its road network (which includes asphaltic overlays) by $1.5 million annually to maintain the City's road rating. In order to bring the City's road network back to a "good" rating (between 85 and 100), the City would need to spend $2.5 million annually (Schedule 1 - excerpt from the 2008 Pavement Management Study).

This recommendation is based on the principle that the overall long term lifecycle cost of the existing road network is minimized by rehabilitating pavements before reconstruction and/or before extensive deep patching is required. This is achieved by setting a budget level that minimizes the length of the network that is in very poor condition and minimizes the cost of maintaining the network's asset value.

An update to the City's Pavement Management Plan was approved in 2018 and is currently underway with completion estimated to be April/May 2019. The consulting engineer updating the plan has given preliminary data indicating that the City's current road rating is below 50, which is on the low side of a "poor" rating. As roads deteriorate it becomes exponentially more expensive to restore them. It should be noted that this deterioration of the City's road network is as a result of a combination of factors – the cost increase of asphalt and labour and inadequate funding in past years.

The price per tonne of asphalt has steadily increased. Since 2007, the price of asphalt has increased on average 2.4% per year and inflation over the same period has increased on average by 1.4% per year. The annual budget has generally kept pace with inflation due to development (i.e. addition of newly taxable parcels), however has been eroded as a result of increasing asphalt and labour costs.

In addition to increasing costs, the Transportation Parcel Tax rate has not increased since 2009. In order to meet the 2011 minimum recommendations the City needs to set an annual funding level of $1.62 million ($1.5 million increased based on the BC CPI), this would result in a parcel tax equivalent to $205.00. In order to improve its network rating, annual funding would need to reach $2.7 million ($2.5 million increased based on the BC CPI); resulting in a parcel tax of $342.00.

It is recommended that Council increase the Transportation Parcel Tax to $150.00 per parcel (currently set at a rate of $120.00 per parcel). The intent is to increase sustainable funding for the repair and maintenance of the City's paved road network, which was the original intent of the parcel tax. This increase to the Transportation Parcel Tax will generate approximately $237,000.00 in additional revenue. While the recommended increase will equate to an annual budget of approximately $1.19 million in 2019, it is still significantly below the recommended funding level required to maintain the road network at its previous "fair" rating. Attached as Schedule 2 is the Transportation Parcel Tax increase/conversion implications for Council's information.

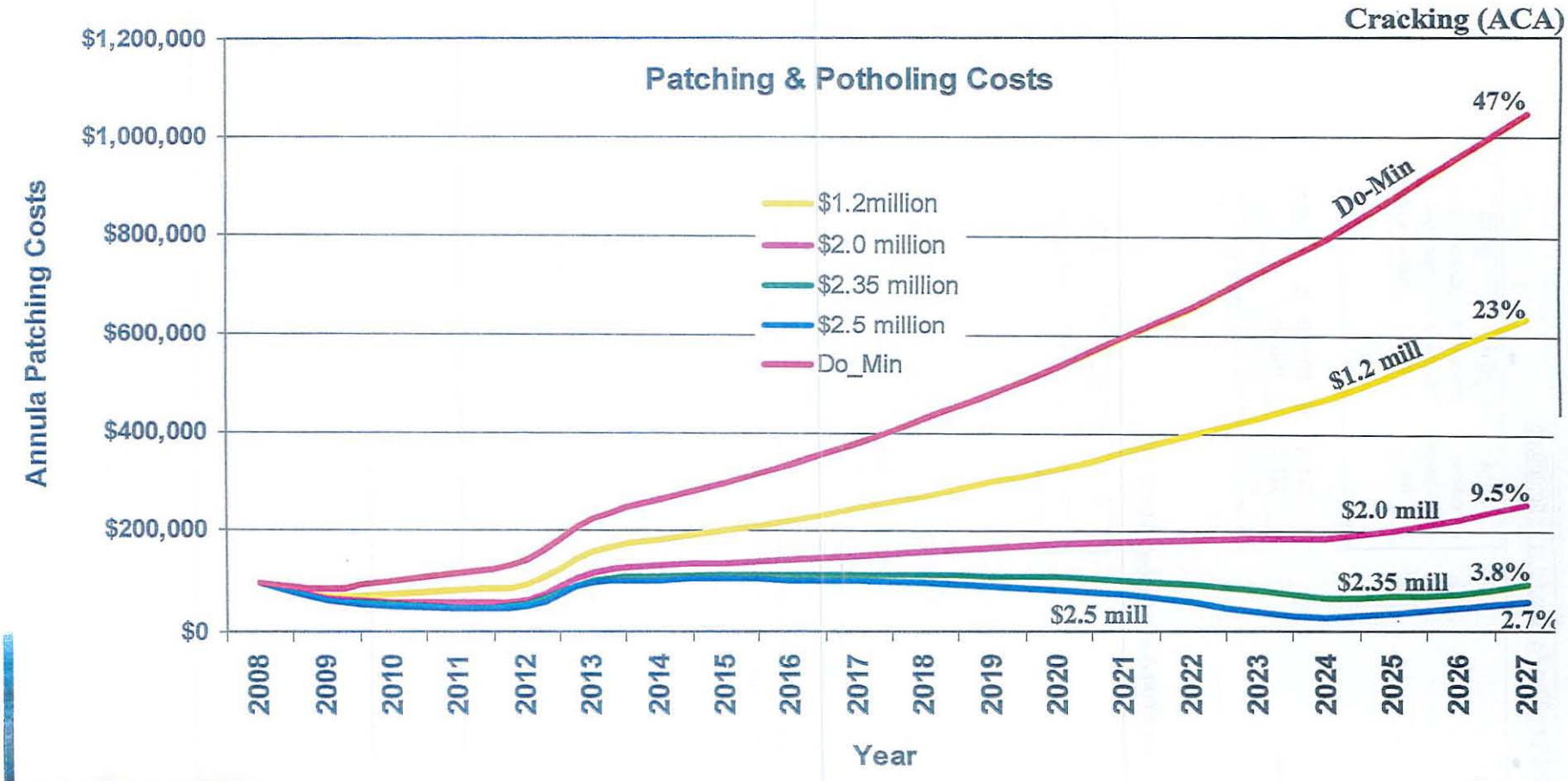
Respectfully Submitted,

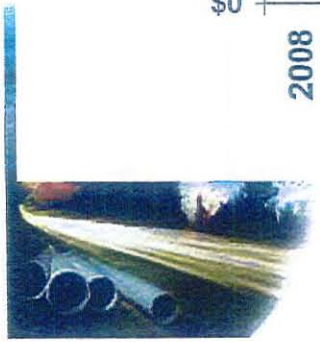
Chelsea Van de Cappelle, CPA

Robert Niewenhuizen, AScT

Analysis Results – Paved Road Deterioration

www.eba.ca





CREATING AND DELIVERING BETTER SOLUTIONS

Schedule 1

Note: The $30.00 increase ($120.00 to $150.00) to the Transportation Parcel Tax equates to a 1.37% advelorum tax increase.
Elimination of the existing Transportation Parcel Tax equates to a 5.47% advelorum tax increase.
This analysis does not consider the 2019 tax increase of 3.30% approved by Council in January.

Based on a Residential Dwelling Assessed at $150,000.00

	2018 Including Tran. Parcel Tax	2019 Collect Addt'l Tran. Parcel Tax	2019 Eliminate Existing Tran. Parcel (5.47% Tax Incr.)	2019 Collect Addt'l Tran. Parcel (1.37% Tax Incr.)
Municipal Taxes	$ 605.40	$ 605.40	$ 638.52	$ 613.69
Transportation Parcel Tax	120.00	150.00	-	120.00
	725.40	755.40	638.52	733.69

$ (21.71) *Decrease*

Based on a Residential Dwelling Assessed at $250,000.00

	2018 Including Tran. Parcel Tax	2019 Collect Addt'l Tran. Parcel Tax	2019 Eliminate Existing Tran. Parcel (5.47% Tax Incr.)	2019 Collect Addt'l Tran. Parcel (1.37% Tax Incr.)
Municipal Taxes	$ 1,009.00	$ 1,009.00	$ 1,064.19	$ 1,022.82
Transportation Parcel Tax	120.00	150.00	-	120.00
	1,129.00	1,159.00	1,064.19	1,142.82

$ (16.18) *Decrease*

Based on a Residential Dwelling Assessed at $300,000.00

	2018 Including Tran. Parcel Tax	Collect Addt'l Tran. Parcel Tax	2019 Eliminate Existing Tran. Parcel (5.47% Tax Incr.)	2019 Collect Addt'l Tran. Parcel (1.37% Tax Incr.)
Municipal Taxes	$ 1,210.80	$ 1,210.80	$ 1,277.03	$ 1,227.39
Transportation Parcel Tax	120.00	150.00	-	120.00
	1,330.80	1,360.80	1,277.03	1,347.39

$ (13.41) *Decrease*

Based on a Residential Dwelling Assessed at $400,000.00

	2018 Including Tran. Parcel Tax	Collect Addt'l Tran. Parcel Tax	2019 Eliminate Existing Tran. Parcel (5.47% Tax Incr.)	2019 Collect Addt'l Tran. Parcel (1.37% Tax Incr.)
Municipal Taxes	$ 1,614.40	$ 1,614.40	$ 1,702.71	$ 1,636.52
Transportation Parcel Tax	120.00	150.00	-	120.00
	1,734.40	1,764.40	1,702.71	1,756.52

$ (7.88) *Decrease*

Note: The $30.00 increase ($120.00 to $150.00) to the Transportation Parcel Tax equates to a 1.37% advelorum tax increase.
Elimination of the existing Transportation Parcel Tax equates to a 5.47% advelorum tax increase.
This analysis does not consider the 2019 tax increase of 3.30% approved by Council in January.

Based on a Commercial Property Assessed at $200,000.00

	2018 Including Tran. Parcel Tax	2019 Collect Addt'l Tran. Parcel Tax	2019 Eliminate Existing Tran. Parcel (5.47% Tax Incr.)	2019 Collect Addt'l Tran. Parcel (1.37% Tax Incr.)
Municipal Taxes	$ 2,279.02	$ 2,279.02	$ 2,403.68	$ 2,310.24
Transportation Parcel Tax	120.00	150.00	-	120.00
	2,399.02	2,429.02	2,403.68	2,430.24

$ 1.22 *Increase*

Based on a Commercial Property Assessed at $300,000.00

	2018 Including Tran. Parcel Tax	2019 Collect Addt'l Tran. Parcel Tax	2019 Eliminate Existing Tran. Parcel (5.47% Tax Incr.)	2019 Collect Addt'l Tran. Parcel (1.37% Tax Incr.)
Municipal Taxes	$ 3,418.53	$ 3,418.53	$ 3,605.52	$ 3,465.36
Transportation Parcel Tax	120.00	150.00	-	120.00
	3,538.53	3,568.53	3,605.52	3,585.36

$ 16.83 *Increase*

Based on a Commercial Property Assessed at $400,000.00

	2018 Including Tran. Parcel Tax	2019 Collect Addt'l Tran. Parcel Tax	2019 Eliminate Existing Tran. Parcel (5.47% Tax Incr.)	2019 Collect Addt'l Tran. Parcel (1.37% Tax Incr.)
Municipal Taxes	$ 4,558.04	$ 4,558.04	$ 4,807.36	$ 4,620.49
Transportation Parcel Tax	120.00	150.00	-	120.00
	4,678.04	4,708.04	4,807.36	4,740.49

$ 32.45 *Increase*

Based on a Commercial Property Assessed at $500,000.00

	2018 Including Tran. Parcel Tax	2019 Collect Addt'l Tran. Parcel Tax	2019 Eliminate Existing Tran. Parcel (5.47% Tax Incr.)	2019 Collect Addt'l Tran. Parcel (1.37% Tax Incr.)
Municipal Taxes	$ 5,697.55	$ 5,697.55	$ 6,009.21	$ 5,775.61
Transportation Parcel Tax	120.00	150.00	-	120.00
	5,817.55	5,847.55	6,009.21	5,895.61

$ 48.06 *Increase*

Based on a Commercial Property Assessed at $1,000,000.00

	2018 Including Tran. Parcel Tax	2019 Collect Addt'l Tran. Parcel Tax	2019 Eliminate Existing Tran. Parcel (5.47% Tax Incr.)	2019 Collect Addt'l Tran. Parcel (1.37% Tax Incr.)
Municipal Taxes	$ 11,395.10	$ 11,395.10	$ 12,018.41	$ 11,551.21
Transportation Parcel Tax	120.00	150.00	-	120.00
	11,515.10	11,545.10	12,018.41	11,671.21

$ 126.11 *Increase*

Based on a Commercial Property Assessed at $2,000,000.00

	2018 Including Tran. Parcel Tax	2019 Collect Addt'l Tran. Parcel Tax	2019 Eliminate Existing Tran. Parcel (5.47% Tax Incr.)	2019 Collect Addt'l Tran. Parcel (1.37% Tax Incr.)
Municipal Taxes	$ 22,790.20	$ 22,790.20	$ 24,036.82	$ 23,102.43
Transportation Parcel Tax	120.00	150.00	-	120.00
	22,910.20	22,940.20	24,036.82	23,222.43

$ 282.23 *Increase*

Item 8.5

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: Council approve the purchase of a 2hp Booster Pump and Piping package for the Zone 1 IR 3 Reservoir from Mearls Machine Works Ltd., for the quoted price of $15,652.11 ($3,772.11 pump and $11,880.00 piping) plus taxes as applicable;

AND THAT: The City's Purchasing Policy No. 7.13 be waived in the procurement of a 2hp Booster Pump and Piping package to authorize sole sourcing of same to Mearls Machine Works Ltd.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMON ARM

File: 2019-37

TO:	His Worship Mayor Harrison and Members of Council
FROM:	Robert Niewenhuizen, Director of Engineering and Public Works
PREPARED BY:	Tim Perepolkin, Capital Works Supervisor
DATE:	March 19, 2019
SUBJECT:	**BOOSTER PUMP/PIPING PURCHASE - ZONE 1 – IR 3 RESERVOIR**

STAFF RECOMMENDATION

THAT: **Council approve the purchase of a 2hp Booster Pump and Piping package for the Zone 1 IR 3 Reservoir from Mearls Machine Works Ltd., for the quoted total price of $15,652.11** ***($3,772.11 pump + $11,880 piping)*** **plus taxes as applicable;**

AND THAT: **The City's Purchasing Policy No. 7.13 be waived in the procurement of a 2hp Booster Pump and Piping package to authorize sole sourcing of same to Mearls Machine Works Ltd.**

BACKGROUND

The Zone 1 - IR 3 reservoir provides water storage/supply to the west side of the Salmon River and is located at 251 Gleneden Road. Zone 1 is the City's largest supply zone and includes a total of five (5) reservoirs that are interconnected with the water distribution piping network. The Zone 1 - IR 3 reservoir is a long distance from the other Zone 1 reservoirs and the piping between is not adequately sized to allow equalization during Maximum Day Demands. This results in inadequate equalization and reservoir storage levels at IR 3 Reservoir.

The 2012 Water Study recommended installation of a large booster station near the Salmon River that would remedy the current equalization problems with Zone 1 and supply additional water to Zone 2A twin reservoirs to a projected population demand growth to 2031. Staff confirms that the current issue doesn't include the Zone 2A reservoir storage and installation of a large booster station near the Salmon River is not warranted at this time. Also, the current and future MoTI upgrades include upsizing a lengthy portion of the watermain that will also help the equalization characteristics in the system, deferring the need for a large booster station.

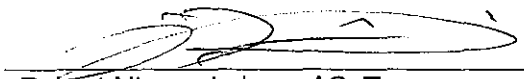
Supply and installation of a small booster pump at Zone 1 IR 3 reservoir is included in the approved 2019 budget. City staff will be completing the installation works in conjunction with City Electrical and Instrumentation contractors.

STAFF COMMENTS

Mearls Machine Works Ltd. is a reputable pump and piping supplier in the Okanagan/Shuswap. They are a Kelowna based company and have been providing pumps and maintenance service to the City for many years. As such staff views this as a sole source project under Policy No. 7.13 Section 3 whereby it is a non-competitive situation due to the nature of the work.

Delivery time for the pump is approximately 4 weeks from time of award.

Respectfully submitted,



Robert Niewenhuizen, AScT
Director of Engineering and Public Works

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Item 8.6

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the 2019 Budget contained in the 2019 - 2023 Financial Plan Bylaw be amended to reflect the construction of the Airport Development Plan Phase 1- Taxiway Charlie in the amount of $1,365,000.00, funded by way of long-term debt ($845,000.00) and BC Air Access Grant ($520,000.00);

AND THAT: the bylaw entitled City of Salmon Arm Taxiway Charlie Loan Authorization Bylaw No. 4289 be read a first, second and third time;

AND THAT: approval of the electors be obtained through the Alternative Approval Process for the proposed borrowing of $845,000.00 for the purpose of undertaking the construction of the Shuswap Regional Airport Taxiway Charlie;

AND THAT: Council establish Monday, June 24, 2019 at 4:00 p.m. as the deadline for receipt of the Elector Response Forms from electors for the proposed borrowing of $845,000.00 for the purpose of undertaking the construction of Shuswap Regional Airport Taxiway Charlie;

AND THAT: Council establish the Elector Response Form as shown on Appendix 1 for the proposed borrowing of $845,000.00 for the purpose of undertaking the construction of Shuswap Regional Airport Taxiway Charlie;

AND FURTHER THAT: Council establish the fair determination of the total number of elector responses required as 1,503 for the proposed borrowing of $845,000.00 for the purpose of undertaking the construction of Shuswap Regional Airport Taxiway Charlie.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMON ARM

To: Mayor Harrison and Members of Council
From: Chelsea Van de Cappelle, Chief Financial Officer,
Robert Niewenhuizen, Director of Engineering and Public Works, and
Erin Jackson, Corporate Officer
Date: March 15, 2019
Subject: Loan Authorization Bylaw No. 4289 – Shuswap Regional Airport Taxiway Charlie

Recommendation:

THAT: The 2019 Budget contained in the 2019 - 2023 Financial Plan Bylaw be amended to reflect the construction of the Airport Development Plan Phase 1 – Taxiway Charlie in the amount of $1,365,000.00, funded by way of long-term debt ($845,000.00) and BC Air Access Grant ($520,000.00);

AND THAT: Bylaw No. 4289 cited as the "City of Salmon Arm Taxiway Charlie Loan Authorization Bylaw No. 4289", be given three (3) readings;

AND THAT: Approval of the electors be obtained through the Alternative Approval Process for the proposed borrowing of $845,000.00 for the purpose of undertaking the construction of the Shuswap Regional Airport Taxiway Charlie;

AND THAT: Council establish Monday, June 24, 2019 at 4:00 p.m. as the deadline for receipt of the Elector Response Forms from electors for the proposed borrowing of $845,000.00 for the purpose of undertaking the construction of Shuswap Regional Airport Taxiway Charlie;

AND THAT: Council establish the Elector Response Form as shown on Appendix 1 for the proposed borrowing of $845,000.00 for the purpose of undertaking the construction of Shuswap Regional Airport Taxiway Charlie;

AND THAT: Council establish the fair determination of the total number of elector responses required as 1,503 for the proposed borrowing of $845,000.00 for the purpose of undertaking the construction of Shuswap Regional Airport Taxiway Charlie;

Background:

The City completed an Airport Development Plan in 2015 (WSP Canada Inc.) which included the relocation and upgrade of Taxiway Bravo (to be Taxiway Charlie). The relocation and upgrade to Taxiway Charlie has two main benefits to the airport:

- To allow the majority of landing aircraft in both directions to exit the runway, reducing the total time an aircraft occupies the runway, thereby increasing physical capacity; and
- To open up areas for general aviation related development increasing the economic capacity of the airport.

In July of 2018, staff received notification from the British Columbia Air Access Program (BCAAP) that the Taxiway Charlie project had been approved for funding under the 2018/2019 program for a total of $520,000.00. The grant is 50% funded and the grant amount applied for was $1,040,000.00. In August of 2018, Council authorized staff to execute the grant agreement with BCAAP.

A preliminary design and Class 'C' Opinion of Probable Cost was completed by WSP in February of 2019. The estimated cost to complete the proposed works including 15% contingency is $1,345,000.00.

Estimated Costs

The following table summarizes the total estimated costs to undertake the construction of Taxiway Charlie:

Description	Cost
Construction – Taxiway Charlie	$ 1,345,000.00
Borrowing Costs	20,000.00
Total	1,365,000.00
Less: BC Air Access Grant	520,000.00
Total	$ 845,000.00

Long Term Debt

2019 Budget will reflect borrowing in the amount $845,000.00 to undertake the construction of Phase One (1) of the Airport Development Plan – Taxiway Charlie. The impact of this borrowing does not affect the 2019 Budget, but rather the 2021 Budget (borrowing will not occur until the Spring of 2020) when the debenture goes under repayment. Repayment of the debenture debt is approximately $65,250.00 (Term: 20 years; Interest Rate: 4%) which equates to a .35% tax increase - this may be offset with new construction revenues in 2021.

Operating and Maintenance Costs

It is anticipated that the Operation and Maintenance costs will remain similar as asphalt surfaces generally require less upkeep than gravel surfaces; however, the length of the taxiway with the additional taxi-lane will be slightly larger.

Elector Assent

Elector Assent is required to undertake long-term debt for the construction of Taxiway Charlie and the process is outlined below.

The Local Government Act enables the City to establish and operate any service which is deemed necessary or desirable for all or part of the community. The construction of Taxiway Charlie aligns with the City of Salmon Arm's Corporate Strategic Plan and our focus on the provision of Core Services. In order to move forward with the long-term borrowing required for this project, there are some steps that need to be followed.

Pursuant to Section 180 of the Community Charter, approval of the electors is required before Council can adopt a long-term Loan Authorization Bylaw. In accordance with Section 84, elector approval may be obtained by either of the following means:

a) assent of the electors though referendum; or

b) approval of the electors by alternative approval process.

Both methods provide for formal consultation with the public, however; utilizing the alternative approval process would be more efficient and less cost prohibitive than a referendum, considering the essential nature of this project and the fact that the City has conducted a number of alternative approval processes and developed a set of forms and best practices.

Once the Loan Authorization Bylaw has received third reading it must be approved by the Inspector of Municipalities. When the bylaw has received statutory approval the alternative approval process can begin. It is estimated that the processes could be completed by June 24, 2019; however, this is a date that Council must establish.

Alternative Approval Process

Pursuant to Section 86 of the Community Charter, notice of the approval process will be published in a newspaper once per week for 2 consecutive weeks. In addition, it will be posted in the lobby of City Hall and on the City's website. The public notice must include a description of the proposed bylaw, amount of proposed debenture, term, elector response procedure, the deadline for elector responses and a statement that Council may proceed with borrowing the funds unless at least 10% (1,503) of the electors indicate that Council must obtain the assent of the electors though a referendum before moving forward. Elector responses will be collected by the Corporate Officer for not less than thirty (30) days following the second public notice, on a form which includes the full name, residential address and signature of each elector, and, if applicable, the address of the property in relation to which the individual is entitled to register as a non-resident property elector.

After the established deadline, the Corporate Officer must determine and certify whether enough elector response forms have been submitted to exceed the 10% (1,503) threshold. This determination is final and conclusive. If more than 10% have responded, Council can not adopt the bylaw and will need to decide whether to continue to a referendum.

Fair Determination of Electors Methodology

According to BC Stats, by 2018 the population of Salmon Arm had increased to 19,299. Of this number, 82% or 15,825 are presumed eligible to vote (based on the age group percentages calculated using both Statistics Canada and BC Stats information).

With an additional conservative reduction of 5%, the 10% required for the purpose of the alternative approval process is approximately 1,503. Recognizing that Statistics Canada conducts the Census of Population in order to develop a statistical portrait of Canada on one (1) specific day and that even on that day the census numbers are an approximation, it is impossible to determine the exact population of the City at this time. Using the 2016 Census population number for Salmon Arm and adjusting based on BC Stats estimated increase and a further reduction of 5%, the City has come up with the most conservative estimate available.

It is recommended that Council proceed with obtaining elector approval through the alternative approval process as detailed in the motion for consideration.

Chelsea Van de Cappelle, CPA
Chief Financial Officer

Robert Niewenhuizen
Director of Eng. & Public Works

Erin Jackson
Corporate Officer

CITY OF SALMON ARM - ELECTOR RESPONSE FORM

By completing this elector response form I oppose the municipal council's intention to adopt Airport Development Loan Authorization Bylaw No. 4289 (which authorizes the borrowing of up to $845,000.00 to be repaid over a period not exceeding 20 years in order to finance the costs of constructing Airport Development Plan Phase 1 - Taxiway Charlie) unless a vote is held.

Instructions to Electors:

The *Community Charter* of the Province of British Columbia requires that in order for an Elector Response to be valid:

1. The person signing the Elector Response Form is an eligible elector of the City of Salmon Arm;
2. The form must include full name, residential address and signature of the elector; and
3. If signing as a Property Elector (non-resident), full residential address of property in Salmon Arm must be entered, as well as your residential address.

I, the undersigned declare that:

- I am 18 years of age or older;
- I am a Canadian citizen;
- I have resided in British Columbia for at least the past six (6) months;
- I have resided in OR have been the registered owner of real property in the City of Salmon Arm for at least the past 30 days; and
- I am not disqualified by the *Local Government Act* or any other enactments.

Elector(s) Full Name (PLEASE PRINT)	Elector(s) Residential Address (PLEASE PRINT)	Elector(s) Signature(s)

Elector Response Forms may be submitted by mail or person to City of Salmon Arm City Hall by no later than 4:00 p.m. on Monday, June 24, 2019 to the address noted below. Postmarks will not be accepted as date of submission. City of Salmon Arm, 500 - 2 Avenue NE, Box 40 Salmon Arm, BC V1E 4N2

For more information please contact Erin Jackson, Corporate Officer at (250)803-4029 or ejackson@salmonarm.ca.

Erin Jackson
Corporate Officer

CITY OF SALMON ARM

BYLAW NO. 4289

A bylaw to authorize the borrowing for the purpose of a capital nature

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WHEREAS under the provisions of Section 179 of the Community Charter, Council may, by a loan authorization bylaw adopted with the approval of the Inspector, incur a liability by borrowing for any purpose of a capital nature;

WHEREAS it is deemed desirable and expedient to design and construct the Shuswap Regional Airport Taxiway Charlie;

AND WHEREAS the amount to be borrowed to construct such improvements and to do all things necessary in connection herewith is the sum of $845,000.00 which is the amount of debt intended to be created by this bylaw;

AND WHEREAS the maximum term for the debentures to be issued to secure the monies authorized to be borrowed hereunder is twenty (20) years;

AND WHEREAS the approval of the Inspector has been obtained prior to its adoption, pursuant to Section 179 of the Community Charter;

AND WHEREAS the electors within the boundaries of the City of Salmon Arm were notified, under the alternative approval process, pursuant to Section 86 of the Community Charter, that Council intends to borrow to undertake the construction of the Shuswap Regional Airport Taxiway Charlie and do all things necessary in connection herewith;

AND WHEREAS the Council has been advised through a report prepared by the Corporate Officer that elector responses submitted by the electors within the boundaries of the City of Salmon Arm, requesting Council not to proceed with the borrowing to construct the Shuswap Regional Airport Taxiway Charlie unless it is approved by assent of the electors are insufficient;

NOW THEREFORE the Council of the City of Salmon Arm, in open meeting assembled, enacts as follows:

1. The Council of the City of Salmon Arm is hereby authorized and empowered to undertake and carry out or cause to be carried out the borrowing for the construction of the Shuswap Regional Airport Taxiway Charlie and do all things necessary in connection herewith and without limiting the generality of the foregoing:

    a) To borrow upon the credit of the Municipality a sum not exceeding $845,000.00 and the maximum term for the debentures to be borrowed hereunder is twenty (20) years.

b) To acquire all such property, easements, rights-of-way, licences, rights or authorities as may be requisite or desirable for or in connection with the construction of the Shuswap Regional Airport Taxiway Charlie.

2. This bylaw may be cited as "City of Salmon Arm Taxiway Charlie Loan Authorization Bylaw No. 4289"

READ A FIRST TIME THIS DAY OF 2019

READ A SECOND TIME THIS DAY OF 2019

READ A THIRD TIME THIS DAY OF 2019

APPROVED BY THE INSPECTOR PURSUANT TO SECTION 179 OF THE COMMUNITY

CHARTER THIS DAY OF 2019

ADOPTED BY COUNCIL THIS DAY OF 2019

_____
MAYOR

_____
CORPORATE OFFICER

Item 9.1

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324 be read a first time;

AND THAT: pursuant to Section 477 (3)(a) of the *Local Government Act*, Second Reading of the Official Community Plan bylaw be withheld pending Council's consideration of the amendment in conjunction with:

1) The Financial plans of the City of Salmon Arm; and

2) The Liquid Waste Management Plan of the City of Salmon Arm.

[OCP4000-38; 1160595 BC Ltd./Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDE]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

TO: His Worship Mayor Harrison and Members of Council

DATE: March 11, 2019

SUBJECT: Official Community Plan Amendment Application No. OCP4000-38
Zoning Amendment Application No. 1141

Legal: Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069
Civic: 1231 – 30 Street NE
Owners/Applicant: Cutting Edge Holdings LTD.

MOTION FOR CONSIDERATION

THAT: **A bylaw be prepared for Council's consideration, adoption of which would amend the Official Community Plan Bylaw No. 4000 Land Use Designation of Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069 from HC (Highway Service/Tourist Commercial) to HDR (High Density Residential);**

AND THAT: **Pursuant to Section 475 of the *Local Government Act*, Council has considered this Official Community Plan amendment after appropriate consultation with affected organizations and authorities;**

AND THAT: **Pursuant to Section 476 of the *Local Government Act*, Council has considered this Official Community Plan amendment after required consultation with School District No. 83;**

AND THAT: **Pursuant to Section 477 (3) (a) of the Local Government Act, Second Reading of the Official Community Plan bylaw be withheld pending Council's consideration of the amendment in conjunction with:**

1) **The Financial Plans of the City of Salmon Arm; and**
2) **The Liquid Waste Management Plan of the City of Salmon Arm.**

AND THAT: **A bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069 from R-1 (Single-Family Residential) to R-5 (High Density Residential);**

AND FURTHER THAT: **Final Reading of the Zoning Amendment Bylaw be withheld subject to:**

1) **Ministry of Transportation and Infrastructure approval; and**
2) **Adoption of the associated Official Community Plan Amendment Bylaw.**

STAFF RECOMMENDATION

THAT: The motion for consideration be adopted;

PROPOSAL

The subject parcel is located at 1231 – 30 Street NE, just north of the Trans Canada Highway (Appendices 1 and 2). It is designated Highway Service / Tourist Commercial (HC) in the City's Official Community Plan (OCP) and zoned R-1 (Single Family Residential) in the Zoning Bylaw (Appendix 3 and 4). The parcel currently contains a single family dwelling (site photos are attached as Appendix 5).

The purpose of this application is to amend the OCP and rezone the subject parcel to accommodate a multi family residential use. As discussed in more detail, a high density land use designation is deemed to be the most appropriate designation of the OCP.

The Zoning Map attached shows the mix of zones in the immediate area, predominantly Residential (R-4 with R-1 and R-5), with Rural zones to the east, and Commercial zones further to the west and south. Land uses adjacent to the subject parcel include the following:

North: Residential land (R-1 Single Family and R-4 Medium Density Residential)
South: Residential land (R-1 Single Family Residential)
East: Road (30 Street NE) and A-2 (Rural Holding) land beyond
West: Residential land (R-4 Medium Density Residential)

A conceptual site plan (Appendix 6) has been submitted to illustrate the development proposal featuring 5 or 6 three-storey residential units. While the details of the attached plans are unclear, they represent the intent of the applicant at this time and would be subject to detailed review at the Development Permit stage. Note the maximum height in the R-5 zone is 12 metres (39.4 feet), without a height bonus, while the maximum height permitted in the C-6 zone (envisioned by the OCP "HC" designation) is 19 metres (62.3 feet).

If rezoned to R-5, a form and character residential development permit application would be required prior to development to address building forms, site plan, lot grading, and landscaping designs. A Development Permit application would be reviewed by City staff, the Design Review Panel, and then by Council for consideration of approval.

OCP POLICY

The proposed OCP amendment from HC (Highway Service / Tourist Commercial) to HR (Residential - High Density) would place the subject parcels in Residential Development Area A, considered the highest priority for development. The proposed amendment to HR would align with the OCP's Urban Residential Objectives listed in Section 8.2 and the Urban Residential Policies listed in Section 8.3, including providing a variety of housing types, providing housing options, and supporting compact communities. In terms of siting, the proposal appears aligned with OCP Siting Policies under Section 8.3.19, including good access to transportation routes, recreation, community services, and utility servicing.

Section 475 & 476 - Local Government Act

Pursuant to Sections 475 and 476 of the Local Government Act (consultation during OCP amendments), the proposed OCP amendments were referred to the following organizations on January 23, 2019:

Adams Lake Indian Band:	No response to date
Neskonlith Indian Band:	No response to date
Economic Development Society:	Letter of support attached (Appendix 7).
Interior Health Authority:	No response to date
School District No. 83: (pursuant to Section 476)	No response to date

Section 477 - Local Government Act

Pursuant to Section 477 of the Local Government Act (adoption procedures for an OCP amendment), prior to Second Reading of the bylaw, Council must consider the proposed OCP amendment in relation to the City's financial and waste management plans. In the opinion of staff, this proposed OCP amendment is largely consistent with both the City's financial and waste management plans.

COMMENTS

Ministry of Transportation & Infrastructure

MOTI has granted preliminary approval (Appendix 8).

Engineering Department

Servicing information provided to applicant in advance of any future development (Appendix 9).

Planning Department

The surrounding neighbourhood has been undergoing slow development with a mix of older, single family housing and newer condominium, institutional and commercial development, most significantly the uptown SASCU / Askew's location and the 21 Street NE underpass. The subject parcel is located in an area well-suited for higher density residential development featuring sidewalks and transit routes, being within close walking distance of the commercial node to the west, the recreation centre and arena, schools (including Okanagan College), as well as the City Centre and hospital further west.

At present, the subject parcel may be considered less ideal for Highway Service / Tourist Commercial development as presently designated, considering the size of the parcel, the commercial node established to the west, and the proximity of recent residential development. As noted, the Residential – High Density (HD) designation in the City's Official Community Plan (OCP) supports the proposed development scenario, which in the opinion of staff aligns with broad OCP policies.

The maximum residential density permitted under R-5 zoning is 100 dwelling units per hectare of land. As the subject property is 0.13 hectares in area, the maximum permitted density would be 13 dwelling units assuming: 1) the present gross areas of the subject parcel; and 2) no density bonus. With a density bonus under R-5 zoning, the maximum density is 130 units per hectare, or 16 units on 0.13 hectares, with a height increase to 15 m. The minimum residential density permitted under R-5 zoning is 3 units in the form of a triplex. The applicant is currently proposing a 5-to-6 unit development (which equates to a density of 46 units per hectare) subject to a Development Permit application. The proposed development should align well with the residential development to the north, south, and west.

Table 1 – R-5 Zoning Analysis (0.48 hectare area)

	R-5 Permitted/Required	R-5 with Bonus	Proposed
Density	13 units	16 units	5-to-6 units
Height	12 m	15 m	tbd
Parcel Coverage	55 %	70 %	tbd
Setback – front	5 m	5 m	tbd
Setback – interior side	2.4 m	2.4 m	tbd
Setback – rear	5 m	5 m	tbd
Parking	16	20	tbd
Small Car Spaces	20 % (3)	20 % (4)	tbd

Considering the proposed development concept, a 6 unit development would be required to provide 8 parking stalls. The provision of on-site parking is practical and necessary, as the opportunity for on-street parking at this site is very limited.

As previously noted, if rezoned as proposed, a form and character development permit application would be required prior to development and would clarify the inclusion of various site elements. Detailed site plans, building renderings, a landscape plan provided by a landscape architect, and a lot grading plan submitted at the development permit stage are all required to illustrate how the applicant's proposal would address various requirements. Specific details regarding building design including heights, and site planning including the requisite screened refuse/recycling area, fencing and landscaping have not yet been determined. Staff note that parking areas are required to meet the standards specified in the Zoning Bylaw, including hard surfacing, grading, drainage, and delineation (painted lines) of parking spaces.

Staff have discussed these matters with the applicant and as such, staff are comfortable with the concept as proposed at this stage, with the expectation that detailed designs are forthcoming and the understanding that these details are required at the Development Permit stage.

CONCLUSION

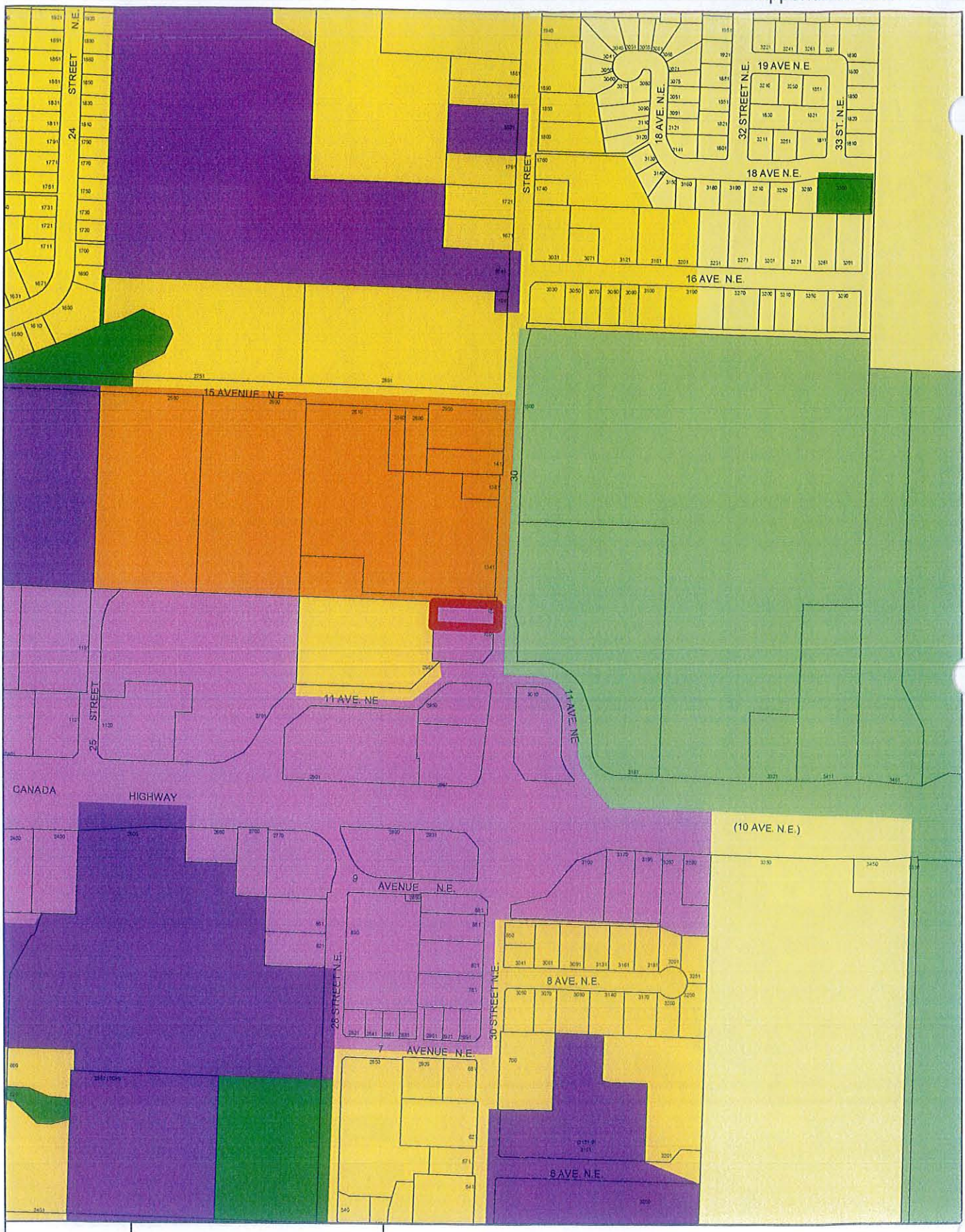
The proposed Residential - High Density (HR) OCP land use designation and R-5 zoning of the subject properties is consistent with OCP residential policy, will not result in any significant impact on the City's commercial land supply, and is therefore supported by staff.

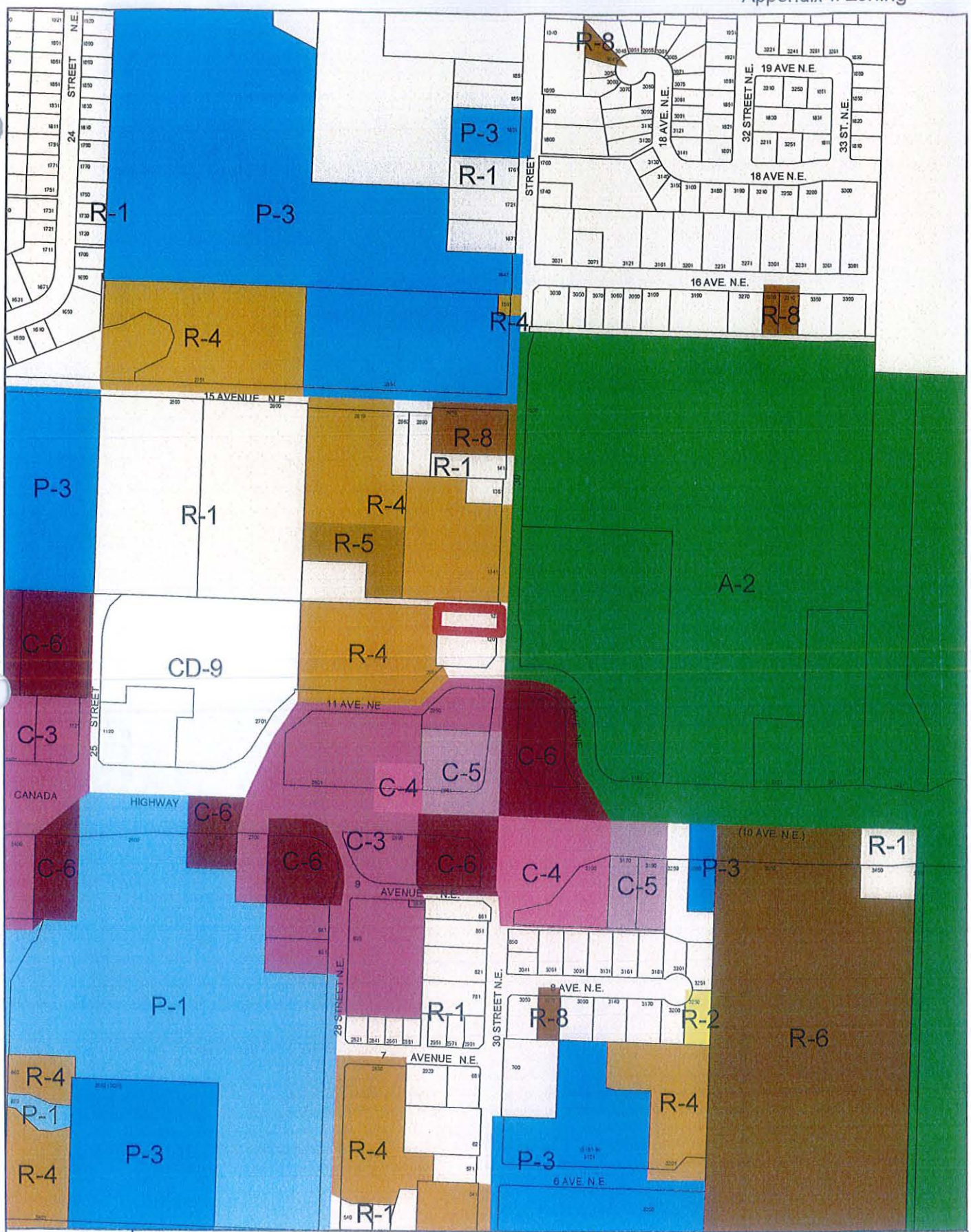
Prepared by: Chris Larson, MCP
Planning and Development Officer

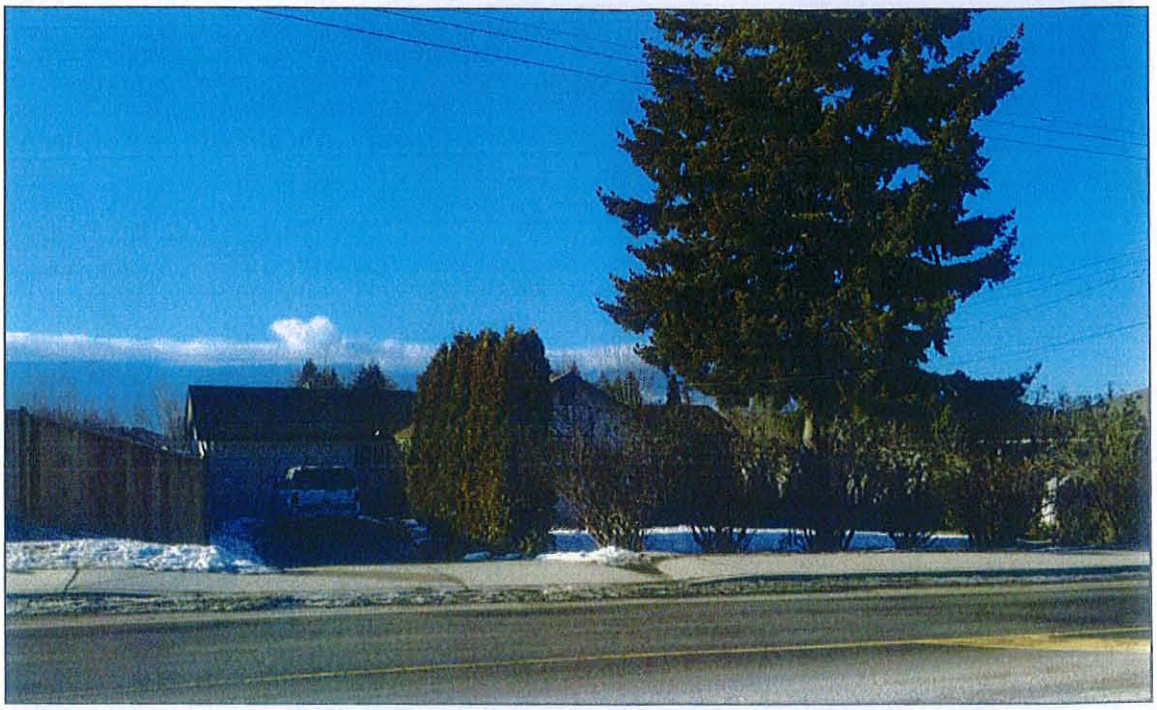
Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services


19 AVE N.E
18 AVE N.E
16 AVENUE N.E
15 AVE N.E
CANADA HIGHWAY
(10 AVE N.E.)
8 AVENUE N.E
8 AVE N.E
6 AVE N.E
37 STREET
33 ST
30 STREET N.E
28 STREET N.E
1 AVE N.E
N
0 45 90 180 270 360
Meters
Subject Parcel


N
0 5 10 20 30 40
Meters
Subject Parcel


24 STREET N.E.
19 AVE N.E.
18 AVE. N.E.
32 STREET N.E.
33 ST. N.E.
18 AVE N.E.
STREET
16 AVE. N.E.
15 AVENUE N.E.
30
11 AVE. NE
25 STREET
11 AVE. NE
CANADA
HIGHWAY
(10 AVE. N.E.)
9 AVENUE N.E.
28 STREET N.E.
30 STREET N.E.
8 AVE. N.E.
7 AVENUE N.E.
8 AVE. N.E.
N
0 2040 80 120 160
Meters
Subject Parcel
Acreage Reserve
Park
Institutional
High Density Residential
Commercial - Highway/Service Tourist
Medium Density Residential

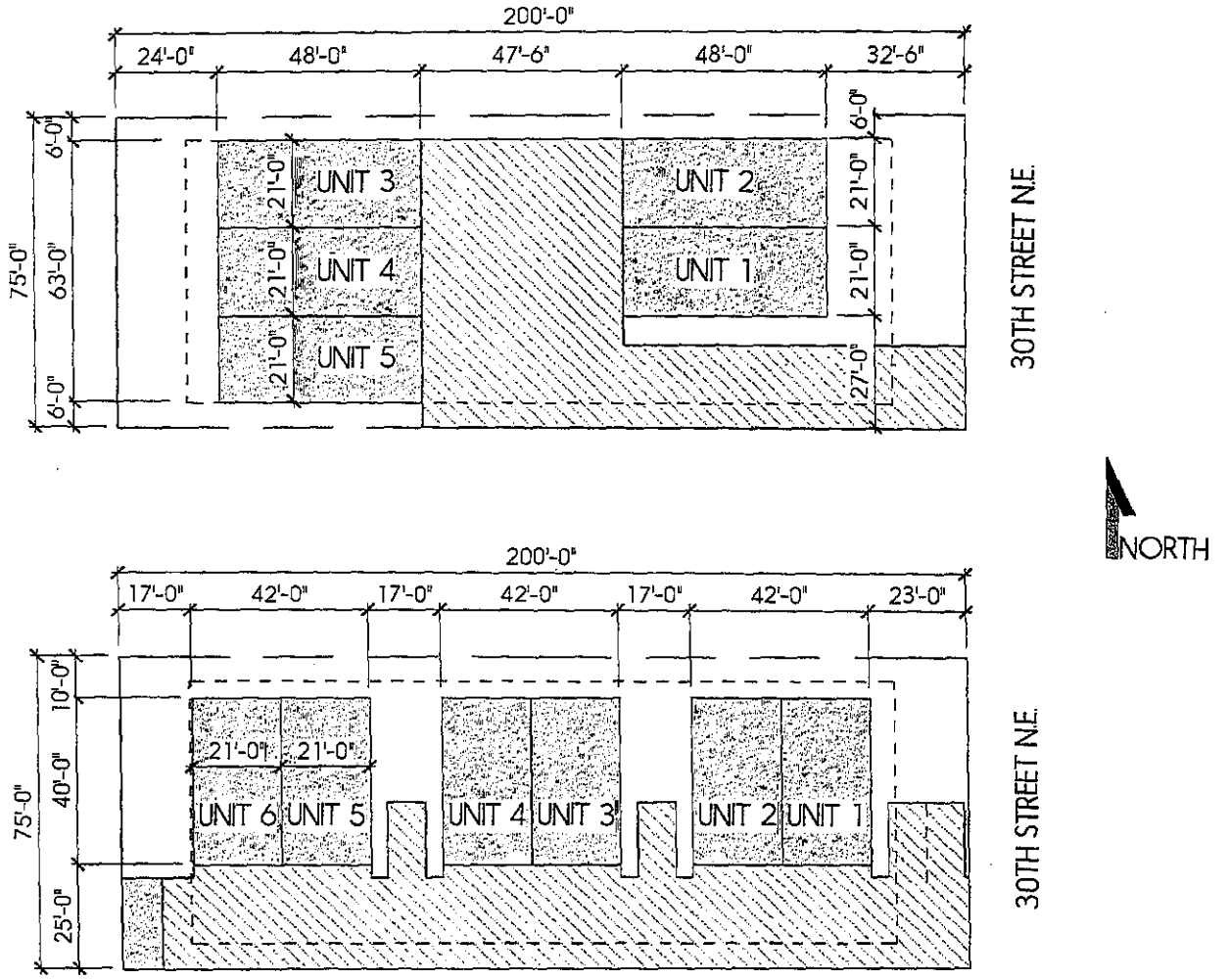

R-8
19 AVE N.E.
32 STREET N.E.
33 ST. N.E.
18 AVE. N.E.
18 AVE N.E.
16 AVE. N.E.
STREET
24 STREET N.E.
P-3
R-1
R-4
15 AVENUE N.E.
R-5
A-2
C-6
CD-9
25 STREET
11 AVE. NE
C-3
C-4
C-5
CANADA
HIGHWAY
9 AVENUE N.E.
(10 AVE. N.E.)
8 AVE. N.E.
R-2
R-6
28 STREET N.E.
30 STREET N.E.
7 AVENUE N.E.
6 AVE. N.E.
P-1
N
0 45 90 180 270 360
Meters
Subject Parcel



View of subject parcel looking west from 30 Street NE.

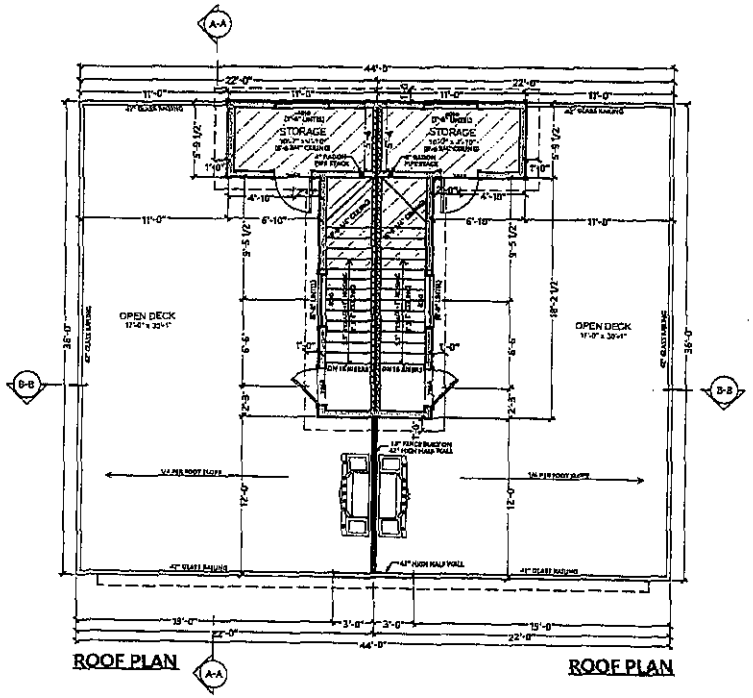


View of subject parcel looking south west from 30 Street NE showing adjacent (fenced) residential development.



1 SITE
1 : 500

NOV 15 2018
1231 30TH STREET, N.E.
SALMON ARM, B.C.



ROOF PLAN

ROOF PLAN

PARTY WALL ASSEMBLY

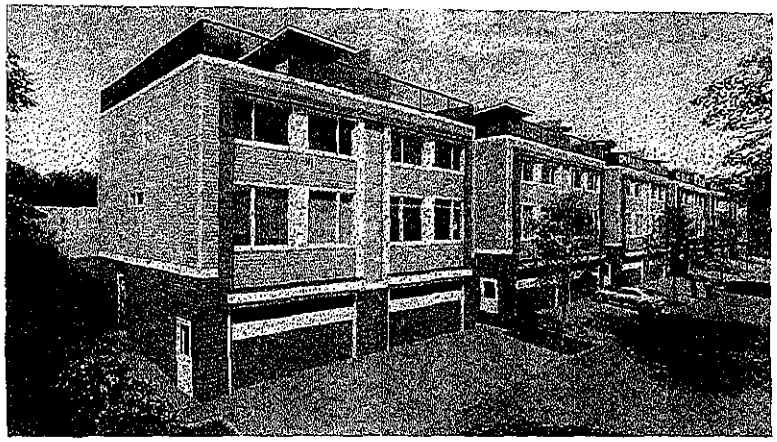
AS PER TABLE A-9.10.3.1.A B.C BUILDING CODE
W13a - 1 HR. FRR - STC 57

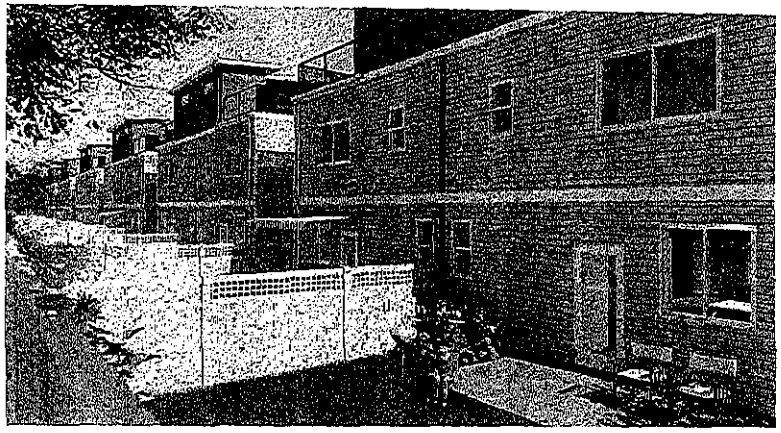
-5/8" TYPE "X" GYPSUM BD.
-2x4 @ 16" O/C C/W R-13 BATT INSULATION
-1" AIR SPACE
-2x4 @ 16" O/C C/W R-13 BATT INSULATION
-5/8" TYPE "X" GYPSUM BD.

NOTE: 26 GA. GALVANIZED FIRE STOP @ TOP OF ASSEMBLY AND @ UNDERSIDE OF ROOF TRUSSES SPANNING AIR SPACE.

SPECIFICATIONS

ROOF CONSTRUCTION
FOUNDATION
CONCRETE SLAB
EXTERIOR WALLS
DRAINAGE TILE
FLOOR SYSTEM
STAIR CONSTRUCTION
SOFFIT & FASCIA
ROOFS & WINDOWS





R-tistry Home Design
designer@tistryhomedesign.com
PH: 250-469-1641

ISSUED PLANS:
1 ISSUE — JANUARY 25-16
2 PARTY WALL ASSEMBLY — SEPTEMBER 15
3 CONSTRUCTION DRAWINGS — DEC. 13-16

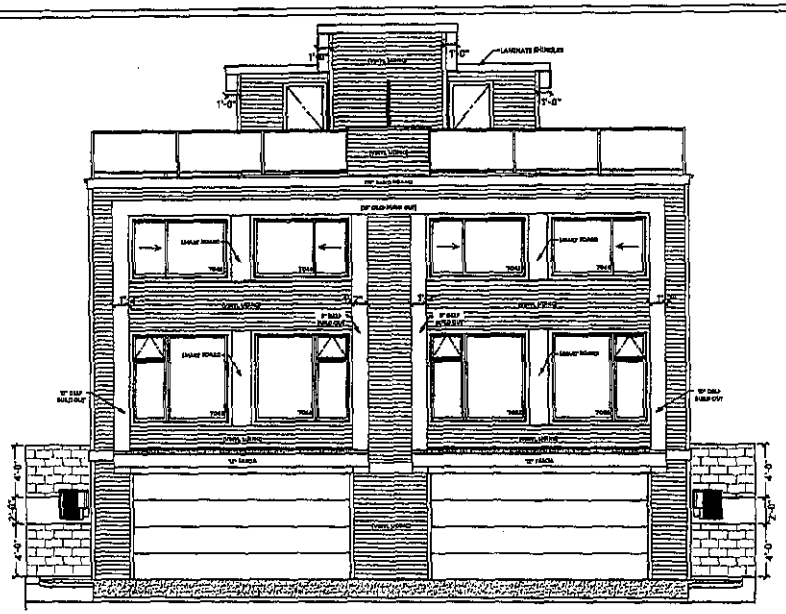
ELKRIDGE
A Small Community

PROJECT TITLE:
ELKRIDGE - DUPLEX
2&3 BED UNITS

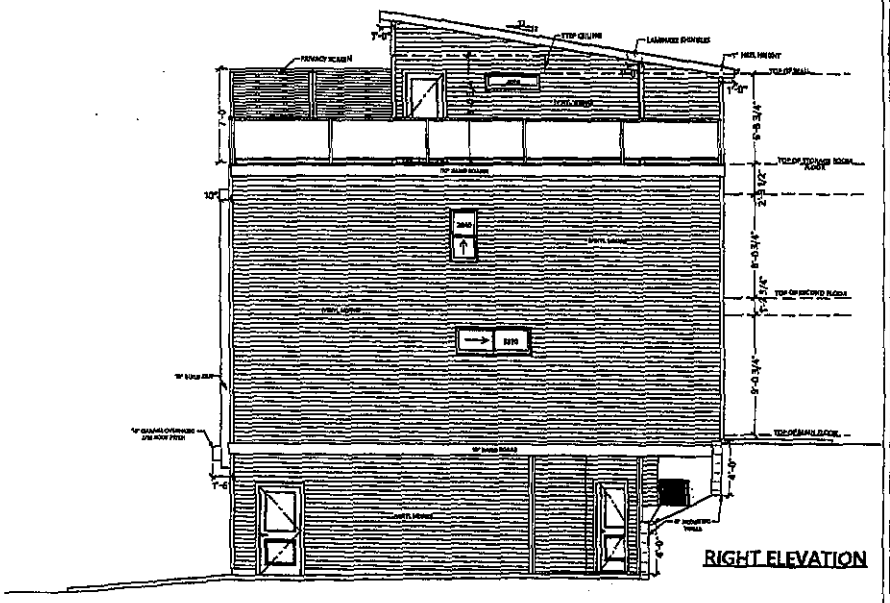
DATE:
12/13/2016

SCALE:
1/4" = 1'

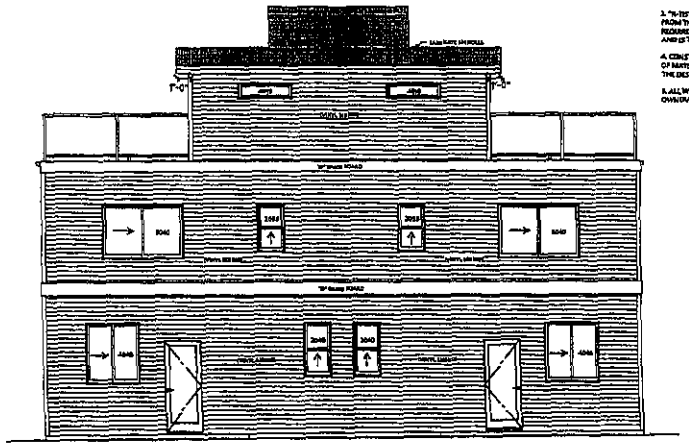
SHEET:
4/5



FRONT ELEVATION



RIGHT ELEVATION



REAR ELEVATION

STANDARD NOTES

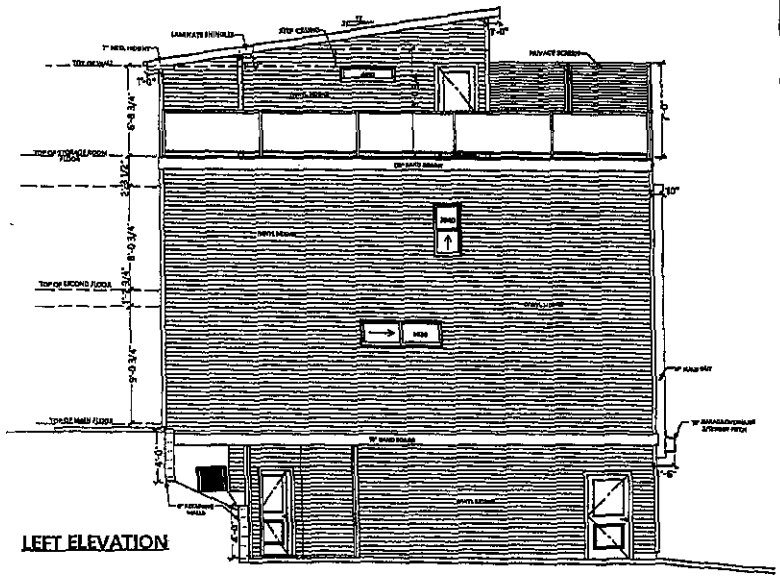
1. ALL WORK SHALL COMPLY IN TO THE CURRENT BUILDING CODE ADOPTED BY AUTHORITIES HAVING JURISDICTION OR LOCAL BUILDING CODES AND BYLAWS WHICH MAY TAKE PRECEDENCE.

2. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DRAWINGS.

3. "R-TISTRY DRAFTING INC" SHALL NOT BE RESPONSIBLE FOR ANY VARIANCES FROM THE STRUCTURAL DRAWINGS AND SPECIFICATIONS, OR ADDITIONAL REQUIRED REVISIONS RESULTING FROM CONDITIONS ENCOUNTERED AT THE JOB SITE AND IS THE SOLE RESPONSIBILITY OF THE OWNER/ BUILDER.

4. CONSTRUCTION LOADS ON THE STRUCTURE CAUSED BY INTERIM STORAGE OF MATERIALS OR USE OF EQUIPMENT, SHALL NOT BE ALLOWED TO EXCEED THE DESIGN LOADINGS.

5. ALL WINDOW AND DOOR SIZES AND OPERATION ARE TO BE CONFIRMED BY OWNER/BUILDER WITH THE MANUFACTURE



LEFT ELEVATION

R-tistry Home Design
design@tristyhomedesign.com
PH: 250-469-1641

ISSUED PLANS:

NO.1	PERMIT	AUG 03 '16
NO.2	PARTY WALL ASSEMBLY	SEP 06 '16
NO.3	CONSTRUCTION DRAWINGS	DEC 13 '16

ELKRIDGE
Development Corporation

PROJECT TITLE:
ELKRIDGE - DUPLEX
2&3 BED UNITS

DATE:
12/13/2016

SCALE:
1/4" = 1'

SHEET:
1/5

Appendix 6.1 Development Concept

SALMONARM
ECONOMIC DEVELOPMENT SOCIETY

February 12, 2019

City of Salmon Arm
PO Box 40
Salmon Arm BC
V1E 4N2

Attention: Kevin Pearson
Director of Development Services

Dear Sir:

Re: OCP Amendment Application No OCP4000-38

The Salmon Arm Economic Development Society (SAEDS) Board of Directors has reviewed the information for the above-noted OCP Amendment Referral to redesignate the OCP designation of the property located at 1231 30th Street NE, Salmon Arm from Highway Commercial to High Density Residential and the zoning of the same property from R1 to R5. The Board has no objections to the application, based on the information provided.

We thank you for the opportunity to comment on this OCP Amendment Referral.

Sincerely,

Lana Fitt, Economic Development Manager
Salmon Arm Economic Development Society

BRITISH COLUMBIA | Ministry of Transportation and Infrastructure

DEVELOPMENT APPROVALS
PRELIMINARY BYLAW
COMMUNICATION

Your File #: ZON-1141
eDAS File #: 2019-00410
Date: Jan/28/2019

City of Salmon Arm, Development Services
500 2nd Avenue NE
PO Box 40
Salmon Arm, BC V1E 4N2
Canada

Attention: City of Salmon Arm, Development Services

Re: Proposed Bylaw for: Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069
1231 – 30 Street NE, Salmon Arm

Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*.

We ask that the City of Salmon Arm consider imposing development cost charges towards this and future developments in the area to contribute towards a traffic study and possible future improvements to the municipal intersection(s) to the Trans-Canada Highway, as warranted.

If you have any questions please feel free to call Tara Knight at (250) 833-3374.
Yours truly,

Tara Knight
District Development Technician

Local District Address
Salmon Arm Area Office Bag 100 850C 16th Street NE Salmon Arm, BC V1E 4S4 Canada Phone: (250) 503-3664 Fax: (250) 833-3380

Appendix 9: Engineering Comments

CITY OF SALMONARM

Memorandum from the Engineering and Public Works Department

TO:	Kevin Pearson, Director of Development Services
DATE:	08 February 2019
PREPARED BY:	Chris Moore, Engineering Assistant
OWNER:	**Cutting Edge Holdings Ltd.**, 2790 – 25 St NE, Salmon Arm, BC, V1E 2Z7
APPLICANT:	Owner
SUBJECT:	**OCP AMENDMENT APPLICATION NO. OCP4000-38** **ZONING AMENDMENT APPLICATION FILE NO. ZON-1141**
LEGAL:	Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069
CIVIC:	**1231 – 30 Street NE**

Further to your referral dated 17 January, 2019, the Engineering Department does not have any concerns related to the Re-zoning and OCP amendment and recommends approval.

In advance of any development proceeding to the next stages we provide the following servicing information. These comments and servicing requirements are not conditions for Rezoning / OCP Amendment; however, these comments are provided as a courtesy, prior to the next stage of development.

General:

1. Full municipal services are required as noted herein. Owner / Developer to comply fully with the requirements of the Subdivision and Development Services Bylaw No 4163. Notwithstanding the comments contained in this referral, it is the applicant's responsibility to ensure these standards are met.

2. Comments provided below reflect the best available information. Detailed engineering data, or other information not available at this time, may change the contents of these comments.

3. Properties shall have all necessary public infrastructure installed to ensure properties can be serviced with (underground) electrical and telecommunication wiring upon development.

4. Property under the control and jurisdiction of the municipality shall be reinstated to City satisfaction.

5. Owner / Developer will be responsible for all costs incurred by the City of Salmon Arm during construction and inspections. This amount may be required prior to construction. Contact City Engineering Department for further clarification.

6. Erosion and Sediment Control measures will be required at time of construction. ESC plans to be approved by the City of Salmon Arm.

7. Any existing services (water, sewer, hydro, telus, gas, etc) traversing the proposed lot must be protected by easement or relocated outside of the proposed building envelope. Owner/Developer will be required to prove the location of these services. Owner / Developer is responsible for all associated costs.

8. At the time of subdivision the applicant will be required to submit for City review and approval a detailed site servicing / lot grading plan for all on-site (private) work. This plan will

show such items as parking lot design, underground utility locations, pipe sizes, pipe elevations, pipe grades, catchbasin(s), control/containment of surface water, contours (as required), lot/corner elevations, impact on adjacent properties, etc.

9. For the off-site improvements at the time of development the applicant will be required to submit for City review and approval detailed engineered plans for all off-site construction work. These plans must be prepared by a qualified engineer. As a condition of development approval, the applicant will be required to deposit with the City funds equaling 125% of the estimated cost for all off-site construction work.

Roads / Access:

1. 30 Street NE, on the subject properties Eastern boundary, is designated as an Urban Arterial Road standard, with an ultimate 25.0m road dedication (12.5m on either side of road centerline). Although the City only requires an Interim total of 20.0m of road dedication (10.0m on either side of road centerline) at this time, all building setbacks will be required to conform to the ultimate 25.0m cross section. Available records indicate that no additional road dedication is required (to be confirmed by BCLS).

2. 30 Street NE is currently constructed to an Interim Urban Arterial Road standard. Upgrading to the approved Interim Urban Arterial Road standard will require the installation of one additional street light in accordance with drawing SL-1. No further upgrading is anticipated at this time.

3. Owner / Developer is responsible for ensuring all boulevards and driveways are graded at 2.0% towards the existing roadway.

4. There is currently a single residential letdown to the property. Only one letdown (8m maximum width) will be permitted, any un-used letdowns are to be reinstated. Owner / Developer is responsible for all associated costs.

5. It is recommended that a turn-around is incorporated into the design, suitably sized to allow service vehicles to turn and exit in a forward direction.

Water:

1. The subject property fronts a 300mm diameter Zone 4 watermain on the West side of 30 Street NE and a 250mm diameter Zone 4 watermain on the East side of 30 Street NE. No upgrades will be required at this time.

2. Records indicate that the existing property is serviced by a service of unknown size from the 300mm diameter watermain on 30 Street NE. All existing inadequate / unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

3. The proposed development is to be serviced by a single metered water service connection (as per Specification Drawing No. W-10), adequately sized to satisfy the proposed use.

Water meter will be supplied by the City at the time of subdivision, at the Owner / Developer's cost. Owner / Developer is responsible for all associated costs.

4. Bare Land Strata developments with ground oriented access have the option of a bulk water meter installed at property line at time of subdivision with invoicing to the Strata Corporation or individual strata lot metering with invoicing to each strata lot (currently on an annual flat rate). To qualify for the second option each unit requires a separate outside water service shut-off connected to the onsite private water main. Contact Engineering Department for more information. All meters will be provided at time of building permit by the City, at the owner/developers cost.

5. The subject property is in an area with sufficient fire flows and pressures according to the 2011 Water Study (OD&K 2012).

6. Fire protection requirements to be confirmed with the Building Department and Fire Department.

Sanitary:

1. The subject property fronts a 200mm diameter sanitary sewer on 30 Street NE. No upgrades will be required at this time.

2. The development is be serviced by a single sanitary service connection adequately sized (minimum 100mm diameter) to satisfy the servicing requirements of the development. Owner / Developer is responsible for all associated costs.

3. Records indicate that the existing property is serviced by a 100mm service from the sanitary sewer on 30 Street NE. All existing inadequate/unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

Drainage:

1. The subject property fronts a 300mm diameter storm sewer on 30 Street NE. No upgrades will be required at this time.

2. Records indicate that the existing property is not serviced with a storm service. All existing inadequate/unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

3. An Integrated Stormwater Management Plan (ISMP) conforming to the requirements of the Subdivision and Development Servicing Bylaw No. 4163, Schedule B, Part 1, Section 7 shall be provided.

4. Where onsite disposal of stormwater is recommended by the ISMP, an "Alternative Stormwater System" shall be provided in accordance with Section 7.2.

5. Where discharge into the Municipal Stormwater Collection System is recommended by the ISMP, this shall be in accordance with Section 7.3. The proposed lot(s) shall be serviced (each) by a single storm service connection adequately sized (minimum 150mm) to satisfy the servicing requirements of the development. Owner / Developer's engineer may be required to prove that there is sufficient downstream capacity within the existing City Storm System to receive the proposed discharge from the development. All existing inadequate / unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

Geotechnical:

1. A geotechnical report in accordance with the Engineering Departments Geotechnical Study Terms of Reference for: Category A (Building Foundation Design), is required.

Chris Moore
Engineering Assistant

Jenn Wilson P.Eng., LEED ® AP
City Engineer

CITY OF SALMON ARM

BYLAW NO. 4324

A bylaw to amend "City of Salmon Arm Official Community Plan Bylaw No. 4000"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on , at the hour of 7:00 p.m. was published in the and , 2019, issue of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "City of Salmon Arm Official Community Plan Bylaw No. 4000" is hereby amended as follows:

    1. Re-designate Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069 from Highway Service / Tourist Commercial to High Density Residential, as shown on Schedule "A" attached hereto and forming part of this bylaw;

2. SEVERABILITY

    If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

    Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

    This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

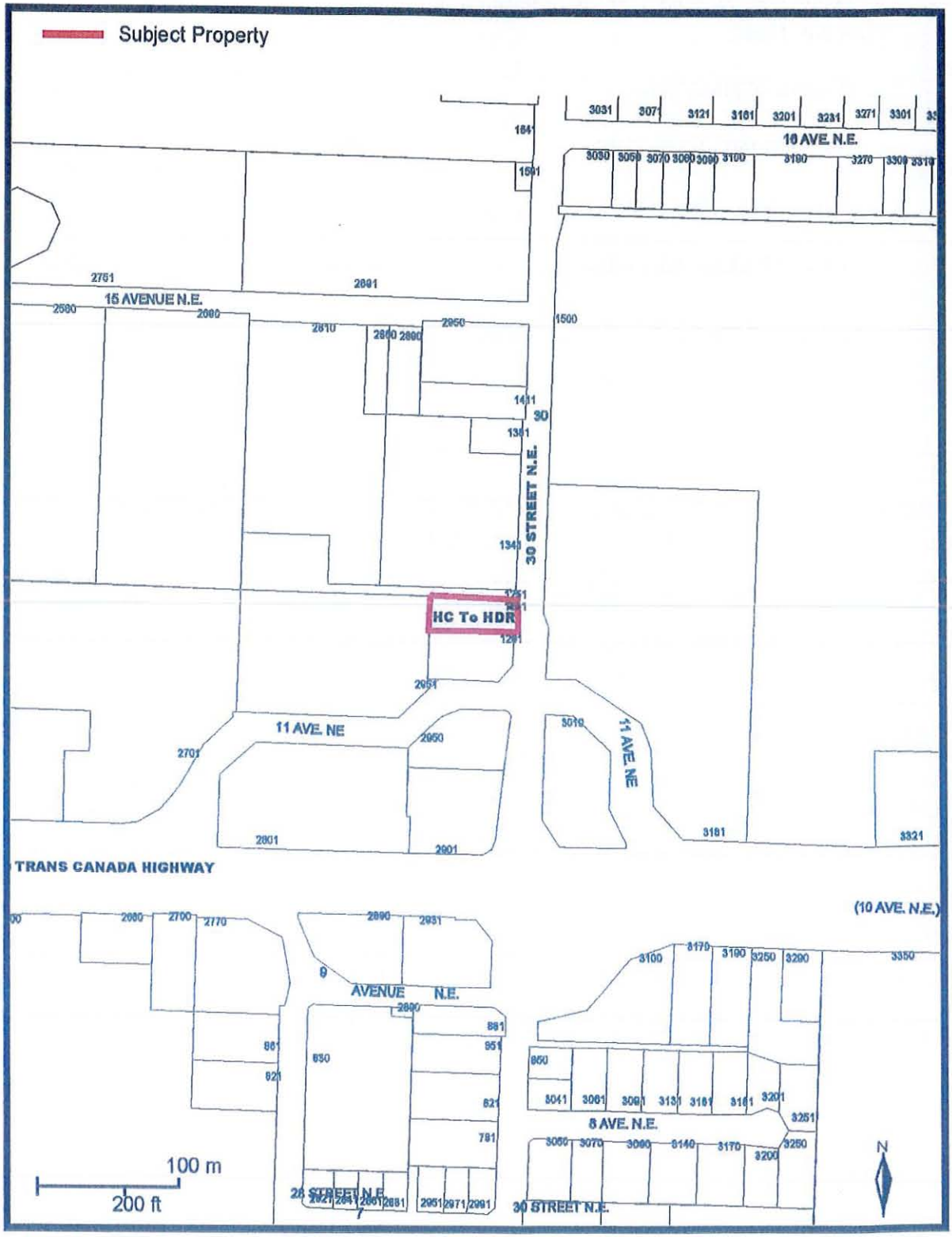
This bylaw may be cited as **"City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324".**

READ A FIRST TIME THIS	DAY OF	2019
READ A SECOND TIME THIS	DAY OF	2019
READ A THIRD TIME THIS	DAY OF	2019
ADOPTED BY COUNCIL THIS	DAY OF	2019

_____
MAYOR

_____
CORPORATE OFFICER

Schedule "A"



HC - Highway Service / Tourist Commercial

HDR - High Density Residential

Item 9.2

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4325 be read a first and second time;

AND THAT: final reading of the bylaw be withheld subject to:

1) Ministry of Transportation and Infrastructure approval; and

2) Adoption of the associated Official Community Plan Amendment Bylaw.

[ZON-1141; 1160595 BC Ltd./Cutting Edge Holdings Ltd.; 1321 30 Street NE; R-1 to R-5]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF SALMON ARM

BYLAW NO. 4325

A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on , 2019 at the hour of 7:00 p.m. was published in the and , 2019 issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "District of Salmon Arm Zoning Bylaw No. 2303" is hereby amended as follows:

   Rezone Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan 17069 from R-1 Single Family Residential Zone to R-5 High Density Residential Suite Zone, attached as Schedule "A".

2. SEVERABILITY

   If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

   Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

   This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

This bylaw may be cited as **"City of Salmon Arm Zoning Amendment Bylaw No. 4325"**

READ A FIRST TIME THIS DAY OF 2019

READ A SECOND TIME THIS DAY OF 2019

READ A THIRD TIME THIS DAY OF 2019

APPROVED PURSUANT TO SECTION 52 (3) (a) OF THE TRANSPORTATION ACT
ON THE DAY OF 2019

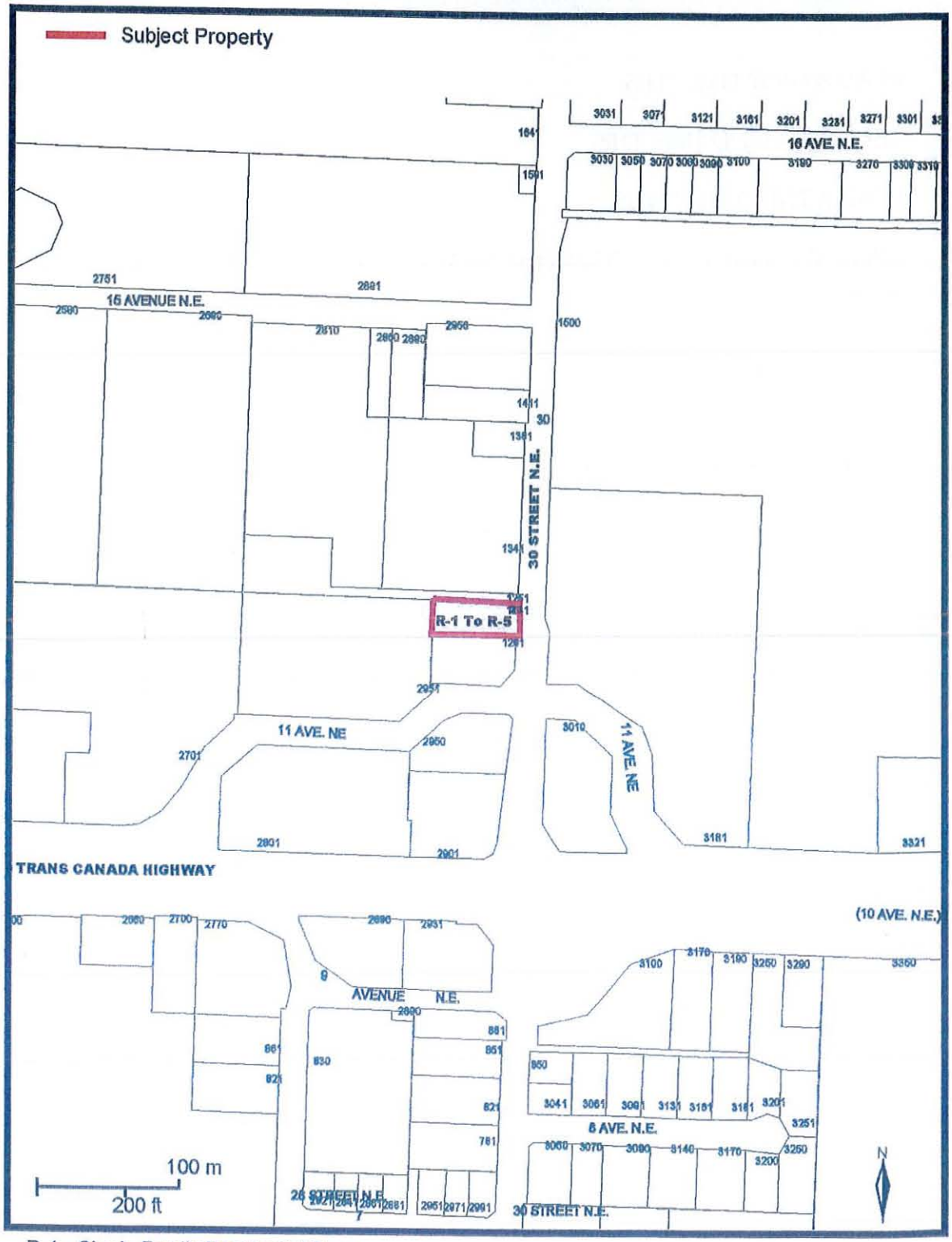
For Minister of Transportation & Infrastructure

ADOPTED BY COUNCIL THIS DAY OF 2019

MAYOR

CORPORATE OFFICER

SCHEDULE "A"



R-1 - Single Family Residential Zone

R-5 - High Density Residential Zone

Item 9.3

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4326 be read a first and second time;

AND THAT: final reading of the bylaw be withheld subject to:

1) Registration of a Section 219 *Land Title Act* covenant(s) registered on title ensuring access to Okanagan Avenue is not permitted; and

2) Approval by the Ministry of Transportation and Infrastructure.

[ZON-1143; Wilson, D./Johnson, A.; 2130 1 Avenue NE; R-1 to R-8]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

To: His Worship Mayor Harrison and Members of Council

Date: March 12, 2019

Subject: Zoning Bylaw Amendment Application No. 1143

Legal: Lot 4, Section 13, Township 20, Range 10, W6M, KDYD, Plan 23814
Civic: 2130 – 1 Avenue NE
Owner: Wilson, D.
Applicant: Johnson, A.

MOTION FOR CONSIDERATION

THAT: a bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 4, Section 13, Township 20, Range 10, W6M, KDYD, Plan 23814 from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone);

AND THAT: Final reading of the zoning amendment bylaw be withheld subject to:

1. **Registration of Section 219 *Land Title Act* covenant(s) registered on title ensuring access to Okanagan Avenue is not permitted; and**

2. **Approval by the Ministry of Transportation and Infrastructure.**

STAFF RECOMMENDATION

THAT: The motion for consideration be adopted.

PROPOSAL

The subject parcel is located at 2310 1 Avenue NE (Appendix 1 and 2) and presently contains an existing single family dwelling. The proposal is to rezone the parcel from R-1 (Single Family Residential) to R-8 (Residential Suite) to permit the development of a *detached suite*.

BACKGROUND – SECONDARY SUITES

The subject parcel is approximately 0.34 acres, designated Medium Density Residential in the City's Official Community Plan (OCP), and zoned R-1 (Single Family Residential) in the Zoning Bylaw (Appendix 3 & 4). The subject parcel is located in a residential neighbourhood, largely comprised of R-1 zoned parcels containing single family dwellings, with nearby R-4 and CD-7 development as well. There is currently one R-8 zoned parcels within the proximity of the subject parcel, while the nearby CD-7 Zone allows for *secondary suites* as well.

Policy 8.3.25 of the OCP provides for the consideration of secondary suites in all Residential (High, Medium, and Low) designated areas via a rezoning application, subject to compliance with the Zoning Bylaw and the BC Building Code. Based on parcel area, the subject property has potential to meet the conditions for the development of a *detached suite*, including sufficient space for an additional off-street parking stall. Site photos and a Letter of Proposal are attached (Appendix 5 and 6).

COMMENTS

Ministry of Transportation & Infrastructure

The subject property is located within 800 m of the MOTI controlled intersection at 30 Street and the Trans Canada Highway. MOTI has granted preliminary approval.

Engineering Department

No concerns with rezoning. Records indicate water service and stormwater upgrades will be required at time of Building Permit, while a covenant prohibiting access to Okanagan will also be required. Comments attached as Appendix 7.

Building Department

BC Building Code requirements must be met to construct a detached suite.

Development Cost Charges (DCCs) are payable at the time of Building Permit for a Detached Suite in the amount of $6,064.31 (same as the DCCs for a High Density Residential Unit).

Fire Department

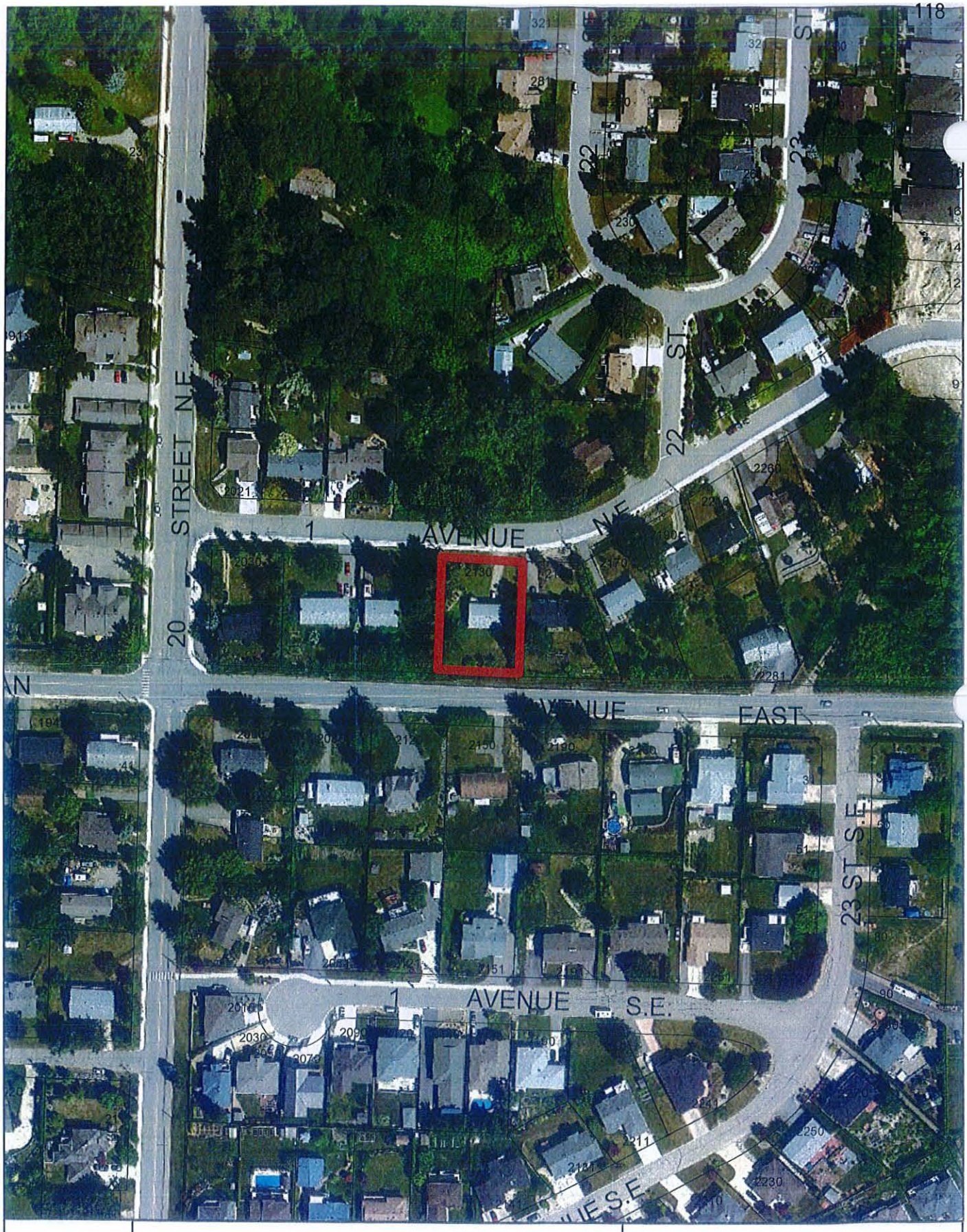
No concerns.

Planning Department

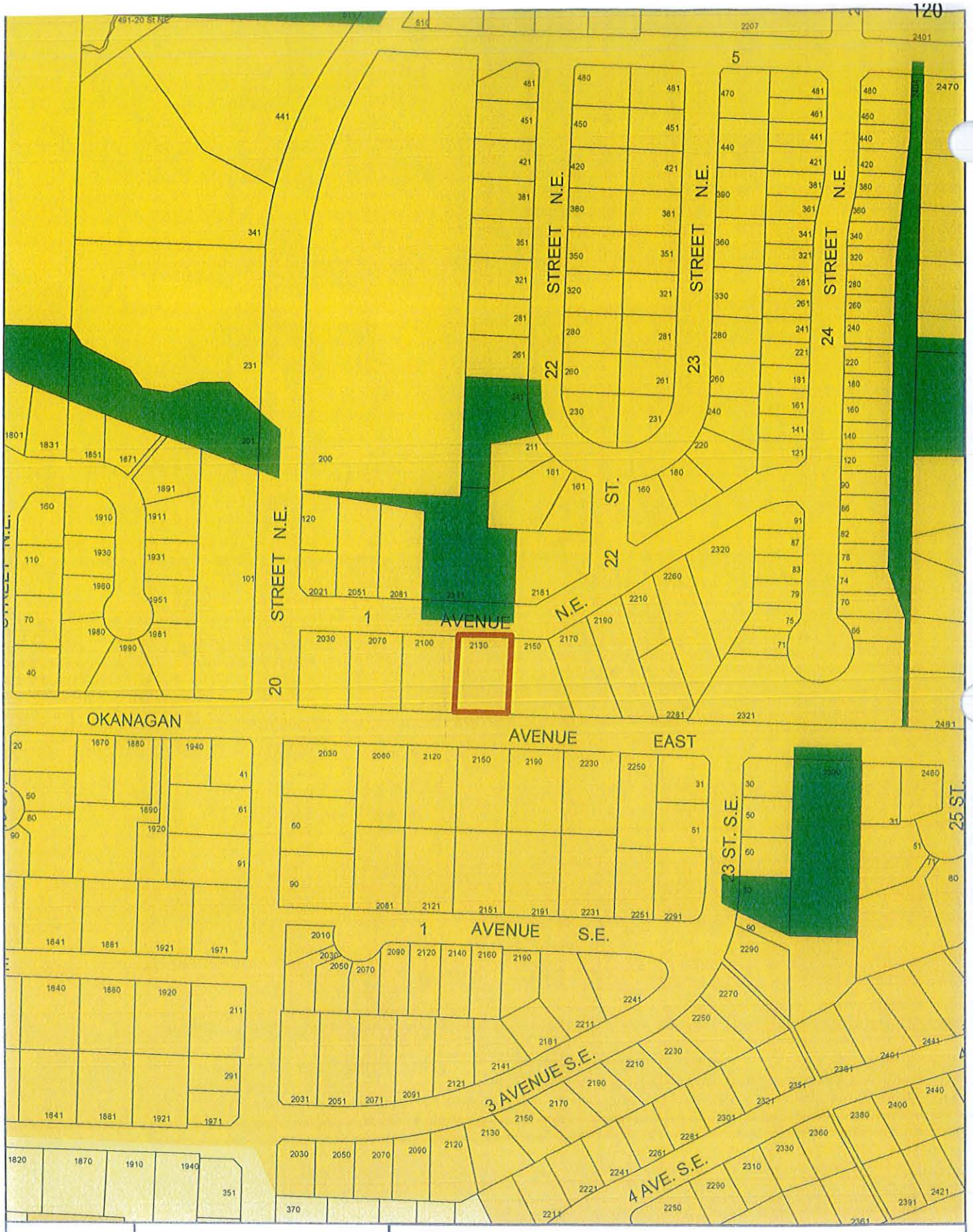
The proposed R-8 zoning of the subject parcel is consistent with the OCP and is therefore supported by staff. Any development of a detached suite would require a building permit and will be subject to applicable Development Cost Charges, as well as meeting Zoning Bylaw and BC Building Code requirements.

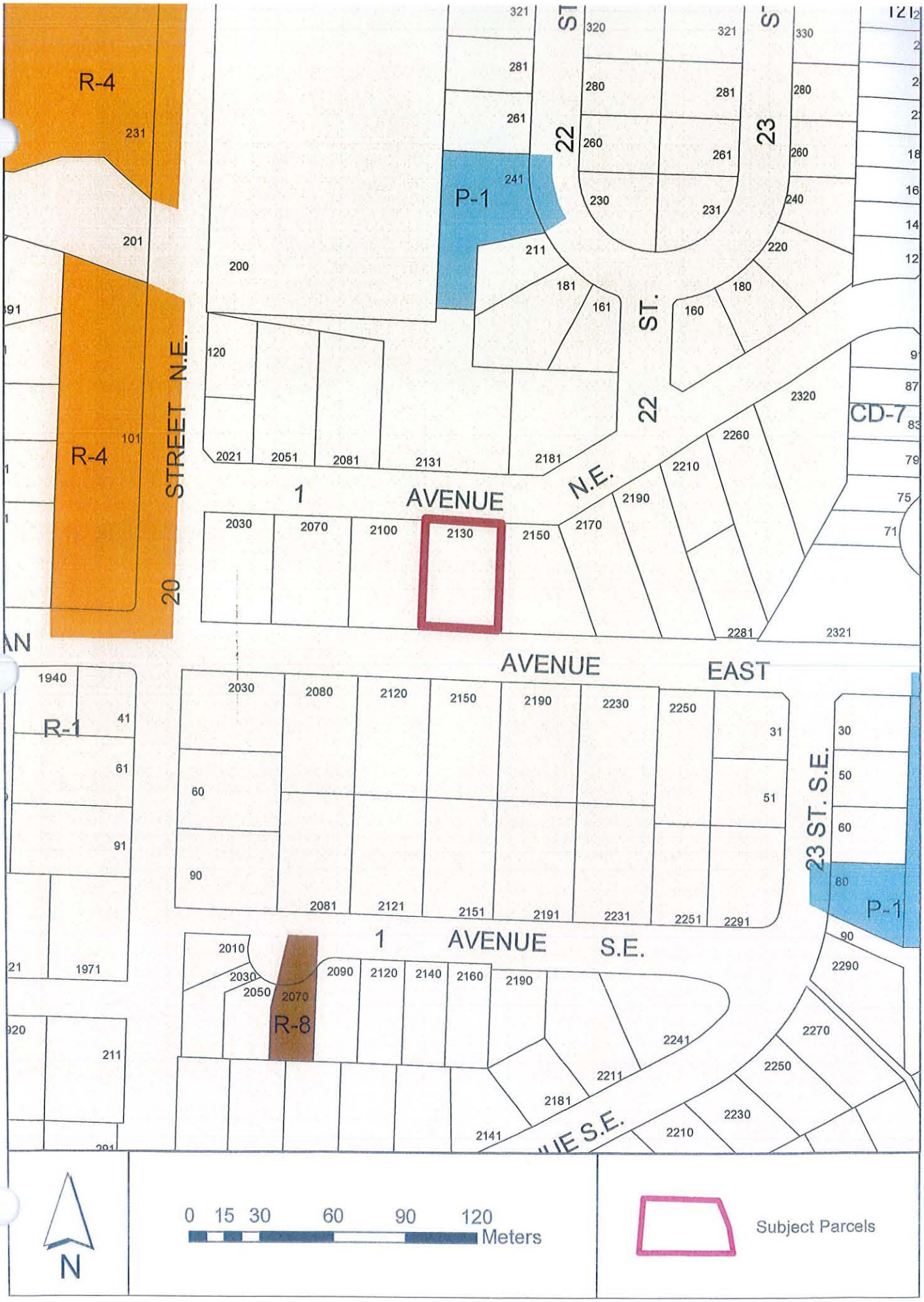
Prepared by: Chris Larson, MCP
Planning and Development Officer

Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services


STREET NE
20
22 ST NE
1 AVENUE NE
EAST
23 ST SE
1 AVENUE S.E.
N
0 15 30 60 90 120
Meters
Subject Parcels


2130
N
0 3.75 7.5 15 22.5 30
Meters
Subject Parcels


491-20 St NE
STREET N.E.
22 STREET N.E.
23 STREET N.E.
24 STREET N.E.
22 ST.
20 STREET N.E.
1 AVENUE N.E.
OKANAGAN AVENUE EAST
1 AVENUE S.E.
3 AVENUE S.E.
4 AVE. S.E.
23 ST. S.E.
25 ST.
N
0 10 20 40 60 80
Meters
Subject Parcels
Low Density Residential
Park
Medium Density Residential


R-4
231
201
191
101
R-4
STREET N.E.
20
AN
200
321
281
261
241
P-1
211
181
161
120
2021
2051
2081
2131
2181
22
ST.
320
321
280
281
260
261
230
231
23
330
280
260
240
220
180
160
121
18
16
14
12
9
87
83
79
75
71
2320
CD-7
2260
2210
2190
2170
2150
2130
2100
2070
2030
1
AVENUE
N.E.
2281
2321
AVENUE
EAST
1940
R-1
41
61
91
21
1971
2030
2080
2120
2150
2190
2230
2250
31
51
60
90
2081
2121
2151
2191
2231
2251
2291
23 ST. S.E.
30
50
60
80
P-1
90
2290
1
AVENUE
S.E.
2010
2030
2050
2070
R-8
2090
2120
2140
2160
2190
2241
2211
2181
2141
2270
2250
2230
2210
920
211
291
N
0 15 30 60 90 120
Meters
Subject Parcels



View of subject parcel looking southwest from 1 Avenue NE.



View of subject parcel looking southeast from 1 Avenue NE.

January 11, 2019

To whom it may concern,

I, Annemarie Johnson, am the daughter of Doris Wilson. My husband and I would like to build a carriage house on the property of 2130 1st Ave NE, Salmon Arm. Mom is getting older and we would like to be able to assist her with the property and be there for her if she needs us. We feel that this would be feasible for us as we also have an adult handicap son that lives with us. My mom has lived in this house since the early 1980's (I grew up in this house). We are long time residences of the area.

We are in the proposed stages of location of the carriage house. Ideally we would like to the west of the property in the back south towards Okanagan Ave. We feel that this would be an optimal location and there appears to be no conflict with utilities in the area. We have 1 Evergreen tree that would need to be removed. We would like to start building as soon as possible as our current place will need to be vacated by May 31/2019. If you have any questions I am open to phone calls or emails.

I've attached a few ideas that we are looking at for the carriage house-we need to tweak them so as to conform to the city requirements. The plan is to have a full garage/workshop/storage underneath with the living quarters above. The land is tiered so the garage will mostly be underground. We will also be re-siding mom's house to match the carriage house. We would also like to pave and re-landscape the yard as well.

Thank you

Regards, Annemarie Johnson




1 Ave NE
1 Ave NE
1 Ave NE
2130 1 Avenue Northeast
Okanagan Ave E
Okanagan Ave E
Okanagan Ave E
Okanagan Ave E


Google



Don't need to speak to anyone yet
Favourite & Follow

Need More Info, Speak to a Home Expert

I'm interested in buying
Setup a Free Consultation

I want a high quality printed copy
Order the 2018 Home Catalog



Don't need to speak to anyone yet
Favourite & Follow

Need More Info, Speak to a Home Expert

I'm interested in buying
Setup a Free Consultation

I want a high quality printed copy
Order the 2018 Home Catalog

CITY OF SALMON ARM

City of Salmon Arm
Memorandum from the Engineering and Public Works Department

To:	Kevin Pearson, Director of Development Services
Date:	February 19, 2018
Prepared by:	Xavier Semmelink, Engineering Assistant
Subject:	**ZONING AMENDMENT APPLICATION FILE NO. ZON-1143**
Legal:	Lot 4 Section 13, Township 20, Range 10, W6M KDYD, Plan 23814
Civic:	**2130 – 1 Avenue NE**
Owner:	D. Wilson, Box 2288, Salmon Arm, BC V1E 4R3
Applicant:	A. Johnson, Box 2288, Salmon Arm, BC V1E 4R3

Further to your referral dated February 5, 2019, the Engineering Department has reviewed the site.

The following comments and servicing requirements are not conditions for rezoning; however, these comments are provided as a courtesy in advance of any development proceeding to the next stages:

- Records indicate that the existing property is serviced by a 19mm service from the 150mm diameter watermain on 1 Avenue NE. Due to the size and age of the existing service, upgrading to a new metered service (minimum 25mm) will be required. To request an estimate to upgrade the water service please contact the Engineering Department, otherwise an estimate will be provided at the time of the building permit. All existing inadequate / unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

- An Alternative Stormwater System shall be required in accordance with Subdivision and Development Servicing Bylaw No. 4163, Schedule B, Part 1, Section 7.2.

- As Okanagan Avenue East is designated as a Collector Road, no accesses on Okanagan Avenue East will be permitted. A covenant shall be registered along the southern property line prohibiting access on Okanagan Avenue East. Only one access with a maximum width of 6 meters on 1 Avenue NE shall be permitted.

Xavier Semmelink
Engineering Assistant

Jenn Wilson, P.Eng., LEED® AP
City Engineer

CITY OF SALMON ARM

BYLAW NO. 4326

A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia, on , 2019 at the hour of 7:00 p.m. was published in the and , 2019 issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "District of Salmon Arm Zoning Bylaw No. 2303" is hereby amended as follows:

   Rezone Lot 4, Section 13, Township 20, Range 10, W6M, KDYD, Plan 23814 from R-1 Single Family Residential Zone to R-8 Residential Suite Zone attached as Schedule "A".

2. SEVERABILITY

   If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

   Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

   This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

This bylaw may be cited as **"City of Salmon Arm Zoning Amendment Bylaw No. 4326"**

READ A FIRST TIME THIS DAY OF 2019

READ A SECOND TIME THIS DAY OF 2019

READ A THIRD TIME THIS DAY OF 2019

APPROVED PURSUANT TO SECTION 52 (3) (a) OF THE TRANSPORTATION ACT
ON THE DAY OF 2019

For Minister of Transportation & Infrastructure

ADOPTED BY COUNCIL THIS DAY OF 2019

MAYOR

CORPORATE OFFICER

City of Salmon Arm
Zoning Amendment Bylaw No. 4326

SCHEDULE "A"



Item 9.4

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4327 be read a first and second time;

AND THAT: final reading of the bylaw be withheld subject to confirmation that the secondary suite meets Zoning Bylaw and BC Building Code requirements.

[ZON-1144; Stevens, S. & Burns, Z.; 2810 – 25 Street NE; R-1 to R-8]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

To: His Worship Mayor Harrison and Members of Council

Date: March 14, 2019

Subject: Zoning Bylaw Amendment Application No. 1144

Legal: Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan EPP69695
Civic: 2810 – 25 Street NE
Owner/Applicant: Stevens, S. & Burns, Z.

MOTION FOR CONSIDERATION

THAT: **a bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan EPP69695 from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone).**

AND THAT: **Final reading of the zoning amendment bylaw be withheld subject to confirmation that the secondary suite meets Zoning Bylaw and BC Building Code requirements.**

STAFF RECOMMENDATION

THAT: The motion for consideration be adopted.

PROPOSAL

The subject parcel is located at 2810 - 25 Street NE (Appendix 1 and 2) and contains a single family dwelling. This proposal is to rezone the parcel from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone) to permit the use of a *secondary suite* within the existing *single family dwelling*.

BACKGROUND

The subject parcel is designated Low Density Residential in the City's Official Community Plan (OCP) and zoned R-1 (Single Family Residential) in the Zoning Bylaw (Appendix 3 & 4). The surrounding properties consist primarily of larger R-1 zoned parcels with some larger A-2 zoned parcels to the North. There are presently six R-8 zoned parcels within the vicinity of the subject parcel, including the neighbouring parcel to the south which contains a *detached suite*.

The subject parcel meets the specifications to permit a *secondary suite* within the proposed R-8 zone. The house includes a double car garage and there is sufficient space to accommodate additional off-street parking for the suite. Site photos are attached as Appendix 5 and a plan of the basement suite is attached as Appendix 6.

In 2017 a building permit was issued to the previous owner for the construction of a new single family dwelling with an unfinished basement. The current owner/applicant purchased the home in April 25, 2018. A suite was, however, partially finished in the basement at some point. Notice of Building Permit completion was mailed to the previous owner on May 15, 2018 and copied to the current owner/applicant. The Notice confirmed the Building Permit was for a single family dwelling and unfinished basement only (i.e. not for a secondary suite). The previous and current owners were advised that rezoning and Building Permit applications are required in order for the suite to conform.

Secondary Suites

Policy 8.3.25 of the OCP provides for the consideration of *secondary suites* in Low Density Residential designated areas subject to compliance with the Zoning Bylaw and the BC Building Code.

COMMENTS

Engineering Department

No engineering concerns.

Building Department

Unit constructed without permit or review by building official. Building permit required. Fire separation upgrades may be required. BC Building Code applies.

Fire Department

No concerns.

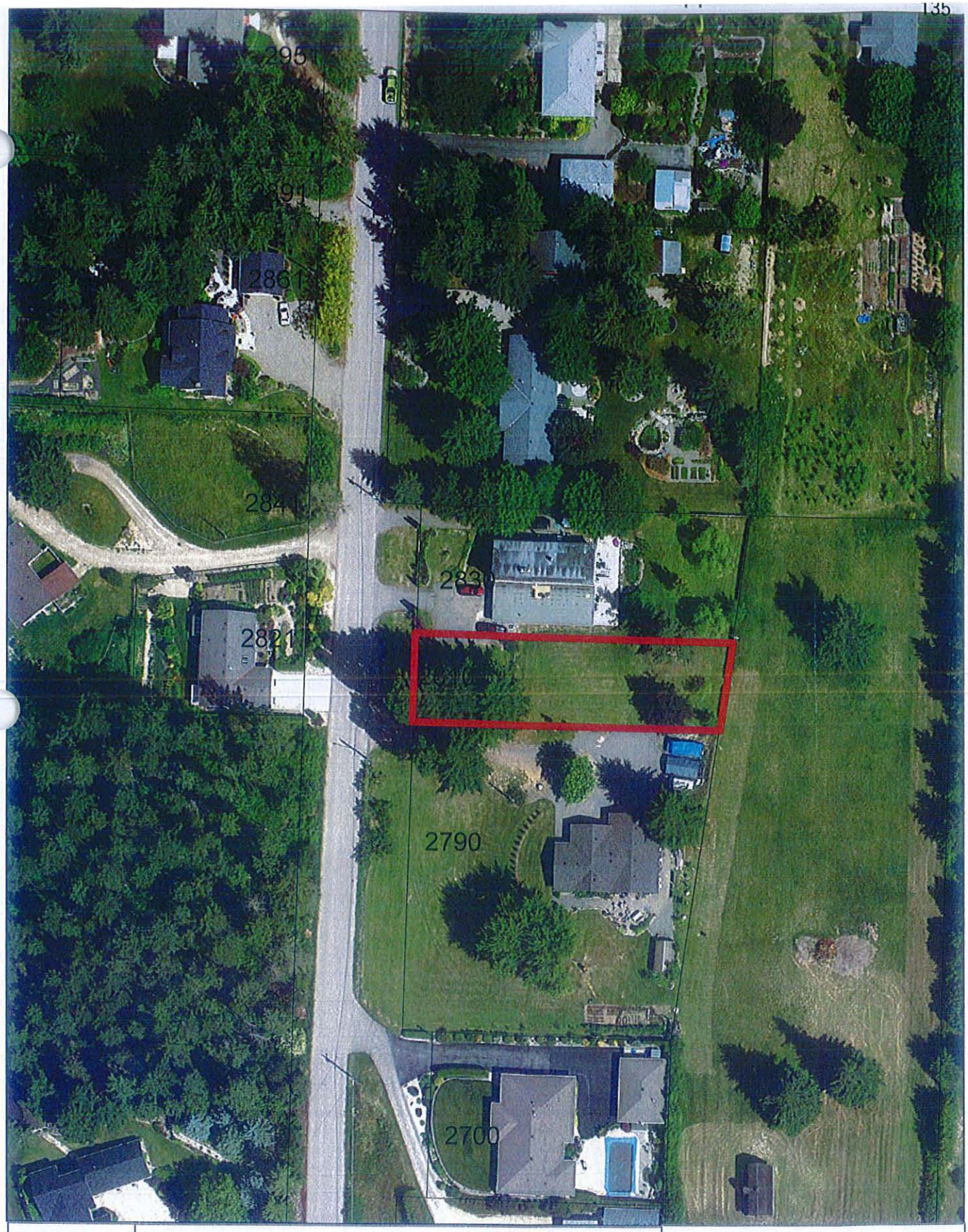
Planning Department

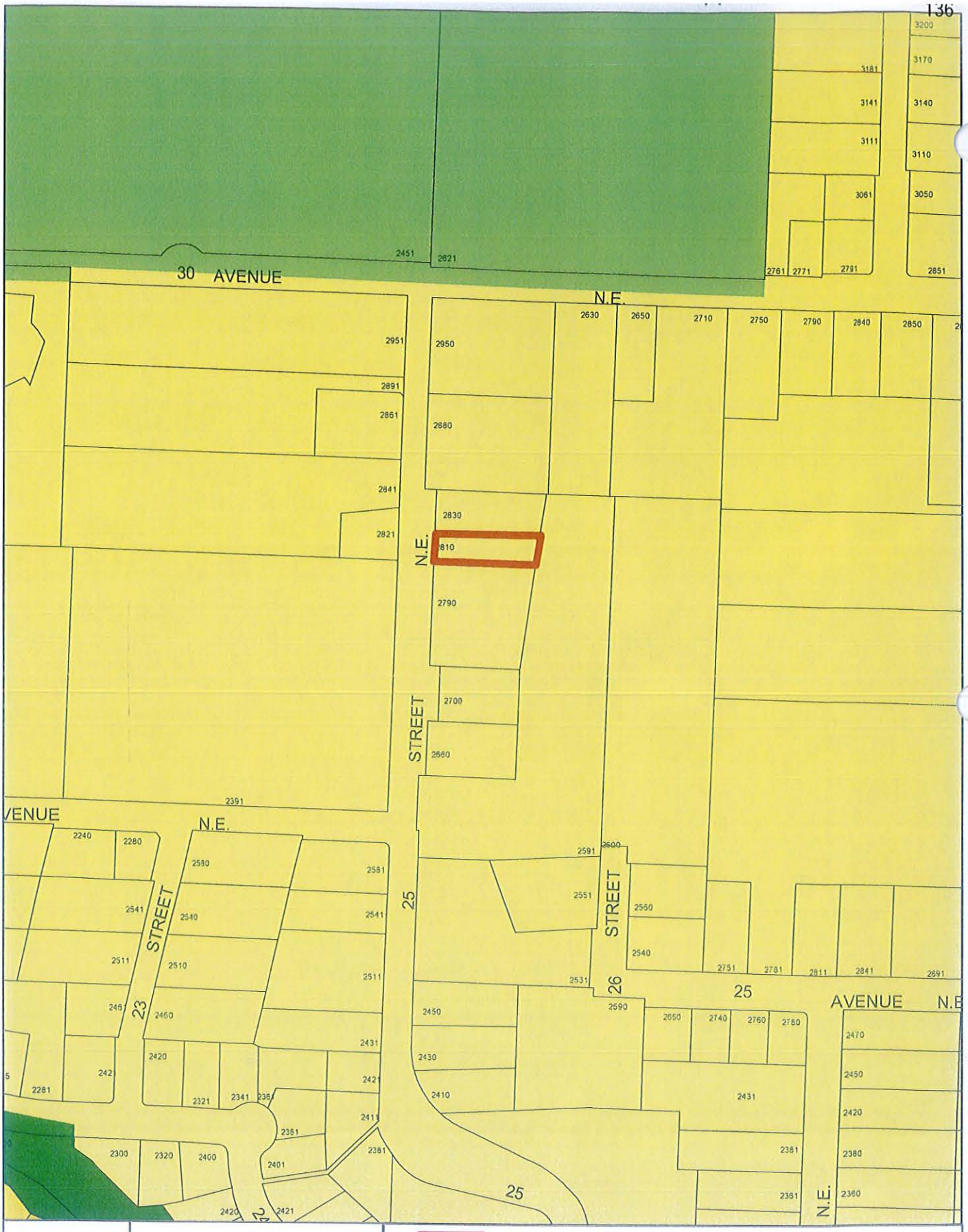
The intent of this application is to have the *secondary suite* conform to zoning. A building permit for the secondary suite is required.

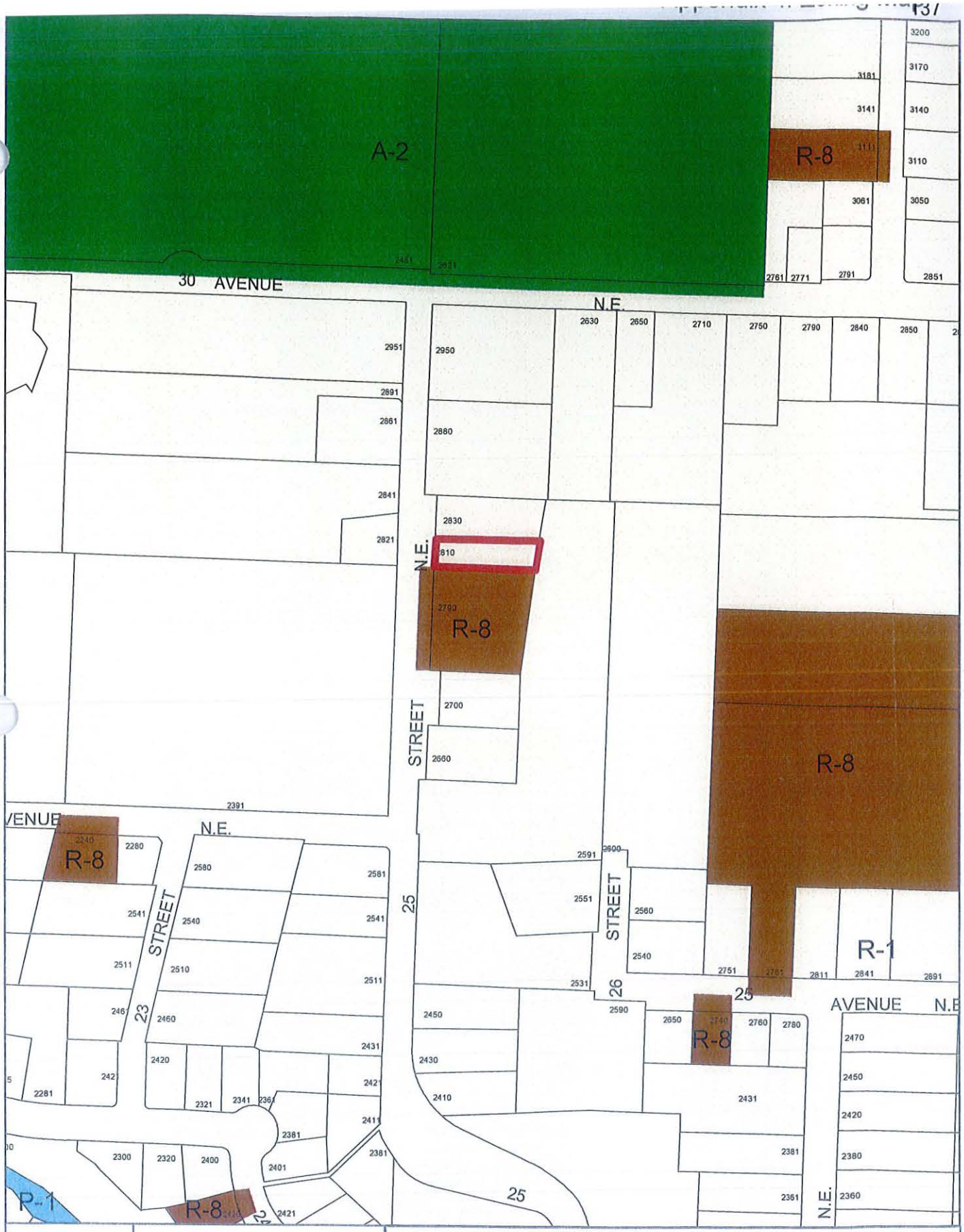
Prepared by: Denise Ackerman
Planning and Development Officer

Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services


N
0 30 60 120 180 240
Meters
Subject Property


295
2891
2861
2841
2821
2790
2700
N
0 10 20 40 60 80
Meters
Subject Property


30 AVENUE
N.E.
STREET
25
26
AVENUE
N
0 10 20 40 60 80
Meters
Subject Parcels
Acreage Reserve
Park
Low Density Residential


A-2
R-8
30 AVENUE N.E.
R-8
STREET
R-8
R-8
R-8
R-8
R-1
P-1
25
26
23
AVENUE
N.E.
N
0 10 20 40 60 80
Meters
Subject Property

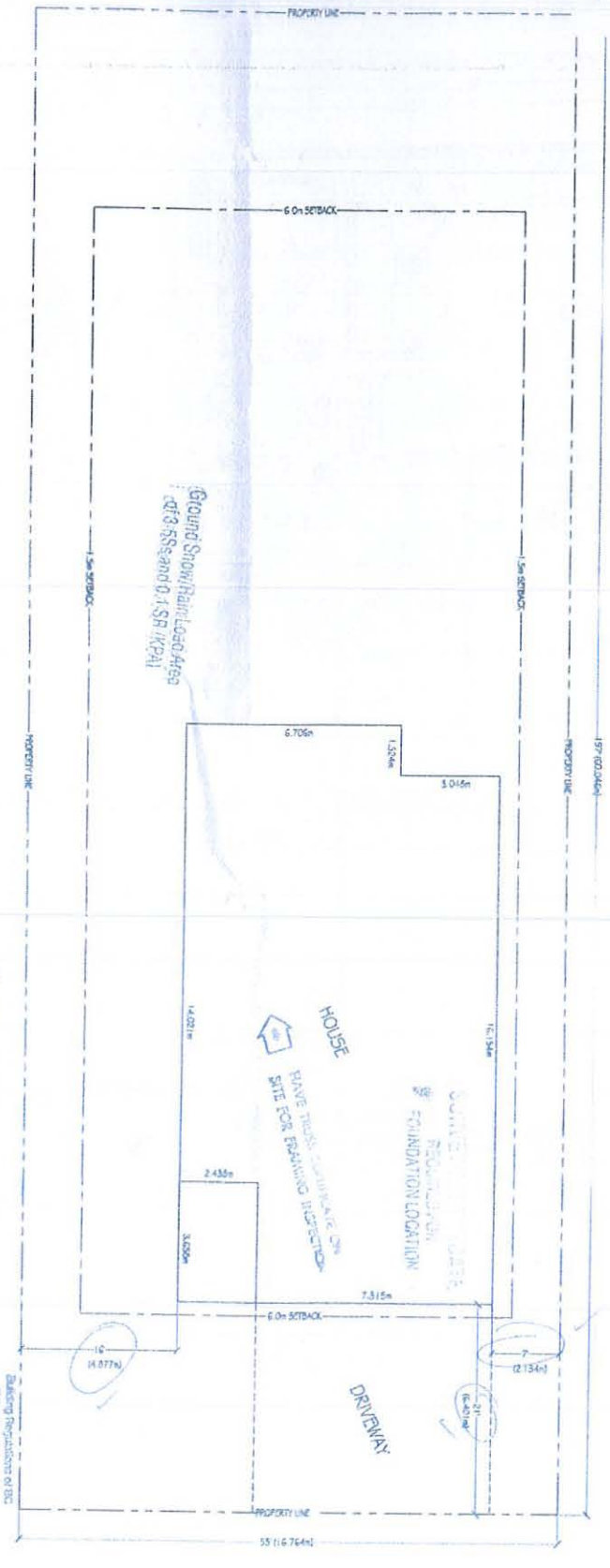
Appendix 5: Site Photos



View East From 25 Street NE of Subject Property



View Southeast From 25 Street NE of Subject Property



Building Registration # TBC
(BCBC 2012 to Apply)
Check Field Copy Dimensions

INSPECTION NOTES OR COMMENTS
The owner or representative must obtain inspections before proceeding with any work beyond that stage. It is the responsibility of the owner or representative to arrange for inspections at the following stages of construction:
Building Inspection Request Line 250-549-7200
Hours: 8:00 a.m. to 4:00 p.m. Monday to Friday

08/7/17

RECEIVED
JUL 31 2017
CITY OF DAWSON ADMIN

BEFORE CONSTUCTION BEGINS...
ALL ASPECTS INCLUDING, BUT NOT LIMITED TO, STUCTURE AND ENVELOPE OF THIS BUILDING ARE TO CONFORM TO OR EXCEED THE CURRENT BC BUILDING CODE. IF YOU ARE UNSURE OF ANY REQUIREMENTS, CONSULT THE BC BUILDING CODE OR YOUR LOCAL INSPECTION AGENCY TO ENSURE FULL COMPLIANCE. NOT HAVING ACCESS TO THE BUILDING CODE IS NOT AN EXCUSE FOR POOR BUILDING PRACTICES.

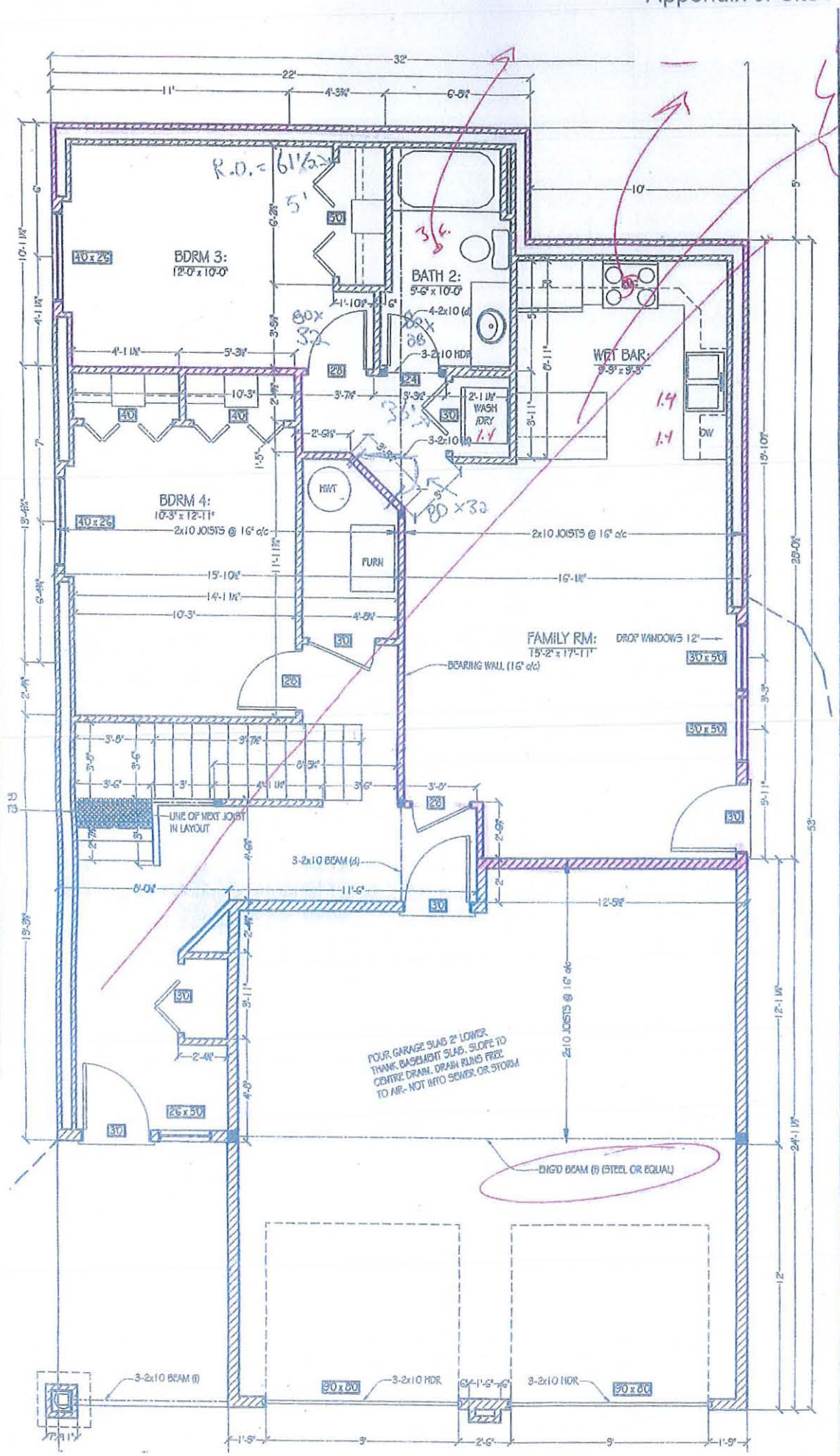
25TH STREET NE

A1
SITE PLAN
OFFICE COPY

CUTTING EDGE HOLDINGS

PROJECT CONTACT: BRANDON LAWSON 250. 804. 5095
DESIGN CONTACT: MIKE THIESSEN 250. 253. 5041

07-27
1'-0"

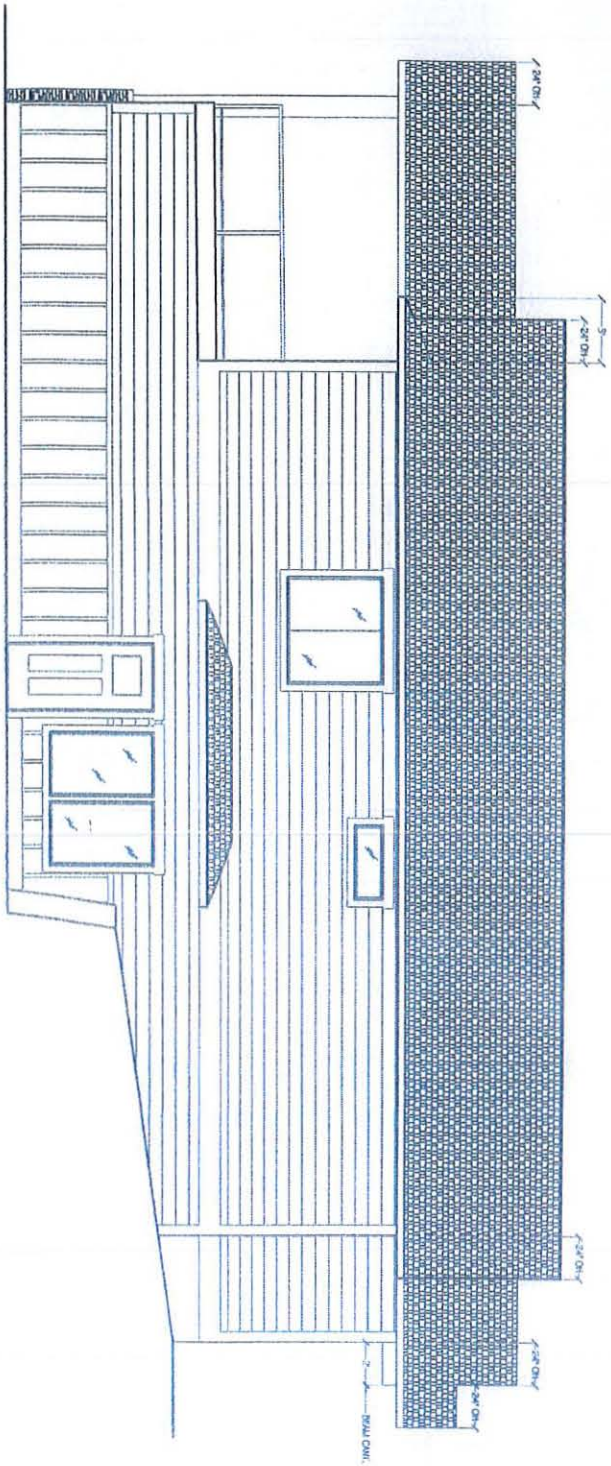


CUTTING EDGE HOLDINGS

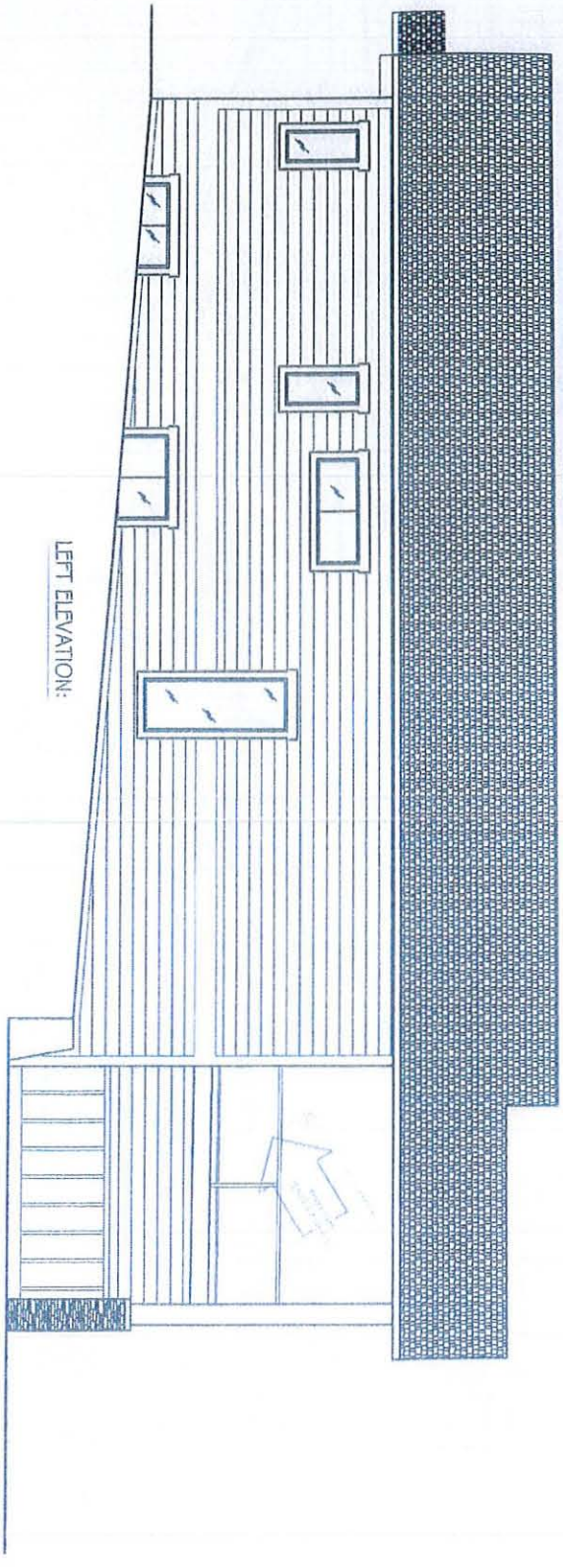
A2

MAIN FLC
& BASEM
PLANS

RIGHT ELEVATION:



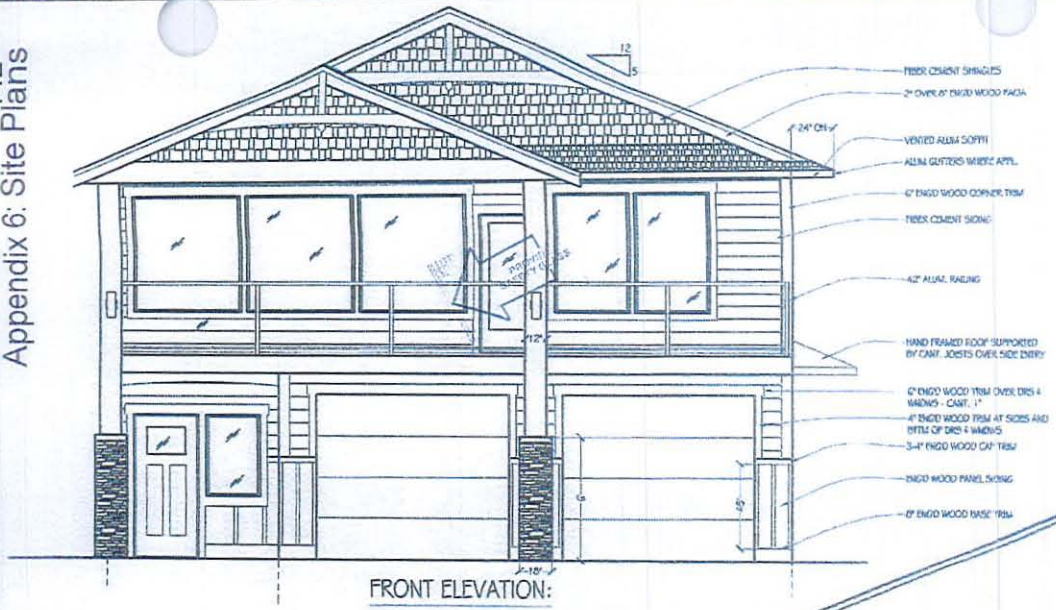
LEFT ELEVATION:



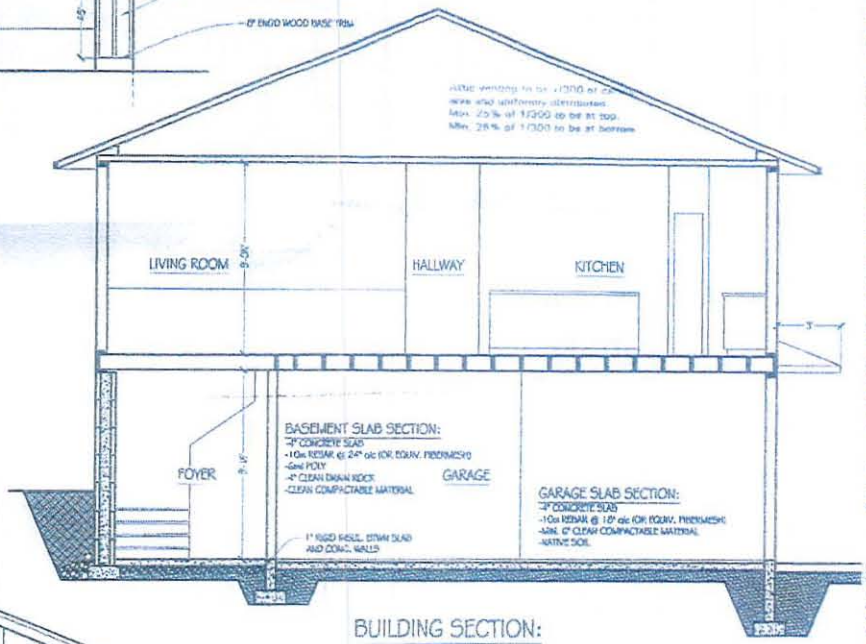
CUTTING EDGE HOLDINGS

A3
SIDE ELEVATIONS

PROJECT CONTACT: BRANDON LAWSON 250. 804. 5095
DESIGN CONTACT: MIKE THIESSEN 250. 253. 5041



FRONT ELEVATION:



BUILDING SECTION:

ROOF SECTION:
-APPROVED ASPHALT SHINGLES
-ROOFING PAPER
-½" OSB SHEATHING
-ENGINEERED TRUSSES @ 24" o/c (APX)
-R44 BATT OR BLOWN INSULATION
-6mil. VAPOUR BARRIER
-1/2" CEILING GWB

ROOF EDGE SECTION:
-ALUM. SOFFIT
-ENGD WOOD GABLE FACIA
-ALUM CONT. GUTTERS

EXT. WALL SECTION:
-APPROVED SIDING/CULTURED STONE
-BUILDING WRAP (PAPER OR TYVEC TYPE)
-½" OSB SHEATHING
-2x6 STUDS @ 24" o/c
-R24 BATT INSULATION (R22 w/ HRV)
-6mil. VAPOUR BARRIER
-1/2" GWB

MAIN/ UPPER FLOOR SECTION:
-¾" TAG 7ply OR GOLD EDGE OSB SUBFLOOR
-SPF 2x10 JOISTS @ 16" o/c - SEE ATTACHED LAYOUT
-½" CEILING GWB

FOUNDATION SECTION:
-2'-10" CONC. WALL: 10m @ 8" o/c VERT. x 10m @ 16" o/c HOR.
-BLUESKIN OR EQUAL DAMPPROOFING APPLIED AS PER MANUF. TO MIN. OF 8" ABOVE FINAL GRADE. DAMPPROOFING TO COVER TOP OF FTG.
-10x8" FTG ON APPROVED SOIL c/w 2-15m BARS CONT.
-4" CONC SLAB w/ 10m @ 24" o/c c/w (OR EQIV. FIBERMESH)
-6mil POLY UNDER.
-MIN 4" OF 1- 1.5" ROCK BTWN GRADE AND POLY

ALL WALLS BACKFILLED OVER 4' THAT ARE NOT LATERALLY SUPPORTED REQUIRE SECOND PARTY ENGINEERING
ALL WALLS LATERALLY SUPPORTED BUT OVER 7'-10" IN HEIGHT REQUIRE SECOND PARTY ENGINEERING

DRAINAGE SECTION:
ALL COMPONENTS TO BE INSTALLED AS REQUIRED BY CODE
-4" CSA RATED PERF. DRAIN TILE
-6" DRAIN ROCK COVER OVER DRAIN TILE
-LANDSCAPE CLOTH OR EQUIV. SEPARATION BTWN ROCK AND BACKFILL
-COMPACTABLE BACK FILL



REAR ELEVATION:

BEFORE CONSTUCTION BEGINS...

ALL ASPECTS INCLUDING, BUT NOT LIMITED TO, STUCTURE AND ENVELOPE OF THIS BUILDING ARE TO CONFORM TO OR EXCEED THE CURRENT BC BUILDING CODE. IF YOU ARE UNSURE OF ANY REQUIREMENTS, CONSULT THE BC BUILDING CODE OR YOUR LOCAL INSPECTION AGENCY TO ENSURE FULL COMPLIANCE. NOT HAVING ACCESS TO THE BUILDING CODE IS NOT AN EXCUSE FOR POOR BUILDING PRACTICES.

CUTTING EDGE HOLDINGS

PROJECT CONTACT: BRANDON LAWSON 250. 804.5095
DESIGN CONTACT: MIKE THIESSEN 250. 253. 5041

A4

FRONT/ REAR ELEVATIONS & BUILDING SECTION

DATE: 17-07-27
SCALE: ¼" = 1'-0"

CITY OF SALMON ARM

BYLAW NO. 4327

A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia, on , 2019 at the hour of 7:00 p.m. was published in the and , 2019 issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "District of Salmon Arm Zoning Bylaw No. 2303" is hereby amended as follows:

   Rezone Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan EPP69695 from R-1 Single Family Residential Zone to R-8 Residential Suite Zone attached as Schedule "A".

2. SEVERABILITY

   If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

   Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

   This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

This bylaw may be cited as **"City of Salmon Arm Zoning Amendment Bylaw No. 4327"**

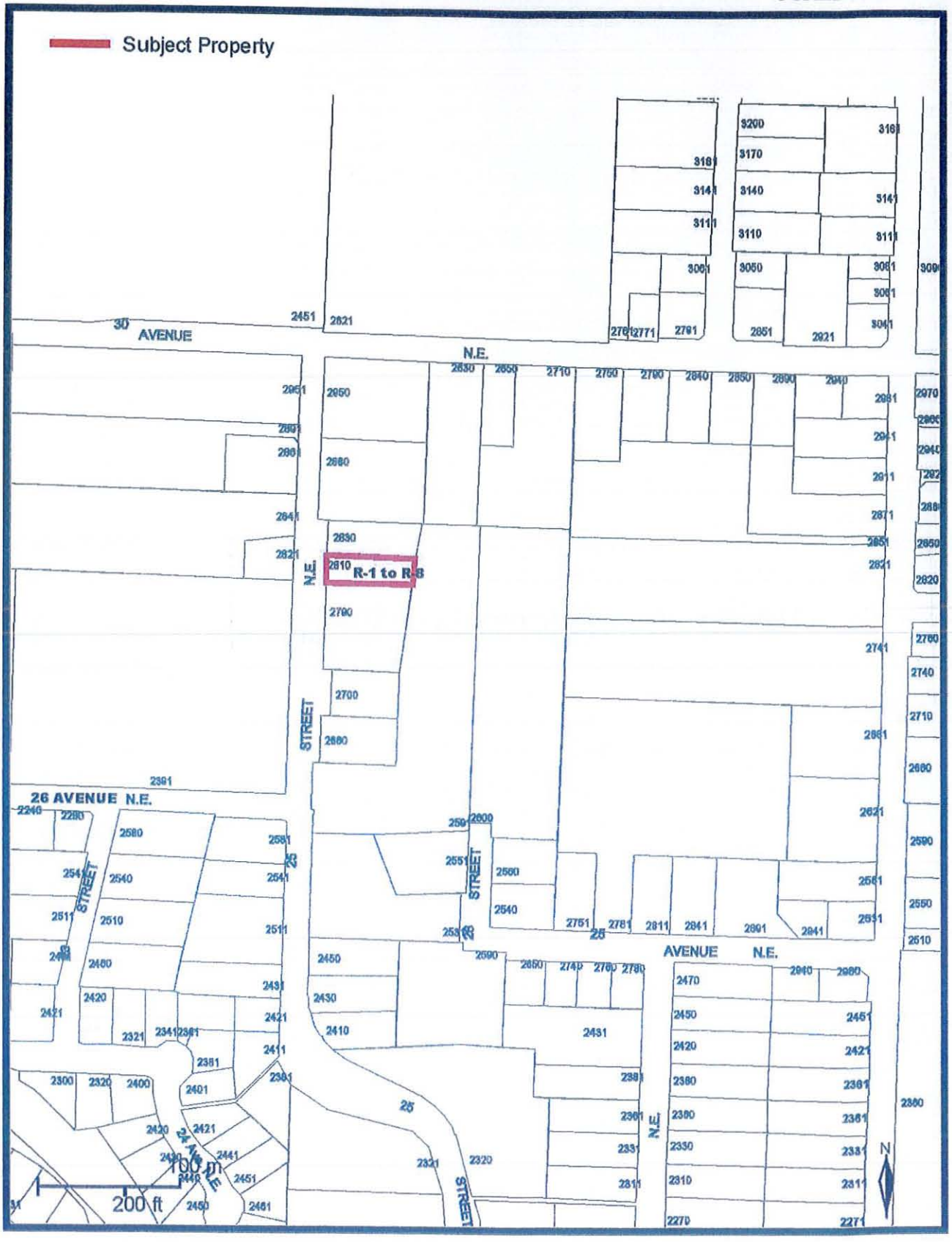
READ A FIRST TIME THIS	DAY OF	2019
READ A SECOND TIME THIS	DAY OF	2019
READ A THIRD TIME THIS	DAY OF	2019
ADOPTED BY COUNCIL THIS	DAY OF	2019

_____
MAYOR

_____
CORPORATE OFFICER

City of Salmon Arm
Zoning Amendment Bylaw No. 4327

SCHEDULE "A"



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Item 9.5

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Parks Regulation Amendment Bylaw No. 4328 be read a first, second and third time.

[Prohibit Dogs on Foreshore Trail]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

  Opposed:
  - ❑ Harrison
  - ❑ Cannon
  - ❑ Eliason
  - ❑ Flynn
  - ❑ Lavery
  - ❑ Lindgren
  - ❑ Wallace Richmond

CITY OF
SALMONARM

TO: His Worship Mayor Harrison and Members of Council

FROM: Manager of Permits and Licensing

DATE: March 15, 2019

SUBJECT: Amendment to Parks Regulation Bylaw No. 2119

STAFF RECOMMENDATION

THAT: Bylaw No. 4328 cited as "City of Salmon Arm Parks Regulation Amendment Bylaw No. 4328" be read a first, second and third time.

PROPOSAL: To amend the Appendix B of the Parks Bylaw to prohibit dogs on the "Foreshore Trail" from May 01 through June 30 inclusive.

BACKGROUND:

In 2016 the Parks bylaw was amended to prohibit dogs from the foreshore trail from April 15th to June 15th inclusive. This was to ensure the birds nesting in the area were left undisturbed. The Foreshore Trail Advisory Group met on February 04, 2019 (meeting minutes attached as Appendix 2) and reviewed reports from Naturalists Ted Hillary and Ed McDonald, and Biologist, Di Witnar. It was suggested that to "better match the peak nesting period, based on field observations", the dog prohibition period needed to be moved ahead two weeks as outlined in the proposal section of this report.

As of January 01, 2019, the City has engaged the Commissionaires as our dog control contractor. The terms of the contract require the dog control officer to provide the City with twenty hours per week of active patrolling of the City which also includes parks and the foreshore trail. The contractor has been provided a map (attached as Appendix 3) which clearly indicates areas where dogs are restricted. If this proposed amendment is approved by Council the map will also be amended to reflect the restrictions on the foreshore trail. Currently the dog control officer is monitoring the foreshore trail every day he is on duty, and currently sometimes up to three times a day. It has yet to be determined if this level of service can be maintained through the summer season but parks and the foreshore trail will remain high priority. All municipal tickets issued by the dog control officer for noncompliance and all warning tickets are submitted to the City. The tickets are physically stored by calendar year and can be used for statistical purposes however the Foreshore Trail Advisory Group sees fit.

Respectfully submitted,

Maurice Roy RBO CRBO
Manager of Permits and Licensing

Appendix 1: Foreshore Trail Dog Monitoring Report 2018
Appendix 2: Foreshore Trail Working Group Meeting Notes February 04, 2019
Appendix 3: Map

APPENDIX 1

Foreshore (Raven) Trail Dog Monitoring 2018: REPORT

Prepared by: Phil McIntyre-Paul, The Shuswap Trail Alliance
Updated Version : January 24, 2019

For: City of Salmon Arm (Contact: Kevin Pearson, Director of Planning)

Purpose of 2018 Monitoring: to continue the Foreshore Trail Dog Monitoring program, including summer student surveys, in 2018 and report back to City Council on results at year-end (or earlier, if declining trend is noted as per adaptive plan.) Ref: See - *Raven Foreshore Trail – Domestic Dog Management: Habitat Inventory, Compensation, Monitoring and Adaptive Plan* (January 24, 2017)

Scope of work/Deliverables: Description/Status. . .

a) Implement summer student survey support for the 2018 season (5 monitor surveys/week x 16 weeks including early morning & evening)
b) Continue to monitor the trailreport@shuswaptrails.com hotline and animal bylaw control reports
c) Post updated temporary information bulletins at all trailhead entries (11x17 laminated)
d) Reconvene monitoring working group to recommend/implement adaptive measures, if/as needed
e) Administration of monitoring program and working group, and ongoing review/analysis of trail data
f) Report back to City of Salmon Arm Council and staff on survey monitoring results
g) Replace spring trailhead closure banners
h) Monitor water access points off trail and implement barriers with City staff, if warranted

Summary Report and Recommendations:

The *Raven Foreshore Trail – Domestic Dog Management: Habitat Inventory, Compensation, Monitoring and Adaptive Plan* (January 24, 2017) provides a series of recommended actions to manage and monitor walking of dogs on-leash along the Salmon Arm Foreshore Trail to ensure the highest level of compliance and protection of the foreshore habitat. *(See Adaptive Plan Summary below.)*

A third season of monitoring was conducted that included ongoing report tracking through the Shuswap Trail Report Hotline (trailreport@shuswaptrails.com), reporting through the City of Salmon Arm Animal Bylaw Control, and on-site compliance surveys conducted through the summer months.

The spring closure to dogs-on-leash (April 15 – June 15) was maintained with banners installed by SABNES volunteers at all entry points.

Results of 2018 summer surveys (see attached): The Nature Centre Summer Students conducted 47 surveys between June 21 and August 28, 2018. Surveys were conducted during a variety of morning, mid-day, and afternoon periods, as well as on several weekends. No surveys were conducted during the early morning or evenings, however. These time periods should be targeted in future monitoring.

Of a total 1075 people using the trail during survey walks, a total of 120 dogs with trail users were observed. Of these, 26 were non-compliant to the bylaw restrictions (12 off-leash, 14 on leashes greater than 2 m, and 1 in a restricted area - off main trail on boardwalk). Only 3 incidents of feces on trail were observed within the monitoring period.

Results Summary: 90% on-leash compliance (down 8% from 98% in 2017), 99% restricted area compliance (up 7 % from 92% in 2017), 97.5% feces compliance up 14.5% from 83% in 2017. *(See Adaptive Plan Summary below.)*

Trail Report input in 2018 for the Foreshore Raven Trail to the Shuswap Trail Report Hotline to date increased significantly over 2017 with 25 non-compliant dogs in 17 reported incidents including the critical closure period. 15 were off-leash, 6 on trail during nesting closure, and 12 off-trail in restricted areas. 1 long-leash report was also received. (Compared to only 1 report in 2017).

There was noted decline in compliance earlier in the spring, including during the closure period between April 15 and June 15. To monitor and assess this, we propose additional survey targets twice a week during early morning & evening time periods. These were not feasible within the Summer Student schedules, but are recommended to further assess the magnitude of declining non-compliance.

City Animal Bylaw Control Reports – _____ reports were submitted through the City Animal Bylaw Control. It is still not clear, however, if this program is maintaining a call database. A review of this program to assess how it might support a system for ongoing reporting is needed.

CONCLUSION: observed number of trail users with dogs increased to 11% of total use during on-site surveys in 2018 summer season (compared to 5% in 2017). **On-leash and overall compliance dropped notably in 2018** (90% & 70%) compared to 2017 (98% & 81%) and the agreed 2016 threshold of 97%, **Corrective actions are required** (e.g. educational reminders, additional signs, barriers, or closures). *(See Adaptive Plan Summary below.)*

Summary of Recommendations:

Original Recommendations: *Raven Foreshore Trail – Domestic Dog Management: Habitat Inventory, Compensation, Monitoring and Adaptive Plan* (January 24, 2017)

- Continue the monitoring program, including summer student surveys
- Reconvene monitoring working group, as needed
- Maintain spring closure (April 15 – June 15)
- Implement further compensation – building on the current sewer repair compensation initiative (See Habitat Compensation Plan, 2017)
- Implement annual "State-of-the-Bay" Symposium as recommended in the 2004 Habitat Conservation Strategy (See Salmon Arm Bay Habitat Conservation Strategy, 2004, p. 30)
- Allocate annual budget to support ongoing Foreshore trail monitoring and maintenance

Additional Recommendations from 2017 monitoring season:

- Install simple barriers and signage at habitat access points along the main trail
- Conduct a round of public reminders of the dog management adaptive program
- Target addition of early morning and evening monitoring in the summer surveys
- Review City Animal Bylaw Control program to assess how it might support a system for ongoing reporting.

Further Recommendations from 2018 monitoring season:

- Reconvene monitoring working group to assess & assist response to noted decline in compliance
- Implement appropriate responses to mitigate the noted decline in compliance
- Continue to monitor results through fall/winter 2018 and spring/summer 2019
- Include early morning and later evening monitor times

Budget Recommendations: (from January 24, 2017)

- To implement the recommendations in 2017, the following resource needs were projected:

Action:	Resource Need:
Summer student survey support (5 monitor surveys/week x 16 weeks)	$2250
Annual administration of monitoring program and working group, and ongoing review/analysis of trail report data	City in-kind (or $1200 outsourced)
Reconvene working group, as needed	Participant in-kind/city chaired
Additional educational signage (4 locations at $250/sign = $1000)	$1000 + City in-kind for installation
Maintain spring closure (April 15 – June 15)	Attach existing banners (SABNES in-kind)
State-of-the-Bay Conference (administration, meeting costs, facilitation)	$5000

Acknowledgement: Special thanks to the 2018 Nature Centre Summer Staff, Emilyn Sim and Morgan Lapointe, who conducted the 2018 summer foreshore trail dog monitoring surveys and data reporting.

ATTACHMENTS. . .

Foreshore Trail Dog-Monitoring Adaptive Plan Summary: (See: *Raven Foreshore Trail – Domestic Dog Management: Habitat Inventory, Compensation, Monitoring and Adaptive Plan* (January 24, 2017)

Results: what the adaptive management plan is attempting to achieve. . .

- **Goal 1:** Maintain functional ecosystems and where possible, enhance plant and animal resources in concert with the broader resources of the bay area.
- **Goal 2:** Allow compatible public recreational and educational use of the area only to the extent that it does not conflict with Goal 1.

(See Habitat Management Plan, 2004, page 24)

The adaptive plan builds on a testable question: "Will the mitigation effort (new signage for leash and closure restrictions) maintain an appropriate level of compliance for dog walking on the foreshore trail?"

Desired Behaviours: actions by users that are most likely to achieve the results above. . .

- All dogs on restricted (2.0 m) leash on foreshore trail only; no dogs on other trails;
- No dogs off leash (City SA Resolution 0438-2015)
- No dogs between April 15 – June 15
- All dog feces removed

(See Habitat Management Plan, 2004, page 29, City of Salmon Arm Resolution 0438-2015, and City SA Bylaw #2119)

Indicators: what should be measured to determine if the results are being achieved. . .

- Observed compliance to dog access restrictions
- Observed compliance to feces removal
- Signs of dog-related habitat disturbance
- Signs of dog-related wildlife displacement

Limits of Acceptable Change: agreed upon limit of change to the above indicators, beyond which corrective actions would be required. Agreed the acceptable limits varied depending on the potential risk and severity of harm.

- ***the goal is 100% compliance, but 97% is an acceptable threshold limit.*** Any trend below this level of compliance would trigger the need for a response.
- *High risk observations requiring immediate response* include: observed harassment of wildlife by dogs both off-leash and on-leash; also dog-off-leash, and dogs during critical nesting season. Clear incidents of habitat damage or wildlife harassment or dogs on trail during closures (high risk limits) would warrant immediate response, regardless of the monitoring trends.
- *Education Period* – time to allow for a little more tolerance to bring people into compliance was reasonable; but some changes may not be able to wait for time to see people educated – example: maintaining grebe population, diminishing seagull population – these require immediate response. Agreed the window of education is very narrow in critical areas.

. . .adaptive plan summary continued next page. . .

Mitigation Actions: answer how to achieve the desired behaviours. The current mitigation actions identified for this phase of the plan were:

- *Education & compliance* – messaging: the Working Group advocated a positive, collaborative, solutions focused tone and approach in all communications (says what to do and why, rather than what not to do). Update bulletins were attached to all new bylaw signs along the trail (7 locations). These bulletin included information on the methods to report observations.
- *Signage* – City bylaw signage was installed in February 2016 at both trailheads, each boardwalk and viewing platform, entry to Christmas Island, and the social entry point off 17th Street. As well, seasonal closure banners were installed on both trailhead gates between April 15 and June 15th. Additional information bulletins were installed to all bylaw signs (see above). As well, SABNES installed an informational banner on the Christmas Island.
- *Community PR* – media: a news release was circulated during the April 15 – June 15 closure
- *Leash lengths* – leash length limits are posted on all bylaw signs
- *Dog feces bag dispensers* – City of Salmon Arm staff installed dog feces bag dispensers at both trailheads.
- *Trail ambassadors* – working group members joined SABNES volunteers, Shuswap Naturalists, and Greenway volunteers in regularly walking, monitoring, talking to, and encouraging trail users to join in helping to care for the foreshore through compliance and stewardship support.
- *Trail closure periods* – the April 15 to June 15 Closure to Dogs during the critical nesting period was communicated to the public through the media, colourful trailhead banners, and social media posts (Shuswap Trails eBulletin and Facebook).

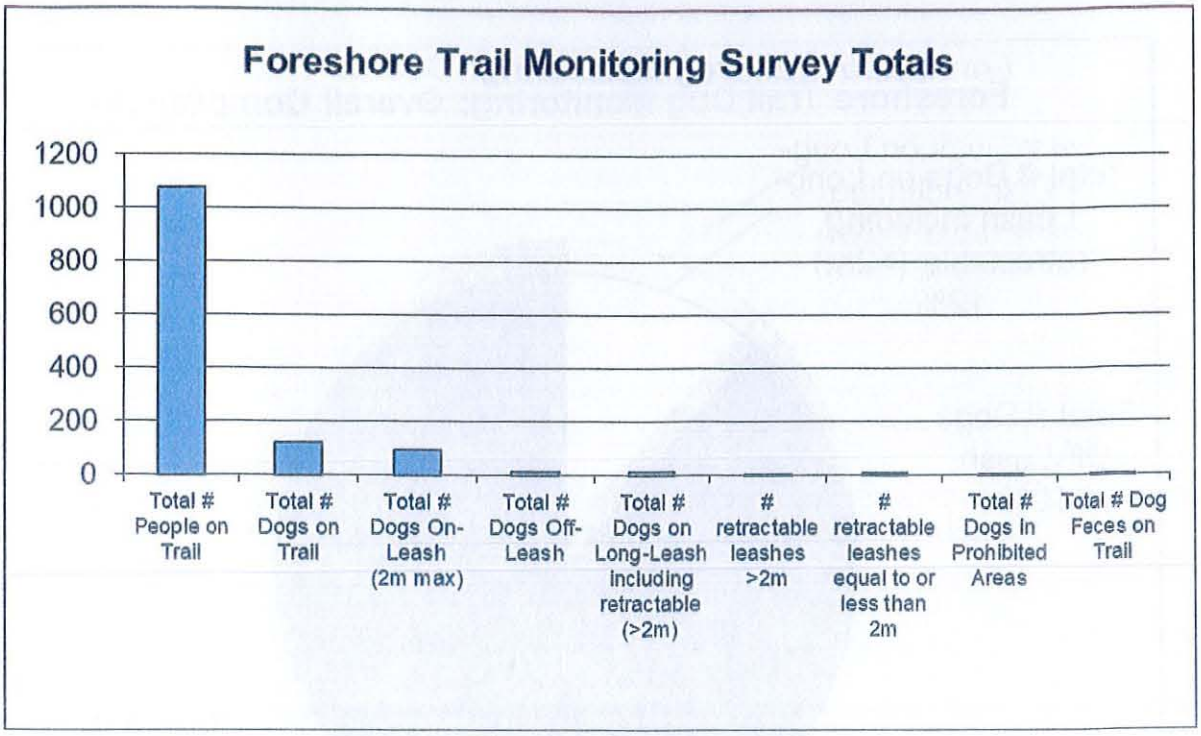
Corrective Actions: These are actions triggered if monitoring suggests that indicators have exceeded acceptable limits. Broadly speaking, they include:

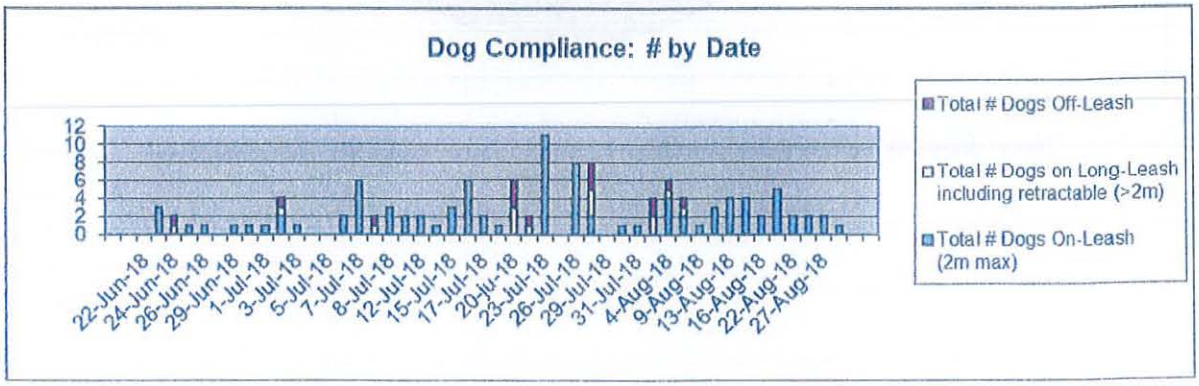
- Adapting or increasing trail user education, messaging, and/or signage efforts
- Increased trail stewardship efforts
- Review photos to determine if more individual targeted approach is necessary
- Adapting restrictions (e.g. decrease length of leash restriction)
- Restricting access
- Extend dog closure period
- Close trail to all dog walkers
- Rehabilitation

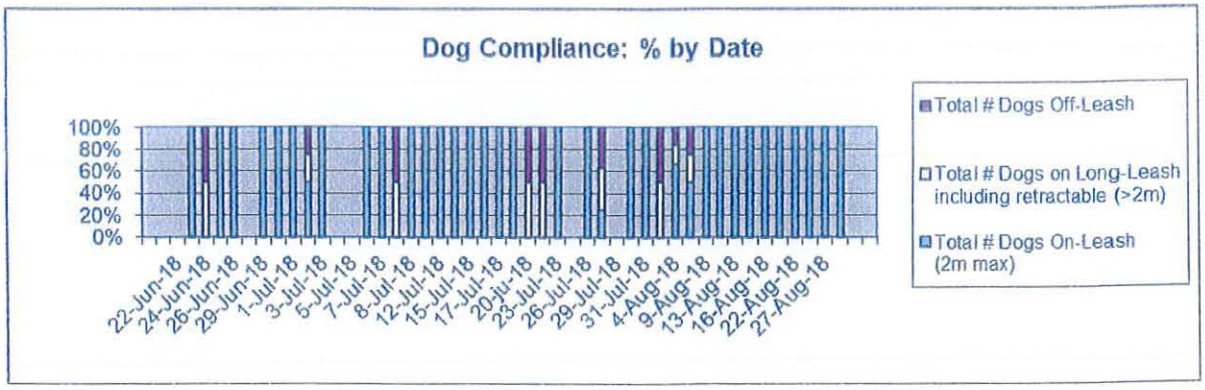
Foreshore (Raven) Trail Monitoring - Survey Talley MASTER

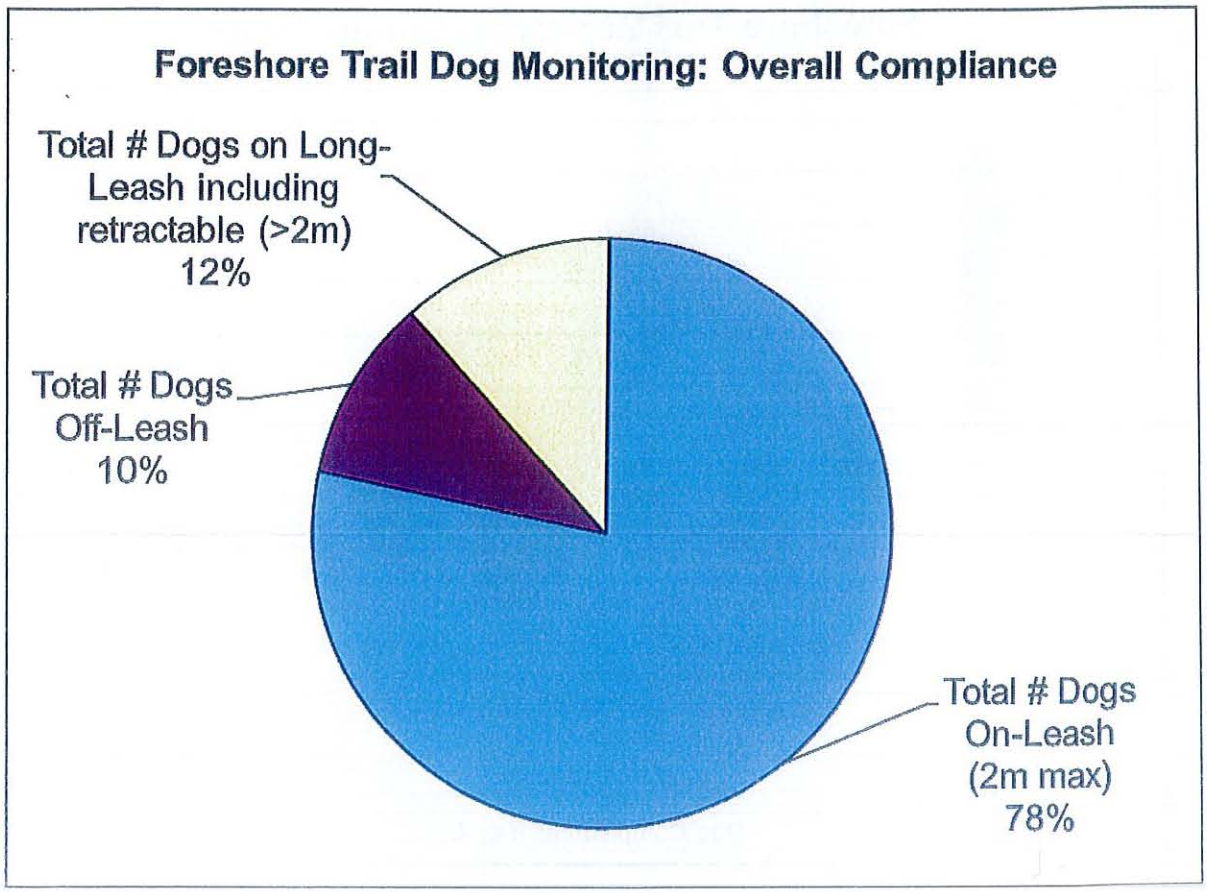
Format Update: June 20, 2018 (PMcP)

Report #	Date	Monitor Name	Time On	Time Off	Start/End Location	Environmental Conditions (Sun/Cloud, temp, etc)	Total # People on Trail	Total # Dogs on Trail	Total # Dogs On-Leash (2m max)	Total # Dogs Off-Leash	Total # Dogs on Long-Leash (including retractable (>2m)	# retractable leashes >2m	# retractable leashes equal to or less than 2m	Total # Dogs in Prohibited Areas	List Prohibited Areas	Total # Dog Feces on Trail	Comments (Photos taken, response from trail users)
1	21-Jun-18	Emilyn Sir	1:00pm	1:45pm	west trail head	sunny and very hot	3	0	0	0	0	0	0	0		0	1
2	22-Jun-18	Emilyn Sir	10:30am	11:30am	west trail head	cloudy and hot	7	1	0	1	0	0	0	1	boardwalk in front of lakeside	0	
3	23-Jun-18	Morgan La	10:00am	10:50am	west trail head	hot, cloudy	44	4	3	1	0	0	0	0		0	
4	24-Jun-18	Morgan La	11:20am	12:00PM	west trail head	very hot, very sunny	25	1	0	0	1	0	0	0		0	
5	25-Jun-18	Emilyn Sir	2:00pm	3:00pm	west trail head	windy and cloudy	7	1	1	0	0	0	0	0		0	
6	26-Jun-18	Emilyn Sir	1:00pm	2:0pm	west trail head	warm, sunny with clouds, windy	8	1	1	0	0	0	1	0		0	
7	26-Jun-18	Emilyn Sir	10:15am	N/A	west trail head	light rain, very cloudy	17	0	0	0	0	0	0	0		0	man with off leash dgs insisted that his animals were behaved and could be off leash.
8	29-Jun-18	Morgan La	12:00 PM	1:10pm	west trail head	sunny , light rain	18	3	1	2	0	0	0	0		0	
9	30-Jun-18	Morgan Lapointe		1:30 AM	west trail head	rainy, humid, cloudy	45	1	1	0	0	0	0	0		1	
10	1-Jul-18	Morgan La	11am	12pm	west trail head	cloudy, light wind, mild temp	17	1	1	0	0	0	0	0		0	
11	2-Jul-18	Emilyn Sir	10:30am	11:30am	west trail head	cloudy, windy, light rain	14	3	2	0	1	1	0	0		0	
12	3-Jul-18	Emilyn Sir	2:45pm	3:45pm	west trail head	moderate, sunny with clouds	21	1	1	0	0	0	0	0		0	
13	4-Jul-18	Morgan La	12pm	1:30PM	west trail head	hot and sunny	19	0	0	0	0	0	0	0		0	
14	5-Jul-18	Morgan La	12pm	12:45 PM	west trail head	hot and sunny	10	0	0	0	0	0	0	0		0	phesant heard, spotted sharp tailed grouse
15	6-Jul-18	Morgan La	10:40 AM	11:35 AM	west trail head	moderate, sunny with clouds	25	2	2	0	0	0	0	0		0	
16	7-Jul-18	Morgan La	9am	10am	west trail head	warm, light breeze	60	7	6	1	0	3	3	0		1	off leash dog owner, very compliant
17	7-Jul-18	Morgan La	12pm	130pm	west trail head	hot wind	20	1	0	0	1	1	0	0		0	
18	8-Jul-18	Morgan La	930am	1030am	west trail head	sunny, cool	35	4	3	1							
19	10-Jul-18	Emilyn Sir	11:00am	12:30pm	west trail head	cloudy, moderate	16	2	2	0	0	0	0	0		0	
20	12-Jul-18	Emilyn Sir	10:10am	11:40am	west trail head	sunny and hot	20	2	2	0	0	0	0	0		0	
21	13-Jul-18	Emilyn Sir	2:00pm	3:30pm	west trail head	very hot, very sunny	11	1	1	0	0	0	0	0		0	
22	15-Jul-18	Emilyn Sir	12:45pm	2:05pm	west trail head	hot and sunny	25	3	3	0	0	0	1	0		0	
23	16-Jul-18	Emilyn Sir	1:10pm	2:40pm	west trail head	cloudless, extremely hot and sunny	19	6	6	0	0	0	0	0		0	
24	17-Jul-18	Emilyn Sir	9:35am	11:00am	west trail head	very hot and sunny	25	2	2	0	0	0	0	0		1	
25	18-Jul-18	Morgan La	11am	12:40pm	west trail head	very hot, very sunny	27	1	1	0	0	0	0	0		0	family spotted 2 deer on trail, sharptailed grouse and babies spotted
26	20-ju-18	Morgan La	9:40 AM	10:40 AM	west trail head	cloudy, windy,rainy,some sun,cool	11	3	0	0	3	0	0	0		0	"well I don't know if I want to be on the trail if a bear has been spotted "
27	21-Jul-18	Morgan La	9am	945am	west trail head	cloudy, cool,light wind	39	2		1	1	0					
28	23-Jul-18	Emilyn Sir	1145am	1pm	west trail head	hot and sunny	33	11	11								
29	24-Jul-18	Emilyn Sir	120pm	230pm	west trail head	very hot and sunny	14										
30	26-Jul-18	Emilyn Sir	945am	11am	west trail head	sunny and warm	32	8	8				3				
31	28-Jul-18	Morgan La	840am	940am	west trail head	hot, breezy	33	5	2		3	0					
32`	29-Jul-18	Morgan La	230pm	307pm	west trail head	hot, dry and breezy	16										
33	30-Jul-18	Emilyn Sir	10am	11am	west trail head	hot and sunny	28	1	1								
34	31-Jul-18	Emilyn Sir	1145am	1245pm	west trail head	hot and sunny	6	1	1								
35	3-Aug-18	Morgan La	12:30pm	1:30pm	west trail head	cloudy, warm, with some sun	31	2			2						
36	4-Aug-18	Morgan La	9:30am	10:10am	west trail head	warm and sunny	33	5	4		1						
37	7-Aug-18	Emilyn Sir	9:45am	10:45am	west trail head	hot and sunny	27	3	2		1						
38	9-Aug-18	Emilyn Sir	11:15am	12:15pm	west trail head	hot, sunny, and smokey	12	1	1								
39	10-Aug-18	Morgan La	9:00am	10:10am	west trail head	hot and sunny	43	5	3	2							
40	13-Aug-18	Emilyn Sir	9:30am	10:30am	west trail head	warm and smokey	12	4	4								
41	14-Aug-18	Morgan La	9:00am	9:45am	west trail head	cloudy, smoky, and cool	17	7	4	3							
42	16-Aug-18	Morgan La	9:30am	10:35 AM	west trail head	warm, breezy, light sun, smokey	31	2	2								
43	20-Aug-18	Emilyn Sir	10:30am	11:30am	west trail head	smoky, sunny, and warm	19	5	5				1				
44	22-Aug-18	Morgan La	9:05am	10:00am	west trail head	sunny, warm, cool breeze	50	2	2								
45	23-Aug-18	Emilyn Sir	3:40pm	4:40pm	west trail head	overcast, smoky	12	2	2								
46	27-Aug-18	Emilyn Sir	3:45pm	4:45pm	west trail head	warm, very sunny	22	2	2								
47	28-Aug-18	Emilyn Sir	1:00pm	2:00pm	west trail head	warm and sunny	18	1	1								
INSERT NEW ROWS ABOVE THIS LINE IN ORDER TO MAINTAIN FORUMLA CALCULATIONS - INSERT NEW ROWS ABOVE THIS LINE IN ORDER TO MAINTAIN FORUMLA CALCULATIONS - INSERT NEW ROWS ABOVE THIS LINE IN ORDER TO MAINTAIN FORUMLA CALC																	
TOTALS ROW. . .							1075	120	94	12	14	5	9	1		3	
						Total Dog Check	120	Should Equal Total Above in Column I29									


Foreshore Trail Monitoring Survey Totals
1200
1000
800
600
400
200
0
Total # People on Trail
Total # Dogs on Trail
Total # Dogs On-Leash (2m max)
Total # Dogs Off-Leash
Total # Dogs on Long-Leash including retractable (>2m)
retractable leashes >2m
retractable leashes equal to or less than 2m
Total # Dogs in Prohibited Areas
Total # Dog Feces on Trail


Dog Compliance: # by Date
12
10
8
6
4
2
0
22-Jun-18
24-Jun-18
26-Jun-18
29-Jun-18
1-Jul-18
3-Jul-18
5-Jul-18
7-Jul-18
8-Jul-18
12-Jul-18
15-Jul-18
17-Jul-18
20-Ju-18
23-Jul-18
26-Jul-18
29-Jul-18
31-Jul-18
4-Aug-18
9-Aug-18
13-Aug-18
16-Aug-18
22-Aug-18
27-Aug-18
Total # Dogs Off-Leash
Total # Dogs on Long-Leash including retractable (>2m)
Total # Dogs On-Leash (2m max)


Dog Compliance: % by Date
100%
80%
60%
40%
20%
0%
22-Jun-18
24-Jun-18
26-Jun-18
29-Jun-18
1-Jul-18
3-Jul-18
5-Jul-18
7-Jul-18
8-Jul-18
12-Jul-18
15-Jul-18
17-Jul-18
20-Ju-18
23-Jul-18
26-Jul-18
29-Jul-18
31-Jul-18
4-Aug-18
9-Aug-18
13-Aug-18
16-Aug-18
22-Aug-18
27-Aug-18
Total # Dogs Off-Leash
Total # Dogs on Long-Leash including retractable (>2m)
Total # Dogs On-Leash (2m max)



Note: does not include # dogs noted in Prohibited Area or additional observations.

2018 Trail Report Hotline Reports: (trailreport@shuswaptrails.com)

Date Received	Trail	Location	Maintenance Needed	Notes	off-leash	long-leash	restricted area	closure period	harassing wildlife	Number of dogs	Description of dog	Photo?	Comments
01/01/2018	Nature Trail				Y		Y			1			
01/03/2018	Nature Trail				Y		Y			2			
15/03/2018	Nature Trail					Y	Y	N		1			
18/03/2018	Raven	Near beaver pond	Unleased dog on trail		Y		Y			1	german shepard	N	Lady ignored Clives request to leash dog
08/04/2018	Raven	Christmas Island	Unleased dog on Christmas Island	Complainant would like signs and news	Y		Y			1		N	
08/04/2018	Raven	Flats N of Nature House	2 Off Leash Dog Report	Dog encouraged to chase geese	Y					1			
09/04/2018	Raven	Christmas Island & main trai	2 off leash and on leash	Report dogs and owners not complying	2Y		Y			3	pit bull;collie	N	Went off trail and on Christmas Island
14/04/2018	Raven	Foreshore	dog off leash - owner not responsive to comment		y		Y			1	big cream color	y	
14/04/2018	Raven	beginning of trail with no dog sign	dog off leash - owner not responsive to comment		Y					1			
20/04/2018	Foreshore Trail							Y		2		n	two walkers 1 medium size and a large lab.
21/04/2018	Nature Trail				y		y	y		2		n	2 women saw signs but ignored them.
04/27/2018	Foreshore Trail				Y			Y		2	medium size/setter	n	Both knew rules and ignored them
14/08/2018	Raven	Raven End of trail	Dog report	Joggers with dog off leash	Y	N	Y	N	N	1	Labordoodle	n	
14/08/2018	Raven	Raven Trail	Man on bike with 2 dogs	Has happened 3 times	Y	N	Y	N	N	2		N	Man on bike with 2 dogs
14/08/2018	Raven	Raven Trail	Man on bike with 2 dogs	Has happened 3 times	Y	N	Y	N	N	2		N	Man on bike with 2 dogs - second incident
14/08/2018	Raven	Raven Trail	Man on bike with 2 dogs	Has happened 3 times	Y	N	Y	N	N	2		N	Man on bike with 2 dogs - third incident
				Totals To-Date	15	1	12	3		25			

Foreshore Trail Dog Monitoring
Meeting Notes - Working Group Advisory Check-In: February 4, 2019
Prepared by: Phil McIntyre-Paul
Updated: February 27, 2019

Present: Janet Aitkin (SABNES), Geoff Benson (SABNES), Joe Johnson (Salmon Arm Greenway Liaison Committee), Phil McIntyre-Paul (Shuswap Trail Alliance)

Regrets: Peter Roberston (Dog Walking Rep)

Meeting Purpose: to review 2018 Foreshore Trail Dog Monitoring Survey report and provide recommendations/feedback to forward to Salmon Arm City Council and staff for consideration

Background: a third season of surveys was conducted by the City of Salmon Arm (administered through the Shuswap Trail Alliance and the Nature Bay Summer Student program) between June and August 2018 monitoring on-leash dog-walking compliance along the Foreshore (Raven) Trail in Salmon Arm. This was the third season of monitoring. The first monitoring survey was conducted in 2016 as part of the Foreshore Trail On-Leash Dog Walking Adaptive Management Plan.

As part of the adaptive plan, a 100% compliance goal was set with a trend below 97% identified as the limit below which corrective actions would be triggered. The 2018 monitoring survey reported a 90% level of on-leash compliance down 8% from 2017 warranting corrective actions be taken by the City.

Members of the original Working Group were invited to respond to the report and recommendations. The following notes reflect that discussion and are incorporated in the final report to City Council.

Meeting Discussion Notes:

1. **Reviewed 2018 Foreshore Monitoring Report** (see attached) – noted slip to 90% on-leash compliance; all agreed this is most likely a result of time since 2016 publicity and people needing a reminder. Also acknowledged the importance of taking positive pro-active action, and affirmed importance of maintaining the monitoring to guide appropriate level of response.

2. **Discussion** –
    a. Noted report in spring of dogs off leash in early morning; and some evidence one or two specific individuals were resistant to requests to keep dogs on leash
    b. Confirmed importance of framing messaging in the positive affirmation of the majority of dog-walkers who are upholding the on-leash bylaws and supporting care of the area
    c. Also affirmed response needed is PR/education and signage reminders
    d. Shared Peter Robertson's email notes – important to find dog-walking representative for ongoing monitoring advisory; re suggestion of changing nesting closure times – important to ensure it is based on evidence so as not to be perceived as just an attempt to expand the trail closure

e. Janet shared observation notes from Ed MacDonald (Shuswap Naturalists) and Ted Hillary (who maintain bird nesting observations) – see recommendation below. Confirmed they are just suggesting sliding the existing period two weeks later to better match the peak nesting period based on field observations.

3. **Suggested actions:**
   a. **Issue new PR/News Release** – messaging should include a call to dog walkers to be ambassadors (positive call to action), tell other dog walkers about the importance of compliance, note the slip in compliance, remind everyone of the bylaw requirements and why they are important, also note the need to improve or else trail may have to be closed to dogs, and promote other trails where people can also walk their dogs in the City (especially during the closure period); very important to use positive messaging – thank all the compliant dog walkers. Question – how best to reach people who don't read the newspaper or listen to radio?
   b. **Include reminder in Weekly City Ad Block** – including closure reminder, report number
   c. **Install new reminder bulletin signage** (laminated zap-strapped to existing signs)
   d. **Include Winter reminder** – bylaws apply year-round; closed areas still closed during winter – noting dog walking in bay even when lake/ground is frozen or snowy.
   e. **Maintain annual monitoring** – recommend continuing to fund summer student monitoring and report, as well as ongoing public monitoring through trail report and animal control phone-in, and animal control monitoring and regular reporting to City
   f. **Get early morning and later evening monitor reports** - suggested starting Nature Centre summer students earlier on some mornings to get a better snap shot that time of day, and inviting volunteer trial users to conduct early morning/evening monitoring reports; suggested possible poster at Lakeside Manor inviting volunteers: "Are you interested in being a trail block parent?"
   g. TrailReport@shuswaptrails.com still the go-to trail report hotline for all trails in the Shuswap. Foreshore dog monitor reports are collected, recorded and reported.
   h. **Animal Control Bylaw Officer** – updated city has contracted a new animal bylaw control officer – City hopes this will improve monitoring and reporting – this will continue to be the phone in report contact
   i. **Question**: how to get the Dog Control report number out – noted it was on the sign, but doesn't seem to get used. Idea – what about putting it on the dog poop bags?
   j. **Adjust Nesting Closure Dates to May 1 – June 30** to better fit nesting season – Janet and Geoff reported on seasonal nesting observations which suggest a need to move the nesting closure two weeks later than current dates from April 15 – June 15 to May 1 – June 30 to better fit the peak nesting season. Noted the original dates were a guess. Naturalists Ted Hillary and Ed McDonald, and Biologist, Di Witnar, have compiled their seasonal notes to suggest the following:

      "May 1 to June 30 would be better than what there is now. W. grebes usually don't start nesting until after high water which is usually toward the end of June. Most small

songsters, including flycatchers and warblers, don't nest until mid May or later."

The adjustment of dates were supported noting it was still the same length of time just moved two weeks later.

k. **Trailhead Kiosk Sign** - SABNES reported the large trailhead kiosk signs are getting changed this spring and will be consistent with messaging on the other signs.
l. **Trailhead Nesting Closure Banner** – replacements will be printed once seasonal dates are confirmed.
m. **Establish Ongoing Monitoring Advisory** – acknowledged the working group is no longer a formally appointed group; recommend city establish a foreshore dog-walking monitoring advisory that include representation as outlined in the original working group terms
n. **Continue funded monitoring program** – maintain the current monitoring program plus target additional early morning and evening monitoring, update bulletin signage and PR, plus convene advisory if/as needed.
o. **State of the Bay Conference** – SABNES leadership noted they are proceeding to apply for funding to work on updating the original nature bay management plan; will be meeting with Nature Trust and Ministry for Forest Lands and Natural Resources; all acknowledged this was a perfect opportunity for the City to partner and to consider the opportunity to leverage this with the recommended State of the Bay Conference.
p. **Compensation** – it was noted no action has been taken by City regarding the original management plan recommendation regarding appropriate habitat compensation. Recommend including a reminder in the report recommendations.

Feb 21, 2019 - Additional Note Re Monitoring Advisory Dog Walking Representative: Peter Roberston followed up with Derek Woodhurst, who had been part of the original dog walking advocacy group in 2016. Derek is willing to act as a representative for dog walkers on a monitoring advisory and has been added to the contact list.

APPENDIX 2

Foreshore Trail Dog Monitoring
Meeting Notes - Working Group Advisory Check-In: February 4, 2019
Prepared by: Phil McIntyre-Paul
Updated: February 27, 2019

Present: Janet Aitkin (SABNES), Geoff Benson (SABNES), Joe Johnson (Salmon Arm Greenway Liaison Committee), Phil McIntyre-Paul (Shuswap Trail Alliance)

Regrets: Peter Roberston (Dog Walking Rep)

Meeting Purpose: to review 2018 Foreshore Trail Dog Monitoring Survey report and provide recommendations/feedback to forward to Salmon Arm City Council and staff for consideration

Background: a third season of surveys was conducted by the City of Salmon Arm (administered through the Shuswap Trail Alliance and the Nature Bay Summer Student program) between June and August 2018 monitoring on-leash dog-walking compliance along the Foreshore (Raven) Trail in Salmon Arm. This was the third season of monitoring. The first monitoring survey was conducted in 2016 as part of the Foreshore Trail On-Leash Dog Walking Adaptive Management Plan.

As part of the adaptive plan, a 100% compliance goal was set with a trend below 97% identified as the limit below which corrective actions would be triggered. The 2018 monitoring survey reported a 90% level of on-leash compliance down 8% from 2017 warranting corrective actions be taken by the City.

Members of the original Working Group were invited to respond to the report and recommendations. The following notes reflect that discussion and are incorporated in the final report to City Council.

Meeting Discussion Notes:

1. **Reviewed 2018 Foreshore Monitoring Report** (see attached) – noted slip to 90% on-leash compliance; all agreed this is most likely a result of time since 2016 publicity and people needing a reminder. Also acknowledged the importance of taking positive pro-active action, and affirmed importance of maintaining the monitoring to guide appropriate level of response.

2. **Discussion** –
    a. Noted report in spring of dogs off leash in early morning; and some evidence one or two specific individuals were resistant to requests to keep dogs on leash
    b. Confirmed importance of framing messaging in the positive affirmation of the majority of dog-walkers who are upholding the on-leash bylaws and supporting care of the area
    c. Also affirmed response needed is PR/education and signage reminders
    d. Shared Peter Robertson's email notes – important to find dog-walking representative for ongoing monitoring advisory; re suggestion of changing nesting closure times – important to ensure it is based on evidence so as not to be perceived as just an attempt to expand the trail closure

e. Janet shared observation notes from Ed MacDonald (Shuswap Naturalists) and Ted Hillary (who maintain bird nesting observations) – see recommendation below. Confirmed they are just suggesting sliding the existing period two weeks later to better match the peak nesting period based on field observations.

3. **Suggested actions:**
   a. **Issue new PR/News Release** – messaging should include a call to dog walkers to be ambassadors (positive call to action), tell other dog walkers about the importance of compliance, note the slip in compliance, remind everyone of the bylaw requirements and why they are important, also note the need to improve or else trail may have to be closed to dogs, and promote other trails where people can also walk their dogs in the City (especially during the closure period); very important to use positive messaging – thank all the compliant dog walkers. Question – how best to reach people who don't read the newspaper or listen to radio?
   b. **Include reminder in Weekly City Ad Block** – including closure reminder, report number
   c. **Install new reminder bulletin signage** (laminated zap-strapped to existing signs)
   d. **Include Winter reminder** – bylaws apply year-round; closed areas still closed during winter – noting dog walking in bay even when lake/ground is frozen or snowy.
   e. **Maintain annual monitoring** – recommend continuing to fund summer student monitoring and report, as well as ongoing public monitoring through trail report and animal control phone-in, and animal control monitoring and regular reporting to City
   f. **Get early morning and later evening monitor reports** - suggested starting Nature Centre summer students earlier on some mornings to get a better snap shot that time of day, and inviting volunteer trial users to conduct early morning/evening monitoring reports; suggested possible poster at Lakeside Manor inviting volunteers: "Are you interested in being a trail block parent?"
   g. TrailReport@shuswaptrails.com still the go-to trail report hotline for all trails in the Shuswap. Foreshore dog monitor reports are collected, recorded and reported.
   h. **Animal Control Bylaw Officer** – updated city has contracted a new animal bylaw control officer – City hopes this will improve monitoring and reporting – this will continue to be the phone in report contact
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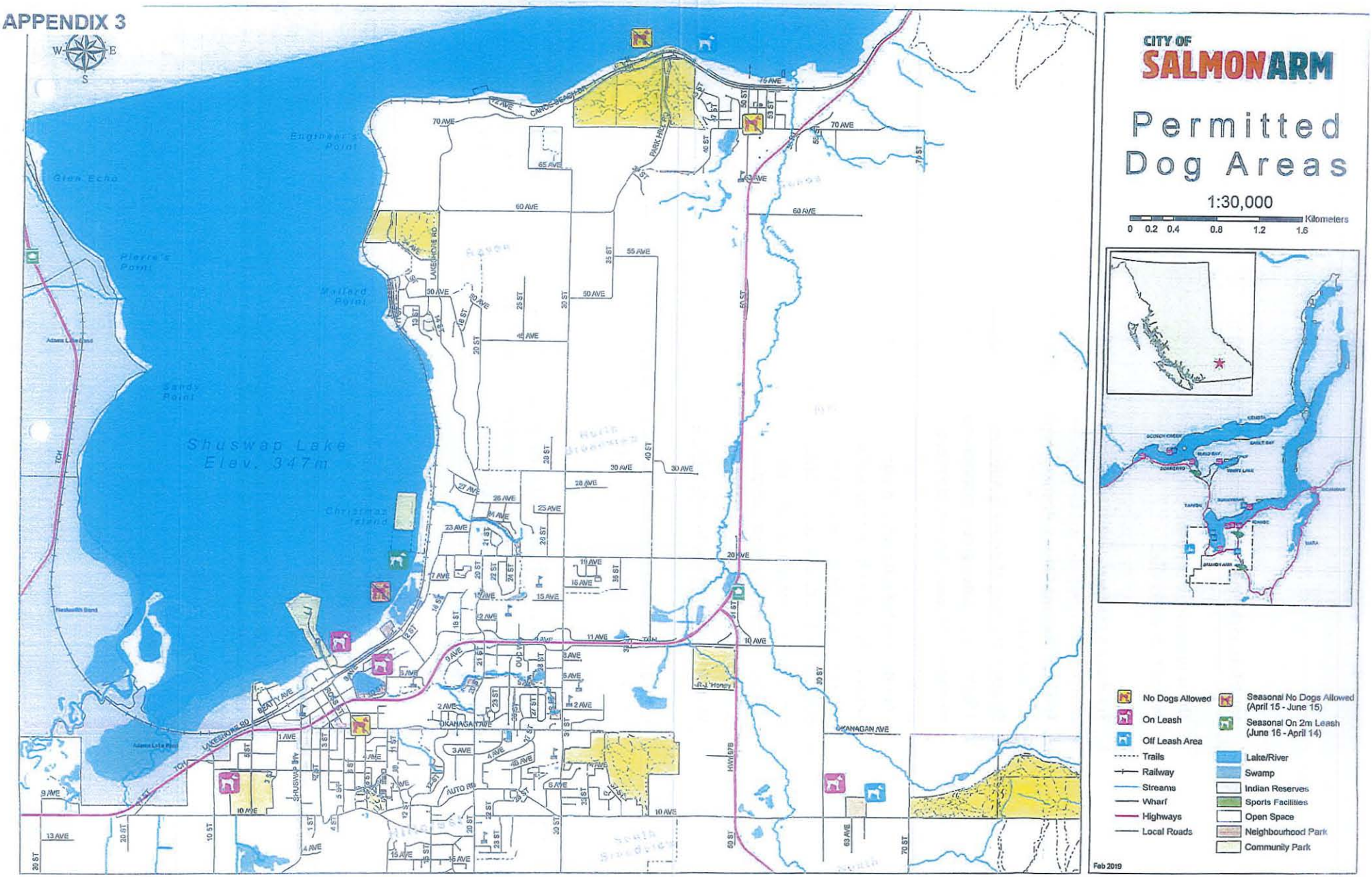
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APPENDIX 3


CITY OF
SALMONARM
Permitted
Dog Areas
1:30,000
Kilometers
0 0.2 0.4 0.8 1.2 1.6
No Dogs Allowed
On Leash
Off Leash Area
Trails
Railway
Streams
Wharf
Highways
Local Roads
Seasonal No Dogs Allowed (April 15 - June 15)
Seasonal On 2m Leash (June 16 - April 14)
Lake/River
Swamp
Indian Reserves
Sports Facilities
Open Space
Neighbourhood Park
Community Park
Feb 2019
Shuswap Lake
Elev. 347m
Glen Echo
Pierre's Point
Mallard Point
Sandy Point
Engineer's Point
Christmas Island
TCH
LAKESHORE RD
OKANAGAN AVE
HWY 97B
CANOE BEACH DR
PARK HILL DR
AUTO RD
SHUSWAP AVE
BEATTY AVE

CITY OF SALMON ARM

BYLAW NO. 4328

A bylaw to amend "Parks Regulation Bylaw No. 2119, 1993"

WHEREAS the Council of the City of Salmon Arm has enacted "Parks Regulation Bylaw No. 2119, 1993", being a bylaw to provide for the use, regulation and protection of public lands and parks within the City of Salmon Arm;

AND WHEREAS it is deemed expedient to amend said bylaw;

NOW THEREFORE the Council of the City of Salmon Arm, in open meeting assembled, enacts as follows:

"Parks Regulation Bylaw No. 2119, 1993" is hereby amended as follows:

1. Appendix "B" is hereby amended by the deletion of the WATERFRONT AREAS section and the insertion of the following:

   FORESHORE TRAIL consisting of the 10 m wide dedicated municipal walkway and municipal lands lying between the eastern terminus of Harbourfront Drive NE and 47 Avenue NE and adjacent to the Canadian Pacific Railway - on maximum 2 metre leash, except during the period of May 01 to June 30 of each year when dogs are prohibited.

2. This bylaw may be cited as "City of Salmon Arm Parks Regulation Amendment Bylaw No. 4328".

READ A FIRST TIME THIS	DAY OF	2019
READ A SECOND TIME THIS	DAY OF	2019
READ A THIRD TIME THIS	DAY OF	2019
ADOPTED BY COUNCIL THIS	DAY OF	2019

_____
MAYOR

_____
CORPORATE OFFICER

BYLAW NO. 2119
APPENDIX "B" PARKS PERMITTING DOGS

DISTRICT OF SALMON ARM

Dogs shall be permitted to enter those parks listed on Appendix "B" only while on a leash and in the actual custody and control of the owner, his agent or servant, except where excluded by posted notice.

BLACKBURN PARK

CANOE BEACH PARK - posted "no dogs allowed" - resolution of March 22, 1993

FLETCHER PARK - posted "no dogs allowed" - resolution of March 22, 1993

JACKSON PARK [North Canoe Community Park] - posted "no dogs allowed" - resolution of September 10, 2001

KLAHANI PARK

McGUIRE PARK

MARINE PEACE PARK

FORESHORE TRAIL consisting of the 10 m wide dedicated municipal walkway and municipal lands lying between the eastern terminus of Harbourfront Drive NE and 47 Avenue NE and adjacent to the Canadian Pacific Railway - on maximum 2 metre leash, except during the period of May 01 to June 30 of each year when dogs are prohibited.

Item 10.1

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4269 be read a final time.

[OCP4000-35; Brautigam, K. & M.; 3820 – 20 Street NE; AR – LR]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

City of Salmon Arm

Development Services Department Memorandum

TO: Her Worship Mayor Cooper and Members of Council

DATE: April 19, 2018

SUBJECT: Official Community Plan Amendment Application No. OCP4000-35
Zoning Amendment Application No. 1125

Legal: Lot 2, Section 25, Township 20, Range 10, W6M, KDYD, Plan 3890
Civic: 3820 – 20 Street NE
Applicants: Brautigam, K. & M.

MOTION FOR CONSIDERATION

THAT: **A bylaw be prepared for Council's consideration, adoption of which would amend Official Community Plan (OCP) Bylaw No. 4000 as follows:**

1. **Map A-1 (Land Use) - redesignating the westerly 1.78 ha of Lot 2, Section 25, Township 20, Range 10, W6M, KDYD, Plan 3890 from AR (Acreage Reserve) to LR (Low Density Residential); and**

2. **Map 4.1 (Urban Containment Boundary) - Including the westerly 1.78 ha of Lot 2, Section 25, Township 20, Range 10, W6M, KDYD, Plan 3890 within the Urban Containment Area.**

AND THAT: **Pursuant to Section 475 of the *Local Government Act*, Council has considered this Official Community Plan amendment after appropriate consultation with affected organizations and authorities.**

AND THAT: **Subsequent to First Reading and Prior to Second Reading, and Pursuant to Section 477 (3) (a) of the *Local Government Act*, Council has considered the proposed OCP amendment in conjunction with:**

1) **The Financial Plans of the City of Salmon Arm; and**
2) **The Liquid Waste Management Plan of the City of Salmon Arm.**

AND THAT: **A bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning the westerly 1.78 ha of Lot 2, Section 25, Township 20, Range 10, W6M, KDYD, Plan 3890 from A-2 (Rural Holding Zone) to R-8 (Residential Suite Zone).**

AND THAT: **The Zoning Amendment Bylaw for westerly 1.78 ha of Lot 2, Section 25, Township 20, Range 10, W6M, KDYD, Plan 3890 receive First Reading only, with Second Reading withheld subject to approval of Second Reading of the associated OCP Amendment Bylaw.**

AND FURTHER THAT: **Final reading of the Official Community Plan and rezoning bylaws be withheld pending construction of a Type 2 Trail within the linear park to be dedicated.**

STAFF RECOMMENDATION

THAT: The motion for consideration be adopted.

PROPOSAL

The subject parcel is located at 3820 20 Street NE in the Upper Lakeshore area of the City (Appendix 1). The owners have received conditional approval from the Agricultural Land Commission (ALC) to exclude a 1.78 ha (3.7 acre) portion of the parcel from the Agricultural Land Reserve (ALR). The owners are now applying for OCP and zoning amendments to permit residential subdivision (10 new lots) and development in alignment with ALC conditions. A letter of intent and preliminary subdivision plan are attached (Appendix 2 and 3).

BACKGROUND

The subject parcel is designated Acreage Reserve in the City's Official Community Plan (OCP) and zoned A-2 (Rural Holding) in the Zoning Bylaw (Appendix 4 and 5). The 6.8 ha (39.5 ac) subject parcel is largely forested, has not been farmed and contains a single family dwelling with accessory buildings. This 1.78 ha portion under application has been identified to be added into the Urban Containment Boundary and Residential Development Area C (Appendix 6) as per OCP Policy 4.4.2. The dwelling is centrally located near the southern boundary of the parcel and is accessed from 20 Street NE to the west. Site photos are attached as Appendix 7.

Adjacent land uses include the following:

North: Forested A-2 zoned parcel
South: Forested A-2 zoned parcel
East: Proposed remainder of the subject parcel (forested A-2 zoned parcel)
West: 20 Street NE, with R-1 zoned parcels ranging in area from 0.30 ha – 0.88 ha (each containing a single family dwelling) beyond

The subject parcel was previously considered by Council in June 2015, with application No. ALC-362, for the exclusion of a portion of the parcel from the ALR (to permit residential subdivision and development). That application was authorized for submission to the ALC with support by resolution of Council on June 8, 2015.

In December 2015, the ALC approved the application (resolution #450/2015) to exclude the properties from the ALR subject to the following conditions:

- the submission of a subdivision plan delineating the proposed exclusion area and linear park that is in substantial compliance with the plan submitted with the application;
- the construction of a trespass proof fence on both sides of the linear park;
- the registration of covenants that prohibit the construction of a new residence within 30 metres of the ALR boundary, and a 5 metre wide "no disturbance" area adjacent to the linear park; and
- the subdivision must be completed within three (3) years from the date of this decision.

A copy of the ALC's decision is attached as Appendix 8.

The ALC's conditional approval for exclusion is consistent with Policy 4.4.2 of the OCP which states:

> "Support two areas of UCB (Urban Containment Boundary) expansion for low density residential development (see Map 4.1 Urban Containment Boundary). ALR exclusion in these areas will be subject to a public linear park as a buffer (a minimum of 10 metres wide) in addition to fencing, vegetative buffering and residential setbacks of a minimum of 30 metres from the ALR boundary.

> For these two areas, ALR exclusion applications will need to be approved by the ALC and OCP amendment applications will need to be approved by City Council."

In July 2013, Council adopted OCP Amendment Bylaw No. 3982, which designates a proposed Type 2 Greenway over the required linear park. A copy of OCP Map 11.2 (Existing and Proposed Greenways) is attached as Appendix 9.

Section 879 - Local Government Act

Pursuant to Section 879 of the Local Government Act (consultation during OCP development / amendments), the proposed OCP amendments were referred to the following external organizations on March 8, 2018:

Adams Lake Indian Band:	No response to date
Neskonlith Indian Band:	No response to date
Economic Development Society:	The Salmon Arm Economic Development Society Board of Directors felt that this location is very suitable for the proposed residential development (comments attached as Appendix 10).

Section 882 - Local Government Act

Pursuant to Section 882 of the Local Government Act (adoption procedures for an OCP amendment), Council must consider this proposed OCP amendment in relation to the City's financial and waste management plans. In the opinion of staff, this proposed OCP amendment is consistent with both the City's financial and waste management plans.

Agricultural Advisory Committee

This proposal was reviewed by the Agricultural Advisory Committee (AAC) at its meeting of May 13, 2014. The Committee adopted the following resolution:

> THAT: the Agricultural Advisory Committee advises Council that it supports the application for exclusion.
>
> Unanimous

The Committee discussed points including: buffer requirements of fencing and covenants, the benefit of park trails as buffers, access off of 20 Street NE, and similar developments to the north and south.

COMMENTS

Engineering Department

No concerns. Engineering comments attached as Appendix 11.

Fire Department

No Fire Department concerns.

Building Department

No concerns.

Planning Department

The ALC's conditional approval, the proposed OCP and zoning amendments and the associated subdivision are all consistent with the OCP and are supported by staff. The OCP supports the inclusion of the subject parcel into the Urban Containment Area and the proposed Low Density Residential designation and the R-8 zoning is consistent with adjacent residential land uses.

The preliminary subdivision plan, showing a total of 11 lots (10 proposed lots and 1 remainder lot) and a linear park buffer (Appendix 3), comply with the ALC's conditional approval and OCP Policy 4.4.2:

i) The plans are the same as those submitted with the ALC exclusion application and there are no roads terminating at the ALR boundary;
ii) The plans include a 10 metre wide linear park of approximately 0.79 hectare along the east boundaries of all the proposed properties that will be dedicated to the City as parkland; and
iii) The applicants have confirmed they are prepared to complete the fencing requirements along the linear park and register the necessary covenants to prohibit the construction of residential dwellings within 30 metres of the ALR boundary and the removal of vegetation (trees) within 5 metres of the north boundary of the linear park.

The alignment of the linear park approximately coincides with a proposed trail identified in the City's Greenways Strategy and OCP (see Appendix 9). Policy 11.3.18 of the OCP states "Require, at the discretion of City Council, land to be dedicated and paths, trails and roadside corridors to be constructed for greenways as a consideration for the approval of rezoning applications." In instances where a greenway is designated but rezoning is not required, Policy 11.3.19 of the OCP provides similar direction to the Approving Officer with subdivision applications.

Should the proposed OCP and zoning bylaw amendments proceed to third reading, the motion for consideration indicates that final reading of the bylaws are to be withheld subject to the construction of a trail (a Type 2 Greenway) within the linear park to be dedicated

If Council chooses to approve the proposed OCP and Zoning bylaw amendments, and the ALC confirms exclusion of the portion of the subject property from the ALR, the owner/applicant would then be able to proceed with meeting the conditions for the proposed residential subdivision (an application has been made to the City and preliminary approval has been granted subject to a range of conditions including OCP and Zoning amendments). The proposed subdivision will require full municipal services to the "Urban Development Standard" of the Subdivision and Development Servicing Bylaw.

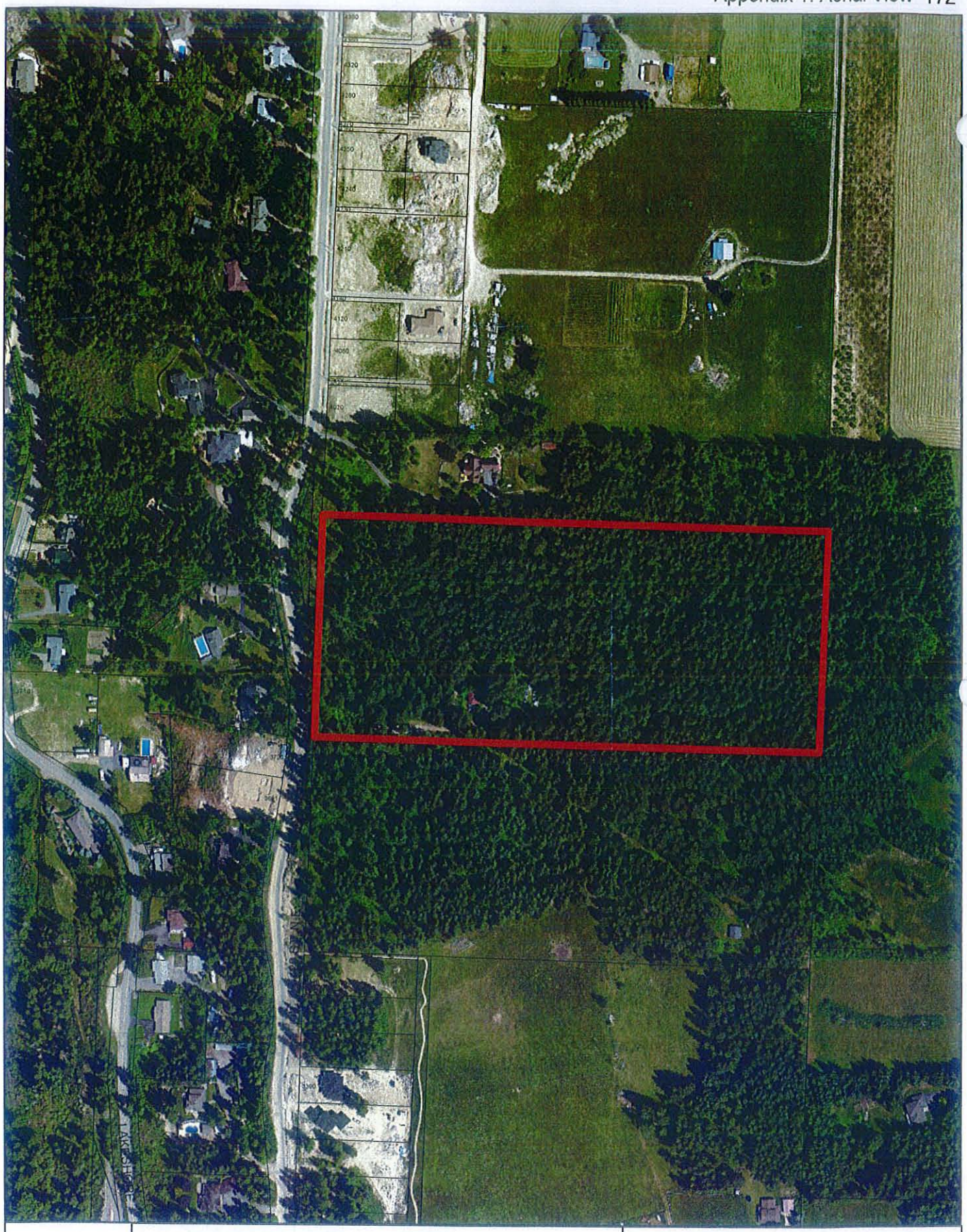
The proposed layout (Appendix 3) involves fairly large panhandle lots (0.33 to 0.4 acres) with individual driveways (required panhandle width is a minimum of 6 metres). The 5 eastern parcels have somewhat restricted building envelopes based on the requisite 30 metre ALC setback.

CONCLUSION

The owners have received conditional approval from the ALC to exclude an approximate 1.78 ha (3.7 acre) portion of the subject parcel from the ALR. The owners are now applying for OCP and zoning amendments to permit residential subdivision and development. The proposed OCP and Zoning bylaw amendments as presented are consistent with OCP policies and therefore supported by staff.

Prepared by: Chris Larson, MCP
Planning and Development Officer

Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services


N
0 37.5 75 150 225 300
Meters
Subject Parcel

Feb 15, 2018

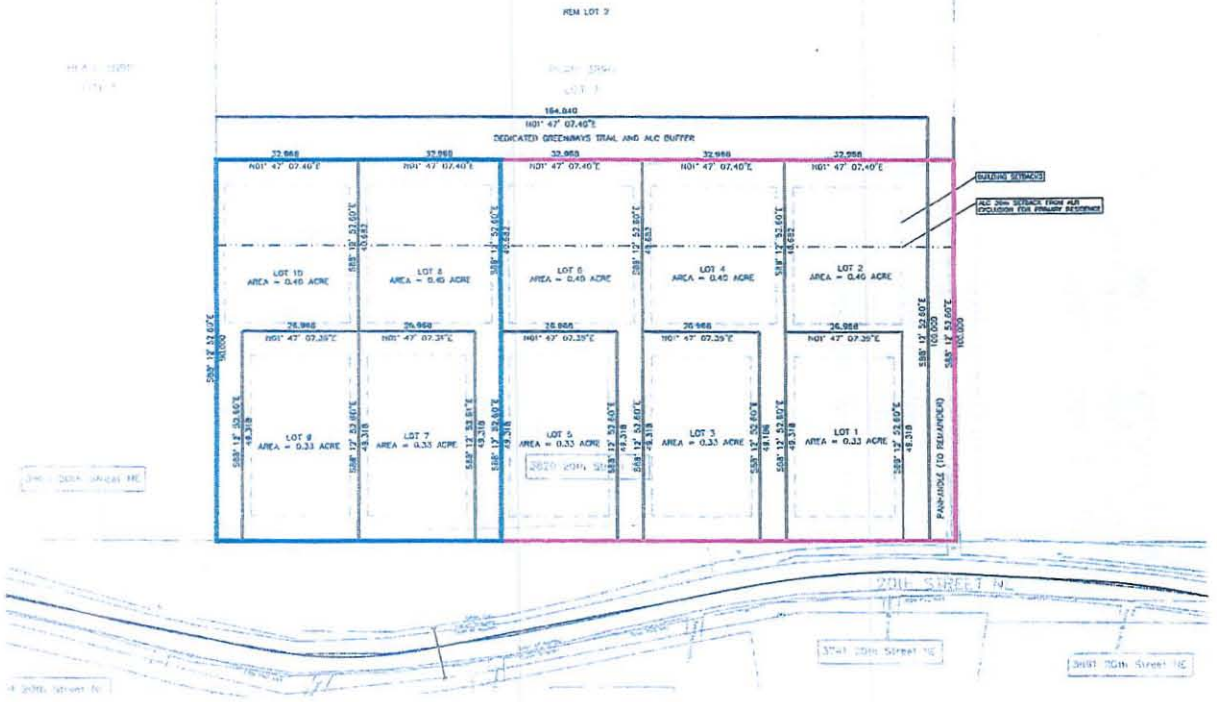
The subject property is located at 3820 - 20th st NE as shown in appendices 1 & 2. The property is approximately 6.83 ha in size. 5.05 ha of this property will remain in the ALR and contains the primary residence and a small accessory building.

The proposal is to subdivide the 1.78 ha of land along the 20th street NE frontage already removed from the ALR. Our plan is to create 10 lots of roughly equal size, rezoned R8, while allowing access to the remainder of the property where the lane to the residence already exists. These lots will be roughly 0.14 ha in size which will fit in with recent developments in the area.

PRELIMINARY SUBDIVISION PHASING PLAN FOR LOT 2, SECTION 25, TOWNSHIP 20, RANGE 10, WEST OF THE 6TH MERIDIAN, KAMLOOPS DIVISION YALE DISTRICT, PLAN 3890

PROPOSED PHASE 1

PROPOSED PHASE 2



NO.	DATE	DESCRIPTION	BY	APP'D
		REVISIONS		

DESIGN BTL
DRAWN AGW
DATE 18-JAN-26
CHECKED BTL

PEND
SEALED
HORZ. = 1:1000

LAWSON ENGINEERING & DEVELOPMENT SERVICES LTD.
#204 1140 McGill Road
Kamloops, BC V2C 6K7

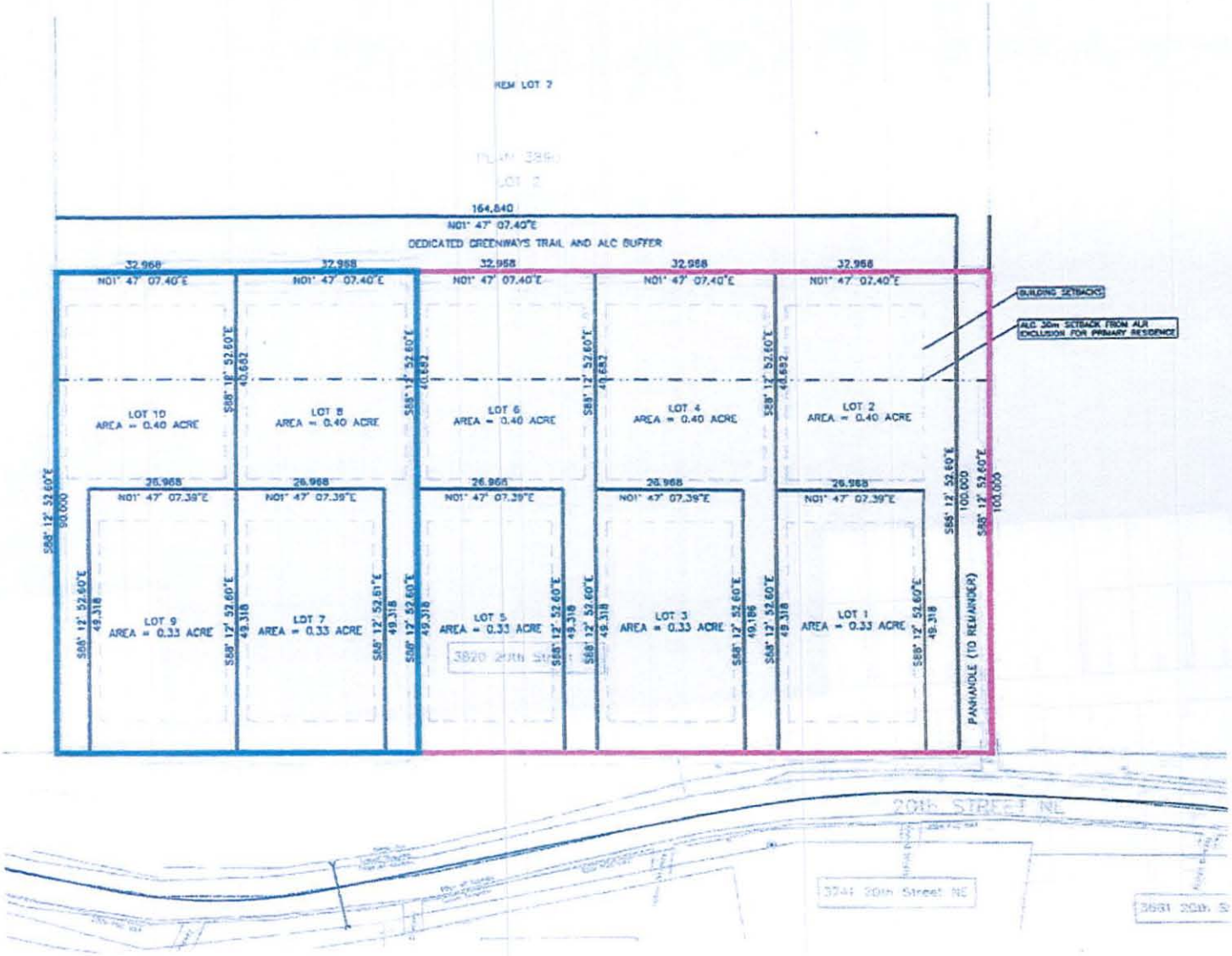
MARSH PROPERTY

3820 20TH STREET NE
SALMON ARM, BC

PRELIMINARY SUBDIVISION SKETCH PLAN

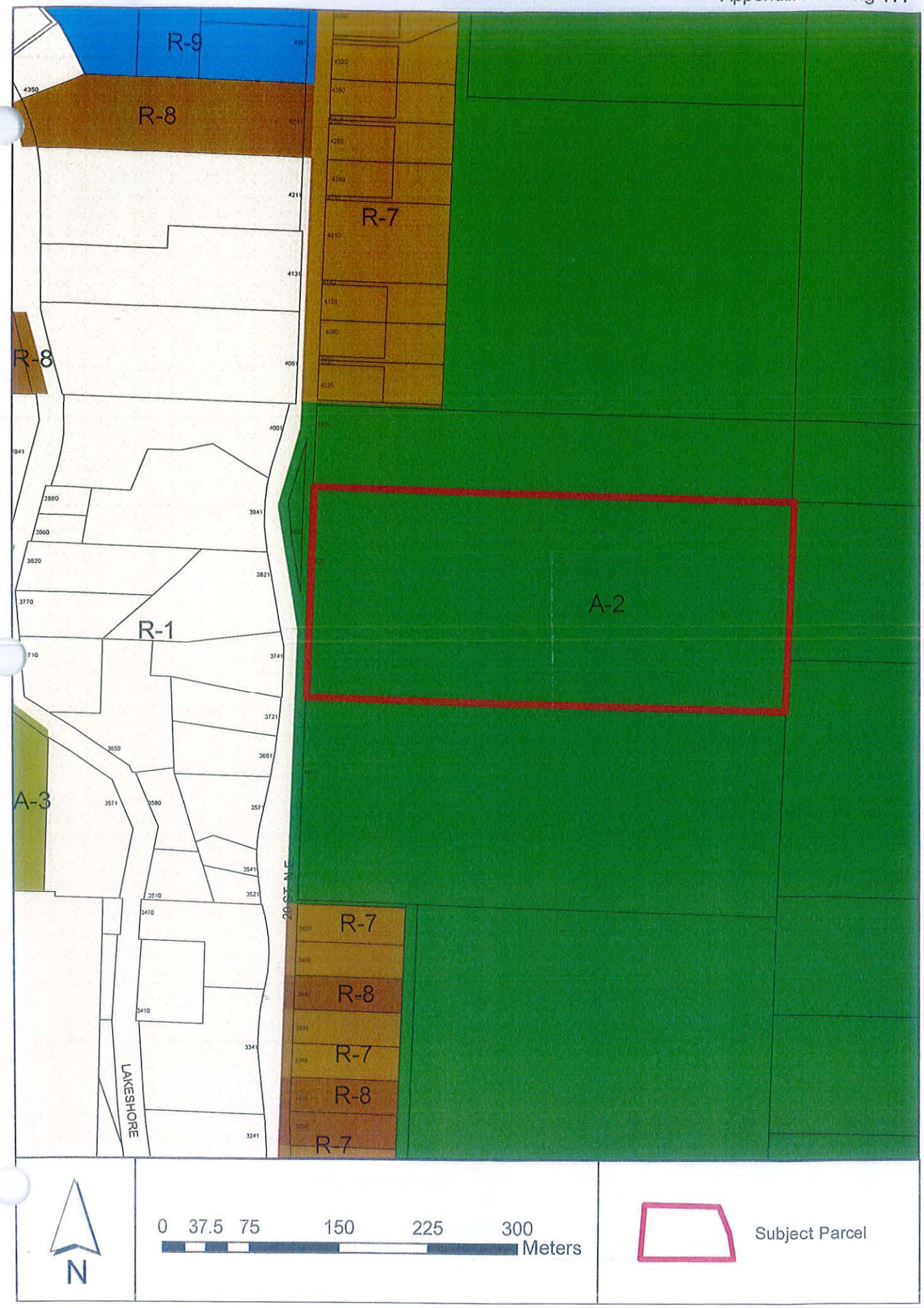
PHASING PLAN

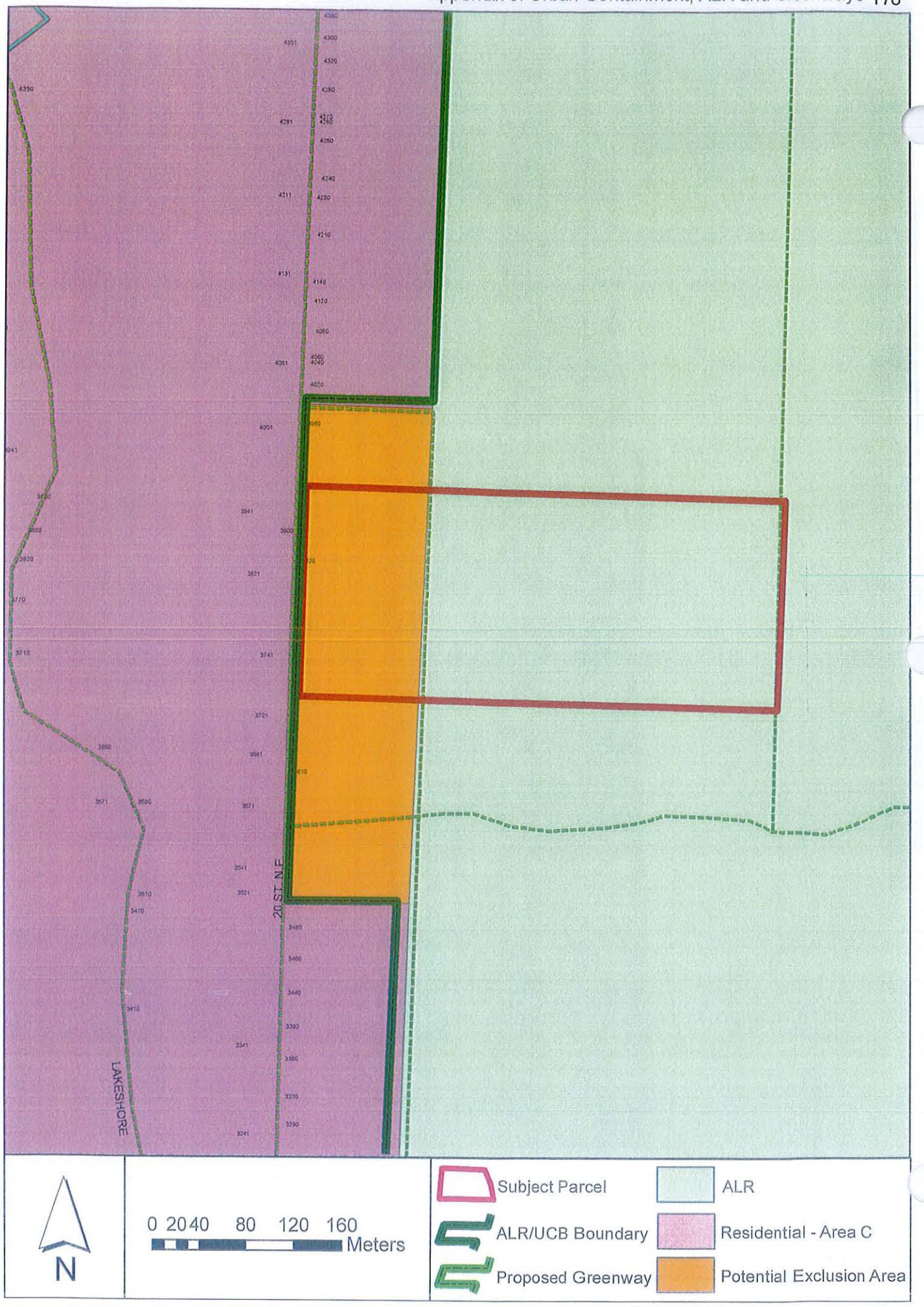
PROJECT No. 103-1
SHEET 1 OF 1
DWG. No. P-1
REV. No. A

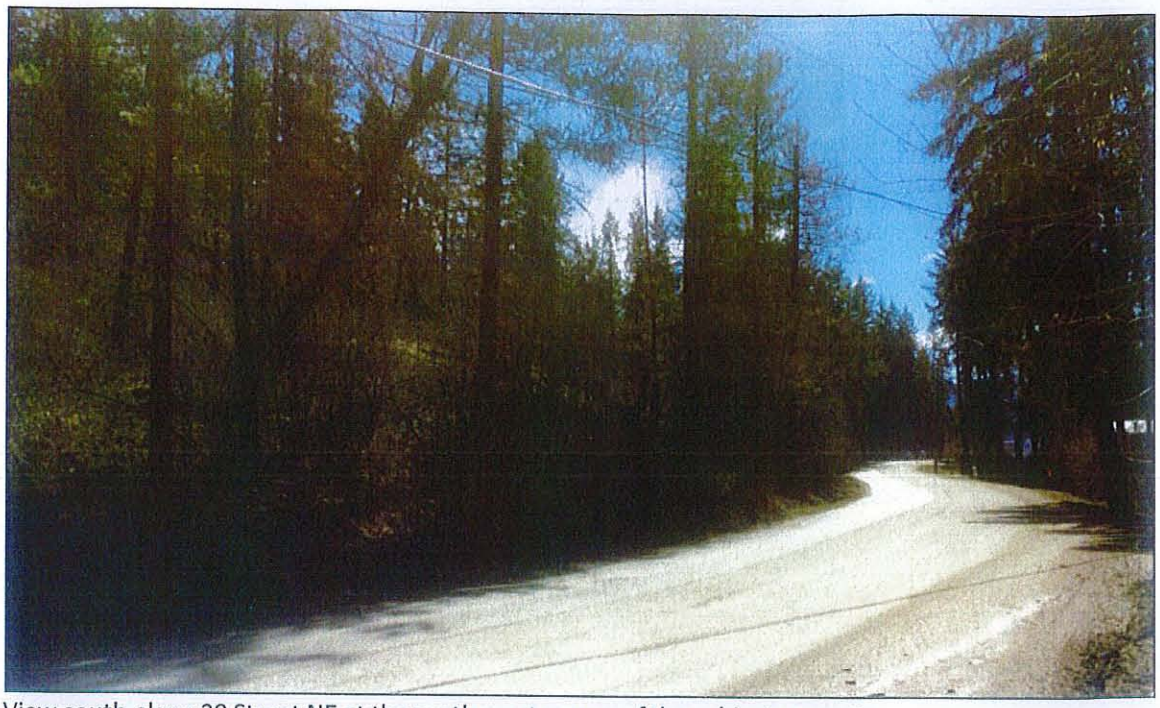


Appendix 3: Preliminary Subdivision Plan

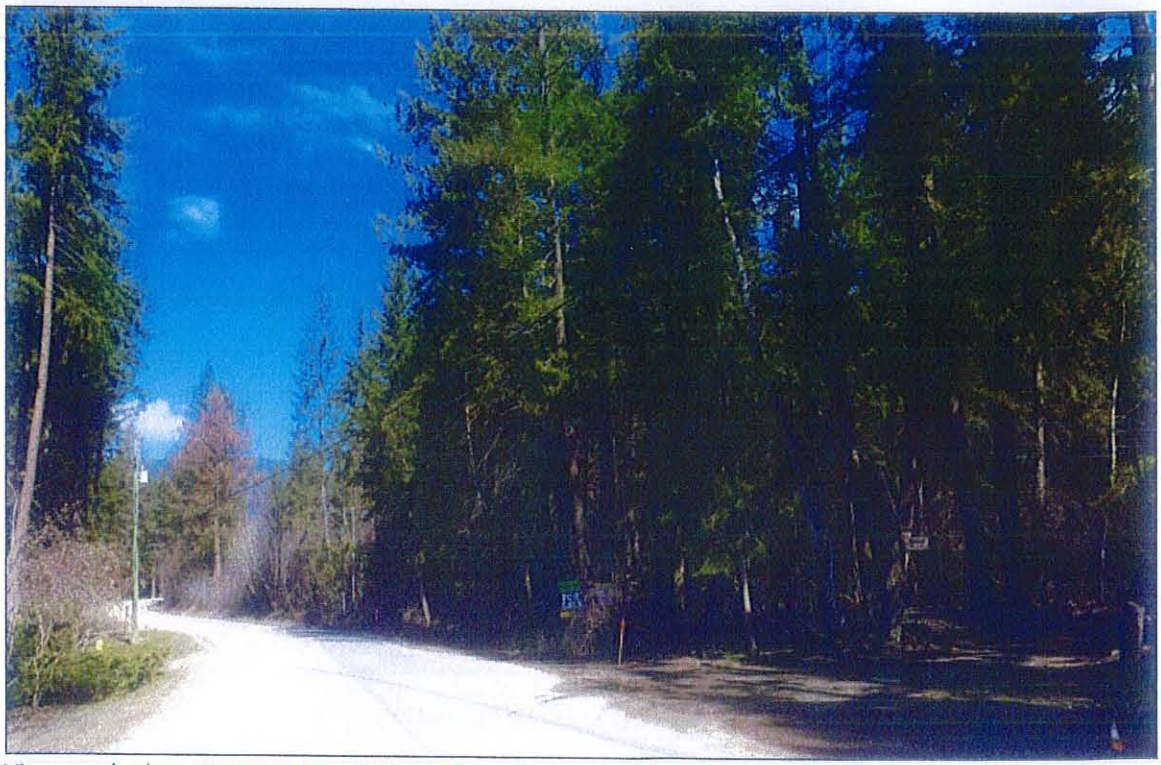

20 ST. N.E.
LAKESHORE
N
0 20 40 80 120 160
Meters
Subject Parcel
Acreage Reserve
ALR Boundary
Residential - Low Density


R-9
R-8
R-7
R-8
A-2
R-1
A-3
R-7
R-8
R-7
R-8
R-7
20 ST NE
LAKESHORE
N
0 37.5 75 150 225 300
Meters
Subject Parcel


20 ST N.E
LAKESHORE
N
0 20 40 80 120 160
Meters
Subject Parcel
ALR/UCB Boundary
Proposed Greenway
ALR
Residential - Area C
Potential Exclusion Area



View south along 20 Street NE at the north-west corner of the subject property.



View north along 20 Street NE at the south-west corner of the subject property.

AGRICULTURAL LAND COMMISSION FILE 54366

REASONS FOR DECISION
OF THE OKANAGAN PANEL

Application submitted pursuant to s. 30(1) of the *Agricultural Land Commission Act*

Applicant:	**Patricia Marsh** **Krista Marsh** **(the "Applicants")**
Agent:	**Jason Wagner** **Onsite Engineering Ltd.** **(the "Agent")**

Application before the Okanagan Regional Panel:	**Gerry Zimmermann, Panel Chair** **Jim Johnson** **Greg Norton**

THE APPLICATION

[1] The legal description of the property involved in the application is:

Parcel Identifier: 005-563-275
Lot 2, Section 25, Township 20, Range 10 West of the 6th Meridian, Kamloops Division Yale District, Plan 3890
(the "Property")

[2] The Property is 6.8 ha in area.

[3] The Property has the civic address 3820 – 20th Street NE, Salmon Arm.

[4] The Property is located within a designated agricultural land reserve ("ALR") as defined in s. 1 of the *Agricultural Land Commission Act* (the "*ALCA*").

[5] The Property is located within Zone 1 as defined in s. 4.2 of the *ALCA*.

[6] Pursuant to s. 30(1) of the *ALCA*, the Applicants are applying to exclude 1.78 ha of land along the 20 Street NE frontage to accommodate future subdivision. The remainder will stay within the ALR and be buffered by fencing, dedicated park, setback and vegetation covenants. The proposal meets the intent of the agricultural policies of the OCP as well as the UCB expansion policies (the "Application").

[7] On November 4, 2015, the Chair of the Agricultural Land Commission (the "Commission") referred the Application to the Okanagan Regional Panel (the "Panel").

RELEVANT STATUTORY PROVISIONS

[8] The Application was made pursuant to s. 30(1) of the *ALCA*:

30 (1) An owner of land may apply to the commission to have their land excluded from an agricultural land reserve.

[9] The Panel considered the Application within the context of s. 6 of the *ALCA*:

6 The following are the purposes of the commission:

(a) to preserve agricultural land;
(b) to encourage farming on agricultural land in collaboration with other communities of interest; and
(c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

EVIDENTIARY RECORD BEFORE THE PANEL

[10] The Panel considered the following evidence:

1. The Application
2. Local government documents
3. Previous application history
4. Agricultural capability map, ALR context map, and satellite imagery

All documentation noted above was disclosed to the Agent in advance of this decision.

[11] The City of Salmon Arm Council authorized the Application be forwarded to the Commission with a recommendation of support. The Property is located in the proposed Urban Containment Boundary (UCB) expansion area as identified in the City's OCP for the east side of 20 Street NE with developments of similar nature to the north and south.

[12] The Panel reviewed two relevant applications relating to the application:

Application ID: 53218 (Miller, 2013)	To exclude 4 ha from the westerly edge (along the

frontage to 20th Street NE) of the 16 ha property for residential development and a 10 meter wide linear park. The Commission endorsed a revised Urban Growth Boundary (UGB) for the City of Salmon Arm in 2011; the UBG identified the subject property for exclusion. The Commission, by Resolution #269/2013, approved the application subject to the following:

- A 10 m wide public linear park buffer which borders the east property line of the proposed ALR exclusion boundary.
- The fencing of both sides of the linear park with trespass proof fencing.
- A 5 m wide buffer no soil disturbance / tree removal covenant immediately west of the linear park to provide a buffer for the vegetation in the linear park.
- Registration of a covenant prohibiting the construction of residential dwellings within 30 m of the ALR boundary.

Application ID: 17936
Legacy File: 21560
(1987, Kelln)

To exclude 4.0 ha of the 11.53 ha property along the eastern boundary (20 Street NE) for residential development. The Commission, by Resolution #1312/87, allowed the proposal on the grounds this area of the property is comprised of rock outcropping, and subject to the registration of the proposed restrictive covenant to ensure that residential uses are kept to the west of the rock outcropping in order to lessen the impact on ALR lands to the east.

SITE VISIT

[13] On November 18, 2015, the Panel conducted a walk-around and meeting site visit in accordance with the *Policy Regarding Site Visits in Applications* (the "Site Visit").

COMMISSION REPRESENTATIVES:

Gerry Zimmermann	Vice Chair, Okanagan Panel
Jim Johnson	Commissioner, Okanagan Panel
Greg Norton	Commissioner, Okanagan Panel
Ron Wallace	Land Use Planner

AGENT:

Jason Wagner	Onsite Engineering Ltd.

The Commission representatives met the Agent along 20 Street NE adjacent to the Property. The participants viewed the portion of the Property proposed for exclusion from the ALR and noted that the western portion of the Property has topographic and rocky outcropping limitations.

FINDINGS

[14] In assessing agricultural capability, the Panel referred in part to agricultural capability mapping and ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The improved agricultural capability ratings identified on CLI map sheet 82L/11 for the mapping units encompassing the Property is Class 6 specifically 6TR.

Class 6 - land is important in its natural state as grazing land. These lands cannot be cultivated due to soil and/or climate limitations.

The limiting subclasses associated with this parcel of land are T (topographic limitations) and R (rock outcropping).

[15] The Panel concurs with the agricultural capability rating from the site visit.

[16] The Panel supports the Application as it is consistent with the Commission's endorsement of the City of Salmon Arm Urban Growth Boundary in 2011.

DECISION

[17] For the reasons given above, the Panel approved the Application to exclude 1.78 ha of land along the 20 Street NE frontage to accommodate future subdivision.

[18] The approved Application is subject to the following conditions:

a. the submission of a subdivision plan to delineate the approved exclusion area and linear park that is in substantial compliance with the plan submitted with the Application;
b. the construction of a trespass proof fence on both sides of the linear park;
c. the registration of covenants that prohibit the construction of a new residence within 30 meters of the ALR boundary, and a 5 meter wide no soil disturbance / tree removal covenant immediately west of the linear park;
d. the subdivision plan must be completed within three (3) years from the date of this decision;

[19] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

[20] Panel Chair **Gerry Zimmermann**, concurs with the decision.
Commissioner **Jim Johnson**, concurs with the decision.
Commissioner **Greg Norton**, concurs with the decision.

[21] Decision recorded as Resolution #450/2015.

A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the Agricultural Land Commission Act.

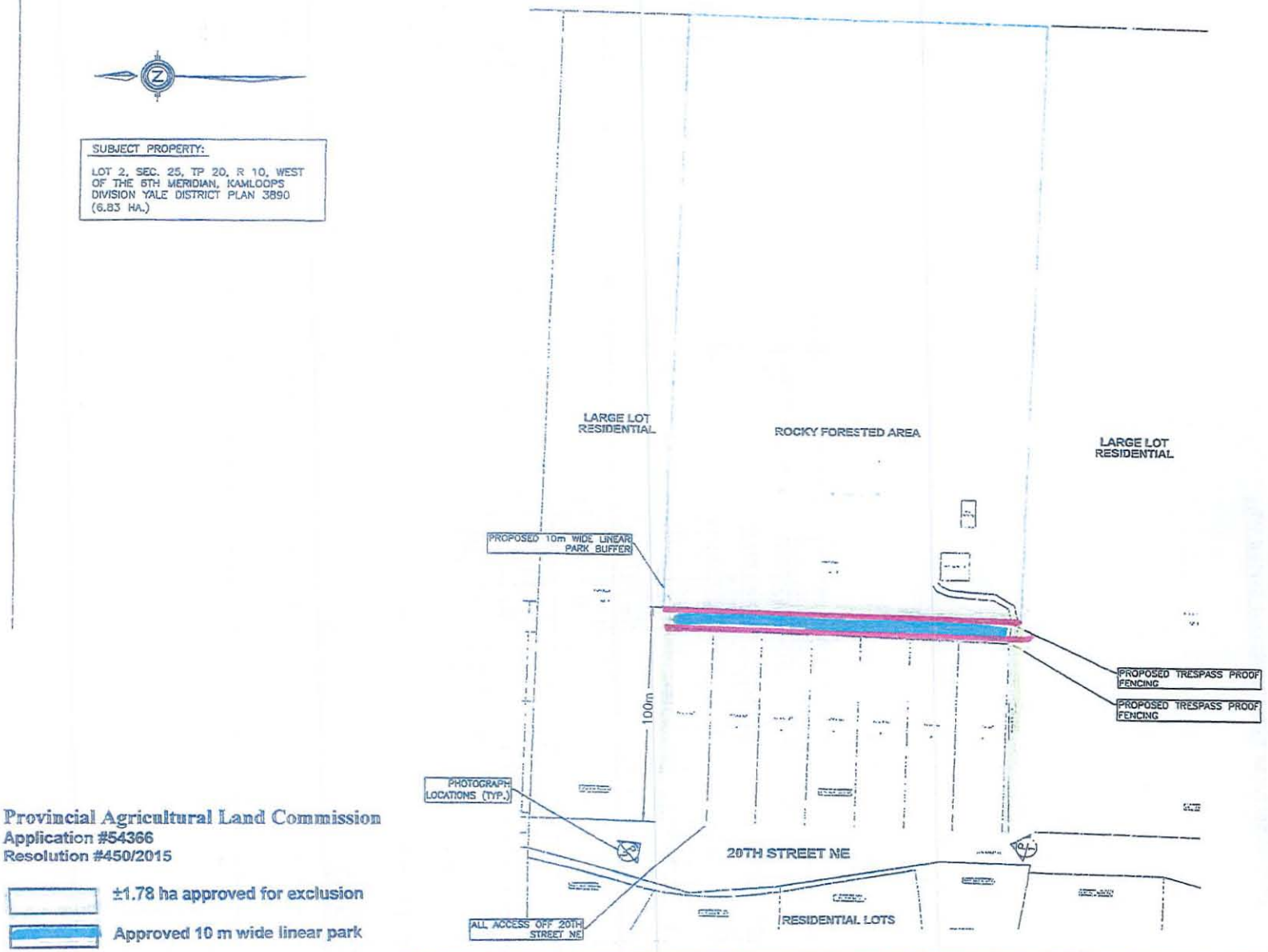
Agricultural Land Commission Decision, ALC File 54366

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Upon instruction of the Panel, I have been authorized to release the Reasons for Decision by Resolution #450/2015. The decision is effective upon release.

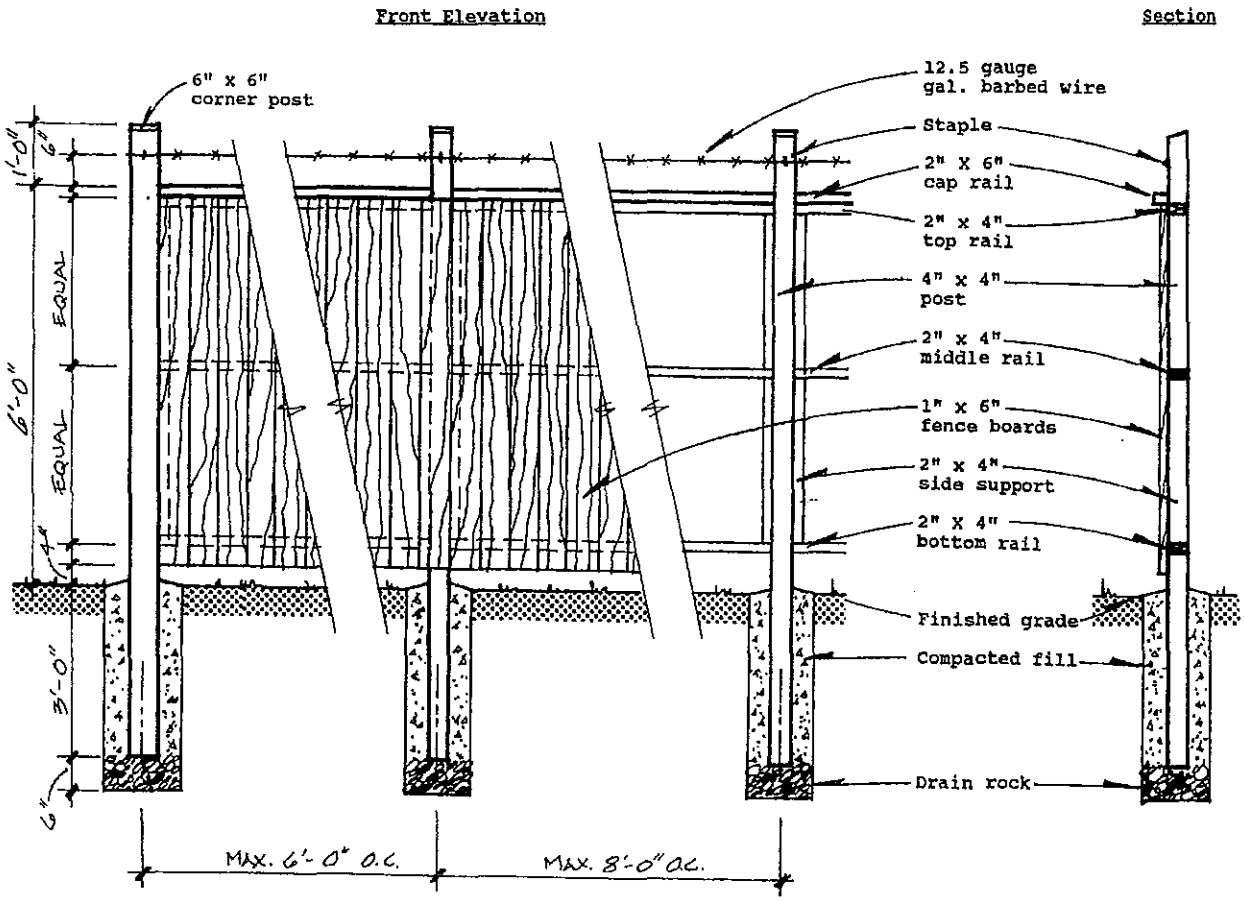
Colin J. Fry, Chief Tribunal Officer

December 10, 2015
Date Released


SUBJECT PROPERTY:
LOT 2, SEC. 25, TP 20, R 10, WEST OF THE 6TH MERIDIAN, KAMLOOPS DIVISION YALE DISTRICT PLAN 3890 (6.83 HA.)
LARGE LOT RESIDENTIAL
ROCKY FORESTED AREA
LARGE LOT RESIDENTIAL
PROPOSED 10m WIDE LINEAR PARK BUFFER
PROPOSED TRESPASS PROOF FENCING
PROPOSED TRESPASS PROOF FENCING
100m
PHOTOGRAPH LOCATIONS (TYP.)
20TH STREET NE
ALL ACCESS OFF 20TH STREET NE
RESIDENTIAL LOTS
Provincial Agricultural Land Commission
Application #54366
Resolution #450/2015
±1.78 ha approved for exclusion
Approved 10 m wide linear park
Location of fencing

SCHEDULE D: FENCING SPECIFICATIONS

D.2: Solid Wood Fence with One Strand Barbed Wire



Not to Scale

SCHEDULE D: FENCING SPECIFICATIONS

D.2: SOLID WOOD FENCE WITH ONE STRAND BARBED WIRE

1. All posts and rails shall be rough sawn of "No. 1 Structural" grade, pressure treated with a wood preservative non-toxic to surrounding plant material, in accordance with CSA Standard 080.2 and compatible with staining requirements below. Stain to match fence boards.

2. All fence boards and planks shall be rough sawn of "Quality Fencing" grade, finished with penetrating stain with preservative, conforming to CGSB Standards 1-GP145M and 204M, applied to all surfaces prior to installation and on any cuts thereafter.

3. Line posts shall be minimum 10.0 ft. in length and at least (standard) 4"x 4".

4. Corner posts shall be minimum 10.0 ft. in length and at least (standard) 6"x 6".

5. Fence rails (min. 3) shall be maximum 7.5 ft. in length and at least (standard) 2"x 4".

6. Cap rails shall be maximum 7.5 ft in length and at least (standard) 2"x 6". Cant to drain.

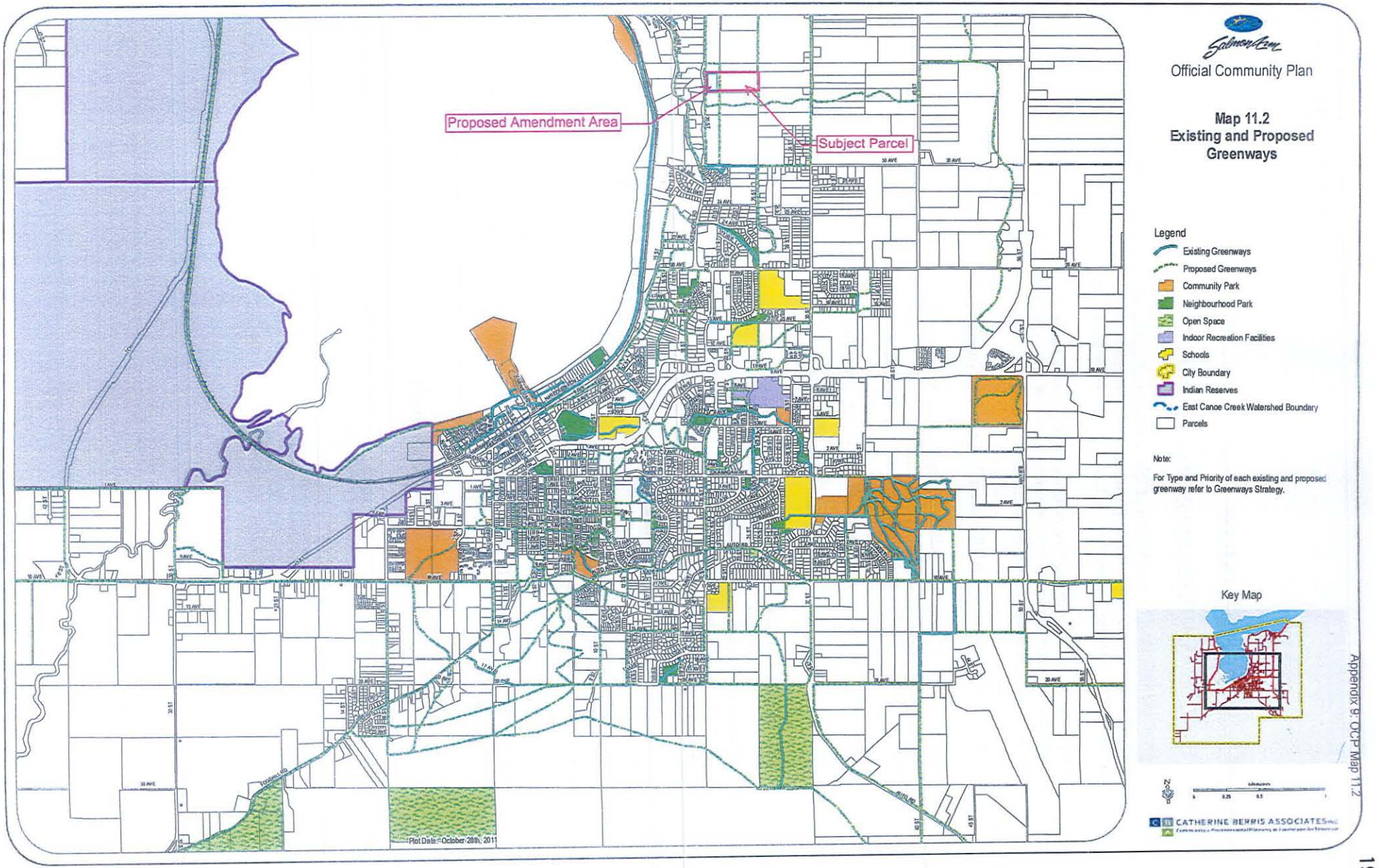
7. The finished height of opaque fencing shall be at least 6.0 ft.

8. The barbed wire shall meet the following specifications:
   - 8.1 Number of wire strands - 2
   - 8.2 Minimum wire gauge - 12.5 A.W.G.
   - 8.3 Maximum spacing between barbs - 6"
   - 8.4 Number of points per barb - 4

9. Fastening materials (nails and staples)shall meet the following specifications:
   - 9.1 Minimum gauge of nails used - #9, common in post/rail connections
   - 9.2 Minimum gauge of nails used - #11.5, common in rail/fence board connections
   - 9.3 Minimum wire gauge of staple - 9.0 A.W.G.
   - 9.4 Minimum length of staple - 2"
   - 9.5 Galvanized - CSA G164

10. Line posts shall be placed no more than 8.0 ft. O.C. and be firmly anchored in the soil to a depth of not less than 3.0 ft.

11. The fence shall be constructed in accordance with these specifications and details provided in the Schedule D.1 drawing which forms part of these specification.


Proposed Amendment Area
Subject Parcel
Salmon Arm
Official Community Plan
Map 11.2
Existing and Proposed Greenways
Legend
Existing Greenways
Proposed Greenways
Community Park
Neighbourhood Park
Open Space
Indoor Recreation Facilities
Schools
City Boundary
Indian Reserves
East Canoe Creek Watershed Boundary
Parcels
Note:
For Type and Priority of each existing and proposed greenway refer to Greenways Strategy.
Key Map
Plot Date: October 28th, 2011
CATHERINE BERRIS ASSOCIATES

Salmon Arm economic development society

April 11, 2018

City of Salmon Arm
PO Box 40
Salmon Arm BC
V1E 4N2

Attention: Kevin Pearson
Director of Development Services

Dear Sir:

Re: OCP Amendment Application No OCP4000-35

The Salmon Arm Economic Development Society (SAEDS) Board of Directors has reviewed the information for the above-noted OCP Amendment Referral to redesignate the property located at 3820 – 20 Street NE from AR- Acreage Reserve to LR – Low Density Residential, to facilitate a phased subdivision of 10 lots.

The SAEDS Board fully supports this application, with no noted concerns.

We thank you for the opportunity to comment on this OCP Amendment Referral.

Sincerely,

William Laird, Chairperson
Salmon Arm Economic Development Society

PO Box 130
20 Hudson Avenue NE
Salmon Arm, BC V1E 4N2

Tel: 250 833.0608
Fax: 250 833.0609
www.saeds.ca

it's happening here

City of Salmon Arm
Memorandum from the Engineering and Public Works Department

TO:	Kevin Pearson, Director of Development Services
DATE:	22 March 2018
PREPARED BY:	Chris Moore, Engineering Assistant
OWNER:	**K. Brautigam,** 3820 – 20 Street NE, Salmon Arm, BC V1E 2G9
APPLICANT:	Owner
SUBJECT:	**OFFICIAL COMMUNITY PLAN AMENDMENT APP. NO. OCP4000-35 ZONING AMENDMENT APPLICATION FILE NO. ZON-1125**
LEGAL:	Lot 2, Section 25, Township 20, Range 10, W6M, KDYD, Plan 3890
CIVIC:	**3820 – 20 Street NE**

Further to your referral dated 8 March 2018, we provide the following servicing information. **The following comments and servicing requirements are not conditions for Rezoning and OCP amendment; however, these comments are provided as a courtesy in advance of any development proceeding to the next stages:**

Engineering Department does not have any concerns related to the Re-zoning and OCP Amendment and recommends that they be granted

General:

1. Full municipal services are required as noted herein. Owner / Developer to comply fully with the requirements of the Subdivision and Development Services Bylaw No 4163. Notwithstanding the comments contained in this referral, it is the applicant's responsibility to ensure these standards are met.

2. Comments provided below reflect the best available information. Detailed engineering data, or other information not available at this time, may change the contents of these comments.

3. Properties to be serviced completely by underground electrical and telecommunications wiring.

4. Properties under the control and jurisdiction of the municipality shall be reinstated to City satisfaction.

5. Owner / Developer will be responsible for all costs incurred by the City of Salmon Arm during construction and inspections. This amount may be required prior to construction. Contact City Engineering Department for further clarification.

6. Erosion and Sediment Control measures will be required at time of construction. ESC plans to be approved by the City of Salmon Arm.

7. Any existing services (water, sewer, hydro, telus, gas, etc) traversing the proposed lot must be protected by easement or relocated outside of the proposed building envelope. Owner/Developer will be required to prove the location of these services. Owner / Developer is responsible for all associated costs.

8. At the time of subdivision the applicant will be required to submit for City review and approval a detailed site servicing / lot grading plan for all on-site (private) work. This plan will

show such items as parking lot design, underground utility locations, pipe sizes, pipe elevations, pipe grades, catchbasin(s), control/containment of surface water, contours (as required), lot/corner elevations, impact on adjacent properties, etc.

9. For the off-site improvements at the time of subdivision/building permit the applicant will be required to submit for City review and approval detailed engineered plans for all off-site construction work. These plans must be prepared by a qualified engineer. As a condition of building permit approval, the applicant will be required to deposit with the City funds equaling 125% of the estimated cost for all off-site construction work.

Roads / Access:

1. 20 Street NE, on the subject properties western boundary, is designated as a Local Road standard, requiring 20.0m road dedication (10.0m on either side of road centerline). Available records indicate that no additional road dedication is required (to be confirmed by a BCLS).

2. 20 Street NE is currently constructed to an Interim Local Road standard. Upgrading to an Urban Local Road Standard is required, in accordance with Specification Drawing No. RD-2. Upgrading may include, but is not limited to, road widening and construction, curb & gutter, sidewalk, boulevard construction, street lighting, fire hydrants, street drainage and hydro and telecommunications. An Urban / Rural Transition Section was approved by Council for similar properties to the north and south of the subject property through a Variance Permit and may be utilized on this subdivision, subject to approval of a variance application. Owner / Developer is responsible for all associated costs.

3. Owner / Developer is responsible in ensuring all boulevards and driveways are graded at 2.0% towards the existing roadway.

Water:

1. The subject property fronts a 300mm diameter Zone 2 watermain on 20 Street NE. No upgrades will be required at this time.

2. The existing lot is to be serviced by a single metered water service connection (as per Specification Drawing No. W-10), adequately sized to satisfy the proposed use. Records indicate that the existing property is serviced by a 19mm service from the 300mm diameter watermain on 20 Street NE, installed in 2011. All existing inadequate / unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

3. The proposed lots are each to be serviced by a single metered water service connection (as per Specification Drawing No. W-10), adequately sized to satisfy the proposed use (minimum 25mm). Water meter will be supplied by the City at the time of building permit, at the Owner / Developer's cost. Owner / Developer is responsible for all associated costs.

4. The subject property is in an area with sufficient fire flows and pressures according to the 2011 Water Study (OD&K 2012).

5. Fire protection requirements to be confirmed with the Building Department and Fire Department.

6. Fire hydrant installation will be required. Owners consulting Engineer shall review the site to ensure placement of fire hydrants meets the Low Density residential spacing requirements of 150m.

Sanitary:

1. The subject property fronts a 200mm diameter sanitary sewer on 20 Street NE which was installed by Green Emerald Investments Ltd under Subdivision 15-04. No improvements are required, however a Latecomers Charge has been registered against the property and this charge must be paid in full by the Owner / Developer before connecting to this sewer or final subdivision.

2. The proposed lots are each to be serviced by a single sanitary service connection adequately sized (minimum 100mm diameter) to satisfy the servicing requirements of the development. Owner / Developer is responsible for all associated costs.

3. Records indicate that the existing property is outside of the Urban Containment Boundary and is served by a private on-site disposal system. Owner / Developer to confirm that the septic system is contained entirely within the remainder property and that is does not trespass on the new lots or the proposed trail and ALC buffer.

Drainage:

1. The subject property fronts a 450mm diameter storm sewer on 20 Street NE which was installed by Green Emerald Investments Ltd under Subdivision 15-04. No improvements are required, however a Latecomers Charge has been registered against the property and this charge must be paid in full by the Owner / Developer before connecting to this sewer or final subdivision.

2. An Integrated Stormwater Management Plan (ISMP) conforming to the requirements of the Subdivision and Development Servicing Bylaw No. 4163, Schedule B, Part 1, Section 7 shall be provided.

3. Where onsite disposal of stormwater is recommended by the ISMP, an "Alternative Stormwater System" shall be provided in accordance with Section 7.2.

4. Where discharge into the Municipal Stormwater Collection System is recommended by the ISMP, this shall be in accordance with Section 7.3. The proposed lot(s) shall be serviced (each) by a single storm service connection adequately sized (minimum 150mm) to satisfy the servicing requirements of the development. Owner / Developer's engineer may be required to prove that there is sufficient downstream capacity within the existing City Storm System to receive the proposed discharge from the development. All existing inadequate / unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

Geotechnical:

1. A geotechnical report in accordance with the Engineering Departments Geotechnical Study Terms of Reference for: Category A (Building Foundation Design) and Category B (Pavement Structural Design) is required

Chris Moore
Engineering Assistant

Jenn Wilson P.Eng., LEED ® AP
City Engineer

City of Salmon Arm

Development Services Department Memorandum

To: Her Worship Mayor Cooper and Members of Council

From: Development Services Department

Date: June 6, 2018

Subject: OCP4000-35 / ZON-1125 – Greenway Trail Connections

FOR INFORMATION

BACKGROUND

Subdivision and applications OCP4000-35 / ZON-1125 are currently under consideration triggering the requirement of a 172 metre section of the ALC linear parkway, and a paved boulevard walkway along 20 Street NE. No east-west greenway connections between 20 Street NE and the proposed linear parkway are currently required by the OCP across the subject parcel, with future trail connections envisioned on adjacent lands to the north and south.

Following Council discussion, staff researched a loop trail on the parcel involving protection of trail connections extending approximately 100 metres from 20 Street NE at the south and north ends of the linear park to avoid the north-south trail being temporarily landlocked. This would add 200 metres of trail and potential land dedication (two 3 m wide trail corridors would work out to 600 square metres of additional land dedication), more than doubling the length of the property owner's potential trail development requirements. While in excess of City policy and the current OCP, this could ultimately result in a positive community asset.

Features of Adjacent Development

"Laitinen" subdivision at the south end of the 20 Street NE corridor includes:

- paved boulevard walkway along 20 Street NE frontage
- a linear park corridor running north-south along the eastern boundary
- a 3 metre wide trail dedicated and developed by the applicant for access to 20 Street NE at the north end of this subdivision, substantially aligned with a connection prescribed by the OCP
- existing right-of-way along an unopened portion of 30 Avenue NE developed by the City to provide a trail access at south end of linear park

Green Emerald Estates development at north end of 20 Street NE corridor includes:

- paved boulevard walkway along 20 Street NE frontage
- A 1.5 m undeveloped right-of-way at the south end of the Green Emerald Estates development, intended to be widened and enhanced through development to the south
- A linear park corridor was not required along the eastern boundary as it was not shown in OCP

STAFF RECOMMENDATION

Staff recommends the inclusion of two 3 metre unconstructed statutory right-of-ways for future greenway development between 20 Street NE and the linear park corridor along the north and south parcel boundaries. Statutory right-of-ways can be considered as a relatively low-impact option with flexibility for various uncertainties in phased developments, such as how particulars of terrain are to be addressed as development proceeds, while still resulting in a positive community amenity.

This flexibility provided by an undeveloped right-of-way is particularly relevant with respect to the northern portion of the subject property which is intended to be the final phase developed. Property accesses over the grade present have yet to be determined here, while City land and right-of-way adjacent to this portion of the subject parcel provides a range of options for trails (potentially involving rural/wooden staircases), thus an ideal trail alignment from 20 Street NE is difficult to determine at this time. Furthermore, with other potential trail connections in the area, future construction of an east-west trail connection along this northern parcel line may prove unnecessary.

Being in excess of City policy, staff have sought an agreement with the owners/applicants for two 3 metre wide unconstructed right-of-ways for future development at the cost of the City. These right-of-ways are to be registered prior to consideration of fourth reading. The owners/applicants have voluntarily agreed with this solution, which meets the intent of Council.

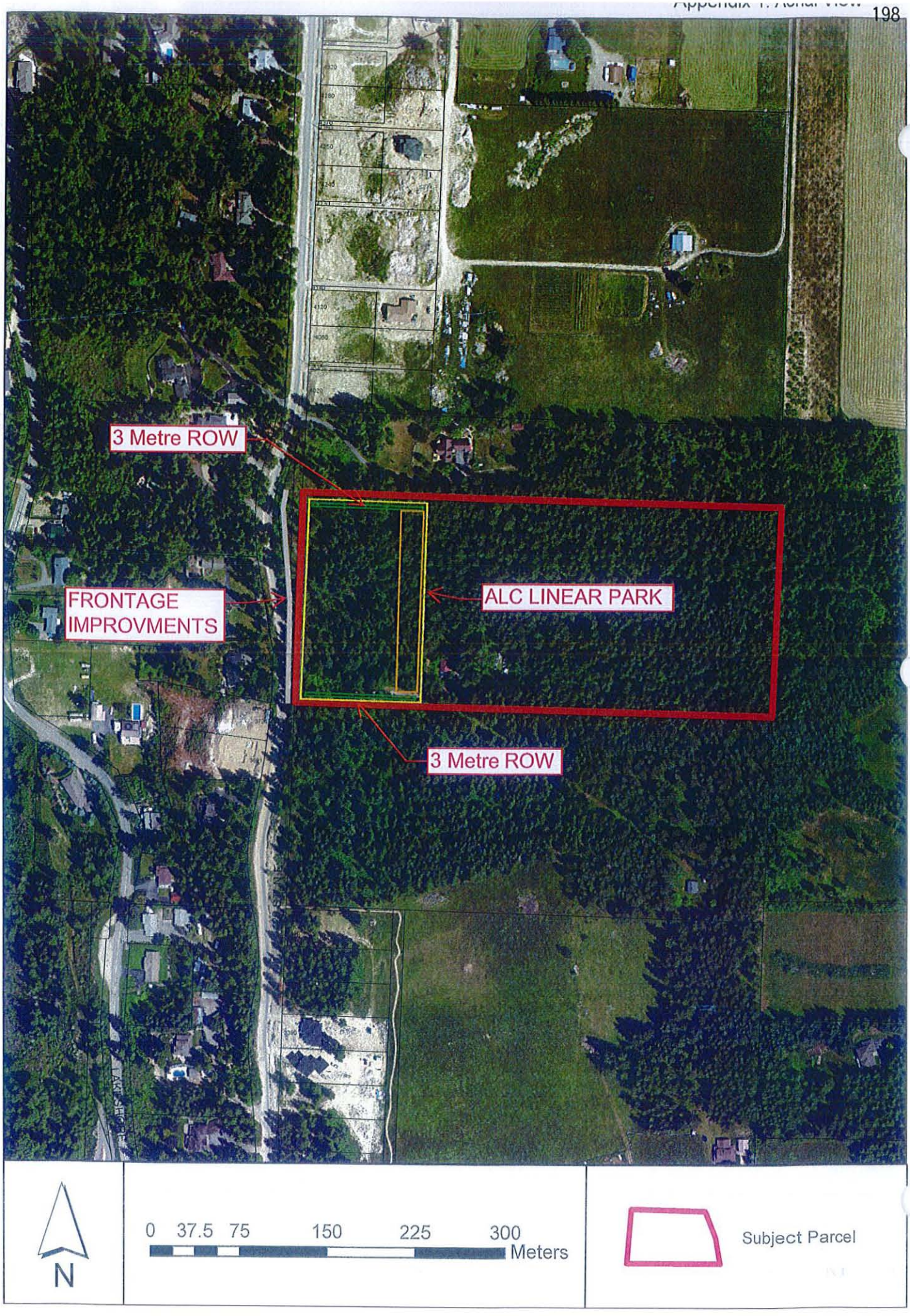
Prepared by: Chris Larson, MCP
Planning and Development Officer

Reviewed by: Carl Bannister, C.A.O.

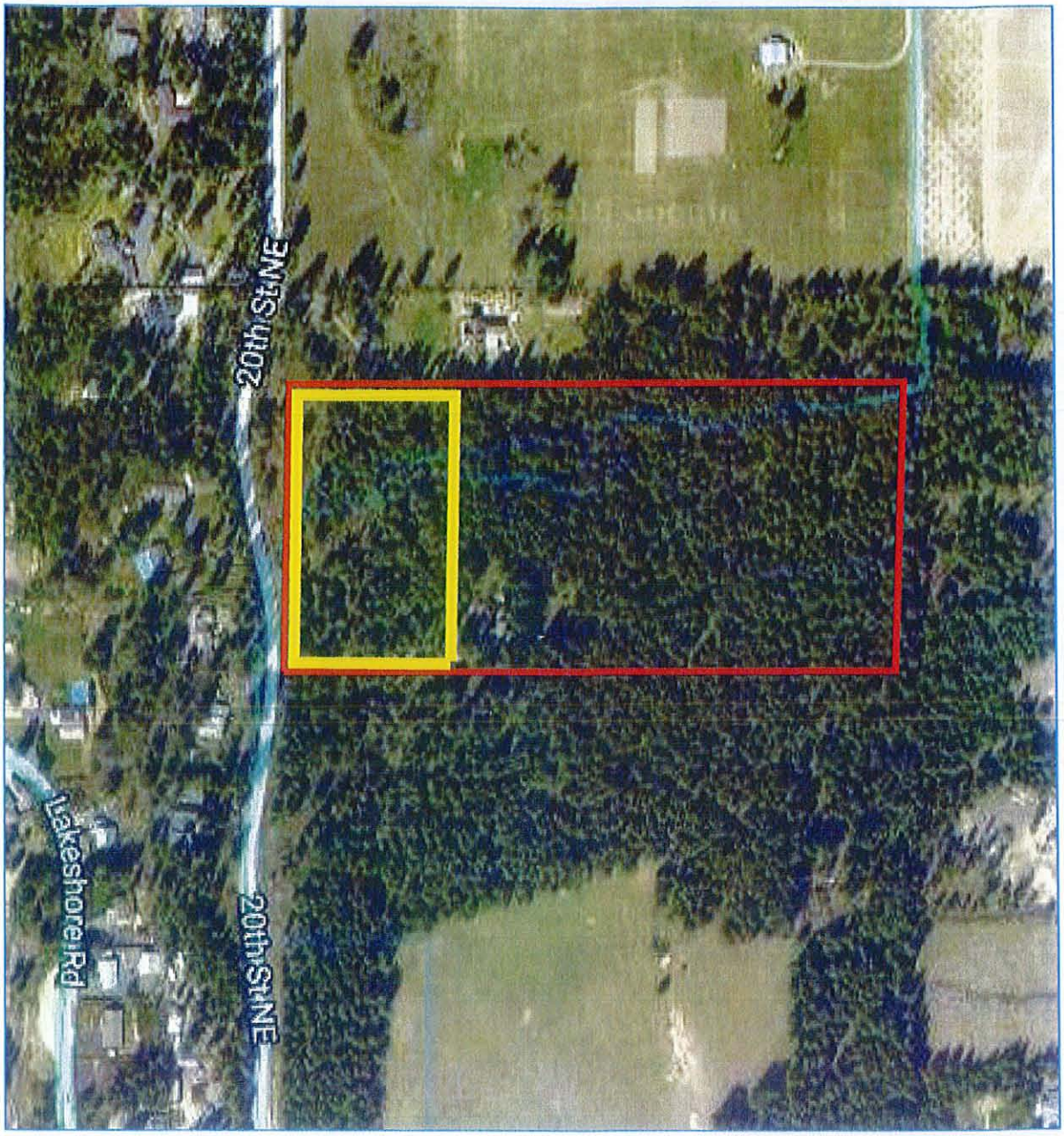
Krista Brautigam, owner/applicant

Mike Brautigam, owner/applicant

Attachments
Appendix 1 – Aerial View with Proposed Greenways
Appendix 2 – OCP Greenways
Appendix 3 – Informal Trails – Heat Map


3 Metre ROW
FRONTAGE IMPROVMENTS
ALC LINEAR PARK
3 Metre ROW
N
0 37.5 75 150 225 300
Meters
Subject Parcel


20 ST. N.E.
LAKESHORE
N
0 20 40 80 120 160
Meters
Subject Parcel
ALR/UCB Boundary
Proposed Greenway
ALR
Residential - Area C
Potential Exclusion Area


20th St NE
Lakeshore Rd
20th St NE

8. INTRODUCTION OF BYLAWS

1. Official Community Plan Amendment Bylaw No. 4269 [OCP4000-35; Brautigam, K. & M.; 3820 - 20 Street NE; AR - LD] - First Reading

0209-2018

Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4269 be read a first time;

AND THAT: Final reading of the Official Community Plan Amendment Bylaw be withheld pending either full construction of a Type 2 Trail or a 100% cash in lieu of trail construction contribution within the linear park to be dedicated.

Amendment:

Moved: Councillor Eliason
Seconded: Councillor Jamieson
THAT: the motion be amended to include the following:

AND THAT: Permanent pedestrian access from 20 Street NE to the Type 2 Trail be secured at the north end of the property and temporary access be secured at the south end; the temporary access to be closed and discharged when pedestrian access from 20 Street NE to a southern extension of the Type 2 Trail is secured from the property to the south.

CARRIED UNANIMOUSLY

Motion as amended:

CARRIED UNANIMOUSLY

9. RECONSIDERATION OF BYLAWS

1. Official Community Plan Amendment Bylaw No. 4269 [OCP4000-35; Brautigam, K. & M.; 3820 - 20 Street NE; AR - LR] - Second Reading

0242-2018

Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: the bylaw entitled Official Community Plan Amendment Bylaw No. 4269 be read a second time;

AND THAT: Pursuant to Section 475 of the *Local Government Act* Council has consulted with the appropriate affected organizations and authorities;

AND THAT: Pursuant to Section 477(3)(a) of the *Local Government Act* Council has considered:

1) The Financial Plans of the City of Salmon Arm; and
2) The Liquid Waste Management Plan of the City of Salmon Arm.

CARRIED UNANIMOUSLY

Agricultural Land Commission
201 – 4940 Canada Way
Burnaby, British Columbia V5G 4K6
Tel: 604 660-7000
Fax: 604 660-7033
www.alc.gov.bc.ca

December 19, 2018

ALC File: 54366

Mike Brautigam
DELIVERED ELECTRONICALLY

Dear Mike Brautigam:

Re: Application 54366 to exclude land from the Agricultural Land Reserve

Please find attached the Reasons for Decision of the Chief Executive Officer for the above noted application (Resolution #387/2018).

Request for Reconsideration of a Decision

Under section 33(1) of the ALCA, a person affected by a decision (e.g. the applicant) may submit a request for reconsideration. The request must be received within one (1) year from the date of this decision's release. For more information, refer to *ALC Policy P-08: Request for Reconsideration* available on the Commission website.

Please direct further correspondence with respect to this application to Riccardo Peggi at (ALC.Okanagan@gov.bc.ca).

Yours truly,

Riccardo Peggi, Land Use Planner

Enclosures: Reasons for Decision (Resolution #387/2018)
Schedule A: Resolution #450/2015

cc: City of Salmon Arm (File: #ALC-362)

AGRICULTURAL LAND COMMISSION FILE 54366

REASONS FOR DECISION OF THE CHIEF EXECUTIVE OFFICER

Subdivision Application Submitted Under s. 21(2) of the *Agricultural Land Commission Act*

Applicants:	Patricia Marsh Krista Marsh
Agent:	Mike Brautigam
Property:	Parcel Identifier: 005-563-275 Legal Description: Lot 2, Section 25, Township 20, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan 3890 Civic: 3820 – 20th Street NE, Salmon Arm, BC Area: 6.8 ha
Chief Executive Officer:	Kim Grout (the "CEO")

THE APPLICATION

[1] The Properties are located within the Agricultural Land Reserve (ALR) as defined in s. 1 of the *Agricultural Land Commission Act* (ALCA). The Properties are located within Zone 1 as defined in s. 4.2 of the ALCA.

[2] In 2015, the Applicants applied to the Agricultural Land Commission (the "Commission") to exclude 1.78 ha of land from the ALR along the 20th Street NE frontage to accommodate future subdivision. The remainder will stay within the ALR and be buffered by fencing, dedicated park, setback and vegetation covenants. The proposal meets the intent of the agricultural policies of the OCP as well as the UCB expansion policies (the "Original Proposal").

[3] By Resolution #450/2015, dated December 10, 2015, the Okanagan Panel approved exclusion of 1.78 ha from the ALR on the Property.

[4] Condition d. of Resolution #450/2015 required that the subdivision plan be completed within three (3) years from the date of release of the decision.

[5] The Agent submitted emails dated December 2nd and 4th, 2018 requesting a time extension for condition d., to allow for the completion of the exclusion and subdivision.

[6] On February 26th, 2016 the Commission delegated decision-making to the CEO by Resolution #38N/2016. In accordance with section 27 of the *ALCA* the Commission specified that the following applications may be decided by the CEO:

8. Requests for minor variations of conditions of approval imposed by the Commission by resolution in exclusion, subdivision, non-farm use and inclusion applications provided the minor variations are consistent with the intent of the Commission's original decision.

DECISION

[7] After reviewing the emails from the Agent, I am satisfied that the request to modify condition c. of Resolution #450/2015 is consistent with Criterion #8 of Resolution

#38N/2016 and approve the timeline extension to complete the subdivision and exclusion.

[8] With respect to condition d. the completion of the subdivision plan is required by June 10, 2019.

[9] All other conditions of approval for Resolution #450/2015 remain in effect.

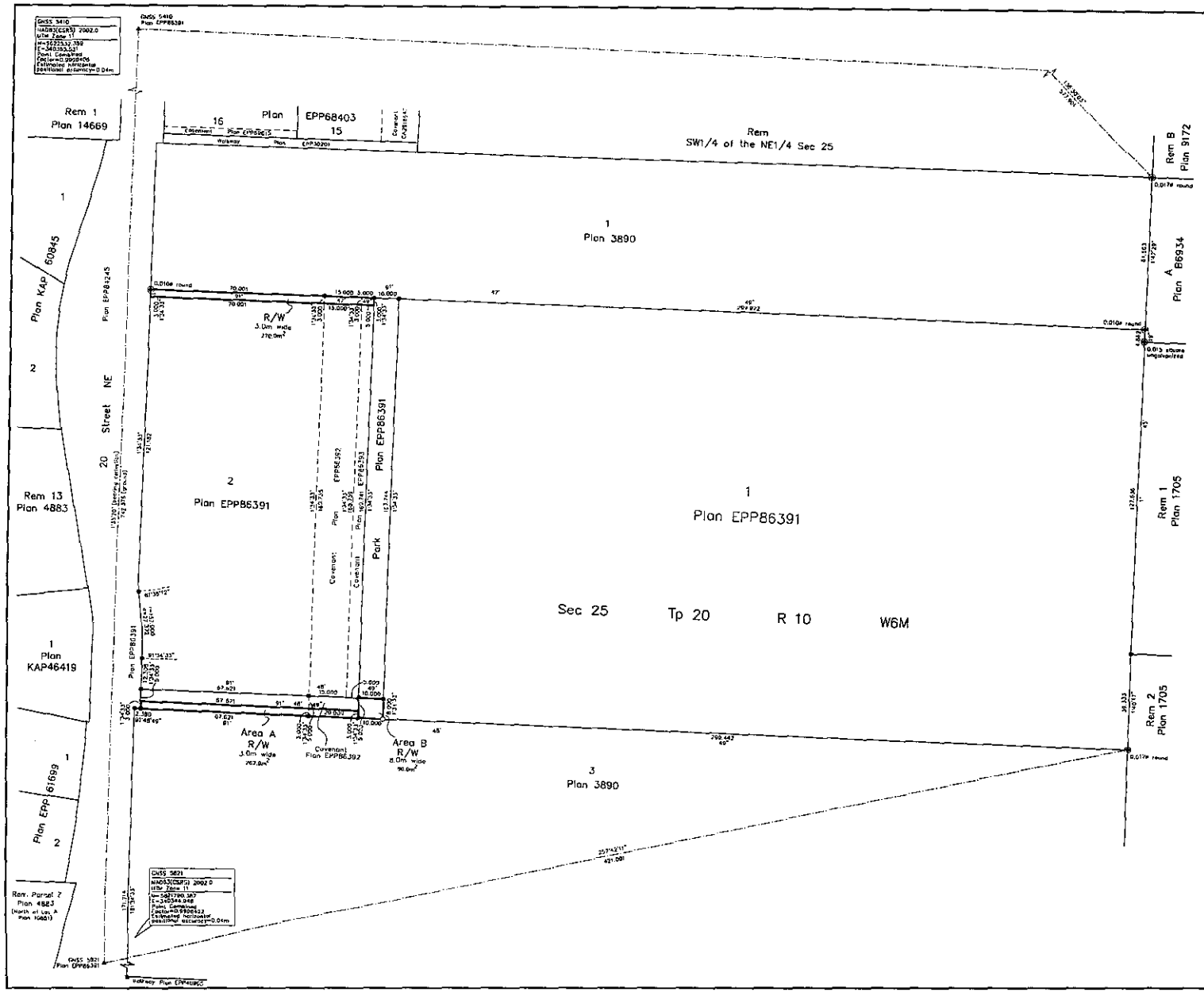
[10] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

[11] A decision of the CEO is a decision of the Commission pursuant to s. 27(5) of the *ALCA*.

[12] Resolution #387/2018
Released on December 19, 2018

Kim Grout, Chief Executive Officer

PLAN EPP86396



Statutory Right of Way Plan in Parts of Lots 1 and 2, Sec 25, Tp 20, R 10, W6M, KDYD, Plan EPP86391

Pursuant to Section 113 of the Land Title Act

BCGS 82L.074

All distances are in metres.

The intended plot size of this plan is 864mm in width by 583mm in height (D size) when plotted at a scale of 1:750

LEGEND

Grid bearings are derived from differential dual frequency GNSS observations and are referred to the central meridian of UTM Zone 11.

This plan shows horizontal ground-level distances, unless otherwise specified. To compute grid distances, multiply ground-level distances by the average combined factor of 0.9998414. The average combined factor has been determined based on an ellipsoidal elevation of 457.0 metres.

The UTM coordinates and estimated horizontal positional accuracy achieved are derived from differential dual frequency GNSS observations post processed using the Natural Resources Canada Precise Point Positioning Service.

- Standard Iron Post Found (SIP)
- Standard Iron Post Placed (IP)
- Non-Standard Iron Post Found
- Traverse Hub Found

Rem Denotes Remainder

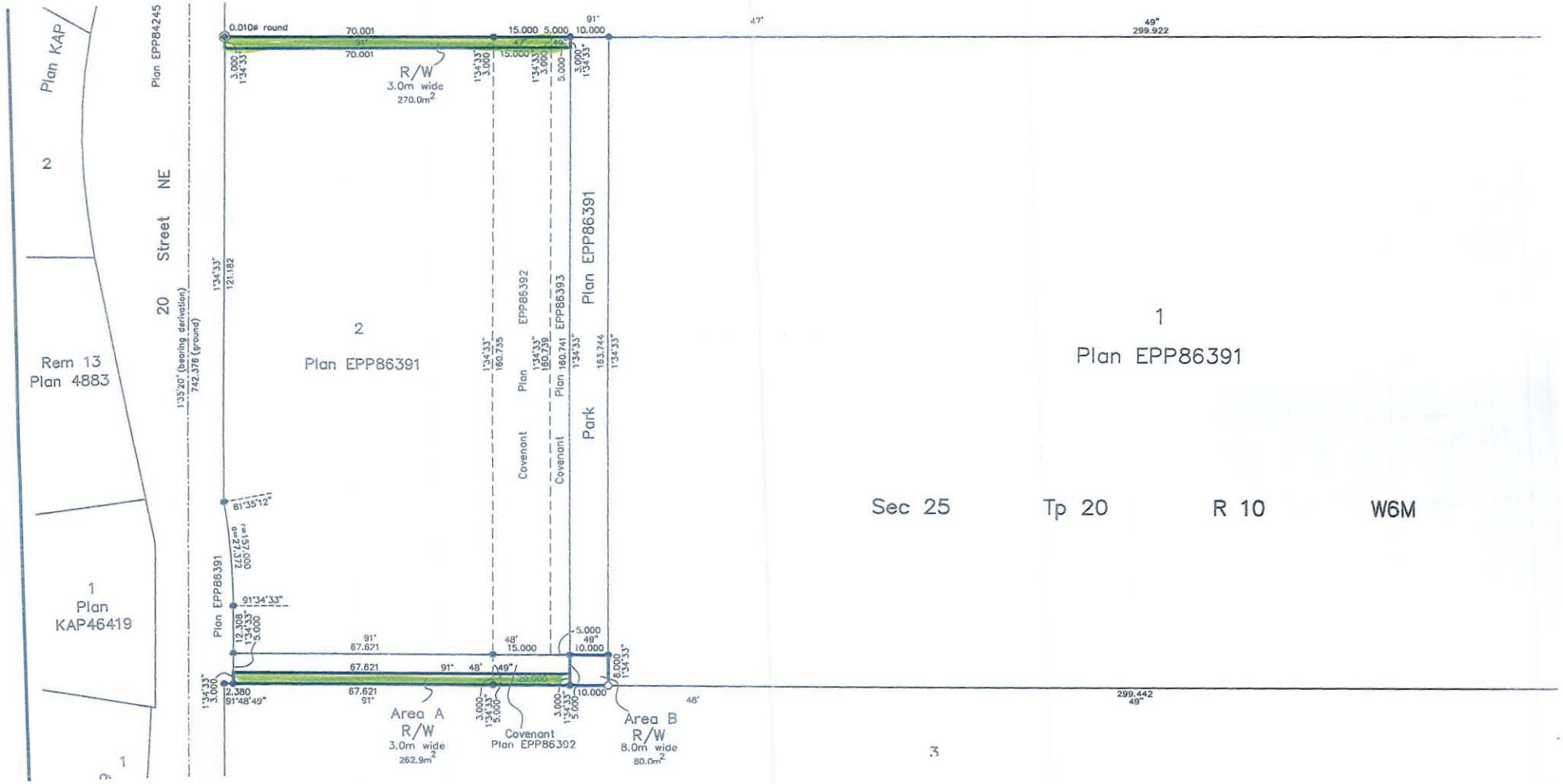
BOOK OF REFERENCE	
Description	Area
Area A, Lot 1, Plan EPP86391	262.9m²
Area B, Lot 1, Plan EPP86391	80.0m²
Lot 2, Plan EPP86391	270.0m²

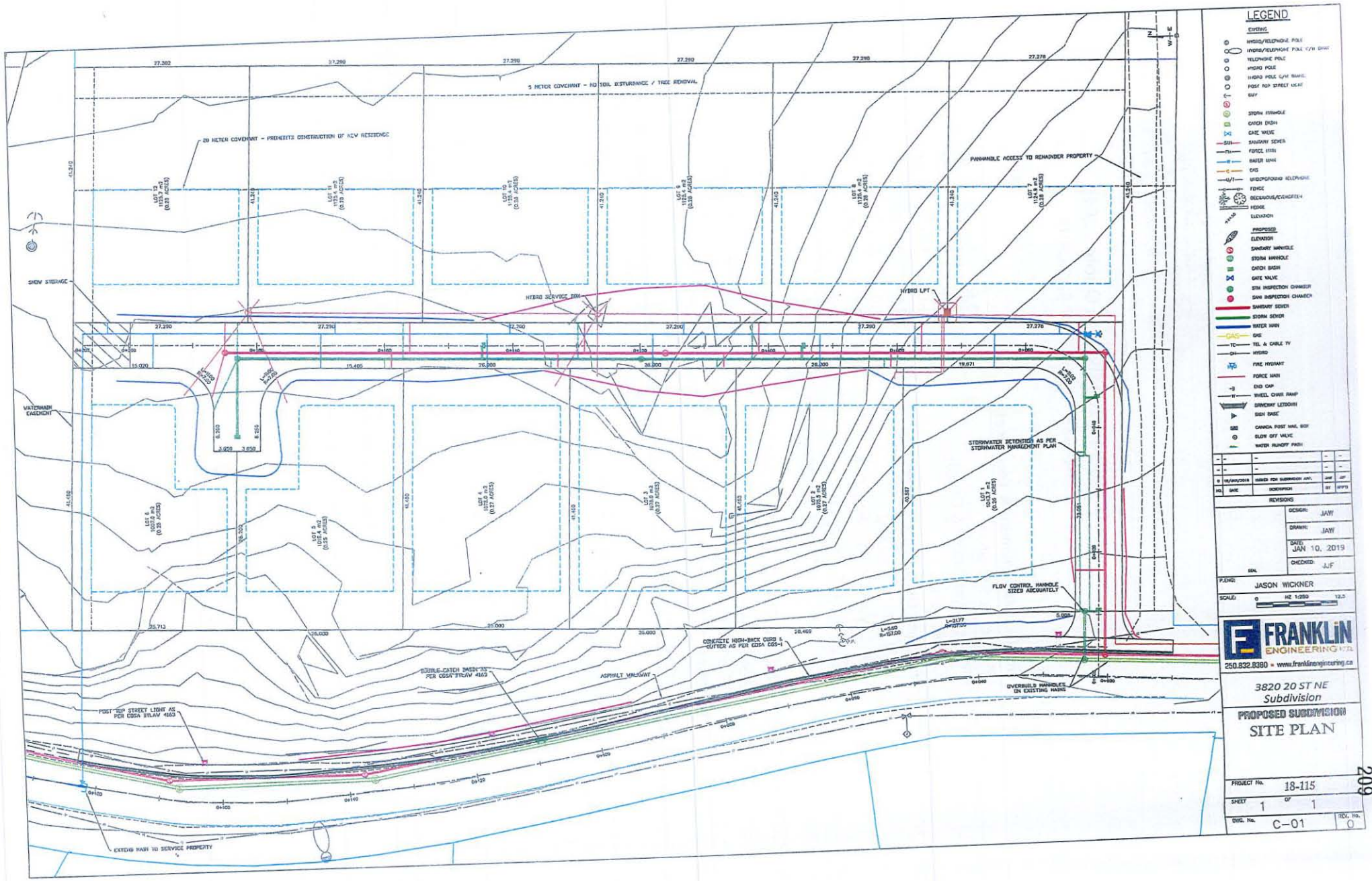
This plan lies within the Columbia Shuswap Regional District

The field survey represented by this plan was completed on the 8th day of January, 2019

Brad C. Cooper, BCLS (988)

BROWNE JOHNSON LAND SURVEYORS
B.C. AND CANADA LANDS
SALMON ARM, B.C. 250-832-9701
File: 489-18 Pg:R129 p.25
92-18.tow


Plan KAP
2
Rem 13
Plan 4883
1
Plan
KAP46419
Plan EPP84245
20 Street NE
1°35'20" (bearing derivation)
742.376 (ground)
0.010ø round
70.001
91°
47°
49°
299.922
15.000
5.000
10.000
R/W
3.0m wide
270.0m²
3.000
1°34'33"
121.182
2
Plan EPP86391
EPP86392
EPP86393
Plan EPP86391
Covenant
Plan
Park
160.735
160.739
160.741
163.744
1
Plan EPP86391
81°35'12"
r=157.000
d=27.372
91°34'33"
12.308
5.000
67.621
48°
49°
299.442
Sec 25
Tp 20
R 10
W6M
2.380
91°48'49"
Area A
R/W
3.0m wide
262.9m²
Covenant
Plan EPP86392
Area B
R/W
8.0m wide
80.0m²


5 METER COVENANT - NO SOIL DISTURBANCE / TREE REMOVAL
20 METER COVENANT - PROHIBITS CONSTRUCTION OF NEW RESIDENCE
PANHANDLE ACCESS TO REMAINDER PROPERTY
SNOW STORAGE
HYDRO SERVICE BOX
HYDRO LPT
WATERMAIN EASEMENT
STORMWATER DETENTION AS PER STORMWATER MANAGEMENT PLAN
FLOW CONTROL MANHOLE SIZED ARCOUATELY
CONCRETE HIGH-BACK CURB & GUTTER AS PER CDSA CGS-1
DOUBLE CATCH BASIN AS PER CDSA STD.DW 4162
ASPHALT WALKWAY
OVERBUILD MANHOLES ON EXISTING MAINS
POST TOP STREET LIGHT AS PER CDSA STD.DW 4163
EXTEND MAIN TO SERVICE PROPERTY
LEGEND
EXISTING
HYDRO/TELEPHONE POLE
HYDRO/TELEPHONE POLE C/W GUY
TELEPHONE POLE
HYDRO POLE
HYDRO POLE C/W TRANS.
POST TOP STREET LIGHT
GUY
STORM MANHOLE
CATCH BASIN
GATE VALVE
SANITARY SEWER
FORCE MAIN
WATER MAIN
GAS
UNDERGROUND TELEPHONE
FENCE
DECIDUOUS/EVERGREEN
HEDGE
ELEVATION
PROPOSED
ELEVATION
SANITARY MANHOLE
STORM MANHOLE
CATCH BASIN
GATE VALVE
STM INSPECTION CHAMBER
SAN INSPECTION CHAMBER
SANITARY SEWER
STORM SEWER
WATER MAIN
GAS
TEL & CABLE TV
HYDRO
FIRE HYDRANT
FORCE MAIN
END CAP
WHEEL CHAIR RAMP
DRIVEWAY LETDOWN
SIGN BASE
CANADA POST MAIL BOX
BLOW OFF VALVE
WATER RUNOFF PATH
REVISIONS
NO. DATE DESCRIPTION BY APP'D
0 19/JAN/2019 ISSUED FOR SUBDIVISION APP. JAW JJF
DESIGN: JAW
DRAWN: JAW
DATE: JAN 10, 2019
CHECKED: JJF
P.ENG: JASON WICKNER
SCALE: HZ 1:250
FRANKLIN ENGINEERING LTD.
250.832.8380 • www.franklinengineering.ca
3820 20 ST NE
Subdivision
PROPOSED SUBDIVISION
SITE PLAN
PROJECT No. 18-115
SHEET 1 OF 1
DWG. No. C-01
REV. No. 0

The Shuswap TRAIL ALLIANCE

Brautigan Subdivision Quote - 2019

Project Costing Updated: 02.26.2019

Item	Qty	Rate	per	Budget
Project Management & Technical				
Project Coordination	3.5	$61.32	hr	$214.62
Route Development & Design	1.0	$61.32	hr	$61.32
GIS/Mapping	1.0	$61.32	hr	$61.32
Planning Documents & Approvals	8.0	$61.32	hr	$490.56
Field Plotting/Flagging	1.0	$61.32	hr	$61.32
Sign Layout/Coordination: STA	1.0	$56.21	hr	$56.21
Consultation & Meetings	1.0	$61.32	hr	$61.32
Project Management Total	0.1			**$1,006.67**
Labour				
Field Supervision	40.0	$61.32	hr	$2,452.80
Corridor Brushing	12.0	$30.66	hr	$367.92
Debris removal	12.0	$30.66	hr	$367.92
Tread Prep - Mini ex	20.0	$61.32	hr	$1,226.40
Capping	96.0	$30.66	hr	$2,943.36
Mobilization/Demobilization	14.0	$30.66	hr	$429.24
Sign Installation	6.0	$30.66	hr	$183.96
Labour Total	0.5			**$7,971.60**
Administration				
Bookkeeping	1.0	$26.57	hr	$26.57
Insurance	7.0	$20.00	day	$140.00
Other Expenses (Office) - GST PST Included				$0.00
Workshop	7.0	$25.00	day	$175.00
Administration Total	0.0			**$341.57**
Equipment	Build Out	7	days	
Truck	65.0	$0.54	km	$35.10
Tamper 200lb - Warner	4.0	$55.00	day	$220.00
Mini Ex - Warner	7.0	$220.00	day	$1,540.00
KC71 - Warner	4.0	$175.00	day	$700.00
Chainsaw	0.5	$22.00	day	$11.00

Brush Saw	0.5	$22.00	day	$11.00
Skill Saw	0.5	$22.00	day	$11.00
Drill (1/2 & 3/8)	0.5	$22.00	day	$11.00
Additional Fuel - Diesel	100.0	$1.32	day	$132.00
Additional Fuel - Gas	5.0	$1.26	day	$6.30
Pump and Hoses	2.0	$50.00	day	$100.00
Tools - Daily	7.0	$15.00	day	$105.00
Safety - Daily	7.0	$10.00	day	$70.00
GPS Units	1.0	$10.00	day	$10.00
Field Phones (Cell) - Daily	7.0	$3.50	day	$24.50
Trailer - Flat Deck	2.0	$30.00	day	$60.00
Equipment Total	0.2			**$3,046.90**

Materials

Gravel - 3/4 inch minus	70.0	$9.00	cu m	$630.00
Site delivery	6.0	$75.00	ea	$450.00
Geotextile fabric	3550.0	$0.16		$553.80
Geo Staples	440.0	$0.12		$51.92
Tuck Tape	3.0	$9.99		$29.97
Signs - Type 3 (6x6)	1.0	$66.26	sign	$66.26
Signs - En Route (4x4)	2.0	$73.26	sign	$146.52
Blazes		$2.00	blz	$0.00
Materials Total	0.1			**$1,928.47**

Additional Contracts

Additional Contracts Total	0.0	**$0.00**
Sub-Total		**$14,295.21**
Contingency	0.1	$1,429.52
MINUS GST - 50% rebate		
Project Total		**$15,724.73**

	metres	budget cost/metre
Overall Average cost/meter	200.0	$78.62

It is Shuswap Trail Alliance policy to only invoice for the work completed up to the total quoted. Therefore if the work is completed under budget you will only be billed for what has been done. All work is tracked by the hour and a report an be supplied upon completion.

The above quote reflects the cost if the STA were to source and complete 100% of the project. As was discussed, if you were to provide/complete various aspects of the project they would be removed from the invoiceable total.

22. PUBLIC HEARING

1. Official Community Plan Amendment Application No. OCP4000-35 [Brautigam, K. & M.; 3820 – 20 Street NE; AR - to LR]

The Planning and Development Officer explained the proposed Official Community Plan Amendment Application.

Submissions were called for at this time.

K. & M. Brautigam, the applicants, were available to answer questions from Council.

S. Johnson, 2251 45 Avenue NE, requested clarification on the OCP and Zoning applications.

R. Segreto, 4001 – 20 Street NE, requested clarification on the OCP and Zoning applications.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4269 was declared closed at 7:18 p.m. and consideration of the next item ensued.

CITY OF SALMON ARM

BYLAW NO. 4269

A bylaw to amend "City of Salmon Arm Official Community Plan Bylaw No. 4000"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in Council Chambers at City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on June 11, 2018, at the hour of 7:00 p.m. was published in the May 30, 2018 and June 6, 2018, issue of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "City of Salmon Arm Official Community Plan Bylaw No. 4000" is hereby amended as follows:

    1. Re-designate the westerly 1.78 ha of Lot 2, Section 25, Township 20, Range 10, W6M, KDYD, Plan 3890 from "Acreage Reserve" to "Low Density Residential", on the Land Use Map A-1, A-1a and A-1b as shown on Schedule "A" attached hereto and forming part of this bylaw; and

    2. Amend Map 4.1 (Urban Containment Boundary) include the westerly 1.78 ha of Lot 2, Section 25, Township 20, Range 10, W6M, KDYD, Plan 3890 within the Urban Containment Area.

2. SEVERABILITY

    If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

    Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

    This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

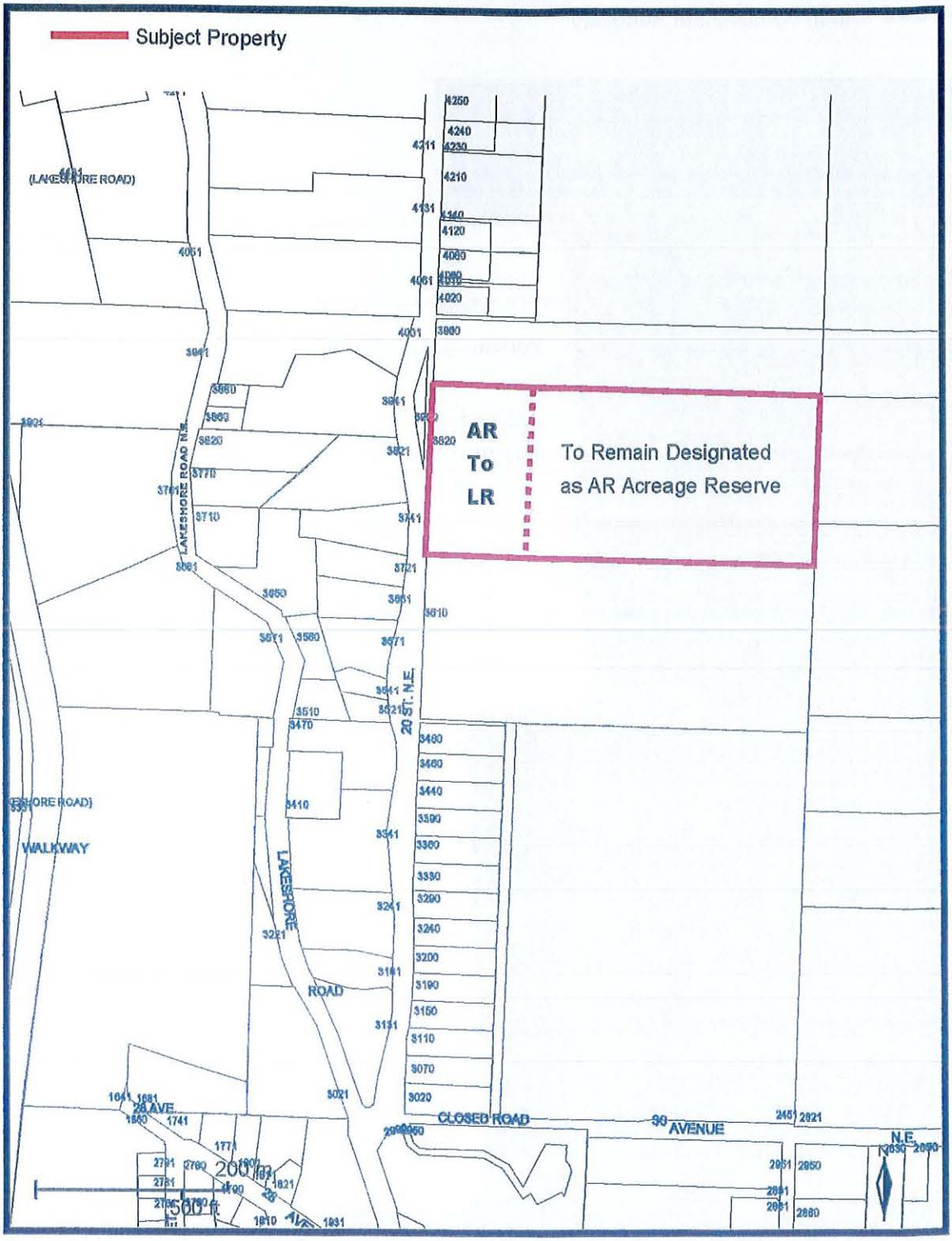
This bylaw may be cited as **"City of Salmon Arm Official Community Plan Amendment Bylaw No. 4269".**

READ A FIRST TIME THIS	14th	DAY OF	May	2018
READ A SECOND TIME THIS	28th	DAY OF	May	2018
READ A THIRD TIME THIS	11th	DAY OF	June	2018
ADOPTED BY COUNCIL THIS		DAY OF		2018

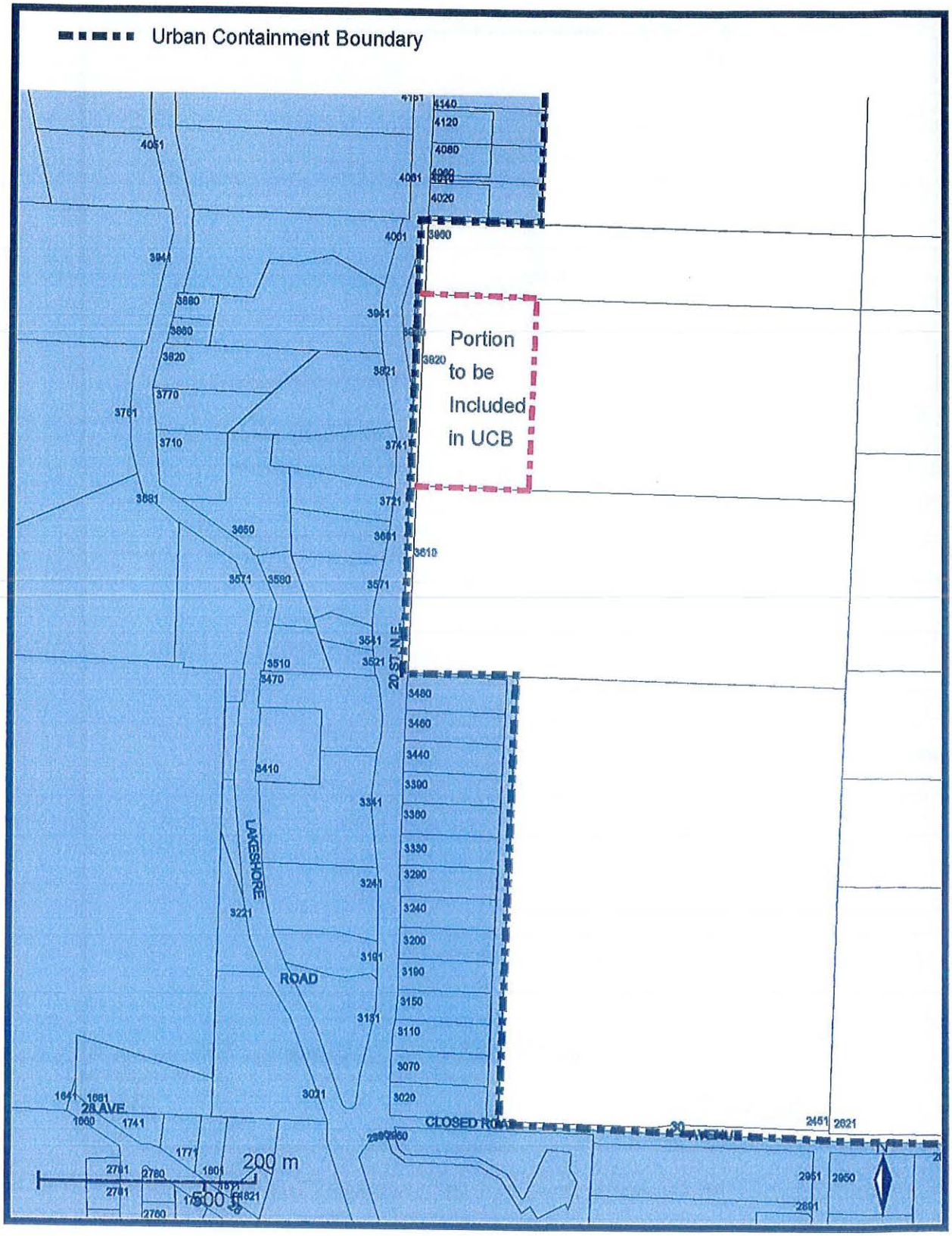
_____
MAYOR

_____
CORPORATE OFFICER

Schedule "A"



AR - Acreage Reserve LR - Low Density Residential


Urban Containment Boundary
Portion to be Included in UCB
20 ST NE
LAKESHORE ROAD
CLOSED ROAD
30 AVENUE
26 AVE
200 m

Item 10.2

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4270 be read a final time.

[ZON-1125; Brautigam, K. & M.; 3820 - 20 Street NE; A-2 to R-8]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

8. INTRODUCTION OF BYLAWS

2. Zoning Amendment Bylaw No. 4270 [ZON-1125; Brautigam, K. & M.; 3820 - 20 Street NE; A-2 to R-8] - First Reading

0210-2018

Moved: Councillor Harrison
Seconded: Councillor Jamieson
THAT: the bylaw entitled Zoning Amendment Bylaw No. 4270 be read a first time;

AND THAT: Second reading of the Zoning Amendment Bylaw be withheld pending approval of second reading of Official Community Plan Amendment Bylaw No. 4269;

AND THAT: Final reading of the Zoning Amendment Bylaw be withheld pending either full construction of a Type 2 Trail or a 100% cash in lieu of trail construction contribution within the linear park to be dedicated.

CARRIED UNANIMOUSLY

22. PUBLIC HEARING

2. Zoning Amendment Application No. ZON-1125 [Brautigam, K. & M.; 3820 - 20 Street NE; A-2 to R-8]

The Planning and Development Officer explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

K. & M. Brautigam, the applicants, were available to answer questions from Council.

R. Segreto, 4001 20 Avenue NE, expressed concerns about a blanket R-8 Zoning and establishing a precedent as well as concerns about water pressure.

S. Johnson, 2251 45 Avenue NE, spoke regarding increased vehicular traffic, on street parking and drainage issues when vegetation is removed from the property.

F. Martell, 3821 - 20 Street NE, expressed concerns about increased traffic in the neighbourhood and the noise of excavating and blasting the rock face.

S. Johnson, 2251 45 Avenue NE, inquired as to the responsibility of snow removal.

J. Murray, 2180 60 Avenue NE, expressed concerns regarding animal habitat.

S. Johnson, 2251 45 Avenue NE, inquired as to owner's responsibility to maintain vegetation on the property and erosion caused by removal of trees.

B. Carson, 2180 60 Avenue NE, said that he is opposed to the rezoning and has concerns regarding traffic.

M. Lourens, 4401 20 Street NE, expressed concerns regarding R-8 Zoning setting a precedent for the neighbourhood, inadequate water pressure, difficulty in placement of sidewalk and erosion issues due to removal of trees and vegetation.

B. Lawson, agent for the applicant, addressed concerns regarding water pressure, sediment and erosion concerns.

K. Brautigam, the applicant addressed tree removal concerns.

R. Segreto, 4001 20 Street NE, inquired as to location of water source for the development.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4270 was declared closed at 7:57p.m. and consideration of the next item ensued.

CITY OF SALMON ARM

BYLAW NO. 4270

A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in Council Chambers at City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia, on June 11, 2018 at the hour of 7:00 p.m. was published in the May 30, 2018 and June 6, 2018 issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "District of Salmon Arm Zoning Bylaw No. 2303" is hereby amended as follows:

   Rezone the westerly 1.78 ha of Lot 2, Section 25, Township 20, Range 10, W6M, KDYD, Plan 3890 from A-2 Rural Holding Zone to R-8 Residential Suite Zone as shown on Schedule "A" attached hereto and forming part of this bylaw.

2. SEVERABILITY

   If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

   Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

   This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

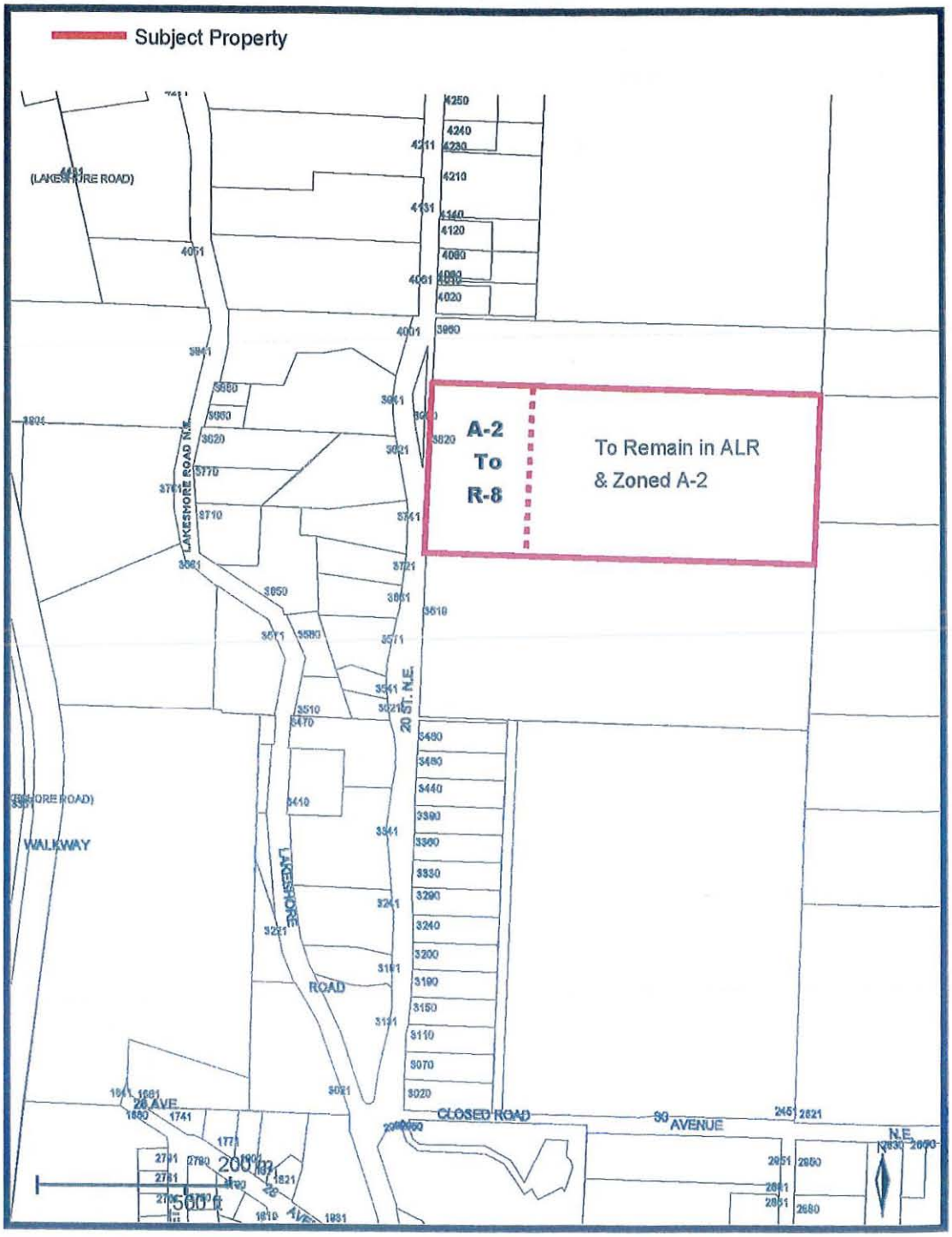
This bylaw may be cited as **"City of Salmon Arm Zoning Amendment Bylaw No. 4270"**

READ A FIRST TIME THIS	14th	DAY OF	May	2018
READ A SECOND TIME THIS	28th	DAY OF	May	2018
READ A THIRD TIME THIS	11th	DAY OF	June	2018
ADOPTED BY COUNCIL THIS		DAY OF		2018

_____
MAYOR

_____
CORPORATE OFFICER

SCHEDULE "A"


Subject Property
A-2
To
R-8
To Remain in ALR
& Zoned A-2
LAKESHORE ROAD N.E.
20 ST. N.E.
LAKESHORE ROAD
WALKWAY
20 AVE
CLOSED ROAD
39 AVENUE
N.E.
200
300'

Item 10.3

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4307 be read a final time.

[ZON-1138; Simpson, M.; 2150 21 Street NE; R-1 to R-8]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

CITY OF
SALMONARM

To: His Worship Mayor Harrison and Members of Council

Date: January 22, 2019

Subject: Zoning Bylaw Amendment Application No. 1138

Legal: Lot 18, Section 24, Township 20, Range 10, W6M, KDYD, Plan 31204
Civic: 2150 – 21 Street NE
Owner/Applicant: Simpson, M.

MOTION FOR CONSIDERATION

THAT: **a bylaw be prepared for Council's consideration, adoption of which would amend Zoning Bylaw No. 2303 by rezoning Lot 18, Section 24, Township 20, Range 10, W6M, KDYD, Plan 31204 from R-1 (Single Family Residential Zone) to R-8 (Residential Suite Zone).**

AND THAT: **Final reading of the zoning amendment bylaw be withheld subject to confirmation that the proposed secondary suite meets Zoning Bylaw and BC Building Code requirements.**

STAFF RECOMMENDATION

THAT: The motion for consideration be adopted.

PROPOSAL

The subject parcel is located at 2150 21 Street NE (Appendix 1 and 2) and contains an existing single family dwelling. The proposal is to rezone the parcel from R-1 (Single Family Residential) to R-8 (Residential Suite) to permit the construction and use of a *secondary suite* within the existing single family dwelling.

BACKGROUND

The subject parcel is designated Medium Density Residential in the City's Official Community Plan (OCP) and zoned R-1 (Single Family Residential) in the Zoning Bylaw (Appendix 3 & 4). The subject parcel is located in an area largely comprised of R-1 zoned parcels containing single family dwellings. There are presently 15 R-8 zoned parcels within the vicinity of the subject parcel.

The subject parcel meets the conditions as specified to permit a secondary suite within the proposed R-8 zone. Site photos are attached as Appendix 5.

A "Stop Work" order was issued to the subject property in June 2018 for renovations to create a basement dwelling unit undertaken without a Building Permit. The intent of this application is to develop a conforming *secondary suite* within the basement of the single family dwelling, as shown in the plans attached as Appendix 6.

Secondary Suites

Policy 8.3.25 of the OCP provides for the consideration of secondary suites in Medium Density Residential designated areas via a rezoning application, subject to compliance with the Zoning Bylaw and the BC Building Code.

Based on parcel area and width, the subject property has potential to meet the conditions for the development of a *secondary suite*, including sufficient space for an additional off-street parking stall.

COMMENTS

Engineering Department

No objections to the proposed rezoning. Comments attached as Appendix 7.

Building Department

BC Building Code will apply. A Building Permit application has not yet been received.

Fire Department

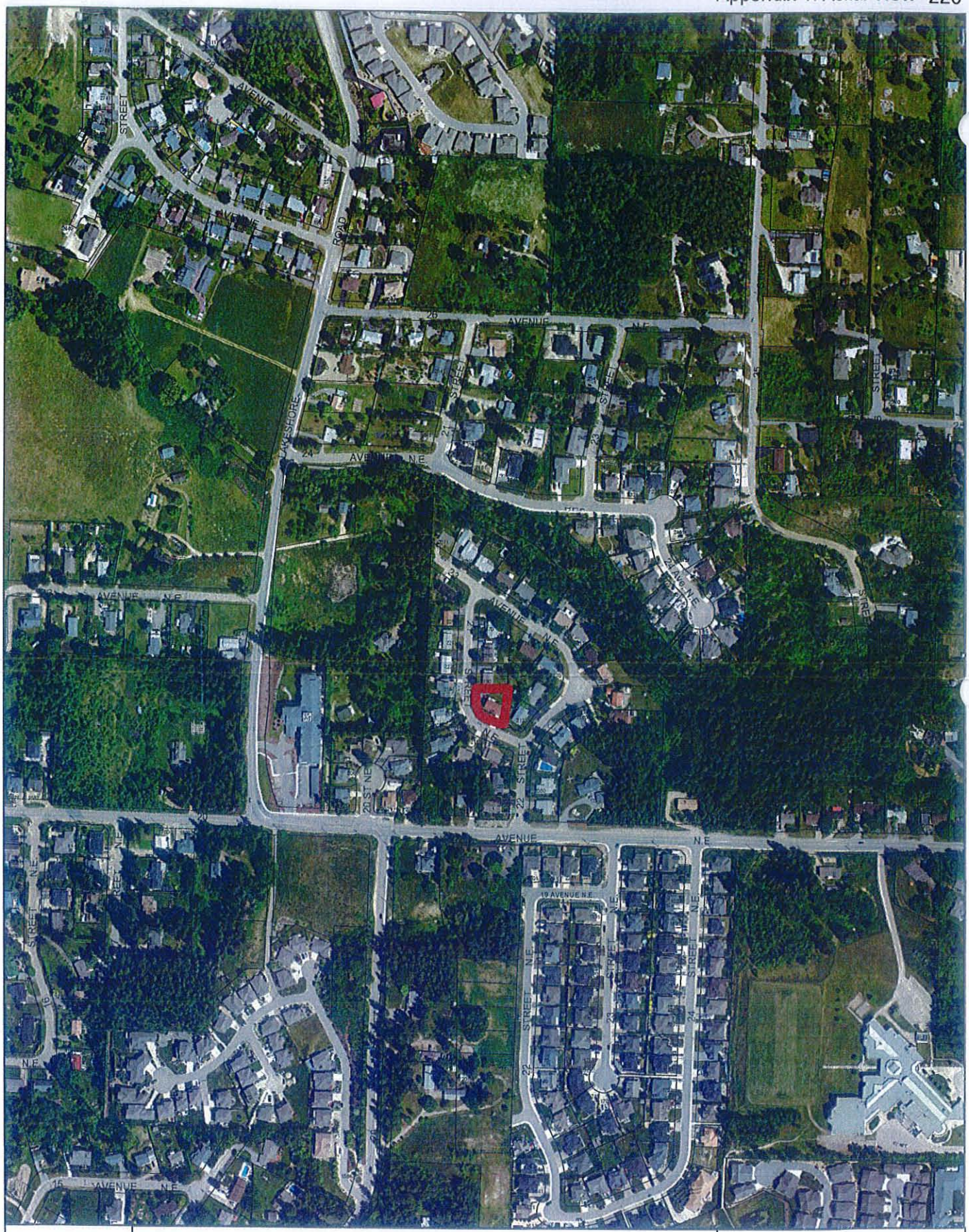
No concerns.

Planning Department

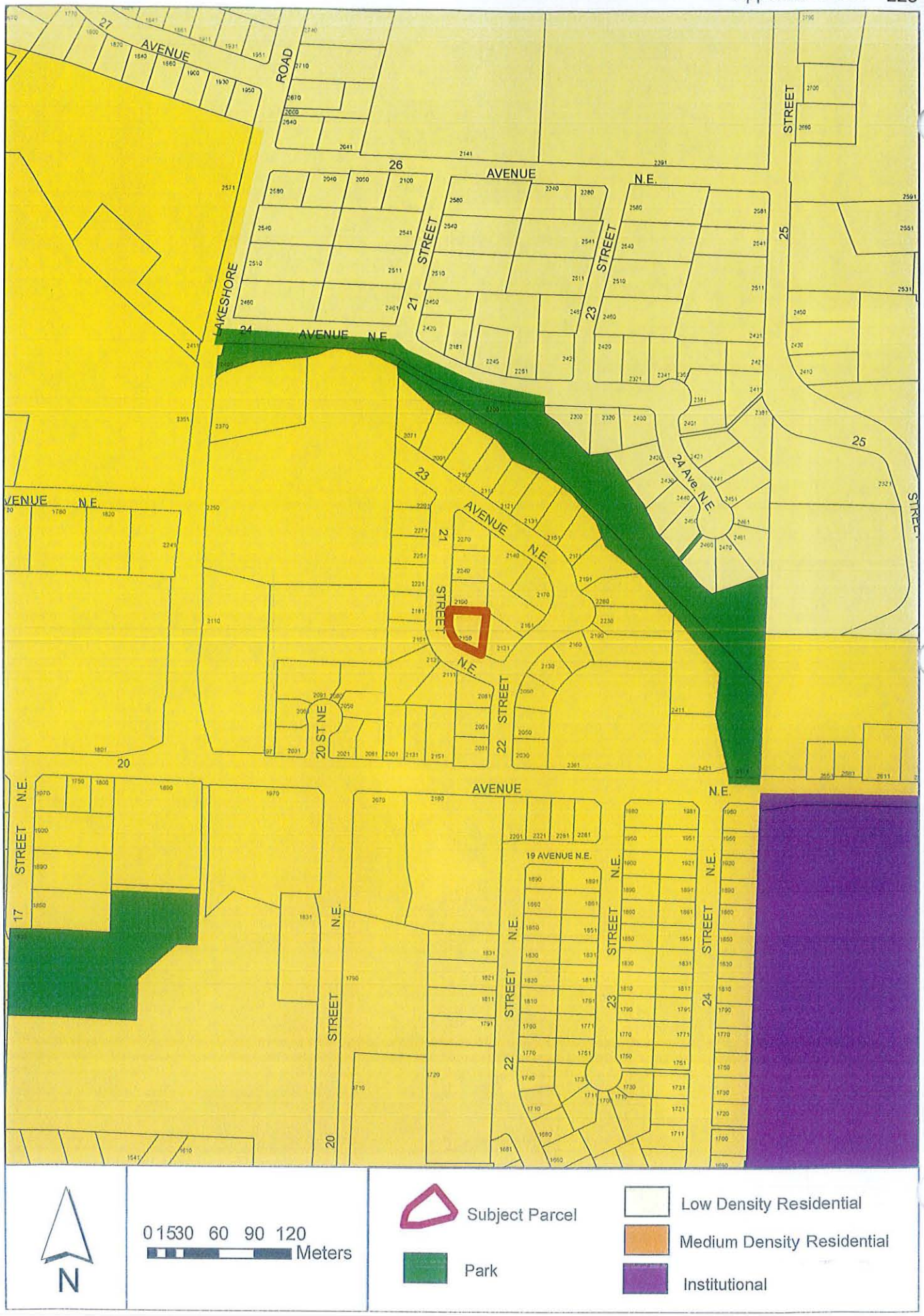
The proposed R-8 zoning of the subject parcel is consistent with the OCP and is therefore supported by staff. The site plan provided indicates that all R-8 Zone requirements can be met, including the provision of onsite parking. Any development of a secondary suite would require a building permit and will be subject to meeting Zoning Bylaw and BC Building Code requirements.

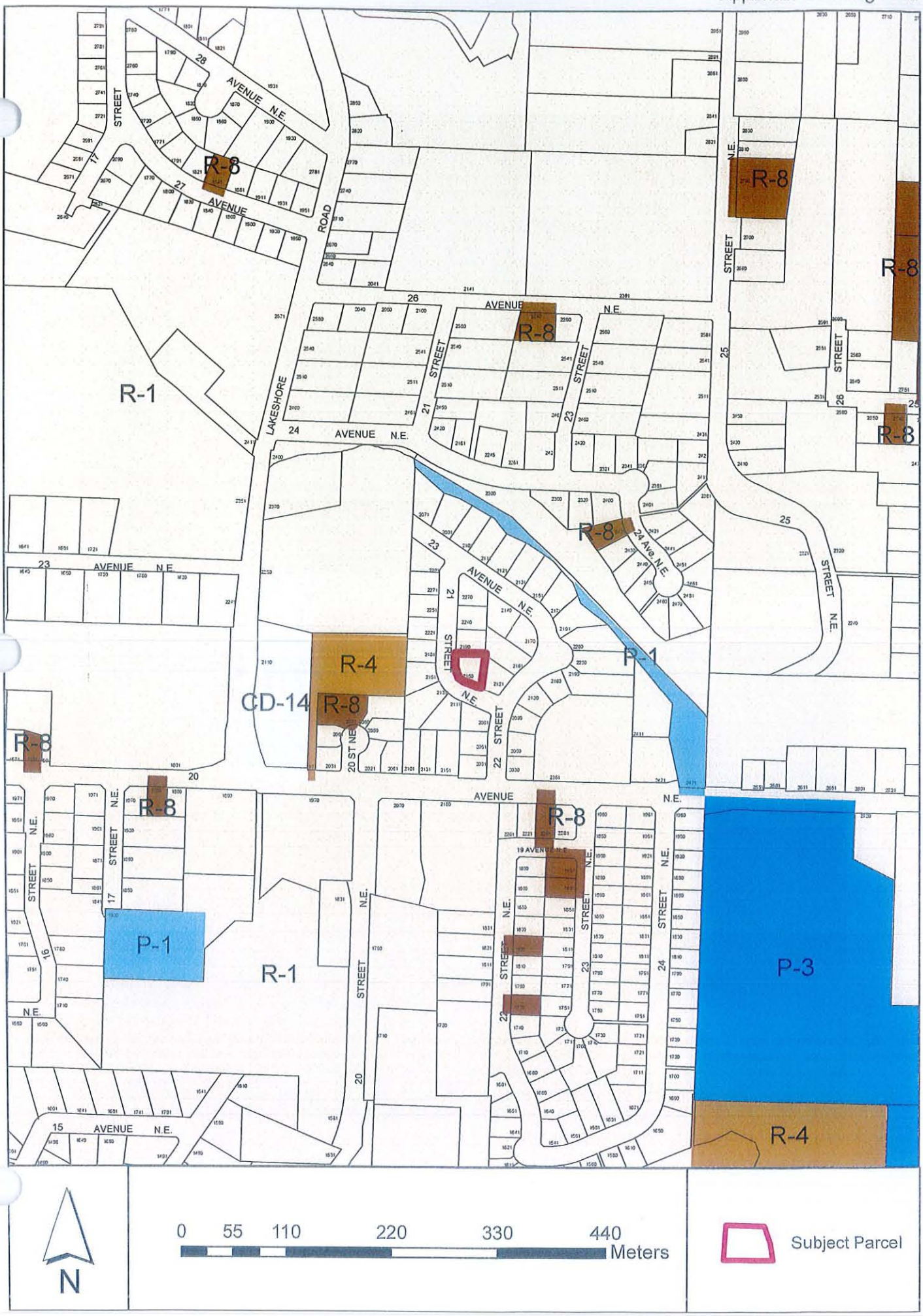
Prepared by: Chris Larson, MCP
Planning and Development Officer

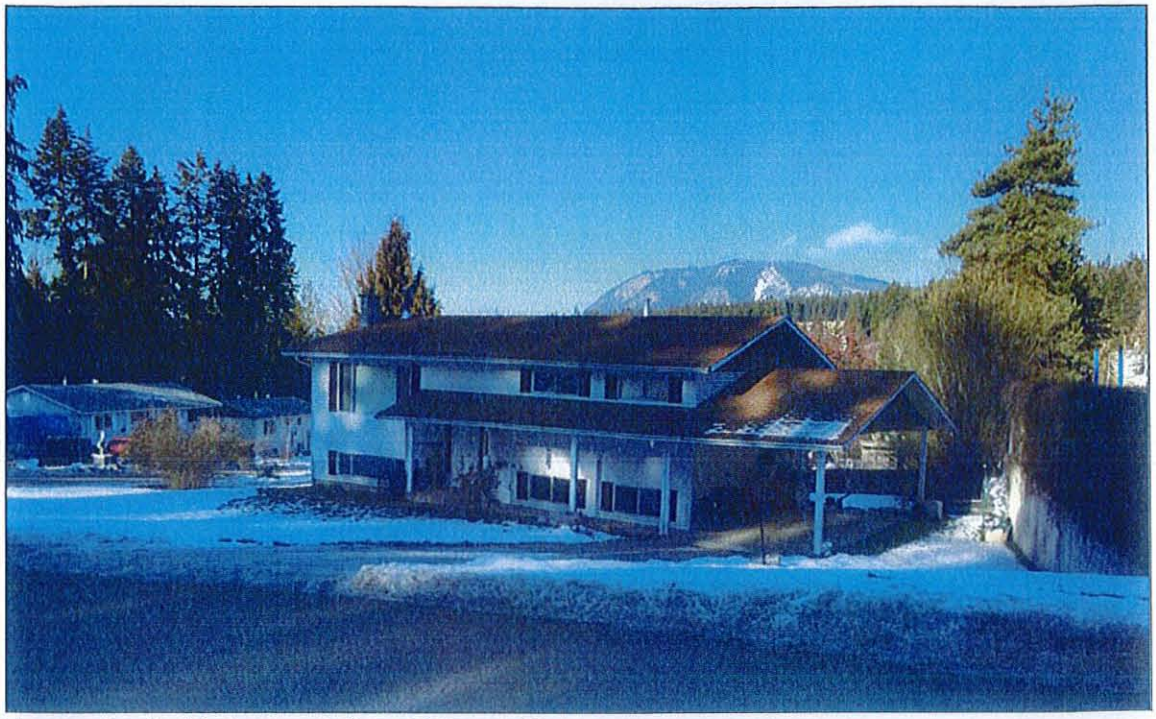
Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services


AVENUE N.E.
STREET
ROAD
LAKESHORE
19 AVENUE N.E.
0 55 110 220 330 440
Meters
N
Subject Parcel


2240
2190
2150
2121
21 Street NE
2111
N
0 4.5 9 18 27 36
Meters
Subject Parcel


27 AVENUE
ROAD
26 AVENUE N.E.
LAKESHORE
24 AVENUE N.E.
23 AVENUE N.E.
21 STREET
23 STREET
25 STREET
24 Ave N.E.
20 ST NE
22 STREET
20
19 AVENUE N.E.
17 STREET N.E.
STREET
N
0 15 30 60 90 120
Meters
Subject Parcel
Park
Low Density Residential
Medium Density Residential
Institutional


R-1
R-4
R-8
CD-14
P-1
P-3
LAKESHORE ROAD
28 AVENUE N.E.
27 AVENUE
26 AVENUE N.E.
24 AVENUE N.E.
23 AVENUE N.E.
20 AVENUE N.E.
15 AVENUE N.E.
19 AVENUE N.E.
24 Ave. N.E.
17 STREET
21 STREET
23 STREET
25 STREET
20 ST NE
22 STREET N.E.
16 STREET N.E.
N
0 55 110 220 330 440
Meters
Subject Parcel



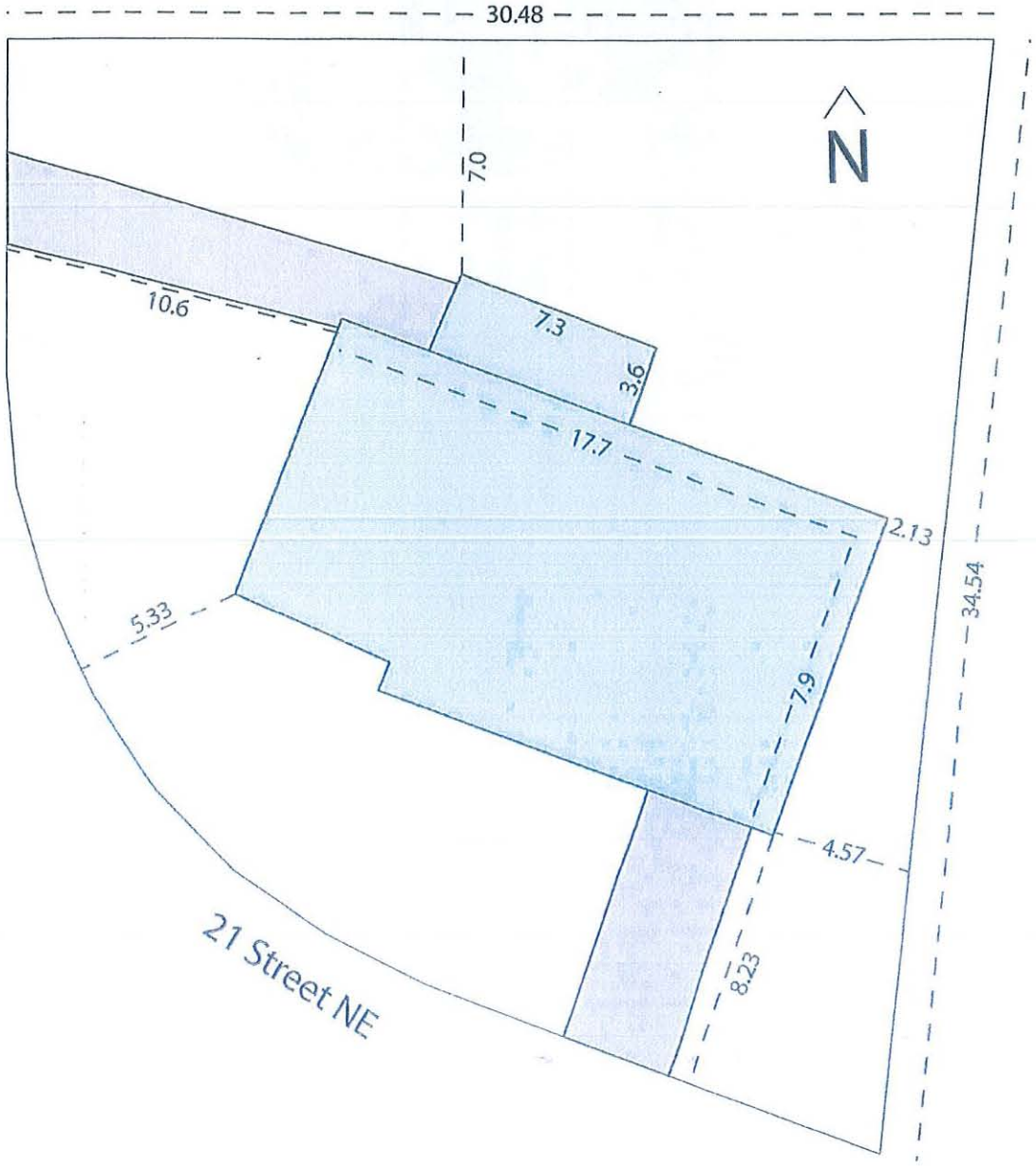
View north of subject property from 21 Street NE.



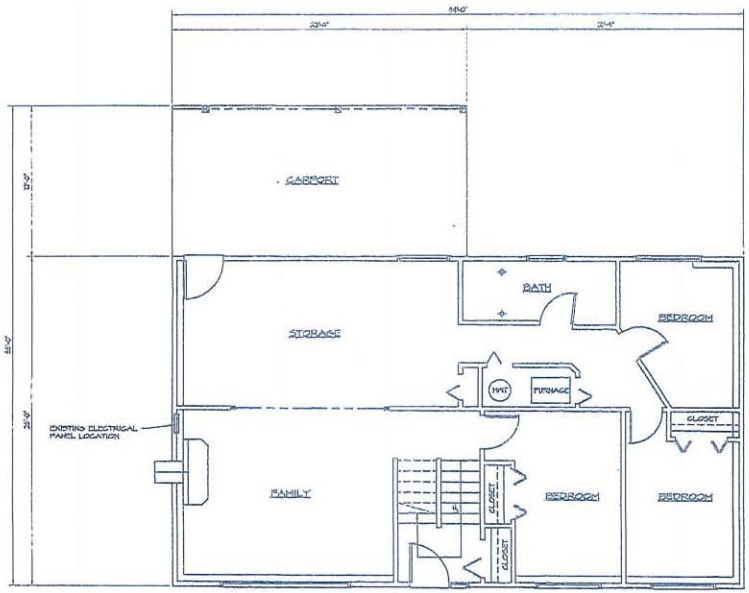
View east of subject property from 21 Street NE.

Site Plan

2150 21st NE
Salmon Arm, BC

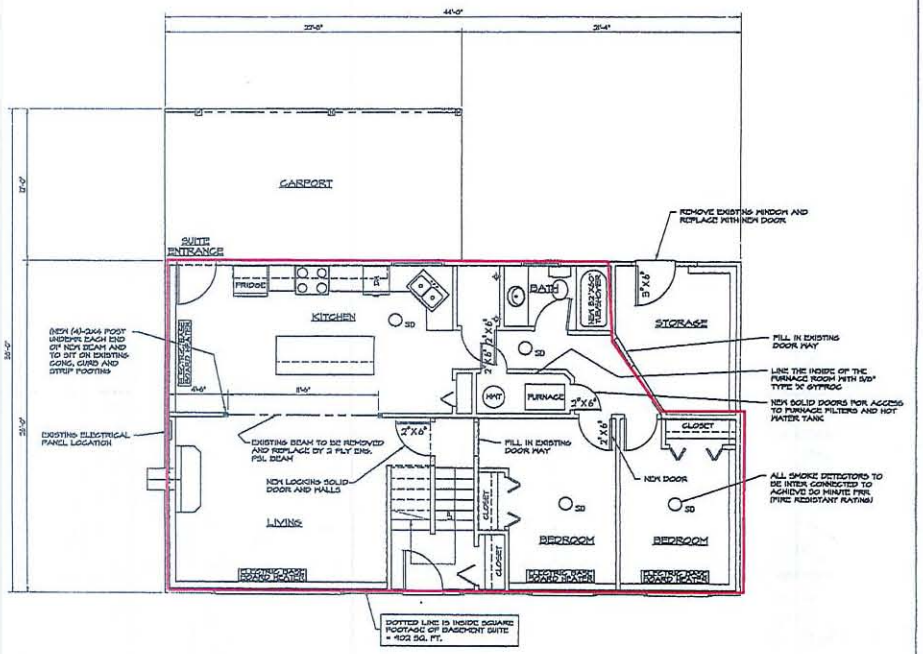


1/10th scale



EXISTING BASEMENT FLOOR PLAN

1/4" = 1'-0"



NOTES:
1. SUITE TO BE HEATED WITH ELECTRIC BASE BOARD HEATERS AND HRV VENTILATION FOR FRESH AIR TO BE INSTALLED
2. ALL CEILINGS OF NEW SUITE TO BE COVERED WITH (1) LAYER OF 5/8" TYPE 'X' GYPROC

NEW BASEMENT SUITE FLOOR PLAN

1/4" = 1'-0"

REVISION NO.	DATE	DESCRIPTION

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SALMON ARM, B.C. V1E 2S4
PH. 250-832-8401
FAX. 250-832-8481
EMAIL: pedersondrafting@gmail.com
RES. DATE: pedersondrafting.com

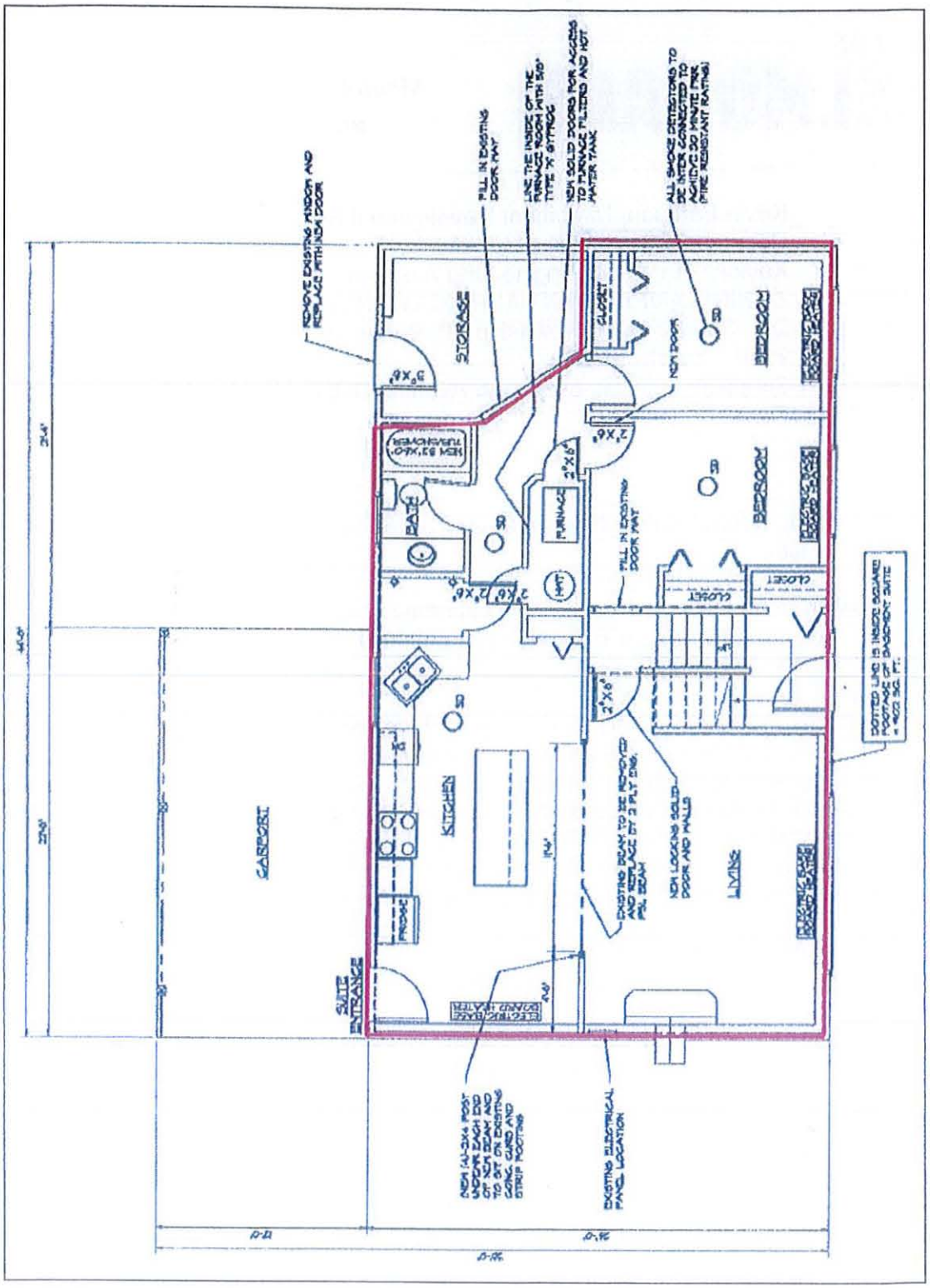
CLIENT: MIKE SIMPSON
2150 - 21ST. STREET, N. E., SALMON ARM, B. C.

SCALE: 1/4" = 1'-0" | DRAWN BY: R.P.
DATE: JUNE 27/2020 | REVISION NO.

PROJECT: NEW BASEMENT SUITE

DRAWING DESCRIPTION: FLOOR PLANS

DRAWING NO: 18-041-01


REMOVE EXISTING DOOR AND REPLACE WITH NEW DOOR
FILL IN EXISTING DOOR WAY
LINE THE INSIDE OF THE FURNACE ROOM WITH 5/8" TYPE 'X' GYPROC
NEW SOLID DOORS FOR ACCESS TO FURNACE FILTERS AND HOT WATER TANK
ALL SMOKE DETECTORS TO BE INTER-CONNECTED TO ACHIEVE 30 MINUTE FIRE RESISTANT RATING
STORAGE
CLOSET
BEDROOM
NEW DOOR
BATH
FURNACE
HWT
CLOSET
CLOSET
KITCHEN
CARPORT
SUITE ENTRANCE
EXISTING BEAM TO BE REMOVED AND REPLACE BY 2 PLY SYP. PSL BEAM
NEW LOCKING SOLID DOOR AND FRAME
LIVING
DOTTED LINE IS INSIDE SQUARE FOOTAGE OF BASEMENT SUITE
NEW (4)-2X4 POST UNDER EACH END OF BEAM AND TO SIT ON EXISTING CONC. CURB AND STRIP FOOTING
EXISTING ELECTRICAL PANEL LOCATION

CITY OF
SALMON ARM

City of Salmon Arm
Memorandum from the Engineering and Public Works Department

To:	Kevin Pearson, Director of Development Services
Date:	December 18, 2018
Prepared by:	Xavier Semmelink, Engineering Assistant
Subject:	**ZONING AMENDMENT APPLICATION FILE NO. ZON-1138**
Legal:	Lot 18, Section 24, Township 20, Range 10, W6M, KDYD, Plan 31204
Civic:	**2150 – 21 Street NE**
Owner:	Simpson, M. & M., 5135 – 45 Avenue, Delta, BC V4K 1K5
Applicant:	Owner

Further to your referral dated November 27, 2018, the Engineering Department has reviewed the site.

The following comments and servicing requirements are not conditions for rezoning; however, these comments are provided as a courtesy in advance of any development proceeding to the next stages:

- Records indicate that the existing property is serviced by a 19mm service from the 150mm diameter watermain on 21 Street NE. Due to the size and age of the existing service, upgrading to a new metered service (minimum 25mm) will be required. To request an estimate to upgrade the water service please contact the Engineering Department, otherwise an estimate will be provided at the time of the building permit. All existing inadequate / unused services must be abandoned at the main. Owner / Developer is responsible for all associated costs.

- The subject property is a corner lot and an additional access is allowed. Sufficient onsite parking shall be provided.

Xavier Semmelink
Engineering Assistant

Jenn Wilson, P.Eng., LEED® AP
City Engineer

X:\Operations Dept\Engineering Services\ENG-PLANNING REFERRALS\RE-ZONING\1100's\ZON-1138 - SIMPSON (2150 21 St NE)\ZON-1138 - Simpson - ENG REFERRAL.docx

page 1 of 2

To: Salmon Arm City Council Feb 15, 2019
to be read in Council Chambers at the public hearing Feb 25, 2019, 7:00 PM, in regard to the Proposed Amendment to Zoning Bylaw 2303, concerning rezoning the residence at 2150 - 21 St NE from R-1 to R-8, Reference ZON-1138/Bylaw # 4307

From: J. Douglas Noakes
2111 - 21 St NE Salmon Arm

Councillors and Attending Public:
Apologies for not being able to attend in person, thank you for listening to the reading of my letter.

I live directly across the street from the front of the property for which rezoning is being requested, noted above. I am strongly opposed to the rezoning for the following reasons.

1 Our neighbourhood, the Bastion Subdivision, is all zoned R-1, single family. I bought my property there about a year ago on the basis that it was and would remain R-1. I have found it to be a wonderful community, quiet and apparently safe, with neighbours who truly care and look out for each other. I do not want the character of my community to be altered by the proposed rezoning and would feel disappointed and deceived if it was approved.

2 I do not want the extra activity, traffic and noise that accompanies higher density. This is especially problematic because the property under discussion is a very exposed corner lot and the present renters already provide daycare service.

Extra parking on the street is a problem because the street is narrow and forms a sloped corner around the house so parked cars make access difficult for other traffic.

3 A rental house adds the possibility of many negative issues for its neighbours as we have already experienced. Adding a suite compounds these issues, especially if the rental owner does not live nearby, as is the case being considered. Maintaining R-1 zoning will help reduce the potential negatives if a house is rented out.

In conclusion, in my opinion and with reasonable expectations as an owner of an adjacent R-1 property, our neighbourhood's character should be preserved by maintaining R-1 zoning without exception

signed JE Noakes

RECEIVED
FEB 15 2019
CITY OF SALMON ARM

Hilroy

Feb 15,2019

To: City of Salmon Arm

RE: Zoning amendment ZON-1138/ Bylaw No.4307 to encompass 2150 21 Street NE

To whom this may concern, please accept this letter as confirmation of our household's opposition to the proposed amendment. While we acknowledge existing un-enforced illegal suite activity in the area just brought forward, our concern is offset by the shear fact that those home owners maintained actual residence there and contributed to the neighbourhood, taking full ownership of property upkeep. As long-term home owners in the area we would reinforce the following points already brought forward to the board for consideration.

- *House is currently owned by an absentee owner (Lower Mainland) who intends to use the property exclusively as a rental property.*
  - *Owner has no history or interest in the character of the neighbourhood*
  - *Current tenants also have no interest in the character of the neighbourhood*
- *Current owner attempted to renovate the basement into a suite without approvals or permits and was shut down. Renovation contractors were not local and their qualifications unknown.*
- *Almost all of the existing homeowners in the subdivision are long-term owners who purchased with the understanding (and desire) that this was a single-family residential subdivision (because the zoning specifically requires it).*
- *Because of the long-term ownership within the subdivision, a great deal of comradery and character has developed. The subdivision has been safe for our children and ourselves.*
- *The introduction of un-caring rental tenants has manifested itself in many ways:*
  - *Tenants do not maintain the property – because it's a highly-visible corner lot, that has the potential to de-value all properties in the subdivision.*
  - *Despite the one-bag garbage bag limit, every collection day sees between 3 and 6 bags on the curb (which the contracted service dutifully picks up)*
  - *Although conventional window coverings are relatively inexpensive, the tenants have chosen to use towels, blankets and anything else to keep the light and temperature out.*
  - *Tenants have introduced 2 dogs and 2 cats. Dogs are chained to the front porch to relieve themselves and while outside, bark at anything that moves – especially if passers-by have a dog on leash. Cats have been left to fend for themselves outside for the most part – neighbours who feed birds and keep nice gardens pay the price.*
  - *Tenants are storing an RV on the property, likely for additional income.*
  - *Tenants offer a daycare service, likely for additional income.*
  - *Vehicle activity after 10pm is frequent.*
- *Neighbours canvassed have indicated that they wish that the property wasn't a rental unit. This should clearly indicate that there is no appetite for even more rental capacity at the same location.*
- *There are currently 36 lots in this subdivision. All are zoned R-1. At least 5 already have illegal suites. That is sufficient rental capacity – please don't create more.*

Sincerely

M. Koprowsky

Mark Koprowsky

2240 21 ST NE

City of Salmon Arm

500-2nd Avenue

SALMON ARM, BC V1E4N2

Attn: Administration Dept.

February 20, 2019

(Delivered by Hand)

Re: Proposed Amendment to Zoning Bylaw 2303

City Reference ZON-1138/ Bylaw 4307

We wish to be recorded as being **opposed** to the proposed amendment.

We have been owners and sole residents of our home (located directly across from the subject property) for 32 years and have enjoyed the value, character and safety of this subdivision. We feel that this proposal and its circumstances will compromise those values.

We offer the following for your consideration;

- The current owners of the subject property do not live in Salmon Arm and have no interest, knowledge or concern for the neighbourhood's history or attributes - or regard for municipal regulation.
  This is most certainly evidenced by the owners' attempts to proceed earlier with renovations and construction of a secondary suite without permits or requisite municipal land use authority.

- The current tenants also have no interest, knowledge or concern about the neighbourhood. The lack of maintenance and appearance of the house along with their activity and lifestyle speak for themselves. As one example (there are many), anywhere between 3 and 6 bags of garbage appear on the curb on collection day and are dutifully collected*.

- Because the subject property is located on a very visible corner lot, the lack of care and maintenance are immediately apparent and reflect poorly in a neighbourhood where caring homeowners have expended a great deal to improve their homes and yards. The situation has the potential to de-value all properties in the neighbourhood.

- The activity at this location prompted several homeowners to examine whether or not there were other secondary suites in the neighbourhood – there are no less than 5. Based on exiting zoning, they are all non-conforming. This matter was identified to the City and the verbal response was "..there's nothing we can do about it"*

- Perhaps most importantly, we, along with most other home owners in this subdivision, intentionally purchased on the basis of current zoning – R1, Single Family Residential. We pay fees and taxes accordingly.

There are additional factors to consider.

- This is a "looped-road" subdivision – one way in/out. Increased tenancy will increase traffic and noise and will erode the safety that is not available with "through-road" subdivisions.

- The same applies to parking. City services are already challenged by the grades and corners within the subdivision. Additional on-street parking (which is already occurring because of density) will make matters worse.

- *Asterisks identify areas where the City has been unwilling, or unable to enforce its own bylaws. This presents yet another level of concern with the proposal at hand.

In closing, we would suggest that with at least 5 existing secondary suites in the subdivision, there is very little appetite for more – especially considering absentee property ownership.

Thank you for your consideration of this matter.

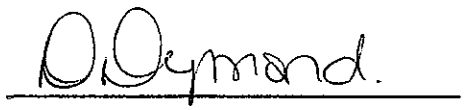
Respectfully Submitted,



Doug Dymond

2081 22nd Street NE

Salmon Arm BC V1E3E5



Debbie Dymond

February 18, 2019

RE: Proposed Amendment to Zoning Bylaw No. 2303 (2150 21st Street NE)

From: **Doug and Linda Wiebe**
2181 21st Street NE
Salmon Arm, BC

It has come to our attention the registered owners of the house located at civic address 2150 21st Street NE have made a Rezoning application – to change the zoning of this lot from R-1 Single family to R-8 Residential Suite Zone. The entire area is zoned R-1 and no other people have requested such a zoning change nor would I expect that to ever happen.

While we are relatively new to this community, one of the features that attracted about this specific street was the single family, low density aspect; we came from an area outside of Salmon Arm where higher density created important subsequent issues – parking chaos, noise, garbage and a lack of connectiveness with residents. Another huge issue arising from higher density neighbourhoods is the complete lack of accountability and literal ownership of property and the resultant social issues.

The above-identified owner of this house has applied for rezoning looking to put a suite in the home – what is not identified is that the home will not have an owner present on site (or even in the city) to provide any degree of accountability to the people of this neighbourhood. Since the first month of change of ownership, the property has not been maintained with regard to simple lawn maintenance, weed removal and general external house upkeep – in short, it has become an eyesore. Even when the owner has, on brief occasions visited, had concerns brought to his attention, they have not been dealt with – i.e. lawn, weeds, driveway concerns. This home is/has been an eyesore with the owner several hours away in the Lower Mainland and has proven to be unwilling/unlikely to provide any remediation.

We understand illegal suites exist all over Salmon Arm and likely on our street as well; we understand people rent houses. What is completely unacceptable to us is having a completely absentee landlord asking for more rental capacity in a home so both floors of a house have no one accountable to the people who live in the neighbourhood around them – there is little need for them to be good neighbours who strive to maintain the identity of the neighbourhood they live in.

In conclusion, we are requesting the application for re-zoning be rejected now and in the future.

Yours sincerely

D A Wiebe Linda R. Wiebe

Doug Wiebe
Linda Wiebe

THIS LETTER CONTAINS ALL of MY CONCERNS about THIS PROPERTY + NEIGHBORHOOD

I-OPPOSE

I ALSO SPEAK for PROPERTY OWNES RUTH + GERRY HAY

Rezoning Notes

- House is currently owned by an absentee owner (Lower Mainland) who intends to use the property exclusively as a rental property.
  - Owner has no history or interest in the character of the neighbourhood
  - Current tenants also have no interest in the character of the neighbourhood
- Current owner attempted to renovate the basement into a suite without approvals or permits and was shut down. Renovation contractors were not local and their qualifications unknown.
- Almost all of the existing homeowners in the subdivision are long-term owners who purchased with the understanding (and desire) that this was a single family residential subdivision (because the zoning specifically requires it).
- Because of the long-term ownership within the subdivision, a great deal of comradery and character has developed. The subdivision has been safe for our children and ourselves.
- When this home became a rental unit, the results were immediate. So a group of homeowners canvassed the neighbourhood and discovered that there are no less than 5 existing illegal rental suites in the subdivision. This was reported to the City and the verbal response was "...well, there's not much we can do about it". There has still been no written response to the written complaint.*
- The introduction of un-caring rental tenants has manifested itself in many ways:
  - Tenants do not maintain the property – because it's a highly-visible corner lot, that has the potential to de-value all properties in the subdivision.
  - Despite the one-bag garbage bag limit, every collection day sees between 3 and 6 bags on the curb (which the contracted service dutifully picks up)*
  - Although conventional window coverings are relatively inexpensive, the tenants have chosen to use towels, blankets and anything else to keep the light and temperature out.
  - Tenants have introduced 2 dogs and 2 cats. Dogs are chained to the front porch to relieve themselves and while outside, bark at anything that moves – especially if passers-by have a dog on leash. Cats have been left to fend for themselves outside for the most part – neighbours who feed birds and keep nice gardens pay the price.
  - Tenants are storing an RV on the property, likely for additional income.
  - Tenants offer a daycare service, likely for additional income.
  - Vehicle activity after 10pm is frequent.
- Neighbours canvassed have indicated that they wish that the property wasn't a rental unit. This should clearly indicate that there is no appetite for even more rental capacity at the same location.
- There are currently 36 lots in this subdivision. All are zoned R-1. At least 5 already have illegal suites. That is sufficient rental capacity – please don't create more.

**denotes failure by the City to enforce its own bylaws.*

BRIAN BUCHANAN
2270 21 ST NE
SALMON ARM BC
V1E 3E8

Feb 19/19
250 517 0742
Brian Buchanan

Richard and Carol Sweet
2190 21 street NE
Salmon Arm, BC
V1E3E8

February 21, 2019

Proposed Amendment to Zoning Bylaw No. 2303

> Rezone Lot 18, Section 24, Township 20, Range 10, W6M,KDYD, Plan 31204 from R-1 Single Family Residential Zone to R-8 Residential Suite Zone.

Reference: ZON-1138 / Bylaw No. 4307
Civic Address: 2150 21 Street NE.

Dear: Erin Jackson,

As the owners of the property next to the above address we would like to voice our concern about changing the Bylaw from Residential Zone to R-8 Residential Suite Zone. Our concerns revolve around the idea that the City of Salmon Arm is setting a precedence by proposing two suits at the same residence while the owner of the property lives at a separate location. We feel that two suits at this location and potentially others in the neighborhood will create increased automobile traffic, congestion, and lower property values.

We are against the proposed amendment to Zoning Bylaw No.2303.

Your truly,

Richard Sweet Carol Sweet

Richard and Carol Sweet

City of Salmon Arm
Administration Dept.
21/2/19

RECEIVED
FEB 25 2019
CITY OF SALMON ARM

Robert Smith
2050 22ND S NE
Salmon Arm BC
V1E 3E4.

Ref. Zoning By Law 2303
ZON-1138-4307

Dear Sir, madam.

I have lived in this area in three different homes, which I have purchased over the last 16 years. I chose these homes each time because they were all Single Family Homes and a very quiet neighbourhood.

Lately I have noticed an increase in traffic passing my house, sometimes it looks like a convoy, a lot of speeding and at times they well drive on the property. Also many more vehicles parked on the streets, there are no sidewalks in the Subdivision

A Recent arrival in the area is owned by someone who does not live on the house, but has rented it, now I find out he is applying for zoning change to add a rental apt in the basement.

I would like to advise you that I oppose this change. He must have known this was an R1 Subdivision and as he does not live in the house, the Renters will not bother to abide by the appearance of existing neighbours properties, which in my mind will be decide.

Please excuse my writing, I am 84 yrs old and am not able to type.

Yours sincerely Robert Smith (Sole Owner)

21.2/22.2

RECEIVED
FEB 25 2019
CITY OF SALMON ARM

City of Salmon Arm

500 2nd Ave

Salmon Arm, BC

V1E 4N2

February 21, 2019

Re: Proposed Amendment to Zoning Bylaw 2303 / City Reference ZON-1138/Bylaw 4307

We would like to express out OPPOSITION to this proposed amendment.

We purchased our home in this neighborhood for the peace, quiet and sense of community that our quiet cul-de-sac offered. The pride of ownership was clearly evident when we decided this was the area we wanted to be for the long term. We strongly feel that this amendment would jeopardize our quiet cul-de-sac and negates all of the reasons why we chose to buy our house.

In the past couple of years, there have been absentee owners that have rented out their houses in our neighborhood. It's incredibly easy to visually determine which houses those are. They take no pride in their property and it has impacted our neighborhood in a very negative way. This proposed property is right on the corner of our street and is the first property when you turn onto our street. I have nothing personal against the current renters, but their property is unkempt and they have piles of crap around their house. And this absentee owner wants to add a second suite to a small, tired, uncared for house. I find that absurd.

This is a single family residential area – zone R1. We don't want cars parked all over the street and people that have no regard for the sense of community and care that our neighborhood seems to be losing with the current illegal suites in our cul-de-sac. We pay taxes and fees according to this zoning and it is ridiculous that there are already 5 illegal suites on our tiny street.

I believe Salmon Arm has newer developments with legal suites. These are areas where this has been determined and where higher density is understood by those purchasing properties. If this owner wants to rent his house out like this, that's where they should purchase their home.

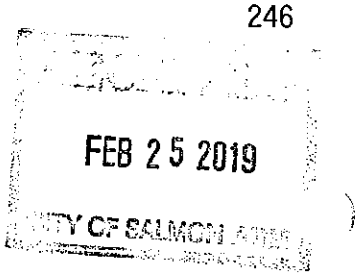
Thank you for your consideration of this. It's very important to the families that live in our neighborhood.

Sincerely,

Jennifer Jesten & Liam Fowler

2221 21 St NE, Salmon Arm, BC V1E 3E4

21.2/22.2



City of Salmon Arm

500-2nd Avenue

SALMON ARM, BC V1E4N2

Attn: Administration Dept.

February 25, 2019

(Hand Delivered)

Re: Proposed Amendment to Zoning Bylaw 2303

City Reference ZON-1138/ Bylaw 4307

We wish to be recorded as being **opposed** to the proposed amendment.

We have been owners and sole residents of our home for 29 years and have enjoyed the value, character and safety of this subdivision. We feel that this proposal and its circumstances will compromise those values.

We offer the following for your consideration;

- The current owners of the subject property do not live in Salmon Arm and have no interest, knowledge or concern for the neighbourhood's history or attributes - or regard for municipal regulation, nor are they eligible to vote in civic elections.
  The owners' attempts to proceed with renovations and construction of a secondary suite without permits or authority demonstrates a disregard for the City of Salmon Arm's jurisdiction.

- The current tenants also have no interest, knowledge or concern about the neighbourhood. The lack of maintenance and appearance of the house along with their activity and lifestyle speak for themselves. As one example (there are many), anywhere between 3 and 6 bags of garbage appear on the curb on collection day and are dutifully collected*.

- Because the subject property is located on a very visible corner lot, the lack of care and maintenance are immediately apparent and reflect poorly in a neighbourhood where caring homeowners have expended a great deal to improve their homes and yards. The situation has the potential to de-value all properties in the neighbourhood.

- The activity at this location prompted several homeowners to examine whether or not there were other secondary suites in the neighbourhood – there are no less than 5. Based on exiting zoning, they are all non-conforming. This matter was identified to the City and the verbal response was "..there's nothing we can do about it"*

- Perhaps most importantly, we, along with most other home owners in this subdivision, intentionally purchased on the basis of current zoning – R1, Single Family Residential. We pay fees and taxes accordingly.

There are additional factors to consider.

- This is a "looped-road" subdivision – one way in/out. Increased tenancy will increase traffic and noise and will erode the safety that is not available with "through-road" subdivisions.

- The same applies to parking. City services are already challenged by the grades and corners within the subdivision. Additional on-street parking (which is already occurring because of density) will make matters worse.

- *Asterisks identify areas where the City has been unwilling, or unable to enforce its own bylaws. This presents yet another level of concern with the proposal at hand.

In closing, we would suggest that with at least 5 existing secondary suites in the subdivision, there is very little appetite for more – especially considering absentee property ownership.

Thank you for your consideration of this matter.

Respectfully Submitted,

Andrée Maxwell

21301 22nd Street NE

Salmon Arm BC V1E3E5

David Maxwell

David Maxwell

21. STATUTORY PUBLIC HEARING

2. City of Salmon Arm Zoning Amendment Application No. ZON-1138 [Simpson, M. & M.; 2150 21 Street NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

M. Simpson, the owner, outlined the application and was available to answer questions from Council.

D. Dymond, 2081 22 Street NE, expressed concerns with regard to the tidiness of the subject property and that the owner does not reside on the property.

D. Wiebe, 2181 21 Street NE, expressed concerns with increase in density due to illegal suites, absentee owner, and increase of residences in a low density area.

M. Simpson, the owner, was available to answer questions from Council.

R. Sweet, 2190 21 Street NE, expressed concerns with crumbling retaining wall and setting a precedence for future rezoning applications.

R. Smith, 2050 22 Street NE, spoke regarding increase of traffic and parking on roadway.

R. & C. Sweet - letter dated February 21, 2019 - Proposed Amendment to Zoning Bylaw No. 2303.

R. Smith - letter dated February 21, 2019 - Zoning Bylaw 2303 Zon1138/4307.

J. Jesten & L. Fowler - letter dated February 21, 2019 - Proposed Amendment to Zoning Bylaw 2303/ City Reference ZON-1138/Bylaw 4307.

A. & D. Maxwell - letter dated February 25, 2019 - Proposed Amendment to Zoning Bylaw 2303 City Reference ZON-1138/Bylaw 4307.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4307 was declared closed at 8:27 p.m.

CITY OF SALMON ARM

BYLAW NO. 4307

A bylaw to amend "District of Salmon Arm Zoning Bylaw No. 2303"

WHEREAS notice of a Public Hearing to be held by the Council of the City of Salmon Arm in the Council Chambers at City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia, on February 25, 2019at the hour of 7:00 p.m. was published in the February 13 and 20 issues of the Salmon Arm Observer;

AND WHEREAS the said Public Hearing was duly held at the time and place above mentioned;

NOW THEREFORE the Council of the City of Salmon Arm in open meeting assembled enacts as follows:

1. "District of Salmon Arm Zoning Bylaw No. 2303" is hereby amended as follows:

   Rezone Lot 18, Section 24, Township 20, Range 10, W6M, KDYD, Plan 31204 from R-1 Single Family Residential Zone to R-8 Residential Suite Zone attached as Schedule "A".

2. SEVERABILITY

   If any part, section, sub-section, clause of this bylaw for any reason is held to be invalid by the decisions of a Court of competent jurisdiction, the invalid portion shall be severed and the decisions that it is invalid shall not affect the validity of the remaining portions of this bylaw.

3. ENACTMENT

   Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto as amended, revised, consolidated or replaced from time to time.

4. EFFECTIVE DATE

   This bylaw shall come into full force and effect upon adoption of same.

5. CITATION

This bylaw may be cited as **"City of Salmon Arm Zoning Amendment Bylaw No. 4307"**

READ A FIRST TIME THIS	11th	DAY OF	February	2019
READ A SECOND TIME THIS	11th	DAY OF	February	2019
READ A THIRD TIME THIS	25th	DAY OF	February	2019
ADOPTED BY COUNCIL THIS			DAY OF	2019

_____
MAYOR

_____
CORPORATE OFFICER

SCHEDULE "A"


Subject Property
AVENUE N.E.
20 STREET NE
20 ST NE
STREET
AVENUE N.E.
R-1 to R-5
20 AVENUE
19 AVENUE N.E.
100 m
200 ft
N

INFORMATIONAL CORRESPONDENCE - MARCH 25, 2019

1.	Mayor Harrison to Imperial Oil Canada and 7-Eleven Canada Inc. - letter dated March 12, 2019 - 7-Eleven Store - 371 Trans Canada Highway NE, Salmon Arm	N
2.	Mayor Harrison to Curl BC - letter dated March 12, 2019 - Support for Shuswap Salmon Arm Curling Club to Host the 2020 Men's and Ladies' Provincial Championship	N
3.	Mayor Harrison to Hockey Canada - letter dated March 12, 2019 - Support for Shuswap Sports Society to Host the 2021 National Junior A Championship	N
4.	A. Harwood - email received March 12, 2019 - Kudos- Snow Clearing Crew	N
5.	A. H. Channer - letter received March 13, 2019 - Performance/Cultural/Sports Space in Salmon Arm	N
6.	C. Kelsey - email dated March 17, 2019 - Ebus Application	A
7.	D. Mann, K. Garrett, D. & K. Horne, Junior Instructors/ Bonspiel Organizers - Thank You, from the Salmon Arm Junior Bonspiel	N
8.	C. Bartsch, President/Commissioner, Salmon Arm Slo-Pitch League - letter dated March 2019 - Outfield Fence Advertising Signs	A
9.	Downtown Salmon Arm - Spring 2019 Newsletter - Downtown Update	N
10.	B. Hoffort, President and J. B. Healy, Head Coach, The Columbia Shuswap Selkirks Swim Club - letter dated March 13, 2019 - Recreation Facility	A
11.	A. Munro, Executive Director, Shuswap Immigrant Services Society - letter dated March 15, 2019 - Request for Letter of Support for Shuswap Immigrant Services Society	A
12.	Interior Health Authority - Monthly Newsletter dated March 2019	N
13.	M. von Holst, Chair and G. Bailey, Secretary, RCMP Day - Vernon Committee - letter dated February 28, 2019 - RCMP Appreciation Day in BC - February 1, 2020	A
14.	S. Cadieux, MLA, Surrey South and M. Stilwell, MLA, Parksville - Qualicum, Legislative Assembly of British Columbia/ BC Liveral Official Opposition - letter dated February 26, 2019 - Assessable Parking	A
15.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 6, 2019 - Extension of vacancy taxation authority to local governments	N
16.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 7, 2019 - Recovering Municipal costs arising from climate change	N
17.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 7, 2019 - Provincial universal school food program	N
18.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 7, 2019 - Permanent residents to bote in BC municipal elections	N
19.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 13, 2019 - Observed inhalation sites for overdose prevention	N
20.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 13, 2019 - Safer drug supply to save lives in British Columbia	N
21.	L. Helps, Mayor, City of Victoria to Association of Vancouver Island and Costal Communities Members - letter dated March 13, 2019 - Protection of old growth forests	N
22.	L. Helps, Mayor, City of Victoria to Premier Horgan - letter dated March 13, 2019 - Revitalize Island rail	N
23.	L. Helps, Mayor, City of Victoria to Member Local Government - letter dated March 13, 2019 - Shifing investment to low-emission transportation	N
24.	L. Helps, Mayor, City of Victoria to AVICC Member Government - letter dated March 13, 2019 - Promoting and enabling GHG reductions	N

N = No Action Required
A = Action Requested
S = Staff has Responded
R = Response Required

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Item 11.2

CITY OF SALMON ARM

Date: March 25, 2019

J. Stewart – email dated March 7, 2019 – Children's Film Festival

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

From: June Stewart [JStewart@shuswapchildrens.ca]
Sent: March 7, 2019 10:20 AM
To: Alan Harrison
Subject: Children's Film Festival

HI Alan:

During spring break from March 24-28 Shuswap Children's Association is holding our second annual Children's Film Festival and Fundraiser in collaboration with the Salmar Classic. We will be featuring 9 family-friendly films, mainly at 10:00 a.m. and 2:00 p.m. daily. It's an important fundraiser for our organization and a popular event for families during week two of spring break.

We are renewing our request for less vigorous parking enforcement from March 25-29. Street parking is only 1 hour, and the nearby Ross Street Parking Lot is only 2 hours. Film run times vary between 1 hour 36 minutes to 2 hours 21 minutes, and as you know parents with little ones in tow often need extra time to arrive and get organized. There is nowhere nearby offering enough time for families to park and attend the movie, much less grab a bite to eat either before or after, or do any other family errands. We hate to see a fun family time spoiled by receiving a parking ticket (which did happen last year). Yes, the Inner Core Parking Lot has some pay parking spaces for longer time, but even our own staff lately haven't been able to find a place to park there.

Since both the Salmar and our agency are non-profit organizations trying to do great things for the community, we would appreciate a little leeway for the families supporting the event. Please pass this consideration on to those who patrol the parking limits.

June Stewart

Item 13.1

CITY OF SALMON ARM

Date: March 25, 2019

Presentation 4:00 p.m.

NAME: Dan McQuarrie with Barry Delaney and David Askew

TOPIC: Auris Loops - Moving Forward Together

Vote Record

- ☐ Carried Unanimously
- ☐ Carried
- ☐ Defeated
- ☐ Defeated Unanimously

Opposed:

- ☐ Harrison
- ☐ Cannon
- ☐ Eliason
- ☐ Flynn
- ☐ Lavery
- ☐ Lindgren
- ☐ Wallace Richmond

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Item 13.2

CITY OF SALMON ARM

Date: March 25, 2019

Presentation 4:15 p.m.

NAME: Frank Bugala, Plan B:E Society

TOPIC: 3rd Annual Free Volunteer Dinner - April 11, 2019 SASCU Recreation Centre

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

  Opposed:
  - ❑ Harrison
  - ❑ Cannon
  - ❑ Eliason
  - ❑ Flynn
  - ❑ Lavery
  - ❑ Lindgren
  - ❑ Wallace Richmond

plan b:e
people business environment



We are pleased to invite you, Mayor, Council, and the Community of Salmon Arm to the 3rd Annual Free Volunteer Dinner to be held on Thursday, April 11, 2019, at the SASCU Recreation Centre. We request that Mayor and Council serve the dinner as in the past from 5-6:30pm.

This year's event will focus on volunteers and their groups promoting themselves and their missions. The event will be advertised throughout our local media. We thank the Shuswap Family Centre for their coordination and funding support.

the shuswap family centre

Item 18.1

CITY OF SALMON ARM

Date: March 25, 2019

Licence Inspectors' and Bylaw Officers' Association of BC – 2019 Annual General Meeting and Conference Sponsorship

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

LICENCE INSPECTORS' AND BYLAW OFFICERS' ASSOCIATION OF BC

2019 Annual General Meeting and Conference
SPONSORSHIP FORM

SPONSOR NAME: _____

ADDRESS: _____

PHONE/E-MAIL: _____/_____

LIBOA Conference Sponsorships Levels *(check appropriate box) (See below for sponsorship information)*			
	Gold Sponsor - $1500.00		**Banquet Dinner Sponsor - $1200.00**
	Breakfast Sponsor - $600.00 per breakfast		**Coffee Break Sponsor - $500.00** per break
	Lunch Sponsor - $800.00 per lunch		**Coffee Break Double Sponsor - $900.00** for both breaks
Total Enclosed (Make Cheque Payable to: LIBOA)			**$**

**** Breakfast Sponsorship available on Wednesday & Thursday***
**** Lunch Sponsorship available on Wednesday & Thursday***
**** Coffee Break Sponsorship available on Wednesday &Thursday (morning and/or afternoon)***
**** Banquet Dinner is held on Thursday evening***

Please forward the completed form to the undersigned. Checks may be sent to 32315 South Fraser Way Abbotsford, BC V2T 1W7 (c/o Inder Litt). Please note that ***"SPONSOR NAME"*** as indicated on the top of this form will be used for advertising and recognition purposes posted during the sponsored event(s) and associated marketing platforms as per the sponsorship level. **Please forward any promotional flyers, information, brochures or inserts you would like to distribute to conference delegates to the same address.**

Inder Litt
President, LIBOA
Liboa.president@outlook.com

SPONSORSHIP OPTIONS

Coffee Sponsor ($500.00 or $900.00 for two)

1. Your company/law firm logo on Conference Agenda
2. Your company/law firm logo on our "thanks to our sponsors" board which will be displayed at the registration table throughout the conference
3. Information pamphlets/hand out about your services to be placed in delegate bags *(supplied by sponsor)*
4. Letter of Thanks
5. Acknowledgement cards at coffee station

*If you choose to sponsor two breaks, an additional QUARTER page advertisement on our following LIBOA *(distributed to all LIBOA members)* & QUARTER page advertisement on Conference Agenda *(supplied by sponsor)*

Breakfast Sponsor ($600.00)

1. Your company/law firm logo on Conference Agenda
2. Your company/law firm logo on our "thanks to our sponsors" board which will be displayed at the registration table throughout the conference
3. Information pamphlets/handouts about your services to be placed in delegate bags *(supplied by sponsor)*
4. Letter of Thanks
5. Acknowledgement cards at breakfast station
6. Acknowledgement on our Facebook page & website
7. A QUARTER page advertisement on our LIBOA Newsletter that will follow the *(distributed to all LIBOA members) (supplied by sponsor)*

Lunch Sponsor ($800.00)

1. Your company/law firm logo on Conference Agenda
2. Your company/law firm logo on our "thanks to our sponsors" board which will be displayed at the registration table throughout the conference
3. Information pamphlets/handouts about your services to be placed in delegate bags *(supplied by sponsor)*
4. Letter of Thanks
5. Acknowledgement cards at lunch station
6. Acknowledgement on our Facebook page & website
7. A QUARTER page advertisement on our LIBOA Newsletter that will follow the conference *(distributed to all LIBOA members) (supplied by sponsor)*
8. Your company/law firm logo & QUARTER page advertisement on Conference Agenda *(supplied by sponsor)*

Banquet Dinner Sponsor ($1200)

1. Your company/law firm logo on Conference Agenda
2. Your company/law firm logo on our 'thanks to our sponsors" board which will be displayed at the registration table throughout the conference
3. Information pamphlets/handouts about your services to be placed in delegate bags *(supplied by sponsor)*
4. Letter of Thanks
5. Acknowledgement on our Facebook page & website
6. Your company/law firm logo & QUARTER page advertisement on Conference Agenda *(supplied by sponsor)*
7. Acknowledgement cards on banquet dinner tables
8. Complimentary banquet dinner for two

Gold Sponsor ($1500)

1. Your company/law firm logo on Conference Agenda
2. Your company/law firm logo on our "thanks to our sponsors" board which will be displayed at the registration table throughout the conference
3 Information pamphlets/handouts about your services to be placed in delegate bags *(supplied by sponsor)*
4. Letter of Thanks
5. Acknowledgement on our Facebook page & website
6. A QUARTER page advertisement on our LIBOA Newsletter that will follow the conference & end of year *Newsletter (distributed to all LIBOA members) (supplied by sponsor)*
7. Your company logo & HALF page advertisement on Conference Agenda *(supplied by sponsor)*
8. One banner (30"x72") with your company/law firm logo displayed throughout conference
9. Complimentary banquet dinner for two

Item 23.1

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor

Seconded: Councillor

THAT: Development Variance Permit Application No. VP-494 be authorized for issuance for Lot 1, Section 20, Township 20, Range 9, W6M, KDYD, Plan KAP79341 which will vary the provisions of Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. Section 4.0 Servicing Requirements - waive the requirement for full frontage upgrades along the western portion of 51 Street NE along the hooked portion of the subject property; and

2. Section 4.0 Servicing Requirements - waive the requirement to install street lighting along the frontage of the subject property.

[Eagle Home Sales (Salmon Arm) Ltd./Lawson Engineering & Development Services Ltd; 1190 51 Street NE; Servicing Requirements]

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

  Opposed:
  - ❑ Harrison
  - ❑ Cannon
  - ❑ Eliason
  - ❑ Flynn
  - ❑ Lavery
  - ❑ Lindgren
  - ❑ Wallace Richmond

5. REPORTS

5. Development Variance Permit Application No. VP-494 [Eagle Home Sales (Salmon Arm) Ltd. / Lawson Engineering & Development Services Ltd.; 1190 - 51 Street NE; Servicing Requirements]

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: the Development and Planning Services Committee recommends to Council that Development Variance Permit Application No. VP-494 be authorized for issuance for Lot 1, Section 20, Township 20, Range 9, W6M, KDYD, Plan KAP79341 which will vary the provisions of Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. Section 4.0 Servicing Requirements - reduce the requirement to construct the full frontage along the western portion of 51 Street NE along the hooked portion of the subject property to the full RD-2 Urban Local Road standard and instead allow a modified road design for upgrades to the RD-7 standard as shown in Appendix 7 of the staff report dated March 14, 2019.

B. Lawson, the applicant, was available to answer questions from the Committee.

CARRIED UNANIMOUSLY

CITY OF
SALMONARM

To: His Worship Mayor Harrison and Members of Council

Date: March 14, 2019

Subject: Development Variance Permit No. 494 (Servicing Requirements)
Legal : Lot 1, Section 20, Township 20, Range 9, W6M, KDYD, Plan KAP79341
Civic Addresses: 1190 – 51 Street NE
Owner: Eagle Home Sales (Salmon Arm) Ltd.
Applicant: Lawson Engineering & Development Services Ltd.

MOTION FOR CONSIDERATION

THAT: Development Variance Permit No. 494 be authorized for issuance for Lot 1, Section 20, Township 20, Range 9, W6M, KDYD, Plan KAP79341 which will vary the provisions of Subdivision and Development Servicing Bylaw No. 4163 as follows:

1) Section 4.0 Servicing Requirements – waive the requirement for full frontage upgrades along the western portion of 51 Street NE along the hooked portion of the subject property, and

2) Section 4.0 Servicing Requirements – waive the requirement to install street lighting along the frontage of the subject property.

STAFF RECOMMENDATION

THAT: The motion for consideration be defeated;

AND FURTHER THAT: should Council waive the requirements for full frontage upgrades to the RD-2 standard along the western portion of 51 Street NE along the hooked portion of the subject property, that frontage upgrades to the RD-7 standard be required as a condition for issuance of Development Variance Permit VP-494.

PROPOSAL

This proposal is associated with the ongoing development of the parcel located at 1190 – 51 Street NE, a hooked parcel separated by 51 Street NE containing the Eagle Homes sales site (Appendix 1 and 2), including a recently constructed office and sales building. A letter detailing the request is attached (Appendix 3), as well as a site plan drawing (Appendix 4), and site photos (Appendix 5).

The subject parcel is designated Highway Service/Tourist Commercial in the City's Official Community Plan (OCP), and is zoned C-3 Service Commercial. ALC, OCP, and rezoning amendment applications, as well as a Development Permit application including similar servicing variances (for the eastern portion), were considered and approved by Council for the subject property through 2016 and 2017.

COMMENTS

Fire Department

No concerns.

Building Department

No concerns.

Engineering Department

Comments are attached as appendix 6.

Planning Department

Servicing Variance Requests

The subject property is in the Urban Containment Boundary (UCB) and subject to the Urban Development Area Standard. The applicant is requesting two variances to the Development and Subdivision Servicing Bylaw (SDS) No. 4163 to waive frontage improvements along the frontage of the western hooked portion of the subject property and to waive the street lighting requirement.

Frontage Improvements

The SDS Bylaw requires full frontage improvements for the entire length of the subject property which includes curb, gutter, sidewalk, and street lighting, along both frontages on the east and west sides of 51 Street. While a variance to reduce frontage requirements (including waiving the sidewalk requirement) was considered and approved with the DP application for the portion of the subject property on the east side of 51 Street, the west side was not considered at that time despite also being subject to frontage upgrades. Previously, in 2008 Country Side Manufactured Homes was granted a variance to similarly waive the frontage upgrades required to 51 Street NE, subject to the upgrading of their 10 Avenue NE frontage.

The applicants have now requested to waive frontage improvements on the west side of 51 Street. The area is a low pedestrian traffic area with no connecting sidewalk or trail system. Maintenance of the sidewalk in the area is also a concern as the City would be responsible for snow clearing etc. There is no sidewalk existing along 51 Street NE with previous variances granted for both this site and the Country Side Manufactured Homes development (as noted, Country Side was required to complete full frontage upgrades along 10 Avenue NE).

The RD-7 Rural Local Road (Appendix 7) standard is suggested as a reasonable reduced alternative and should require only minor alterations to the presently existing frontage. Staff support this variance request on the condition that the frontage meet the RD-7 standard for the above noted reasons.

Frontage Improvements – Street Lighting Requirement

Considering the frontage is currently unlit, and as this request (as well as the previously approved variance request) for a reduction in frontage requirements would eliminate sidewalk installation and require any pedestrians to share the road with vehicular traffic, street lighting at this location is an important feature for safety reasons. Furthermore, staff anticipate increased traffic at this location due to this development and other recent commercial and institutional developments. As such, staff do not support this variance request to eliminate the street lighting requirement.

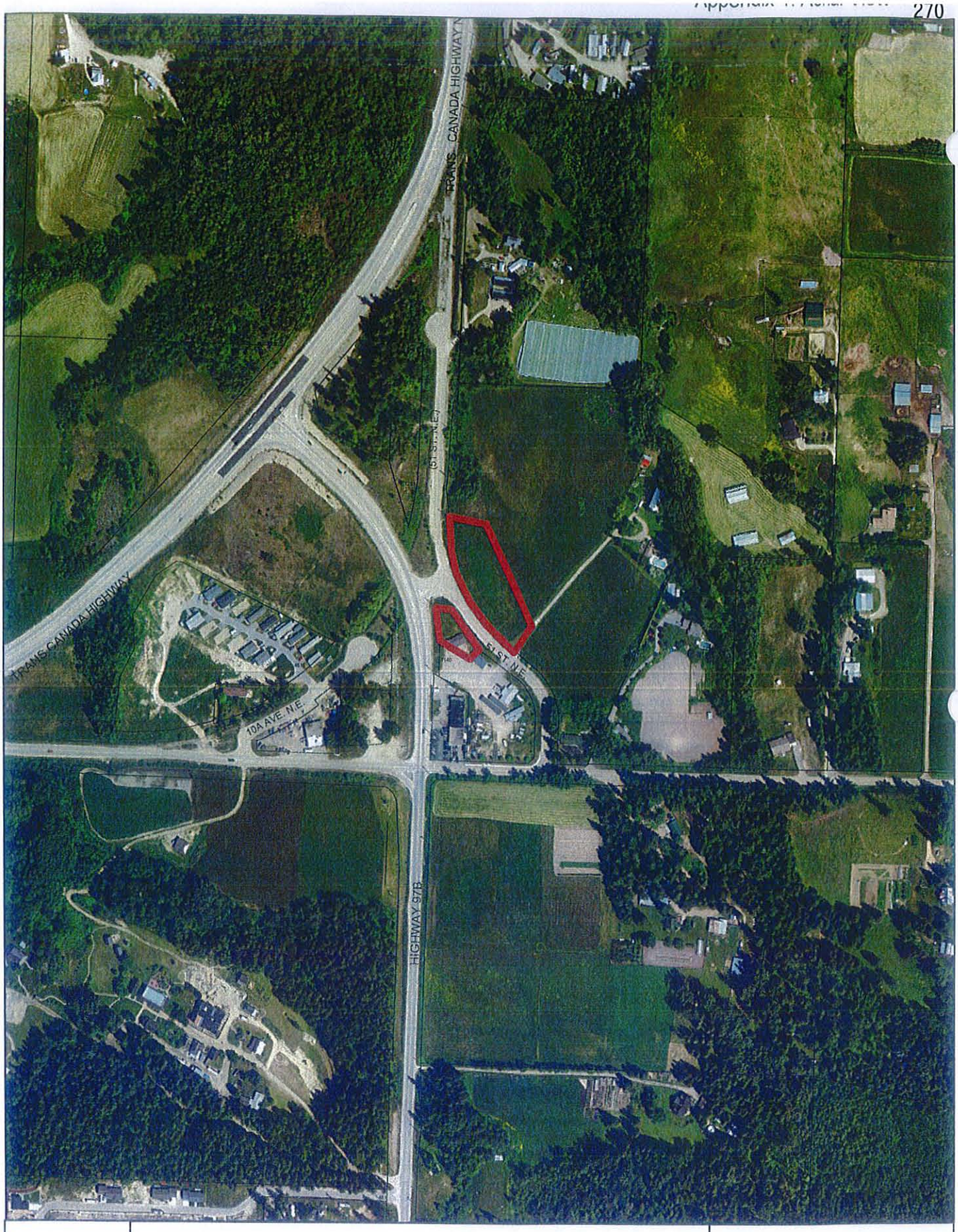
CONCLUSION

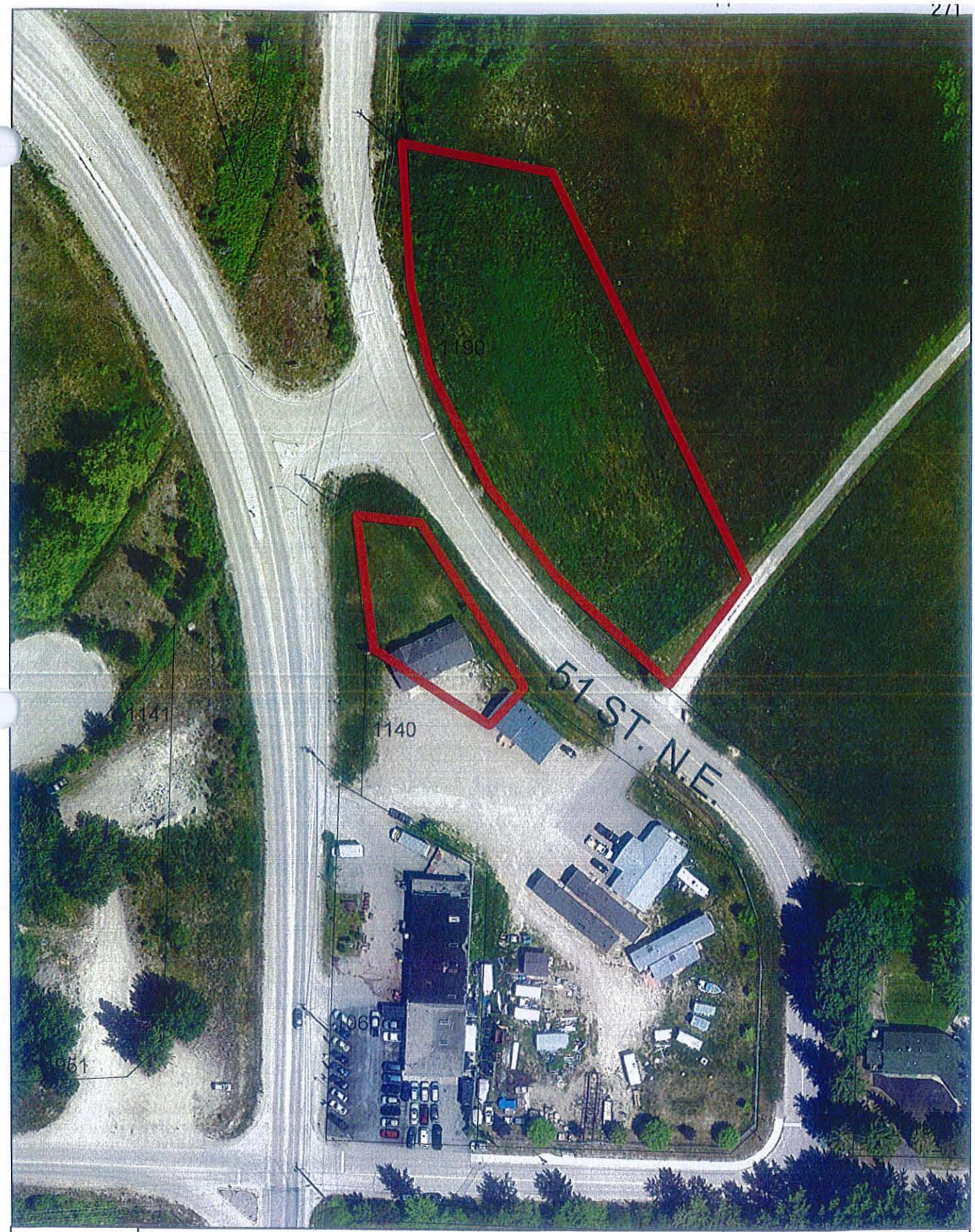
The proposal is in support of the development of a mobile homes sales site and office building at 1190 – 51 Street NE. The requested frontage improvement variance is considered reasonable and practical given the location of the property, as well as the previously approved variances, and is supported by staff subject to the RD-7 standard being met.

Although staff recognize that pedestrian traffic along this particular street is minimal, this land has been included in the Urban Area of the City and therefore a 100% departure from the Urban Standard is not recommended. Adequate street lighting within a commercial area is important, primarily for safety reasons. Staff suggest the request for a variance to the street lighting requirement be defeated due to the safety considerations resulting from the reduced frontage standard requested.

Prepared by: Chris Larson, MCP
Planning and Development Officer

Reviewed by: Kevin Pearson, MCIP, RPP
Director of Development Services


TRANS CANADA HIGHWAY
51 ST. N.E.
TRANS CANADA HIGHWAY
51 ST. N.E.
10A AVE. N.E.
HIGHWAY 97B
N
0 50 100 200 300 400
Meters
Subject Parcel


1190
1140
51 ST. N.E.
1141
951
N
0 12.5 25 50 75 100
Meters
Subject Parcel

LAWSON ENGINEERING & DEVELOPMENT SERVICES LTD.
825C Lakeshore Drive W
PO Box 106
Salmon Arm, BC V1E 4N2

Monday, November 26, 2018

Kevin Pearson, Approving Officer
City of Salmon Arm
Box 40 500 2nd Avenue NE
Salmon Arm, B.C. V1E 4N2

RE: 1190 51st Street NE - DP Variances

Dear Mr. Kevin Pearson:

Further to the Development Permit number DP 411-E this letter is intended to provide insight into the variance the developers (Eagle Homes) and agent, Lawson Engineering and Development Services Ltd. (LEDS) have proposed regarding this application.

The proposed development is located at 1190 51st Street NE just off Highway 97-B in Salmon Arm, BC. The subject parcel is split in two sections with 51st Street NE running between both sections. One section, the location of active business & sales is located to the East of 51st Street NE and is 1.29 acres in size whereas the secondary section, that is located West of 51st Street NE is planned to only have a show-home on it and is 0.26 acres in size. The primary parcel (East of 51st Street NE) has been approved for modified RD-2 road standard upgrades with full curb and gutter installation, underground hydro/tel, and ornamental street lighting along entire frontage (150m). Requiring the secondary parcel to be ungraded to the RD-2 Road Standard would incur additional costs to the developer on a parcel of land that's benefit to upgrading to the RD-2 Standard would be minimal. It is with this that we are requesting the following variances:

Variance to the Subdivision & Development Servicing Bylaw No. 4163 (Schedule B, Part 1, Section 4.0):

1) Waive the requirements to upgrade the Western parcel (secondary parcel) frontage of 1190 51st Street NE to an urban local standard (RD-2)

    a) The reason for this variance request is that the secondary property already boasts substantial ditching around the entire frontage of 51st Street NE and Highway 97-B, there is no other sidewalk in proximity, and Ministry of Transportation and Infrastructure has an existing davit-style street light on the corner of the subject parcel.
        i) Storm water run-off from 51st Street NE and highway 97-B are already diverted to existing ditching system and subsequent existing 300mm CSP culvert alleviating any need or purpose of curb and gutter.
        ii) Sidewalk installation would only create an *'island'* of sidewalk in an area where no other sidewalk is, and looking to the existing recent development to the South, will anytime soon be. The closest sidewalk in on 10th Avenue NE and approximately 175m removed from subject property.
        iii) Street lighting is already provided by an overhead MoTI Standard Davit style street light that is located on the corner of subject parcel.
    b) Approval of a variance waiving upgrade to RD-2 road standard would be consistent to the existing road standard for the rest of the West side of 51st Street NE and provide consistency to standards recently achieved for neighboring parcel directly to the South.
    c) The costs that would be incurred by the developer would be overly demanding as little to no practical road drainage and pedestrian safety value would be achieved by upgrading road to RD-2 standard.

Variance to the Subdivision & Development Servicing Bylaw No. 4163 (Schedule B, Part 1, Section 4.0):

2) Waive the requirement to install "post-top" *street lighting* across the frontage of the subject parcel.

   a) The reason for this variance request is that this property does not see high pedestrian traffic along 51st Street NE as it merges onto the Grindrod-Salmon Arm Highway mid-point along subject parcel's frontage and extends to a dead-end cul-de-sac that provides access to only three additional properties.
   b) Approval of a variance waiving installation of street lighting would be consistent with the existing road standard for the rest of 51st Street NE and provide consistency to standards recently achieved for neighboring parcel directly adjoining to the South.
   c) The costs that would be incurred by the developer would be unnecessary as little public value would be achieved by installing street lights for the full frontage of 51st Street NE.

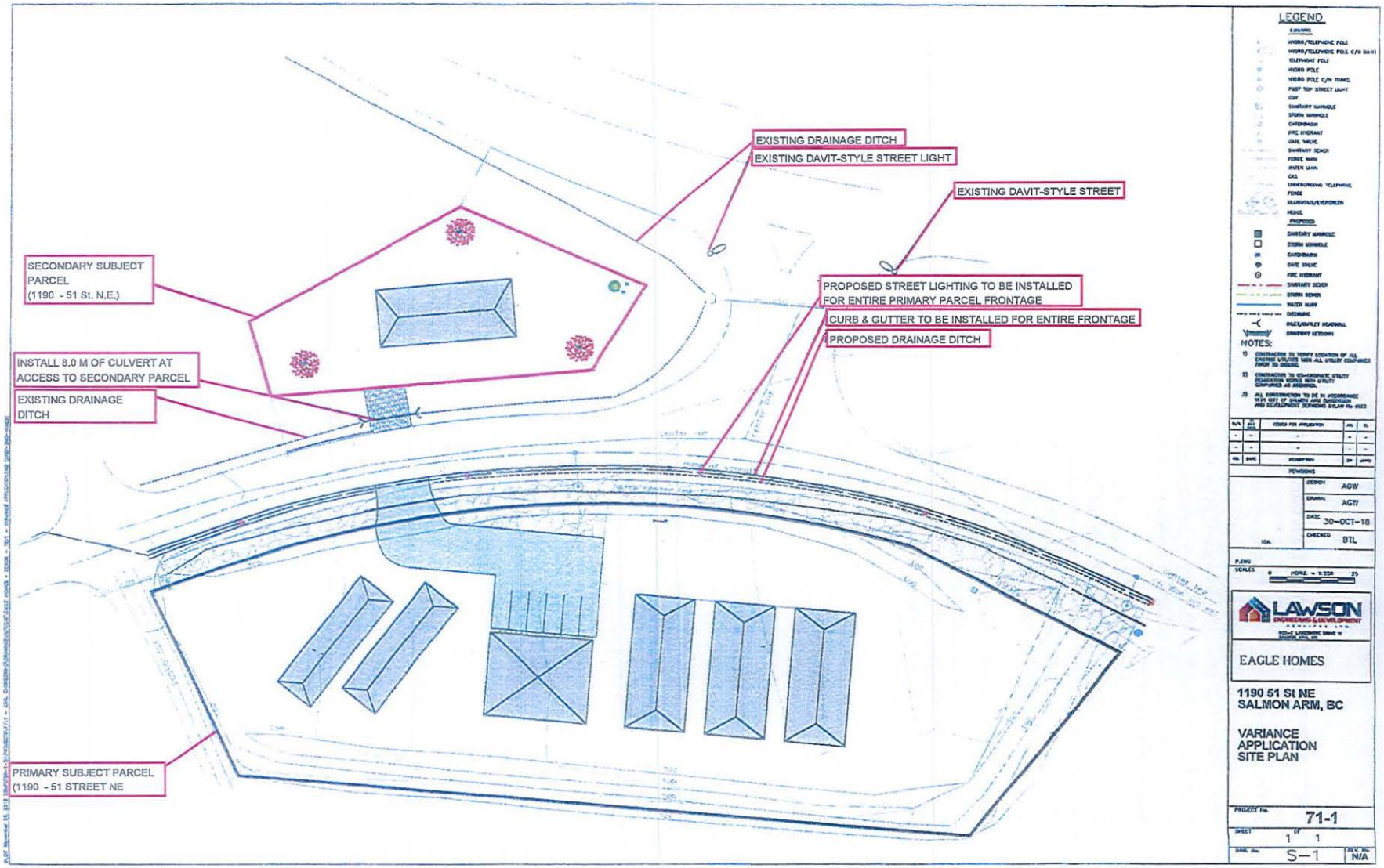
Based on the information provided above, we request that the City provide these variances to waive all street lighting along the subject parcel's frontage and the requirement to upgrade the secondary western property of 1190 51st Street to the RD-2 road standard. We feel that these variances will allow the developers to establish their business while also not taking away from the integrity of existing road infrastructure or public safety.

If you have questions or concerns, please don't hesitate to call or email.

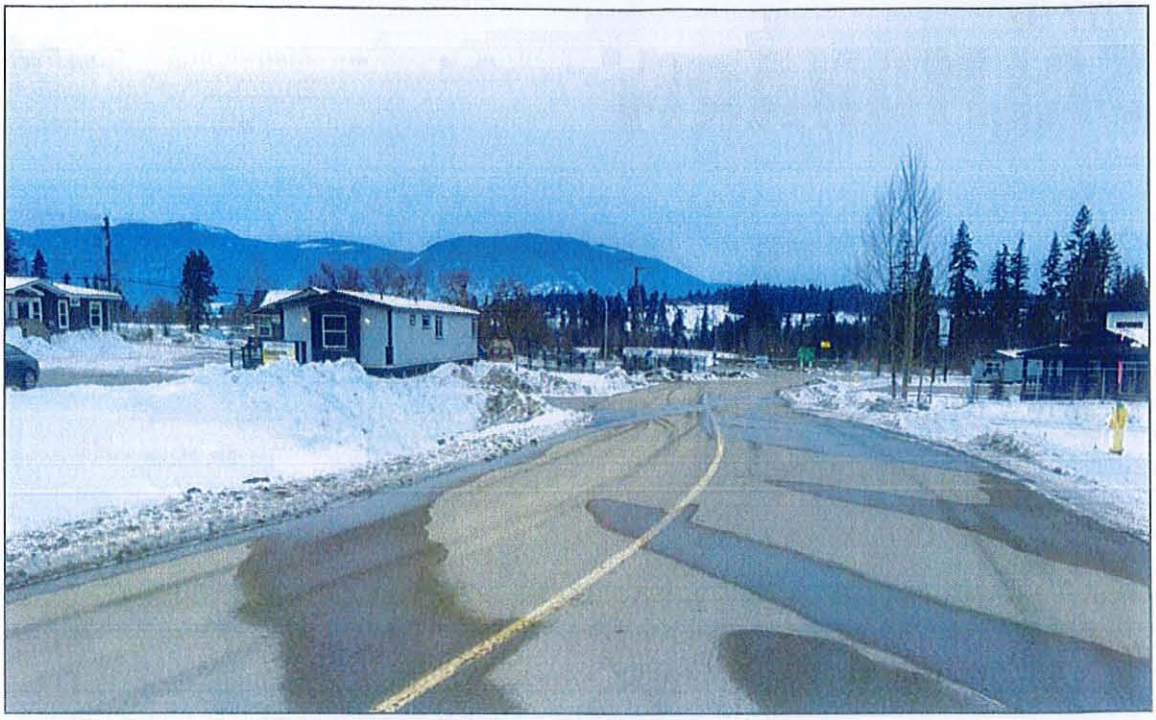
Best Regards,

Lawson Engineering and Development Services Ltd.

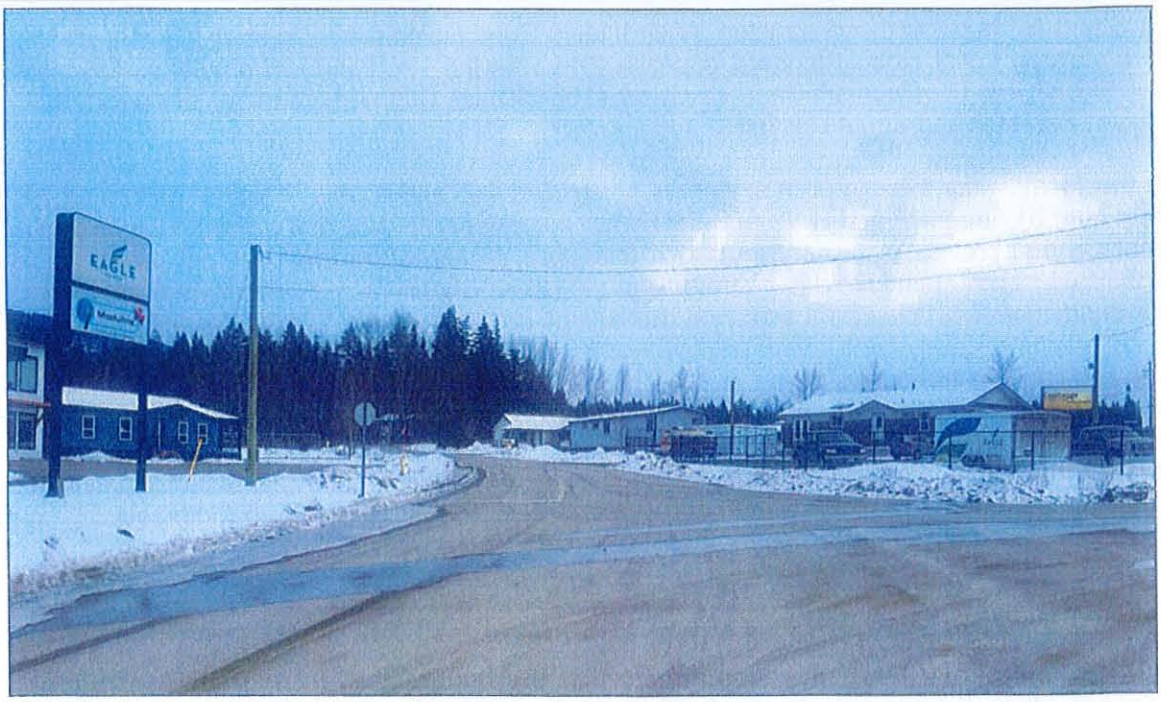
Alistair Waters
Project Manager
al@lawsondevelopments.com



Appendix 4: Site Plan VP-494



View of subject property looking northwest along 51 Street NE.



View of subject property looking southeast along 51 Street NE.

CITY OF
SALMONARM

Memorandum from the Engineering and Public Works Department

TO:	Kevin Pearson, Director of Development Services
DATE:	26 February 2019
PREPARED BY:	Chris Moore, Engineering Assistant
OWNER:	**Eagle Homes Sales Ltd.**, #1 120 Harbourfront Dr NE, Salmon Arm, BC V1E 2T3
APPLICANT:	Lawson Engineering Ltd., Box 106, Salmon Arm, BC V1E 4N2
SUBJECT:	**DEVELOPMENT VARIANCE PERMIT APPLICATION NO. VP-494**
LEGAL:	Lot 1, Section 20, Township 20, Range 9, W6M KDYD, Plan KAP79341
CIVIC:	**1190 – 51 Street NE**
ASSOCIATED:	DP-411
PREVIOUS:	OCP4000-27 / ZON-1077

Further to the request for variance dated 23 January 2019; the Engineering Department has reviewed the site and offers the following comments and recommendations relative to the requested variances:

1. **Waive the requirement to upgrade 51st Street frontage along the western hooked parcel to the RD-2 standard.**

51 Street NE is currently constructed as an Interim Rural paved road. Upgrading 51 Street NE to an Urban Local Road Standard (Specification Drawing No. RD-2) is required under the Subdivision and Development Services Bylaw 4163 (SDSB). Upgrades required include, Curb & Gutter, Sidewalk and Street Lighting.

At this location the existing ditch system is functioning well and is able to accommodate runoff from both 51 Street NE and HWY 97B. MOTI are not requesting curb and gutter on the highway frontage and providing curb and gutter to this small section of frontage will not provide any significant benefit. Although this property is in the Urban Containment Area, the majority of the surrounding area is in the rural area with ditches and no curbs, as per the RD-7 standard.

The requirement for sidewalk was previously varied on the east side of 51 Street and for the same reasons a small section of sidewalk is not desirable on the western hooked parcel.

Street lighting is required under the RD-2 standard, however since the owner is providing street lights on the east side of 51 Street and there is a MOTI davit light at the intersection, no additional lights will be required on the hooked parcel.

Recommendation:

The Engineering Department recommends that the requirement to upgrade 51st Street frontage along the western hooked parcel to the RD-2 standard be varied to the RD-7 standard. The RD-7 standard would require only some shoulder widening and ditching work.

2. Waive the street lighting requirement along the subject parcel's frontage.

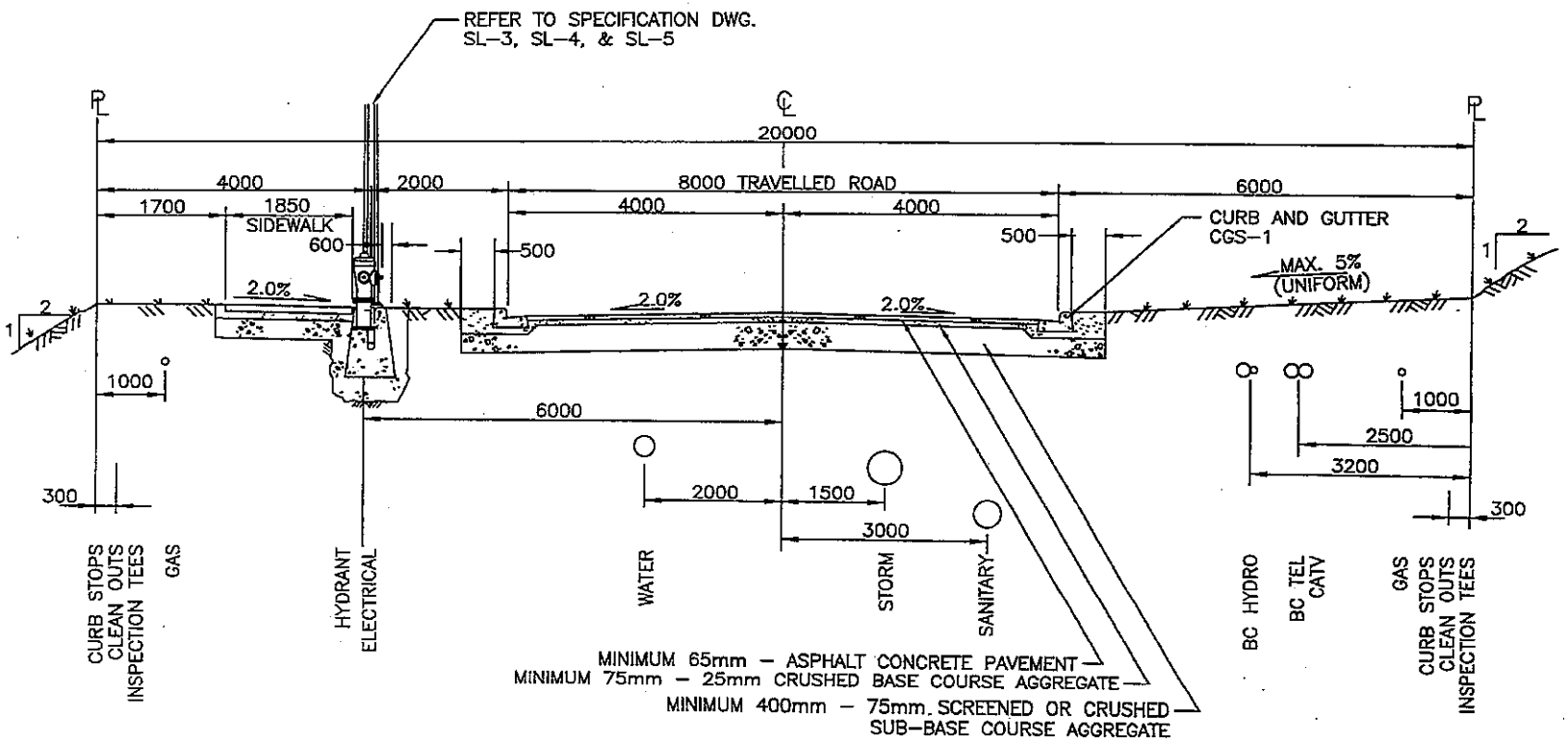
Under the SDSB RD-2 standard the owner is required to install 4 LED post top street lights to achieve the required lighting levels on 51 Street. The City has already granted a variance to the sidewalk on this development. This forces pedestrians to share the road, which is currently unlit, with vehicular traffic. Street lighting is required for the safety of both pedestrians and vehicules and with increased traffic flows on 51 Street due to this development and no other street lighting existing on this road, the requirement to install street lights is an important one.

Recommendation:

The Engineering Department recommends that the requested variance to waive the requirement to install street lights on 51 Street NE be denied.

Chris Moore
Engineering Assistant

Jenn Wilson, P.Eng. LEED® AP
City Engineer



NOTES:

1) All utility appurtenances to be set to designed boulevard grade.
2) Boulevards to be graded towards the Roadway (Maximum 5% and Minimum 2%)
3) All materials shall be supplied and placed in accordance with schedule B, Part 3.0 and Schedule D, Approved material list.
4) Grades in excess of 2H:1V shall be recommended by a geotechnical engineer and approved by the City Engineer.

CITY OF SALMON ARM

No.	Revision	Date
A	ISSUED FOR APPROVAL	07/14/16

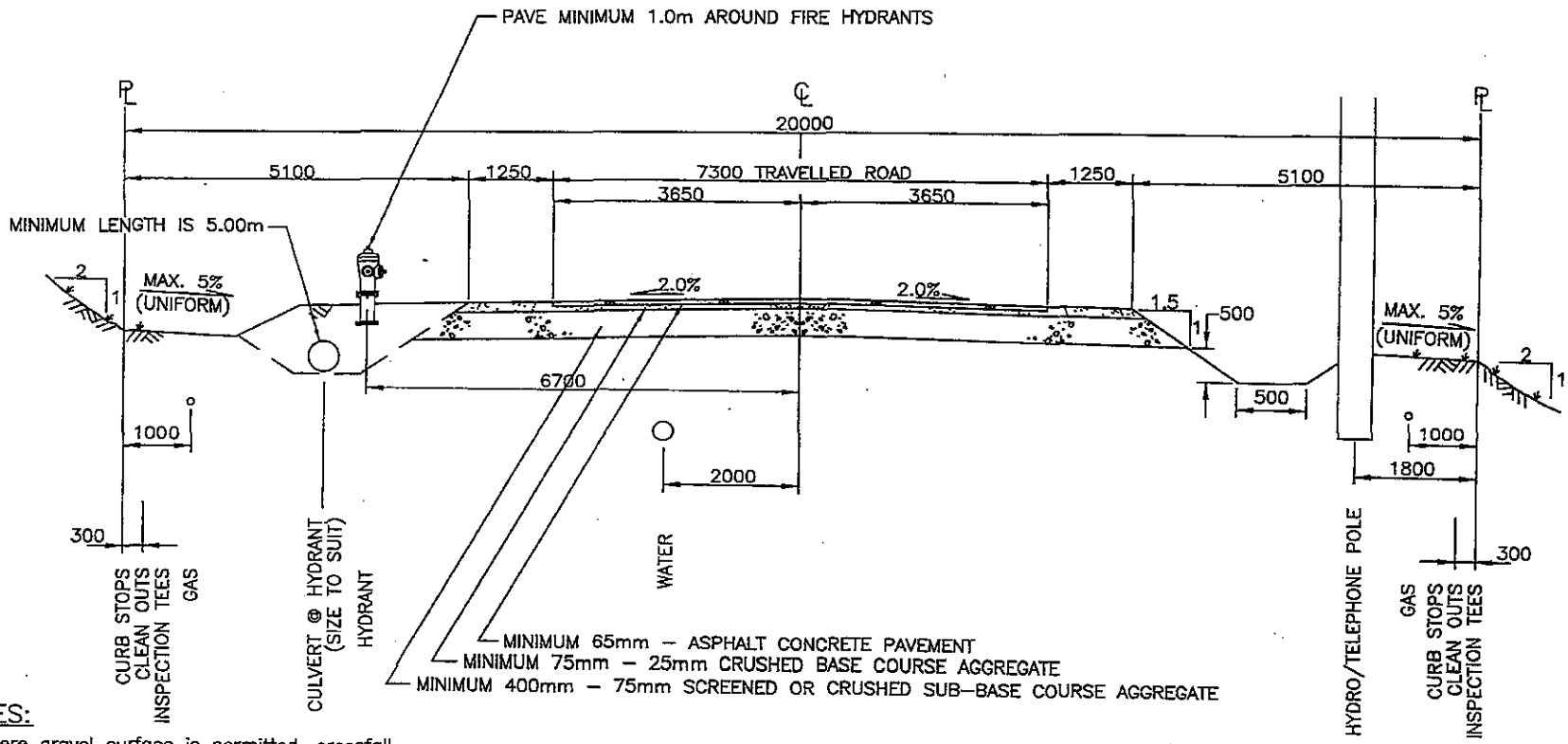
20m R/W Urban Local Road Cross–Section

Date: 10–11–2016

Approved: City Engineer

SPECIFICATION DRAWING No.: RD–2

Adopted by Council Octo!) 11, 2016



NOTES:

1) Where gravel surface is permitted, crossfall shall be 4.0%

2) Drainage shall be sheet drainage, no point load drainage permitted

3) All materials shall be supplied and placed in accordance with schedule B, Part 3.0 and Schedule D, Approved material list.

4) Grades in excess of 2H:1V shall be recommended by a geotechnical engineer and approved by the City Engineer.

CITY OF SALMON ARM

No.	Revision	Date
A	ISSUED FOR APPROVAL	07/14/16

20m R/W Rural Local Road Cross–Section

Date: 10–11–2016

Approved: City Engineer

SPECIFICATION DRAWING No.: RD–7

Adopted by Council Octo 11, 2016

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Item 25.

CITY OF SALMON ARM

Date: March 25, 2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Regular Council Meeting of March 25, 2019, be adjourned.

Vote Record

- ❑ Carried Unanimously
- ❑ Carried
- ❑ Defeated
- ❑ Defeated Unanimously

Opposed:

- ❑ Harrison
- ❑ Cannon
- ❑ Eliason
- ❑ Flynn
- ❑ Lavery
- ❑ Lindgren
- ❑ Wallace Richmond

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